



One Olde Half Day Road
Lincolnshire, IL 60069
www.lincolnshireil.gov



2.1

**MINUTES
REGULAR VILLAGE BOARD MEETING
Tuesday, September 15, 2015**

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McAllister	Trustee McDonough
Trustee Servi	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Kinsey	Village Treasurer/Finance Director Peterson
Community & Economic Development Director McNellis	Public Works Director Woodbury
Management Analyst Shoukry	Economic Development Coordinator Zozulya

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.1 Approval of the August 24, 2015 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of August 24, 2015 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Servi, Hancock, and Mayor Brandt NAYS: None. ABSENT: Trustees Feldman, Grujanac, and McAllister. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures by Fund for the month of August, 2015

Village Manager Burke noted the Revenues and Expenditures for the month of August have been reviewed and funds appear to be in order.

3.4 Village Manager's Report

3.41 Watermain Project Update

Village Manager Burke noted the directional drill pipe installation for the 2015 Watermain Project discussed at past Board Meetings was completed and is currently undergoing pressure testing. Testing has to be done prior to connecting the new pipe to the main.

Trustee McDonough asked if all goes as planned, where the project will be in the next couple days. Village Manager Burke explained once the pipe passes required pressure tests, the next day would be chlorination, then water sampling for the following two days after chlorination. Results of the samples would be sent to the Illinois Environmental Protection Agency (IEPA) for sign off prior to connecting to the main. Trustee McDonough asked how long it would take to connect to the new pipe to the main. Village Manager Burke stated connecting the pipe to the main could occur the day approval is received or the following day. Service connections to the main would be made and a boil order process would take place as a precaution, prior to elimination of the two temporary service connections for the homes at 7 and 9 Westwood.

3.42 Lincolnshire Morningstar Rotary Golf Outing

Village Manager Burke noted the Lincolnshire Morningstar Rotary Golf Outing is taking place on Thursday, September 17, 2015 at the Marriott.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on September 15, 2015 in the amount of \$390,050.71

Trustee McDonough moved and Trustee Servi seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Servi, McDonough, Hancock, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman, Grujanac, and McAllister. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 Approval of an Ordinance Granting a Special Use for a Dance Studio in the Lincolnshire Retail Center (Village Green) (Ordinance No. 95-1401-31) (Michael Berman / Center for Ballroom and Dance – 300 Village Green)

7.2 Approval of an Ordinance Amending a Special Use for a Day Care Center in the Lincolnshire Retail Center (Village Green) (Ordinance No. 09-3080-03) (Bright Stars Kids University, Inc. – 100 Village Green)

Trustee McDonough moved and Trustee Hancock seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Hancock, McDonough, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman, Grujanac, and McAllister. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.21 Consideration, Discussion and Approval of Resolution Approving and Authorizing Membership in the GovITC Consortium (Village of Lincolnshire – Waiver of Second Reading)

Village Manager Burke provided a summary of the proposed Resolution approving and authorizing membership in the GovITC Consortium noting some benefits the Village has already taken advantage of as being shared knowledge, better information systems management practices, shared equipment, and archiving services.

Trustee McDonough asked for a guestimate budget amount for next year. Village Manager Burke noted all municipalities currently in the consortium have contracted separately with the same provider, and the monthly fee for Lincolnshire is approximately \$4,700 which should not change next year. Trustee McDonough asked if staff could identify savings as a result of the consortium. Village Manager Burke noted there is no known reduction from what was spent in the past because the Village was historically underfunding maintenance of the Village's technology infrastructure. Village Manager Burke noted some needed special projects put in place recently, increased the budget but noted his opinion that over time, there will be savings by working together as a consortium.

Trustee Hancock asked what notification is needed to be out of the contract and can similar services be bought outside of the consortium if the Village chooses to do so. Village Manager Burke confirmed services can be purchased outside the consortium. The current contract requires a 30-day notice to change contractor but there is a withdrawal process in order to withdraw from the consortium. A brief discussion regarding the process to withdraw from the consortium and fees required if withdrawn followed. Village Attorney Simon reviewed the withdrawal process outlined in the membership agreement for the Village Board.

Trustee Servi asked if staff/the consortium was looking into a shared data center environment rather than investigating the purchase of equipment at each municipal location. Village Manager Burke noted this has been brought up and staff has asked the provider to provide options. Trustee Servi asked what would happen if Lincolnshire disagreed with the consortium approach; would the Village have to start the withdrawal process. Village Manager Burke noted if Lincolnshire was not in agreement with the consortium approach on a particular project, the Village could elect not to pursue that particular joint project. Village Manager Burke noted each member of the consortium would have a single vote when making decisions to pursue a particular project or set of projects.

Village Attorney Simon asked what basis proportionality was based on in regards to annual assessment. Village Manager Burke stated proportionality is based on the hosted infrastructure. There is an exhibit that will need to be re-visited over time to figure out the calculation related to what the proportionality will be based upon the respective proportional need of each consortium member. Management Analyst Shoukry noted the assessments

will be tied to the projects going on and the projects being implemented in a given year.

Trustee Hancock noted his concerns regarding a minimum 8 month withdrawal process. Trustee Hancock also noted he would like to have a clear understanding of the potential savings; and stated it is his opinion some of the services could be contracted with a private firm by the Village and be more efficient than a group approach. Trustee Servi noted his opinion is a shared data center would be of value.

Trustee Servi asked for clarification regarding projects the consortium would present but the Village determined might not be of need to pursue. Management Analyst Shoukry stated the Village did not have to participate in a project if they did not wish to, and noted this decision would be reflected as part of the calculation for the annual project assessment.

Village Manager Burke noted being a part of the consortium so far, has brought the Village forward much faster to current IT standards. Shared purchasing power will be a benefit over time.

Trustee McDonough noted he is in approval but would like the financial criteria be more refined; how members will be charged and how things like bandwidth will be defined. Village Manager Burke noted staff struggled with this since many of the consortium members vary greatly in terms of IT complexity and scope. A conversation will take place regarding how the demands for each member will be defined.

Trustee Hancock asked how many members would be allowed in the consortium. Village Manager Burke stated this is evolving, and initially, the membership is expected to be fairly small. However, it could grow significantly over time. Village Manager Burke noted the GIS Consortium, of which Lincolnshire was an inaugural member, was initially 6 communities and now consists of more than 40 municipalities.

Mayor Brandt asked what the current budget is and what would be projected for next year. Village Manager Burke stated approximately \$36,000 was budgeted in 2015 and this number would likely be the same for 2016. The only difference would be budgeted dollars for projects and this would be brought up in budget discussions. Mayor Brandt asked how much was budgeted three years ago. Village Manager Burke stated three years ago the budget was approximately \$27,000. Management Analyst Shoukry stated three years ago, the budget did not allow for the Village to keep up with technology.

Trustee McDonough moved and Trustee Servi seconded the motion to waive the second reading of a Resolution Approving and Authorizing Membership in the GovITC Consortium. The roll call vote was as follows: AYES: Trustees McDonough, Servi, and Mayor Brandt. NAYS: Trustee Hancock. ABSENT: Trustees Feldman, Grujanac, and McAllister. ABSTAIN: None. The Mayor declared the motion carried.

Trustee McDonough moved and Trustee Servi seconded the motion to approve a Resolution Approving and Authorizing Membership in the GovITC Consortium. The roll call vote was as follows: AYES: Trustees McDonough, Servi, and Mayor Brandt. NAYS: Trustee Hancock. ABSENT: Trustees Feldman, Grujanac, and McAllister. ABSTAIN: None. The Mayor declared the motion carried.

8.3 Public Works

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:33 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk