



AGENDA
RESCHEDULED REGULAR VILLAGE BOARD MEETING
Village Hall - Public Meeting Room
Monday, April 27, 2015 – 7:30 p.m.

Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Approval of the April 13, 2015 Regular Village Board Meeting Minutes

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Proclamation Recognizing and Honoring the Public Service of Village Treasurer Christopher Curtis

3.12 Proclamation Recognizing National Building Safety Month

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on April 27, 2015 in the amount of \$552,714.95

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

7.1 Approval of an Ordinance Regarding Text Amendments to Chapter 2, Definitions, and Chapter 11, Off-Street Parking and Loading, of Title 6 – Zoning of the Lincolnshire Village Code, providing updates to the Village's Off-Street Parking and Loading Regulations (Village of Lincolnshire)

7.2 Approval of Contract with Redmond Construction Company, Glenview, Illinois for Police Department Dispatch Area Remodel Project in the Amount of \$46,955.00 (Village of Lincolnshire)

- 7.3 Approval of a Contract for the Construction of the Village's 2015 Road Resurfacing Project to Peter Baker and Sons in an Amount not to exceed \$596,550.26. (Village of Lincolnshire)
- 7.4 Approval of an Ordinance Amending Section 3-3-2-5 of Title 3, Chapter 3 (Liquor Control) and Section 1-15-9 of Title 1, Chapter 15 (Comprehensive Fee Schedule) of the Lincolnshire Village Code to Create New Tavern Liquor License Classification (Emporium Lake County -)
- 7.5 Approval of Purchase of Two (2) Replacement Police Department Vehicles at a Cost of \$54,171 (Village of Lincolnshire)

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

- 8.11 Further Consideration and Approval of an Ordinance Regarding Text Amendments to Various Sections of Title 12, Sign Control, of the Lincolnshire Village Code, to Revise and Clarify Requirements for Permanent and Temporary Signs (Village of Lincolnshire)

8.2 Finance and Administration

- 8.21 Approval of Property and Casualty Insurance Coverage with American Alternative (Managed by Glatfelters) and Hanover Insurance Group for the Village of Lincolnshire for the Period May 1, 2015 to April 30, 2016. (Village of Lincolnshire)

8.3 Public Works

8.4 Police

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 ADJOURNMENT



**MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, April 13, 2015**

Present:

- | | |
|--|---|
| Mayor Blomberg | Trustee Brandt |
| Trustee Feldman (Arrived at 7:16 p.m.) | Trustee Grujanac |
| Trustee McDonough | Trustee Servi |
| Trustee McAllister | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Kinsey | Finance Director Peterson |
| Public Works Director Woodbury | Community & Economic Development
Director McNellis |
| Village Planner Robles | |
| Engineering Supervisor Horne | |

ROLL CALL

Mayor Blomberg called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.1 Approval of the March 23, 2015 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of March 23, 2015 as presented. The roll call vote was as follows: AYES: Trustees Brandt, Servi, McDonough and Mayor Blomberg. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: Trustees Grujanac and McAllister. Mayor Blomberg declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report - None

3.11 Proclamation Recognizing Arbor Day in Lincolnshire - Friday, April 24, 2015

Mayor Blomberg made note of the Proclamation recognizing Arbor Day on Friday, April 24, 2015 and stated the Proclamation will be posted on the website.

Village Manager Burke noted the Village recently learned it is recipient of the Tree City USA award, and this marks the 26th year for the Village.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures by Fund for the month of March, 2015

Finance Director Peterson reported Revenues and Expenditures for the

month of March 2015 have been reviewed and all funds have been properly recorded. Finance Director Peterson noted the Retirement Fund negative balance is temporary until property taxes start to be received. The General Capital Fund is in cash reserves at the beginning of the year.

3.4 Manager's Report

Village Manager Burke noted the Arbor Day Celebration will be held on Friday, April 24, 2015 at 12:00 p.m. at the Lincolnshire Community Nursery School and all are invited to attend.

Village Manager Burke noted the April 27, 2015 Board Meeting will begin at 6:00 p.m. in the Community Room in order to hold a workshop session on the Branding Initiative.

Village Manager Burke stated staff is currently watching the Des Plaines River Gauge due to recent extreme rain events.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on April 13, 2015 in the amount of \$225,929.46

Finance Director Peterson provided a summary of the April 13, 2015 bills prelist presented for payment with the total being \$225,929.46. The total amount is based on \$50,700 for the General Fund; \$13,300 for Water & Sewer Operations; \$45,300 for Retirement Fund; \$17,000 for Water & Sewer Improvements; \$4,700 for Vehicle Maintenance; \$24,200 for E911; \$225 for Sedgebrook SSA; and \$70,600 for the General Capital Fund.

Trustee Servi moved and Trustee Brandt seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Servi, Brandt, Grujanac, McAllister, and McDonough. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Blomberg declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

~~7.1 Approval of an Ordinance Amending a Special Use for a Planned Unit Development for Mixed-Use Retail Development (Lincolnshire Commons–NorthShore University Health System/CFNX Linshire, LLC) (Ordinance No. 05-1954-18)~~

Mayor Blomberg noted item 7.1 is being pulled from the Consent Agenda and discussed under Unfinished Business.

7.2 Approval of an Ordinance Granting a Special Use for an Assembly Use (Willow Creek Community Church at Regal Lincolnshire Stadium 21 and IMAX Cinema Complex)

- 7.3 Approval of an Ordinance Authorizing the Sale and Disposal of Surplus Property (Village of Lincolnshire)**
- 7.4 Approval of the Purchase of a Freightliner Single Axle 5-Ton Truck from Trans Chicago Truck Group, Elmhurst, IL, in an Amount not to exceed \$148,471.00 (Village of Lincolnshire)**
- 7.5 Approval of a Contract for the 2015 Sanitary and Storm Sewer Lining Project with Hoerr Construction, Peoria, IL in an Amount not to Exceed \$75,362.00 (Village of Lincolnshire)**
- 7.6 Approval of a Three (3) Year Contract (1 Year with 2 Annual Renewal Options) for the 2015 Closed Circuit Televising Project with American Underground, Glenview, IL in an Amount not to Exceed \$51,316.70 (Village of Lincolnshire)**
- 7.7 Rejection of all Bids for Village Hall and Utility Building Roof Replacements (Village of Lincolnshire)**
- 7.8 Approval of Changes to the Tennis Court Rules in Village Parks (Village of Lincolnshire)**

Trustee Brandt moved and Trustee Servi seconded the motion to approve the Consent Agenda with item 7.1 removed. The roll call vote was as follows: AYES: Trustees Servi, Brandt, McAllister, Grujanac, and McDonough. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of an Ordinance Approving Amendment to Annexation Agreement (Ord. No. 00-1694-02) for Certain Property Located at 1207 and 24325 Riverwoods Road (Ascension of our Lord Greek Orthodox Church).

Village Planner Robles noted items 8.11 – 8.13 have been placed under Items of General Business due to three of the Trustees being absent at the March 23, 2015 Committee of the Whole when these items were discussed. In doing so, this would give the three Trustees a chance to question or comment on the items prior to approval.

None of the Trustees expressed any comments or concerns or asked questions pertaining to the items proposed related to the Ascension of our Lord Greek Orthodox Church.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve an Ordinance Approving Amendment to Annexation Agreement (Ord. No. 00-1694-02) for Certain Property Located at 1207 and 24325 Riverwoods Road. The roll call vote was as follows: AYES: Trustees Servi, Brandt, McAllister, Grujanac, and McDonough. NAYS: None.

ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

8.12 Approval of an Ordinance Annexing Certain Territory for Property Located at 24325 Riverwoods Road (Ascension of Our Lord Greek Orthodox Church)

Trustee Grujanac moved and Trustee McAllister seconded the motion to approve an Ordinance Annexing Certain Territory for Property Located at 24325 Riverwoods Road. The roll call vote was as follows: AYES: Trustees Servi, Brandt, McAllister, Grujanac, and McDonough. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

8.13 Approval of an Ordinance Approving an Amendment to a Special Use Permit (Ord. No. 00-1694-02) for the Operation of Assembly Use in an R1 Single-Family Residence District (Ascension of Our Lord Greek Orthodox Church)

Trustee Grujanac moved and Trustee Servi seconded the motion to approve an Ordinance Approving an Amendment to a Special Use Permit (Ord. No. 00-1694-02) for the Operation of Assembly Use in an R1 Single-Family Residence District. The roll call vote was as follows: AYES: Trustees Servi, Brandt, McAllister, Grujanac, and McDonough. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

7.1 Approval of an Ordinance Amending a Special Use for a Planned Unit Development for Mixed-Use Retail Development (Lincolnshire Commons - NorthShore University Health System/CFNX Linshire, LLC) (Ordinance No. 05-1954-18)

Mayor Blomberg noted this item was pulled from the Consent Agenda to permit the Village Attorney to provide an update regarding the Ordinance related to Lincolnshire Commons and NorthShore University Health System. Village Attorney Simon noted since the last meeting, there were some discussions with the petitioner's council and as a result, changes were made to the proposed Ordinance. Village Attorney Simon noted the changes carry staff support. Village Attorney Simon provided information regarding the proposed changes to section 2B, removal of section 3 and clean-up of language relative to the owner. Village Attorney Simon noted the most substantive change to the Ordinance was to clarify that should the "Physician's Office" use entirely vacate the subject building, the land use designation would revert back to "Retail." Village Attorney Simon noted with this clarification, the provision in the Ordinance noting the non-sales tax generating uses for the gross ground floor area could not exceed 25% for the entire PUD has remained.

Trustee Brandt moved and Trustee Grujanac seconded the motion to approve an Ordinance Amending a Special Use for a Planned Unit Development for Mixed-Use Retail Development. The roll call vote was as follows: AYES: Trustees Servi, Brandt, McAllister, Grujanac, Feldman and McDonough. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

- 11.0 NEW BUSINESS**
- 12.0 EXECUTIVE SESSION**
- 13.0 ADJOURNMENT**

Trustee Brandt moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and Mayor Blomberg declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

**PROCLAMATION RECOGNIZING AND HONORING
THE PUBLIC SERVICE OF
VILLAGE TREASURER CHRISTOPHER CURTIS**

WHEREAS, Christopher Curtis has faithfully served the Village of Lincolnshire as Village Treasurer totaling more than fourteen years; and

WHEREAS, Christopher Curtis served as Village Treasurer from 2001 through 2015; and

WHEREAS, Christopher Curtis played an integral part in building the solid financial foundation for the Village of Lincolnshire including assistance in establishment of various sales tax incentive agreements to foster economic development, funding of the Police Pension Fund, and creation of the Sedgebrook Special Service Area; and

WHEREAS, Christopher Curtis always aimed to protect the financial interests of the Village of Lincolnshire and worked to keep the best interest of residents in mind in all financial matters; and

WHEREAS, Christopher Curtis always worked to maintain the highest quality standards in the Village and dedicated significant time to reviewing and executing various financial documents; and

WHEREAS, in addition to his service as Village Treasurer, Christopher Curtis also contributes time as Vice President of the Lincolnshire-Prairie View School District 103; and

WHEREAS, the entire Curtis family, including wife Jacqueline and children Andrew and Christina, have graciously supported the contribution and service of Christopher Curtis to the Village of Lincolnshire for more than 14 years; and

NOW, THEREFORE, I, Brett Blomberg, Mayor of the Village of Lincolnshire, do hereby proclaim appreciation for the dedication and service Village Treasurer Christopher Curtis has given to the Village of Lincolnshire during his 14 year tenure.

The Village of Lincolnshire hereby recognizes wife Jacqueline and the entire Curtis family, for their support and sacrifice in the service of Christopher Curtis to the Village of Lincolnshire.

IN WITNESS WHEREOF, I sign my name this 27th day of April, 2015.

Brett Blomberg
Mayor

Barbara Mastandrea
Village Clerk

**PROCLAMATION RECOGNIZING BUILDING SAFETY MONTH
IN THE VILLAGE OF LINCOLNSHIRE
(May 1-31, 2015)**

Whereas, our Village's continuing efforts to address the critical issues of safety, energy efficiency, and resilience in the built environment affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound, and;

Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, dedicated members of the International Code Council use a governmental consensus process bringing together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Lincolnshire residents in the buildings where we live, learn, work, worship, play, and;

Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires and earthquakes, and;

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings, and;

Whereas, "Building Safety: Maximizing Resilience, Minimizing Risks" the theme for Building Safety Month 2015, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, backyard safety; energy efficiency and new technologies in the construction industry. Building Safety Month 2015 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Brett Blomberg, Mayor of the Village of Lincolnshire, do hereby proclaim the month of May 2015 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

IN WITNESS WHEREOF, I sign my name this 27th day of April, 2015.

Brett Blomberg
Mayor

Barbara Mastandrea
Village Clerk



VILLAGE OF LINCOLNSHIRE
BILLS PRESENTED FOR PAYMENT

General Fund	\$	252,185.51
Water & Sewer Fund	\$	219,254.95
Motor Fuel Tax	\$	-
Retirement Fund	\$	200.00
Water & Sewer Improvement Fund	\$	16,681.25
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	5,344.01
E 911 Fund	\$	899.47
Park Development Fund		
Sedgebrook SSA	\$	67.50
SSA Traffic Signal	\$	-
General Capital Fund	\$	58,082.26
		<hr/>
GRAND TOTAL	\$	552,714.95

Brad Burke, Village Manager

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-- VILLAGE OF LINCOLNSHIRE --
DETAIL BOARD REPORT

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MANUAL CHECKS ISSUED 04/14/2015 THRU 04/27/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
P1140			PAYLOCITY				
101478473	04/17/15	01	04/17 PAY SERVICES	0112619130	201516	04/14/15	603.55
						INVOICE TOTAL:	603.55
						VENDOR TOTAL:	603.55
						TOTAL ALL INVOICES:	603.55

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 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/27/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
00	ASSETS-LIABILITIES-REVENUES		
B1056	B & F CONSTRUCTION CODE	13,441.12	6,319.61
C1439	CHICAGO TRIBUNE	206.38	293.45
G1107	GEWALT HAMILTON ASSOCIATES	24,401.66	3,344.00
L0875	LINCOLNSHIRE RIVERWOODS FPD	2,320.00	3,180.40
L1329	LAKE COUNTY	45,837.00	6,600.00
M1566	EDWARD MKRDICHIAN		50.00
N0600	NORTH SUBURBAN EMPLOYEE	237,105.68	4,653.00
	ASSETS-LIABILITIES-REVENUES		24,440.46
01	ADMINISTRATION SERVICES		
C1439	CHICAGO TRIBUNE	206.38	735.10
L1155	VIL OF LINCOLNSHIRE-PETTY CASH	1,611.99	27.42
M1882	MORRISON ASSOCIATES, LTD	2,500.00	2,500.00
	ADMINISTRATION SERVICES		3,262.52
05	POLICE		
A1531	APPAREL SEWN RIGHT	2,887.31	254.96
C1004	CHICAGO COMMUNICATIONS LLC	2,965.40	607.60
E0228	THE ABY MANUFACTURING GRP, INC	50.50	99.50
G1556	TRACI GLOEDE		30.00
I1045	ILLINOIS SECRETARY OF STATE	411.00	101.00
L1155	VIL OF LINCOLNSHIRE-PETTY CASH	1,611.99	60.00
L1449	LEXISNEXIS RISK DATA MGMT	270.50	66.00
M1577	MORPHO TRUST USA		3,325.00
N0409	NORTH EAST MULTI-REGIONAL	2,775.00	400.00
N1322	NORTHEASTERN IL REGIONAL		12,603.00
P1591	KEVIN L. PALERMO	442.37	465.31
S1566	SMITH & LALUZURNE, LTD.	16,938.75	3,185.00
U1435	UNIVERSITY OF IL-GAR		450.00
V1444	VERIZON WIRELESS SERVICES LLC	6,964.74	514.27
	POLICE		22,161.64
08	COMMUNITY & ECONOMIC DEV		
I0985	INTERIOR INVESTMENTS, LLC	78,539.50	40,402.00
L1155	VIL OF LINCOLNSHIRE-PETTY CASH	1,611.99	23.12

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INVOICES DUE ON/BEFORE 04/27/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
08	COMMUNITY & ECONOMIC DEV		
L1634	LAKE COUNTY, ILLINOIS CVB	800.00	15,000.00
T1470	THE FRESH MARKET	8,860.00	8,887.00
T2954	TEAM WORKS MEDIA	4,960.00	29,760.00
	COMMUNITY & ECONOMIC DEV		94,072.12
12	INSURANCE & COMMON EXPENSE		
A0974	A T & T	523.83	119.97
A1287	ARENA SPORTS U.S.A.		4,067.14
A1733	AMERICAN PRINTING TECHNOLOGIES	5,140.05	198.69
C1012	CALL ONE	4,116.68	323.89
C1189	CDW GOVERNMENT, INC.	1,979.54	154.14
G1449	GARVEY'S OFFICE PRODUCTS	2,144.99	27.99
H0276	HIGH LEVEL EXCESS LIAB POOL		21,682.05
I1076	ILLINOIS PUBLIC RISK FUND	76,222.00	9,907.95
I1300	INTERDEV, LLC	21,667.32	4,875.14
L1155	VIL OF LINCOLNSHIRE-PETTY CASH	1,611.99	8.40
L1463	LOGSDON OFFICE SUPPLY	144.90	86.77
M1195	MICHAEL MERANDA, JR	1,582.48	360.00
N0600	NORTH SUBURBAN EMPLOYEE	237,105.68	45,890.78
Q0455	QUILL CORPORATION	1,615.92	469.05
V1444	VERIZON WIRELESS SERVICES LLC	6,964.74	723.19
X0559	XEROX CORPORATION	3,278.80	870.06
	INSURANCE & COMMON EXPENSE		89,765.21
20	PW ADMINISTRATION		
B1750	CHRISTOPHER B BURKE	11,931.50	900.00
C1439	CHICAGO TRIBUNE	206.38	158.18
G1107	GEWALT HAMILTON ASSOCIATES	24,401.66	1,919.00
	PW ADMINISTRATION		2,977.18
21	PW STREETS		
C0166	COMED - BILL PAYMENT CTR	19,087.88	319.04
M1258	MORTON SALT	26,162.14	5,758.44
	PW STREETS		6,077.48

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 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/27/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
22	PW PARKS & OPEN SPACE		
C0166	COMED - BILL PAYMENT CTR	19,087.88	337.72
C1059	CHICAGO WILDERNESS TRUST		500.00
J0985	JERSEY CAPE DIAGNOSTIC		241.50
S2151	SAVATREE	21,680.00	4,900.00
	PW PARKS & OPEN SPACE		5,979.22
25	PW BUILDINGS		
H1631	HAYES MECHANICAL LLC	2,072.50	2,072.50
S1644	SMITHEREEN PEST MGMT	828.00	209.00
S2582	SCHINDLER ELEVATOR CORP	894.63	564.63
	PW BUILDINGS		2,846.13
WATER & SEWER FUND			
01	ADMINISTRATION		
A0974	A T & T	523.83	13.33
A1733	AMERICAN PRINTING TECHNOLOGIES	5,140.05	593.70
C1012	CALL ONE	4,116.68	755.76
G1449	GARVEY'S OFFICE PRODUCTS	2,144.99	3.11
H0276	HIGH LEVEL EXCESS LIAB POOL		9,673.53
I1076	ILLINOIS PUBLIC RISK FUND	76,222.00	4,420.47
I1300	INTERDEV, LLC	21,667.32	541.69
L1155	VIL OF LINCOLNSHIRE-PETTY CASH	1,611.99	3.00
L1463	LOGSDON OFFICE SUPPLY	144.90	9.65
N0600	NORTH SUBURBAN EMPLOYEE	237,105.68	7,001.21
Q0455	QUILL CORPORATION	1,615.92	52.13
V1444	VERIZON WIRELESS SERVICES LLC	6,964.74	369.63
X0559	XEROX CORPORATION	3,278.80	96.68
	ADMINISTRATION		23,533.89
02	OPERATIONS		
C0166	COMED - BILL PAYMENT CTR	19,087.88	798.11
F0707	FEDEX	264.60	28.11
H0264	CITY OF HIGHLAND PARK	252,200.71	87,982.84
L0329	LAKE COUNTY	416,664.00	106,548.00
L1155	VIL OF LINCOLNSHIRE-PETTY CASH	1,611.99	30.00

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/27/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
WATER & SEWER FUND			
02	OPERATIONS		
M1075	MIDWEST METER INC	56,302.13	334.00
	OPERATIONS		195,721.06
RETIREMENT FUND			
01	OPERATING		
P1141	PROFESSIONAL BENEFIT ADMIN INC	1,300.00	200.00
	OPERATING		200.00
WATER & SEWER IMPROVEMENT FUND			
01	OPERATING		
M1075	MIDWEST METER INC	56,302.13	16,681.25
	OPERATING		16,681.25
VEHICLE MAINTENANCE FUND			
01	OPERATING		
H0276	HIGH LEVEL EXCESS LIAB POOL		2,001.42
I1076	ILLINOIS PUBLIC RISK FUND	76,222.00	914.58
M2334	MANKOFF INDUSTRIES	343.75	623.00
N0600	NORTH SUBURBAN EMPLOYEE	237,105.68	1,805.01
	OPERATING		5,344.01
E911 FUND			
01	OPERATING		
A0468	A T & T	3,597.88	899.47
	OPERATING		899.47
SSA SEDGEBROOK FUND			
01	OPERATING		
M1420	MUNICAP INC	7,732.50	67.50
	OPERATING		67.50

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DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/27/2015

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL CAPITAL FUND			
05	POLICE		
C1439	CHICAGO TRIBUNE	206.38	57.09
J1445	JOHN T STAUB & ASSOC PC	2,798.30	944.17
	POLICE		1,001.26
22	PW PARKS & OPEN SPACE		
G1107	GEWALT HAMILTON ASSOCIATES	24,401.66	513.00
M1299	MIDWEST NETTING SOLUTIONS LLC		49,679.00
	PW PARKS & OPEN SPACE		50,192.00
25	PW BUILDINGS		
M2334	MANKOFF INDUSTRIES	343.75	6,889.00
	PW BUILDINGS		6,889.00
	TOTAL ALL DEPARTMENTS		552,111.40

DATE: 04/21/15
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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-00-45-2258	COBRA - RETIREE INS PAYMENTS NORTH SUBURBAN EMPLOYEE	N0600	RETIREE HEALTH	72796	04/27/15	4,653.00
ACCOUNT TOTAL:						4,653.00
01-00-50-2481	BLD-ELEC-MECH-PLUMB REVIEWS B & F CONSTRUCTION CODE LINCOLNSHIRE RIVERWOODS FPD LINCOLNSHIRE RIVERWOODS FPD	B1056 L0875 L0875	25 TRI-STATE-PKG.GARAGE REVIEW 25 TRI-STATE PKG.DECK-L.SAFETY 950 MILW.STE.C-002-FIRE SPRNKL	72764 72783 72783	04/27/15 04/27/15 04/27/15	6,319.61 2,980.40 200.00
ACCOUNT TOTAL:						9,500.01
01-00-50-2482	STRUCTURAL/CIVIL ENG REV- INSP GEWALT HAMILTON ASSOCIATES GEWALT HAMILTON ASSOCIATES	G1107 G1107 G1107 G1107 G1107 G1107 G1107 G1107 G1107 G1107	25 TRI-STATE PKG.SITWK/GARAGE 25 TRI-STATE PKG.SITWK/GARAGE 380 OLD MILL--SWIMMING POOL 380 OLD MILL--SWIMMING POOL 1 THORNFIELDS--NEW SFR 1 THORNFIELDS--NEW SFR 308 HAMILTON CT. 30 LINCOLNSHIRE DR.--NEW SFR 30 LINCOLNSHIRE DR.--NEW SFR	72773 72773 72773 72773 72773 72773 72773 72773 72773 72773	04/27/15 04/27/15 04/27/15 04/27/15 04/27/15 04/27/15 04/27/15 04/27/15 04/27/15 04/27/15	1,230.00 1,066.00 68.00 272.00 272.00 68.00 164.00 136.00 68.00
ACCOUNT TOTAL:						3,344.00
01-00-50-2494	LAKE CO SEWER CONN FEES LAKE COUNTY LAKE COUNTY	L1329 L1329	LC SWR #024B-2 PRESTON LC SWR #025B-1 THORNFIELDS	72785 72785	04/27/15 04/27/15	3,300.00 3,300.00
ACCOUNT TOTAL:						6,600.00
01-00-60-2835	GREEK ORTHODOX CHURCH EXP CHICAGO TRIBUNE CHICAGO TRIBUNE	C1439 C1439	ORD 00-1696-04 RIVERWOODS RD ORD 00-1694-02 RIVERWOODS RD	72769 72769	04/27/15 04/27/15	63.49 52.29
ACCOUNT TOTAL:						115.78
01-00-60-2848	WILLOW CREEK CHURCH- 625 BARCL CHICAGO TRIBUNE	C1439	BARCLAY BLVD	72769	04/27/15	57.09
ACCOUNT TOTAL:						57.09
01-00-60-2854	NORTH SHORE MEDICAL					

