



AGENDA
REGULAR VILLAGE BOARD MEETING
Village Hall - Public Meeting Room
Monday, November 23, 2015 – 7:00 p.m.

Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Approval of the November 9, 2015 Regular Village Board Meeting Minutes

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 Consideration of Appointment of Trustee Gerard Leider as Village Board Liaison to the Police Pension Board and Howard Baskin to the Architectural Review Board.

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on November 23, 2015 in the amount of \$549,018.24

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

7.1 Approval of Architectural Review Board Recommendation Regarding Updates to Lincolnshire Design Guidelines for Construction and Development along Major Thoroughfares (Village of Lincolnshire)

7.2 Approval of an Amendment to Section 3-3-2-6 of Title 3-3, Liquor Control, for the Creation and Issuance of Class "N" and Class "J" Liquor License for Half Day Brewing, LLC (Half Day Brewing Company)

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Consideration of Architectural Review Board recommendation to approve a request to revise approved plans to permit change in color scheme and center name related to Ordinance No. 13-3298-24, granting ground sign variations for the Tri-State International Office Center (GA Tri-State Office Park LLC)

8.12 Consideration of Building Permit fee waiver request pursuant to Section 5-3-2(A) of the Village Code, for a parking lot lighting project at 201 Riverwoods Road (Village Church of Lincolnshire)

8.2 Finance and Administration

8.3 Public Works

8.31 Consideration of Acceptance of Public Improvements for the Forest View Subdivision (Village of Lincolnshire)

8.4 Police

8.5 Parks and Recreation

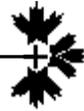
8.6 Judiciary and Personnel

9.0 **REPORTS OF SPECIAL COMMITTEES**

10.0 **UNFINISHED BUSINESS**

11.0 **NEW BUSINESS**

12.0 **ADJOURNMENT**



2.1

MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, November 9, 2015

Present:

Mayor Brandt

Trustee Grujanac

Trustee McDonough

Trustee Leider

Village Attorney Simon

~~Chief of Police Kinsey~~

Village Treasurer/Finance Director Peterson

Village Planner Robles

Management Analyst Shoukry

Trustee Feldman

Trustee Hancock

~~Trustee Servi~~

Village Clerk-Mastandrea

Village Manager Burke

Public Works Director Woodbury

~~Community & Economic Development~~

~~Director McNellis~~

ROLL CALL

Mayor Brandt called the meeting to order at 7:01 p.m., and Village Manager Burke called the Roll.

2.1 Approval of the October 26, 2015 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the minutes of the Regular Village Board Meeting of October 26, 2015 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Grujanac, Hancock, and Leider. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.11 A Proclamation Recognizing the Community Service of Michael Denning

Mayor Brandt noted Mr. Michael Denning will be celebrating his 60th birthday, and the plan is to present Mr. Denning with the proclamation recognizing his service to the community at his birthday celebration. Mayor Brandt listed some of the community events/organization and volunteering Mr. Denning contributed to over the years.

Trustee Grujanac moved and Trustee Feldman seconded the motion approve the proclamation recognizing the community service if Michael Denning. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, McDonough, Hancock, and Leider. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.12 Business Roundtable Report

Mayor Brandt provided a report on the Business Roundtable that took place at the Village Hall on November 6th. Mayor Brandt thanked Economic Development Coordinator Zozulya for organizing the event and noted Village Manager Burke and Trustee Grujanac were also in attendance. Some of the business representatives attending expressed concern regarding not being able to book hotel rooms due to establishments being sold out, and Mayor Brandt stated her opinion that this was a good problem to have. Mayor Brandt asked staff to contact Aloft Hotels to see if there was interest in possible additional sites in the Village.

Mayor Brandt noted as a result of the meeting, key issues to focus with IDOT are, timing of the signalization at Westminster Way and getting more signalized crosswalks. Mayor Brandt suggested focusing on a pedestrian signaled crosswalk at the intersection of the Marriot and Milwaukee Avenue. Pedestrian path sidewalks were brought up as a concern with comments received noting the needs to extend sidewalks along Milwaukee Avenue north from Marriot Drive to Route 22. Staff will be setting up a meeting in the future with the Marriott regarding these items of focus.

There was mention that Marriott was purchased by Brickton Group; it will remain the Marriott and as part of the sale. The Village is expected to receive transfer tax stamp income once the property officially changes hands. Trustee McDonough asked if the Marriott land sale closed. Village Manager Burke stated the sale has not closed. Village Manager Burke noted the General Manager for Marriott attended the Roundtable and informed attendees the Marriott has sold, but staff has not seen the real estate transfer tax at this time.

Trustee Grujanac made note, the Roundtable was well run and received thanks from some of the participants. Trustee Grujanac noted some participants requested the Roundtable be held more than once a year.

Village Manager Burke noted staff has already contacted IDOT regarding the concerns raised. Many businesses in attendance have been the result of the business site visits staff has throughout the year. The purpose of these visits is to improve the dialog between the Village and business community.

3.13 Wellshire Grand Opening

Mayor Brandt noted the Wellshire grand opening took place Thursday, November 5th which was well attended and suggested Trustees take a tour of the facilities.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

3.41 Boo Bash

Village Manager Burke thanked staff, especially Public Works who were involved with the organization of Boo Bash on October 30, 2015. The event was well attended. Village Manager Burke noted Public Works Director Woodbury and his team spent quality time preparing for and cleaning up after the event.

Mayor Brandt thanked staff and Trustee McDonough for all Boo Bash efforts. Mayor Brandt noted she received several compliments regarding the event and suggested having a bonfire next year. Mayor Brandt noted the Swim Club sold approximately \$2,000 worth of alcohol in which the Village will receive 10% of the proceeds and donations received on the night of the event totaled approximately \$2,700.

3.42 Financial Software Update

Village Manager Burke informed the Board the new financial software is in place and as a result some of the Board reports have a revised look. Village Manager Burke welcomed feedback from the Board regarding reporting related to the software update.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on November 9, 2015 in the amount of \$719,963.77

Finance Director/Treasurer Peterson provided a summary of the November 9, 2015 bills prelist presented for payment with the total being \$719,963.77. The total amount is based on \$210,400 for the General Fund; \$163,000 for Water & Sewer Operations; \$67,000 for Retirement Fund; \$8,500 for Fraud, Alcohol, Drug Enforcement; \$6,700 for Vehicle Maintenance; \$25,000 for E911, and \$239,500 for the General Capital Fund.

Trustee Hancock asked if the \$150,000 trade-in value towards the purchase of a truck was accounted elsewhere. Village Manager Burke noted there is a sale and surplus property line item in the revenue portion of the budget which would not be reflected in the check portion/paid bills as part of the bill item listed in the agenda packet.

Trustee Hancock asked for clarification regarding an approximate \$21,000 check paid to the state and labeled "unclaimed property". Finance Director/Treasurer Peterson noted by law, the Village has to turnover any unclaimed funds to the state, every seven years, after making an effort to return said funds. Finance Director/Treasurer Peterson noted the Village had monies from utility bills and cash bonds from developers that had not been claimed which is reflected in this payment.

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Feldman, McDonough, Hancock, Grujanac and Leider. NAYS: None. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of an Ordinance amending Title 6, Zoning, to Regulate Short-Term Rentals (Village of Lincolnshire)

Village Manager Burke stated there were no items to report regarding this Ordinance since the Committee of the Whole meeting discussion. However, since this was the only item to bring forward from the previous meeting, it was listed under Items of General Business rather than as a single item on the Consent Agenda.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve an Ordinance amending Title 6, Zoning, to regulate short-term rentals. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Grujanac and Leider. NAYS: Trustee Feldman. ABSENT: Trustee Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

Mayor Brandt noted there have been many misconceptions in the media regarding the Village eliminating short-term rentals and not allowing Airbnb. Mayor Brandt stated for the record, these types of rentals have never been allowed in Lincolnshire; and noted the approved Ordinance is related to rentals three months and beyond.

8.3 Public Works

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:19 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

**REQUEST FOR BOARD ACTION
 REGULAR VILLAGE BOARD MEETING**

June 8, 2015

Subject:	Consideration of Appointment of Trustee Gerard Leider as Police Pension Board Liaison and Howard Baskin to the Architectural Review Board
Action Requested:	Consideration and Approval of Proposed Appointments/Reappointments
Originated By/Contact:	Mayor Elizabeth Brandt
Referred To:	Village Board

Summary / Background:

Mayor Brandt recommends Trustee Leider be appointed to fill the position as Police Pension Board Liaison previously held by former Trustee Patrick McAllister.

Mayor Brandt also proposes to fill the vacant position on the Architectural Review Board, created as a result of Brad Smith's resignation, with Howard Baskin. A copy of Mr. Baskin's volunteer application form is attached for Village Board consideration.

Architectural Review Board (3 Year Term)	Current Term Expiration	Reappointment or New Appointment	New Term Expiration
Brad Smith		NEW	05/01/2017
Howard Baskin		Fill Vacancy	05/01/2017

Budget Impact: None.

Service Delivery Impact: None.

Recommendation: Consideration and approval of proposed appointment/reappointments.

Reports and Documents Attached:

- Mayor's Talent Bank – Applications from Howard Baskin
- Complete list of Board and Commission Appointees

Meeting History	
Regular Village Board Meeting:	11/23/2015

Howard Baskin
hmbaskin@comcast.net
79 Oakwood Lane
(847) 607-9148

Please describe your educational and professional background: I am a graduate of the School of Architecture at the University of Illinois Chicago with a Master of Business Management from National Louis University. I started in Landscape Architecture at University of Illinois Urbana then transferred into the school of architecture. I worked for a structural engineering firm of NOBB, then for Joe Karr Landscape Architect, Harry Weese and Ed Dart architects to name a few. I then went to AHSC/Baxter and designed and built buildings all over the world. I won several awards and served on a number of juries including the Ontario Society of Landscape Architects. I then moved into the realm of Interior Architecture and led numerous workplace transformation efforts including the historic renovation of the Continental Bank building. Additionally I worked for GHK, NELSON, Herman Miller and Kraft. I served for 5 1/2 years on Skokie Architectural Appearance Board.

Why do you wish to serve on a Board: It's an opportunity to use my skills and experience to help better our community.

In your opinion what are the most important issues facing the Village at this time: There are several that come to mind; one of sustainability, creating a balance of new and old design. Maintaining the beautiful landscaped environment, while recognizing how to best manage traffic congestion. Never forgetting, villages always needs revenue and business. The area has many mid-century modern homes that have a unique size and scale to them nestled into the community and requires a design sensitivity with the newer homes being built. These newer homes can dwarf these smaller design gems. A balance of design and location sensitivity needs further exploration. This requires some for thought on how to optimize on our community strengths and not lose our past ambiance. Do we want to be a suburb that looks like every other suburb or do we want to celebrate our past and strengthen our future.

What would your goals be as a member serving on a Board: To make a difference in our community while using my background and skill to help create a better sense of "place".

Please provide any additional comments: We lived in Skokie for 37 years and I had the opportunity to give back to my community. I would be honored to do the same for my new community



VILLAGE OF LINCOLNSHIRE
BILLS PRESENTED FOR PAYMENT
November 23, 2015

General Fund	\$	224,673.71
Water & Sewer Fund	\$	221,363.23
Motor Fuel Tax	\$	-
Retirement Fund	\$	685.48
Water & Sewer Improvement Fund	\$	75,005.43
Fraud, Alcohol, Drug Enforcement	\$	-
Vehicle Maintenance Fund	\$	12,630.93
E 911 Fund	\$	899.94
Park Development Fund	\$	80.00
Sedgebrook SSA	\$	-
SSA Traffic Signal	\$	1,219.80
General Capital Fund	\$	12,459.72
GRAND TOTAL	\$	549,018.24

Brad Burke, Village Manager



Village of Lincolnshire

Bills Presented for Payment

November 23, 2015

Vendor Name	Account #	Account Description	Invoice Description	Item Amount
A T & T	17-01-61-1004	EQ MAINT- 911 TELE SYS	911 Wireless Oct. 28 - Nov. 27	\$ 39.76
A T & T	17-01-61-1004	EQ MAINT- 911 TELE SYS	Landline 911 Nov. 7 - Dec. 6	\$ 860.18
A T & T Total				\$ 899.94
ACCURATE DOCUMENT DESTRUCTION	01-05-63-9000	Business Expenses	Document Shredding 10/8/15	\$ 79.01
ACCURATE DOCUMENT DESTRUCTION Total				\$ 79.01
Accurate Office Supply	01-12-62-1000	Office Supplies	Perf. paper for printing invoices	\$ 35.05
Accurate Office Supply	02-01-62-1000	OFFICE SUPPLIES	Perf. paper for printing invoices	\$ 3.90
Accurate Office Supply	01-12-62-1000	Office Supplies	Toner, Finance and PWF printers	\$ 209.24
Accurate Office Supply	02-01-62-1000	OFFICE SUPPLIES	Toner, Finance and PWF printers	\$ 23.25
Accurate Office Supply Total				\$ 271.44
AIRGAS, INC	12-01-61-9014	CONT SVC- EQUIP RENTAL	Cylinder rent	\$ 195.33
AIRGAS, INC Total				\$ 195.33
AMERICAN PRINTING TECHNOLOGIES	01-12-61-6000	Postage	Postage- Oct Utility Bill	\$ 153.22
AMERICAN PRINTING TECHNOLOGIES	02-01-61-6000	POSTAGE	Postage- Oct Utility Bill	\$ 153.21
AMERICAN PRINTING TECHNOLOGIES Total				\$ 306.43
ANCEL GLINK DIAMOND BUSH	01-00-60-2800	Bonds and Escrows	Escrow Debit - Pulte	\$ 56.25
ANCEL GLINK DIAMOND BUSH	01-00-60-2800	Bonds and Escrows	Escrow Debit - Pulte	\$ 393.75
ANCEL GLINK DIAMOND BUSH	01-12-61-4013	Prof Serv- Legal Services	October 2015 Legal Fees	\$ 4,109.58
ANCEL GLINK DIAMOND BUSH	02-01-61-4013	PROF SERV- LEGAL SERVICES	October 2015 Legal Fees	\$ 1,027.39
ANCEL GLINK DIAMOND BUSH Total				\$ 5,586.97
Aon Service Corporation	01-00-60-2800	Bonds and Escrows	BD Bond Refund - Tree Replacement Complete	\$ 19,900.00
Aon Service Corporation Total				\$ 19,900.00
ARLINGTON HEIGHTS FORD	12-01-62-5006	PARTS	Seat belt buckle for squad #105	\$ 117.32
ARLINGTON HEIGHTS FORD	12-01-62-5006	PARTS	Seat belt for #102	\$ 72.13
ARLINGTON HEIGHTS FORD Total				\$ 189.45
ARLINGTON POWER EQUIPMENT	12-01-62-5006	PARTS	Protective cap	\$ 0.68
ARLINGTON POWER EQUIPMENT	12-01-62-5006	PARTS	Part for Honda water pump	\$ 413.75
ARLINGTON POWER EQUIPMENT	12-01-62-5006	PARTS	Return of part for water pump	\$ (391.54)
ARLINGTON POWER EQUIPMENT Total				\$ 22.89
ARTHUR CLESEN, INC.	01-22-62-3101	R&R- LANDSCAPE AMENITIES	Peatmoss	\$ 12.50
ARTHUR CLESEN, INC. Total				\$ 12.50
ARTHUR J & SALLY L MICHAELS	01-00-60-2800	Bonds and Escrows	BD Bond Refund	\$ 4,875.00
ARTHUR J & SALLY L MICHAELS Total				\$ 4,875.00
B & F CONSTRUCTION CODE	01-08-61-4161	Prof Serv- Bld-Fire Review/Ins	PlanReview - 300 Tri-State - Solo Cup	\$ 1,778.87
B & F CONSTRUCTION CODE	01-08-61-4161	Prof Serv- Bld-Fire Review/Ins	Plan Review Fees - 25 Tri-State - Starbucks	\$ 695.50
B & F CONSTRUCTION CODE Total				\$ 2,474.37
B K SANDBLASTING, INC.	01-22-61-3000	EQUIPMENT MAINTENANCE	Prep, prime and paint 2 basketball backstops	\$ 550.00
B K SANDBLASTING, INC. Total				\$ 550.00
BADE PAPER PRODUCTS	01-25-62-3027	MAINT MAT- PAPER GOODS	Paper goods	\$ 448.86
BADE PAPER PRODUCTS Total				\$ 448.86
BASECAMP WEB SOLUTIONS	01-12-61-9118	Cont Svc- Website Consult	Google Search Unpublished Articles	\$ 24.75
BASECAMP WEB SOLUTIONS	02-01-61-9118	CUST SERV- WEBSITE CONSULT	Google Search Unpublished Articles	\$ 2.75
BASECAMP WEB SOLUTIONS Total				\$ 27.50
BAXTER & WOODMAN INC	07-01-81-5021	VVWOOD/30 RVRWD WMAIN REPL ENG	Watermain const admin/observation services thru 10-17-15	\$ 5,852.93
BAXTER & WOODMAN INC Total				\$ 5,852.93
Bellas Bouncies	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Boo Bash Pumpkin Bounce House	\$ 221.25
Bellas Bouncies Total				\$ 221.25
BOB RIDINGS FLEET SALES, INC.	07-01-81-7236	ONE TON UTILITY TRUCK (236)	F550 Cab chassis for utilities vehicle PW236	\$ 42,105.00
BOB RIDINGS FLEET SALES, INC. Total				\$ 42,105.00
Bonta Italian Market	01-01-63-9000	Business Expenses	Budget Meeting Dinner	\$ 117.99
Bonta Italian Market Total				\$ 117.99
Brad Burke	01-01-63-3000	Professional Development	Annual International City Managers Conference	\$ 1,158.86
Brad Burke Total				\$ 1,158.86
Brenda Holly Kammerer	06-01-63-9003	Taxpayer Refunds	Senior Citizen Property Tax Relief	\$ 318.94
Brenda Holly Kammerer Total				\$ 318.94
BURRIS EQUIPMENT CO.	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Generator rental for Boo Bash	\$ 355.00
BURRIS EQUIPMENT CO. Total				\$ 355.00



