



AGENDA
COMMITTEE OF THE WHOLE MEETING
Village Hall – Board Room
Tuesday, September 15, 2015
Immediately following Regular Village Board Meeting

Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend.

The Committee of the Whole will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so. Citizens wishing to address the Board on agenda items may speak when the agenda item is open, prior to Board discussion.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

- 2.1 Acceptance of the August 24, 2015 Committee of the Whole Meeting Minutes

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

- 3.21 Receipt of Request from Citizens and Village Organizations Regarding Proposed Fiscal Year 2016 Budget (Village of Lincolnshire)

- 3.22 Consideration and Discussion of Village of Lincolnshire Goals for Fiscal Year 2016 (Village of Lincolnshire)

- 3.23 Consideration and Discussion of an Ordinance Authorizing the Sale of Surplus Property (Village of Lincolnshire)

3.3 Public Works

3.4 Public Safety

- 3.41 Consideration and Discussion of a Request to Approve the STARCOM21 User Agreement to Allow Police Department to Join Motorola's STARCOM21 Radio Network (Village of Lincolnshire)

- 3.42 Consideration and Discussion of a Request to Authorize Police Department Purchase of Twenty-Eight (28) Motorola APx6000 Portable Radios at a cost of \$93,438 (Village of Lincolnshire)

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

- 4.1 Continued Consideration of Lincolnshire Brand Design Options (Village of Lincolnshire)

- 5.0 **NEW BUSINESS**
- 6.0 **EXECUTIVE SESSION**
- 7.0 **ADJOURNMENT**



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, August 24, 2015**

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Kinsey	Treasurer/Finance Director Peterson
Public Works Director Woodbury	Community & Economic Development Director McNellis
Village Planner Robles	

ROLL CALL

Mayor Brandt called the meeting to order at 8:18 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the August 10, 2015 Committee of the Whole Minutes

The minutes of the August 10, 2015 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration of a Zoning Board recommendation regarding a request for a new Special Use Permit to establish and operate a dance studio at 300 Village Green in the Village Green Shopping Center (Michael Berman / Center for Ballroom and Dance)

Community & Economic Development Director McNellis provided a summary of the Zoning Board recommendation regarding a request for a new Special Use Permit to establish and operate a dance studio at 300 Village Green, Michael Berman/Center for Ballroom and Dance.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration of a Zoning Board recommendation regarding a request for amendment to Special Use Permit No.11-3218-40 to permit the expansion of an existing children's daycare center and construction of a new outdoor playground area at 100 Village Green in the Village Green Shopping Center (Bright Stars Kids University, Inc.)

Community & Economic Development Director McNellis provided a summary of the Zoning Board recommendation regarding a request for amendment to Special Use Permit No.11-3218-40 to permit the expansion of an existing children's daycare center and construction of a new outdoor playground area at 100 Village Green for Bright Stars Kids University, Inc. This request involves an expansion to the Subway space, going from 65 students to 95 students and adding a playground expansion to the west of the site. Community & Economic Development Director McNellis highlighted stipulations the Zoning Board recommended regarding the request as follows:

1. Obtain approval from state Department of Child and Family Services (DCFS) or any other required permits.
2. Capping the special use to the current request regarding the expansion of the playground and the additional students.
3. If Bright Stars were to leave the center, and no replacement day care facility came into the center within six months, the landlord would need to discuss with Community & Economic Development the necessity of keeping the playground area.
4. Decorative landscape wall on the west side of the playground area staff does not feel is necessary or a good match to the building.
5. Evergreen material should be densely planted around the play area at all times.

Bright Stars has agreed to meet all the stipulations.

Trustee McDonough asked if the wall in item 4 was already in place. Community & Economic Development Director McNellis stated the wall is in the plans and staff does not feel it is needed since the material is not compatible with the building. Mr. Dennis Lanski, Owner of Bright Stars Kids University, LLC stated they thought the wall would be a nice option for additional protection against cars, but if it is not needed, they will agree to take it out of the plans. Trustee Grujanac noted concern regarding the deletion of the wall and would like to see some type of additional guard for the playground to prevent potential vehicles from entering the play area from the parking lot. Mr. Lanski noted they spoke with DCFS and they are in approval with the plan without the wall but agrees this would be extra protection. Trustee Hancock noted he would like to see the wall or some type of extra protection in place. Village Manager Burke suggested putting the wall on the interior side of the vegetation.

Mayor Brandt asked if there was a requirement on the height of the year round evergreen plantings. Community & Economic Development Director McNellis noted the only requirement on the height of the evergreen plantings is they have to screen the fence.

There was a consensus of the Board to place this item on the Consent Agenda for approval with all Zoning Board stipulation except the

stipulation of removing the wall from the plan at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.3 Public Works

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 Residential and Commercial Development

Trustee Hancock stated since he is new to the Board he would like to discuss the importance of additional residential development in the community versus commercial. Trustee Hancock asked if this issue should be discussed in an open forum at some point rather than bringing developers in when there appears to be a fundamental issue. Trustee Hancock asked if the issue is simply the parcel of land Pulte proposed to develop.

Mayor Brandt noted the issue with Pulte was that each time their plan was brought to the Board at least one Trustee was missing for the presentation making this a unique experience for review of the proposed development. As far as other developments, there is an overall comprehensive plan accessible as well as minutes and meetings. Village Manager Burke noted it might be helpful to provide Trustee Hancock with the agenda packet from the June 2014 workshop session where economic development was discussed.

Trustee Hancock noted it is challenging trying to represent community views on development when it is not apparent if a public discussion has occurred. Trustee Hancock asked if there is a potential bias for or against residential development, should there be a discussion in a more public forum.

Village Attorney Simon noted the comprehensive plan is a public document and the most recent analysis of what the long term plans are for available open spaces. Trustee McDonough noted when talking about these things it has to be more than just residential versus commercial but density has to be considered.

Mayor Brandt suggested providing Trustee Hancock some of the plans presented for other developments in the Village from start to finish.

Trustee Hancock asked at what level a single family home is required to go through Board or Architectural Review Board (ARB) approval. Community & Economic Development Director McNellis stated the design of a home is only an issue if it is more than one single family home. The design of a subdivision

would require Board approval.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee McDonough moved and Trustee Feldman seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:40 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

**REQUEST FOR BOARD ACTION
COMMITTEE OF THE WHOLE MEETING
September 15, 2015**

Subject:	Requests from Citizens and Village Organizations Regarding Proposed Fiscal Year 2016 Budget
Action Requested:	Receipt of Requests from Citizen and Village Organizations Regarding Proposed Fiscal Year 2016 Budget (Village of Lincolnshire)
Originated By/Contact:	Village Organizations
Referred To:	Village Board

Summary / Background:

The annual budget process invites community organizations and residents to provide comments and recommendations regarding items the Village should address in the coming fiscal year. In early August, letters were sent to more than 30 community groups and organizations including: non-profit groups, area taxing bodies and homeowner's associations. The letter encouraged representatives to attend the September 15, 2015 Village Board meeting to make recommendations or suggestions for the coming fiscal year. A copy of the letter and list of community organizations receiving the letter is attached.

In the past, staff formally invited representatives from Visit Lake County to attend this meeting to present a report on their organization and present their request to the Village Board as the timing of the request provided an opportunity for this organization to share their work with the Village. Other organizations the Village contributes to in terms of membership fees or support for annual community events (Lake County Partners, Northwest Municipal Conference, Metropolitan Mayor's Caucus, Lincolnshire Community Association, etc.) have not historically been asked to make a similar presentation to the Village Board in prior years. Such requests would then be incorporated into the draft budget for Fiscal Year 2016 for consideration and discussion by the Village Board during the upcoming workshops on the proposed budget.

Attached is information submitted by Visit Lake County. The table below lists organizations the Village has funded/discussed previously.

Organization	Event	Current Year Funding Request	Fiscal Year 2016 Anticipated
Lincolnshire Community Association (LCA)	4 th July	\$25,000	\$25,000
Lincolnshire Community Association (LCA)	Tree Lighting	\$2,500	\$2,500
Lincolnshire Community Association (LCA)	Boo Bash	\$2,500	\$2,500
Lake County Partners	Membership	\$1,455	\$1,455
Visit Lake County	Annual Contribution	\$20,000	\$25,000

Budget Impact: Budget impact for Fiscal Year 2016 to be determined during upcoming budget workshops.

Service Delivery Impact: None.

Recommendation: Receipt of requests. Staff will incorporate requests into the proposed Fiscal Year 2016 Budget for consideration by the Village Board at upcoming budget workshops.

Reports and Documents Attached:

- August 3, 2015 Letter to Community Groups Regarding Fiscal Year 2016 Budget
- List of Recipients
- Materials Outline Village Organization Requests from Visit Lake County and Lake County Partners

Meeting History	
Initial Referral to Village Board (COW):	09/15/2015

LAKE COUNTY PARTNERS

DELIVERING ON THE LAKE COUNTY PROMISE

Our more than 30,000 thriving businesses benefit from a number of attributes that result in a better overall quality of life for employers and employees, which is why Lake County is not only a great place for business, it's a great place for people. This message came through loud and clear in the headlines of 2014, and Lake County Partners was proud to promote the news and help position the County for continued economic success.

THE FORTUNE 500 list includes 33 headquarters in Illinois, 11 of which are located in Lake County—four more than in Chicago.

LINCOLNSHIRE-BASED ZEBRA TECHNOLOGIES solidified its position as a market leader by acquiring the Enterprise business of Motorola Solutions to provide advanced asset tracking solutions.

IDI GAZELEY announced plans to invest \$25 million in a 454,276 sq. ft. speculative facility in Antioch to provide office, warehouse and manufacturing space.

INC. MAGAZINE released its "5000 List," recognizing thirteen Lake County-headquartered businesses in the top 5,000 fastest growing private companies in the United States.

THE WAUKEGAN CITY COUNCIL annexed a 225-acre parcel for a proposed \$150 million business park that will include new infrastructure and state-of-the-art industrial distribution and warehouse space.