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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-00-60-2854	NORTH SHORE MEDICAL CHICAGO TRIBUNE	C1439	L'SHIRE COMMONS RETAIL CNTR	72769	04/27/15	61.09
			ACCOUNT TOTAL:			61.09
01-00-60-2872	EMPORIUM ARCADE CHICAGO TRIBUNE	C1439	LEGAL PIONEER LAKE	72769	04/27/15	59.49
			ACCOUNT TOTAL:			59.49
01-00-80-4210	COURT FINES EDWARD MKRDICHIAN	M1566	Refund Overpayment of Parking	72791	04/27/15	50.00
			ACCOUNT TOTAL:			50.00
01-01-63-3000	PROFESSIONAL DEVELOPMENT VIL OF LINCOLNSHIRE-PETTY CASH MORRISON ASSOCIATES, LTD	L1155 M1882	MILEAGE FOR TRAINING- LESLIE MCNELLIS CRITICAL STRENGTHS	72784 72793	04/27/15 04/27/15	27.42 2,500.00
			ACCOUNT TOTAL:			2,527.42
01-01-63-5000	CLASSIFIED ADS CHICAGO TRIBUNE	C1439	LIFEGUARD/LABORER ADS	72769	04/27/15	735.10
			ACCOUNT TOTAL:			735.10
01-05-61-3010	EQ MAINT- LIVE SCAN MORPHO TRUST USA	M1577	Maintenance Agreement for	72792	04/27/15	3,325.00
			ACCOUNT TOTAL:			3,325.00
01-05-61-3020	EQ MAINT- LOCAL RADIO CHICAGO COMMUNICATIONS LLC	C1004	May 2015 Monthly Maintenance	D000063	04/27/15	607.60
			ACCOUNT TOTAL:			607.60
01-05-61-4006	PROF SERV- CRIME LAB ASSESS NORTHEASTERN IL REGIONAL NORTHEASTERN IL REGIONAL	N1322 N1322	Crime Lab FY 2015/2016 Crime Lab Intergovernmental	72797 72797	04/27/15 04/27/15	9,603.00 3,000.00
			ACCOUNT TOTAL:			12,603.00
01-05-61-4013	PROF SERV- LEGAL SERVICES					

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-- VILLAGE OF LINCOLNSHIRE --
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GENERAL FUND
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ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-05-61-4013	PROF SERV- LEGAL SERVICES SMITH & LALUZURNE, LTD.	S1566	March 2015 Legal Services	72800	04/27/15	3,185.00
			ACCOUNT TOTAL:			3,185.00
01-05-61-5515	DATA SYS- WIRELESS VERIZON WIRELESS SERVICES LLC	V1444	SQUAD LAPTOPS 03/02-04/01/15	72807	04/27/15	514.27
			ACCOUNT TOTAL:			514.27
01-05-63-3002	PROF DEV- CERTIFIED COURSES TRACI GLOEDE KEVIN L. PALERMO UNIVERSITY OF IL-GAR	G1556 P1591 U1435	Meal Reimbursement for Reimburse for fuel to attend Patrol Rifle Course Mar 20-21	D000064 D000070 72806	04/27/15 04/27/15 04/27/15	30.00 465.31 450.00
			ACCOUNT TOTAL:			945.31
01-05-63-3006	PROF DEV- NEMRT NORTH EAST MULTI-REGIONAL	N0409	"John Reid Interview and	72795	04/27/15	400.00
			ACCOUNT TOTAL:			400.00
01-05-63-6006	UNIFORM- PATCHES/INSIGNIAS THE ABY MANUFACTURING GRP, INC THE ABY MANUFACTURING GRP, INC THE ABY MANUFACTURING GRP, INC	E0228 E0228 E0228	366-P-C Cap Piece Insurance & Packing Shipping	72770 72770 72770	04/27/15 04/27/15 04/27/15	79.00 4.50 16.00
			ACCOUNT TOTAL:			99.50
01-05-63-6007	UNIFORM- REPLACEMENT APPAREL SEWN RIGHT APPAREL SEWN RIGHT APPAREL SEWN RIGHT APPAREL SEWN RIGHT APPAREL SEWN RIGHT APPAREL SEWN RIGHT	A1531 A1531 A1531 A1531 A1531 A1531	#47680 Navy Freedom Flex #38200 Navy Trouser #5SW-NV Navy Blue Serge #5527-3-Silver OC Spray Shipping #200-NV Navy Taslon/Nylon	72762 72762 72762 72762 72762 72762	04/27/15 04/27/15 04/27/15 04/27/15 04/27/15 04/27/15	125.00 36.50 39.95 16.50 7.01 30.00
			ACCOUNT TOTAL:			254.96
01-05-63-9000	BUSINESS EXPENSES VIL OF LINCOLNSHIRE-PETTY CASH VIL OF LINCOLNSHIRE-PETTY CASH LEXISNEXIS RISK DATA MGMT	L1155 L1155 L1449	LK CTY CHIEFS MTG- KINSEY LK CTY CHIEFS MTG- PRICE Internet, Computer and Phone	72784 72784 72786	04/27/15 04/27/15 04/27/15	40.00 20.00 66.00
			ACCOUNT TOTAL:			126.00
01-05-63-9007	VEH TITLES/ PLATES					

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GENERAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-05-63-9007	VEH TITLES/ PLATES ILLINOIS SECRETARY OF STATE	I1045	Registration Fee for Squad 108	72778	04/27/15	101.00
			ACCOUNT TOTAL:			101.00
01-08-63-1004	MEMB- VISIT LAKE COUNTY LAKE COUNTY, ILLINOIS CVB	L1634	ANNUAL PARTNERSHIP-VISIT L.C.	72788	04/27/15	15,000.00
			ACCOUNT TOTAL:			15,000.00
01-08-63-3000	PROFESSIONAL DEVELOPMENT VIL OF LINCOLNSHIRE-PETTY CASH	L1155	MILEAGE FOR TRAINING- LINDA	72784	04/27/15	23.12
			ACCOUNT TOTAL:			23.12
01-08-63-9003	ECONOMIC DEV INITIATIVES TEAM WORKS MEDIA	T2954	PROGRESS (60%) PYMT.PER AGRMNT.	72805	04/27/15	29,760.00
			ACCOUNT TOTAL:			29,760.00
01-08-63-9501	ECONOMIC DEV INCENTIVES INTERIOR INVESTMENTS, LLC INTERIOR INVESTMENTS, LLC THE FRESH MARKET THE FRESH MARKET	I0985 I0985 T1470 T1470	1st qtr sales tax reimburse 1st qtr HR Sales Tax reimburse 1st qtr Sales Tax rebate 1st qtr HR Sales Tax rebate	D000065 D000065 72804 72804	04/27/15 04/27/15 04/27/15 04/27/15	26,928.00 13,474.00 5,919.00 2,968.00
			ACCOUNT TOTAL:			49,289.00
01-12-61-1000	TELEPHONE CALL ONE	C1012	MONTHLY PHONE BILL 04/15/15	72766	04/27/15	323.89
			ACCOUNT TOTAL:			323.89
01-12-61-1002	TELEPHONE- CELLULAR VERIZON WIRELESS SERVICES LLC	V1444	CELLULAR 03/02-04/01/15	72807	04/27/15	723.19
			ACCOUNT TOTAL:			723.19
01-12-61-4000	PROF SERV- VIDEO SERVICES MICHAEL MERANDA, JR MICHAEL MERANDA, JR MICHAEL MERANDA, JR	M1195 M1195 M1195	4/2/15 WATERMAIN PUBLIC MTG 4/13/15 RVB/COW MEETING 4/14/15 ZONING BOARD MEETING	D000068 D000068 D000068	04/27/15 04/27/15 04/27/15	120.00 120.00 120.00
			ACCOUNT TOTAL:			360.00
01-12-61-5503	DATA SYS- INTERNET CONNECTION					

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-- VILLAGE OF LINCOLNSHIRE --
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GENERAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM	AMOUNT
01-12-61-5503	DATA SYS- INTERNET CONNECTION A T & T	A0974	N PK INTERNET THRU 04/10/15	72760	04/27/15		119.97
							----- ACCOUNT TOTAL: 119.97
01-12-61-5507	DATA SYS- SOFTWARE/ LICENSING INTERDEV, LLC	I1300	DATA SYS- SOFTWARE UPGRADES/LI	D000066	04/27/15		147.60
							----- ACCOUNT TOTAL: 147.60
01-12-61-6000	POSTAGE AMERICAN PRINTING TECHNOLOGIES	A1733	POSTAGE- APRIL UTILITY BILLS	72763	04/27/15		198.69
							----- ACCOUNT TOTAL: 198.69
01-12-61-7000	DUPLICATING XEROX CORPORATION	X0559	Nemo - March	72808	04/27/15		51.30
							----- ACCOUNT TOTAL: 51.30
01-12-61-7001	DUPLICATING- LEASE COPIERS XEROX CORPORATION	X0559	Meme - March	72808	04/27/15		304.17
	XEROX CORPORATION	X0559	Coco - March	72808	04/27/15		514.59
							----- ACCOUNT TOTAL: 818.76
01-12-61-8701	MEDICAL PREMIUMS- HEALTH NORTH SUBURBAN EMPLOYEE	N0600	MEDICAL PREMIUMS- HEALTH	72796	04/27/15		45,890.78
							----- ACCOUNT TOTAL: 45,890.78
01-12-61-8801	WORKERS COMP ILLINOIS PUBLIC RISK FUND	I1076	June Work Comp prem & admin	72779	04/27/15		9,907.95
							----- ACCOUNT TOTAL: 9,907.95
01-12-61-8802	HIGH EXCESS LIABILITY POOL HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Premium	72776	04/27/15		9,307.05
	HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Premium	72776	04/27/15		7,500.00
							----- ACCOUNT TOTAL: 16,807.05
01-12-61-8803	HELP- BEACH ENDORSEMENT						

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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-12-61-8803	HELP- BEACH ENDORSEMENT HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Beach Endorsemt	72776	04/27/15	4,875.00
			ACCOUNT TOTAL:			4,875.00
01-12-61-9029	CONT SVC- IT CONSULT/SYS MON INTERDEV, LLC	I1300	CONTRACT SVC- IT CONSULT/SYS M	D000066	04/27/15	4,727.54
			ACCOUNT TOTAL:			4,727.54
01-12-61-9130	CONT SVC- PAYROLL PROCESSING PAYLOCITY	P1140	04/17 PAY SERVICES	201516	04/14/15	603.55
			ACCOUNT TOTAL:			603.55
01-12-62-1000	OFFICE SUPPLIES GARVEY'S OFFICE PRODUCTS LOGSDON OFFICE SUPPLY QUILL CORPORATION QUILL CORPORATION	G1449 L1463 Q0455 Q0455	Coin env for Finance Mailer env, misc supplies Cert-of-Occ paper, markers Police Ink, Batteries, Etc	72774 72787 72799 72799	04/27/15 04/27/15 04/27/15 04/27/15	27.99 86.77 51.51 417.54
			ACCOUNT TOTAL:			583.81
01-12-63-8600	MINOR EQUIP- IPRF GRANT PROJCT ARENA SPORTS U.S.A.	A1287	Tee shirts,jkts,hats,hoodies	72761	04/27/15	4,067.14
			ACCOUNT TOTAL:			4,067.14
01-12-80-3005	MISC COMPUTER EQUIPMENT CDW GOVERNMENT, INC. VIL OF LINCOLNSHIRE-PETTY CASH	C1189 L1155	DISPLAYPORT PRINTER CABLE- YOUSSEF	72768 72784	04/27/15 04/27/15	154.14 8.40
			ACCOUNT TOTAL:			162.54
01-20-61-4018	PROF SERV- MISC ENGINEERING CHRISTOPHER B BURKE GEWALT HAMILTON ASSOCIATES	B1750 G1107	FEMA LOMR review fee Engineering assistance	D000062 72773	04/27/15 04/27/15	900.00 1,919.00
			ACCOUNT TOTAL:			2,819.00
01-20-61-5000	LEGAL NOTICES CHICAGO TRIBUNE CHICAGO TRIBUNE	C1439 C1439	PCC SIDEWALK BID VILLAGE HALL & UTILITY ROOF	72769 72769	04/27/15 04/27/15	77.89 80.29
			ACCOUNT TOTAL:			158.18
01-21-61-8500	ELECTRIC UTILITIES					

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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
01-21-61-8500	ELECTRIC UTILITIES COMED - BILL PAYMENT CTR	C0166	Streets electric service	72765	04/27/15	319.04
			ACCOUNT TOTAL:			319.04
01-21-62-4002	SNOW/ICE- ROCK SALT MORTON SALT	M1258	Rock salt	72789	04/27/15	5,758.44
			ACCOUNT TOTAL:			5,758.44
01-22-61-8500	ELECTRIC UTILITIES COMED - BILL PAYMENT CTR	C0166	Parks electric service	72765	04/27/15	337.72
			ACCOUNT TOTAL:			337.72
01-22-61-9056	CONT SVC- TREE PRUNING SAVATREE	S2151	Pkwy tree trimming-Farrington	72802	04/27/15	4,900.00
			ACCOUNT TOTAL:			4,900.00
01-22-62-2000	LICENSING SUPPLIES- BEACH TAGS JERSEY CAPE DIAGNOSTIC JERSEY CAPE DIAGNOSTIC JERSEY CAPE DIAGNOSTIC	J0985 J0985 J0985	2015 SLP BEACH TAGS PLATES SHIPPING	72780 72780 72780	04/27/15 04/27/15 04/27/15	205.00 25.00 11.50
			ACCOUNT TOTAL:			241.50
01-22-63-1000	MEMBERSHIPS CHICAGO WILDERNESS TRUST	C1059	Membership dues	72767	04/27/15	500.00
			ACCOUNT TOTAL:			500.00
01-25-61-9023	CONT SVC- HVAC & ELECT MNT HAYES MECHANICAL LLC SCHINDLER ELEVATOR CORP	H1631 S2582	2nd qtr HVAC PM @ VH VH Elevator PM April-June	72777 72803	04/27/15 04/27/15	2,072.50 564.63
			ACCOUNT TOTAL:			2,637.13
01-25-61-9047	CONT SVC- PEST CONTROL SMITHEREEN PEST MGMT SMITHEREEN PEST MGMT SMITHEREEN PEST MGMT	S1644 S1644 S1644	Pest control VH, PWF, RNC Pest control VH, PWF, RNC Pest control VH, PWF, RNC	72801 72801 72801	04/27/15 04/27/15 04/27/15	51.00 65.00 93.00
			ACCOUNT TOTAL:			209.00

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-- VILLAGE OF LINCOLNSHIRE --
PAID INVOICES BY ACCOUNT NUMBER

GENERAL FUND
ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT

			GENERAL FUND			252,185.51
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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

WATER & SEWER FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
02-01-60-1500	PART TIME WAGES VIL OF LINCOLNSHIRE-PETTY CASH	L1155	TRAVEL FOR BANNOCKBURN- PANOS	72784	04/27/15	3.00
			ACCOUNT TOTAL:			3.00
02-01-61-1000	TELEPHONE CALL ONE	C1012	MONTHLY PHONE BILL 04/15/15	72766	04/27/15	755.76
			ACCOUNT TOTAL:			755.76
02-01-61-1002	TELEPHONE- CELLULAR VERIZON WIRELESS SERVICES LLC	V1444	CELLULAR 03/02-04/01/15	72807	04/27/15	369.63
			ACCOUNT TOTAL:			369.63
02-01-61-2200	Print- Utility Bill AMERICAN PRINTING TECHNOLOGIES	A1733	APRIL UB PRINT SERVICE RUN #3	72763	04/27/15	395.00
			ACCOUNT TOTAL:			395.00
02-01-61-5503	DATA SYS- INTERNET CONNECTION A T & T	A0974	N PK INTERNET THRU 04/10/15	72760	04/27/15	13.33
			ACCOUNT TOTAL:			13.33
02-01-61-5507	DATA SYS- SOFTWARE/LICENSING INTERDEV, LLC	I1300	DATA SYS- SOFTWARE UPGRADES/LI	D000066	04/27/15	16.40
			ACCOUNT TOTAL:			16.40
02-01-61-6000	POSTAGE AMERICAN PRINTING TECHNOLOGIES	A1733	POSTAGE- APRIL UTILITY BILLS	72763	04/27/15	198.70
			ACCOUNT TOTAL:			198.70
02-01-61-7000	DUPLICATING XEROX CORPORATION	X0559	Nemo - March	72808	04/27/15	5.70
			ACCOUNT TOTAL:			5.70
02-01-61-7001	DUPLICATING- LEASE COPIERS XEROX CORPORATION	X0559	Coco - March	72808	04/27/15	57.18

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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

WATER & SEWER FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
02-01-61-7001	DUPLICATING- LEASE COPIERS XEROX CORPORATION	X0559	Meme - March	72808	04/27/15	33.80
			ACCOUNT TOTAL:			90.98
02-01-61-8701	MEDICAL PREMIUMS- HEALTH NORTH SUBURBAN EMPLOYEE	N0600	MEDICAL PREMIUMS- HEALTH	72796	04/27/15	7,001.21
			ACCOUNT TOTAL:			7,001.21
02-01-61-8801	WORKERS COMP ILLINOIS PUBLIC RISK FUND	I1076	June Work Comp prem & admin	72779	04/27/15	4,420.47
			ACCOUNT TOTAL:			4,420.47
02-01-61-8802	HIGH EXCESS LIABILITY POOL HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Premium	72776	04/27/15	7,498.53
			ACCOUNT TOTAL:			7,498.53
02-01-61-8803	HELP- BEACH ENDORSEMENT HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Beach Endorsemt	72776	04/27/15	2,175.00
			ACCOUNT TOTAL:			2,175.00
02-01-61-9029	CONT SVC- IT CONSULT/SYS MON INTERDEV, LLC	I1300	CONTRACT SVC- IT CONSULT/SYS M	D000066	04/27/15	525.29
			ACCOUNT TOTAL:			525.29
02-01-62-1000	OFFICE SUPPLIES GARVEY'S OFFICE PRODUCTS LOGSDON OFFICE SUPPLY QUILL CORPORATION QUILL CORPORATION	G1449 L1463 Q0455 Q0455	Coin env for Finance Mailer env, misc supplies Cert-of-Occ paper, markers Police Ink, Batteries, Etc	72774 72787 72799 72799	04/27/15 04/27/15 04/27/15 04/27/15	3.11 9.65 5.73 46.40
			ACCOUNT TOTAL:			64.89
02-02-61-8500	ELECTRIC UTILITIES COMED - BILL PAYMENT CTR	C0166	Utilities electric service	72765	04/27/15	798.11
			ACCOUNT TOTAL:			798.11
02-02-61-9500	WATER PURCHASE					

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-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

WATER & SEWER FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
02-02-61-9500	WATER PURCHASE CITY OF HIGHLAND PARK	H0264	Meter #010222 March 2015	72775	04/27/15	79,048.81
	CITY OF HIGHLAND PARK	H0264	Meter #010223 March 2015	72775	04/27/15	8,934.03
			ACCOUNT TOTAL:			87,982.84
02-02-61-9600	SANITARY SEWER CHARGE LAKE COUNTY	L0329	Residential Dist 1	72782	04/27/15	49,572.00
	LAKE COUNTY	L0329	Commercial Dist 4	72782	04/27/15	56,840.00
	LAKE COUNTY	L0329	VOL Dist 4	72782	04/27/15	136.00
			ACCOUNT TOTAL:			106,548.00
02-02-62-3600	WATER METERS MIDWEST METER INC	M1075	Meter bases, coupling,shipping	D000067	04/27/15	334.00
			ACCOUNT TOTAL:			334.00
02-02-63-9000	BUSINESS EXPENSES FEDEX	F0707	Ship IEPA results 4-3-15	72771	04/27/15	28.11
	VIL OF LINCOLNSHIRE-PETTY CASH	L1155	CDL LICENSE FEE- SUDA	72784	04/27/15	30.00
			ACCOUNT TOTAL:			58.11
			WATER & SEWER FUND			219,254.95

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-- VILLAGE OF LINCOLNSHIRE --
PAID INVOICES BY ACCOUNT NUMBER

RETIREMENT FUND
ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
06-01-61-4004	PROF SERV- FLEX ADMINISTRATION PROFESSIONAL BENEFIT ADMIN INC	P1141	APRIL RECORD KEEPING FEES	72798	04/27/15	200.00
			ACCOUNT TOTAL:			200.00
			RETIREMENT FUND			200.00

DATE: 04/21/15
TIME: 12:17:13
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-- VILLAGE OF LINCOLNSHIRE --
PAID INVOICES BY ACCOUNT NUMBER

WATER & SEWER IMPROVEMENT FUND
ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
07-01-81-5001	AUTOMATED METER READ SYSTEM MIDWEST METER INC	M1075	94 remote readers, shipping	D000067	04/27/15	16,681.25
						----- ACCOUNT TOTAL: 16,681.25 -----
						WATER & SEWER IMPROVEMENT FUND 16,681.25 =====

DATE: 04/21/15
TIME: 12:17:13
ID: AP4A0000.WOW

-- VILLAGE OF LINCOLNSHIRE --
PAID INVOICES BY ACCOUNT NUMBER

VEHICLE MAINTENANCE FUND
ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
12-01-61-8701	MEDICAL PREMIUMS- HEALTH NORTH SUBURBAN EMPLOYEE	N0600	MEDICAL PREMIUMS- HEALTH	72796	04/27/15	1,805.01
			ACCOUNT TOTAL:			1,805.01
12-01-61-8801	WORKERS COMP ILLINOIS PUBLIC RISK FUND	I1076	June Work Comp prem & admin	72779	04/27/15	914.58
			ACCOUNT TOTAL:			914.58
12-01-61-8802	HIGH EXCESS LIABILITY POOL HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Premium	72776	04/27/15	1,551.42
			ACCOUNT TOTAL:			1,551.42
12-01-61-8803	HELP- BEACH ENDORSEMENT HIGH LEVEL EXCESS LIAB POOL	H0276	2015/16 Annual Beach Endorsemt	72776	04/27/15	450.00
			ACCOUNT TOTAL:			450.00
12-01-63-4000	PUBLICATIONS MANKOFF INDUSTRIES	M2334	VM software update	72794	04/27/15	623.00
			ACCOUNT TOTAL:			623.00
			VEHICLE MAINTENANCE FUND			5,344.01

DATE: 04/21/15
TIME: 12:17:13
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-- VILLAGE OF LINCOLNSHIRE --
PAID INVOICES BY ACCOUNT NUMBER

E911 FUND
ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
17-01-61-1004	EQ MAINT- 911 TELE SYS					
	A T & T	A0468	911 Wireless Mar.28 - Apr.27	72758	04/27/15	39.74
	A T & T	A0468	911 Landline Apr. 7 - May 6	72759	04/27/15	859.73
			ACCOUNT TOTAL:			899.47
			E911 FUND			899.47

DATE: 04/21/15
TIME: 12:17:13
ID: AP4A0000.WOW

-- VILLAGE OF LINCOLNSHIRE --
PAID INVOICES BY ACCOUNT NUMBER

SSA SEDGEBROOK FUND
ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
20-01-61-4000	PROFESSIONAL SERVICES MUNICIPAL INC	M1420	Admin Fee & Jan account reconc	D000069	04/27/15	67.50
			ACCOUNT TOTAL:			67.50
			SSA SEDGEBROOK FUND			67.50

DATE: 04/21/15
 TIME: 12:17:13
 ID: AP4A0000.WOW

-- VILLAGE OF LINCOLNSHIRE --
 PAID INVOICES BY ACCOUNT NUMBER

GENERAL CAPITAL FUND
 ACTIVITY FROM 04/14/2015 TO 04/27/2015

ACCOUNT #	ACCOUNT DESCRIPTION VENDOR NAME	VENDOR #	TRANSACTION DESCRIPTION	CHECK #	CHECK DATE	ITEM AMOUNT
51-05-80-2102	BUILDINGS- POLICE REMODEL CHICAGO TRIBUNE JOHN T STAUB & ASSOC PC	C1439 J1445	POLICE DEPT RENOVATION BID Balance Due	72769 72781	04/27/15 04/27/15	57.09 944.17
			ACCOUNT TOTAL:			1,001.26
51-22-80-5023	INFR- CORIDR ENH PRG- RT22 MED GEWALT HAMILTON ASSOCIATES	G1107	IL Rt22 median landscape rev	72773	04/27/15	513.00
			ACCOUNT TOTAL:			513.00
51-22-86-1401	BASEBALL NETTING FOULBALLS MIDWEST NETTING SOLUTIONS LLC	M1299	Backstop poles installed	72790	04/27/15	49,679.00
			ACCOUNT TOTAL:			49,679.00
51-25-61-9204	CONT SVC- PWF GAS TK FLD P MANKOFF INDUSTRIES	M2334	Fuel system repairs at PWF	72794	04/27/15	6,889.00
			ACCOUNT TOTAL:			6,889.00
			GENERAL CAPITAL FUND			58,082.26

**REQUEST FOR BOARD ACTION
Village Board
April 27, 2015**

Subject:	Text Amendments to Sign Code Regulations (Title 12)
Action Requested:	Further Consideration and Approval of an Ordinance regarding Text Amendments to Title 12, Sign Control, of the Lincolnshire Village Code, to revise and clarify requirements for permanent and temporary signs
Originated By/Contact:	Tonya Zozulya, Economic Development Coordinator Department of Community & Economic Development
Referred To:	Architectural Review Board

Background:

At the April 13, 2015 meeting, the Village Board discussed various revisions to the Sign Code. At the conclusion of the meeting, the Board requested several further revisions be made, as shown below.