Village of Lincolnshire

Bills Presented for Payment

November 23, 2015

Vendor Name	Account #	Account Description	Invoice Description	Item Amount
CABELA'S PROMOTIONS, INC.	51-21-80-3266	EMERGENCY RESPONSE TRAILER	Waders for ERT	\$ 196.93
CABELA'S PROMOTIONS, INC. Total				\$ 196.93
CALL ONE	01-12-61-1000	Telephone	Monthly Phone Bill 1122574 11/15/15	\$ 336.39
CALL ONE	02-01-61-1000	TELEPHONE	Monthly Phone Bill 1122574 11/15/15	\$ 784.90
CALL ONE Total				\$ 1,121.29
CHICAGO COMMUNICATIONS LLC	01-05-61-3020	Eq Maint- Local Radio	December 2015 Monthly Maintenance	\$ 607.60
CHICAGO COMMUNICATIONS LLC Total				\$ 607.60
CHICAGO TRIBUNE MEDIA GROUP	01-20-61-5000	Legal Notices	Bid Notice HVAC PM and Maint	\$ 57.89
CHICAGO TRIBUNE MEDIA GROUP	01-20-61-5000	Legal Notices	Bid Notice Custodial Maint	\$ 53.09
CHICAGO TRIBUNE MEDIA GROUP Total				\$ 110.98
CITY OF HIGHLAND PARK	02-02-61-9500	WATER PURCHASE	Meter 010223 water consumption October 2015	\$ 14,341.95
CITY OF HIGHLAND PARK	02-02-61-9500	WATER PURCHASE	Meter 010222 water consumption October 2015	\$ 71,269.44
CITY OF HIGHLAND PARK Total				\$ 85,611.39
CL GRAPHICS	01-12-61-2004	Print- Letterhead Supplies	F. Czajka Business Cards	\$ 99.94
CL GRAPHICS	02-01-61-2004	PRINT- LETTERHEAD SUPPLIES	F. Czajka Business Cards	\$ 11.11
CL GRAPHICS	01-12-61-2004	Print- Letterhead Supplies	K. PALERMO BUSINESS CARDS	\$ 49.58
CL GRAPHICS	02-01-61-2004	PRINT- LETTERHEAD SUPPLIES	K. PALERMO BUSINESS CARDS	\$ 5.51
CL GRAPHICS Total				\$ 166.14
COMED - BILL PAYMENT CTR	02-02-61-8500	ELECTRIC UTILITIES	Utilities-430 Farrington	\$ 94.97
COMED - BILL PAYMENT CTR	02-02-61-8500	ELECTRIC UTILITIES	Utilities - various locations	\$ 114.35
COMED - BILL PAYMENT CTR	01-21-61-8500	Electric Utilities	Utilities liftstation 100 Fallstone	\$ 31.86
COMED - BILL PAYMENT CTR	01-21-61-8500	Electric Utilities	Metered streetlighting master account	\$ 275.83
COMED - BILL PAYMENT CTR	02-02-61-8500	ELECTRIC UTILITIES	Utilities various locations	\$ 140.13
COMED - BILL PAYMENT CTR	01-22-61-8500	ELECTRIC UTILITIES	RNC heating -cost shared with SD103	\$ 61.61
COMED - BILL PAYMENT CTR	01-21-61-8500	Electric Utilities	Streetlighting master account	\$ 789.07
COMED - BILL PAYMENT CTR	01-22-61-8500	ELECTRIC UTILITIES	Whytegate Park electric service	\$ 67.40
COMED - BILL PAYMENT CTR	01-21-61-8500	Electric Utilities	Entry sign Simon Lin	\$ 13.41
COMED - BILL PAYMENT CTR	02-02-61-8500	ELECTRIC UTILITIES	Utilities - various locations	\$ 17.92
COMED - BILL PAYMENT CTR Total				\$ 1,606.55
CONSTELLATION ENERGY SERVICES	02-02-61-8500	ELECTRIC UTILITIES	Electricity supply - Utilities pumping	\$ 312.43
CONSTELLATION ENERGY SERVICES	01-22-61-8500	ELECTRIC UTILITIES	Energy supply North Park 10-2 to 11-2-15	\$ 3,886.11
CONSTELLATION ENERGY SERVICES	02-02-61-8500	ELECTRIC UTILITIES	Electric supply various locations	\$ 3,437.93
CONSTELLATION ENERGY SERVICES	01-22-61-8500	ELECTRIC UTILITIES	Electricity supply Spring Lake Park	\$ 130.77
CONSTELLATION ENERGY SERVICES Total				\$ 7,767.24
DAILY HERALD	01-20-61-5000	Legal Notices	Publish EAB bid notice	\$ 55.50
DAILY HERALD Total				\$ 55.50
DEMUTH, INC.	02-02-61-9107	VALVE REPAIR/ REPLACE	Valve repair at 29 Dukes	\$ 4,000.00
DEMUTH, INC. Total				\$ 4,000.00
Didier Farms Wholesale Store	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Straw bales, pumpkins and corn stalks for Boo Bash	\$ 438.00
Didier Farms Wholesale Store Total				\$ 438.00
Dropbox	01-01-63-7000	Board & Commissions	Monthly Dropbox Charge	\$ 9.99
Dropbox Total				\$ 9.99
Einstein Bagels	01-08-63-9000	Business Expenses	Nov. 6th Business Roundtable Breakfast	\$ 125.98
Einstein Bagels Total				\$ 125.98
FEDEX	02-02-63-9000	BUSINESS EXPENSES	Overnight ship documents	\$ 48.85
FEDEX	01-02-61-9000	Outside Services- Misc & Shipp	Overnight ship documents	\$ 26.30
FEDEX Total				\$ 75.15
FEDEX OFFICE	01-22-61-9200	SPECIAL EVENTS- BOO BASH	5% American Express Statement Credit	\$ (1.82)
FEDEX OFFICE	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Boo Bash Sign	\$ 36.36
FEDEX OFFICE Total				\$ 34.54
FINISH LINE AUTOMOTIVE INC	12-01-61-9020	CONT SVC- DEALER REPAIRS	Wheel bearings for #99	\$ 468.00
FINISH LINE AUTOMOTIVE INC Total				\$ 468.00
GALLS, LLC	01-05-63-6007	Uniform- Replacement	Chain Badge Holder - R. Coakley	\$ 29.94
GALLS, LLC Total				\$ 29.94
GARVEY'S OFFICE PRODUCTS	01-12-62-1000	Office Supplies	Misc office supplies	\$ 112.81
GARVEY'S OFFICE PRODUCTS	02-01-62-1000	OFFICE SUPPLIES	Misc office supplies	\$ 12.53
GARVEY'S OFFICE PRODUCTS	01-12-62-1000	Office Supplies	Office supplies, toner	\$ 179.37
GARVEY'S OFFICE PRODUCTS	02-01-62-1000	OFFICE SUPPLIES	Office supplies, toner	\$ 19.93



Village of Lincolnshire

Bills Presented for Payment

November 23, 2015

Vendor Name	Account #	Account Description	Invoice Description	Item Amount
GARVEY'S OFFICE PRODUCTS Total				\$ 324.64
GREEN ACRES LANDSCAPING	01-22-61-9088	TREE PLANTINGS	Tree plantings	\$ 989.00
GREEN ACRES LANDSCAPING	01-22-61-9080	NATURAL AREA MAINT	Spread woodchips	\$ 960.00
GREEN ACRES LANDSCAPING	01-22-61-9163	LNDSCLP MAINT- VH, S VL GN, TRI	Weekly maintenance, landscape and corridor mowing	\$ 1,992.00
GREEN ACRES LANDSCAPING	01-22-61-9162	LNDSCLP MAINT- PARK & STR BED	Weekly maintenance, landscape and corridor mowing	\$ 7,907.20
GREEN ACRES LANDSCAPING	01-22-61-9160	LNDSCLP MAINT- CORRIDOR MOWING	Weekly maintenance, landscape and corridor mowing	\$ 1,040.00
GREEN ACRES LANDSCAPING	01-22-61-9160	LNDSCLP MAINT- CORRIDOR MOWING	Weekly maintenance, landscape and corridor mowing	\$ 3,560.00
GREEN ACRES LANDSCAPING	01-22-61-9160	LNDSCLP MAINT- CORRIDOR MOWING	Weekly maintenance, landscape and corridor mowing	\$ 100.00
GREEN ACRES LANDSCAPING Total				\$ 16,548.20
HAGGE CONSTRUCTION	01-00-60-2800	Bonds and Escrows	BD Bond Refund	\$ 4,733.00
HAGGE CONSTRUCTION Total				\$ 4,733.00
Halloween City	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Boo Bash Supplies	\$ 409.47
Halloween City Total				\$ 409.47
HAYES MECHANICAL LLC	01-25-61-9096	CONT SVC- ELECTRICAL	Fan has a buzzing sound. Contactor going bad. Replaced 3-pole breaker, tested and put back into svc	\$ 987.50
HAYES MECHANICAL LLC Total				\$ 987.50
HD SUPPLY FACILITIES MAINTENANCE	02-02-63-6000	UNIFORMS	Boots for Ryan Van	\$ 356.79
HD SUPPLY FACILITIES MAINTENANCE	02-02-63-8600	MINOR EQUIPMENT	Shutoff tool	\$ 298.42
HD SUPPLY FACILITIES MAINTENANCE	02-02-62-3068	MAINT MAT- HYDRANT PARTS & ACS	Double jacket Mill hose	\$ 506.97
HD SUPPLY FACILITIES MAINTENANCE	02-02-62-3057	MAINT MAT- JULIE MARKING	Rail marking post	\$ 200.64
HD SUPPLY FACILITIES MAINTENANCE Total				\$ 1,362.82
HOME DEPOT CREDIT SERVICES	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Materials for Boo Bash event.	\$ 175.26
HOME DEPOT CREDIT SERVICES	02-02-63-8600	MINOR EQUIPMENT	Crevice tool, mortar, duct tape, machine screw, cplgs	\$ 122.92
HOME DEPOT CREDIT SERVICES	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Magnets, tarp, caps, screws, bungee cords for Boo Bash event.	\$ 101.12
HOME DEPOT CREDIT SERVICES	01-25-63-9000	BUSINESS EXPENSES	Lighters and charcoal	\$ 33.81
HOME DEPOT CREDIT SERVICES	01-21-62-3115	R&R- ROAD REPAIR	Driveway repair materials	\$ 269.55
HOME DEPOT CREDIT SERVICES	01-21-62-3111	R&R- PARKWAY RESTORATION	Mailbox repair mats	\$ 103.82
HOME DEPOT CREDIT SERVICES	01-22-62-3026	MAINT MAT- PAINT & SUPP	Spray paint	\$ 76.85
HOME DEPOT CREDIT SERVICES	01-22-62-3026	MAINT MAT- PAINT & SUPP	Painting brushes	\$ 39.32
HOME DEPOT CREDIT SERVICES	01-21-62-3115	R&R- ROAD REPAIR	Concrete	\$ 18.76
HOME DEPOT CREDIT SERVICES	01-21-62-3116	R&R- STORM SEWER	Catch basin repair materials	\$ 62.65
HOME DEPOT CREDIT SERVICES	51-21-80-3266	EMERGENCY RESPONSE TRAILER	Pipes, caulk gun, caps for ERT	\$ 113.42
HOME DEPOT CREDIT SERVICES	01-21-62-3115	R&R- ROAD REPAIR	Curb repair mats.	\$ 36.40
HOME DEPOT CREDIT SERVICES	01-25-62-3512	CONST MAT- SUPPLIES	Sidewalk repair materials	\$ 81.91
HOME DEPOT CREDIT SERVICES	01-21-62-4001	SNOW/ICE- ANTI-ICING SYS MAINT	Materials for beet heet room	\$ 30.73
HOME DEPOT CREDIT SERVICES	01-22-62-3026	MAINT MAT- PAINT & SUPP	Whytegate Park basketball net re-hab	\$ 37.36
HOME DEPOT CREDIT SERVICES	01-21-62-4001	SNOW/ICE- ANTI-ICING SYS MAINT	Beet heet tank adapter	\$ 2.40
HOME DEPOT CREDIT SERVICES	01-21-62-4001	SNOW/ICE- ANTI-ICING SYS MAINT	Ladder for beet heet tank	\$ 34.97
HOME DEPOT CREDIT SERVICES	01-22-62-3101	R&R- LANDSCAPE AMENITIES	Materials for life guard posts	\$ 87.43
HOME DEPOT CREDIT SERVICES	01-21-62-3115	R&R- ROAD REPAIR	Brick pavers	\$ 19.97
HOME DEPOT CREDIT SERVICES	01-21-62-4001	SNOW/ICE- ANTI-ICING SYS MAINT	Paint supplies	\$ 20.77
HOME DEPOT CREDIT SERVICES	01-22-62-3101	R&R- LANDSCAPE AMENITIES	Spring Lake sign materials	\$ 66.90
HOME DEPOT CREDIT SERVICES	01-25-62-3021	MAINT MAT- LIGHTING PRODUCTS	Bulbs for Village Hall	\$ 23.81
HOME DEPOT CREDIT SERVICES Total				\$ 1,560.13
HOVING CLEAN SWEEP, LLC	01-21-61-9064	CONT SVC- ST SWEEPING	Street sweeping	\$ 3,500.00
HOVING CLEAN SWEEP, LLC Total				\$ 3,500.00
ILLINOIS DEPT OF TRANSPORTATION	01-21-61-9066	CONT SVC- SIGNAL MAINT	Traffic signal maint July-Sept 2015	\$ 6,403.95
ILLINOIS DEPT OF TRANSPORTATION	21-01-61-9066	CONT SVC- SIGNAL MAINT	Traffic signal maint July-Sept 2015	\$ 1,219.80
ILLINOIS DEPT OF TRANSPORTATION Total				\$ 7,623.75
IMPRESSIONS IN STONE	18-01-86-9901	MISC PARK IMPROVEMENTS	2 engraved 12 x12 pavers	\$ 80.00
IMPRESSIONS IN STONE Total				\$ 80.00
INTERSTATE ALL BATTERY CENTER	02-02-63-8600	MINOR EQUIPMENT	Batteries for UPS	\$ 55.70
INTERSTATE ALL BATTERY CENTER Total				\$ 55.70
IPASS	01-21-63-9000	BUSINESS EXPENSES	Replenish IPASS	\$ 4.40
IPASS	01-22-63-9000	BUSINESS EXPENSES	Replenish IPASS	\$ 4.40
IPASS	01-25-63-9000	BUSINESS EXPENSES	Replenish IPASS	\$ 26.80
IPASS	02-02-63-9000	BUSINESS EXPENSES	Replenish IPASS	\$ 4.40
IPASS Total				\$ 40.00
JOSEPH D. FOREMAN & CO	02-02-62-3062	MAINT MAT- REPAIR CLAMPS & FIT	6" Coupling	\$ 334.50