LAKE COUNTY GOVERNMENT retained its AAA bond rating, significantly reducing the long-term risk for both businesses and residents and distinguishing the County from others in the region with significantly lower ratings.

THE COLLEGE OF LAKE COUNTY awarded a \$24 million contract for the construction of a new science building on its Grayslake campus to house classrooms and labs for programs in engineering, lasers, photonics, optics, chemistry, anatomy and physiology.

MUNDELEIN-BASED MEDLINE received \$18 million in tax credits from the state to remain in Illinois and announced plans to add over 200 jobs in Lake County and to spend \$60 million expanding their operations statewide.

THE LAKE COUNTY FOREST PRESERVE DISTRICT purchased the final piece of the Des Plaines River Trail in Lincolnshire to provide continuous trail access from Russell Road in Wadsworth to Lake Cook Road, where it will meet up with the Cook County Forest Preserves trail system.

HYDRAFORCE signed a lease for a 142,000 sq. ft. warehouse in Vernon Hills to establish a manufacturing hub for valves and machine control devices with the expectation that the company will hire at least 200 people within the next five years.

NORTHWESTERN LAKE FOREST HOSPITAL broke ground on a \$378 million campus in Lake Forest, Advocate Condell Medical Center announced plans to build a new state-of-the-art outpatient center in Libertyville, and Highland Park Hospital is investing \$74 million to upgrade facilities and offer advanced maternal care and surgical and radiology services.

LAKE COUNTY participated in a collective effort to secure one of 12 nationwide "Manufacturing Community" designations awarded by the U.S. Commerce Department. This initiative will provide \$1.3 billion in federal economic development assistance to support job creation and growth. Building on this momentum, leaders in the region recently launched "Metro Chicago Exports" which is an unprecedented collaboration to help small and medium enterprises in the region capture export opportunities and strengthen the metropolitan region's network of regional service providers.

What's Next for Lake County Partners in 2015?

By proactively seeking to engage Lake County's business community, we can foster mutually-beneficial relationships, leverage our outstanding business climate, and guarantee a future in which every resident can personally and professionally thrive. We thank you for the support that you provide for this important mission.



LakeCountyPartners.com
100 Tri-State International Dr, Suite 122
Lincolnshire, IL 60069
847-597-1220
LCP@LakeCountyPartners.com

Enhancing Business Outreach and Workforce Development Services

Beginning in 2014, Lake County Partners launched a partnership with the Workforce Investment Board of Lake County (WIB) for business outreach and retention services to address the skills gap in Lake County's key industry sectors of manufacturing, healthcare and information technology. Though the primary focus of this service is on long-term industry planning as it relates to talent attraction and job growth, the initiative also has the added benefits of enhancing business relationships, raising awareness of economic and workforce development needs, increasing communication among core stakeholders and ensuring that future workforce services and strategies align with identified needs. To support this initiative, Lake County Partners is also working with the College of Lake County to host a series of "Manufacturing Breakfasts" to get feedback on challenges and needs from local industry leaders and publicizing local workforce training programs to the greatest extent possible.

Carrying the Lake County Promise Forward

To support the Lake County Promise campaign, we made a number of exciting improvements to our website in 2014 to enable site-responsiveness, add additional information of interest to the business community and integrate an interactive map with important county features. Lake County Partners also developed a targeted media strategy which included on-going themed social media posts, a feature article and advertisement in the Daily Herald Business Ledger and an in-depth digital media campaign with Crain's Chicago Business wherein we showcased local industry leaders who contribute to the success of our businesses. As we advance the organization into 2015, we look forward to the continued growth and improvement of these services for the benefit of Lake County's business community.

From a public outreach standpoint, Lake County Partners will also continue its collaboration with other key agencies in the County including Lake County government, the Forest Preserve District and Visit Lake County to create a unified message centralized around the "Lake County Life" theme to highlight the County's quality of life in a way that speaks to all audiences, both in and out of the County.

Launching Leadership Lake County

Lake County Partners continues to make progress on the Leadership Lake County initiative with the aim of considering ways to attract young professionals, aged 20-39, to Lake County to ensure that employers have access to this talent to achieve long-term organizational visions. Through targeted surveys and focus group discussions beginning in early 2015, Leadership Lake County will identify the existing conditions and future needs of specific industries in Lake County as well as the "wants" and needs of young professionals inside and out of Lake County that may serve as the labor force for these industries.

Expanding Municipal Investor Services

Beginning in 2015, Lake County Partners will look to offer a workshop series for municipal investors with the goal of providing timely information that assists communities in their economic development efforts.

September 8, 2015



Honorable Mayor Elizabeth Brandt & Trustees
Village of Lincolnshire
One Olde Half Day Road
Lincolnshire, IL 60069-3035

Dear Mayor Brandt and Village Trustees,

Thank you for your investment with Visit Lake County as part of your overall economic development strategy for the Village of Lincolnshire. Our goal is to attract visitors who stay at your hotels and dine in your restaurants to help sustain a strong local economy and boost sales tax receipts. Below are the highlights of the return-on-investment you received from your sales and marketing partnership with our organization in the past 12 months.

Public Relations & Social Media Support

- Promoted Lincolnshire events through social and traditional media including our website calendar of events, Facebook, Twitter, our weekly column in the Daily Herald and blogs.
- We have over 36,000 likes/followers on Facebook and 5,700 on Twitter.
- Lincolnshire events & venues mentioned in 32 blogs the past fiscal year.
- Produced a webisode of Food Truck Fridays: <https://youtu.be/3bRW9GXhfPc> and wrote a blog: <http://www.visitlakecounty.org/blog/our-visit-to-food-truck-fridays-in-lincolnshire/>
- Also wrote a blog on Food Truck Friday for Little Lake County's website: <http://www.littlelakecounty.com/tasty-tuesday-food-truck-fridays-lincolnshire/>
- Over 500,000 unique visits to our website, www.visitlakecounty.org and 1.6 million page views.
- 43 events in Lincolnshire were listed on our website Calendar of Events.
- Promoted 41 Lincolnshire hotel packages on our website generating 23,619 views.
- 9 coupons for Lincolnshire businesses were featured on our website with 2,678 views.
- 1,025 copies of your Shop & Dine Guide distributed at our Lake Forest Oasis tourism kiosk.
- Lincolnshire profiled in our visitors guide: http://www.visitlakecounty.org/yudu_new/

Taste of Lincolnshire Support

- Listed as a top event in our Daily Herald Weekend Watch Column
- Highlighted in a Blog: <http://www.visitlakecounty.org/blog/the-taste-of-lincolnshire-2015/>
- Featured The Taste on our WXLC radio segment and brought along the chef from Eddie Merlots who talked about the event and served samples to the DJs.
- Called out The Taste in our *Next Weekend* radio ads in the Chicago market the week prior.
- Provided numerous posts on Twitter and Facebook about The Taste.

Attracting Group Business to Lincolnshire

In the past 12 months our sales team helped secure 92 groups for Lincolnshire. These were corporate meetings, sports team and tour groups. This business generated:

- 5,450 hotel rooms— many during hotel “soft” times.
- 9,707 new visitors from group business - staying in Lincolnshire.
- \$2,012,700 in visitor spending from lodging, dining, shopping and entertainment. See the letter from Kristin Duncan regarding our support for meetings booked at Lincolnshire Marriott Resort.

New Business Leads and Opportunities

- Issued 175 leads/referrals for future group business in Lincolnshire worth 18,661 room nights and \$8 million in potential economic impact.

Partnership/Funding

Your investment is leveraged with other Lake County communities, industry partners and our state tourism grant. Our FY '15 state grant was \$1,132,154. Below is a list of our community partners and their estimated FY '16 commitments. Based on our established formula for partnerships, Lincolnshire should currently be at the \$25,000 annual investment level.

<u>Community</u>	<u># of Hotel Rooms</u>	<u>Investment</u>	<u>Plus Co-op Advertising (helps match our grant)</u>
Antioch	68	\$10,000	
Deerfield	1,162	\$25,000	Requesting \$40,000 for FY '16
Grayslake	108	\$10,000	
Gurnee	1,443	\$142,000	Estimate - based on actual hotel tax receipts + local attractions invest \$185,000.
Lake County	235 (unincorporated area)	\$90,000	Estimate - based on actual hotel tax receipts.
Lake Zurich	86	\$10,000	
Libertyville	259	\$10,000	+ \$5,000 in advertising.
Lincolnshire	1,056	TBD	\$15,000 in FY '15.
Long Grove	0	\$3,000	Paid by Long Grove Business & Community Partners
Vernon Hills	370	\$10,000	+ \$15,000 in advertising in FY '15.
Waukegan	1,542	\$25,000	+ \$5,200 in advertising in FY '15.
Zion	111	\$10,000	+ \$3,200 in advertising in FY '15.

For Comparison – Community Investments in Chicago’s North Shore CVB:

Skokie	\$117,000
Wheeling	\$81,000 + \$30,000 initiation dues
Evanston	\$65,000
Glenview	\$65,000
Prospect Heights	\$54,000
Northbrook	\$48,000

Our marketing programs show a solid return-on-investment and help fortify your tax base and boost hotel occupancies and local restaurant business - especially on weekdays. Business travelers spend over \$300 per day. Leisure travelers spend \$123 per day.

We greatly appreciate your past financial support. We know Lincolnshire hotel tax collections have been increasing the past few years and are expected to continue to grow in 2016 yet the investment in our sales efforts remains flat. For FY '16 we would like to request \$25,000 which would bring your investment in line with other communities with over 1,000 hotel rooms. Smaller communities with 65 – 375 rooms invest \$10,000. Based on recent discussions with the new state tourism director, we want to alert you that we may need to revise the formula we currently use to match our state grant and look at a percent of hotel sales tax receipts in the future. We would be glad to sit down with you to discuss for next year.

We are pleased to have Steve McNellis, who is our Treasurer, and Kristin Duncan, General Manager of the Lincolnshire Marriott Resort, serve on our Board of Directors. They help set the priorities and direction for our organization. Kristin and I look forward to providing you with a recap of this past year’s ROI at your meeting on September 15^h.