Summary of Village Board-Requested Revisions:

Staff has incorporated the following revisions based on Board feedback from the April 13th meeting (*for specific detail, please see attached Draft Code and Ordinance. Those revisions made since the April 13th Board meeting appear in highlighted red; all other revisions appear in red*):

- Awning/Canopy Signs - Section 12-9-1(C): The proposed revision reads as follows: **“The advertising may contain 1 (one) of the following messages per awning or canopy: the legal business name, logo or a business product or service, all of a consistent color and font size. No more than four (4) awning or canopy signs are permitted on each frontage described in Paragraph 4.”** Repetitive messages (e.g., “Prime steakhouse”) would be permitted on adjacent awnings, as discussed.
- A-Frame/Sandwich Board Signs - Section 12-12-1(Q): The proposed Code does contain a minimum 3’ clearance requirement for accessible pedestrian access, as requested. Based on Board feedback, the following new requirement has been incorporated regarding sign construction: **“The sign shall be commercially fabricated, be constructed with wood or metal frames, and contain either a blackboard or poster inserts for the advertising message.”** In researching this matter, blackboard signs require chalk, wet-erase pens or chalk markers and are most suitable for indoor use and outdoor use under fair weather conditions due to wood and chalk. Therefore, staff requests the Board consider whether a metal frame material could be permitted as an alternate to wood to better withstand unfavorable weather conditions (see attached photo). Staff requests Board consideration regarding permitting wood or metal frame poster board signs (see attached photos) to allow businesses to display printed, rather than hand-written advertising messages. Poster board A-Frame signs are commonly used by chain businesses receiving printed advertising posters from their corporate offices.
- Carry-Out Parking Signs – Section 12-12-1(R): At the April 13th meeting, the Village Attorney suggested a sliding scale to determine the maximum carry-out sign allocation. Staff proposed the following new language: **“No more than 2 carry-out signs shall be allowed**

per food establishment occupying less than 5,000 square feet of building area and not more than 3 such signs shall be permitted per food establishment occupying 5,000 square feet of building area or more. Food service establishments which operate primarily on carry-out service shall be permitted up to 3 carry-out signs, subject to approval by the Zoning Administrator based on the availability of long-term parking for patrons of other occupants of the retail center, if any.” Under the proposed regulation, among restaurants with existing carry-out signs, The Cheesecake Factory (10,200 SF), Wildfire (9,500 SF), Big Bowl (5,500 SF) and Red Robin (6,100 SF) would be entitled to 3 carry-out signs, with Cosi (appr. 2,000 SF) and Noodles (appr. 2,000 SF) to 2 signs.

- Temporary Signs – Section 12-13-1: Staff proposes a new requirement regarding temporary sign fabrication and design: **“Temporary promotional and advertisement signs shall be professionally fabricated of a rigid or semi-rigid material, such as wood or corrugated plastic, with a message printed or permanently applied directly onto the hard surface of the sign. Signs shall have a maximum 1:2 width to length or length to width ratio, a panel and two supporting posts.”** This language prohibits the use of banners on temporary promotional and advertisement signs. In addition, the following proposed language prohibits temporary advertisement and promotional signs attached to permanent ground signs: **“Except as expressly permitted in Subsection B, temporary signs shall not be attached to fences, trees, utility poles, permanent ground signs or the like...”**

Items of Information - Section 12-8-1 (H):

Upon further review, staff requests the Board consider exempting website addresses and phone numbers from the current limit. This information is frequently requested by various organizations for temporary signs. If the Board is in support, staff recommends only one of each (either a website address or a phone number) be permitted per temporary sign.

Multi-Tenant Office Wall Signs –Section 12-9-1(B)(12):

Staff reviewed the minutes and conferred with the ARB Chairman in determining their recommendation did not place a restriction that wall signage on a building could be limited to only one tenant. The ARB wished to allow different businesses the opportunity to display wall signs, assuming only one per eligible facade. It would be up to the landlord to determine which businesses are given signage rights, whether based on their building area, headquarter status or other factors.

Additional Code Items Discussed at the April 13th Board Meeting:

Following is a list of additional items discussed by the Board at the April 13th meeting for which further revisions were not requested:

- Master Sign Plan - Section 12-5-1
- Ground Sign Setback – Section 12-9-1(A)(4)
- Wall Sign Area - Section 12-9-1(B)(1)
- Multi-Tenant Industrial Wall Signs - Section 12-9-1(B)(13)
- Blade Signs - Section 12-9-1(D)
- Umbrella Signs - Section 12-12-1(N)
- Window Signs - Section 12-12-1(O)
- Window Wrap Signs – Section 12-12-1(P)
- Temporary Signs - Section 12-13-1 (A)(8)
- Project Announcement Signs - Section 12-13-1(B)(1)

- Community Banners - Section 12-13-1(B)(4)
- Residential Real Estate Signs - Section 12-13-1(B)(5)
- Temporary Sign Advertisement - Section 12-13-1(B)(8)
- Balloon Signs - Section 12-13-1(B) (11)

Staff plans to review the proposed changes and respond to questions from the Village Board regarding Sign Control regulations at Monday's Board meeting.

Recommendation:

Approval of proposed text amendments to Title 12, Sign Control, of the Lincolnshire Village Code, as revised.

Reports and Documents Attached:

- Redlined Sign Control Code Section (Title 12), prepared by Staff.
- Revised Draft Ordinance, prepared by Village Attorney Simon.
- Photos of metal-frame blackboard and poster insert A-frame signs.

Meeting History	
Village Board Referral	June 23, 2014
Architectural Review Board	October 21, 2014
Architectural Review Board	January 20, 2015
Architectural Review Board	February 17, 2015
Architectural Review Board	March 17, 2015
Consideration & Discussion (COW)	April 13, 2015
Continued Consideration & Discussion (VB)	April 27, 2015

REVISED FINAL DRAFT

Title 12: Sign Control

- 12-1-1 PURPOSE
 - 12-2-1 RELATIONSHIP TO OTHER ORDINANCES
 - 12-3-1 DEFINITIONS
 - 12-4-1 SIGN PERMIT
 - 12-5-1 MASTER SIGN PLAN
 - 12-6-1 ESTABLISHMENT OF SIGN DISTRICTS
 - 12-7-1 DIMENSION MEASUREMENT
 - 12-8-1 SIGN CONSTRUCTION AND DESIGN: GENERAL STANDARDS
 - 12-9-1 SIGN CONSTRUCTION AND DESIGN: SPECIFIC STANDARDS BY SIGN TYPE
 - 12-10-1 ABANDONED OR UNSAFE SIGNS
 - 12-11-1 PROHIBITED SIGNS
 - 12-12-1 EXEMPT SIGNS
 - 12-13-1 TEMPORARY SIGNS
 - 12-14-1 CLASSIC SIGNS
 - 12-15-1 NONCONFORMING SIGNS
 - 12-16-1 AMORTIZATION OF NONCONFORMING SIGNS
 - 12-17-1 SIGN VARIANCE
 - 12-18-1 AMENDMENTS
-

12-1-1 PURPOSE

The following purposes are hereby adopted:

- A. It is necessary for the promotion and preservation of the public health, safety and welfare of the Village that the design, erection, construction, location and maintenance of all signs be regulated and controlled.
- B. To balance the optimum conditions for meeting sign user's needs, with the legitimate public purpose of protecting the property and aesthetic values and physical appearance of the Village.
- C. To establish aesthetics and property values as explicit components of the health, safety and welfare sought to be protected by the enforcement of the regulations contained in this ordinance.
- D. To enhance the economy of the Village by promoting the reasonable, orderly and effective display of signs.
- E. To address the need for adequate site identification and to encourage better communication with the public.
- F. To assure the design, construction, installation and maintenance of signs such that they do not endanger pedestrians or vehicular traffic safety.
- G. To assure the compatibility of exterior signs with surrounding land uses.
- H. To protect the property values and economic well-being of the Village.

12-2-1 RELATIONSHIP TO OTHER ORDINANCES

- A. Nothing herein contained shall be deemed or construed to modify or alter the provisions of any other chapter of the Village Code. In the event of a conflict between the requirements of this Title and those of any other part of the Village Code, the later adopted ordinance shall prevail and control.
- B. If any section, paragraph, clause, phrase or part of this Title is, for any reason, held invalid, such decision shall not affect the validity of the remaining provisions of this Title and the application of these provisions to any persons or circumstances shall not be affected.

12-3-1 DEFINITIONS

A-Frame Sign. Any temporary advertising device ordinarily in the shape of an "A," or some variation thereof, located on the ground, not permanently attached and easily movable, and usually two-sided. Also called a "sandwich board" sign. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.



Typical A-frame sign

Abandoned or Obsolete Sign. Any sign which after fifteen (15) days no longer correctly directs or exhorts any person, advertises a business, lessor, owner, or activity or product available on the premises where the sign is displayed.

Approved Combustible Material. Any material more than six-hundredths (0.06) inch thickness, which burns at a rate of not more than two and one-half (2½) inches per minute when subjected to the then prevailing American Society for Testing Materials standard test for flammability in sheets of six-hundredths (0.06) inch in thickness.

Attention Getting Device. Any pennant, flag, valance, banner, propeller, spinner, streamer, searchlight, balloon, ornamentation, sparkler or similar device designed for the purpose of attracting attention, promotion or advertising.

Awning. A structure of canvas, canvas-like or other materials extended over a window or door or over a patio, deck, etc. as a protection from the sun or rain.

Balloon. A flexible container, generally made of rubber or mylar, inflated with air and then sealed at the neck, used for decoration.

Balloon Sign. ~~A sign comprised of balloons. Any sign that is any lighter than air or gas-filled balloon attached by means of a rope or tether to a definite or fixed location. Displays designed to inflate or move by use of a fan or blower shall be prohibited. is also considered a balloon sign.~~



Blade sign or projecting sign

Banner Sign. Any temporary sign printed or displayed upon cloth or other flexible material with or without frames.

Blade Sign or Projecting Sign. A sign which extends out from a building face or wall so that the sign face is perpendicular or at an angle to the building face or wall. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.

Building. Anything constructed for the shelter or enclosure of persons, animals, chattels, or movable property of any kind, and which is permanently affixed to the land.

Building Face or Wall. The entire window and wall area of a building in one place or elevation.

Building Frontage. The linear length of a building facing the street.

Building Sign. A sign lettered to give the name or address of a building itself, as opposed to the name of occupants or services.

Cabinet Sign. An internally illuminated cabinet style box sign in which each letter is not individually articulated.

Canopy. Any structure, other than an awning—~~moveable or stationary~~, made of cloth, metal, or other material, attached to and deriving its support from the side of a building or structure for the purpose of shielding a platform, stoop or sidewalk from the elements. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.



Typical canopy sign

Classic Sign. An original sign or a duplicate of an original sign, which is at least twenty-five (25) years old, that possesses unique physical design characteristics and has been determined to be of extraordinary significance to the Village.

Combustible Material. Any material which will ignite at or below a temperature of one thousand two hundred degrees Fahrenheit (1,200° F) and will continue to burn or glow at that temperature.

Construction Sign. A Temporary Sign which functions to identify a residential subdivision or non-residential developments where the vehicular entrance and/or existing permanent identification sign may be removed, relocated, or hidden due to surrounding construction, which is unrelated to any such development.

Copy (Permanent and Temporary). The wording and numbering on a sign either in permanent or removable letter form.

Copy Area. The area in square feet of the smallest geometric figure, which encloses the actual copy of a sign. For Wall Signs, the copy area refers to the message, not to the illuminated background.

Department of Community and Economic Development. The Department authorized by the Village Manager to administer the provisions of this Title.

Directional Sign. Any sign which serves solely to designate the location or direction of an activity, business or event. Directional signs may also identify walkways, parking lot entrances and exits, and features of a similar nature.

Directory Sign. A sign located on the exterior of a building which functions to identify the occupants of the building or group of buildings which are divided into rooms or suites used as offices or studios.

Double-Faced Sign. A sign constructed to display its message on the outer surfaces of two (2) identical and opposite planes erected at an angle of thirty degrees (30°) or less.

Electrical Sign. Any sign containing electrical wiring which is attached or intended to be attached to an electrical energy source.

Electronic Sign. Signs whose alphabetic, pictographic or symbolic informational content can be changed or altered on a fixed display screen composed of electrically illuminated segments. For the purposes of this Code, electronic signs within Ground or Wall Signs are regulated as one (1) of the two (2) following types:

A. Electronic Display Screen. A sign, or portion of a sign, that displays an electronic image or video, which may include text. This definition includes television screens, or video panels, whether made of plasma, LED, OLED or other digital projection technology and holographic displays. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.



Electronic display screen

B. Electronic Message Sign. Any sign, or portion of a sign, that uses changing lights to form a message or messages in text form wherein the sequence of messages and the rate of change is electronically programmed and can be modified by electronic processes. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.



Electronic message sign

Erected. This term shall mean attached, altered, built, constructed, reconstructed, enlarged or moved, and shall include the painting of wall signs, but does not include copy changes on any sign.

Exempt Signs. Signs exempted from normal permit requirements.

Externally-Illuminated Sign. Any sign, any part of which is illuminated from an exterior artificial light source mounted on the sign, another structure or the ground.

Facade. The face of a building from grade to parapet in height and from side wall to side wall in width.

Frontage. All the property on one (1) side of a street between two intersecting streets measured along the street line, or, if the street is a dead-end, then all the property abutting on one (1) side between an intersecting street and the dead-end of the street.

Glare. A distinct light source within the visual field that is sufficiently brighter than the ambient level of brightness to which the eyes are adapted to cause a visual disturbance or nuisance.

Grade. The average level of the finished surface of the ground adjacent to the base of the sign.

Ground Floor. Any floor that is not more than three (3) feet above or below Grade.

Ground Sign. A sign that is attached to a completely self-supporting structure, which is regulated as one (1) of the two (2) following types:

A. Ground Sign – Monument. Any sign, other than a double post sign, placed upon or supported by a foundation in the ground independent of any other supporting structure. As distinguished from a Pole Sign, the base of any monument sign must be a minimum of seventy-five percent (75%) or more of the width of the Sign Face that is to be situated upon the base. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.



Monument sign

B. Ground Sign – Double Post. A sign erected and maintained between two (2) freestanding supports and not attached to any building, but not including a ground monument sign. As distinguished from a ground monument sign, both supports of the sign must be identical in design and structure. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.



Double post sign

Home Occupation Sign. Any sign indicating an occupation or profession practiced by a person lawfully residing on the premises, which is clearly incidental and secondary to the residential use of the dwelling.

Identification Sign. Any sign which functions to identify the legal corporate or registered trade name of a business, an institution, occupant, apartment, residence, school or church, and not advertising any product or service.

Incombustible Material. Any material which will not ignite at or below a temperature of one thousand two hundred degrees Fahrenheit (1,200° F) and will not continue to burn or glow at that temperature.

Individual Letter Sign. Any sign made of self-contained letters, characters, icons, logos or symbols that are mounted on the face of a building, or on top of or below a marquee. For the purpose of this Title, a change, but not the replacement and repair of any character, icon, logo or symbol of an individual Letter Sign shall be deemed a change to the Sign Face regardless of whether the changed Sign comprises more, less or the same Sign Area.

Institutional Bulletin Board Sign. A sign which accommodates manually changeable copy and displays information on activities and events of a Village entity or community-oriented organization.

Institutional Sign. Signs erected by a Village entity, a community-oriented organization, religious institution, or public educational facility which advertises an event being sponsored by said entity or organization.

Internally-Illuminated Sign. A sign illuminated by a light source, either incandescent, fluorescent, neon or other light that is enclosed by the sign panel(s) or within the sign.

Lot. A Zoning Lot, except as the context herein shall indicate a Lot of Record.

Lot of Record. A lot shown on a plat properly recorded in the office of the Lake County Recorder of Deeds prior to the effective date of this Code.

Lot, Zoning. A parcel of land, at least one (1) lot line of which is a public street line, which is located within a single block, and which is or will be used, developed or built upon as a unit or as a lot within a planned unit development. A zoning lot may or may not coincide with a lot of record.

Lot Line. A boundary of a zoning lot.

Marquee. Any fixed hood other than a canopy or awning which is supported solely by the building to which it is attached, constructed of metal or other noncombustible material, and includes a sign or advertising announcements regarding entertainment and amusement.

Master Sign Plan. A plan that establishes and coordinates the overall sign design of a building or building site in order to provide direction for current and future tenants.

Menu Board. A device which functions to list items for sale at a drive-thru restaurant.

Message, Advertising. That copy on a sign describing products or services being offered to the public.

Message, Noncommercial. That copy on a sign which does not direct attention to a business or to a service or commodity for sale, and is typically of a political, religious, or ideological nature.

Moving Sign. A sign or other advertising structure with moving, revolving or rotating parts, or visible mechanical movement of any kind, including wind-activated signs. Clocks are not considered signs with moving parts.

Nit. A non-SI (International System of Units) unit of luminance equal to one candela per square meter (1 nit = 1 cd/m²) used to measure brightness of an Electronic Sign. For the purposes of measuring nits, a light meter which computes brightness in "luminance" shall be used per the instructions of the specific light meter used.

Nonconforming Signs. Any advertising structure or sign which was lawfully erected and continuously maintained prior to such time as it came within the purview of this Title and any amendments hereto, and which fails to conform to all applicable regulations and restrictions of this Title.

Off-Premise Institutional Sign. Any sign which directs attention to an event being sponsored by a Village entity or community-oriented organization, but is not located on the premises of such entity or organization.

Off-Premises Sign. Any sign which directs attention to a business, service, product or entertainment not sold or offered on the premises on which the sign is located. Also called a "billboard."

Owner. Any person who is the record title owner of any lot or parcel of land and all duly authorized agents of such owner, beneficiaries of a land trust which is the record owner of any such lot or parcel of land, any purchaser including contract purchasers, any person having a vested or contingent interest in the lot or parcel of land in question, or the legal representatives of any such persons. For the purposes of this Chapter, there shall be a rebuttable presumption that the person to whom tax bills have been sent for the past year, according to the records of the Lake County, is an Owner.

Parapet or Parapet Wall. That portion of a building wall that rises above the roof level.

Pennant Sign. Any geometric shaped cloth, fabric or other lightweight material normally fastened to a stringer, which is secured or tethered so as to allow movement of the sign.

Permanent Sign. A sign attached to a structure or the ground which is made of materials intended for long-term use, such that it is considered a fixture of such structure or property.

Person. Includes any individual, firm, partnership, association, corporation, company or organization of any kind, whether for profit or not for profit.

Project Announcement Sign. A Temporary Sign which functions to identify an upcoming construction project, architect, contractor, builder, and/or engineer and/or tenants related to new residential subdivisions or non-residential buildings and/or developments, placed on a lot that is the construction site whereon such architect, contractor and/or engineer is currently providing services or materials.

Pole Sign. A sign which is supported by one (1) pole extending from the ground.

Political Sign. A sign whose function is to draw attention to or communicate a position on any issue, candidate or measure that is the subject of national, state or local debate.

Portable Sign. A sign not permanently attached to the ground or a building that includes changeable copy.

Real Estate Sign. A sign erected for purposes of advertising a parcel or building to be available for sale, rental or lease.

Real Estate Sign Rider. A sign panel attached to the main real estate sign structure displaying additional items of information.

Residential Development Sign. A permanent identification Sign located at major entrances designed to identify a residential subdivision and containing no commercial advertising.

Roof Line. The top edge of the roof or the top of the parapet, whichever forms the top line of the building elevation.

Roof Sign. Any sign located on or attached to and extending above the roof of a building.

Sign. Any visual device or representation designed or used for the purpose of communicating a message or identifying a product, service, person, organization, business or event, with the use of words or characters, visible from outside the premises on which such device is located.

Sign Area. The entire area of the sign background, including any material or color forming the background used to differentiate the sign from the backdrop or structure against which it is placed.

Sign Face. The visible sign proper including all characters and symbols, excluding essential structural elements which are not an integral part of the display.

Sign Height. The entire height of the sign, including decorative elements, as measured from grade.

Sign Structure. Any structure, or material which supports, has supported or is capable of supporting or keeping a sign in a stationary position, including foundation and decorative covers.

Street. A right-of-way dedicated or used as a public thoroughfare or easement that affords primary means of access to contiguous property.

Structure. Anything constructed or erected with a fixed location on the ground, or attached to something having a fixed location on the ground. Without limitation on the foregoing, a structure shall include buildings, fences, walls, billboards and signs.

Temporary Sign. A sign not intended or designed for permanent display.

Temporary, Advertisement Sign. A sign advertising a temporary event or product/service and not intended or designed for permanent display.

Temporary Identification Sign. A sign cover not intended or designed for permanent display placed over an existing ground sign for a change in building occupancy that results in an immediate need to identify the legal corporate or registered trade of a new occupant.

Temporary Window Sign. A sign attached to or placed upon a window or door of a building intended for viewing from the exterior of such a building and not intended or designed for permanent display.

Under-Awning Sign. Any sign attached to and mounted under an awning.

Under-Canopy Sign. Any sign attached to and mounted under a canopy.

Variance. A relaxation of the terms of this Chapter where such relaxation will not be contrary to the public interest and where, due to conditions peculiar to the property and not the direct result of the actions of the owner, a literal enforcement of the Code would result in unnecessary hardship.

Vehicle Sign. Any sign that is displayed in or on an automobile, truck, bus, trailer or other vehicle that is being operated or stored in the normal course of business, such as signs indicating the name of the owner or business which is located on moving vans, delivery trucks, retail trucks and trailers, and the like provided that the vehicle is parked and stored in areas appropriate to their use and in compliance with other applicable Village ordinances.

Village. The Village, or Municipality of Lincolnshire, Illinois.

Wall Sign. A sign attached to or erected against the wall of a building or retaining wall with the face in a parallel plane of the wall to which it is attached.

Window Display. Any presentation of merchandise along with associated artwork placed behind a window. Window displays are not considered signs.

Window Identification Sign. A window sign that identifies the legal corporate name or registered trade name of the entity therein.

Window Sign. Any sign located within a building interior that is intended for viewing from the exterior of such a building.

Window Wrap. A non-advertising design element comprised of a film or acetate bonded to the interior of a window that depicts either images that incorporate the exterior design elements/style of the building on which the window is located, or provides a graphic representation of elements of the business within. Lettering and company logos are prohibited.

12-4-1 SIGN PERMIT

A. Applicability

No sign, except those identified as exempt, shall be erected, constructed, altered or relocated without first obtaining a sign permit from the Department of Community and Economic Development.

B. Authority and Execution

The Department of Community and Economic Development shall be responsible for determining compliance with this Title.

C. Permit Application

An application for a sign permit shall be made upon forms provided by the Department of Community and Economic Development, signed by the applicant, and contain or have attached thereto the following information:

1. Name of person, firm, corporation or association constructing and erecting the sign.
2. Location of building, structure or lot to which or upon which sign is to be attached or erected.
3. Name, address, and telephone number of the applicant, and the name of a responsible party in the case of corporate applications.
4. Written consent of the owner of the building structure or land on which the sign is to be erected.
5. Site plan showing location of the sign upon the lot and copy of the sign.
6. Elevation of proposed sign showing size of sign and height of top of sign above grade.
7. Four (4) sets of plans and specifications showing the method of construction, location, support, attachment to the buildings or grounds, illumination and the lighting intensity. If not included therein, four (4) sketches showing the sign faces, exposed surfaces and proposed message, all accurately represented in scale as to size, proportion and color. If the sign is to be attached to a building, a drawing shall be submitted showing the sign on the facade of the building.
8. A Landscape Plan which meets the requirements of subsection 12-8-1-E of the Sign Ordinance.
9. If required by the Department of Community and Economic Development, a copy of stress sheets and calculations showing that the structure is designed for deadload and wind pressure in any direction, in the amount required by this and all other laws and ordinances of the Village.
10. Any electrical permit required for this sign.
11. Such other information that the Department of Community and Economic Development shall require to show full compliance with this and all other ordinances of the Village.

D. Permit Issuance

1. Upon the filing of an application for a sign permit for erection, alteration or relocation of a sign, the Department of Community Development shall determine whether the application is complete. If the application is not complete, the Department of Community and Economic Development shall promptly notify the applicant of any deficiencies, and shall not process the application until the deficiencies are remedied.
2. The Department of Community and Economic Development shall examine the plans and specifications, and the premises upon which the proposed sign is to be erected to ensure compliance with the requirements of this Title and all other applicable ordinances of the Village. The Department of Community and Economic Development shall issue the sign permit if the Sign complies with the requirements of this Title and all other ordinances of the Village.
3. Applications for changes to existing sign faces and sign replacements shall be reviewed by the Department of Community and Economic Development.

E. Approval of Electrified Signs

The application for an electrical permit for the erection of an Electrical Sign shall be submitted to the Department of Community and Economic Development, who shall forward the specifications regarding all wiring and connections to the Village's Building Official. The Building Official shall examine the plans and specifications to determine compliance with the Electrical Code of the Village as a condition of granting the sign permit.

F. Permit to Alter Sign

Whenever a holder of a permit desires to enlarge or alter the Sign Area or Sign Face, he shall be required to submit an application for a new permit and pay the full fee. There shall be no refund or credit for fees previously paid, the existing permit will be canceled, and a new permit issued. However, the repairing, changing of parts, and preventive maintenance of a sign shall not be deemed to be alterations.

G. Inspection

The Village's Building Official may inspect, at such times as deemed appropriate, each sign regulated by this Title. The purpose of the inspection is to ascertain whether the structure is secure or not secure, in need of repair or removal, or in conformance with the permit and the provisions of this Title and Title 5, Chapter 4 of the Village Code, Building Codes.

H. Sign Permit Void

If there is no activity of the work authorized under a sign permit within six (6) months after the date of issuance, the permit becomes null and void. The building official is authorized to grant one (1) or more extensions of time for additional periods not six (6) months each. The extension shall be requested in writing and justifiable cause demonstrated.