Village of Lincolnshire

Bills Presented for Payment

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Vendor Name	Account #	Account Description	Invoice Description	Item Amount
JOSEPH D. FOREMAN & CO Total				\$ 334.50
KONEMATIC, INC	01-25-61-9039	CONT SVC- DOOR MAINT	Repairs to PWF north door 10/2/15	\$ 1,900.08
KONEMATIC, INC Total				\$ 1,900.08
K-TECH SPECIALTY COATINGS INC	01-21-62-4003	SNOW/ICE- LIQUID DE-ICING	Beet heet	\$ 6,226.04
K-TECH SPECIALTY COATINGS INC Total				\$ 6,226.04
LAKE COUNTY	01-00-50-2494	Lake Co Sewer Connection Fees	Sewer Connect for 2 Raabe Ct, 15-22-401-001, Residential	\$ 3,300.00
LAKE COUNTY	02-02-61-9600	SANITARY SEWER CHARGE	Sanitary sewer treatment bill dates 7/16 to 10/15/15	\$ 113,032.00
LAKE COUNTY Total				\$ 116,332.00
LAKE FOREST ACUTE CARE	01-12-61-4016	Prof Serv- Med. Svc/ Drug Test	W. Dietrick Pre-Employment Drug Screen	\$ 75.00
LAKE FOREST ACUTE CARE Total				\$ 75.00
LAKE ZURICH LUMBER	01-22-61-3000	EQUIPMENT MAINTENANCE	Wood for signs for Spring Lake Park	\$ 289.96
LAKE ZURICH LUMBER Total				\$ 289.96
LAWSON PRODUCTS INC	12-01-62-5006	PARTS	Hex cap screws	\$ 66.05
LAWSON PRODUCTS INC Total				\$ 66.05
LECHNER & SONS UNIFORM RENTAL	01-21-63-6000	UNIFORMS	Uniform rental	\$ 21.22
LECHNER & SONS UNIFORM RENTAL	01-22-63-6000	UNIFORMS	Uniform rental	\$ 26.02
LECHNER & SONS UNIFORM RENTAL	02-02-63-6000	UNIFORMS	Uniform rental	\$ 24.02
LECHNER & SONS UNIFORM RENTAL	12-01-63-6000	UNIFORMS	Uniform rental	\$ 8.80
LECHNER & SONS UNIFORM RENTAL	01-21-63-6000	UNIFORMS	Uniform rental	\$ 21.22
LECHNER & SONS UNIFORM RENTAL	01-22-63-6000	UNIFORMS	Uniform rental	\$ 26.02
LECHNER & SONS UNIFORM RENTAL	02-02-63-6000	UNIFORMS	Uniform rental	\$ 24.02
LECHNER & SONS UNIFORM RENTAL	12-01-63-6000	UNIFORMS	Uniform rental	\$ 8.80
LECHNER & SONS UNIFORM RENTAL Total				\$ 160.12
Lenore Kaplan	06-01-63-9003	Taxpayer Refunds	Senior Citizen Property Tax Relief	\$ 166.54
Lenore Kaplan Total				\$ 166.54
LEXISNEXIS RISK DATA MGMT	01-05-63-9000	Business Expenses	Internet, Computer & Phone Searches by Investigations for October 2015	\$ 85.50
LEXISNEXIS RISK DATA MGMT Total				\$ 85.50
LIBERTYVILLE CHEVROLET	12-01-62-5005	COMMODITIES	Axle seal and lubricant	\$ 19.53
LIBERTYVILLE CHEVROLET	12-01-62-5006	PARTS	Axle seal and lubricant	\$ 7.93
LIBERTYVILLE CHEVROLET	12-01-62-5005	COMMODITIES	Filters and transmission fluid	\$ 52.00
LIBERTYVILLE CHEVROLET	12-01-62-5006	PARTS	Filters and transmission fluid	\$ 74.19
LIBERTYVILLE CHEVROLET Total				\$ 153.65
LOWE'S	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Flickering lights, decorations for Boo Bash	\$ 175.11
LOWE'S	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Cemetery archway for Boo Fest	\$ 122.55
LOWE'S Total				\$ 297.66
MADISON NAT'L LIFE INSURANCE	01-12-61-8703	Medical Premiums- Life	November 2015 Life Insurance	\$ 989.89
MADISON NAT'L LIFE INSURANCE	02-01-61-8703	MEDICAL PREMIUMS- LIFE	November 2015 Life Insurance	\$ 147.66
MADISON NAT'L LIFE INSURANCE	12-01-61-8703	MEDICAL PREMIUMS- LIFE	November 2015 Life Insurance	\$ 43.71
MADISON NAT'L LIFE INSURANCE Total				\$ 1,181.26
MANSFIELD OIL COMPANY	12-01-62-5003	DIESEL	Diesel fuel	\$ 1,813.35
MANSFIELD OIL COMPANY Total				\$ 1,813.35
MENARDS, INC.	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Life size Medusa, zombie and flannel shirts for Boo Bash	\$ 152.93
MENARDS, INC.	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Goalie and wolf masks, bulb, batteries for Boo Bash	\$ 125.17
MENARDS, INC.	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Utility tub and totes for Boo Bash storage.	\$ 136.00
MENARDS, INC. Total				\$ 414.10
MESIROW INSURANCE SERVICES	01-12-61-8800	Property/ Liability Insurance	Hanover Ins 9 of 12 installments	\$ 2,030.05
MESIROW INSURANCE SERVICES	02-01-61-8800	PROPERTY/LIABILITY INS	Hanover Ins 9 of 12 installments	\$ 905.72
MESIROW INSURANCE SERVICES	12-01-61-8800	PROPERTY/LIABILITY INS	Hanover Ins 9 of 12 installments	\$ 187.39
MESIROW INSURANCE SERVICES Total				\$ 3,123.16
MICHAEL MERANDA, JR	01-12-61-4000	Prof Serv- Video Services	11/09/2015 RVB/COW Meeting	\$ 120.00
MICHAEL MERANDA, JR Total				\$ 120.00
MIDWEST HOSE & FITTINGS, INC.	12-01-62-5006	PARTS	Face seal elbow for #303	\$ 15.30
MIDWEST HOSE & FITTINGS, INC. Total				\$ 15.30
MIDWEST METER INC	02-02-62-3600	WATER METERS	450 head/endpoint	\$ 192.75
MIDWEST METER INC Total				\$ 192.75
MUNICIPAL GIS PARTNERS, INC.	01-12-61-9022	Cont Svc- GIS Services	GIS staffing, maintenance October 2015	\$ 4,370.54
MUNICIPAL GIS PARTNERS, INC.	02-01-61-9022	CONT SVC- GIS SERVICES	GIS staffing, maintenance October 2015	\$ 485.62
MUNICIPAL GIS PARTNERS, INC. Total				\$ 4,856.16



Village of Lincolnshire

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Vendor Name	Account #	Account Description	Invoice Description	Item Amount
NAPA-SHERIDAN AUTO PARTS	12-01-62-5006	PARTS	Filters for #230	\$ 12.24
NAPA-SHERIDAN AUTO PARTS	12-01-62-5006	PARTS	Return of antenna	\$ (7.12)
NAPA-SHERIDAN AUTO PARTS Total				\$ 5.12
Noodles & Company	01-01-63-9000	Business Expenses	Budget Meeting Dinner - Cancelled	\$ 129.91
Noodles & Company	01-01-63-9000	Business Expenses	Budget Meeting Dinner - Cancelled	\$ (129.91)
Noodles & Company Total				\$ -
NORTH SUBURBAN EMPLOYEE	01-12-61-8701	Medical Premiums- Health	October 2015 Medical Bill	\$ 42,852.48
NORTH SUBURBAN EMPLOYEE	02-01-61-8701	MEDICAL PREMIUMS- HEALTH	October 2015 Medical Bill	\$ 6,537.69
NORTH SUBURBAN EMPLOYEE	12-01-61-8701	MEDICAL PREMIUMS- HEALTH	October 2015 Medical Bill	\$ 1,685.50
NORTH SUBURBAN EMPLOYEE	01-00-45-2258	Cobra- Retiree Insurance	October 2015 Medical Bill	\$ 6,797.00
NORTH SUBURBAN EMPLOYEE	01-12-61-8702	Medical Premiums- Dental	December 2015 Dental Premiums	\$ 5,264.10
NORTH SUBURBAN EMPLOYEE	02-01-61-8702	MEDICAL PREMIUMS- DENTAL	December 2015 Dental Premiums	\$ 803.11
NORTH SUBURBAN EMPLOYEE	12-01-61-8702	MEDICAL PREMIUMS- DENTAL	December 2015 Dental Premiums	\$ 207.05
NORTH SUBURBAN EMPLOYEE	01-00-45-2220	Employee Ded Insurance	December 2015 Dental Premiums	\$ (132.63)
NORTH SUBURBAN EMPLOYEE Total				\$ 64,014.30
NORTHERN SAFETY CO., INC.	02-02-62-3034	MAINT MAT- SAFETY SUPPLIES	Nitrile gloves	\$ 176.60
NORTHERN SAFETY CO., INC. Total				\$ 176.60
NORTHWEST POLICE ACADEMY	01-05-63-3002	Prof Dev- Certified Courses	PIO's in Crisis Events Training Nov. 12, 2015 - P. Kinsey & W. Price	\$ 50.00
NORTHWEST POLICE ACADEMY Total				\$ 50.00
Office Depot	01-20-64-2000	Office Equipment	B. Woodbury Replacement Monitor	\$ 236.51
Office Depot Total				\$ 236.51
ORREN PICKELL BUILDING GROUP	01-00-60-2800	Bonds and Escrows	BD Bond Refund - Engineering Bond	\$ 6,750.00
ORREN PICKELL BUILDING GROUP Total				\$ 6,750.00
Party City	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Boo Bash Supplies	\$ 44.87
Party City Total				\$ 44.87
Patino's Landscaping Services, Inc.	07-01-81-5020	WWOOD/30 RVRWD WMAIN REPL CONS	Landscaping for Susan Sheehan at 11 Bedford	\$ 4,500.00
Patino's Landscaping Services, Inc.	07-01-81-5020	WWOOD/30 RVRWD WMAIN REPL CONS	Landscaping for Do Uteg at 7 Westwood Ln.	\$ 1,550.00
Patino's Landscaping Services, Inc. Total				\$ 6,050.00
PAYLOCITY	01-12-61-9130	Cont Svc- Payroll Processing	Pay Services 11/13/15	\$ 417.47
PAYLOCITY Total				\$ 417.47
PAYMENT SERVICE NETWORK INC.	02-01-61-9001	CONT SVC- PAYMT PROCESSING	PO Box Rental 12/15-12/16	\$ 416.00
PAYMENT SERVICE NETWORK INC.	02-01-61-9001	CONT SVC- PAYMT PROCESSING	10/15 Lockbox Services	\$ 359.00
PAYMENT SERVICE NETWORK INC. Total				\$ 775.00
Precision Pavement Markings, Inc.	01-21-61-9046	Cont Svc- Pavement Mkgs	Pavement markings	\$ 2,592.10
Precision Pavement Markings, Inc. Total				\$ 2,592.10
PROFESSIONAL BENEFIT ADMIN INC	06-01-61-4004	PROF SERV- FLEX ADMINISTRATION	November 2015 Record Keeping Fees	\$ 200.00
PROFESSIONAL BENEFIT ADMIN INC Total				\$ 200.00
QUILL CORPORATION	01-12-62-1000	Office Supplies	Cash register tape for new finance software	\$ 106.06
QUILL CORPORATION	02-01-62-1000	OFFICE SUPPLIES	Cash register tape for new finance software	\$ 11.79
QUILL CORPORATION	01-12-62-1000	Office Supplies	Printer Ink, Scissors, Windex and Planner	\$ 308.67
QUILL CORPORATION	02-01-62-1000	OFFICE SUPPLIES	Printer Ink, Scissors, Windex and Planner	\$ 34.30
QUILL CORPORATION	01-12-62-1000	Office Supplies	Scissors	\$ 20.69
QUILL CORPORATION	02-01-62-1000	OFFICE SUPPLIES	Scissors	\$ 2.30
QUILL CORPORATION	01-12-62-1000	Office Supplies	Planner and DVD envelopes	\$ 70.04
QUILL CORPORATION	02-01-62-1000	OFFICE SUPPLIES	Planner and DVD envelopes	\$ 7.78
QUILL CORPORATION	01-05-62-3001	Maint Mat- BA/ AED Supplies	Thermal Paper Spools	\$ 23.21
QUILL CORPORATION Total				\$ 584.84
RAJENDRA PRAZAD	01-00-60-2800	Bonds and Escrows	BD Bond Refund - TCO Deposit - Final CO Issued	\$ 2,000.00
RAJENDRA PRAZAD	01-00-60-2800	Bonds and Escrows	BD Bond Refund - Tree Replacement Complete	\$ 4,125.00
RAJENDRA PRAZAD	01-00-60-2800	Bonds and Escrows	BD Bond Refund - Engineering/Utility Performance	\$ 7,650.00
RAJENDRA PRAZAD Total				\$ 13,775.00
RAMIREZ COMPOST, INC.	01-21-61-9006	Cont Svc- Compost Disp	Leaf removal	\$ 15,960.00
RAMIREZ COMPOST, INC. Total				\$ 15,960.00
RAY O'HERRON CO INC	01-05-63-6007	Uniform- Replacement	Sweater - F. Czajka	\$ 160.50
RAY O'HERRON CO INC	01-05-63-6007	Uniform- Replacement	Mace Holder - F. Czajka	\$ 22.46
RAY O'HERRON CO INC Total				\$ 182.96
RUSH TRUCK CENTERS	12-01-61-9020	CONT SVC- DEALER REPAIRS	Repairs to #251	\$ 5,301.24
RUSH TRUCK CENTERS Total				\$ 5,301.24