Sincerely,

Maureen Riedy

Maureen Riedy
President

Lake County Partners



Location. Collaboration. Opportunity.

To: Mayor Brandt
Lincolnshire Village Board of Trustees
From: Michael H. Stevens, President & CEO
Date: September 4, 2015
Subject: Lake County Partners 2016 Funding Request

I want to thank you for your support of Lake County Partners as we work together to grow the Lake County economy and request continued investment in our economic development efforts as part of the Village's 2016 Budget. I respectfully request the Village maintain its 2015 investment level of \$1,455.

Lake County Partners (LCP) continues to focus its economic development efforts on having a positive impact on job creation and employment opportunities. LCP is aggressively promoting Lake County and its communities in an ongoing effort to retain and attract businesses. LCP works to retain and attract businesses by communicating the assets that Lake County can be counted on to deliver—what we've come to call "The Lake County Promise."

Recent statistics show that Lake County and its businesses are perfectly positioned for economic success. The County benefits from innovative leaders, renowned corporations, responsible decision-making and a stable and balanced budget. That's why we've centered this year's marketing and public outreach efforts on the many points of pride that emphasize Lake County's business climate, in and out of the office.

During 2015 we have seen Lake County's economy continue to improve. As of July 2015 the County's preliminary unemployment rate is at 4.8%, which is more than 1.5% lower than it was just one year earlier. Employment data shows that Lake County's unemployment rate is below both the Chicago metropolitan average unemployment rate of 5.9% and the state's unemployment rate of 5.9%. Jobs are being created in Lake County, in fact, the most recent information from the Bureau of Labor Statistics indicates that Lake County added 6,995 jobs between July 2014 (351,602) and July 2015 (358,597).

We've worked hard to specifically demonstrate how our corporate citizens profit from the area's positive business climate, skilled talent base, healthy and active lifestyle, award-winning schools, direct access to regional highways and multiple commuter train lines, outstanding healthcare facilities, significant housing options, low real estate and sales taxes, and streamlined government processes.

After all, we know that Lincolnshire and Lake County is a great place for business precisely because it's a great place for employers and employees.

In an effort to increase collaboration and cooperation with local units of government to foster economic development throughout the county, Lake County Partners established a quarterly gathering for investor municipalities. Meetings have been well attended and are programmed with themed topics of interest; recent agendas have included information on the state's economic development efforts, Metro Chicago Exports, municipal site selection strategies and the Lake County Life initiative. Lake County Partners also hosts periodic municipal workshops—including one on workforce development opportunities led by Economic Architect Mark Lautman in March of this year—and the organization provides support for those communities that elect to participate in the International Council of Shopping Centers (ICSC) Chicago Deal Making event held in October of each year.

These events coincide with Lake County Partners' quarterly dissemination of data reports that can assist municipal staff in understanding and meeting the needs of their communities. Each investor municipality receives the following reports on a routine basis through the recently implemented cloud-based, password-protected Dropbox system: the "All-In-Report" which includes ESRI Business Summary, ESRI Retail MarketPlace, ESRI Market Profile, ESRI Demographic and Income reports, EMSI Economic Overview, CoStar Industrial/Flex Summary, CoStar Industrial/Flex Vacancy, CoStar Office Summary, CoStar Office Vacancy, CoStar Retail Summary and CoStar Retail Vacancy. These reports allow municipalities to better understand market demands and evaluate competitor locations by providing information on total sales, number of employees, number of businesses by industry, employee/residential populations, industry types and business sizes. In addition, the data provided can enable users to obtain clear understandings of market demographics, consumer spending and segmentation by market profile so that municipal staff can evaluate supply and demand gaps for goods and services and determine the leakage/surplus factor within your community. Lake County Partners also continues to provide custom reports on demand to meet the data needs of our municipal investors.

I want to thank you again for your support of Lake County Partners.



REQUEST FOR BOARD ACTION
Committee of the Whole
September 15, 2015

Subject:	Consideration and Discussion of an Ordinance Authorizing the Sales of Surplus Property
Action Requested:	Consideration and Direct Placement on the September 28, 2015 Consent Agenda for Approval
Originated By/Contact:	Brad Burke, Village Manager
Referred To:	Village Board

Summary / Background:

Several departments are in possession of surplus or non-operational equipment that require sale or disposal. This includes surplus police, office, and park equipment. Equipment will be traded-in, auctioned, or recycled. An ordinance is required by Chapter 65, Section 5/11-76-4 of the Illinois Compiled Statutes authorizing the disposal of surplus equipment.

Budget Impact:

To be determined as a result of sale of surplus property

Service Delivery Impact:

All equipment in question has been replaced or become obsolete; staff does not foresee any issues of service delivery impact.

Recommendation:

Staff recommends direct placement of the draft ordinance on the September 28, 2015 meeting agenda for approval.

Reports and Documents Attached:

- Draft Ordinance
- Exhibit A containing all equipment to be disposed

Meeting History	
Initial Referral to Village Board (COW):	September 15, 2015
Regular Village Board Meeting:	

ORDINANCE NO: 15-xxxx-xx

**AN ORDINANCE
AUTHORIZING THE SALE
OF SURPLUS PROPERTY**

WHEREAS, the Mayor and Board of Trustees may designate property no longer needed by the Village of Lincolnshire to provide services or that does not otherwise benefit the Village as surplus property; and

WHEREAS, pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Mayor and Board of Trustees may authorize the sale and disposal of surplus property; and

WHEREAS, the Mayor and Board of Trustees have determined it is no longer necessary or useful, or in the best interests of the Village of Lincolnshire, to retain items listed on Exhibit A attached to this ordinance, currently owned by the Village ("Surplus Property"); and

WHEREAS, the Mayor and Village Board of Trustees have determined it is in the best interest of the Village of Lincolnshire to dispose of the Surplus Property;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNSHIRE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: The foregoing recitals are incorporated in this Ordinance as the findings of the Mayor and Board of Trustees.

SECTION TWO: Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Lincolnshire find that the Surplus Property described in the attached Exhibit A, now owned by said jurisdiction, is no longer necessary or useful to the jurisdiction and the best interests of the jurisdiction would be best served by its disposal.

SECTION THREE: The Village Manager is hereby authorized and directed to dispose of the aforementioned Surplus Property. Surplus Property identified on Exhibit A as having a minimum bid shall be sold to the highest bidder following a public auction. Surplus Property identified on Exhibit A as having no value shall be disposed of in such a manner deemed appropriate.

SECTION FOUR: The Village Manager is hereby authorized to and may direct North West Municipal Conference (“NWMC”) to advertise the sale of the aforementioned Surplus Property prior to said public auction.

SECTION FIVE: The Village Manager is hereby authorized to direct NWMC to enter into an agreement for the sale of said Surplus Property whereby said property may be sold at a public auction.

SECTION SIX: Upon payment of the full auction price for the aforesaid items of Surplus Property, the Village Manager is authorized to direct NWMC to convey and transfer the title and ownership of said Surplus Property, to the successful bidder.

SECTION SEVEN: This Ordinance shall be in full force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities, and approval in the manner provided by law.

PASSED this _____ day of _____, 2015, by the Corporate Authorities of the Village of Lincolnshire, on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this _____ day of _____, 2015.

Elizabeth Brandt, Mayor

ATTEST:

Barbara Mastandrea, Village Clerk

EXHIBIT A**Disposal Inventory Form**

Your Name: Youssef Shoukry, Management Analyst
Agency Name: Village of Lincolnshire
Agency Address: One Olde Half Day Road
Lincolnshire, IL 60069
Agency Phone: (847) 913-2332

Make	Model	Description	Comments
Vehicles			
Chevrolet	Silverado K3500	2007 truck with plow	To be auctioned
Chevrolet	Silverado K2500	2002 truck with plow	To be auctioned
GMC	Sierra K3500	2006 1 ton truck with plow	To be auctioned
Ford	Crown Victoria	2009 four door	To be auctioned
Equipment			
ICS Concrete Chainsaw	680GC	Chainsaw	To be auctioned
Lely Spreader	L1250	Fertilizer spreader	To be auctioned
Toro Workman	MDX	Utility Cart	To be auctioned

**REQUEST FOR BOARD ACTION
SEPTEMBER 15, 2015 COMMITTEE-OF-THE-WHOLE**

Subject: Consideration and Discussion of a Request to Approve the STARCOM21 User Agreement to Allow Police Department to Join Motorola's STARCOM21 Radio Network (Village of Lincolnshire)

Action Requested: Consideration of Recommendation and Advance User Agreement to September 28, 2015 Regular Village Board Meeting Consent Agenda for approval.

**Originated
By/Contact:** Peter D. Kinsey, Chief of Police

Referred To: Village Board

Summary / Background:

The Police Department is currently a member of the Central Lake County Radio Network (CLCRN) which was formulated in the late 70's with Vernon Hills, Libertyville, and Mundelein to share in the costs related to the operation and maintenance of a common UHF radio network. In 2012, a federal law was passed which directed the FCC to reallocate radio frequencies currently being used by the CLCRN, forcing the Network to seek a new solution for public safety communications by 2023. Degradation of the current radio system's infrastructure has caused the CLCRN to seek a replacement system earlier than anticipated.

There are essentially two options available:

1. Build another stand-alone radio system and share the costs with the other members of the CLCRN with an initial estimate exceeding six (6) million dollars.
2. Join the STARCOM21 Radio Network (an 800 MHz trunked interoperable system) operated statewide by Motorola for governmental agencies, including public safety.

The Lake County Sheriff's Department and several other Lake County governmental entities are currently in the process of implementing the STARCOM21 Radio Network. For a limited time, Motorola is allowing other Lake County agencies to join STARCOM21 and purchase equipment at prices and rates previously negotiated by Lake County. Taking into consideration the discounted pricing structure offered, as well as the interoperable capabilities of the system, the Police Chiefs of the Central Lake County Radio Network communities recommend pursuing the STARCOM21 option.