I. Revocation of Permit

All rights and privileges acquired under the provisions of this section are licenses revocable at any time by the Village Manager if he/she finds noncompliance with this Title which is not corrected within twenty (20) days after written notice by the Department of Community and Economic Development to the permittee, with a copy to the Village Manager. Upon the termination or revocation of the sign permit, the licensee shall remove the sign within five (5) days without cost or expense to the Village. In the event of the failure, neglect or refusal on

the part of the licensee to do so, the sign shall be considered a nuisance and the Village may proceed to remove the same and charge the expense to the licensee.

J. Sign Permit Fees

The fee to be charged for any permit issued for the erection or alteration of a sign shall be as prescribed in the Comprehensive Fee Schedule as set forth in Chapter 15 of Title 1 of this Code. Any not-for-profit organization may file an application with the Village for a waiver of fees imposed by the Village as per section 5-3-2(A) of the Village Building Code.

K. Penalties

1. Any person violating any of the provisions of this Title shall be fined not less than twenty five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.00) for each offense. A separate offense shall be deemed committed each day during or on which a violation continues or occurs.
2. If a person installs, permits to be installed, or begins to install, any sign without first securing a permit as required by this Title such installation shall cease until a sign permit is issued. In addition, the fee for such a building permit shall be twice the sign permit fee provided for by this Title.

12-5-1 MASTER SIGN PLAN

A. For new commercial development with multiple tenants, where ~~more than one (1) wall sign, awning or canopy is proposed~~ multiple signs are proposed, the applicant must submit a Master Sign Plan for review and approval by the Architectural Review Board prior to final approval by the Village Board. The purpose of a Master Sign Plan is to coordinate signs on multi-tenant buildings, and create a plan that establishes a building or site's overall sign design, which then provides direction to future tenants. A Master Sign Plan must include, at a minimum, criteria and specifications for general appearance, location, lighting, and approved construction materials.

B. Amendments to existing Areas of Special Sign Control, authorized by the Village Board prior to June 22, 2009 (the adoption of this Title), shall be subject to regulations of Title 6, Chapter 14.

12-6-1 ESTABLISHMENT OF SIGN DISTRICTS

A. Purpose

The establishment of the following sign districts is based upon the dominant uses found in each district to ensure that signage is consistent with the unique development character maintained in each district. Regardless of sign district, signage in the Village shall be of the highest aesthetic standards and promote the Village as a unique destination with clear and specific requirements.

B. Sign Districts

1. Downtown Sign District

The purpose of the Downtown Sign District is to ensure that signs within the downtown are compatible with the character and image of the downtown, and provide businesses with a number of alternatives for advertising to pedestrian and automotive patrons.

In the interest of creating and maintaining an identity and character for the District, for each property or planned unit development located within the Downtown Sign District, three (3) of the five (5) types of building Identification Signs shall be selected for all of the buildings in the development: ground signs, wall signs, window signs, blade signs, awning or canopy signs. In addition, directional signs are permitted in the Downtown Sign District for each property or planned unit development.

2. Corridor Commercial Sign District

The purpose of the Corridor Commercial Sign District is to ensure that signs located along major arterials provide an effective means of advertising, as well as presenting a positive and coordinated appearance of the Village along the roadway. Signs within the corridor commercial areas are primarily oriented toward the automobile.

In the interest of creating and maintaining an identity and character for the District, for each property or planned unit development located within the Corridor Commercial Sign District, three (3) of the five (5) types of building Identification Signs shall be selected for all of the buildings in the development: ground signs, wall signs, window signs, blade signs, awning or canopy signs. In addition, directional signs are permitted in the Corridor Commercial Sign District for each property or planned unit development.

3. Office/Industrial Sign District

The purpose of the Office/Industrial Sign District is to ensure that signs located within the Village's Office/Industrial Districts provide an effective means of identifying the location and services of the businesses in the District, as well as presenting a positive and coordinated appearance of the Village along the roadway. Signs within the Office/Industrial areas are primarily oriented toward the automobile.

In the interest of creating and maintaining an identity and character for the District, for each property or planned unit development located within the Office/Industrial Sign District, two (2) of the following types of building Identification Signs shall be selected for all of the buildings: ground signs, or wall signs. In addition, directional signs are permitted in the Office/Industrial Sign District for each property or planned unit development.

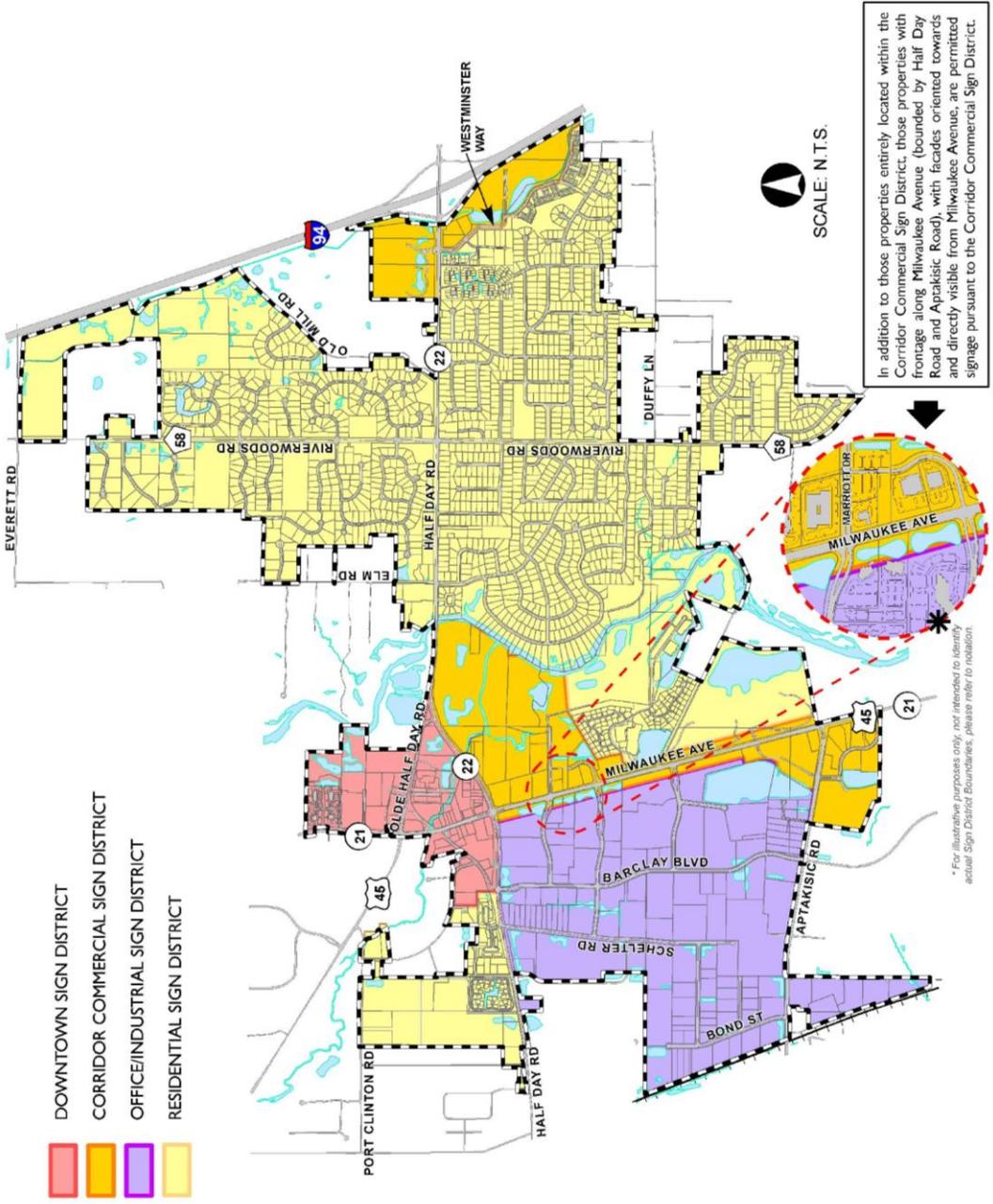
4. Residential Sign District

The purpose of the Residential Sign District is to ensure proper regulation of signs common to residential areas for both permitted non-residential uses that need to identify their location, and the variety of temporary and non-commercial signs residents may desire, provided they are not displayed in a manner that is contrary to the predominant residential character of the district.

In the interest of creating and maintaining an identity and character for the District, for each non-residential property or planned unit development located within the Residential Sign District, one (1) of following types of building Identification Signs shall be selected for all of the buildings in the development: ground sign, or wall sign. In addition, directional signs are permitted in the Residential Sign District for each non-residential property or planned unit development.

C. Sign District Location

The locations of the Village of Lincolnshire's Sign Districts are indicated on the following page.

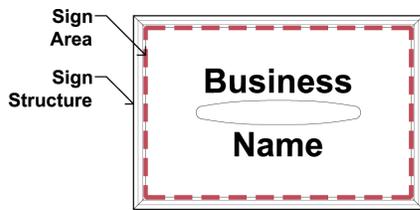


12-7-1 DIMENSION MEASUREMENT

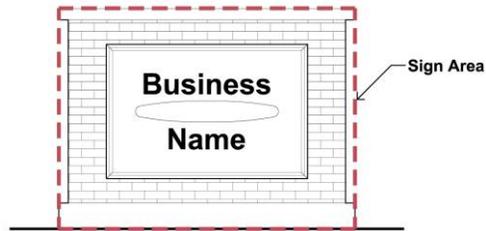
A. Computation of Sign Area

Sign area is calculated as described in this Section.

1. For signs on a background, the entire area of the background shall be calculated for sign area, including any material or color forming the Sign Face or background used to differentiate the sign from the backdrop or structure against which it is placed. For Monument Signs, Sign Area includes any supporting framework, bracing or structure. For all other sign types, Sign Area does not include any supporting framework or bracing, unless such framework, bracing or structure contains part of the message, Sign Face or Copy.



*Illustration of sign area for 12-7-1-A-1,
Non-monument sign*



*Illustration of sign area for 12-7-1-A-1,
Monument sign*

2. For a double-post sign, two (2) separate area calculations are necessary, one (1) for the sign area and one (1) for the total area of the structure including both sign posts. The sign area includes the entire area of the sign, including any material or color forming the sign face or background used to differentiate the sign from the backdrop or structure against which it is placed. Sign area does not include any supporting framework or bracing, unless such framework or bracing is part of the message or sign face. The area of the sign structure is calculated by means of the smallest rectangle that will encompass the extreme limits of the supporting posts, framework or bracing of the sign.

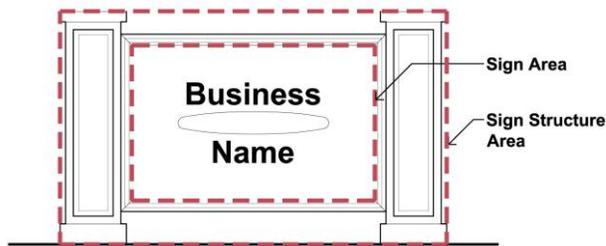


Illustration of double-post sign for 12-7-1-A-2

- For signs consisting of freestanding letters or logos, the area of a sign face ("sign area") is calculated by means of the smallest rectangle that will encompass the extreme limits of the writing, representation, emblem or other display. Sign area does not include any supporting framework or bracing, unless such framework or bracing contains part of the message, Sign Face or Copy.

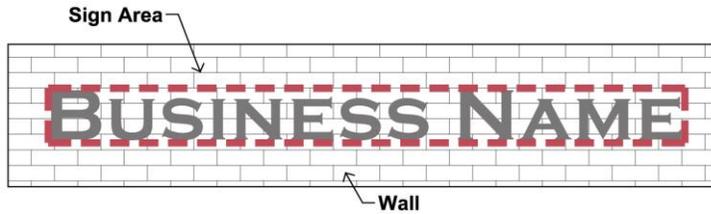


Illustration of sign area for 12-7-1-A-3

- The sign area of free-form or sculptural (non-planar) signs is calculated as fifty percent (50%) of the sum of the area of the four (4) vertical sides of the smallest cube that will encompass the sign.

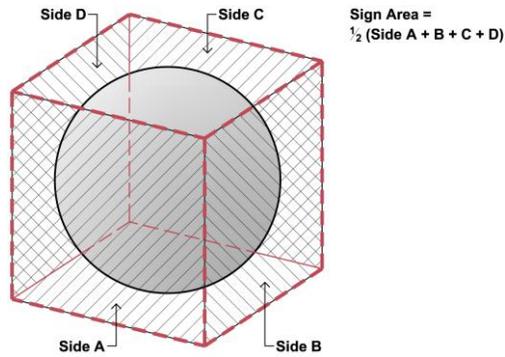


Illustration of sign area for 12-7-1-A-4

- For a Double-Faced Sign, the sign area is computed as the area of one (1) face only. For a Sign where the angle between two (2) sign faces is greater than 30 degrees (30°), the sign area is computed as the sum of the areas of the two (2) faces.

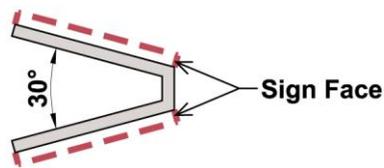
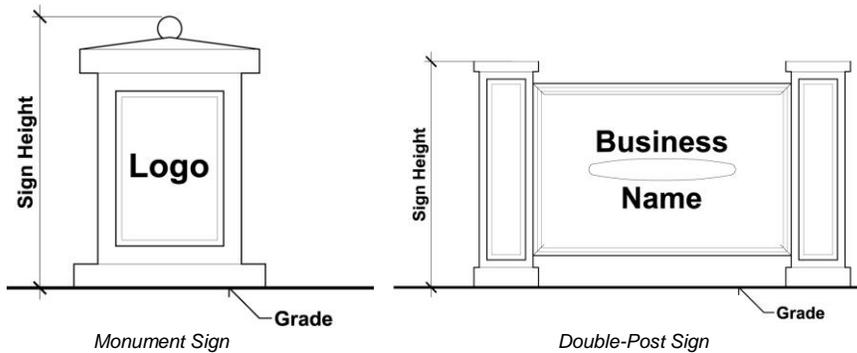


Illustration of double-faced sign for 12-7-1-A-5

B. Measurement of Sign Height

Sign height is measured as described below. In terms of measuring sign height, the height of the entire structure, including decorative elements, must be included.

1. Ground Signs: The vertical distance measured from grade to the highest point of the sign, which shall also include any berming or mounding at the base of the sign.



2. Signs attached to buildings: The vertical distance from the grade, as used to measure Building Height in Title 6, of the building to which a sign is attached to the highest point of the sign structure.

12-8-1 SIGN CONSTRUCTION AND DESIGN: GENERAL STANDARDS

The following standards apply to all signs, unless specifically noted otherwise.

A. Location

1. Only signs placed by federal, state and/or local government may be erected upon public property, including but not limited to rights-of-way.
2. No sign mounted on the exterior of a building shall cover any windows, doors or any architectural building features.
3. All portions of letters/logo shall be a minimum of three (3) feet from the building edge of any face, roof line, ground line or floor/ceiling/roof/wall lines which separate individual tenant spaces.
4. On a corner lot, no freestanding sign over two (2) feet tall may be placed within the visibility triangle. The visibility triangle is an area with one (1) point at the intersection of the intersecting streets' centerlines, and the other two (2) points located on each street's centerline one-hundred (100) feet away from the intersection of said centerlines. The clear sight area is illustrated below.

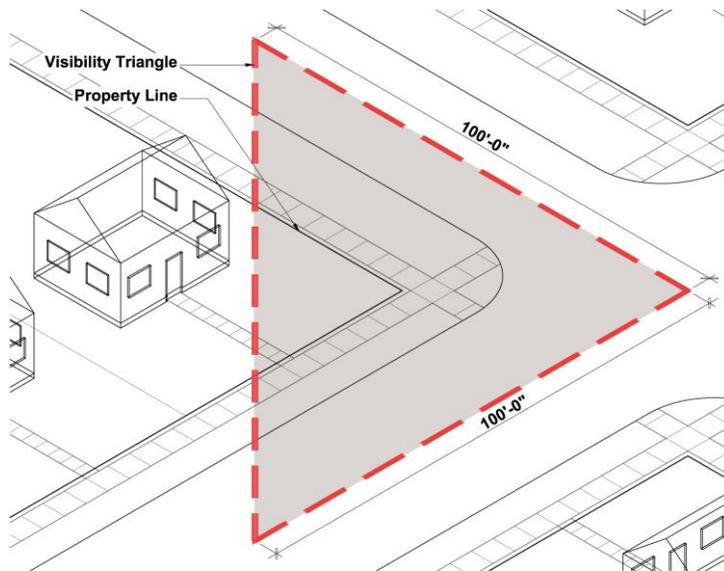


Illustration of vision triangle for 12-8-1-A-4

B. Sign Structure and Installation

Supports and braces shall be an integral part of the sign design. Angle irons, chains or wires used for supports or braces shall be hidden from public view to the extent technically feasible.

C. Wind Pressure and Direct Load

All signs must be designed and constructed to receive dead loads and withstand a wind speed of no less than ninety (90) miles per hour.

D. Illumination

Any sign illumination, including gooseneck reflectors must be designed, located, shielded and directed to prevent the casting of glare or direct light upon roadways and surrounding properties, or to distract the operators of motor vehicle or pedestrians in the public right-of-way. In the case of internally illuminated signs, the sign face must function as a filter for any illumination.

1. Illuminated signs located on a lot adjacent to or across the street from any residential district shall be turned off and not operated between the hours of eleven o'clock (11:00) P.M. and seven o'clock (7:00) A.M., unless the premises on which or for which the sign is specifically operating is engaged in the operation of its business later than eleven o'clock (11:00) P.M., in which event, the sign shall not be operated past the hour of one o'clock (1:00) A.M.
2. Lighting for signs shall be in harmony with the signs' and the project's design. If outside lighting is used, it should be arranged so the light source is shielded from view.

3. The maximum lighting shall be one-half (½) footcandle, as measured at the property line reflecting from a white background at the surface of the sign.
4. All illuminated signs shall be equipped with a safety shut-off switch.

E. Landscaping

All Ground Signs must be landscaped at the base of the sign in accordance with the following:

1. For every one (1) square foot of gross sign area, there shall be provided a minimum of two (2) square feet of landscape area.
2. The sign landscape plan must be drawn to scale, and shall show the dimensions of the proposed landscape area. The sign landscape plan shall provide a species list which includes the common and scientific name, size, quantity, and period of flowering (annuals and perennials), for all proposed plant material.
3. The sign landscape plan will utilize a variety of plant types including, but not limited to; deciduous and evergreen shrubs, annual and perennial plants and grasses, and ground covers, to achieve both height variation and color interest throughout the four seasons. Ground signs must be landscaped with small shrubs a minimum of eighteen (18) inches in height at planting. The remainder of the landscaped area must be planted with perennials or other groundcover.
4. To provide diversity, at least two (2) different types of plant material must be installed, excluding turf and annual flowers, provided that at least one plant type shall consist of evergreen shrubs or groundcovers. If evergreen shrubs or groundcovers are not used at all, at least three (3) different types of plant material must be installed, one of which may be annual flowers.

If any portion of the required planting area is located less than fifteen (15) feet from the edge of the street, that portion shall be exempt from the evergreen requirement and shall include a minimum of two (2) different types of plant material, one of which may be annual flowers.

5. In addition to the plantings described above, the sign landscape plan shall also include soil protection such as, but not limited to, ground cover plants or organic hardwood mulch. However, no more than twenty-five percent (25%) of the total landscape bed may be void of plants at any one time.
6. All landscaping must be maintained in good condition, and free and clear of rubbish and weeds.
7. Sign landscaping must conform to the requirements of this section within one (1) year after the effective date of this Code.

F. Glass

Any glass forming a part of any sign shall be safety glass with a minimum thickness of one-fourth (1/4) inch.

G. Lettering

All letters, figures, characters or representations, in cut-out or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign must be safely and securely built or attached to the sign structure.

H. Items of Information

1. All signs must limit the number of items of information on any single sign face to no more than two (2) items to prevent traffic hazards for passing motorists and to minimize the cluttered appearance of signs.
2. Each descriptive or identifying word, set of words, icon, logo, symbol or image on a sign shall be defined as an "item of information". For example, but not in limitation thereof, each of the following would be one (1) item of information: (a) the name of the business, even if multiple words, or (b) the business logo. The street number address of the business is not counted as an item of information. A company catchphrase or motto may be included on a sign only if it is a part of the legal name of a business. Products, services, telephone number, or a website address shall not be permitted as part of the Copy on a sign unless it is part of the legal name of a business. The prohibition against the display of website addresses and telephone numbers shall not apply to temporary signs and such copy shall not count as an item of information for temporary signs. The prohibition against displaying the names of products or services shall not apply to Awning/Canopy Signs.



Illustration of number of items of information for 12-8-1-H-2

3. Changeable message signs where the items of information are changed manually or electronically, only as expressly permitted by other sections of this Title, are counted as one (1) item of information.
4. All signs on a zoning lot must be related to the resident or business located on such zoning lot, with the exception of non-commercial or political signs.
5. Ground signs for commercial developments with multiple tenants that advertise the names of the tenants located within the development are limited to one (1) item of information per tenant. Ground signs for multi-tenant developments shall have a total limit of four (4) items of information. The name of the multi-tenant development shall not be included as an additional item of information.
6. Directory signs are exempt from the items of information limitation.

I. Maintenance

1. All signs shall be kept and maintained in a safe, neat and orderly condition and appearance.
2. The owner and/or lessee of each sign shall maintain such sign to prevent corrosion or deterioration caused by the weather, age or any other condition, and otherwise to keep the same in a safe, neat and orderly condition and appearance.

J. Design Criteria

The purpose of these design criteria is to establish a checklist of those items relative to signs that affect the aesthetics of Lincolnshire's environment. Pertinent to signs is the design of the sign and its relation to buildings, structures, planting, street furniture and the distance to the nearest public street.

The following criteria are not intended to restrict imagination, innovation or variety, but rather to assist in focusing on design principles that can result in creative solutions that will develop a satisfactory visual appearance within the Village, preserve property values and promote the public health, safety and welfare.

1. Every sign shall have good scale and proportion in its design and in its visual relationship to buildings and surroundings.
2. Sign materials, size, color, lettering, location and arrangement shall be an integral part of site and building design.
3. The colors and materials of every sign shall be restrained and harmonious.
4. The number of graphic elements on a sign shall be held to the minimum needed to convey the sign's principle message, and shall be composed in proportion to the area of the sign face. Text should be kept to permitted items of information.
5. Supports and braces shall be an integral part of the sign design. Angle irons, chains or wires used for supports or braces shall be hidden from public view to the extent technically feasible.

K. Sign Face to be Smooth

Any sign, other advertising structure, marquee, canopy or awning, as defined in this Title, which is within ten (10) feet of a street, shall have no nails, tacks, wires or other hazardous projections protruding therefrom.

L. Copy Area Appearance

The Copy on any sign must be legibly and professionally rendered on a suitable contrasting background, which enhances the visibility of the Copy and is consistent with the design criteria described herein.

12-9-1 SIGN CONSTRUCTION AND DESIGN: SPECIFIC STANDARDS BY SIGN TYPE

The following signs are the only types of permanent signs permitted in the Village.

A. Ground Signs

Ground signs are permitted subject to the following:

1. Ground signs are permitted only in the districts listed in Tables 1 and 2, subject to the regulations of Tables 1 and 2 and this Title.
2. One (1) ground sign is permitted per street frontage of a zoning lot with a maximum of two (2) sign faces, except that any lot or parcel with a frontage of eight hundred (800) feet or more may have two (2) ground signs located not less than four hundred (400) feet apart. If a zoning lot has frontage on more than one (1) street then said lot will be allowed one (1) ground sign per frontage, provided there is sufficient frontage to place the two (2) signs no closer than one hundred (100) feet apart.
3. In addition to a ground sign, drive-through establishments are permitted one (1) menu board sign, whether constructed as a ground sign or double post sign, no more than forty (40) square feet in sign area, no more than six (6) feet in height and no less than twenty (20) feet from any lot line.
4. Ground signs must be setback a minimum distance from the edge of the street, as shown in Table 1: Ground Signs – Monument and Table 2: Ground Signs – Double Post. All signs must be located entirely on private property. No part of any ground sign may be located within or over a street.
5. All ground signs shall be approved by the Department of Community and Economic Development as being in compliance with Title 5, Chapter 4 of the Village Code and shall be constructed of incombustible or approved combustible materials as defined in Section 12-3-1 Definitions.
6. Externally illuminated ground signs must be illuminated by backlit/halo lighting or from external lighting fixtures, with lighting color restricted to shades of white. Internally illuminated ground signs shall be designed so light is filtered through the face of individually cut letter sets. Within the Downtown Sign District, internal illumination shall be limited to multi-tenant ground signs only.
7. The sign structure and sign face of ground signs shall exhibit good scale and proportion; and shall be an integral part of the site and building design by sharing architectural features with the principal structure, including one or more building materials, colors, or design elements.
8. The sign material of ground signs shall consist of materials such as wood, stone, brick, copper, bronze, steel, brushed aluminum, iron, concrete, or similar. Synthetic plaster shall be permitted if it is used as a primary exterior material on the approved principal structure.
9. Letters and logo(s) are limited to no more than two (2) colors and must be individually carved, etched, or raised and may consist of plastic, wood, or metal letters, with a non-reflective surface, on a contrasting background. Multiple colors used on a logo or mark registered with the United States Patent and Trademark Office are permitted. Consistency must be provided between ground sign lettering and the accompanying wall signs on the building.
10. All ground signs in the Downtown District must be constructed of natural materials, such as wood, stone or masonry, including composite materials that give the impression of such materials.
11. All monument ground signs in the Downtown District shall be composed of three (3) parts: base, sign area and cap.