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Vendor Name	Account #	Account Description	Invoice Description	Item Amount
RUSSO POWER EQUIPMENT	12-01-62-5006	PARTS	Wheel AY, Fluid Film can	\$ 22.74
RUSSO POWER EQUIPMENT	12-01-62-5005	COMMODITIES	Wheel AY, Fluid Film can	\$ 43.99
RUSSO POWER EQUIPMENT	12-01-62-5006	PARTS	Air filter	\$ 6.57
RUSSO POWER EQUIPMENT Total				\$ 73.30
SAM'S CLUB	01-05-63-9002	Comm Oriented Awareness & Prev	Supplies	\$ 64.16
SAM'S CLUB Total				\$ 64.16
SAUBER MFG. CO.	12-01-61-9025	CONT SVC- INSPECT & TESTING	Bucket testing	\$ 619.00
SAUBER MFG. CO.	12-01-61-9020	CONT SVC- DEALER REPAIRS	Repairs to #730	\$ 829.00
SAUBER MFG. CO. Total				\$ 1,448.00
SCHROEDER & SCHROEDER INC	01-21-61-9068	CONCRETE	Sidewalk & curb replacement program	\$ 9,942.75
SCHROEDER & SCHROEDER INC Total				\$ 9,942.75
Siegal	01-21-62-3111	R&R- PARKWAY RESTORATION	Mailbox repair materials	\$ 60.00
Siegal Total				\$ 60.00
SMITH & LALUZURNE, LTD.	01-05-61-4013	Prof Serv- Legal Services	Legal Services October 2015	\$ 3,230.00
SMITH & LALUZURNE, LTD. Total				\$ 3,230.00
SMITHEREEN PEST MGMT	01-25-61-9047	CONT SVC- PEST CONTROL	Pest control services at PWF	\$ 93.00
SMITHEREEN PEST MGMT	01-25-61-9047	CONT SVC- PEST CONTROL	Pest control services at Vill Hall	\$ 65.00
SMITHEREEN PEST MGMT	01-25-61-9047	CONT SVC- PEST CONTROL	Pest control services at RNC	\$ 51.00
SMITHEREEN PEST MGMT Total				\$ 209.00
STANDARD INDUSTRIAL &	12-01-61-9025	CONT SVC- INSPECT & TESTING	Car and truck inspections	\$ 714.00
STANDARD INDUSTRIAL & Total				\$ 714.00
Tallgrass Restoration, LLC	51-22-86-6301	MEMORIAL PARK DRAINAGE IMPROV	Native plant bed conversion at Memorial Park	\$ 11,940.00
Tallgrass Restoration, LLC Total				\$ 11,940.00
Target	01-05-63-9002	Comm Oriented Awareness & Prev	Crayons	\$ 5.48
Target Total				\$ 5.48
THE DAVEY TREE EXPERT COMPANY	01-22-61-9056	CONT SVC- TREE PRUNING	Tree pruning Mem-Park, Ash east of bike path prune dead wood	\$ 900.00
THE DAVEY TREE EXPERT COMPANY	01-22-61-9089	TREE REMOVAL- EMG, HAZ, DISEAS	Tree removals at Village Hall site	\$ 1,350.00
THE DAVEY TREE EXPERT COMPANY Total				\$ 2,250.00
THE MULCH CENTER	01-22-62-3023	MAINT MAT- MULCH	Mulch	\$ 60.00
THE MULCH CENTER Total				\$ 60.00
TRAFFIC & PARKING CONTROL CO	51-21-80-3266	EMERGENCY RESPONSE TRAILER	Baton for ERT	\$ 126.32
TRAFFIC & PARKING CONTROL CO Total				\$ 126.32
TURNING LEAF CONSERVATION	01-22-61-9080	NATURAL AREA MAINT	Cut, herbicide brush at Florsheim Preserve	\$ 5,550.00
TURNING LEAF CONSERVATION Total				\$ 5,550.00
TWIN OAKS LANDSCAPING	01-22-61-9162	LNDSKP MAINT- PARK & STR BED	October landscape mowing maintenance charge	\$ 3,830.00
TWIN OAKS LANDSCAPING Total				\$ 3,830.00
ULTIMATE SCREEN PRINTING	01-05-63-6007	Uniform- Replacement	Village of Lincolnshire Polo Shirts	\$ 224.00
ULTIMATE SCREEN PRINTING	01-01-63-7000	Board & Commissions	Village of Lincolnshire Polo Shirts	\$ 264.00
ULTIMATE SCREEN PRINTING Total				\$ 488.00
VANS ENTERPRISES, LTD	01-22-61-9002	CONT SVC- ATH FIELD MAINT	Pitching mound reconstruction. Note: this invoice amount will be offset by LSA donation.	\$ 3,025.00
VANS ENTERPRISES, LTD Total				\$ 3,025.00
VERIZON WIRELESS SERVICES LLC	01-05-61-5515	Data Sys- Wireless	Cellular Phone Service & Squad Laptops 10/02-11/01/15	\$ 590.95
VERIZON WIRELESS SERVICES LLC	01-12-61-1002	Telephone- Cellular	Cellular Phone Service & Squad Laptops 10/02-11/01/15	\$ 831.03
VERIZON WIRELESS SERVICES LLC	02-01-61-1002	TELEPHONE- CELLULAR	Cellular Phone Service & Squad Laptops 10/02-11/01/15	\$ 424.75
VERIZON WIRELESS SERVICES LLC Total				\$ 1,846.73
VIL OF LINCOLNSHIRE-PETTY CASH	01-05-63-3002	Prof Dev- Certified Courses	Petty Cash Reimbursements 11/23/15	\$ 20.00
VIL OF LINCOLNSHIRE-PETTY CASH	01-01-63-7000	Board & Commissions	Petty Cash Reimbursements 11/23/15	\$ 50.00
VIL OF LINCOLNSHIRE-PETTY CASH	01-05-63-9000	Business Expenses	Petty Cash Reimbursements 11/23/15	\$ 20.00
VIL OF LINCOLNSHIRE-PETTY CASH	01-05-63-9000	Business Expenses	Petty Cash Reimbursements 11/23/15	\$ 20.00
VIL OF LINCOLNSHIRE-PETTY CASH	01-20-64-2000	Office Equipment	Petty Cash Reimbursements 11/23/15	\$ 26.98
VIL OF LINCOLNSHIRE-PETTY CASH	01-01-63-9000	Business Expenses	Petty Cash Reimbursements 11/23/15	\$ 14.99
VIL OF LINCOLNSHIRE-PETTY CASH	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Petty Cash Reimbursements 11/23/15	\$ 63.81
VIL OF LINCOLNSHIRE-PETTY CASH Total				\$ 215.78
Vista Print	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Boo Bash Banner	\$ 52.29
Vista Print Total				\$ 52.29
W. W. GRAINGER, INC	01-22-61-9200	SPECIAL EVENTS- BOO BASH	4 quartz lamps, cable ties.	\$ 137.70
W. W. GRAINGER, INC	01-22-62-3021	MAINT MAT- LIGHTING PRODUCTS	4 quartz lamps, cable ties.	\$ 187.92



Village of Lincolnshire

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Vendor Name	Account #	Account Description	Invoice Description	Item Amount
W. W. GRAINGER, INC	01-22-62-3026	MAINT MAT- PAINT & SUPP	Safety fuel containers	\$ 713.71
W. W. GRAINGER, INC	01-20-64-2000	Office Equipment	Mouse pad	\$ 11.53
W. W. GRAINGER, INC Total				\$ 1,050.86
Walgreens	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Boo Bash Supplies	\$ 239.45
Walgreens Total				\$ 239.45
Wa-Pa_Ghettis_Pizza	01-22-61-9200	SPECIAL EVENTS- BOO BASH	Pizza for Volunteers at Boo Bash	\$ 200.00
Wa-Pa_Ghettis_Pizza Total				\$ 200.00
WAUKEGAN ROOFING CO., INC.	07-01-80-2103	SHAKE ROOF REPLACE VH	Roof repl WSR, WS well house, LLS final invoice	\$ 20,997.50
WAUKEGAN ROOFING CO., INC. Total				\$ 20,997.50
WE FIX-IT TIRE REPAIR	12-01-62-5007	TIRES	Tire mount for leaf machine	\$ 24.00
WE FIX-IT TIRE REPAIR Total				\$ 24.00
WHOLESALE DIRECT, INC.	51-21-80-3266	EMERGENCY RESPONSE TRAILER	Pwr invtr.375 watt, compct	\$ 83.05
WHOLESALE DIRECT, INC. Total				\$ 83.05
XEROX CORPORATION	01-12-61-7001	Duplicating- Lease Copiers	Meme 9-21-15 to 10-21-15	\$ 304.17
XEROX CORPORATION	02-01-61-7001	DUPLICATING- LEASE COPIERS	Meme 9-21-15 to 10-21-15	\$ 33.80
XEROX CORPORATION	01-12-61-7000	Duplicating	Nemo 9-20-15 to 10-21-15	\$ 51.30
XEROX CORPORATION	02-01-61-7000	DUPLICATING	Nemo 9-20-15 to 10-21-15	\$ 5.70
XEROX CORPORATION	01-12-61-7001	Duplicating- Lease Copiers	Coco base charge October 2015	\$ 160.20
XEROX CORPORATION	02-01-61-7001	DUPLICATING- LEASE COPIERS	Coco base charge October 2015	\$ 17.80
XEROX CORPORATION	01-12-61-7000	Duplicating	Coco overage charges October 2015	\$ 162.29
XEROX CORPORATION	02-01-61-7000	DUPLICATING	Coco overage charges October 2015	\$ 18.03
XEROX CORPORATION Total				\$ 753.29
Grand Total				\$ 549,018.24

**REQUEST FOR BOARD ACTION
Village Board
November 23, 2015**

Subject:	Lincolnshire Design Guidelines Update
Action Requested:	Approval of Updates to the Lincolnshire Design Guidelines
Originated By/Contact:	Stephen Robles, AICP - Village Planner Department of Community & Economic Development
Referred To:	Architectural Review Board

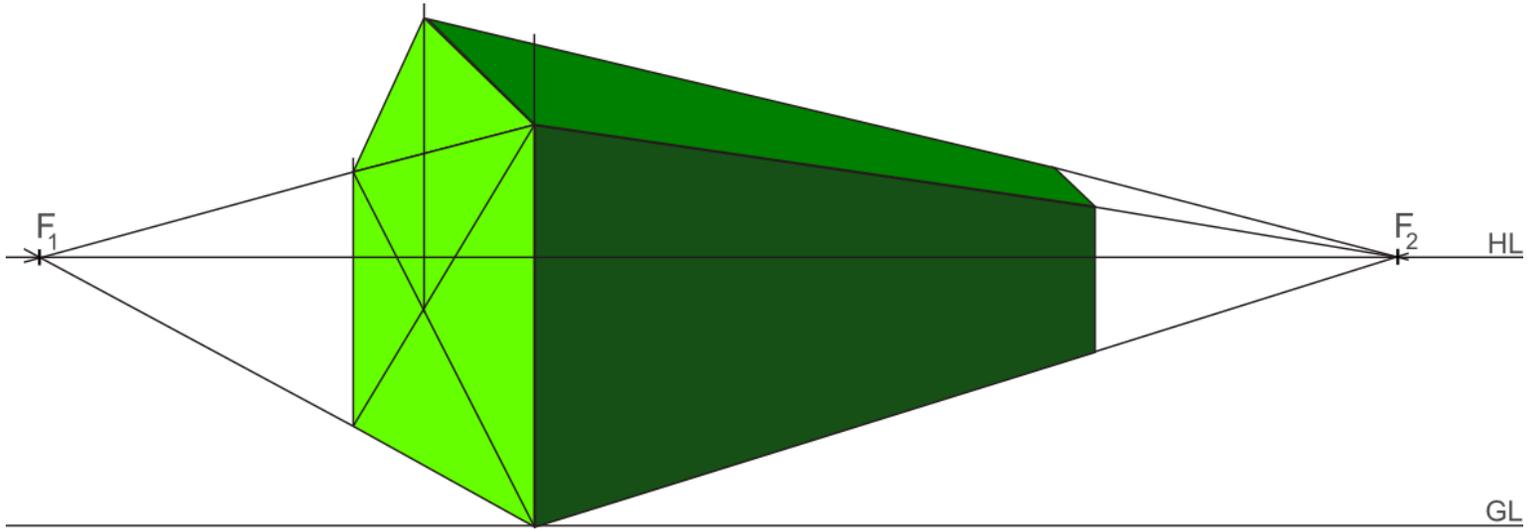
Background:

- At the November 9th COW, Staff presented proposed updates to the Design Guidelines, as recommended by the ARB.
- The Board expressed concern regarding the identification of specific architectural styles (found in Section 2B of the Guidelines) based on changing architectural trends and the potential limitations of identifying only select styles. This Section has been revised to note the “Village isn’t defined by one dominant style...” and further notes architectural design is strongly influenced by the use of high-quality materials and detailing to enhance a building’s aesthetic character.
- To soften the overall tenor of the document, language within areas of the Guidelines has been softened to read more as recommendations, where necessary.
- Per Mayor Brandt’s request, the revised pages are inserted within the attached Guidelines document for comparison.

Reports and Documents Attached:

- Revised Design Guidelines and Revised Pages 4, 5, and 9, prepared by Staff.

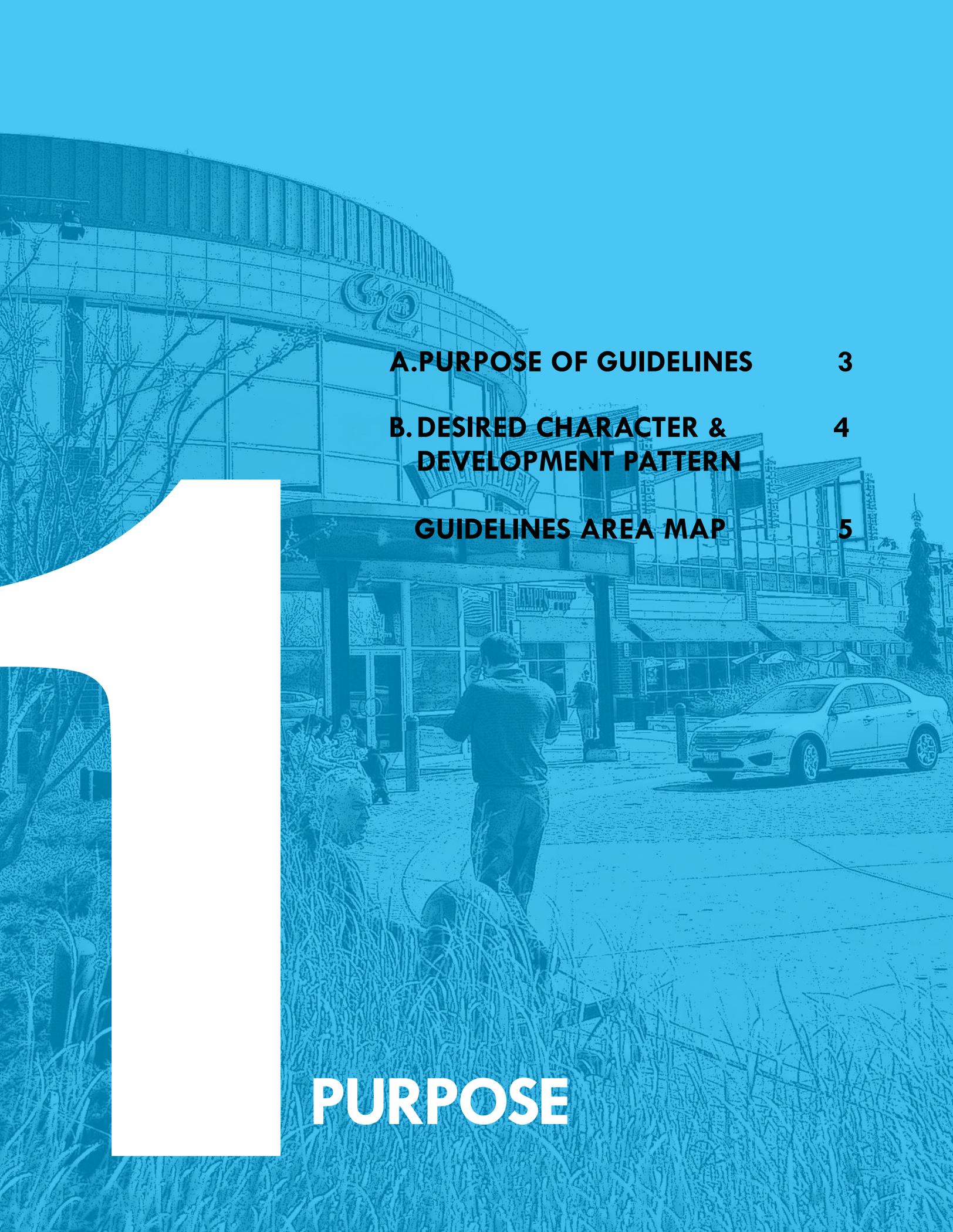
Meeting History	
Initial Referral at Village Board (COW):	July 28, 2014
Architectural Review Board (Cancelled):	August 19, 2014
Architectural Review Board (Tabled):	September 16, 2014
Architectural Review Board (Tabled):	October 21, 2014
Architectural Review Board (initial review):	April 21, 2015
Architectural Review Board (second review):	September 16, 2015
Architectural Review Board (final review):	October 20, 2015
Village Board (COW):	November 9, 2015
Current Village Board:	November 23, 2015



DESIGN GUIDELINES

Village of Lincolnshire

Community & Economic Development
www.lincolnshireil.gov



A. PURPOSE OF GUIDELINES 3

**B. DESIRED CHARACTER &
DEVELOPMENT PATTERN 4**

GUIDELINES AREA MAP 5

PURPOSE

1 A. PURPOSE OF DESIGN GUIDELINES

Since incorporation in 1957, the Village of Lincolnshire has established itself as a community that emphasizes the importance of the built environment through distinctive site design, high-quality architecture, and preservation of the natural environment. This mindset is evident in the original custom-built single-family homes of the Ladd's Lincolnshire Subdivision and continues through every new development proposal requested in Lincolnshire.

The purpose of these Guidelines is to represent the design objectives of the Village for non-residential development along the main commercial corridors within Lincolnshire. These corridors serve as the main thoroughfares throughout the community and are travelled by numerous residents and visitors on a daily basis. As a result, the visual character of Lincolnshire's built environment is "front and center" and sets the tone of the community's identity. While high-level development design is a goal throughout the entire community, these highly-visible corridors are the focus of the Design Guidelines and should exemplify the best in quality design and character.

The Design Guidelines are intended as a tool for use by the Village in evaluating proposed developments and may also be used in the expansion of existing buildings. These guidelines are aimed to convey the main elements of quality site and building design, and should not inhibit architectural creativity or impede the implementation of best practices.

Primary Objectives of Guidelines:

1. Further the vision of the Update 2012 Comprehensive Plan by providing design & aesthetic standards for commercial, mixed-use & office development within the Village's commercial corridors.
2. Create a contextual relationship with the existing Village character, while avoiding repetitive & uninteresting built environments.
3. Establish reasonable expectations regarding architecture & landscape design to strengthen the Village's economic tax base.
4. Create safe & efficient pedestrian & vehicular networks linking developments & public spaces along the Village's commercial corridors.