Attached to this cover sheet is a copy of the STARCOM21 User Agreement, approval of which will allow the Lincolnshire Police Department to join the Motorola network. The monthly fee is \$34 per subscriber unit (i.e., portable radio). Staff recommends purchase of 28 portable radios so each individual employee can be assigned their own radio and the department will have two spares.

As was presented in staff's report to the Village Board at the August 10, 2015 Committee-of-the-Whole Meeting, the initial costs and annual costs for the subsequent 9-year period are outlined in the chart below.



TABLE A – STARCOM21 RADIO SYSTEM TRANSITION COSTS

Lincolnshire PD	Year 1 Initial Startup Costs	Year 2-10 Annual Costs
Motorola APX6000 Portable Radios (28 Units)	\$93,438	\$0
Special Assessment (Comm Center Upgrades)	\$45,336	\$0
IP Logger (SC21 Radio)	\$43,750	\$3,000
Recurring SC21 Maintenance (Infrastructure/Software)	\$0	\$2,498
Monthly Air Time (Projected 8 months in Year 1)	\$7,616	\$11,424
Refund from CLCRN Narrowband Account	(\$42,000)	\$0
TOTALS	\$148,140	\$16,922

Budget Impact:

Funding to cover the cost of transition to the STARCOM21 Radio Network has been included in a FY2016 Capital Project Request. Because all Central Lake County Radio Network communities are in the middle of a fiscal year which did not include funding for this project, an agreement was made with Motorola to defer billing for all equipment and services until after May 1, 2016.

Service Delivery Impact:

Transition of police communications to the STARCOM21 Radio Network will allow the Police Department to continue to provide the highest quality police services to the Village of Lincolnshire.

Recommendation:

Staff recommends approval of the STARCOM21 User Agreement.

Reports and Documents Attached:

- STARCOM21 User Agreement

Meeting History	
Initial Referral to Village Board (COW):	August 10, 2015
	September 15, 2015
Regular Village Board Meeting:	

STARCOM21 USER AGREEMENT

THIS STARCOM21 USER AGREEMENT including all Attachments hereto (the "User Agreement") is made as of _____ (the "Effective Date") by and between Motorola Solutions, Inc., a Delaware corporation ("Motorola"), and _____ ("User"). No modification, amendment or waiver of any provision of this User Agreement shall be effective unless approved in writing by each of the Parties hereto.

Introduction

In 2001, Motorola and the State of Illinois ("State") entered into Master Contract #TCVS1500, as amended January 15, 2005 and as amended or replaced subsequently, hereinafter referred to as the "Master Contract" pursuant to which the State agreed to lease from Motorola, and Motorola agreed to build, own and operate, a statewide, trunked-digital voice radio network for the State. As part of that contract, the parties agreed that the network, commonly referred to as the STARCOM21 Network ("STARCOM21") had to have the capability of being expanded consistent with the Public Safety Wireless Network for use by other federal, state and local agencies as well as qualified non-governmental entities. The Master Contract is an indefinite quantity, non-exclusive master contract established for the use of State agencies, universities, boards, authorities and commissions (collectively "State Users"), and is also established for the use of federal, county and local governmental agencies and qualified non-governmental entities.

The Parties agree that the User Agreement shall be the vehicle that will be utilized to identify the terms and conditions that non-State Users will agree to in order to be able to access STARCOM21. Motorola is obligated in the Master Contract to provide certain levels of performance, and this User Agreement coordinates the rights and responsibilities of the parties in compliance with the Master Contract's performance requirements. The obligations of Motorola to the State in the Master Contract take precedence over anything herein.

Pursuant to the Master Contract, Motorola is required, under the direction, guidance and oversight of the State, to supervise the day-to-day operations of STARCOM21 and maintain, and oversee, STARCOM21's performance, coverage, functionality, availability, and reliability requirements. As a result of additional governmental and non-governmental entities utilizing STARCOM21, the State established an Oversight Committee. That Oversight Committee will govern the manner in which STARCOM21 is used by governmental and non-governmental entities. The State and Motorola are required to develop a joint system administration plan for STARCOM21.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Motorola and User hereby covenant and agree that all the provisions above are hereby incorporated by reference, as if fully set forth herein, and hereby covenant and agree as follows:

1. DEFINITIONS:

ISP: Illinois State Police. The ISP provides common communication channels to county and local law enforcement agencies including VHF frequencies known as "ISPERN" and "IREACH" and its inter-jurisdictional radio communications known as "HF-4". STARCOM21 will incorporate and supplement these frequencies by interfacing the frequencies to ISP dispatch consoles.

ISPERN: Illinois State Police Emergency Radio Network is a dedicated VHF high-band radio channel established in 1965 to provide interagency communications capability to municipal, county, State, and Federal law-enforcement agencies to facilitate coordination of operations, wide-area dissemination of criminal or traffic offense information, and officer safety, and shall be integrated with STARCOM21.

IREACH: Illinois Radio Emergency Assistance Channel is a dedicated radio channel, 155.055 MHz, used for coordination of official public-safety activities by State or local agencies, including police, fire, EMS, IEMA, highway maintenance and natural resources, and shall be integrated with STARCOM21.

STARCOM21: Statewide, leased, trunked, digital voice mobile radio system being made available to the State by Motorola in compliance with the features, statewide coverage requirements, system performance, grade of service and reliability and other requirements set forth in the STARCOM21 Master Contract between Motorola and the State. As part of the Master Contract, Motorola is required to deploy, install and commission an infrastructure comprised of at least 169 tower sites or other "high" repeater sites, outfitted with fixed radio and transport equipment. The infrastructure will utilize the radio trunking control protocol conforming to the Association of Public Safety Communications Officials ("APCO") Project 25 common air interface ("CAI") standard. Subscriber services and user equipment must conform to APCO P25 standards for functionality, interoperability and construction.

2. ACCEPTANCE

This document, including the preceding clauses and any attachments, will become a contract when accepted in writing by an authorized employee of Motorola and an authorized signatory of the User. It is agreed that services will be provided only on the terms and conditions herein.

3. SERVICES AND USER FEES

3.1 User requests, and Motorola agrees to provide, the additional services at the fees detailed on Attachment A that are unique to User and that do not conflict or limit Motorola's ability to meet its obligations to the State under the Master Contract. The fees do not include any taxes, assessments or duties, all of which will be paid by User, except as exempt by law. User and Motorola understand and agree that User shall load on STARCOM21 the radios specified in Attachment A pursuant to the schedule set forth in that attachment (User may load the specified radios onto STARCOM21 in advance of the schedule with prior written approval of Motorola).

3.2 User understands and agrees that any and all programming of User equipment or other related expenses associated with the service provided to User under this User Agreement shall be the responsibility of and paid for by User. Any incompatibility resulting from equipment provided by User shall be at User's sole risk, responsibility and expense. Motorola agrees to take no action that would result in programming or reprogramming of User equipment prior to discussing such action with User.

3.3 User specifically acknowledges that Motorola is managing STARCOM21 on behalf of the State and is only authorized to provide access to STARCOM21 in accordance with its obligations under the Master Contract. To the extent that any User authorizes Motorola to use its resources in connection with STARCOM21 (e.g. frequencies, towers, sites, etc.) all STARCOM21 Users shall be entitled to use such resources in connection with their use of STARCOM21, subject to FCC restrictions or authorizations. The provisions of this paragraph 3.3 are subject to the following requirements:

a. Any expansions of STARCOM21 to accommodate radio communication needs for authorized, non-State users cannot compromise or degrade STARCOM21's functionality and performance, service level (i.e. "Grade of Service"), availability, and radio coverage for existing STARCOM21 Users. Motorola will be required to provide STARCOM21 Users access to any additional working channels or sites deployed to expand STARCOM21 at no additional cost to the State.

b. Participating STARCOM21 Users that have patching requirements will need to have such requirements reviewed and approved by the Motorola System Manager and, if applicable, the Oversight Committee. Approval of additional patching is contingent on the impact that the patches will have on the Grade of Service for existing STARCOM21 Users.

The use of vehicular repeaters on STARCOM21 is contingent on spectrum availability and will need to be reviewed by the Motorola System Manager and, if applicable, the Oversight Committee.

User further understands certain talk group prioritization of non-first responder public safety users may occur.

4. REGULATORY ISSUES

4.1 It shall be the responsibility and obligation of User to seek all approvals including federal, state, county, municipal or other governmental authority having jurisdiction over User in order to enter into this User Agreement.

4.2 User understands that numerous entities, including, without limitation, public safety users and special emergency users, will utilize STARCOM21.

4.3 User understands that pursuant to Federal Communications Commission (FCC) rules only certain entities are qualified to utilize STARCOM21. User represents and warrants that it will meet all FCC eligibility requirements to utilize STARCOM21 during the term of this User Agreement. User represents, warrants and covenants on the date hereof and throughout the term of this User Agreement that it is, and will remain, qualified to utilize STARCOM21 and that it meets, and will continue to meet, all such FCC eligibility requirements. If for any reason User finds that it is not in compliance with FCC regulations, it shall immediately notify Motorola in writing, (but under no circumstances exceeding 14 days) and outline a course of action to come into compliance within a reasonable period of time.

4.4 User understands and acknowledges that some or all of the licenses pursuant to which STARCOM21 operates are held by governmental and non-governmental entities, who are also Licensees. For purposes of this User Agreement, a Licensee is defined as a qualified governmental or non-governmental entity that owns its own frequencies and agrees to allow those frequencies to be utilized on STARCOM21 by STARCOM21 participants. User acknowledges that all shared transmitter use must be subject to Licensees' control. User understands there may be significant consequences to Motorola and other STARCOM21 Users should access to and use of such transmitters be unreasonably withheld by a Licensee.