12. Ground signs for multi-tenant buildings shall exhibit the same design characteristics; including materials, color, fonts, lighting, tenant panels, etc, and shall be consistent in design where there are multiple ground signs on a single property. Ground signs for multi-tenant buildings are limited to four (4) tenants per sign face and a development name. The development name must be larger than the name of individual tenants. In addition, the development name may be distinguished from the individual tenants by font, color or material.
13. The Copy Area shall be a minimum of six inches (6") from the perimeter of each Sign Face and shall not exceed a maximum of seventy percent (70%) of the Sign Area.

TABLE 1 GROUND SIGNS – MONUMENT				
SIGN DISTRICT	Maximum Sign Area	Maximum Height of Monument	Maximum Length of Monument	Minimum Setback
Downtown Sign District - Single Tenant	54 sq. ft.	6 ft.	9 ft.	15 ft.
Downtown Sign District - Multi Tenant	67.5 sq. ft.	7.5 ft.	9 ft.	15 ft.
Corridor Commercial Sign District - Single Tenant	60 sq. ft.	6 ft.	10 ft.	15 ft.
Corridor Commercial Sign District - Multi Tenant	75 sq. ft.	7.5 ft.	10 ft.	15 ft.
Office/Industrial Sign District	72 sq. ft.	6 ft.	12 ft.	15 ft.
Residential Sign District - Non-residential Subdivision Use	30 sq. ft.	5 ft.	6 ft.	15 ft.

TABLE 2 GROUND SIGNS – DOUBLE POST					
SIGN DISTRICT	Maximum Sign Area	Maximum Structure Area	Maximum Structure Height	Maximum Structure Length	Minimum Setback
Downtown Sign District	24 sq. ft.	66 sq. ft.	5.5 ft.	12 ft.	15 ft.
Corridor Commercial Sign District	30 sq. ft.	72 sq. ft.	6 ft.	12 ft.	15 ft.
Office/Industrial Sign District	30 sq. ft.	72 sq. ft.	6 ft.	12 ft.	15 ft.
Residential Sign District - Non-residential Subdivision Use	20 sq. ft.	44 sq. ft.	5.5 ft.	8 ft.	15 ft.

B. Wall Signs

Permanent wall signs are permitted in the Downtown Sign District, the Corridor Commercial Sign District, the Office/Industrial Sign District and for non-residential uses in the Residential Sign District, subject to the following standards.

1. ~~Wall signs are permitted only in districts listed in table 3, subject to the regulations of table 3 and this Title. Within the Downtown Sign District, the Corridor Commercial Sign District and the Office/Industrial Sign District, T~~the maximum Sign Area of a wall sign shall be ten percent (10%) of the area of the wall to which it is attached, including doors and windows, ~~or the maximum wall sign area listed in Table 3, whichever is less.~~
2. ~~Within the Residential Sign District, the maximum Sign Area of a wall sign shall not exceed ten percent (10%) of the area of the wall to which it is attached, including doors and windows, provided that the total Sign Area of the wall signs on the front and side facades shall not exceed twenty-four (24) square feet.~~
23. Wall signs are permitted for each building wall that faces a public street or parking lot, ~~with n.~~ No more than one (1) wall sign ~~shall be allowed- permitted~~ on any wall, ~~unless permitted by Section 12-9-1(B)(11) and Section 12-9-1(B)(13).~~ Where there is a secondary customer entrance, an additional wall sign is permitted but shall be limited to no more than sixteen (16) square feet and shall only indicate the name of the business and the words "entrance," "enter" or similar term.
34. The total area of a side wall sign or signs shall not exceed five percent (5%) of the area of the side façade of the principal building, including doors and windows, or twenty-five (25) square feet, whichever is less. Any side wall sign must be located facing a side yard of twelve (12) feet or more in width on the same lot.
45. Wall signs must be safely and securely attached to the building wall. Wall signs must be affixed flat against the building wall and must not project more than six (6) inches from the building wall. Illuminated wall signs shall not be permitted to extend more than twelve (12) inches beyond the sign face or sign structure.
56. No wall sign affixed to a building, including sign support structure, may project beyond the ends or top of the wall to which it is attached. On buildings existing on the effective date of this Title, July 1, 2009, a parapet wall must not be constructed for the sole purpose of increasing the allowable height of a wall sign.
67. Wall signs shall not cover windows, doors or architectural features.
78. For buildings in commercial use, wall signs should be located on the sign frieze, or the portion of the building immediately above the first floor windows and below the second floor window sills in the case of a two-story building. For buildings in office use that are larger than two-stories, wall signs may be located on the top floor of the building no more than five (5) feet above the windows on the top floor and no portion of such wall sign shall extend above the roof line.
89. Wall signs may be constructed of wood, metal or plastic.
940. —Internally illuminated wall signs shall only consist of backlit/halo illumination and be designed so light does not filter through the face of individually cut letter sets. In the Corridor Commercial and Office/Industrial Sign Districts, internal illumination where light is filtered through the face of individual letter sets is permitted under the following conditions: a) the majority of gross floor area must be devoted to office use; b) the wall sign shall only identify the office occupant; c) the building height must be a minimum of forty (40) feet; and d) the wall sign shall be mounted a minimum of thirty-five (35) feet above grade. Gooseneck reflectors are permitted on all wall signs provided the reflectors concentrate the illumination upon the sign face only.
1044. In no case shall any side wall or rear wall sign be permitted to contain any form of illumination if said wall is adjacent to a residential district.

11.12. Within a multi-tenant commercial buildings development, all wall signs must be located at a generally uniform height on the building wall in similar proportion to one another. Wall signs identifying individual tenant spaces in multi-tenant structures shall be centered within each leaseable space unless otherwise approved by the Department of Community and Economic Development. Signs within a multi-tenant commercial development must be of a natural or white finish, however a logo or mark registered with the United States Patent and Trademark Office shall not be limited by color. Where a single principal building is devoted to two (2) or more business or commercial uses, the operator of each such use may install a wall sign. The maximum area of each such sign shall be determined by the proportionate share of the front façade, including doors and windows, of the principal building occupied by each such use and applying such proportion to the total sign area permitted for the front wall of the building.

12. Within multi-tenant office buildings, one wall sign shall be permitted per building frontage, provided signs have a minimum separation from the common edge of each building frontage equal to ten feet (10') or one third (1/3) of the length of the respective frontage, whichever is lesser.

13. Within multi-tenant industrial buildings, individual tenant wall signs shall be permitted only for those tenant spaces that have individual entrances facing a public street or a parking lot. Such signs must be located over or next to a corresponding entrance at a uniform height on the building wall in similar proportion to one another. Regardless of whether the first wall sign in any multi-tenant building is installed over the entry or next to the entry, that same placement type shall be required for any additional signs in the same building. The maximum area of each such sign shall be determined by the proportionate share of the front façade, including doors and windows of the principal building occupied by each tenant space and applying such proportion to the total sign area permitted for the front wall of the building. Any two adjoining wall signs placed next to entrances shall be located no closer than 1 foot (1') from each other. Any two adjoining wall signs placed above entrances shall be located no closer than 5 feet (5') from each other.

14.3. Within a single-tenant commercial development, signs utilizing carved, etched, or raised letters are not limited by color. Metal letters and logos shall have a non-reflective metal surface.

15.4. Wall signs shall be attached to a building façade at a height of not less than eight (8) feet above any sidewalk, and may not extend over said thoroughfare and/or sidewalk.

16.5. Consistency must be provided between ground sign lettering for individual tenants and the corresponding lettering of wall signs on the façade of the building.

TABLE 3 WALL SIGNS					
SIGN DISTRICT	Maximum Sign Area	Maximum Sign Length	Maximum Height of Sign Face	Maximum Height of Letters	Maximum Height of Logo
Downtown Sign District	10% of the area of the wall to which the sign is attached	15 ft.	2 ft.	18 in.	24 in.
Corridor Commercial Sign District	10% of the area of the wall to which the sign is attached	18 ft.	3 ft.	24 in.	30 in.
Office/Industrial Sign District	10% of the area of the wall to which the sign is attached	20 ft.	3 ft.	24 in.	30 in.
Residential Sign	10% of the area of the	8 ft.	2 ft.	12 in.	18 in.

District - Non-residential Use	wall to which the sign is attached, or 24 sq. ft., whichever is less				
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C. Awnings and Canopies

Awnings and canopies that are considered an architectural feature of a building ~~and are~~ not used for advertising are not considered a sign. Awnings and canopies containing an advertising message shall be considered a sign, subject to review by the Village Board and are subject to the following regulations:

1. Awnings and canopies are permitted ~~signs as a use~~ in any non-residential sign district.
2. All awnings or canopies must maintain a minimum eight (8) foot clearance from grade. Awnings and supports for canopies must not extend past a setback two (2) feet from the curb line, or if there is no curb line the property line.
3. ~~Printing An advertising message~~ on any individual awning or canopy is limited to twenty-five percent (25%) of the surface of ~~the vertical face any side of the an~~ awning or canopy ~~on which it is placed. The advertising may contain one (1) of the following items of information per awning or canopy:—the legal business name, logo or a business product or service; all of a consistent color and font size. No more than four (4) awning or canopy signs are permitted on each frontage described in Paragraph 4 below.~~
4. Awning ~~and canopy~~ signs shall be permitted for each facade of a building or tenant space that has been designed to include a customer entrance, display or decorative window, or for which the architectural design treatment and details are the same as those used in the primary facade of the building, subject to review by the Architectural Review Board.
5. Awning ~~or canopy~~ signs shall be centered on the awning ~~or canopy~~ to which they are affixed and located parallel to the building facade upon which the awning ~~or canopy~~ is attached.
6. Awnings and canopies shall be constructed out of incombustible, non-reflective ~~canvas or canvas-like~~ material. Back-lit ~~and metal~~ awnings and canopies are prohibited.



Examples of awnings that meet the standards of 12-9-1-C

7. Awnings and canopies must be securely attached to and supported by a building. All frames and supports must be made of metal or other similar rigid material and meet the requirements of Title 5, Chapter 4.

8. All awnings or canopies shall comply with the following design standards:
- a. Awnings and canopies shall be compatible in material and construction to the style and character of the building. The color of the awning or canopy shall be compatible with the overall color scheme of the façade.
 - b. Awnings and canopies shall be generally aligned with others nearby in order to maintain a sense of visual continuity.
 - c. Awnings and canopies shall be tailored to the façade of the building and positioned so that distinctive architectural features remain visible.
 - d. All awning and canopy signs located on an individual building shall be of a similar size with no more than one (1) line of horizontal sign copy permitted per awning or canopy sign. However, if the awning or canopy sign message is part of a business registered name displayed over two lines, two lines shall be permitted.
 - e. Awning or canopy signs ~~are restricted to the vertical face of an awning, and~~ will not be permitted on the sloped or curved face area of an awning or canopy.
9. The following maximum dimensions are permitted for awning and canopy signs:
- a. Letter Height: Twelve (12) inches.
 - b. Logo Height: Eighteen (18) inches.
 - c. Sign Face Height: Eighteen (18) inches.
 - d. Sign Length: Ten (10) feet.
 - e. Sign Surface Area: Ten (10) square feet.

D. Blade Signs

1. Location

Blade signs shall be erected perpendicular to the structure to which they are attached. Signs erected at the corner of a building may be placed at a one-hundred-thirty-five (135°) degree angle to the facade of the building used for customer entrance. No portion of a blade sign shall be permitted to be less than ten (10) feet above the level of the walkway or predominant grade over which it extends.

2. Size

Blade signs are permitted up to a maximum surface area of four (4) square feet for tenants in multi-tenant buildings and twenty (20) square feet for free-standing businesses.

3. Quantity

One (1) blade sign shall be permitted for each public entrance into an individual tenant/business space. However, for tenant spaces or buildings with a corner building entrance orientation, one (1) blade sign shall be permitted per building frontage.

4. Sign Design and Materials

- a. All blade signs located on an individual building shall be of a similar size and proportion.
- b. A blade sign shall not extend more than three (3) feet from the wall/ceiling to which it is attached.
- c. Blade signs shall be designed to relate to the architectural design of the building to which they are attached.
- d. Blade signs shall be constructed of wood, metal or similar materials, at the recommendation of the Architectural Review Board and approval by the Village Board.

E. Marquee Signs

Marquee signs shall be restricted to a position over the main entrance into a building.

1. Location

No marquee shall be erected in any residential district.

2. Construction Materials Required

All marquees, including the anchors, bolts, supports, rods and braces thereof, shall be constructed of incombustible or approved combustible materials, shall be designed by a structural engineer and shall be approved by the Department of Community and Economic Development as being in compliance with the Village Building Code. If appropriate, an electrical inspection shall be made to determine if the marquee is in compliance with all electrical provisions of this Code.

- a. Drainage: The roof of all marquees shall be properly guttered and connected by downspouts to a storm sewer or other drainage that is acceptable to the Department of Community and Economic Development so that the water therefrom will not flow onto public property.
- b. Roofs: The roofs of all marquees shall be used for no other purpose than to form and constitute a roof, and shall be constructed of incombustible materials.
- c. Erection, Bracing, Anchorage and Supports: Marquees shall be supported solely by the building to which they are attached, and no columns or posts shall be permitted as support therefore.
- d. Roof Live Load Requirements: The roof of any marquee shall be designed and constructed to support a live load of not less than forty (40) pounds per square foot.
- e. Anchorage to Wood Structure Prohibited: No marquee shall be erected on any building of wood frame construction.

3. Height above Sidewalk

No portion of a marquee shall be permitted to be less than ten (10) feet above the level of walkway over which it extends.

- a. Setback from Curb Line: No marquee shall be permitted to extend beyond the property line or over a street.
- b. Width: No marquee shall be wider than the entrance or entrances of the building, plus five (5) feet on each side thereof, unless approval is recommended from the Architectural Review Board and approved by the Village Board.

4. Signs Attached to Marquees

No temporary sign as defined elsewhere within this Title, shall be attached to, or hung from a marquee except changeable copy affixed or illuminated directly upon the vertical hanging fascias of the marquee. The Sign Face on any marquee shall be limited to fifty percent (50%) of the gross surface area of the vertical hanging fascias of the marquee.

F. Vehicle Fueling Station Signs

For vehicle fueling stations, regardless of which sign district each is located in, all signs must comply with the regulations contained in Paragraphs A (Ground Signs) or B (Wall Signs) above. In addition, the following permanent signs shall be permitted:

- 1. Wall signs limited to those which identify the brand name or logo of the fueling station.
- 2. Additional signage may be integrated into ground signs for the purpose of indicating the price of gasoline only, subject to the following criteria:
 - a. Manual Changeable Copy Sign: The sign area of such signs shall not exceed twelve (12) square feet, in surface area.
 - b. Electronic Message Sign:
 - i. Shall consist of L.E.D. panels that, at a minimum, utilize Multi-Segment L.E.D. Technology (MST) digit configuration displays.
 - ii. Not more than two (2) gasoline products shall be displayed per sign face.
 - iii. Digits shall not exceed twelve (12) inches in height and are limited to three (3) digit numerical displays, not including a 9/10th fractional digit or decimal point.



Illustration of three digit numerical display for 12-9-1-F-2-biii,

- iv. L.E.D. color shall be limited to one (1) color on black background and shall be the same color for each L.E.D. display used.
- v. The maximum brightness permitted shall not exceed 3,250 nits during the day and 500 nits at night. Additionally, each L.E.D. panel shall include a circuit board

equipped with light sensors per side to automatically adjust L.E.D. brightness based on ambient light level.

- vi. Shall be turned off at the close of daily business operating hours, unless such vehicle fueling station operates 24 hours per day.
 - vii. All electronic images must remain static. No flashing, blinking, chasing, animations or other attention seeking effects shall be permitted.
3. One (1) sign over each pump stand not to exceed eighteen (18) inches in height with length governed by the length of the pump structure itself.

G. Directional Signs

Directional signs accessory to parking and driveway areas are permitted subject to the following regulations:

1. One (1) sign may be erected to designate each entrance to or exit from a parking or driveway area. One (1) additional directional sign is permitted for each intersection of drive aisles within a site, to identify traffic routing, entrances and services, such as drive-in lanes. Each such sign shall not exceed three (3) square feet in area. Directional signs may be double-faced signs and placed no higher than four (4) feet above grade.
2. Directional signs must identify use only by means of a logo, shape, or color with the exception of words such as ENTRANCE or EXIT. Directional signs may also identify walkways, parking lot entrances and exits, and features of a similar nature.
3. When more than one (1) directional sign is located on a single site or unified development, each Directional Sign shall maintain a consistent sign design.
4. Directional signs must be located entirely on the property to which they pertain and must be located so as not to interfere with the safe sight distances of vehicles traveling into, out of, or throughout the site.
5. ~~The design of directional signs shall include sign copy with a combination of two (2) inch and one and one half (1½) inch letters.~~

12-10-1 ABANDONED OR UNSAFE SIGNS

A. Abandoned Signs

1. Any sign, whether existing on or erected after the effective date of this Title, which advertises an event which has already occurred, a business no longer being conducted or a product no longer being sold from the premises to which the sign relates, shall be considered abandoned. Notwithstanding anything in the Title to the contrary, this provision shall apply to both exempt and non-exempt signs.
2. In the event the owner or permittee fails to remove an abandoned sign within five (5) days after written notice from the Department of Community and Economic Development, each additional day the sign remains shall be considered a separate violation and a fine shall be rendered for each additional day in accordance with the fee schedule in Chapter 15 of Title 1 of this Code. This is the joint and several obligation of the property owner and permittee.
3. Any sign for which a permit is required and such permit has expired and is not renewed within sixty (60) days after the expiration thereof shall be considered abandoned.

4. Abandoned signs shall be removed within three (3) business days of the sign being deemed abandoned.

B. Unsafe Signs

When any sign becomes unsafe or insecure by reference to the regulations of Title 5, Chapter 4, or becomes a nuisance, or has been constructed, or is being maintained in violation of the provisions of this Title or other provisions of the Zoning Code, the owner thereof or the person or firm maintaining the sign shall, upon written notice of the Department of Community and Economic Development, within no more than fifteen (15) days, make such sign conform to the provisions of this Title, or the applicable provision of the Village Code, or remove it. The Village Manager or his designee may declare any sign which is an immediate peril to persons or property a nuisance and cause it to be removed with or without prior notice, at the owner's expense. Notice will then be sent to the owner of the sign within three (3) days after its removal describing the owner's rights to redeem the sign and prompt post-deprivation hearing. The Village shall keep and store the removed sign for up to ninety (90) days; provided the owner may redeem the sign by reimbursing the Village the full cost of its removal and storage. Upon written petition of the owner of the sign, filed thirty (30) days and no later than sixty (60) days after the removal of the sign, the Village Board may hold a hearing to determine whether removal of the sign was warranted and, if appropriate, establish conditions for reconstructing the removed sign, however in no case shall a sign permit be granted for such reconstruction unless all provisions of this Ordinance and all other Village ordinances are met.

12-11-1 PROHIBITED SIGNS

It is unlawful to erect or maintain any of the following signs:

- A. Signs which emit sounds including, but not limited to, voice, music, and similar methods of advertising.
- B. Any sign which is wholly or partially illuminated by flashing, blinking, or intermittent lights or other means not providing constant illumination, including strobe lights, spotlights and floodlights. A sign whereon the time and/or temperature is indicated by intermittent lighting shall be deemed to be a flashing sign.
- C. Moving signs. No sign or part of any sign shall move or give the illusion of movement in any manner.
- D. Banners, bunting, pennants and items of a similar nature, not including those permitted in accordance with this Title.
- E. Roof signs.
- F. ~~A-frame or portable signs.~~
- G. Signs of an obscene nature.
- H. ~~Balloon signs.~~
- I. Signs which are not erected, placed or located by a governmental entity and that constitute a traffic hazard, including those signs that:
 1. Obstruct free and clear vision at any street, intersection, parking lot entrance or exit, or driveway.

- 2. Interfere with, obstruct the view of, or may be confused with any authorized traffic sign, signal or device because of its position, shape or color, including signs illuminated in red, green or amber color to resemble a traffic signal.
- 3. Make use of the words STOP, LOOK, DETOUR, DANGER or any other word, phrase, symbol or character in a manner that misleads, interferes with, or confuses traffic.
- J. Signs which obstruct driveways, doors, windows, fire escapes, or any such opening intended to provide light, air, access or egress for any building or structure.
- K. Off-premise or billboard signs as defined in this Title.
- L. Any goods, wares, or merchandise suspended from, the exterior of any building or structure.
- M. Ground signs, wall signs and directional signs erected in any residential district, except as defined in this Title.
- N. Internally illuminated cabinet style ground and wall signs in which each letter is not individually articulated.
- O. Signs on fences, trees, utility poles, walls, or similar structures, which are not part of a building structure.
- P. Signs consisting of a cluster or series of lights, except on such clocks and weather gauges as may be authorized by other sections of this Title.
- Q. Home occupation signs.
- R. Pole type signs, temporary or permanent.
- S. Attachments to any advertising structure or real estate sign.
- T. Signs composed of exposed neon tubing, Electronic Display Screens, Electronic Message Signs, and similar technologies unless otherwise permitted by other sections of this Title.
- U. Temporary wall signs.
- V. ~~Multi-tenant wall signs for office buildings.~~
- W. Window signs for office buildings.

12-12-1 EXEMPT SIGNS

The provisions and regulations of this Title shall not apply to the following signs; however, said signs shall be subject to the provisions of Section 12-10-1.

- A. Decorations and traditional lighting schemes displayed in connection with civic, patriotic or religious holidays.
- B. Directory signs no more than six (6) square feet in surface area.
- C. Institutional Bulletin Board. One (1) bulletin board sign with a Sign Area not more than twelve (12) square feet not to exceed a maximum height of six (6) feet for a place of worship, library, school or other public building, provided such sign shall be located on the same zoning lot as the principal building.

- D.** Miscellaneous information signs. The following types of miscellaneous information signs shall be exempt from sign permit requirements:
1. Matter appearing on newspaper vending boxes.
 2. Matter appearing on or adjacent to entry doors such as PUSH, PULL, OPEN and/or CLOSED.
 3. Matter appearing on display windows or doors denoting hours of operation, credit cards accepted, and similar information.
 4. Information pertaining to the operating instructions, name or logo of vending machines and automatic teller machines. Such signs shall not exceed thirty (30) percent of that portion of the machine upon which the sign is placed and shall appear on only one (1) of its faces.
- E.** Official federal, state or local government traffic, directional and informational signs and notices issued by any court, person or officer in performance of a public duty or any other sign that is required to be posted by any government agency, including but not limited to signs described in the Manual on Uniform Traffic Control Devices, the Illinois Vehicle Code and the Illinois Highway Code.
- F.** Plaques or tablets, denoting names of buildings and date of erection cut into any masonry surface.
- G.** Political signs are permitted only on private property and require consent of the property owner. Signs may be double-sided and shall be limited to six (6) square feet in area per side and a maximum height of four (4) feet.
- H.** Residential street and/or house signs not exceeding one and one-half (1½) square feet in area, which are limited to address information.
- I.** Signs placed or painted on parked vehicles for the sale of the vehicle. Signs for sale vehicles must be located on the owner's premises and only one (1) such sign may be displayed regardless of the number of vehicles for sale.
- J.** Signs warning of construction, excavation or similar hazards so long as the hazard exists.
- K.** Signs placed by utilities to show the location of underground facilities.
- L.** The following alteration and maintenance operations are exempt from sign permit requirements:
1. Changing of the advertising copy or message on an existing changeable copy sign or similar approved sign, whether illuminated or non-illuminated.
 2. Painting, repainting, cleaning, changing permitted items of information, or other normal maintenance and repair of a sign, not involving structural changes or changes in the electrical components of the sign.
 3. Subject to the sign owner's consent, a noncommercial message of any type may be substituted, in whole or in part, for any commercial message or any other noncommercial message provided that the sign structure or mounting device is permitted without consideration of message content. Such substitution of message may be made without any additional approval or permitting. This provision prevails over any more specific

provision to the contrary within the Title. The purpose of this provision is to prevent any inadvertent favoring of commercial speech over noncommercial speech, or favoring of any particular noncommercial message over any other noncommercial message. This provision does not create a right to increase the total amount of signage on a parcel, nor does it affect the requirement that a sign structure or mounting device be properly permitted.

- M. Warning sign. Warning signs, such as “no trespassing,” “beware of dog,” “no solicitation”, etc., each not more than one (1) square foot in size and not to exceed two (2) per zoning lot.
- N. Umbrella signs may display only the name and logo of the business operating on the premises where the umbrella signs are located. ~~to which such signs belong.~~ Umbrella signs shall be of a color and appearance that is harmonious with the color and appearance of the business to which they belong, according to the Department of Community and Economic Development.
- O. Window signs for permanent display are permitted in the Downtown and Corridor Commercial Sign Districts, subject to the following standards.
 1. Window signs affixed to, on the inside of, or within the interior of a window shall occupy no more than twenty-five percent (25%) of the surface of each window area and be located at least ~~one (1) foot six (6) inches~~ from the edges of any individual window area. “Window area” is counted as a continuous surface comprised of one (1) or more window panes until divided by an architectural or structural element. Mullions are not considered an element that divides a window area. A “window pane” is each discrete piece of glass which is mounted in its own frame.