Lincolnshire Commons Retail Development

* Revised text relocated from (previous) page 5:

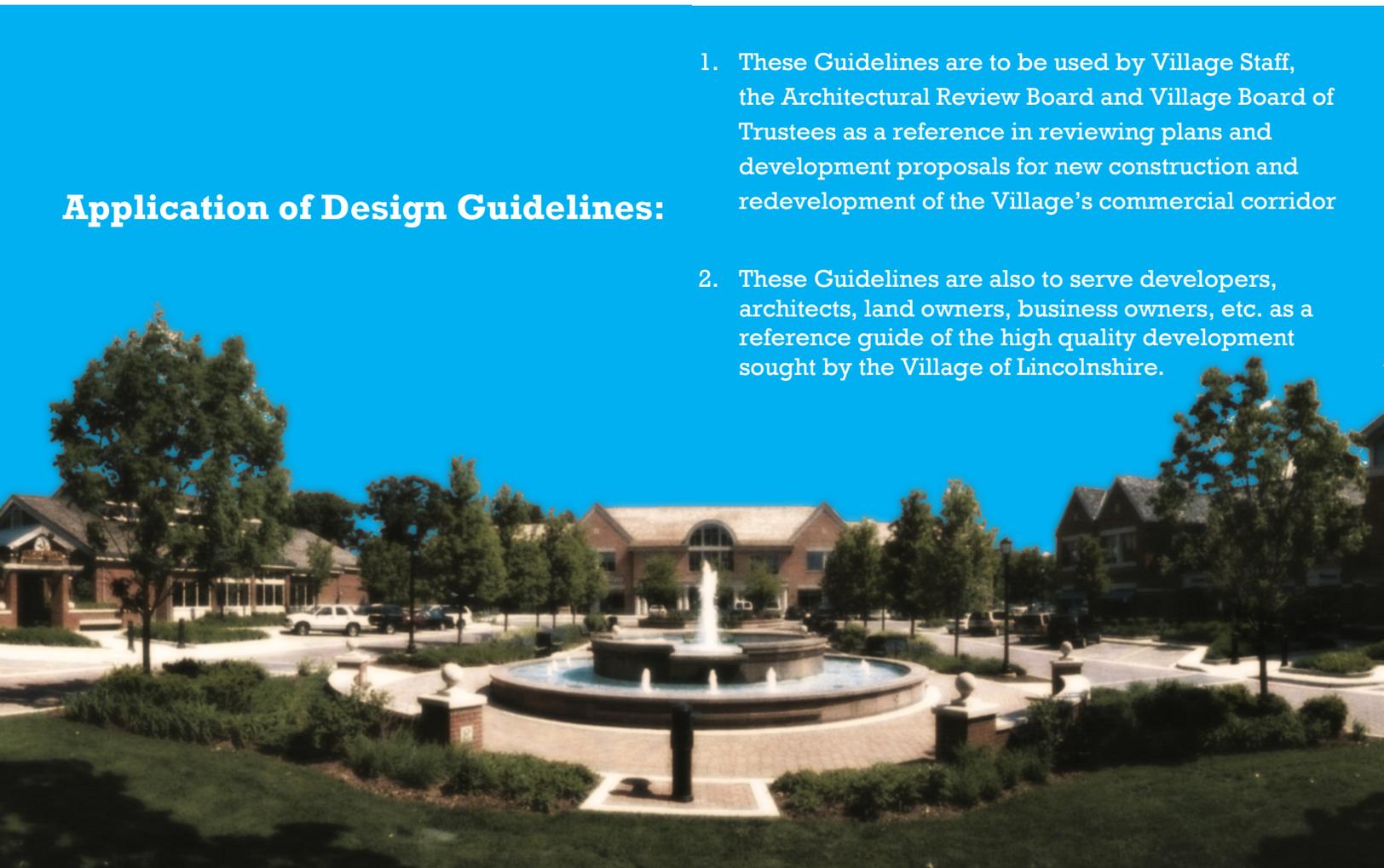
1 B. DESIRED CHARACTER & DEVELOPMENT PATTERN

The highly traveled regional roadways of Milwaukee Avenue, Half Day Road (IL Route 22), Aptakisic Road, and Interstate 94 provide Lincolnshire with the opportunity to reinforce its commitment to quality architecture and design (see Guidelines Area Map on next page).

Development must go beyond the sole inspiration of aesthetics and also enhance Lincolnshire's economic vitality. The Village's expectations must take into account the economic climate and how such expectations effects a business's overall operation. Design and aesthetic recommendations/requirements should not serve as obstructions without due consideration to the economic impacts on the developer/operator. Rather successful design should achieve a balance of quality architecture appropriate for Lincolnshire while being financially reasonable to the developer/owner.

Application of Design Guidelines:

1. These Guidelines are to be used by Village Staff, the Architectural Review Board and Village Board of Trustees as a reference in reviewing plans and development proposals for new construction and redevelopment of the Village's commercial corridor
2. These Guidelines are also to serve developers, architects, land owners, business owners, etc. as a reference guide of the high quality development sought by the Village of Lincolnshire.



DRAFT

1 B. VILLAGE OF LINCOLNSHIRE CHARACTER

Having been established in 1957, through the original “Ladd’s” Lincolnshire subdivision, the Village’s architectural style is indicative of the post-War era. The Village isn’t defined by one dominant style, with Postmodern influences, mixed with regional Prairie-style elements, and combined with Traditional themes are characteristic of Lincolnshire.

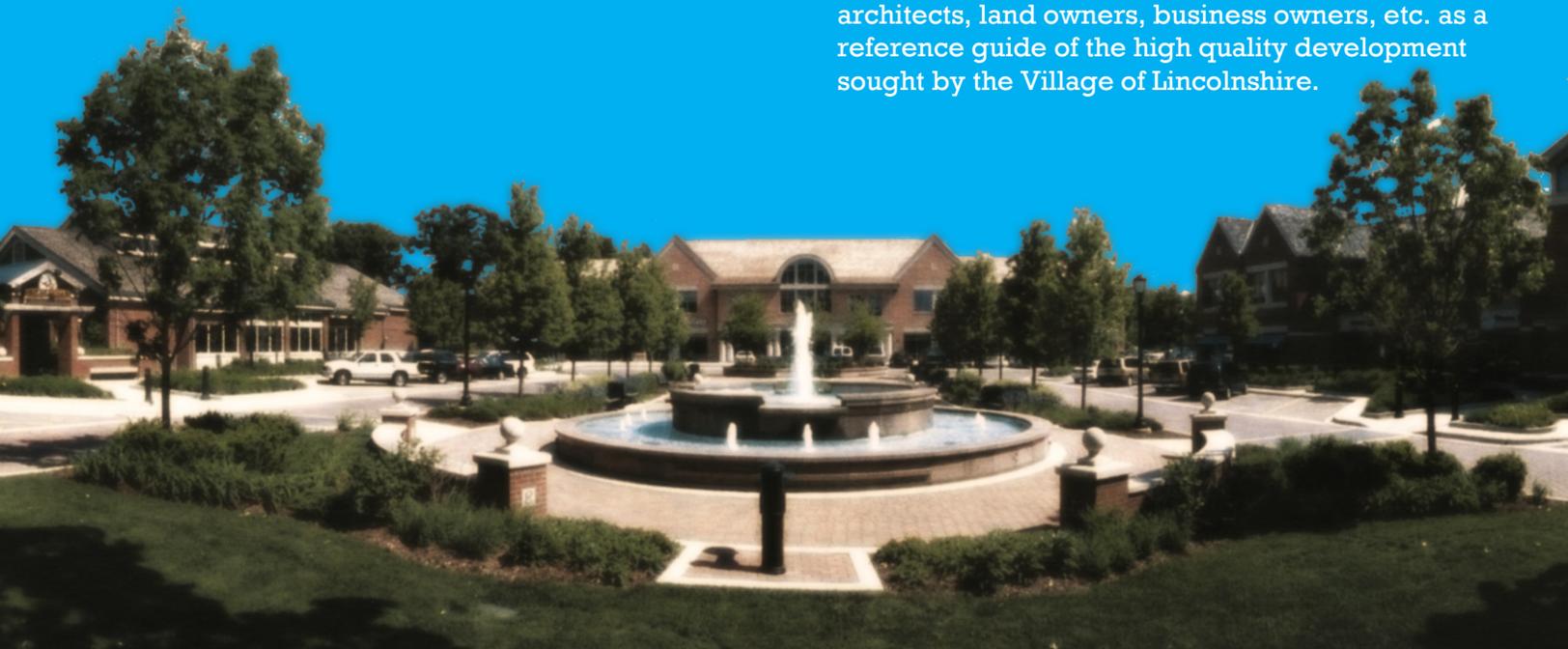
The Village’s commercial buildings are strongly influenced by the use of high-quality materials such as brick, stone, limestone, and cedar shake roof shingles. Building detailing plays a contributing role in enhancing the aesthetic character and is as fundamental as the building’s design or use of materials.

The manner in which commercial buildings are landscaped reflects strongly on the Village’s image and commitment to the natural environment. As a result, the landscaping expectations for commercial developments is to achieve and maintain sustainable and functional landscapes, which emphasize the use of plants native to this area and to provide vegetation color and interest throughout the entire year.

** Previous text moved to page 9 of Guidelines to identify the general architectural style of the Village, rather than identification of specific styles.*

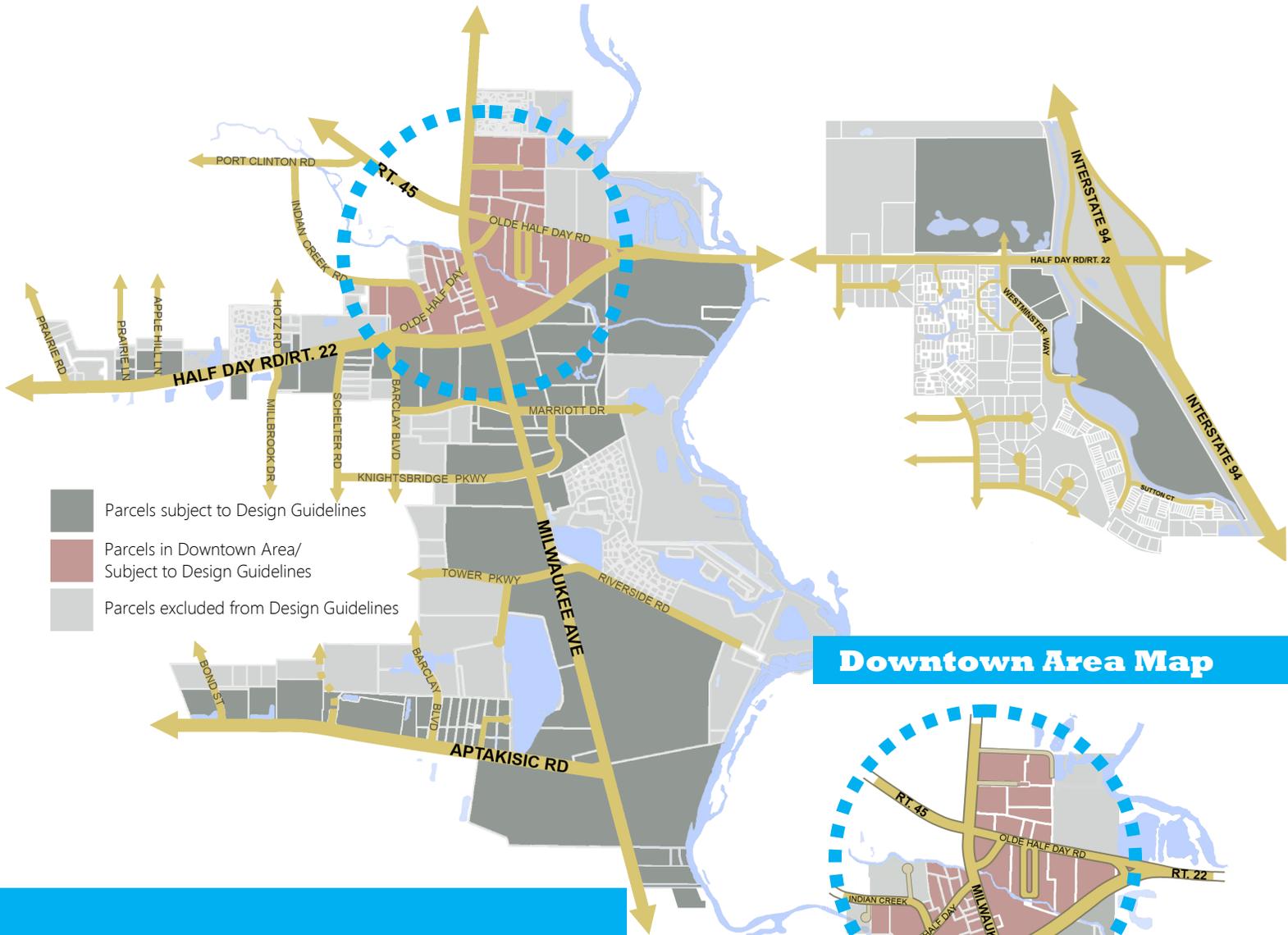
Application of Design Guidelines:

1. These Guidelines are to be used by Village Staff, the Architectural Review Board and Village Board of Trustees as a reference in reviewing plans and development proposals for new construction and redevelopment of the Village’s commercial corridor
2. These Guidelines are also to serve developers, architects, land owners, business owners, etc. as a reference guide of the high quality development sought by the Village of Lincolnshire.

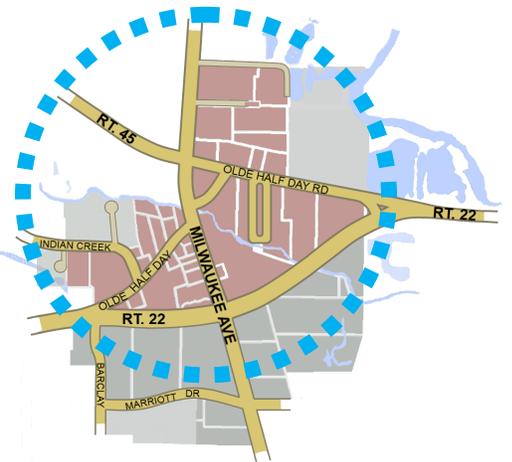


Guidelines Area Map

* Revised text:



Downtown Area Map



- Construction should be complimentary to the established architectural character, but also establish a unique identity and place.
- Development should consist of exceptional design and quality building materials reflective of the built environment. Where appropriate, the use of quality building materials on every building façade should be accomplished.
- Design recommendations/requirements should not serve as obstructions without consideration to the economic impacts on the development.

Development in the Downtown Area should have a special focus on the common design elements/themes that characterize the Downtown area and are encouraged to incorporate such common elements/themes within the area to establish cohesion, while facilitating architectural creativity.

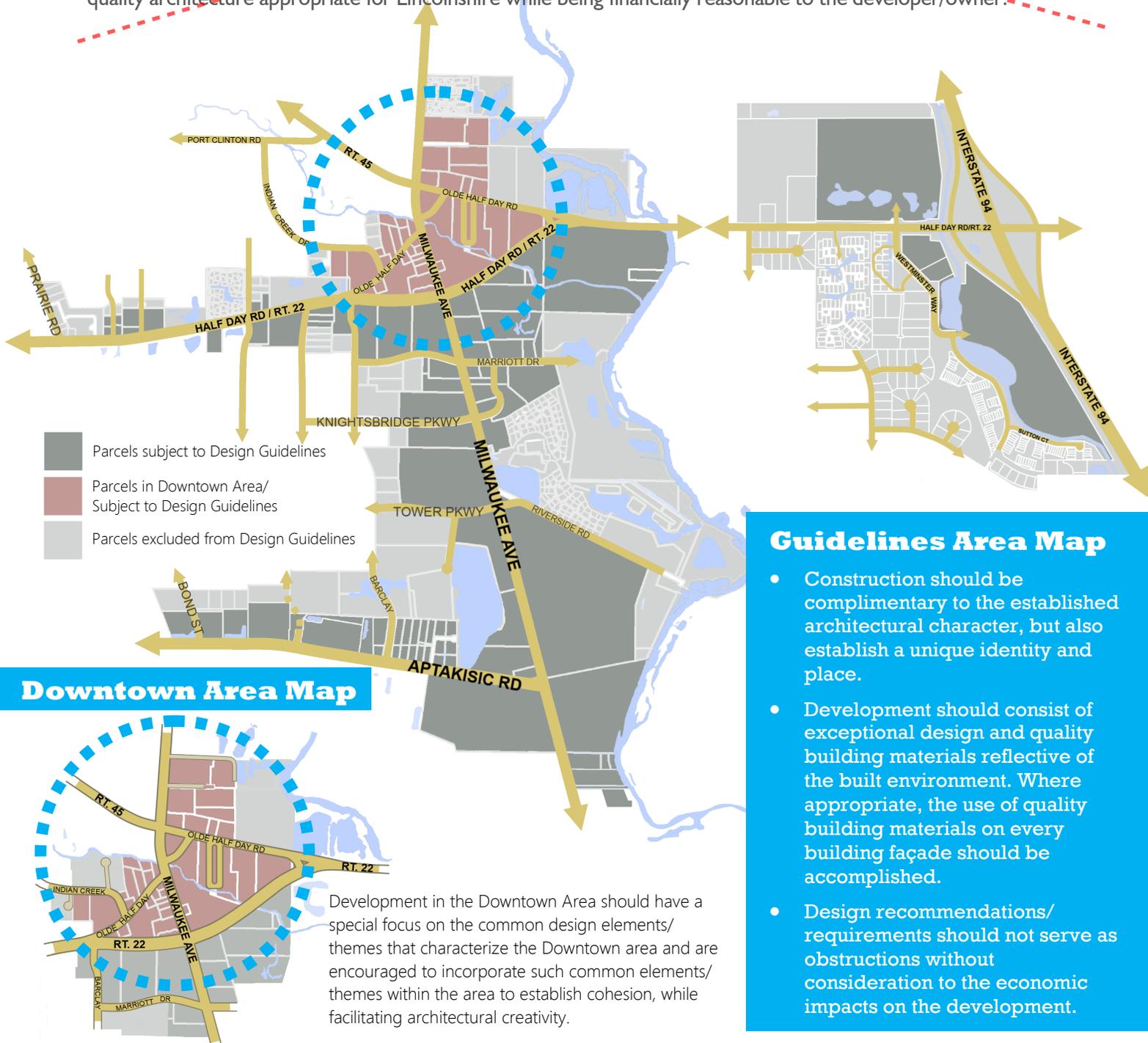
* Previous text moved to page 4.