4.5 User understands that Motorola and/or the Licensees can discontinue service, remove one or more licenses from STARCOM21, or take any other steps that they reasonably believe are in the best interests of STARCOM21 or that may be necessary to comply with any federal, state, or local law, order, or directive. Any such action shall not give rise to any claim on the part of User against Motorola or the

Licensees. Motorola shall provide written notice to User of any action under this paragraph no less than ninety (90) days prior to taking such action unless otherwise required by law.

5. TERM

5.1 Unless otherwise provided in Attachment A, this User Agreement will remain in full force and effect for a period of one (1) year from the Effective Date. After such one (1) year period, it shall automatically renew for additional one (1) year periods unless either party notifies the other party in writing of its intent not to renew at least ninety (90) days prior to the end of the then current term. Notwithstanding anything contained herein or in Attachment A to the contrary, expiration of the STARCOM21 TCVS-1500 Master Contract or any amendment thereto or replacement contract thereof due to the time limit set forth in either: a) the Illinois Procurement Code (30 ILCS 500/20-60 et al.); or b) the contract itself, shall not result in the automatic termination of this Agreement, provided that Motorola and the State enter into a functionally equivalent replacement contract to ensure continuity of services and operation of the STARCOM21 radio system.

5.2 In the event any frequency authorization held by User, Motorola, or any other Licensee under which STARCOM21 operates is revoked by the FCC, then Motorola may elect to terminate this User Agreement without any liability to Motorola or the Licensees, upon written notification from Motorola to User.

6. ASSIGNMENT SUBCONTRACT

User may not assign its rights or delegate its duties hereunder in whole or in part without the express written consent of Motorola. Motorola may assign its rights, delegate or subcontract its duties hereunder in whole or in part consistent with Motorola's obligations under the Master Contract, provided that written notice is given to User.

7. ADDITIONAL UNITS

If User is not in default, then at any time during the term of this User Agreement or any renewal period hereof, service will be provided for additional radios ordered by the User, up to the total number of additional radios specified in Attachment A, and according to the terms of Attachment A.

8. COVENANTS OF USER

User agrees (a) to observe and abide by all applicable statutes, laws, ordinances, rules and regulations, including but not limited to those of the FCC, and (b) to operate its radios and any related equipment so as not to cause undue interference with any other users using STARCOM21. Motorola reserves the right to temporarily suspend service to specific radio users subsequent to notification of the user due to harmful interference or disruptive radio use created by such individual user. Any such action shall not give rise to any claim on the part of User against Motorola or STARCOM21 Users. User recognizes that applicable FCC rules and other statutes, laws, ordinances, rules and regulations may change from time to time and that, accordingly, Motorola may propose modifications to this User Agreement to comply with any such changes in FCC requirements, and User shall not unreasonably withhold approval of such changes.

9. COVERAGE

9.1 STARCOM21 coverage prediction is based on the knowledge of the propagation of radio signals and the ways in which they are attenuated as they travel through the atmosphere, over terrain, through trees, around buildings, and around various obstacles. Predicted coverage is dependent on many factors including the following: (1) transmitter power; (2) receiver sensitivity; (3) antenna gains; (4) transmission line loss; (5) antenna height; (6) noise; (7) tree density; (8) buildings; (9) terrain variations; and (10) atmospheric conditions. Coverage is also dependent on user factors including: (1) antenna type and location; (2) radio programming; (3) battery condition of portables; (4) maintenance of the radio; and (5) firmware version.

9.2 User acknowledges that one hundred percent (100%) coverage of any area at all times is improbable. Testing and experience with actual field conditions indicate adverse propagation conditions, such as short-term unpredictable meteorological effects and sky wave interference from distant stations, can interrupt service at any time. Such events are beyond the reasonable control of Motorola and STARCOM21 Users. Other causes beyond the reasonable control of Motorola and STARCOM21 Users include but are not limited to motor ignition and other electrical noise that could be minimized by corrective devices at User's expense.

10. DEFAULT AND REMEDIES

10.1 If (a) User fails to make any payment of any sum due or fails to perform as required by any other provision hereunder, and continues in such failure for fifteen (15) days after written notice has been sent by Motorola to User or (b) User defaults under a System Management Agreement or similar agreement whereby User contracts with Motorola for management services for User's FCC license(s) in conjunction with STARCOM21 and such default continues beyond any applicable cure period, then the User shall be deemed in default under this User Agreement.

10.2 In the event of default by User hereunder, Motorola has the right, at its option, to immediately terminate this User Agreement, retain all payments made hereunder, deny User any service provided by STARCOM21, and impose a separate charge for disconnect and a separate charge for reconnect expenses, each in an amount reasonably determined by Motorola. If disconnect takes place, User may also be subjected to additional costs for reprogramming its equipment in an amount reasonably determined by Motorola and User agrees to immediately pay all such costs. Each and all of the rights and remedies of Motorola hereunder are cumulative to, and not in lieu of, each and every other such right and remedy and every other right and remedy afforded by law and equity. In the event that Motorola determines that it is necessary to exercise the rights above, then Motorola will provide User written notice of its intention to exercise such right and provide ninety (90) days notice prior to the exercise of such right.

11. DISCLAIMER OF WARRANTIES AND LIMITATIONS OF REMEDIES

WITH RESPECT TO ANY EQUIPMENT WHICH MAY BE USED CONSISTENT WITH THIS USER AGREEMENT TO ACCESS STARCOM21 OR ANY SERVICES PROVIDED HEREUNDER, MOTOROLA AND STARCOM21 USERS HEREBY DISCLAIM ALL REPRESENTATIONS AND WARRANTIES, DIRECT OR INDIRECT, EXPRESS OR IMPLIED, WRITTEN OR ORAL, IN CONNECTION WITH SUCH EQUIPMENT (WHETHER PURCHASED OR

LEASED BY USER FROM MOTOROLA OR FROM A THIRD PARTY) AND SERVICES, INCLUDING BUT NOT LIMITED TO, ANY AND ALL EXPRESS AND IMPLIED WARRANTIES OF SUITABILITY, DURABILITY, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE.

12. INTERRUPTION OF SERVICE; FORCE MAJEURE

Notwithstanding any other provision of this User Agreement, neither Motorola nor STARCOM21 Users shall be liable to User or any other person for any loss or damage, regardless of cause, for interruption, delay, or loss of radio service except as described in Section 13 hereof. Motorola and/or STARCOM21 Users do not assume and shall have no liability under this User Agreement for failure to provide, interruption, or delay in providing service due directly or indirectly to causes beyond the control of Motorola and/or STARCOM21 Users or their agents, employees or contractors, including without limitation, matters listed in Sections 8 and 9 herein, results of the rebanding projects, acts of God, acts of a public enemy, acts or failures to act on the part of any third party, acts by civil or military authority, governmental priorities, strikes or other labor disturbances; earthquakes, fires, floods, epidemics, embargoes, war or riot. In the event of any failure or delay attributable to the fault of Motorola, STARCOM21 Users or their agents, employees or contractors, User's sole remedy shall be limited as is more fully described in Section 13 below.

13. LIMITATIONS OF LIABILITY

13.1 User acknowledges that the radio service provided hereunder uses radio channels to transmit voice and data communications and that the service may not be completely private. Neither Motorola, nor Licensees shall be liable to User for any claims, loss, damages or cost that may result from lack of privacy on STARCOM21.

13.2 Neither Motorola, nor STARCOM21 Users shall be liable for any damage, accident, injury or the like occasioned by the use of the radio service or the presence of equipment, including 700 or 800 MHz radio handsets and other devices, facsimile units, and ancillary equipment of User and/or Motorola.

13.3 Neither Motorola, nor STARCOM21 Users shall be liable for any defacement or damage to User's motor vehicle(s) or any personal or real property resulting from the presence of 700 or 800 MHz radio and ancillary equipment.

13.4 NO INDEMNIFICATION SHALL BE PROVIDED HEREUNDER BY MOTOROLA OR LICENSEES.

13.5 EXCEPT FOR PERSONAL INJURY OR DEATH, MOTOROLA'S TOTAL LIABILITY RELATED TO THE SERVICES PERFORMED HEREUNDER, WHETHER FOR BREACH OF CONTRACT, WARRANTY, NEGLIGENCE, STRICT LIABILITY IN TORT, OR OTHERWISE, WILL BE LIMITED TO THE DIRECT DAMAGES RECOVERABLE UNDER LAW, BUT NOT TO EXCEED THE PRICE OF THE USER FEES AND SERVICES IDENTIFIED IN ATTACHMENT A WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED (UNLESS LIABILITY IS OTHERWISE DISCLAIMED HEREIN IN WHICH CASE, MOTOROLA SHALL HAVE NO LIABILITY).

13.6 USER ACKNOWLEDGES AND AGREES THAT IN NO EVENT WILL MOTOROLA, OR STARCOM21 USERS HAVE ANY LIABILITY TO USER UNDER THIS USER

AGREEMENT FOR LOSSES OR DAMAGES OF ANY KIND RELATED TO ANY EQUIPMENT, INCLUDING WITHOUT LIMITATION, PERSONAL INJURY OR DEATH, PROPERTY DAMAGE, LOSSES OR DAMAGES IN EITHER CONTRACT WARRANTY, INDEMNIFICATION, NEGLIGENCE, OR STRICT LIABILITY IN TORT, OR OTHERWISE.

13.7 USER ACKNOWLEDGES AND AGREES THAT IN NO EVENT WILL LICENSEES HAVE ANY LIABILITY TO USER UNDER THIS USER AGREEMENT FOR LOSSES OR DAMAGES OF ANY KIND RELATED TO SERVICES PERFORMED HEREUNDER, INCLUDING WITHOUT LIMITATION, PERSONAL INJURY OR DEATH, PROPERTY DAMAGE, LOSSES OR DAMAGES IN EITHER CONTRACT WARRANTY, INDEMNIFICATION, NEGLIGENCE, OR STRICT LIABILITY IN TORT, OR OTHERWISE.

13.8 NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT NEITHER MOTOROLA, NOR LICENSEES WILL BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOODWILL, REVENUES, SAVINGS, OR PROFITS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS USER AGREEMENT, THE EQUIPMENT, OR THE PERFORMANCE OF SERVICES PURSUANT TO THIS USER AGREEMENT.