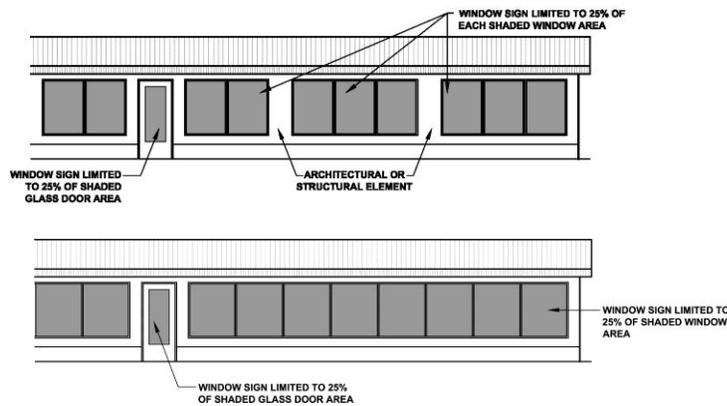


Illustration of window sign area 12-12-1-O-1

2. ~~The total area of all window signs must not occupy more than thirty-five percent (35%) of the total window area.~~
3. One (1) window sign shall be permitted for each facade of a building or tenant space that faces a street which includes a display or decorative window, or parking lot where there is a customer entrance or shared customer entrance for multi-tenant commercial development.

4. Permanent window signs shall be designed to read as individual letters, with the exception of logos, which may read as a single item. A company catchphrase or motto may be included on a window sign only if it is a part of the legal name of a business. Products, services, telephone number, or a website address shall not be permitted as part of the Copy on a window sign unless it is part of the legal name of a business. Individual letters and logos may be carved, etched or raised, and must be of a material that is compatible with the architectural style of the building. Logos may also be constructed of a hard synthetic material.
5. Permanent window signs are not limited by color, except for second floor window signs which shall be limited to white, black, silver, or gold and only one color shall be consistently used on the second floor windows per development.
6. No window sign shall be located above the second floor of a building or tenant space.
7. No sign shall be affixed directly to the exterior of a window surface. Window signs shall, with the exception of have professionally designed lettering or decals made of an adhesive material. All other signs shall have a flexible or hardened backing, of a minimum one-eighth (1/8) inch thickness.
8. Any sign located within a building interior that is intended for viewing from the exterior of such a building is considered a window sign.
9. No sign may be attached to, placed upon or printed on the exterior of a window or door of a building.

P. Window Wrap. Window Wrap is permitted for a full window dimension for windows looking into areas where the public is not invited or at blank walls.

Q.

A-Frame Signs. A-Frame signs shall have a maximum height of three (3) feet and a maximum sign area of six (6) square feet per sign face and may be double-sided. Signs shall be located on the nearest sidewalk no further than ten (10) feet from a public entrance to the said business with in the Downtown and Corridor Commercial Sign Districts. The sign must maintain a 3' clearance on either side to maintain accessible pedestrian access. The signs shall be professionally fabricated, be constructed with wood or metal frames, and contain either a blackboard or poster inserts for the advertising message. The sign shall only be displayed during normal business hours and must be removed at the close of each business day. The sign shall not be displayed in conjunction with other temporary signs for the same business.

R. Carry-Out Signs. Parking lot signs designating specific parking spaces for patrons receiving carry-out or to-go orders from food establishments shall be displayed on a single rectangular panel not to exceed 18" in length and 12" in width and shall be no taller than 6 feet (6') in height. No more than 2 carry-out signs shall be allowed per food establishment occupying less than 5,000 square feet of building area and not more than 3 such signs shall be permitted per food establishment occupying 5,000 square feet of building area or more. Food service establishments which operate primarily on carry-out service shall be permitted up to 3 carry-out signs, subject to approval by the Zoning Administrator based on the availability of long-term parking for patrons of other occupants of the retail center, if any.

12-13-1 TEMPORARY SIGNS

A. General Regulations for all Temporary Signs

1. Except as set forth in Paragraph B, a temporary sign shall require a permit from the Department of Community and Economic Development, as identified in Sec. 12-4-1 (Sign Permits). The fee shall be paid upon the issuance of a permit for a temporary sign as prescribed in the Comprehensive Fee Schedule as set forth in Chapter 15 of Title 1 of this Code. Any charitable organization may file an application with the Village for a waiver of fees imposed by the Village as per section 5-3-2(A) of the Village Building Code.
2. Temporary signs shall be displayed for a maximum of ninety (90) calendar days and not more than five (5) times per calendar year, with a minimum fourteen (14) calendar day period between the issuance of a subsequent temporary sign permit.
3. Except as set forth in Paragraph B, temporary signs shall not exceed twenty (20) square feet in area. Maximum height shall be ~~shall have a height~~ no greater than six (6) feet above the ground surface, shall be located entirely on private property and shall be placed a minimum of fifteen (15) feet from the back of the adjacent curb/edge of pavement.
4. Temporary signs on multi-tenant properties shall be limited to a maximum of two (2) at any one time and shall be placed a minimum of fifty (50) feet from any other temporary sign.
5. Any sign listed in Section 12-11-1 (Prohibited Signs) is prohibited.
6. Temporary off-premises signs are prohibited, except as set forth in Paragraph B.
7. No temporary sign may be illuminated, except as set forth in Paragraph B.
8. No exposed framing shall be visible on temporary signs. All temporary signs must remain in good condition during the display period. Throughout the display period, corrective action must be taken immediately should there be any problems with the appearance, condition or maintenance of the sign and/or support hardware.
9. No temporary sign shall extend over or into any Street, nor any sidewalk, or other public thoroughfare or right of way or a distance greater than four (4) inches from the wall to which it is attached, and shall not be placed or project over any wall opening. No temporary sign shall be erected so as to prevent free ingress to or egress from any door, window or fire escape, nor shall any such sign be attached to any standpipe.
10. Certain types of temporary signs are controlled by the provisions of Section 12-12-1 (Exempt Signs). Those temporary signs not listed in Section 12-12-1 are controlled by these provisions.
11. Except as expressly permitted in Subsection B, Temporary signs shall not be attached to fences, trees, utility poles, permanent ground signs or the like and shall not be placed in a position that will obstruct or impair vision or traffic or in any way or manner create a hazard or disturbance to the health and welfare of the general public.
12. Any violation of the conditions and restrictions of this section, including failure to procure a valid permit for erected signage, shall result in the loss of forty-five (45) days from the annual maximum duration for a temporary promotional sign permit. Should the violation occur after forty-five (45) days have been utilized in a calendar year, then the loss of forty-five (45) days shall apply to the next calendar year.

13. Temporary signs not immediately removed after the conclusion of the advertised event shall be subject to the provisions of Section 12-10-1.

B. Regulations by Temporary Sign Type

Temporary signs must comply with the regulations contained in Paragraph A (General Regulations for all Temporary Signs) above and the following:

1. Project Announcement Signs

One (1) Project Announcement sign made of wood with an overall height of seven (7) feet located twenty (20) feet from the edge of pavement and twenty (20) feet from an adjacent property line shall be permitted for residential subdivisions and non-residential developments. Project Announcement signs shall be professionally designed and painted in natural colors compatible with the primary structure on the property or adjacent property. One (1) two-sided sign per development frontage may be displayed. Project Announcement sign(s) must be immediately removed upon the issuance of the first certificate of occupancy or if construction is suspended for a period exceeding one hundred and eighty (180) calendar days.

- a. In the Residential Sign District one (1) project sign no more than sixteen (16) square feet in surface area for a development of less than five (5) acres.
- b. In the Residential Sign District one (1) project sign no more than thirty-two (32) square feet in surface area for a development of more than five (5) acres.
- c. In the Downtown, Corridor Commercial, and Office/Industrial Sign Districts, one (1) project sign no more than sixteen (16) square feet in surface area for lots less than or equal to two (2) acres.
- d. In the Downtown, Corridor Commercial, and Office/Industrial Sign Districts, one (1) project sign no more than fifty (50) square feet in surface area for lots greater than two (2) acres.

2. Construction Signs

One (1) Construction sign made of wood no more than twenty (20) square feet, with an overall height of six (6) feet, located fifteen (15) feet from the edge of pavement and fifteen (15) feet from an adjacent property line shall be permitted for residential subdivisions and non-residential developments. Construction signs may be located on the nearest reasonable adjacent off-premises property, provided construction work prohibits locating the sign on the property for which the sign is identifying. Construction sign(s) must be immediately removed upon the restoration of the primary vehicular entrance or the completion of construction, whichever occurs first.

- a. Construction signs shall be professionally designed and painted to display only the name of the development in no more than two (2) natural colors compatible with the primary structure on the property or adjacent property. No logos shall be used to identify the development.
- b. One (1) two-sided sign per development frontage may be displayed.
- c. Construction signs may be externally illuminated only, subject to the authorization of the Department of Community and Economic Development.

- d. Signs designating a construction entrance, no trespassing and other reasonable messages related to the development of the site shall be limited to two (2) square feet in area and a maximum height of four (4) feet

3. Institutional Signs

- a. Temporary institutional signs shall not exceed four (4) square feet in area and shall not exceed a height of three (3) feet when located off the premises of the institution which advertises the event and may be located within the right of way.
- b. Institutions may display temporary signs a maximum of five (5) times per year. During each display period no more than twenty-four (24) signs may be displayed per institution.
- c. Temporary off-premises signs shall be displayed no more than seven (7) days prior to the start of the advertised event.

4. ~~Community~~ ~~Informational~~ Banners

- a. ~~Community~~ ~~B~~anners shall not be more than eight (8) square feet in surface area and shall not exceed a height greater than four (4) feet. ~~Community~~ ~~B~~anners shall be hung not less than fifteen (15) feet above grade, or the minimum height necessary to allow the flow of vehicular or pedestrian traffic, whichever is less. ~~Community~~ ~~B~~anners shall include one (1) of the following:
 - i. Banners affixed to, or erected on, Village property on the public way, which identify a geographic business area within the Village, and represent said geographic business area.
 - ii. Parking lot orientation banners in commercial center parking lots with a minimum of 250 parking spaces. ~~with a minimum of one thousand (1,000) surface parking spaces.~~
 - iii. Banners of a community-oriented nature that promote Village-wide events or themes and preserve the public health, safety and welfare of the Village.
- b. If the purchase of individual banners is funded by individual sponsors, the name of the sponsor may appear in no more than the lower twenty-five percent (25%) of the surface area of the banner, while no less than the top seventy-five percent (75%) of the surface area of the banner shall identify the subject general business area. Alternatively, a ~~community~~ banner may be permitted if the design meets the image standards of the district in which it is located, according to review and approval by the Architectural Review Board.
- c. Such banners are not subject to any other regulations in this Title, except as set forth in this Paragraph. The installation of such banners on the public way shall be subject to the requirements of the Village for the placement of objects in the public way.
- d. The Village reserves the right to require removal of such banners from the public way at any time including, but not limited to, those times when the Village deems it reasonably necessary to remove the banner for maintenance of the public way.

5. Real Estate Signs

Real estate signs are permitted without a Sign Permit and shall specifically advertise the sale, rental or lease of the premises upon which said signs are located shall be placed on said premises only and must be removed immediately upon the sale, rental or lease of the subject premises. Attention getting devices of any kind, as defined in this Title, shall not be permitted on real estate signs.

- a. One (1) sign is allowed for each zoning lot, except any lot with more than one (1) frontage may have two (2) signs, one (1) displayed on each frontage.
- b. Residential real estate signs, including Real Estate Sign Riders, shall not exceed ~~four (4) six (6)~~ square feet in area, and shall not exceed ~~three (3) six (6)~~ feet in height, and must be on a single panel.
- c. Commercial real estate signs may be double sided and shall not exceed sixteen (16) square feet in area and shall not exceed seven (7) feet in height.
- d. A sign indicating the location of the sales office for a real estate development shall be limited to four (4) square feet in area and a maximum height of four (4) feet.

6. Open House Signs

Open house signs are permitted without a Sign Permit and shall only be displayed during daylight hours and at those times when the open house is in progress.

- a. Open house signs shall not exceed four (4) square feet in area per side and four (4) feet in height, to the highest part of the sign, for any dwelling offered for sale by any person.
- b. Open house signs may be displayed only on Wednesdays, Saturdays and Sundays and for a period of time not to exceed six (6) hours per day.
- c. One (1) sign is allowed for each zoning lot, except any lot with more than one (1) frontage may have two (2) signs, one (1) displayed on each frontage.
- d. Off-premises directional signs may be displayed in the right of way; provided, that no portion of the sign is within five (5) feet of any roadway. Off-premises directional signs are limited to the minimum number required to direct motorists from the closest major arterial street. Attention getting devices of any kind, as defined in this Title, shall not be permitted on open house signs.

7. Rummage Sale or Garage Sale Signs

Rummage sale or Garage Sale signs are permitted without a Sign Permit and shall be displayed only on the premises where the garage sale is occurring.

- a. Only one (1) sign is allowed for any rummage or garage sale, except for any lot or parcel with more than one (1) frontage may have two (2) signs one (1) displayed on each frontage.
- b. Rummage sale or garage sale signs shall not exceed four (4) square feet in area and four (4) feet in height.
- c. Off-premises directional signs shall only be displayed between the hours of 7:00 a.m. and 6:00 p.m. on the days when the garage sale is being conducted and may be located in the right of way; provided that no portion of the sign is within five (5) feet of

any roadway. Off-premises directional signs are limited to the minimum number required to direct motorists from the closest major arterial street.

8. Temporary ~~Promotional~~ Advertisement Signs

- a. Temporary promotional and advertisement signs shall be professionally fabricated of a rigid or semi-rigid material, such as wood or corrugated plastic, with a message printed or permanently applied directly onto the hard surface of the sign. Temporary signs shall contain a panel and two supporting posts. Signs shall have a maximum of 1:2 width to length or length to width ratio.
- b. All promotional and advertisement signs of a temporary nature must be located on the premises of the event.
- ~~c. Sales of individual and/or specific products or services shall not be advertised through this medium.~~
- ~~d. Each permit holder shall be limited to one (1) temporary sign per street frontage per promotional or~~ advertisement event.

9. Temporary Identification Signs

Temporary identification signs are permitted for non-residential developments whenever a change in occupancy occurs that results in an immediate need to identify the new occupant.

- a. Temporary Identification sign covers shall be professionally designed and painted in no more than two (2) colors compatible with the primary structure or the existing ground sign on the property.
- b. Sign covers may be constructed of vinyl, aluminum or wood, and shall only cover the existing permanent ground sign for a period not to exceed one hundred and twenty (120) calendar days. No such cover shall be permitted to increase the existing ground sign area or sign structure area.
- c. The items of information shall be limited to the provisions of Section 12-8-1(H).
- d. Sign covers shall be securely attached to the existing permanent identification ground sign to maintain a safe, neat and orderly condition and appearance.

10. Temporary Window Signs

Temporary window signs are permitted without a Sign Permit and shall be exclusively located within the Downtown and Corridor Commercial Sign Districts.

- a. Window signs affixed to, on the inside of, or within the interior of a window shall occupy no more than twenty-five percent (25%) of the surface of each window area and be located at least ~~six (6) inches~~ 64 inches from the edges of any individual window area. "Window area" is counted as a continuous surface comprised of one (1) or more window panes until divided by an architectural or structural element. Mullions are not considered an element that divides a window area. A "window pane" is each discrete piece of glass which is mounted in its own frame.
- b. No temporary window sign shall be located above the first floor of a building or tenant space.

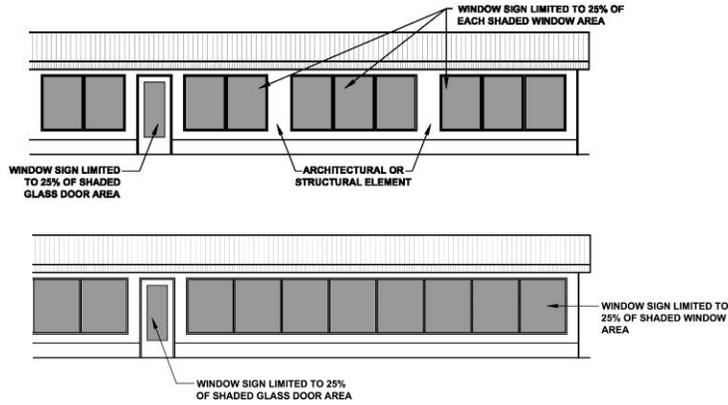


Illustration of window sign area 12-13-1-B-10(a)

- c. Temporary window signs are intended to be displayed on a limited basis and shall be removed immediately upon the completion of such temporary event in which the sign is advertising.
- d. No sign shall be affixed directly to the exterior a window surface. Temporary window signs, with the exception of, shall have professionally designed lettering or decals made of an adhesive material. All other signs shall have a flexible or hardened backing, of a minimum one-eighth (1/8) inch thickness.
- e. Any sign located within a building interior that is intended for viewing from the exterior of such a building is considered a window sign.
- f. No sign may be attached to, placed upon or printed on the exterior of a window or door of a building.

11. Balloon Signs

Balloon Signs are permitted without a Sign Permit. Balloon signs shall be displayed in conjunction with a special event, subject to the following conditions:

- a. Signs comprised of up to 5 balloons comprising an area not exceeding 3 feet in height and 3 feet in width, mounted or floating no higher than 8 feet from grade.
- b. The balloons shall be displayed during normal hours of operation for the entity displaying the balloons.

12-14-1 CLASSIC SIGNS

A. Eligibility

- 1. Any person may apply for designation of an existing sign, as of the date of adoption of this Code, as a classic sign. Classic signs are exempt from all requirements of this Title except those regulating unsafe signs.

2. To qualify for designation as a classic sign, the sign must:
 - a. Be at least twenty-five (25) years old or an exact duplicate of an original sign where the combined age of the exact duplicate and original sign is at least twenty-five (25) years.
 - b. Possess unique physical design characteristics, such as size, configuration, message, color, texture, etc.
 - c. Be of extraordinary significance to the Village, regardless of the use identified by the sign.

B. Application

1. An application for classic sign status must include plans for sign maintenance, renovation or possible reconstruction, acceptable to the Department of Community and Economic Development.
2. Application for classic sign status must be made to the Department of Community and Economic Development, or his/her designee, who schedules a public hearing of the Architectural Review Board and presents his/her recommendations to the Architectural Review Board at a public hearing.
3. The Architectural Review Board must make its recommendation to the Village Board. The Village Board may approve or deny the application.

C. Maintenance

The owner of a classic sign must ensure that the sign is not structurally dangerous, a fire hazard, an electrical shock hazard, or any other kind of hazard. If a classic sign is damaged or destroyed to the extent of fifty percent (50%) of its replacement value, the sign may not be replaced unless it is in conformance with all of the provisions of this Title.

12-15-1 NONCONFORMING SIGNS

Nonconforming signs may be maintained subject to the following regulations:

- A. No nonconforming sign shall be expanded or altered to prolong the life of the sign.
- B. No nonconforming sign structure shall be changed to another nonconforming sign structure except that the copy, message or graphic of a nonconforming sign may be changed.
- C. The nonstructural component of a multi-tenant sign on which the copy, message or graphic is displayed, such as a plastic or metal panel or insert, may be replaced to accommodate a change in tenant.
- D. If the copy, message or graphic of a nonconforming sign cannot be changed without altering a structural component, then such change is not permitted. Structural components include any part of a sign attached directly to the ground or to a building or structure, any part of the supporting structure of a sign without which the sign fails to maintain its structural integrity, and any part of a sign's electrical or lighting equipment.
- E. No nonconforming sign shall be relocated in whole or in part unless, when relocated, it conforms to all of the provisions of this Title.

- F. If a nonconforming sign is damaged or destroyed to the extent of fifty percent (50%) of its replacement value, the sign may not be replaced unless it is in conformance with all of the provisions of this Title.

12-16-1 AMORTIZATION OF NONCONFORMING SIGNS

- A. All signs which become nonconforming by the provisions of this Title, shall be removed, altered or repaired to conform to the provisions of this Title, within an amortization period of ten (10) years after the effective date of the amendments to this Title, April 11, 2011.
- B. Approved signs in properties formally designated as Areas of Special Sign Control are now designated as Master Sign Plans and are exempt from amortization as of the effective date of this Title, July 1, 2009.
- C. Any existing Institutional Sign, Residential Development Sign located in the Residential Sign District, or sign which has been granted a variance from the Village Sign Control prior to the effective date of this Title, July 1, 2009, shall be exempt from amortization unless a change in occupancy, tenant, and/or signage occurs that results in the removal of the existing sign. Upon removal of any existing sign, the installation of any new sign shall be subject to the provisions of this Title. Repair and maintenance may be permitted to ensure signage is maintained in a safe, neat and orderly condition and appearance as per Section 12-8-1-I.
- D. The owner of any sign made nonconforming by this Title may apply for a variance from the amortization schedule as per Section 12-17-1, Sign Variance, upon showing that the schedule does not permit a reasonable depreciation of the investment in the sign.

12-17-1 SIGN VARIANCE

The Architectural Review Board shall hear and recommend requests for variances from the Village Sign Code.

A. Determination of Need for a Variance

It shall be the duty of the Department of Community and Economic Development, after an application for any sign permit, to determine and advise the applicant whether a sign variance is required for the application to be eligible for the issuance of a sign permit.

B. Conditions for Granting a Variance

A variance may be granted only when special circumstances involving size, shape, topography, location or surroundings affecting the property requiring a deviation from conformance with the provisions of this Title would not cause substantial injury to the value of other property in the vicinity or be detrimental to the public safety or welfare and the neighborhood in which it is located.

C. Procedure

1. Prior to filing a formal application for a Sign Variance, the applicant shall request a preliminary conference with the Community and Economic Development Department. At the pre-application conference, the applicant shall present all items as required in Paragraph E below.
2. An applicant for any sign permit that requires a variance shall apply to the Architectural Review Board for such variance through the Department of Community and Economic Development. The submittal shall include all items as required in Paragraph E below.

3. The Architectural Review Board shall schedule a public hearing for the request for a variance. Notice of public hearings on requests for variances shall be given no more than thirty (30) days nor less than fifteen (15) days before the hearing by publication in a newspaper of general circulation in the Village. Such notice shall include the time and place of the hearing, a general description of the contents of the request to be heard, and the address or location of the property to which the request applies.
4. The applicant shall provide written notice to all persons to whom the current real estate tax bills are sent, as shown on the records of the Vernon Township Assessor's office, for all lots any part of which lie within two hundred and fifty feet (250') of the property line of the lot for which an application has been filed.
 - a. Such written notice shall give the number, if any, assigned to the application, legal description, and common address of the parcel or parcels involved in the application, the place, and purpose (requested action) of the public hearing, and the date and time thereof. All such notices must be sent no more than thirty (30) days nor less than fifteen (15) days in advance of the public hearing. One (1) copy of the notice must be filed with the Department of Community and Economic Development.
 - b. Notices shall be sent by certified or registered mail, return receipt requested. The applicant shall file a sworn affidavit containing a complete list of the names and last known addresses of all property owners entitled to notice and served, and attach thereto all United States Post Office receipts as documentation of compliance with this provision. Such affidavit shall be filed with the Department of Community and Economic Development not less than four (4) days in advance of the public hearing, exclusive of the date of the hearing itself.
5. Based upon the findings of fact in Paragraph D below, the Architectural Review Board shall render its recommendation within sixty (60) days of the conclusion of the hearing and shall notify the applicant of its recommendation. The Architectural Review Board may recommend approval, denial or approval with conditions the variance. The recommendation of the Architectural Review Board shall be in writing, may be comprised of one (1) or more parts, shall contain its findings of fact and be forwarded to the Village Board for a final decision.
6. Upon receipt of the Architectural Review Board's recommendation, the Village Board shall consider the application for a variance and, within sixty (60) days following the first regular meeting following its receipt of the recommendation, either approve, deny, approve with conditions or refer the application back to the Architectural Review Board for further deliberation consistent with directions from the Village Board. If the Village Board fails to act on an Architectural Review Board recommendation within the time prescribed herein, unless another time is mutually agreed to, the application shall be deemed denied.
7. Upon the granting of a variance, the exterior drawings, sketches, landscape and site plans, renderings and materials upon which the variance was granted shall be turned over to the Department of Community and Economic Development whose responsibility it shall be to determine, upon completion, that there have been no deviations from the approval. Such deviations shall constitute a violation of this Title, in which event the Department of Community and Economic Development may stop work on the project in the same manner as for a violation of the Village Code. Work may not be resumed until such deviations are corrected.
8. It shall be the duty of the person to whom a variance has been granted to comply with the requirements of the variance and to obtain such inspections as necessary to assure

compliance. The Village's Building Official shall give notice to said person of any deficiencies found to exist. Failure to correct any deficiencies within twenty (20) days after receipt of notification of such deficiency shall constitute a violation of this Title.

D. Findings of Fact

After hearing and considering the evidence and the testimony presented, the Architectural Review Board shall grant a variance if it finds that all of the following requirements are met:

1. The applicant's plans are substantially consistent with the design criteria of this Title.
2. The proposed exterior design features of the sign are suitable and compatible with the character of neighboring buildings and structures existing or under construction and with the character of the neighborhood and the applicable zoning district, and enhance the environment of the Village.
3. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.
4. The exterior design features of the sign will not cause a substantial depreciation in the property values in the neighborhood.
5. The alleged difficulty or hardship is caused by this Title and has not been created by any persons presently having an interest in the property.
6. The conditions upon which an application for a variation is based are unique to the property for which the variance is sought, and are not applicable, generally, to other property within the same zoning classification.

E. Submittal Requirements

A uniform filing fee shall be paid to the Village Clerk upon filing of each application for variance as prescribed in the Comprehensive Fee Schedule as set forth in Chapter 15 of Title 1 of this Code. Additionally, all expenses incurred by the Village as a result of a request for a variance to the requirements contained herein shall be fully paid by the applicant for said variance.