DRAFT

1 C. DESIRED CHARACTER & DEVELOPMENT PATTERN

The highly traveled regional roadways of Milwaukee Avenue, Half Day Road (IL Route 22), Aptakisic Road, and Interstate 94 provide Lincolnshire with the opportunity to reinforce its commitment to quality architecture and design.

Development must go beyond the sole inspiration of aesthetics and also enhance Lincolnshire's economic vitality. The Village's expectations must take into account the economic climate and how such expectations effects a business's overall operation. Design and aesthetic recommendations/requirements should not serve as obstructions without due consideration to the economic impacts on the developer/operator. Rather successful design should achieve a balance of quality architecture appropriate for Lincolnshire while being financially reasonable to the developer/owner.



Guidelines Area Map

- Construction should be complimentary to the established architectural character, but also establish a unique identity and place.
- Development should consist of exceptional design and quality building materials reflective of the built environment. Where appropriate, the use of quality building materials on every building façade should be accomplished.
- Design recommendations/requirements should not serve as obstructions without consideration to the economic impacts on the development.

Downtown Area Map

Development in the Downtown Area should have a special focus on the common design elements/themes that characterize the Downtown area and are encouraged to incorporate such common elements/themes within the area to establish cohesion, while facilitating architectural creativity.

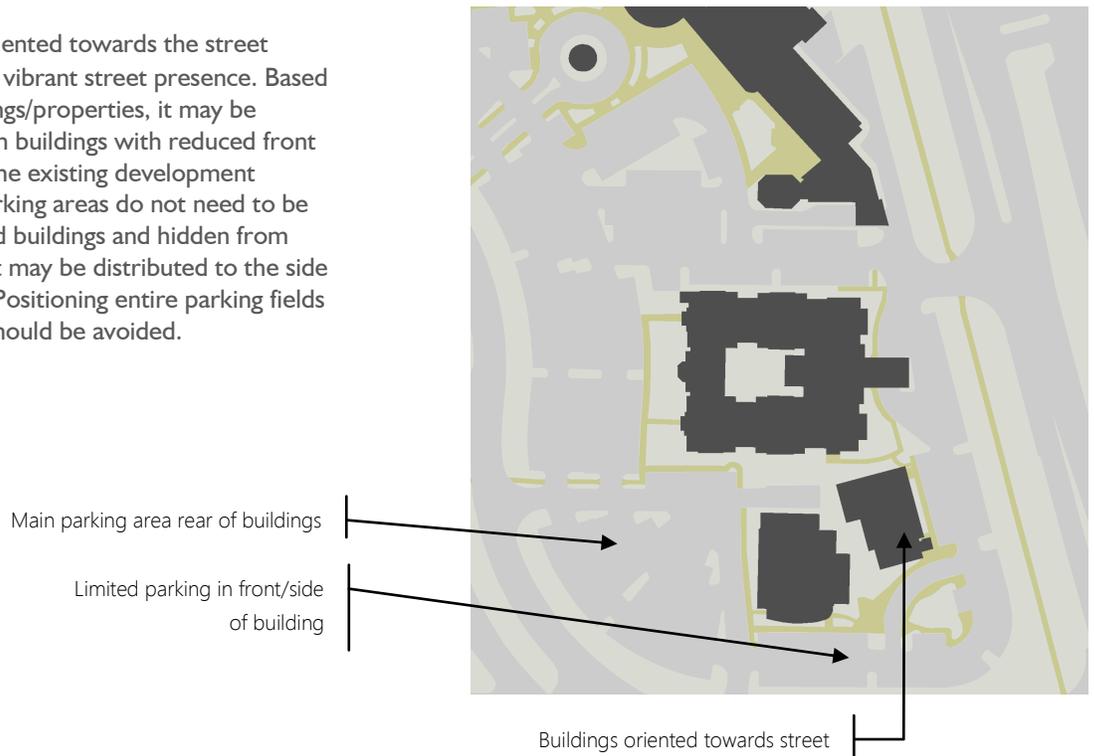


A. PLACEMENT & ORIENTATION	7
B. ARCHITECTURAL CHARACTER	9
C. ARCHITECTURAL ELEMENTS	10
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E. ROOFS	12
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G. LIGHTING	13
H. SERVICE & SITE AMENITIES	14
I. LANDSCAPING	15

DESIGN GUIDELINES

2 A. PLACEMENT AND ORIENTATION

1. Buildings should be oriented towards the street frontage to establish a vibrant street presence. Based on the adjacent buildings/properties, it may be appropriate to position buildings with reduced front setbacks to maintain the existing development pattern. Off-street parking areas do not need to be located entirely behind buildings and hidden from public/street view, but may be distributed to the side and rear of buildings. Positioning entire parking fields in front of a building should be avoided.



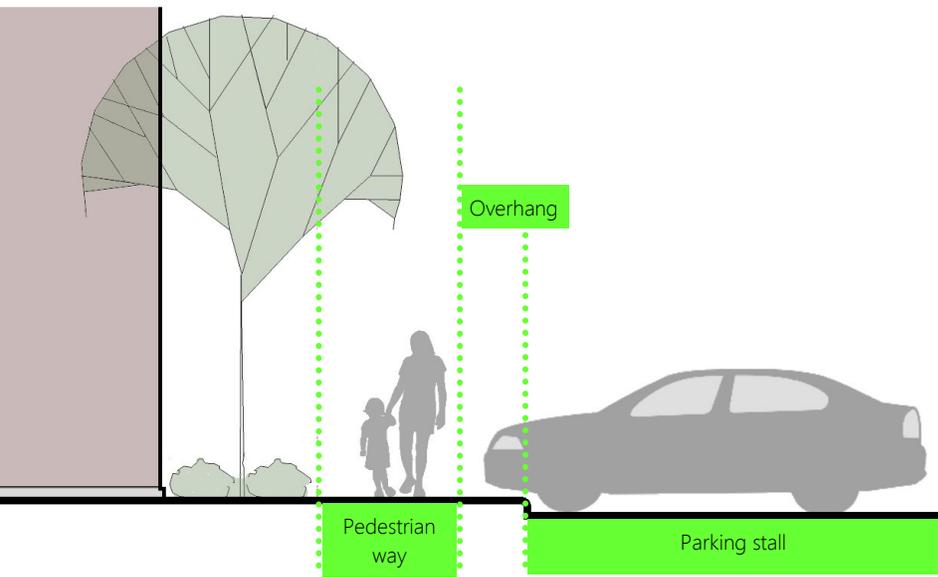
2. Buildings on corner lots should be positioned appropriately to take advantage of the corner street frontage and establish a prominent focal point, both in building location and architectural features. Thoughtful site design to locate main parking fields away from the intersection should be conducted.
3. Vehicle drive-thru facilities, including service windows and access lanes, should be positioned to minimize the visual impact from the street frontage to the greatest extent possible. Creative site design techniques, such as detached drive-thru facilities or integration of the drive-thru facility into the site/building design to conceal the facility may be appropriate.



2 A. PLACEMENT AND ORIENTATION (cont.)

4. Parking areas should be designed to provide safe and logical navigation throughout the site/development. When possible, sidewalk connectors from the parking lot to the building pad should be provided to minimize pedestrians having to walk within vehicle drive aisles. Vehicular ingress and egress to a site should focus on maximizing vehicle stacking opportunities so there is minimal impact on internal circulation and parking.

5. Parking spaces immediately adjacent to a building should be separated with adequate foundation landscape planting areas to establish a refined transition between parking areas and the building. For parking spaces fronting a curb line, the parking space length can be shortened by 2 feet where a vehicle overhang can be provided. Parking spaces where vehicle overhang is adjacent to a sidewalk, the sidewalk width should be increased to 7 feet to provide sufficient/unobstructed pedestrian access.

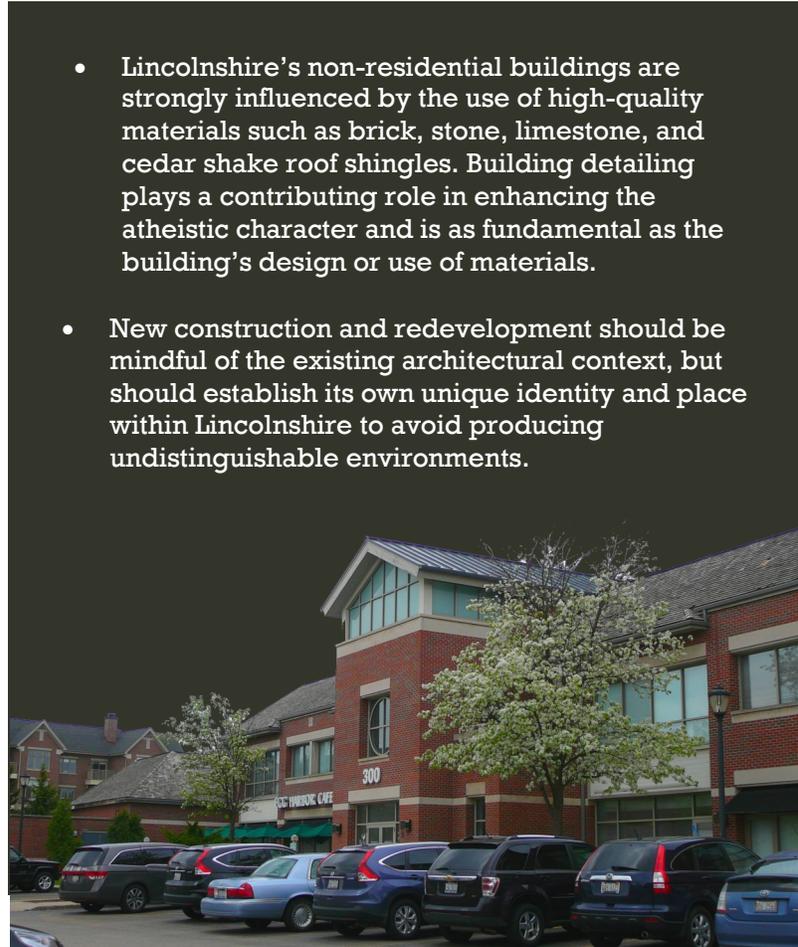


2 B. ARCHITECTURAL CHARACTER

Having been established in 1957, through the original “Ladd’s” Lincolnshire subdivision, the Village’s architectural style is indicative of the post-War era. The Village isn’t defined by one dominant style - Postmodern influences, mixed with regional Prairie-style elements, and combined with Traditional themes - are a few examples of the varying architectural style within Lincolnshire.

Revised text relocated from page 4, to provide general architectural character.

- Lincolnshire’s non-residential buildings are strongly influenced by the use of high-quality materials such as brick, stone, limestone, and cedar shake roof shingles. Building detailing plays a contributing role in enhancing the aesthetic character and is as fundamental as the building’s design or use of materials.
- New construction and redevelopment should be mindful of the existing architectural context, but should establish its own unique identity and place within Lincolnshire to avoid producing undistinguishable environments.



2 B. ARCHITECTURAL STYLE

The most commonly implemented architectural style in Lincolnshire's commercial area is generally classified as traditional, where Postmodern design of reference and ornament are emphasized on the façade. Commercial settings have recently expanded the architectural pallet to include Prairie School design elements, colors and materials.

Previous text deleted to avoid identifying specific architectural styles.

New construction should be mindful of the existing architectural context, but must establish its own unique identity and place within Lincolnshire to avoid producing undistinguishable environments.



2 C. ARCHITECTURAL ELEMENTS

1. One-story commercial buildings should have their height accentuated through varied roof heights or architectural tower elements to provide presence.



2. Tower elements are encouraged and should be incorporated into the building design, where appropriate. Roof and building façade materials for such elements can incorporate distinctive materials separate from the main building field, but should be complementary to the overall building design and scale.



3. Buildings should incorporate a three-component façade design, including:

- 1) Base element (through materials and design),
- 2) A main building field, and
- 3) Varied roofline.



2 D. BUILDING MATERIALS

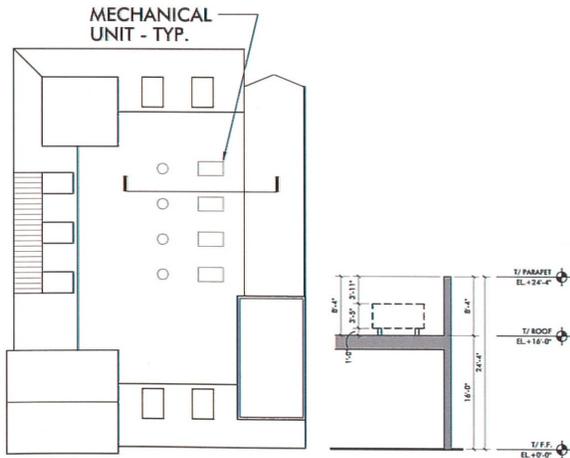
Beyond architectural style, a key element of a building's identity is the application of quality exterior materials. A variety of materials, such as stone, brick, granite, steel, wood, etc, is encouraged to create an enduring appearance.

1. Exterior materials should be coordinated with adjacent buildings to establish a harmonious character. However, repetitive use of like materials and colors can create a monotonous environment which could lead to a lack of identity amongst developments/buildings.
2. Synthetic materials such as Exterior Insulation and Finishing Systems (EIFS) and Dryvit® should not be used as the principal building material, but can be an acceptable application for secondary accent elements and features. However, materials such as cement fiber siding ("hardiboard") and composite roofing shingles that give the impression of natural materials can be an acceptable substitute for primary exterior building materials.
3. Rooftop equipment screens, rain gutters, downspouts, exhaust vent/screens, and similar ancillary components should coordinate with the building colors to appear as unobtrusive as possible.
4. To achieve a strong architectural setting, it is essential building façades be well articulated, with special attention to street-facing façades. Multiple building façades visible from the public way, parking lots, etc. must also display equal attention to detail and design as the primary façade, in which the material palette should be carried through on all visible façades of the building.
5. Blank walls facing public ways are highly discouraged and should incorporate architectural detailing and ornamentation even if not a customer entry. False storefronts or other detailing that gives the impression of an active elevation should be utilized.
6. Architectural detailing and ornamentation (e.g., windows, cornices, lintels, medallions, columns, etc.) are encouraged to provide visual interest.