13.9 No action for contract breach or otherwise relating to the transactions contemplated by this User Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account.

13.10 User does not waive any of its protection under the Local Government and Governmental Tort Immunity Act.

14. NOTICES

Any notice or demand required or permitted to be given or made hereunder shall be given or made by certified or registered mail to the addresses shown immediately below the signature of the parties' signatory to this User Agreement.

15. WAIVER

Failure or delay on the part of any party to exercise any right, remedy, power or privilege hereunder shall not operate as a waiver thereof. A waiver, to be effective, must be in writing and signed by the party making the waiver. A written waiver of a default shall not operate as a waiver of any other default or of the same type default on a future occasion.

16. GENERAL

In the event of a conflict between the obligations of Motorola to User under this User Agreement and the obligations of Motorola to the State under the Master Contract, the obligations of Motorola to the State will take precedence over those to User hereunder. No modification or amendment of this User Agreement, including any attachments hereto, shall be valid unless made in writing and signed by the parties hereto. This User Agreement constitutes the entire agreement of the parties related to the subject

matter hereof and shall supersede all prior offers, proposals, negotiations and agreements, except where incorporated into or referenced by this User Agreement. If any provision of this User Agreement or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this User Agreement shall not be affected thereby. This User Agreement is exclusively for the benefit of the parties hereto and STARCOM21 Users and shall, under no circumstances, be deemed to benefit any other party whatsoever except STARCOM21 Users. This User Agreement shall be construed in accordance with and governed by the laws of the State of Illinois. All of the Sections in this User Agreement shall survive the expiration or termination of this User Agreement for any reason, with the exception of the following: Sections 1, 2, 5, 6 and 7.

IN WITNESS WHEREOF, User and Motorola, by and through their authorized representatives, have made and executed this User Agreement.

MOTOROLA

MOTOROLA SOLUTIONS, INC., a Delaware corporation

By: _____
Title: _____
Date: _____

Address
Motorola Solutions, Inc.
Attn: Commercial Counsel
Motorola Solutions Law Department
1303 East Algonquin Road, IL01/8
Schaumburg, IL 60196

Copy to:
Motorola Solutions, Inc.
Attn: STARCOM21 System Manager
1301 E. Algonquin Road; Room 3070
Schaumburg, IL 60196

USER

By: _____
Title: _____
Date: _____

Address

ATTACHMENT A

**ATTACHMENT A
TO
STARCOM21 USER AGREEMENT**

THIS ATTACHMENT A TO THE USER AGREEMENT sets forth the STARCOM21 management services to be provided by Motorola and the fees for those services.

STARCOM21 Management Services

Motorola shall perform the following STARCOM21 management services:

- Shared Access, Maintenance, and System Upgrades of the Motorola Owned Master Site – Master Switching Office (Zone Controller).
- 24x7 Maintenance of the Motorola Owned RF Site Infrastructure.
 - On-site Response
 - Depot Repair
 - Remote Monitoring
 - HVAC Maintenance (of STARCOM21 sites)
 - Generator, Battery, UPS Maintenance (of STARCOM21 sites)
 - Generator Fuel
 - Antenna System Maintenance
- Telco Leased Line – Site Connectivity
 - Motorola will provide connectivity to the STARCOM21 sites.
- Software Maintenance
 - Motorola will provide a Software Subscription Agreement (SSA) as part of the Annual Fee (as defined below). The SSA includes software and hardware upgrades only to Motorola owned STARCOM21 infrastructure.
 - Motorola agrees not to make any software or hardware changes to the Master Switch Office which would require upgrades to the User infrastructure without advance notification to User.

Any services not specifically set forth above shall not be provided by Motorola, including, but not limited to the following:

- Radio hardware maintenance
- Any software or hardware upgrades that may be required to the User owned infrastructure or radio units.

The radios will be loaded on STARCOM21 in accordance with the following schedule:

Fees

The initial monthly fee for STARCOM21 management services shall be calculated as follows: the number of radios loaded on the system multiplied by \$_____ (“Monthly Fee”). The parties have agreed that initially there will be _____ radios loaded on the system. The initial annual fee shall be the monthly fee multiplied by twelve (12). There shall be no airtime charges (i.e., roaming) assessed. User will be invoiced on a monthly basis in advance of the period of service. Payment will be due net twenty (20) days after date of invoice. All fees are subject to increase based upon the terms of the Master Contract.

Additional Terms and Conditions to the User Agreement

Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to User under this User Agreement will remain Motorola’s property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola’s request. User may not disclose, without Motorola’s written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this User Agreement. Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by User to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide User with access to its confidential and proprietary information, including cost and pricing data. This User Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the services performed under this User Agreement. This Section shall survive the expiration or termination of the User Agreement.

The term “Master Contract” shall include any and all amendments, revisions or replacements thereof as may now exist or be agreed upon from time to time by Motorola and the State.

**REQUEST FOR BOARD ACTION
SEPTEMBER 15, 2015 COMMITTEE-OF-THE-WHOLE**

Subject: Consideration and Discussion of a Request to Authorize Police Department Purchase of Twenty-Eight (28) Motorola APX6000 Portable Radios at a cost of \$93,438 (Village of Lincolnshire)

Action Requested: Consideration of Recommendation and Advance purchase request to September 28, 2015 Regular Village Board Meeting Consent Agenda for approval.

**Originated
By/Contact:** Peter D. Kinsey, Chief of Police

Referred To: Village Board

Summary / Background:

At the August 10, 2015 Committee-of-the-Whole Meeting staff reported the membership of the Central Lake County Radio Network (Vernon Hills PD, Libertyville PD, Lincolnshire PD, and Mundelein PD) recommended transition to the STARCOM21 Radio Network to replace its aging public safety communications system. Initial estimates to build a new radio system for the Central Lake County Radio Network exceed six million dollars and do not even take into consideration whether the Network would be able to obtain a new radio frequency from the FCC.

The Lake County Sheriff's Department and several other Lake County governmental entities are in the process of implementing the STARCOM21 Radio Network. For a limited time, Motorola is allowing other Lake County agencies to join STARCOM21 and purchase equipment at prices and rates previously negotiated by the County, which are due to expire at the end of September. Each Central Lake County Radio Network community is responsible for purchasing portable radios for their personnel. The volume discounted price of each portable radio is \$3,337 and includes a five (5) year warranty. The purchase price also includes a public safety shoulder microphone, a desktop charger, and spare battery for each radio.

Budget Impact:

No funding for this purchase had been allocated in FY2015. Funding to cover the purchase of 28 Motorola APX6000 portable radios (\$93,438) has been included in a FY2016 Capital Project Request for funding of the transition to the STARCOM21 Radio Network. In order to take advantage of the current pricing structure, a Village Purchase Order needs to be issued to Motorola by the end of the month. Because all Central Lake County Radio Network communities are in the middle of a fiscal year which did not include funding for this project, an agreement was made with Motorola to defer billing until after May 1, 2016.

Service Delivery Impact:

Transition of police communications to the STARCOM21 Radio Network will allow the Police Department to continue to provide the highest quality police services to the Village of Lincolnshire.

Recommendation:

Staff recommends approval of this purchase.

Reports and Documents Attached:

- Motorola APX6000 Portable Radio Price List (with selected features)

Meeting History	
Initial Referral to Village Board (COW):	August 10, 2015
	September 15, 2015
Regular Village Board Meeting:	

Prepared For: *Lincolnshire / Central Lake*
 Agency:



MOTOROLA

Prepared By: Jeff Stowasser
 Date: 7/13/2015

Quantity	APX6000 LI - MODEL 1.5 Lincolnshire	Part Number	Unit List	Discount	Discounted Unit	Extended
28	APX6000 7/800 MHZ MODEL 1.5 PORTABLE	H98UCD9PW5 N	\$2,276.00	37%	\$ 1,403.26	\$ 39,291.28
28	ADD: 9600 TRUNKING OR 3600 DIGITAL TRUNKING	QA02756	\$1,570.00	37%	\$ 989.10	\$ 27,694.80
28	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY	QA01648	\$5.00	37%	\$ 3.15	\$ 88.20
28	ALT: LIION IMPRES IP67 2900MAH (NNTN7038)	QA01837	\$100.00	37%	\$ 63.00	\$ 1,764.00
28	ADD: PROGRAMMING OVER P25 (OTAP)	G996	\$100.00	37%	\$ 63.00	\$ 1,764.00
28	ADD: GPS STUBBY ANTENNA (NAG4000)	QA00785	\$18.00	37%	\$ 11.34	\$ 317.52
28	ADD: TDMA OPERATION	QA00580	\$450.00	37%	\$ 283.50	\$ 7,938.00
28	ENH: ENHANCED ZONE BANK	QA01768	\$75.00	37%	\$ 47.25	\$ 1,323.00
28	ENH: MULTIKEY	H869	\$330.00	37%	\$ 207.90	\$ 5,821.20
28	ENH: AES ENCRYPTION	Q629	\$475.00	37%	\$ 299.25	\$ 8,379.00
28	ENH: 4 YR Sfs LITE	Q887	\$162.00	0%	\$ 162.00	\$ 4,536.00
28	BUNDLE CENTRAL LAKE PROMO if radio count is 175+ for all Central Lake agencies	PROMO	(\$500.00)		(\$500.00)	\$ (14,000.00)
28	ENH: APX GPS ACTIVATION	QA00782	\$150.00	37%	\$ 94.50	\$ 2,646.00
28	FREE GPS OPTION if total radio count is 175 + for all Central Lake Agencies	PROMO	(\$150.00)		(\$94.50)	\$ (2,646.00)
28	PSM IP55 WITH 3.5MM JACK RX 24IN	PMMN4060B	\$164.00	31%	\$ 113.16	\$ 3,168.48
28	APX PSM 700/800MHZ ANTENNA	PMAF4002	\$12.00	31%	\$ 8.28	\$ 231.84
28	APX 7000 IMPRES SINGLE UNIT CHARGER US/NA/CA/LA	NNTN7080A	\$125.00	31%	\$ 86.25	\$ 2,415.00
28	BATT IMP STD IP67 LIION 2900M 3100T BLK	NNTN7038B	\$140.00	31%	\$ 96.60	\$ 2,704.80
						\$ 93,437.12

**REQUEST FOR BOARD ACTION
Committee of the Whole
September 15, 2015**

Subject:	Presentation by TeamWorks Media Regarding Lincolnshire Branding & Marketing Initiative
Action Requested:	Continued Consideration of Brand Design Options
Originated By/Contact:	Tonya Zozulya, Economic Development Coordinator Department of Community & Economic Development
Referred To:	Village Board

Desired outcome: A new Lincolnshire brand that furthers the Village's name recognition and desirability in both the residential and business community.