At the time of the filing the application, the applicant shall provide copies as directed by the Department of Community and Economic Development of the following documents depicting exterior design features:

1. Fully dimensioned drawings which shall include the site plan, with the proposed location of the sign, and elevation site plans with.
2. Landscaping and screening plans, when appropriate.
3. Architectural renderings, in color, and specifications/dimensions for signs.
4. A statement as to kind, color, type and texture of materials.

All documents shall be drawn to scale.

F. Validity and Extension of Time

1. No order granting a variance shall be valid for longer than one (1) year from the date the approval was granted unless an application for building permit is filed with the Village's Building Official within such period or the use is commenced within such period.
2. The Village Board may grant one (1) extension of time not exceeding one (1) year, upon written application made within the initial one (1) year period, without further notice or hearing. The right to so extend said time shall not include the right to grant additional relief by expanding the scope of the variance.

G. Amendments to Approved Variances

Amendments to a variance may be obtained by application in the same manner as provided for an original variance.

12-18-1 AMENDMENTS

A. Authority Declaration of Public Policy

For the purpose of promoting the public health, safety, and general welfare, protecting the aesthetic value of the Village, conserving the value of property throughout the community, and lessening or avoiding congestion in the public streets and highways, the Village Board may, from time to time, in the manner hereinafter set forth, amend the regulations of this Title or amend district boundary lines.

B. Initiation of Amendments

Text Amendments may be proposed by the Village Board, Architectural Review Board, other Village officials or any interested person or organization.

C. Application Procedure for Amendment

An application for an amendment to this Title shall be filed with the Department of Community and Economic Development in such form and accompanied by such information as required by the Department. The Department, upon receiving an application for amendment, shall transmit the application along with all pertinent data, to the Architectural Review Board for review, public hearing and recommendation to the Village Board.

D. Hearing on Application and Public Notice

The Architectural Review Board shall schedule a public hearing and give the applicable notice for on any proposed amendment in accordance with procedures set forth for Amendments in the Zoning Code.

E. Recommendation of the Architectural Review Board

The Architectural Review Board shall submit written recommendations to the Village Board at the conclusion of the public hearing. The Architectural Review Board shall not recommend the adoption of a proposed amendment if it finds that the adoption of such amendment is detrimental to the health, safety and welfare of the public.

F. Action by the Village Board:

1. The Village Board shall not act upon a proposed amendment to this Title until it shall have received a written report and recommendation from the Architectural Review Board on the proposed amendment.

2. The Village Board shall grant or deny any application for an amendment, or refer it back to the Architectural Review Board for further consideration, provided that the Village Board may only approve an application which has failed to receive a favorable recommendation from the Architectural Review Board by the favorable vote of two-thirds (2/3) of all elected members of the Corporate Authorities. The Village Board may deny any application by a simple majority vote.

G. Effect of Denial of Amendment

No application for a text amendment which has been denied by the Village Board shall be resubmitted for a period of one (1) year from the date of the denial.

VILLAGE OF LINCOLNSHIRE

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 12 (SIGNS)
OF THE VILLAGE OF LINCOLNSHIRE MUNICIPAL CODE

WHEREAS, the Village of Lincolnshire, an Illinois home rule municipal corporation, has the authority to adopt ordinances and promulgate rules and regulations that pertain to its government and affairs, including the coordination and operation of various activities and structures within its boundaries, and to protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Corporate Authorities of the Village of Lincolnshire find it necessary for the promotion and preservation of the public health, safety and welfare of the Village that the design, erection, construction, location and maintenance of all signs be regulated and controlled;

WHEREAS, the Village has express statutory authority to establish and enforce standards for the review of the design of buildings and structures, including signs, 65 ILCS 5/11-13-1(12); and

WHEREAS, the Board of Trustees referred to the Architectural Review Board (“ARB”) a petition to research, consider and prepare proposed text amendments to the Sign Code to clarify and amend the standards for signs and other technical changes; and

WHEREAS, following due publication of notice in the Lincolnshire Review on September 25, 2014, a public hearing concerning the proposed amendments to the Sign Code of the Village was convened by the Architectural Review Board on October 21, 2014, and continued indefinitely; and

WHEREAS, following due publication of notice in the Lincolnshire Review on December 25, 2014, a continued public hearing concerning the proposed amendments to the Sign Code of the Village was convened by the Architectural Review Board on January 20, 2015, and continued from time to time until finally adjourned on March 17, 2015; and

WHEREAS, following deliberation and consideration on the evidence and testimony elicited during the public hearings and the recommendation of the Architectural Review Board, the Village Board desires for the Sign Code to be amended as proposed by Staff to further the regulation of signs; and

WHEREAS, the Village hereby finds that it is in the best interest of the Village and the public to amend its Sign Code to promote the highest and best use of the land in the Village and to achieve various other goals promoting the economic health and welfare of the Village.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village Of Lincolnshire, Lake County, Illinois, in exercise of its home rule powers, as follows:

SECTION ONE: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance as though fully set forth herein. The findings of the Architectural Review Board of the Village of Lincolnshire, Lake County, Illinois, are herein incorporated by reference as the findings of this Board to the same effect as if fully recited herein at length. All references in the ARB's findings are made the references of the Mayor and Board of Trustees of the Village of Lincolnshire.

SECTION TWO: The Village of Lincolnshire Sign Code is hereby amended as follows:

- A. Global Changes. All references to "Director of Community Development" shall be replaced with "Director of Community and Economic Development."
- B. Section 12-3-1, Definitions, is amended by adding or changing defined terms as set forth in **Exhibit A**, attached hereto and incorporated by reference:
- C. Section 12-5-1, Master Sign Plan, is amended as set forth below:

12-5-1: MASTER SIGN PLAN:

- A. For new commercial development with multiple tenants, where ~~more than one (1) wall sign, awning or canopy is~~ multiple signs are proposed, the applicant must submit a Master Sign Plan for review and approval by the Architectural Review Board prior to final approval by the Village Board. The purpose of a Master Sign Plan is to coordinate signs on multi-tenant buildings, and create a plan that establishes a building or site's overall sign design, which then provides direction to future tenants. A Master Sign Plan must include, at a minimum, criteria and specifications for general appearance, location, lighting, and approved construction materials.
 - B. Amendments to existing Areas of Special Sign Control, authorized by the Village Board prior to June 22, 2009 (the adoption of this Title), shall be subject to regulations of Title 6, Chapter 14.
- D. Section 12-6-1(B)(2), Corridor Commercial Sign District, is amended as set forth below:
- 2. Corridor Commercial Sign District

The purpose of the Corridor Commercial Sign District is to ensure that signs located along major arterials provide an effective means of advertising, as well as presenting a positive and coordinated appearance of the Village along the roadway. Signs within the corridor commercial areas are primarily oriented toward the automobile.

In the interest of creating and maintaining an identity and character for the District, for each property or planned unit development located within the Corridor Commercial Sign District, three (3) of the five (5) types of building Identification Signs shall be selected for all of the buildings in the development: ground signs, wall signs, window signs, blade signs, awning or canopy signs. In addition, directional signs are permitted in the Corridor Commercial Sign District for each property or planned unit development.

E. Section 12-8-1(H)(2), Items of Information, is amended as set forth below:

2. Each descriptive or identifying word, set of words, icon, logo, symbol or image on a sign shall be defined as an “item of information”. For example, but not in limitation thereof, each of the following would be one (1) item of information: (a) the name of the business, even if multiple words, or (b) the business logo. The street number address of the business is not counted as an item of information. A company catchphrase or motto may be included on a sign only if it is a part of the legal name of a business. Products, services, a telephone number, or a website address shall not be permitted as part of the Copy on a sign unless it is part of the legal name of a business. The prohibition against the display of website addresses and telephone numbers shall not apply to temporary signs and such copy shall not count as an item of information for temporary signs. The prohibition against displaying the names of products or services shall not apply to Awning/Canopy Signs.

F. Section 12-9-1, Sign Construction and Design: Specific Standards by Sign Type, is revised as set forth in **Exhibit B**, attached hereto and incorporated by reference.

G. Section 12-11-1, Prohibited Signs, is revised by striking Subsections F, H, and V, and renumbering the remaining subsections accordingly.

H. Section 12-12-1, Exempt Signs, is revised as set forth below:

1. Subsection N is revised to permit “the name and logo of the business operating on the premises where the umbrella signs are located ~~to which such signs belong.~~”
2. Subsection O is revised by striking subpart 2, renumbering the remaining subparts and as otherwise described below:
 1. Window signs affixed to, on the inside of, or within the interior of a window shall occupy no more than twenty-five percent (25%) of the surface of each window area and be located at least ~~one (1) foot~~ six (6)

inches from the edges of any individual window area. “Window area” is counted as a continuous surface comprised of one (1) or more window panes until divided by an architectural or structural element. Mullions are not considered an element that divides a window area. A “window pane” is each discrete piece of glass which is mounted in its own frame.

6. No sign shall be affixed directly to the exterior of a window surface. Window signs shall ~~, with the exception of~~ have professionally designed lettering or decals made of an adhesive material. All other signs shall have a flexible or hardened backing, of a minimum one-eighth (1/8) inch thickness.

3. Subsections P, Q and R are hereby added as follows:

“P. Window Wrap. Window Wrap is permitted for a full window dimension for windows looking into areas where the public is not invited or at blank walls.

“Q. A-Frame Signs. A-Frame signs shall have a maximum height of three (3) feet and a maximum sign area of six (6) square feet per sign face and may be double-sided. Signs shall be located on the nearest sidewalk no further than ten (10) feet from a public entrance to the said business with in the Downtown and Corridor Commercial Sign Districts. The sign must maintain a 3’ clearance on either side to maintain accessible pedestrian access. The sign shall be commercially fabricated, be constructed with wood or metal frames, and contain either a blackboard or poster inserts for the advertising message. The sign shall only be displayed during normal business hours and must be removed at the close of each business day. The sign shall not be displayed in conjunction with other temporary signs for the same business.

R. Carry-Out Signs. Parking lot signs designating specific parking spaces for patrons receiving carry-out or to-go orders from food establishments shall be displayed on a single rectangular panel not to exceed 18” in length and 12” in width and shall be no taller than six feet (6’) in height. No more than 2 carry-out signs shall be allowed per food establishment occupying less than 5,000 square feet of building area and not more than 3 such signs shall be permitted per food establishment occupying 5,000 square feet of building area or more. Food service establishments which operate primarily on carry-out service shall be permitted up to 3 carry-out signs, subject to approval by the Zoning Administrator based on the availability of long-term parking for patrons of other occupants of the retail center, if any.

I. Section 12-13-1(B), Regulations by Temporary Sign Type, is revised as set forth in **Exhibit C**, attached hereto and incorporated by reference.

SECTION THREE: If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, either facially or as applied, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof or any other application under which such provision is deemed permitted.

SECTION FOUR: All prior Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

SO ORDAINED this _____ Day of _____, 2015, at Lincolnshire, Lake County, Illinois.

AYES:

NAYS:

ABSENT:

APPROVED:

Brett Blomberg, Mayor

DATE: _____

ATTEST:

Barbara Mastandrea, Village Clerk

EXHIBIT A

Chapter 3 – Definitions

<u>BALLOON</u>	<u>A flexible container, generally made of rubber or mylar, inflated with air and then sealed at the neck, used for decoration.</u>
BALLOON SIGN	<u>A sign comprised of balloons. ny sign that is any lighter than air or gas filled balloon attached by means of a rope or tether to a definite or fixed location Displays designed to inflate or move by use of a fan or blower <u>shall be prohibited.</u> is also considered a balloon sign.</u>
CANOPY	Any structure, other than an awning moveable or stationary , made of cloth, metal, or other material, attached to and deriving its support from the side of a building or structure for the purpose of shielding a platform, stoop or sidewalk from the elements. This definition includes reference to the illustration of such sign on this page for explanatory, but not limiting, purposes.
PROJECT ANNOUNCEMENT SIGN	A Temporary Sign which functions to identify an upcoming construction project, architect, contractor, <u>builder, and/or engineer and/or tenants</u> related to new residential subdivisions or non-residential buildings and/or developments, placed on a lot that is the construction site whereon such architect, contractor and/or engineer is currently providing services or materials.
REAL ESTATE SIGN	A sign erected for purposes of advertising a parcel or building to be available for sale, rental or lease.
<u>REAL ESTATE SIGN RIDER</u>	<u>A sign panel attached to the main real estate sign structure displaying additional items of information.</u>
<u>TEMPORARY ADVERTISING SIGN</u>	<u>A sign advertising a temporary event or product/service and not intended or designed for permanent display.</u>
<u>WINDOW WRAP</u>	<u>A non-advertising design element comprised of a film or acetate bonded to the interior of a window that depicts either images that incorporate the exterior design elements/style of the building on which the window is located, or provides a graphic representation of elements of the business within. Lettering and company logos are prohibited.</u>

EXHIBIT B

Chapter 9 - Sign Construction and Design: Specific Standards by Sign Type

- A. Subsection A(4) is revised as follows:
4. Ground signs must be setback a minimum distance from the edge of the street, as shown in Table 1: Ground Signs – Monument and Table 2: Ground Signs – Double Post. All signs must be located entirely on private property. No part of any ground sign may be located within or over a street.
- B. Subpart 2 of Subsection B shall be stricken in its entirety and all remaining subparts of Subsection B shall be renumbered accordingly.
- C. The remaining subparts of Subsection B are revised as follows:
1. Wall signs are permitted only in districts listed in table 3, subject to the regulations of table 3 and this Title. ~~Within the Downtown Sign District, the Corridor Commercial Sign District and the Office/Industrial Sign District,~~ The maximum Sign Area of a wall sign shall be ten percent (10%) of the area of the wall to which it is attached, including doors and windows, or the maximum wall sign area listed in Table 3, whichever is less.
 2. Wall signs are permitted for each building wall that faces a public street or parking lot, with n. ~~No more than one (1) wall sign shall be allowed permitted on any wall, unless permitted by Section 12-9-1(B)(11) and Section 12-9-1(B)(13).~~ Where there is a secondary customer entrance, an additional wall sign is permitted but shall be limited to no more than sixteen (16) square feet and shall only indicate the name of the business and the words “entrance,” “enter” or similar term.
 11. ~~On Within a multi-tenant commercial buildings development,~~ all wall signs must be located at a generally uniform height on the building wall in similar proportion to one another. Wall signs identifying individual tenant spaces in multi-tenant structures shall be centered within each leaseable space unless otherwise approved by the Department of Community and Economic Development. Signs within a multi-tenant commercial development must be of a natural or white finish, however a logo or mark registered with the United States Patent and Trademark Office shall not be limited by color. Where a single principal building is devoted to two (2) or more business or commercial uses, the operator of each such use may install a wall sign. The maximum area of each such sign shall be determined by the proportionate share of the front façade, including doors and windows, of the principal building occupied by each such use and applying such proportion to the total sign area permitted for the front wall of the building.
 12. On multi-tenant office buildings, one wall sign shall be permitted per building frontage, provided signs shall have a minimum separation from the common edge

of each building frontage equal to ten feet (10') or one third the length of the respective frontage, whichever is less.

13. On multi-tenant industrial buildings, individual tenant wall signs shall be permitted only for those tenant spaces that have individual entrances facing a public street or a parking lot. Such signs must be located over or next to a corresponding entrance at a uniform height on the building wall in similar proportion to one another. Regardless of whether the first wall sign in any multi-tenant building is installed over the entry or next to the entry, that same placement type shall be required for any additional signs in the same building. The maximum area of each such sign shall be determined by the proportionate share of the front façade, including doors and windows of the principal building occupied by each tenant space and applying such proportion to the total sign area permitted for the front wall of the building. Any two adjoining wall signs shall be located no closer than one foot (1') from each other.

D. Subsection C is revised as follows:

1. Awnings and canopies are permitted as a use signs in any non-residential sign district.
3. ~~Printing~~ An advertising message on any individual awning or canopy is limited to twenty-five percent (25%) of the surface of ~~at the vertical face any side of an~~ the awning or canopy on which it is placed. The advertising may contain one (1) of the following items of information per awning or canopy:—The legal business name, logo or a business product or service; all of a consistent color and font size. No more than four (4) awning or canopy signs are permitted on each frontage described in Paragraph 4.
4. Awning and canopy signs shall be permitted for each facade of a building or tenant space that has been designed to include a customer entrance, display or decorative window, or for which the architectural design treatment and details are the same as those used in the primary facade of the building, subject to review by the Architectural Review Board.
5. Awning or canopy signs shall be centered on the awning or canopy to which they are affixed and located parallel to the building facade upon which the awning or canopy is attached.
6. Awnings and canopies shall be constructed out of incombustible, non-reflective ~~canvas or canvas-like~~ material, including but not limited to canvas or metal. Backlit ~~and metal~~ awnings and canopies are prohibited.
8. All awnings or canopies shall comply with the following design standards:
 - a. Awnings and canopies shall be compatible in material and construction to the style and character of the building. The color of the awning or canopy shall be compatible with the overall color scheme of the façade.

- b. Awnings and canopies shall be generally aligned with others nearby in order to maintain a sense of visual continuity.
- c. Awnings and canopies shall be tailored to the façade of the building and positioned so that distinctive architectural features remain visible.
- d. All awning and canopy signs located on an individual building shall be of a similar size with no more than one (1) line of horizontal sign copy permitted per awning or canopy sign. However, if the awning or canopy sign message is part of a registered business name displayed over two lines, two lines shall be permitted.
- e. ~~Awning or canopy signs are restricted to the vertical face of an awning or canopy, and~~ will not be permitted on the sloped or curved ~~area~~ face of an awning or canopy.

9. The following maximum dimensions are permitted for awning and canopy signs:

E. Subsection D is revised as follows:

- 2. **Size.** Blade signs are permitted up to a maximum surface area of four (4) square feet for tenants in multi-tenant buildings and twenty (20) square feet for free-standing businesses.
- 3. **Quantity.** One (1) blade sign shall be permitted for each public entrance into an individual tenant/business space. However, for tenant spaces or buildings with a corner building entrance orientation, one (1) blade sign shall be permitted per building frontage.

F. Subsection G is revised by striking subpart 5 in its entirety.

EXHIBIT C

Chapter 13 – Temporary Signs

- A. Subsection A(8) shall be revised as set forth below:
8. No exposed framing shall be visible on temporary signs. All temporary signs must remain in good condition during the display period. Throughout the display period, corrective action must be taken immediately should there be any problems with the appearance, condition or maintenance of the sign and/or support hardware.
- B. Subsection A(11) shall be revised as set forth below:
11. Except as expressly permitted in Subsection B, temporary signs shall not be attached to fences, trees, utility poles, permanent ground signs or the like and shall not be placed in a position that will obstruct or impair vision or traffic or in any way or manner create a hazard or disturbance to the health and welfare of the general public.
- C. Subsection B(4) is revised as set forth below:
4. ~~Community~~ Informational Banners
 - a. ~~Community B~~anners shall not be more than eight (8) square feet in surface area and shall not exceed a height greater than four (4) feet. ~~Community B~~anners shall be hung not less than fifteen (15) feet above grade, or the minimum height necessary to allow the flow of vehicular or pedestrian traffic, whichever is less. ~~Community B~~anners shall include one (1) of the following:
 - i. Banners affixed to, or erected on, Village property on the public way, which identify a geographic business area within the Village, and represent said geographic business area.
 - ii. Parking lot orientation banners in commercial center parking lots with a minimum of 250 parking spaces. ~~with a minimum of one thousand (1,000) surface parking spaces.~~
 - iii. Banners of a community-oriented nature that promote Village-wide events or themes and preserve the public health, safety and welfare of the Village.
 - b. If the purchase of individual banners is funded by individual sponsors, the name of the sponsor may appear in no more than the lower twenty-five percent (25%) of the surface area of the banner, while no less than the top seventy-five percent (75%) of the surface area of the banner shall identify the subject general business area. Alternatively, a ~~community~~ banner may be permitted if the design meets the image standards of the district in which it is located, according to review and approval by the Architectural Review Board.

- c. Such banners are not subject to any other regulations in this Title, except as set forth in this Paragraph. The installation of such banners on the public way shall be subject to the requirements of the Village for the placement of objects in the public way.
- d. The Village reserves the right to require removal of such banners from the public way at any time including, but not limited to, those times when the Village deems it reasonably necessary to remove the banner for maintenance of the public way.

D. Subsection B(5) is revised as set forth below:

5. Real Estate Signs

Real estate signs are permitted without a Sign Permit and shall specifically advertise the sale, rental or lease of the premises upon which said signs are located shall be placed on said premises only and must be removed immediately upon the sale, rental or lease of the subject premises. Attention getting devices of any kind, as defined in this Title, shall not be permitted on real estate signs.

- a. One (1) sign is allowed for each zoning lot, except any lot with more than one (1) frontage may have two (2) signs, one (1) displayed on each frontage.
- b. Residential real estate signs, including Real Estate Sign Riders, shall not exceed ~~four (4)~~ six (6) square feet in area, and shall not exceed ~~three (3)~~ six (6) feet in height ~~and must be on a single panel~~.
- c. Commercial real estate signs may be double sided and shall not exceed sixteen (16) square feet in area and shall not exceed seven (7) feet in height.
- d. A sign indicating the location of the sales office for a real estate development shall be limited to four (4) square feet in area and a maximum height of four (4) feet.

E. Subsection B(8) is revised as set forth below:

8. Temporary ~~Promotional~~ Advertisement Signs

- a. Temporary promotional and advertisement signs shall be professionally fabricated of a rigid or semi-rigid material, such as wood or corrugated plastic, with a message printed or permanently applied directly onto the hard surface of the sign. Signs shall have a maximum 1:2 width to length or length to width ratio, a panel and two supporting posts.
- b. All promotional and advertisement signs of a temporary nature must be located on the premises of the event.
- c. ~~Sales of individual and/or specific products or services shall not be advertised through this medium.~~

de. Each permit holder shall be limited to one (1) temporary sign per street frontage per promotional or advertised event.

F. Subsection B(10) is revised as set forth below:

10. Temporary Window Signs

Temporary window signs are permitted without a Sign Permit and shall be exclusively located within the Downtown and Corridor Commercial Sign Districts.

- a. Window signs affixed to, on the inside of, or within the interior of a window shall occupy no more than twenty-five percent (25%) of the surface of each window area and be located at least six-one (61) inches ~~feet~~ from the edges of any individual window area. "Window area" is counted as a continuous surface comprised of one (1) or more window panes until divided by an architectural or structural element. Mullions are not considered an element that divides a window area. A "window pane" is each discrete piece of glass which is mounted in its own frame.
- b. No temporary window sign shall be located above the first floor of a building or tenant space.
- c. Temporary window signs are intended to be displayed on a limited basis and shall be removed immediately upon the completion of such temporary event in which the sign is advertising.
- d. No sign shall be affixed directly to the exterior a window surface. Temporary window signs, with the exception of shall have professionally designed lettering or decals made of an adhesive material. All other signs shall have a flexible or hardened backing, of a minimum one-eighth (1/8) inch thickness.
- e. Any sign located within a building interior that is intended for viewing from the exterior of such a building is considered a window sign.
- f. No sign may be attached to, placed upon or printed on the exterior of a window or door of a building.

G. Subsection B(11) is added as follows:

11. Balloon Signs

Balloon Signs are permitted without a Sign Permit. Balloon signs shall be displayed in conjunction with a special event, subject to the following conditions:

- a. Signs comprised of up to 5 balloons comprising an area not exceeding 3 feet in height and 3 feet in width, mounted or floating no higher than 8 feet from grade.

b. The balloons shall be displayed during normal hours of operation for the entity displaying the balloons.



Metal-Frame Blackboard

A-Frame Sign Example



Metal-Frame Poster Insert

A-Frame Sign Example

REQUEST FOR BOARD ACTION

Subject: Property and Casualty Insurance

Action Requested: ~~Reconsideration~~ Consideration and Discussion of renewing Property coverage with Hanover Insurance Group and changing Liability Coverage to Selective Insurance for the Village of Lincolnshire for the Period May 1, 2015 to April 30, 2016

Originated By/Contact: Village Manager Burke and Finance Director Michael Peterson

Referred To: Village Board

Summary / Background

Mesirow Insurance is entering into the third year of a three year contract with the Village of Lincolnshire and continues to provide broker services to the Village for Property and Casualty insurance. Mesirow Insurance has recommended the program switch Liability carriers to Selective Insurance for three reasons- reduced cost, comparable service, and "A" Excellent insurance rating.

Earlier this year, Mesirow initiated the process of obtaining quotes for renewal with existing carriers- American Alternative and Hanover Insurance. The primary objective was to insure the terms and conditions of the existing program were maintained and manage the costs.

The overall 2015/16 proposal from the existing carriers is \$119,879 versus the 2014/15 \$110,275 for an increase of \$9,604 (8.7%). Upon receiving this information, staff requested Mesirow representatives to approach other markets.

Mesirow received a Liability Insurance proposal from Selective Insurance for \$72,494. A \$10,906 (15.0%) savings compared to American Alternative's proposal. The following is a breakdown between current providers and staff's recommended program for 2015/16.

	Existing Carrier	Existing	Selective Insurance Recommendation	Staff	
Liability	American	\$83,400	\$72,494	\$72,494	Selective
Property	Hanover	\$20,002	\$22,693	\$20,002	Hanover
Crime	Hanover	\$ 1,477	\$ 1,477	\$ 1,477	Hanover
Service Fee		<u>\$15,000</u>	<u>\$15,000</u>	<u>\$15,000</u>	<u>Mesirow</u>
Mesirow TOTAL		\$119,879	\$111,664	\$108,973	

Attached are three exhibits for Village Board review including:

- Executive Summary;
- Premium Summary and Comparison to previous year's premiums; and
- Tower Illustration of the coverages and respective carriers.