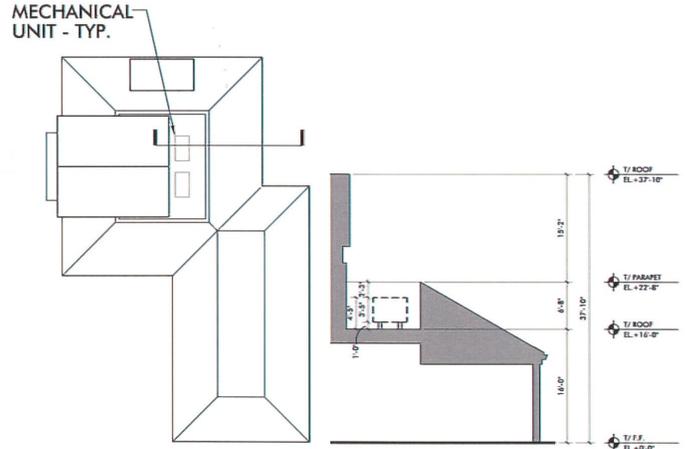


2 E. ROOFS

1. Roof styles must be compatible with the building's architectural design character.
2. Roof design elements (e.g., dormers, "eyelids", etc.) are encouraged to break up long roof sections. However, use of such elements should be implemented consciously so that elements do not appear forced.
3. Roof materials should consist of slate shingles, architectural-grade asphalt shingles, or synthetic shingles which give the appearance of slate, cedar or natural materials. Cedar shake roofing shingles are also acceptable; however, the long term maintenance and associated costs may not outweigh the visual appeal of such material. Roof materials for tower elements can incorporate distinctive materials separate from the main roof, such as standing seam metal, but should be complementary to the overall roof design.
4. Roofs should be designed to permit rooftop-mounted mechanical equipment to be placed within a well or behind parapet walls to be screened from surrounding properties.
5. Roof heights should be varied, where appropriate.



Parapet Roof Screen



Roof Well Screen

© A. Epstein and Sons, Int'l

2 F. AWNINGS & CANOPIES

1. Awnings and canopies should be an integral architectural feature of the building design, tailored to the façade of the building and positioned so that distinctive architectural features remain visible.
2. Materials should consist of noncombustible, non-reflective canvas or canvas-like material. Metal awnings and canopies can be appropriate based on compatibility with specific building architectural style.
3. Colors and patterns of awnings need not match the overall color scheme of the building to which they are attached, but should complement the building design.



G. LIGHTING

1. Site lighting should reflect the architectural tone of the development and maintain a compatible style/design throughout.
2. Building illumination should extend beyond aesthetics and serve a functional purpose for safety. Architectural building elements and ornamentation can be highlighted through the use of thematic lighting, but should be carried out tastefully.



3. Pedestrian-oriented lighting fixtures and bollard lighting should be included in the site development.



2 H. SERVICE & SITE AMENITIES

1. Site amenities such as flower baskets, sculptures, water fountains, children’s play areas, etc., are encouraged to introduce a sense of place and character to developments.
2. Site furniture (e.g., benches, trash containers, drinking fountains, bike racks/stations, etc.) locations must be strategically positioned to be functional. Materials should be weather-resistant to reduce wear and tear.
3. Trash enclosures and service areas need to be concealed with a solid enclosure constructed of consistent building materials and colors to blend with the surroundings. For those portions of the enclosure which are open to public view, landscaping to soften the visual effect of enclosures and service areas is necessary.
4. Every effort should be taken to locate service areas in the rear of the site/building layout and limit visibility from street frontages.



2 I. LANDSCAPING

The manner in which commercial buildings are landscaped reflects strongly on the Village's image and commitment to the natural environment. As a result, the landscaping expectations for commercial developments is to achieve and maintain sustainable and functional landscapes, which emphasize the use of plants native to the region and to provide vegetation color and interest throughout the entire year.

1. Landscaping should be comprehensive to serve the individual building/site and also complement the surrounding landscape character. The use of evergreen trees and shrubs is encouraged to offer color and texture during winter seasons. Although it is routine practice to encourage dense landscaping and tree clusters along the street frontage to visually obscure commercial buildings, site landscaping should be implemented to contribute in creating a sense of place, not as a visual blocking tool obscuring commercial buildings.
2. Non-linear arrangement of landscape beds is preferred and should contain a variety of landscape species to present a diverse palate of height, color and texture. Plantings should also be selected to take advantage of the region's seasonal schedule to provide a range of color and texture throughout the year.
3. To the greatest extent possible, native plantings should be incorporated into the landscape design.
4. A "soldier-course" of landscape plantings should generally be avoided.
5. Screening of equipment should be accomplished through plantings that work into the natural rhythm of the landscape design, rather than introducing an evergreen "soldier-course" of material not present elsewhere on the site.



6. Stormwater detention basins often occupy a significant amount of open space and can be located in high-profile areas of a site. It is important detention areas are visually appealing and should be designed in a non-uniform shape. Expanses of linear shoreline should be reduced in favor of a gradually undulating perimeter, creating a more natural appearance, rather than engineered. Shorelines should be properly sloped to prevent erosion and facilitate native plantings.



REQUEST FOR BOARD ACTION
Village Board
November 23, 2015

Subject:	Tri-State International Office Center PUD Amendment – Revisions to Approved Ground Sign Package
Action Requested:	Consideration of Architectural Review Board recommendation to approve a request to revise approved plans to permit a change in color scheme and center name related to Ordinance No. 13-3298-24, granting ground signage variations for the Tri-State International Office Center
Originated	Steve McNellis, Director
By/Contact:	Department of Community & Economic Development
Referred To:	Architectural Review Board

Background:

- The Village Board approved Ordinance No. 13-3298-24 (attached) in 2013 which granted Variances to the Sign Code for a revised ground sign plan for the Tri-State International Office Center. This sign plan included a redesign of the major monument sign and approval of additional signage throughout the site.
- The approved signage was subsequently installed.
- The ownership of the Tri-State International Officer Center granted future tenant, CDW permission to rename and rebrand the Center signage as part of their lease agreement. CDW intends to occupy almost 40% of the Tri-State campus.

ARB Review:

- The 2013 Ordinance provides the following caveat: “.....any future sign changes (other than like-kind changes to sign panels) may be made only with the recommendation of the Architectural Review Board and approval of the Village Board.” A simple review and recommendation by the ARB, with final approval by the Village Board is the prescribed process for considering the sign changes. No Public Hearing or formal Ordinance Amendment process is required.
- On Tuesday, November 17th, the Architectural Review Board unanimously recommended approval of revisions to approved plans for Ordinance No. 13-3298-24 to permit a change in color scheme and Center name, as presented by CBRE and Poblocki Sign Company (as depicted in attached presentation packet).
- The proposed changes do not increase the size or number of signs throughout the office center.

Recommendation:

Approval of plan revisions for Ordinance No. 13-3298-24 to permit a change to the color scheme and Center name for ground signage at the Tri-State International Office Center.

Reports and Documents Attached:

- Cover Letter/Presentation Packet from CBRE and Poblocki Signs, dated November 16, 2015.
- Ordinance No. 13-3298-24, granting Variations for Ground Signage.
- Staff memo and Unapproved minutes of the November 17, 2015 Architectural Review Board.

Meeting History	
ARB Review	November 17, 2015
Current VB Review	November 23, 2015



J.T. Garofalo
Senior Project Manager

CBRE, Inc.
Project Management Group

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+1 773 718 7838 Cell

jt.garofalo@cbre.com
www.cbre.com

November 16, 2015

Village of Lincolnshire Board of Trustees and Mayor Brandt
Attention: Steve McNellis
Community and Economic Development Director
City of Lincolnshire
One Olde Half Day Road
Lincolnshire, IL 60069

Re: CDW 25/75 Tri-State International Monument Signage

Dear Mayor Brandt and Board of Trustees:

CDW Corporation is leasing the 25 and 75 Tri-State International buildings in Lincolnshire. As part of their lease agreement, the building landlord has agreed to let CDW Rename the Tri-State International complex to CDW Center. As part of that change CDW is requesting an amendment to the ground signage approved in Ordinance No. 13-3298-24 to permit the Center name to be revised and the color scheme to be updated to conform with the corporate color scheme of the anchor tenant, CDW.

Please find attached the following drawings for review by the Village of Lincolnshire:

- Site Plan: Locating signage changes for the office complex
- RW-01 Change to colors for the existing Tollway monument sign.
- RW-02 Rework of existing monument sign at entrance to office park.
- RW-03 Updated monument directional signage

CDW is working with Poblocki Sign Company to tastefully update the existing signage per the attached drawings. Poblocki worked on the existing signage referenced.

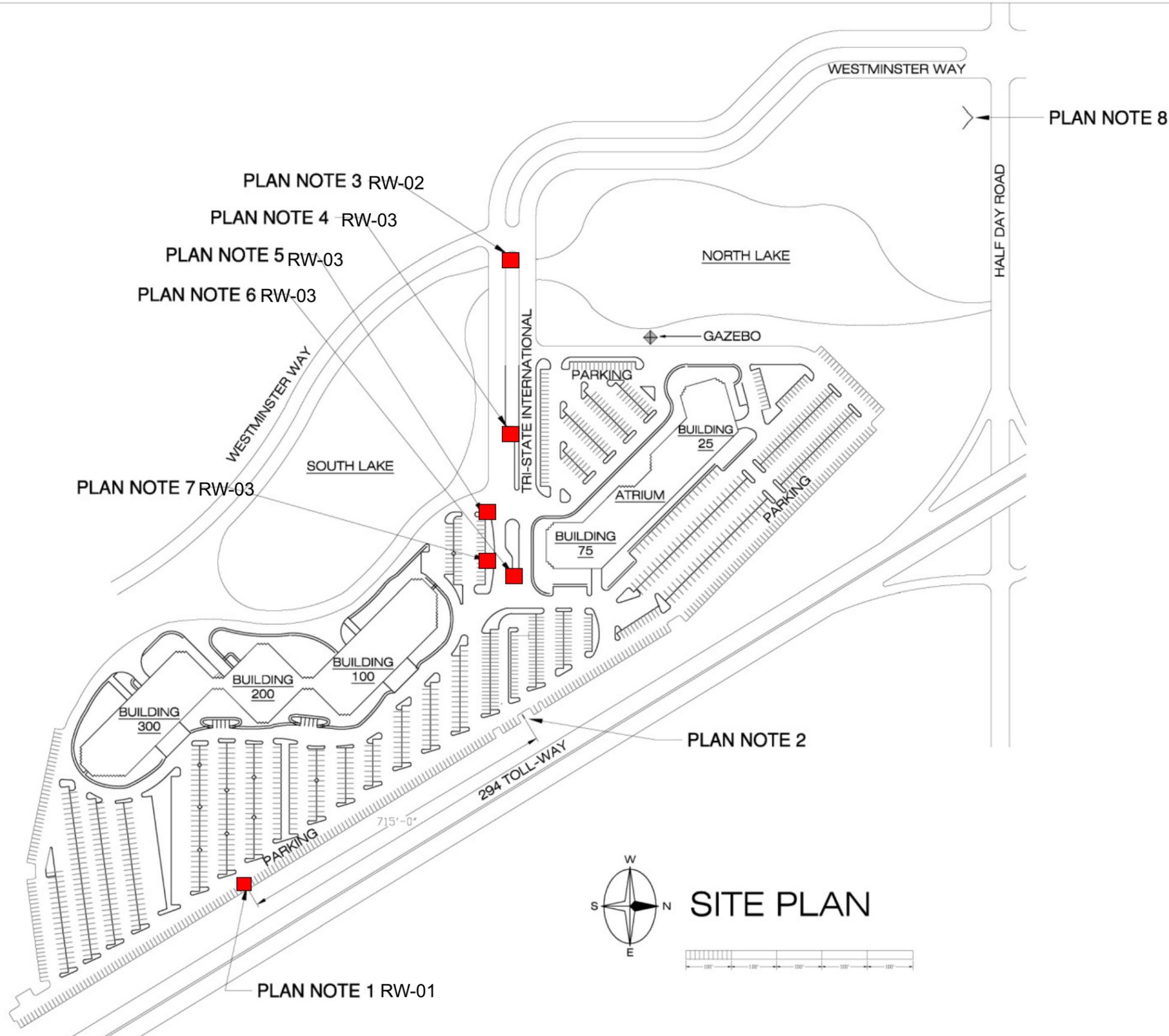
Please review the attached documents and let us know if you have any questions or concerns. We look forward to continuing our work with the Village of Lincolnshire on this exciting project.

Sincerely,

A handwritten signature in black ink, appearing to read "J.T. Garofalo". The signature is written in a cursive style with a large, looped "G" at the end.

J.T. Garofalo

Cc: Melissa Speers (Director Transaction Management for CDW)
Kelly Morrissey (Colliers)
Katie Conroy (Poblocki Signage)



TRI-STATE INTERNATIONAL OFFICE CENTER

Plan Note 1 - Reface and repaint existing monument sign per drawing marked RW-01

Plan Note 3 - Reface and repaint existing gateway monument sign per drawing marked RW-02.

Plan Notes 4-7 - Reface and repaint existing non-lit directional signs per drawing marked RW-03

Plan Note 8. Work TBD
Design to be in alignment with approval of directional signage.



PROJECT LOCATION



NORTH

SIGN SPECIFICATIONS

[A] - TOP HEADER CABINET (New Faces)

Material: Routed 1/8" aluminum
Depth: 42.25"
Cabinet Color: Painted to match Red
 (Reynobond Progarm Red DG-80)
Copy: 1/2" clear push thru acrylic
Logo: 1/2" clear push thru acrylic

[B] - ACCENT BARS

Bar Color: Painted to match Red
 (Reynobond Progarm Red DG-80)

[C] - CHANGEABLE TENANT PANELS

Material: Routed 1/8" aluminum
Copy: White acrylic
Face Color: Painted to match Grey (TBD)

[D] - OWNER / LEASE PANEL

Material: Routed 1/8" aluminum
Copy: White acrylic w/ 1st surface vinyl graphics (Stays as is)
Face Color: Painted to match Grey (TBD)

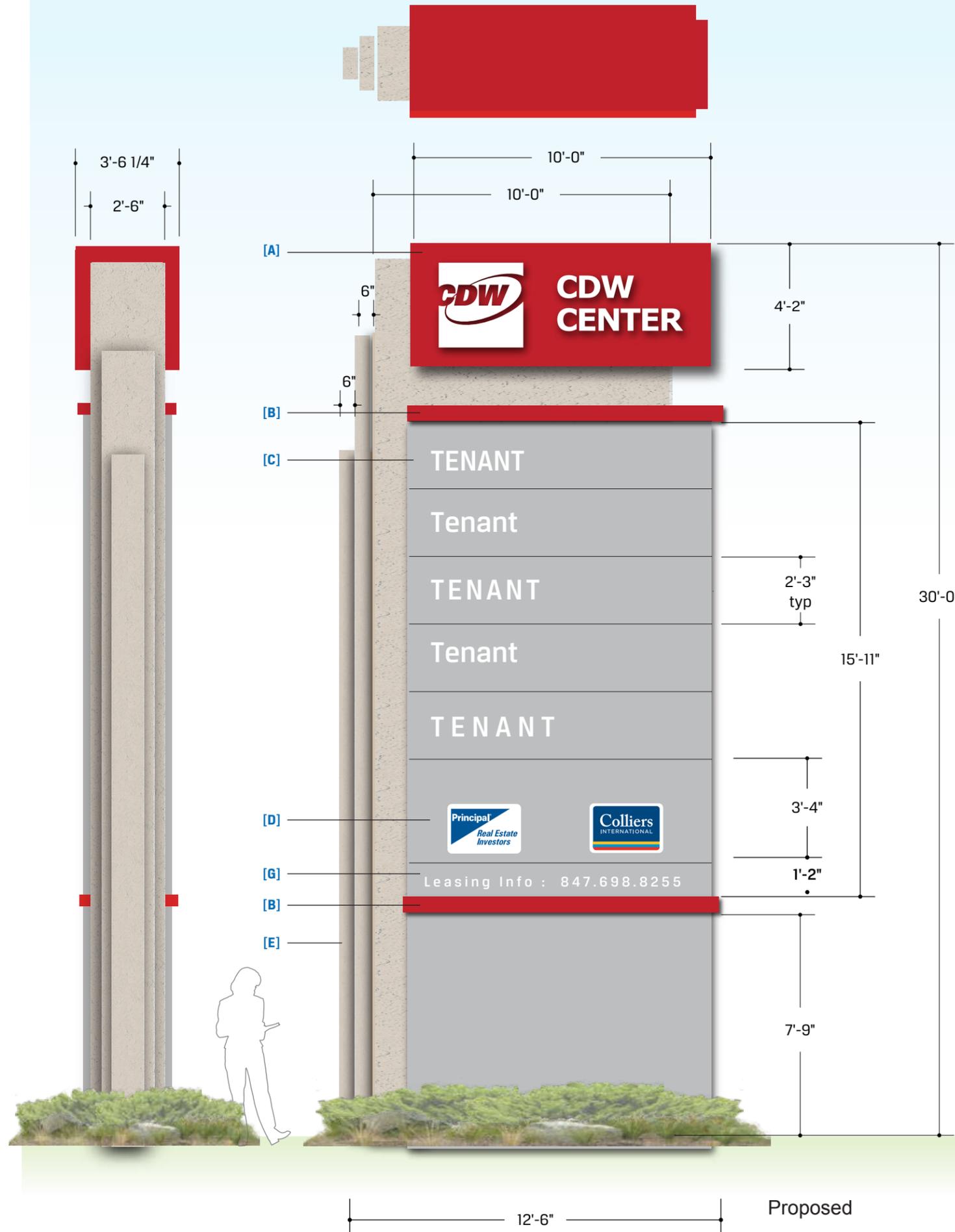
[F] - SIGN BODY & DECORATIVE EDGE

Material: Fabricated aluminum
Face Color: Painted to match Synthetic Plaster (PMS 7529C) - Suede Finish

Stays as is

[G] - LEASING COPY (NON-LIT)

Material: Removeable 1/8" aluminum panel
Copy: Vinyl
Color: 3M White 7725-20



Existing Monument
 Refer to OPP # 61093

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Project

CBRE / CDW

Lincolnshire IL

Scale: 1/4"=1'

Original Page Size: 11" x 17"

Notes

Revisions

REV	DESCRIPTION	BY	DATE
.01	Red spec	glm	11/9/15

Vector Artwork Required
Colors Required

Rep.: Katie Conroy

Drawn By: Greg Moerner Orig. Date: 10/27/15

Sign Loc. No. .