Background:

- At the November 24, 2014 meeting, the Village Board approved a professional services agreement with Chicago-based TeamWorks Media for Lincolnshire brand development and public relations campaign services.
- This past winter/spring TeamWorks gathered/reviewed background information on Lincolnshire and other communities, conducted in-depth interviews with residents, businesses, school district representatives, Village Board, staff and others.
- At the April 27, 2015 Special Committee of the Whole meeting, TeamWorks presented their report, including various brand design options for Board review and feedback (see attached meeting minutes; the April presentation is provided in a separate reference document uploaded into your Dropbox). The Board provided comments regarding logo design options and color schemes, and requested the consultant return with refined logo options and their applications for the Village newsletter, etc.

Reasons for Creation of a Lincolnshire Brand:

A community brand typically consists of a unified message/story, logo and tagline. Lincolnshire does not have an established community-wide brand and has historically utilized a logo alone. The logo has undergone multiple revisions and been used in a variety of different formats over time. The main reasons Lincolnshire needs a brand include:

- Amplify Lincolnshire's identity and name recognition among existing and prospective residents, businesses and visitors.
- Differentiate Lincolnshire from other communities by communicating Lincolnshire's desired attributes.
- Compete with surrounding communities in positioning Lincolnshire as forward-looking and inviting investment/economic development.
- Generate news and publicity about Lincolnshire as a result of a branding and public relations campaign.

September 15th Presentation:

As a result of the feedback received on April 27, 2015, TeamWorks plans to present four revised and/or updated logos, along with visuals depicting associated alternative treatments in various seasonal, print, digital and field applications (see attached branding presentation):

- Modernized Current "L": "Modernization of the current mark, creating a fresh new alternative that mixes old with the new."

- Intersection of Nature and Built Environment: “Embracing the intersection of nature and the commercial, corporate and residential landscapes.”
- Grouping of Trees: “Five trees representing the interconnectivity of the community and the growing diversity of its people.”
- Maintaining the Current Logo: “A desirable family community; a natural environment.”

Included with the presentation materials to be reviewed by TeamWorks are representational examples of the proposed logos to be used in various ways from the Village’s print and electronic materials and in the built environment. Once the Village Board arrives at a final recommended brand identity, TeamWorks will prepare a fully developed public relations and marketing campaign to provide guidance on implementation of the approved brand across various platforms.

Proposed Schedule and Budget Impact:

Staff and the consultant believe the new Village brand and existing Village logo can co-exist. The current logo engraved at the Village Hall and found on other structures in the community will remain unchanged to preserve Lincolnshire’s history. In all other areas, staff envisions the current logo to be phased in over time based on the application and budget considerations per the following conceptual schedule:

- Immediate - Minimal Budget Impact:
 - *Printed materials* (e.g., newsletter, business cards, letterhead, receipts)
 - *Digital materials* (e.g., website, social media accounts, E-News, Lincolnshire Business Spotlight)
 - *Street Name Signs* – per Public Works staff, the current street name signs are non-compliant as they do not meet federal street name sign standards regarding font size, font style, background color and reflectivity. In addition, current sign mounting brackets are no longer manufactured and will need to be replaced with new style brackets. Replacement of these signs must occur soon, regardless of the final determination on a Village logo.
- Over 5-8 Years - Per Capital Improvement Plan Budget:
 - *Blade signs, parking signs, park identification signs, garbage containers* - to be replaced over time, per the 10-year Capital Improvement Plan.
 - *Gateway signs* – anticipated to be funded by the Village’s ITEP grant in 2017, during Stage 3 of the implementation process.
 - *Kiosk sign* – the feasibility of modernizing the current kiosk sign is to be explored in 2016 per the Village’s Economic Development Strategic Plan.
 - *Wayfinding signs* – the development and installation of wayfinding signs in the downtown area is proposed for the next 18 months following the creation of the new brand per the Economic Development Strategic Plan.
 - *Village vehicles and equipment* – to occur per the vehicle replacement schedule.
 - *Staff uniforms* – with wear and tear, as new orders are placed.

Following Board direction at the September 15th meeting, TeamWorks will refine the preferred brand design option and develop a public relations and marketing campaign for Lincolnshire. The goal is brand approval by the Village Board and a public unveiling this year.

Recommendation:

Consideration & discussion of consultant-submitted brand design options, with feedback and direction to TeamWorks and staff.

Reports and Documents Attached:

- September 15, 2015 branding presentation, prepared by TeamWorks Media.
- April 27, 2015 Special COW meeting minutes.

Meeting History	
Special COW discussion	April 27, 2015
Continued COW discussion (current)	September 15, 2015



BRANDING



AND LOGOS

The Village of Lincolnshire

Presented by TeamWorks Media, September 15, 2015



REVIEW

The assignment: the creation of a brand and marketing platform for Lincolnshire. The goal of branding is a **unified message, updated logo, and a tagline** that can be carried into the Village's business recruitment, retention, and community marketing efforts for the next several years. The marketing platform message should promote economic development.

The target audience: potential new business owners and operators, potential new residents, and visitors to Lincolnshire.





Key considerations

- Does your brand communicate the desired attributes of Lincolnshire?
- Does your brand communicate new news about Lincolnshire that might garner press?
- Does your brand compete effectively with surrounding communities in positioning Lincolnshire as forward-looking and inviting?

“A new Lincolnshire brand will further the Village’s name recognition and desirability in the business community.”

from the Lincolnshire RFP



NORTH SHORE LIFE
LAKE BLUFF STYLE





Rollout

The current logo would remain in use across the village. It will not be replaced where it is an integral part of the structure. With any update, the current logo retains its historical role in the village.

All rollouts will be phased, based on communication needs, budget, and strategic approach.



Village of Lincolnshire Logos

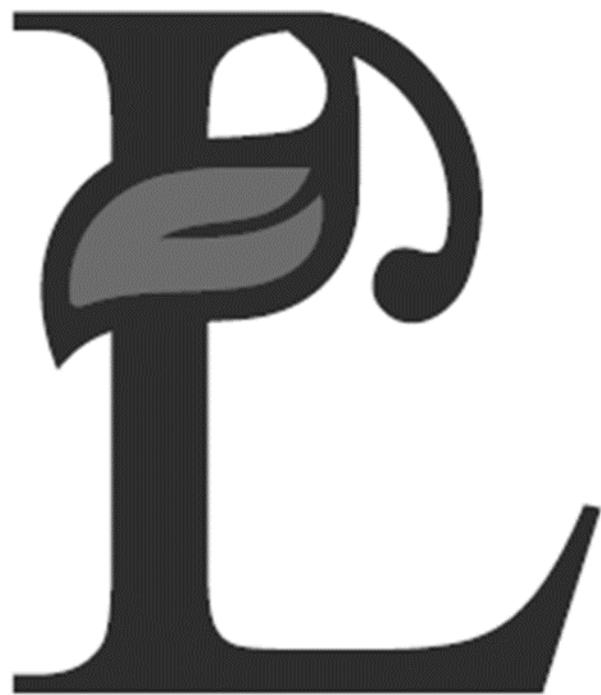


Logo 1

Modernization of the current mark, creating a fresh new alternative, that mixes old with the new.



VILLAGE OF
LINCOLNSHIRE



VILLAGE OF
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Alt treatment

Lincolnshire

Lincolnshire

LINCOLNSHIRE

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VILLAGE OF
LINCOLNSHIRE

L
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Seasonal





Usage

Home Notifications Messages



VILLAGE OF LINCOLNSHIRE

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1 star icon and other interaction icons



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Village of Lincolnshire Water Meter Accuracy Facts and Information

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Lincolnshire

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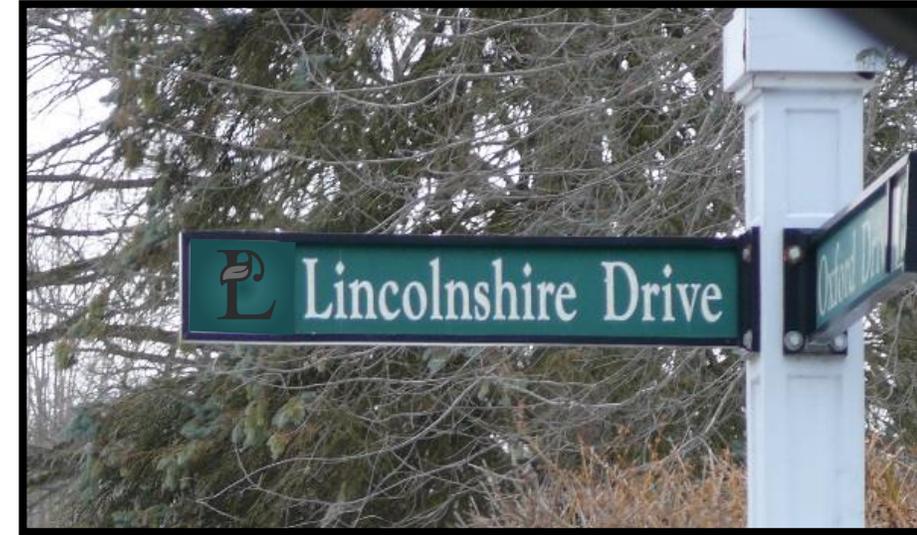
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Signs



Signs, alt (incorporation of the L into “Lincolnshire”)



City vehicles





Logo 2

Embracing the intersection of nature and the commercial,
corporate and residential landscapes.