Budget Impact:

The FY2015 Budget includes \$117,432, and the total quote for renewal of the Property, Casualty, and Crime coverage is \$108,973, which is \$8,459 (7.2%) below the budget for the current year.

Recommendation:

Approval of property and casualty insurance program for May 1, 2015 to April 2016

Meeting History	
Regular Village Board Meeting:	April 27, 2015



353 North Clark Street, Chicago, Illinois 60654
312-595-6000 • mesirofinancial.com

Village of Lincolnshire – 2015-2016 Proposal

Executive Summary

The Public Entity professionals of Mesirow Insurance Services appreciate the opportunity offer the renewal Property and Casualty insurance program for the Village of Lincolnshire. The policy term April 30, 2015 - 2016. Mesirow Insurance Services is offering two options for the Village's considers; Option 1 renewing with the incumbent carriers, Hanover for the Property & Crime coverage and American Alternative Insurance for the Casualty coverage or Option 2 renewing with Selective Insurance.

Our primary objective when renewing the program was to insure the terms and conditions of the existing program were maintained and manage the costs as the insurance market is requesting additional premium for most lines of coverage.

Property/Loss of Tax Revenue:

The Village's current property program is placed with Hanover. Hanover did have an increase in premium of \$1,760 for a total premium of \$20,002, including terrorism. However, the rate had a slight reduction from last year's rate of \$.0897/\$100 value vs. this year's rate of \$0.0817. The reason for the reduced rate was an option to increase the deductible from \$1000 to \$5000. The increase in premium was driven by a completed appraisal thus increased values for the Village's buildings.

Selective offered similar pricing on the property/inland marine coverages with a total premium of \$22,693 including terrorism. Both Selective and Hanover offer a blanket limit for the Buildings and Business Personal Property. Additional matching coverages are \$850,000 Loss of Tax Revenue, Flood coverage for all locations except those in Zone A. (separate quotes provided for 101 Westminster & 1 Olde Half Day Road which are in Zone A.)

Both property programs cover the Village of Lincolnshire's Mobile/Contractor's Equipment, Electronic Data Processing Equipment, as well as the special perils of Flood & Earthquake. Hanover has a comprehensive policy form that has many coverage extensions which Selective does match and in some instances, offers higher limits.

A detailed comparison of Hanover & Selective's ancillary property coverages is included with this Executive Summary.

General Liability, Law Enforcement, Auto, Public Officials, EPLI, and EBLI

American Alternative via Glatfelters (A+ XV) offered renewal terms and conditions identical to expiring which remain favorable. The program did have an increase in premium. The Package Liability renewal quote is \$83,400 versus expiring \$75,556 for an increase of \$7,844. The driving factors for the increase were due to the auto loss history and an increase in the auto count by 3 and increase in value by \$115,905. While the American Alternative program is competitively priced in all lines but the auto, Mesirow felt it warranted to taking the account to market.

The alternative offered is through Selective as a package of the liability coverages along with property coverage (outlined above). The terms and conditions between the two carriers are very similar. General Liability has a \$1M per Occurrence Limit with a \$3M Aggregate. Auto Liability has a \$1M per Accident without an Aggregate. In conjunction with the Auto Liability, the carrier offers Auto Physical Damage on a per schedule basis with an Actual Cash Value valuation.



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General Liability, Law Enforcement, Auto, Public Officials, EPLI, and EBLI (cont.)

Selective does not offer composite rating for the APD whereas; the Glatfelter policy does composite rating. By not composite rating the autos, new autos must be reported to Selective upon acquisition otherwise there will not be coverage in-force for the vehicle. Selective will afford up to 30 days of coverage to have the vehicle reported.

Law Enforcement Liability has a \$1M per Occurrence Limit with a \$3M Aggregate and a \$10,000 Deductible. Selective's program offers Law Enforcement Liability at a \$1M per Occurrence and a \$1M Aggregate. To offset the difference in limit, Selective offered additional Excess Limits at \$2M and \$3M levels to sit on to of not only the Law Enforcement but all liability lines.

The liability coverages of Public Officials, Employment Practices, and Employee Benefits are a shared limit of \$1M for Each Wrongful Act with a \$3M Aggregate. Selective is offering a \$2M Aggregate on this tower of coverage. Once again, the higher offered limits on the umbrella can offset the difference in aggregate.

American Alternative and Selective offer Defense Costs outside the limit. This essential offers additional coverage by covering the Defense Costs for a claim without diluting the policy limits. General Liability, Law Enforcement and Auto Liability are Occurrence Basis. Public Officials, Employment Practices, Employee Benefits & Cyber Liability are Claims-Made Basis.

American Alternative offers an Excess limit of \$1M per Occurrence and \$1M Aggregate over the General Liability, Auto Liability, Law Enforcement, Public Officials, Employment Practices, and Employee Benefits. This excess limit is required to be compliant with the HELP Pool's underlying limits. Selective does offer this option as well in addition to a \$2M and \$3M per Occurrence/Aggregate.

Crime

Last year's renewal, Mesirow Insurance Services offered crime coverage via Hanover. Hanover offered \$500,000 for Employee Dishonesty with a \$5000 deductible and Faithful Performance of Duty. Hanover's Crime policy also expanded coverage by: 1) \$500,000 limit for all causes of loss such as Money & Securities, 2) Offer Discovery Basis which is equivalent to Occurrence basis for reporting, and 3) Volunteers are covered as if were an employee.

The pricing for the Crime coverage from Hanover was \$1,477. This amount was guaranteed for 3 years by purchasing a 3-year term. The policy runs from 4/30/2013– 4/30/2016. The 2015-2016 term is the third and last of the three years for the policy.

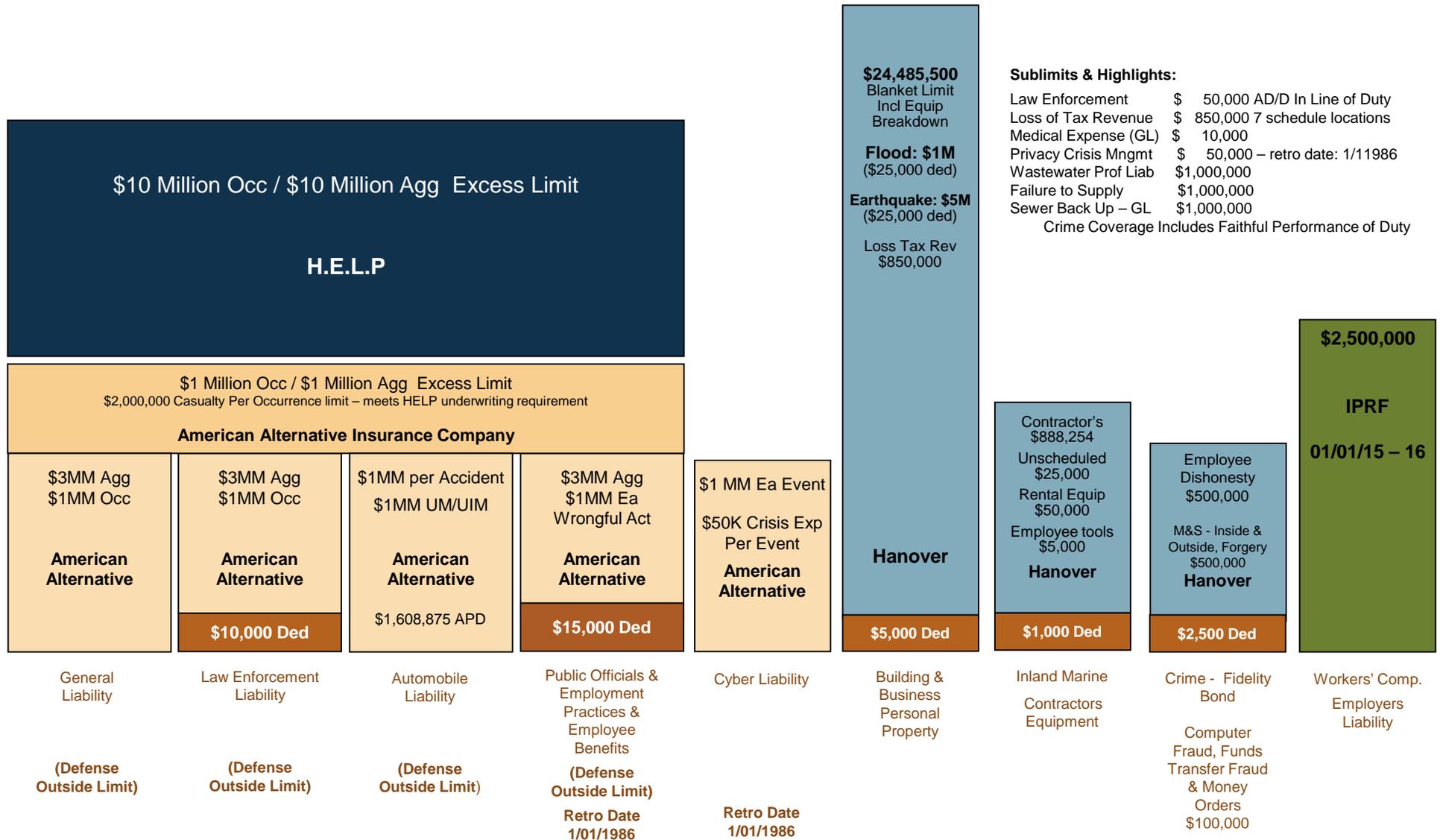
We welcome further discussion of the enclosed material and look forward to the opportunity of working with the Village of Lincolnshire.

Premium Summary and Comparison

	2015 - 2016 OPTION 1	2015 - 2016 OPTION 2	2014 - 2015 Expiring Premium	2013 - 2014 Expiring Premium	2012 - 2013 Expiring Premium
Package Liability	Glatfelter	Selective	Glatfelter	Glatfelter	Glatfelter
General Liability	\$22,052	\$9,661	\$21,867	\$22,829	\$21,790
Law Enforcement	included	\$19,475	included	included	included
Public Officials	\$11,096	\$12,092	\$11,944	\$14,197	\$12,350
Automobile Liability	\$41,444	\$21,984	\$33,274	\$24,528	\$24,504
Employment Practices Liability	included	included	included	included	included
Cyber Liability	included	\$1,022			
Excess Liability - \$1MM	\$8,808	\$8,260	\$8,471	\$8,444	\$7,878
TOTAL LIABILITY w/ \$1MM Excess	\$83,400	\$72,494	\$75,556	\$69,998	\$66,522
	Hanover	Selective	Hanover	Hanover	Hanover
Property w/ Tax Liability	\$21,393	\$11,790	\$17,920	\$17,348	\$17,557
Loss of Tax Revenue	included	\$850	included	included	included
Flood or Surface Water	included	included	included	included	included
Earthquake and Vol. Eruption	included	included	included	included	included
Inland Marine	included	\$4,806	included	included	included
Machinery Breakdown	included	\$4,047	included	included	included
\$5000 Deductible for Hanover	-\$1,778	included			
Premier Pac - Selective	n/a	\$450			
TRIA - accepted last year	\$387	\$750	\$322	\$308	
TOTAL PROPERTY w/ Terrorism	\$20,002	\$22,693	\$18,242	\$17,656	\$17,557
	Hanover	Hanover	Hanover	Hanover	Glatfelter
Crime	\$1,477	\$1,477	\$1,477	\$1,477	\$597
Service Fee	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
ANNUAL PREMIUM	\$119,879	\$111,664	\$110,275	\$104,131	\$99,676

Village of Lincolnshire – American Alternative

Policy Period: 4/30/2015 – 4/30/2016



Sublimits & Highlights:

Law Enforcement	\$ 50,000 AD/D In Line of Duty
Loss of Tax Revenue	\$ 850,000 7 schedule locations
Medical Expense (GL)	\$ 10,000
Privacy Crisis Mngmt	\$ 50,000 – retro date: 1/11986
Wastewater Prof Liab	\$1,000,000
Failure to Supply	\$1,000,000
Sewer Back Up – GL	\$1,000,000

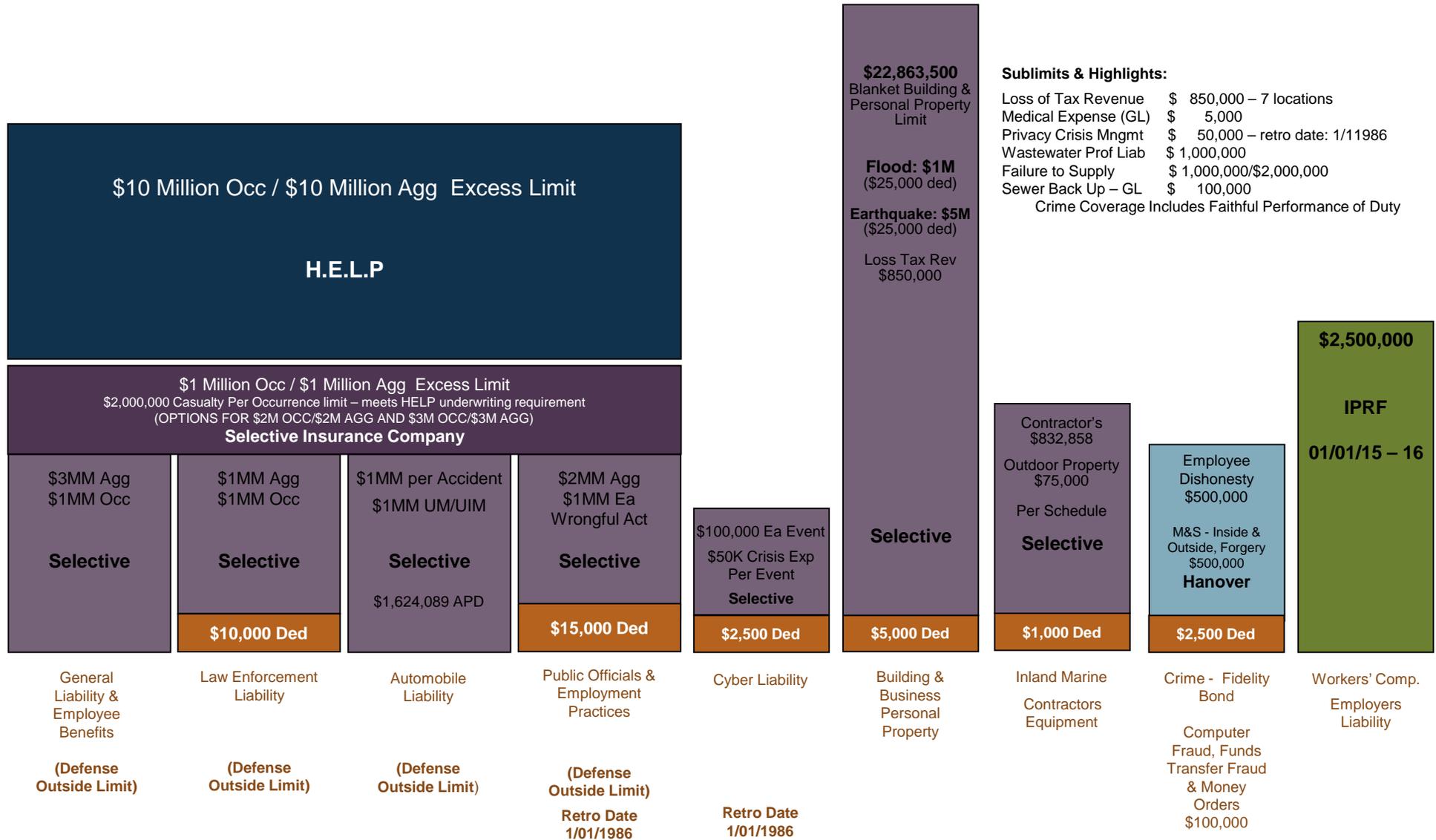
Crime Coverage Includes Faithful Performance of Duty

General Liability, Law Enforcement and Auto Liability are Occurrence Basis. Public Officials, Employment Practices, Employee Benefits & Cyber Liability are Claims-Made Basis

All coverages and exclusions are not included on this page. Please refer to policy for all applicable limits, terms and conditions. Additional limits and/or changes may be available after review and acceptance by insurer.

Village of Lincolnshire - Selective Insurance

Policy Period: 4/30/2015 – 4/30/2016



Sublimits & Highlights:

Loss of Tax Revenue	\$ 850,000 – 7 locations
Medical Expense (GL)	\$ 5,000
Privacy Crisis Mngmt	\$ 50,000 – retro date: 1/11986
Wastewater Prof Liab	\$ 1,000,000
Failure to Supply	\$ 1,000,000/\$2,000,000
Sewer Back Up – GL	\$ 100,000

Crime Coverage Includes Faithful Performance of Duty

General Liability, Law Enforcement and Auto Liability are Occurrence Basis. Public Officials, Employment Practices, Employee Benefits & Cyber Liability are Claims-Made Basis

All coverages and exclusions are not included on this page. Please refer to policy for all applicable limits, terms and conditions. Additional limits and/or changes may be available after review and acceptance by insurer.





SELECTIVE®

2014 ANNUAL REPORT



ACHIEVING OUR GOALS.
ACHIEVING SUCCESS.

2014 GAAP FINANCIAL HIGHLIGHTS

(\$ in millions, except per share data)	2014	2013	% or Point Change Better (Worse)
Insurance Operations			
Net premiums written	\$1,885.3	\$1,810.2	4%
Net premiums earned	1,852.6	1,736.1	7%
Underwriting gain before tax	78.1	38.8	102%
Combined ratio	95.8%	97.8%	2.0 pts
Statutory combined ratio	95.7%	97.5%	1.8 pts
Investments			
Net investment income before tax	138.7	134.6	3%
Net realized gain before tax	26.6	20.7	28%
Invested assets per dollar of stockholders' equity	3.77	3.97	(5)%
Summary Data			
Total revenues	2,034.9	1,903.7	7%
Net income	141.8	106.4	33%
Return on average equity	11.7%	9.5%	2.2 pts
Operating income (non-GAAP)	124.5	93.9	33%
Operating return on average equity (non-GAAP)	10.3%	8.4%	1.9 pts
Total assets	6,581.6	6,270.2	5%
Stockholders' equity	1,275.6	1,153.9	11%
Per Share Data			
Diluted net income	2.47	1.87	32%
Operating income (non-GAAP)	2.17	1.65	32%
Dividends	0.53	0.52	2%
Stockholders' equity	22.54	20.63	9%

Refer to Glossary of Terms attached as Exhibit 99.1 to the Company's Form 10-K for definitions of specific measures.

GAAP: U.S. Generally Accepted Accounting Principles

Operating income is reconciled to net income in the Company's Form 10-K.

AVERAGE ANNUAL RETURN

Growth of a \$10,000 investment (year-end 2004–2014)



TO OUR SHAREHOLDERS

2014 was an excellent year for Selective. All three of our insurance reporting segments – Standard Commercial Lines, Standard Personal Lines, and Excess and Surplus (E&S) Lines – produced statutory combined ratios under 100%. We are also extremely proud to report that we ended the year at a 92.5% statutory combined ratio excluding catastrophe losses, in line with our 92% expectation based on our aggressive three-year profitability plan – announced in 2012.

Over the past three years, we rose to meet our very public self-imposed challenge. We implemented underwriting improvement initiatives, restructured our workers compensation claims handling, managed expenses, enhanced the customer experience, and continued to increase rates while maintaining strong retention. Credit for these achievements is jointly due – and justly given – to both our employees and our distribution partners.

Our vision is to deliver high-tech, high-touch insurance solutions to our distribution partners and customers. If we deliver on our vision, our shareholders will benefit from consistent, high value returns on their investment – despite challenging economic and interest rate conditions that require strong underwriting results.



Gregory E. Murphy
*Chairman and
Chief Executive Officer*

In this low-interest environment, our leverage (3.8x invested assets to equity) combined with profitable underwriting is a competitive advantage over the industry. We can generate a 12% return on equity (ROE) at a 94% combined ratio, while the broad industry must generate an 87% combined ratio for the same return.

Our overall 2014 statutory combined ratio, including catastrophes, was 95.7%. This strong result was due, in part, to renewal pure price increases of 5.6%, as well as claims and underwriting improvements. Total net premiums written (NPW) grew 4% to \$1.9 billion, or 6% excluding the strategic sale of our self-insured group business renewal rights in March of 2014.

In Standard Commercial Lines, NPW grew 4% to \$1.4 billion. This strong performance reflects renewal pure price increases of 5.6% and stable retention of 82%. Earned rate for



John J. Marchioni
*President and
Chief Operating Officer*

2014 exceeded loss trend and lowered the loss ratio, driving the Standard Commercial Lines statutory combined ratio's improvement to 92.8%, excluding catastrophes. Our many initiatives to improve claim outcomes lowered our overall cost of goods sold. In addition, we continued to improve our mix of business and to release new products into the commercial lines marketplace.

In Standard Personal Lines, NPW were \$292 million, driven by 6.5% in renewal pure price increases. The statutory combined ratio, excluding catastrophes, was 88.0%. Homeowners produced a statutory combined ratio of 96.9%, and we continue to increase rate to improve the profitability of this book, which accounts for nearly 50% of Standard Personal Lines NPW. The Automobile line delivered a statutory combined ratio of 101.5%, an 8.6 point improvement from 2013, achieved rate above loss trend, and improved its mix of business. In 2014, we launched new products like The Selective EdgeSM to attract consultative personal lines buyers who want broader coverages and the advice independent agents provide.

Our E&S Lines business grew 16% year-on-year, ending 2014 with \$152 million in NPW. New business was up 13%, as we increased our promotion of E&S products to our retail distribution partners. We continued to improve underwriting practices and automated key systems for increased efficiency and ease of doing business. The E&S statutory combined ratio, excluding catastrophes, was 97.2%, 2.0 points better than in 2013.

Our invested assets increased 5% in 2014 to \$4.8 billion. Net investment income, after tax, was \$104 million. Total after-tax yield on the portfolio was 2.2%. Our high quality fixed income portfolio has an average "AA-" rating and a 3.7 year duration, including short-term investments. With \$3.77 of invested assets per dollar of shareholders' equity, our portfolio delivered 8.6 points of our 10.3% overall operating ROE. We maintain a conservative fixed income securities portfolio with a focus on diversification, credit quality, and liquidity to maximize the risk adjusted yield.

We could not achieve our profitability or growth goals without our 1,100 retail distribution partners. They are the best in the industry and appreciate our franchise value. We know this from annual independent third party surveys. In 2014, our distribution partners rated their overall satisfaction with Selective at 8.6 out of a possible 10. Our relationship with our distribution partners is extremely strong because we provide them with the products and services they and our customers want. Our unique team of expert field underwriters, or agency management specialists (AMS), delivers our products and services, with underwriting authority that enhances

TO OUR SHAREHOLDERS (CONTINUED)

our capability to write new business. Our AMSs are a significant competitive advantage because of their underwriting skills and their local proximity to our retail distribution partners and customers.

In the last several years, we have focused on enhancing the experience of our customers. This effort should increase customer loyalty and ultimately improve retention and profitability. Our goal is to provide our customers with the service they want and expect in the manner most convenient for them. That's why we are working to provide 24/7 access to transactional capabilities and information. We created a web-based portal so customers can access account information, have consistently added functionality to our mobile app, invested in our key systems, and distributed surveys to customers to learn what they think and expect. In 2015, a number of programs and initiatives will be introduced that are geared toward providing our customers a seamless "omni-channel" experience so we can earn their retention through high quality service.

In 2015, the clear focus will be on profitable growth and increasing our share of our distribution partners' wallet. To increase production, regional small business teams have been created with full underwriting authority, our local presence strengthened by fine-tuning our field model, a more aggressive marketing plan was developed, and our E&S systems were further automated for timely and accurate bindable quoting. We are listening to employees, distribution partners, and customers, and delivering the tools and services they need to remain committed to Selective for the long-term while increasing shareholder value. Challenging our highly engaged employees and aligning our resources for profitable growth will drive our long-term success.

We are fortunate to have a strong Board with diverse leaders who help shape our strategy and contribute to our success. In 2014, two new talented directors joined the Board:

John S. Scheid, principal of the Scheid Group, LLC. Recently retired as a senior partner in the insurance and asset management businesses at PricewaterhouseCoopers LLP, John's financial experience and keen sense of the industry trends will be extremely valuable to Selective; and

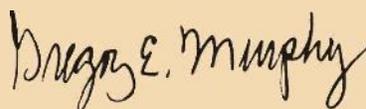
Philip H. Urban, retired president and chief executive officer of Grange Insurance. Phil's property and casualty insurance experience will be very beneficial as we forge ahead in an ever-changing competitive marketplace.

We will greatly miss the two directors leaving the Board in 2015, who made significant contributions over their many years of dedicated service:

Joan M. Lamm-Tennant, who left the Board in January after 21 years of service due to her recent appointment as CEO-elect of a micro insurance venture incubator. Joan always provided guidance and support to the management team, particularly on enterprise risk management, and led several committees, including the Audit Committee.

A. David Brown will be retiring from the Board in April due to our mandatory retirement age. David joined our Board in 1996, served on and chaired several committees, and was our Lead Independent Director for four years.

Selective was most recently ranked as the 44th largest property casualty group in the United States by A.M. Best Company. In 2015, we will drive long-term success by building on our profitable foundation and growing new business. By hiring the best talent in the industry, improving the experience of our customers and distribution partners, and continuing to increase our data and analytic capabilities, we have the key strategies that will help us anticipate the market's evolving demands and ensure we remain an industry leader.



Gregory E. Murphy
Chairman and Chief Executive Officer



John J. Marchioni
President and Chief Operating Officer