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Alt fonts



Lincolnshire



Lincolnshire



Lincolnshire

Recommended version



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Friday, August 4, 2015





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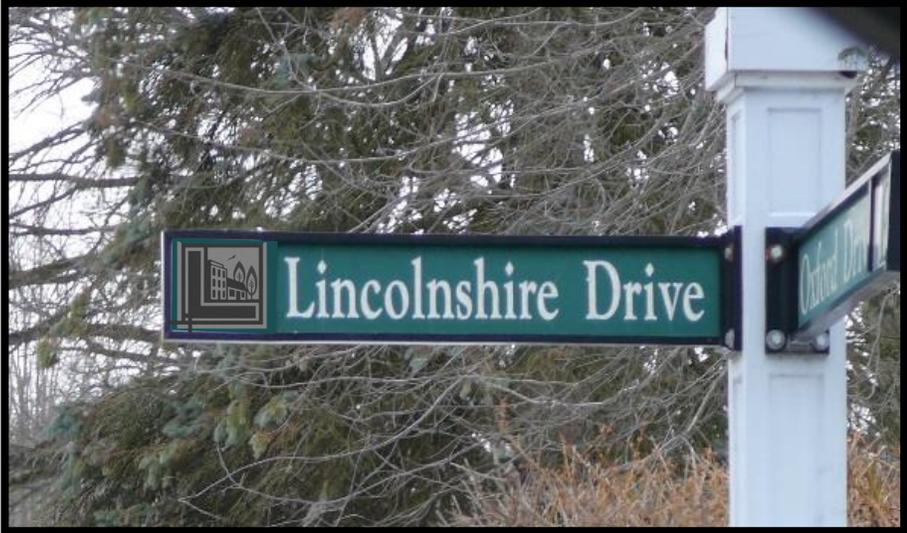
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VILLAGE OF LINCOLNSHIRE

Signs



City vehicles





Logo 3

Five trees represent the interconnectivity of the community and the growing diversity of its people.



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Commerce (yellow)



Community (violet)



Parks (green)



Built environment (red)



River (blue)



Logo with seasonal interpretations





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TUESDAY, AUGUST 4, 2015



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NATIONAL NIGHT OUT

Signs



Signs, alt with color



City vehicles

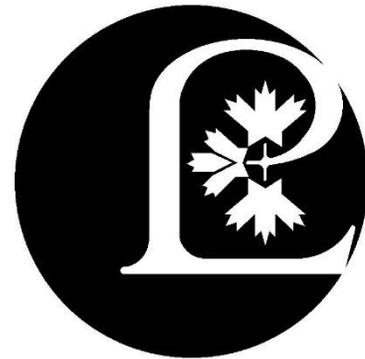
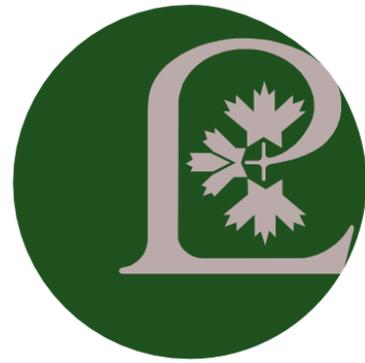




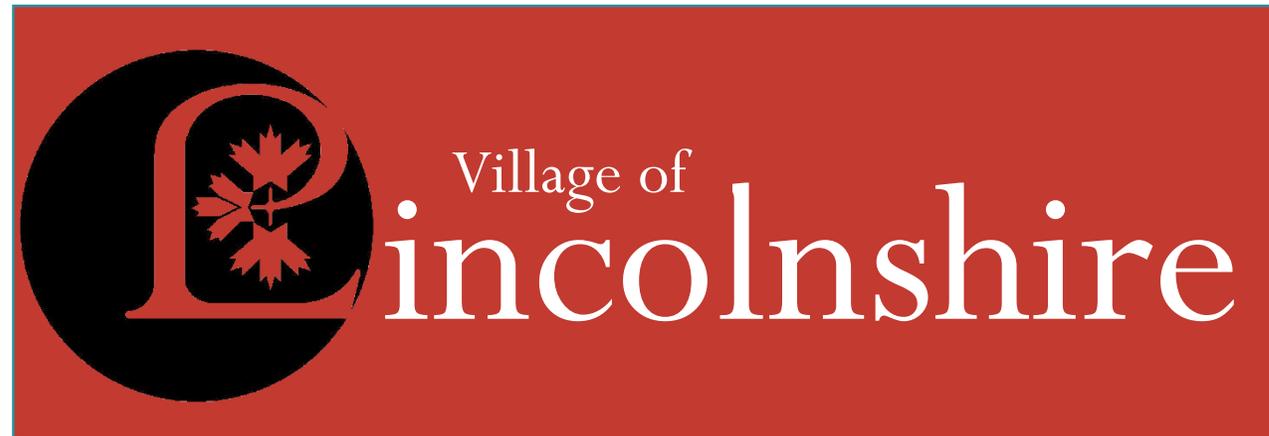
Maintaining the current logo

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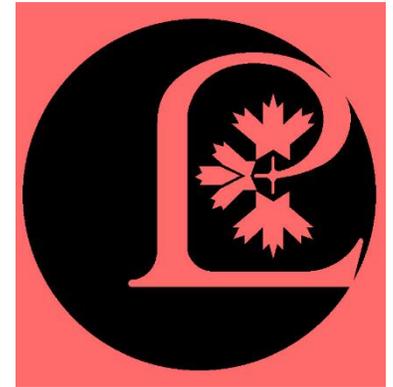
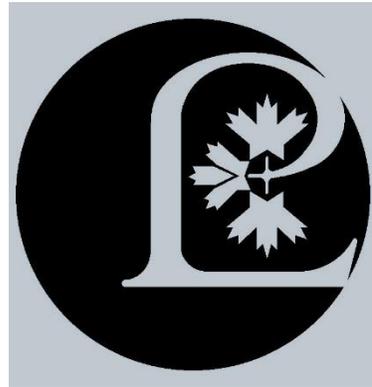
Current versions



Alt treatment



Alt colors





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Signs



City vehicles



DISCUSSION



SPECIAL COMMITTEE OF THE WHOLE MEETING

**Community Room
Monday, April 27, 2015
6:00 p.m.**

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman (Arrived at 7:00 p.m.)	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Attorney Simon	Finance Director Peterson
Village Manager Burke	Chief of Police Kinsey
Public Works Director Woodbury	Community & Economic Development
Economic Development Coordinator Zozulya	Director McNellis

CALL TO ORDER

1.0 ROLL CALL

Mayor Blomberg called the meeting to order at 6:06 p.m. and Village Clerk Mastandrea took the roll call.

2.0 ITEMS OF GENERAL BUSINESS

2.1 Community and Economic Development

2.11 Report from TeamWorks Media Regarding Status of Lincolnshire Branding Initiative and Consideration of Brand Design Options

Economic Development Coordinator Zozulya updated the Board on the status and report from TeamWorks Media regarding the branding initiative and consideration of the brand design options.

Ms. Carol Summerfield and Ms. Kathleen Bokar, representing TeamWorks Media, provided a presentation regarding in-depth interviews and survey findings related to the Branding Initiative. TeamWorks Media also presented various brand design options from other communities and brand options to consider for the Village of Lincolnshire.

Trustee Grujanac requested copies of the presentation be shared with the Board after this meeting. Village Clerk Mastandrea recommended developing logo applications for the Village newsletter using the multi-colored tree logo as an example for Board review.

Trustee McAllister asked why TeamWorks Media thought the current logo or “L” needed to be replaced. Ms. Summerfield noted it was TeamWorks Media’s opinion the current font of the “L” is outdated and recommends an update be completed to present a modern and progressive image for the Village.

A conversation took place regarding the brand options presented. Mayor Blomberg noted he liked the process TeamWorks Media is providing, but expressed his opinion is that he would like some of the options presented incorporated in the current logo.

A discussion regarding the colors of the proposed logo options followed. Trustee Grujanac informed TeamWorks Media the colors in the current logo are consistent with Lincolnshire schools and the proposed blue color resembles the color used in the Lake Forest High School logo. Ms. Summerfield noted the reason she chose the blue is because she thought the color would pop.

Trustee Brandt noted support for the multi-colored tree logo but suggested revising the shape of the trees. Trustee Brandt stated the “L” in the prairie-style option was hard to see. Trustee Brandt did not recommend using water in any of the options given the fact that floods carry a negative connotation for some residents and businesses.

Village Clerk Mastandrea stated her opinion was the bird logo options were too generic and did not relate to Lincolnshire well.

Trustee Brandt asked for Staff comments. Community & Economic Development Director McNellis expressed his opinion that staff generally felt the logo option with the prairie-style feel and the multi-colored trees were the strongest design options. Community & Economic Development Director McNellis noted the prairie style “L” was his favorite option and noted he appreciated how the letter “L” retains prominence in this design.

Economic Development Coordinator Zozulya noted her opinion were the two strongest options were the prairie-style L and the multi-colored tree logos.

Finance Director Peterson noted he liked the current Lincolnshire “L” design and queried why this design could not be updated or incorporated into the design options presented by TeamWorks.

Village Manager Burke noted he felt the multi-colored tree design was the strongest option for the Village. Village Manager Burke noted this design provided the greatest opportunity to tell or market the Lincolnshire story. With each color representing different aspects of the Village, Village Manager Burke noted he could envision this logo design being used in a variety of manners to promote different aspects of the Village or its services.

A discussion regarding the various logo options presented and possible variations on the designs followed.

It was the consensus of the Board to review the presentation and provide comments to staff which TeamWorks will then take into consideration as they further refine their design options.

3.0 ADJOURNMENT

Trustee Grujanac moved and Trustee McDonough seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 7:16 p.m.