RW-01

Rework Existing D/F MON

Sign. Type

69595

OPP - Project - Job No.

C01

Sheet

SIGN SPECIFICATIONS

Description: Double sided monument sign internally illuminated with fluorescent lamps

[A] - CDW CENTER CABINET (New Faces)

Material: Routed 1/8" aluminum
Cabinet Color: Painted to match Red (Reynobond Program Red DG-80)
Copy: 1/2" clear push thru acrylic
Logo: 1/2" clear push thru acrylic

[B] - SIGN BODY & DECORATIVE EDGES " STAYS AS IS "

Material: Fabricated aluminum
Face Color: Painted to match Synthetic Plaster (PMS 7529C) - Suede Finish



Existing Monument

Refer to OPP # 61093



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Project

CBRE / CDW

Lincolnshire IL

Scale: 1/4"=1'

Original Page Size: 11" x 17"

Notes

Revisions

REV	DESCRIPTION	BY	DATE
.01	Red spec	glm	11/9/15

Vector Artwork Required
Colors Required

Rep.: Katie Conroy
 Drawn By: Greg Moerner Orig. Date: 10/27/15

Sign Loc. No. .

RW-02

Rework Existing D/F MON

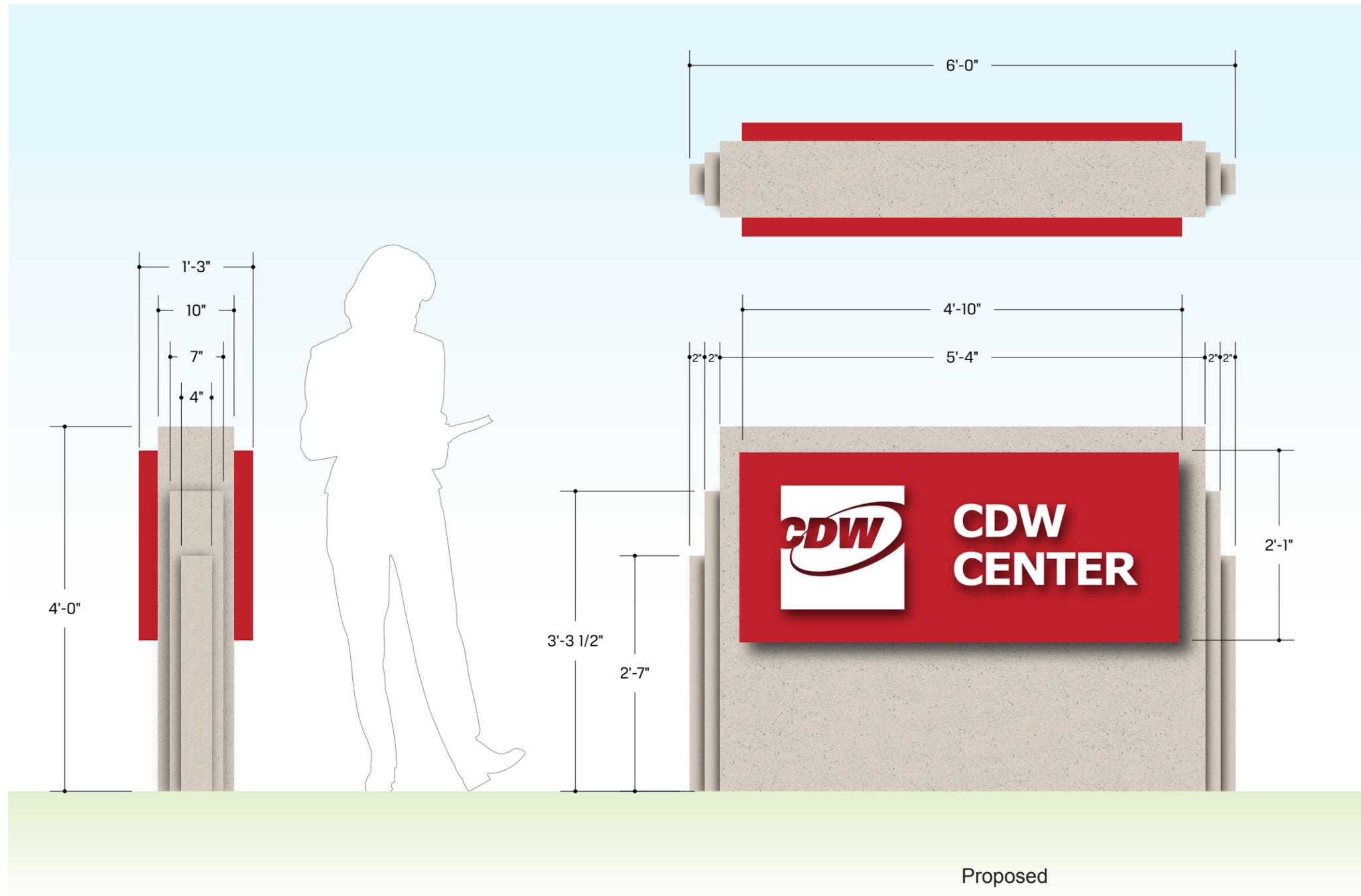
Sign. Type

69595

OPP - Project - Job No.

C01

Sheet



SIGN SPECIFICATIONS

Description: Rework Existing Single sided, non-illuminated Post & Panel signs

[A] - SIGN BODY (Stays as is)

Material: Aluminum
Depth: 2.75"
Face Color: Painted to match Synthetic Plaster (PMS 7529C) - Suede Finish
Backside Color: Painted to match Synthetic Plaster (PMS 7529C) - Suede Finish
Installation: Direct Bury

[B] -New Overlay SIGN FACES

Material: 1/4" Aluminum
Face Color:Painted to match Red (Reynobond Program Red DG-80)

[C] - COPY

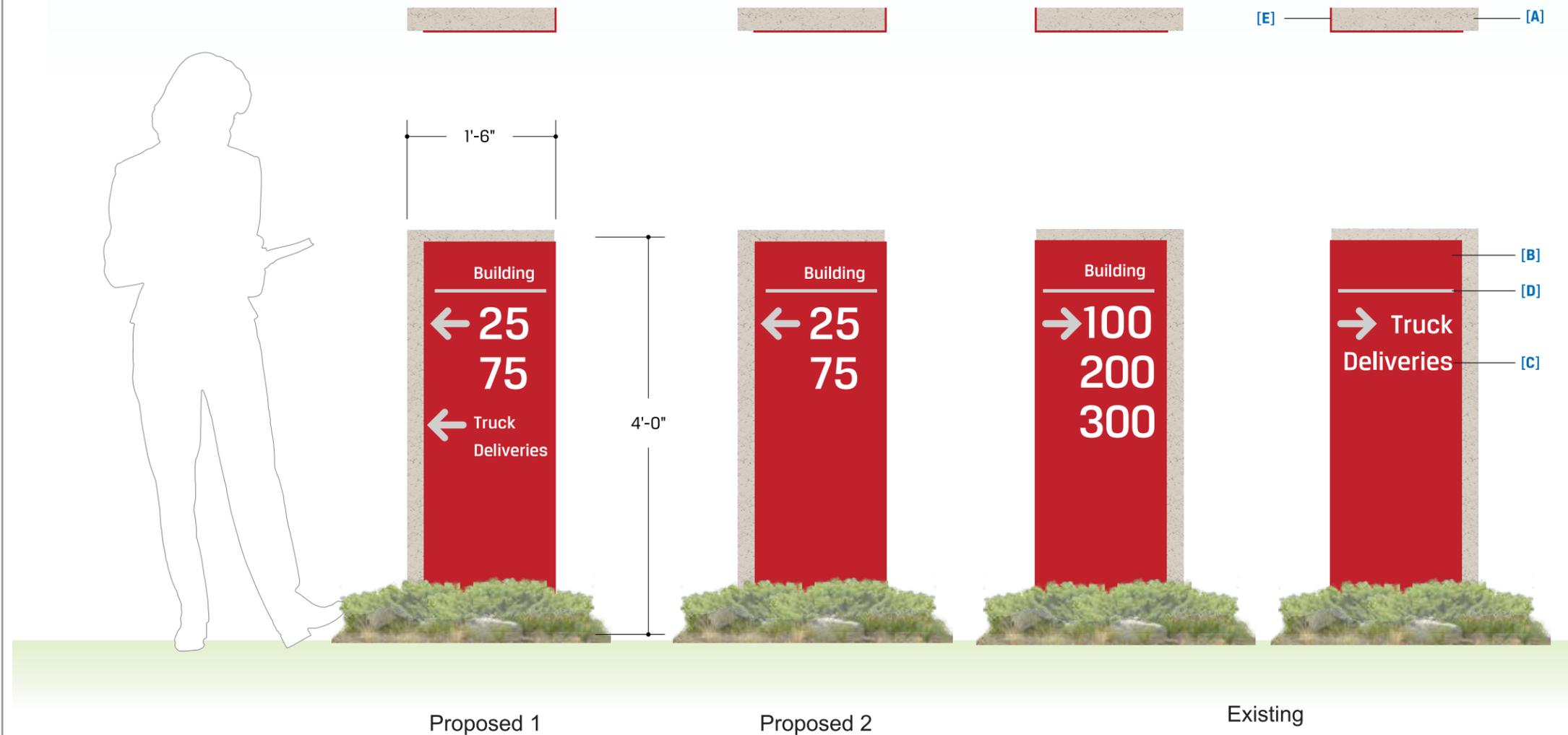
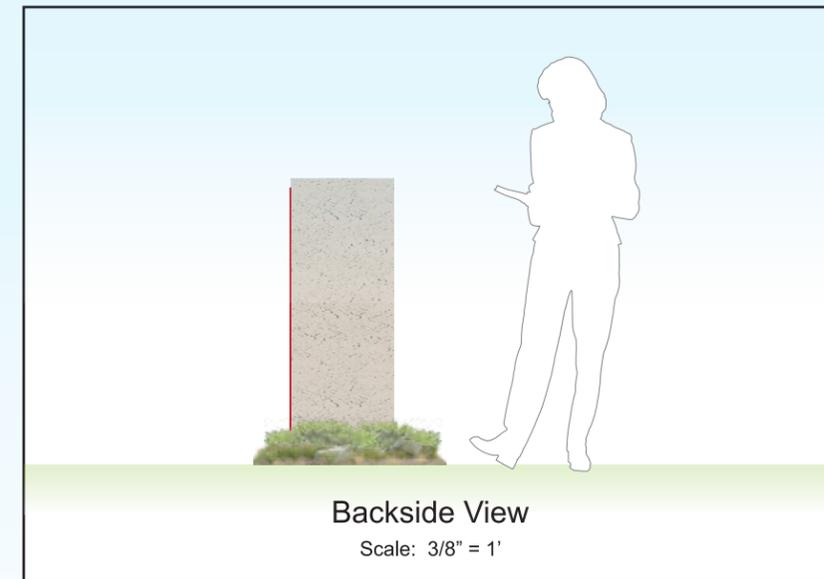
Material: Vinyl
Color: 3M Matte White 7725-20

[D] - ARROW & RULE LINE

Material: Vinyl
Color: 3M 3630 - 121 Silver Vinyl

[E] - DECORATIVE EDGE

Material: 1/4" Aluminum
Face Color:Painted to match Red (Reynobond Program Red DG-80)



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Project

CBRE / CDW

Lincolnshire IL

Scale: 1/4"=1'

Original Page Size: 11" x 17"

Notes

.01 Red spec glm 11/9/15

Revisions

REV	DESCRIPTION	BY	DATE
.01	Red spec	glm	11/9/15

Vector Artwork Required
Colors Required

Rep.: **Katie Conroy**
 Drawn By: **Greg Moerner** Orig. Date: 10/27/15

Sign Loc. No.

RW-03

Rework Existing D/F MON

Sign. Type

69595

OPP - Project - Job No.

C02

Sheet

VILLAGE OF LINCOLNSHIRE
LAKE COUNTY, ILLINOIS

ORDINANCE NO. 13-3298-24

AN ORDINANCE GRANTING SIGN VARIANCES
FROM TITLE 12 OF THE VILLAGE CODE
FOR GA TRI-STATE OFFICE PARK, L.L.C.
(Tri-State International Office Park)

WHEREAS, application has been made by Colliers International, as authorized by GA Tri-State Office Park, L.L.C., a Delaware limited liability company (collectively, the "Petitioner"), for approval of variations from: Section 12-9-1-A-1, *Ground Signs*, to increase the area of a Tollway identification sign to 375 square feet, rather than the code-permitted 75 square foot sign area; increase the height of a Tollway identification sign to 30 feet, rather than the code-permitted 7.5 foot sign height; and increase the length of a Tollway identification sign to 12.5 feet, rather than the code-permitted 10 foot sign length; Section 12-9-1-A-12, *Ground Signs*, to increase the number of tenant panels to 5 for the Tollway sign, rather than the code-permitted 4 tenant panels per sign, and reduce the setback of an Entry sign from the edge of pavement, at the nearest point, to 7'4", rather than the code-required 15' minimum setback; Section 12-9-1-G-1, *Ground Signs*, to increase the area of directional signs to 6 square feet, rather than the code-permitted maximum of 4 square feet; Section 12-8-1-E-1, *Landscaping*, to reduce the landscaping area of a Tollway identification sign to 170 square feet, rather than the code-required 750 square feet; Section 12-8-1-H-2, *Items of Information*, to permit the display of a leasing phone number on the Tollway sign, which is not permitted by Code; Section 12-8-1-H-5, *Items of Information*, to increase the number of items of information to 8 for the Tollway sign, rather than the Code-permitted 4 items of

information per multi-tenant ground sign (collectively, the "Variances"), to permit the installation of new monument identification and directional signs for the Tri-State International Office Park on property commonly known as 25, 75, 100, 200 and 300 Tri-State International, Lincolnshire, Illinois (the "Subject Property"); and

WHEREAS, a public hearing was duly advertised on August 29, 2013 in the Lincolnshire Review and was convened by the Architectural Review Board on September 17, 2013, and continued to and ultimately adjourned on October 16, 2013, on which date the Architectural Review Board voted in favor of recommending approval of the Petitioner's application for all Variances except Variance to Section 12-8-1-H-2 for the display of a phone number on the Tollway sign; and

WHEREAS, the Architectural Review Board has heretofore submitted to the Mayor and Board of Trustees of the Village of Lincolnshire, Lake County, Illinois, its findings of fact and recommendations related thereto, including that the Variances satisfy the standards to qualify for a sign variance set forth in Section 12-17-1 of the Village Code, attached hereto as Exhibit C;

WHEREAS, the Corporate Authorities of the Village of Lincolnshire, Lake County, Illinois, have duly considered said finding and recommendations of said Architectural Review Board; and

WHEREAS, the Corporate Authorities find that the Petitioner's application for a variance from Section 12-8-1-H-2, *Items of Information*, to permit the display of a leasing phone number on the Tollway sign satisfies the standards to qualify for a sign variance set forth in Section 12-17-1 of the Village Code.

THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lincolnshire, Lake County, Illinois, in exercise of its home rule authority, as follows:

SECTION 1: The findings and recommendations of the Architectural Review Board of the Village of Lincolnshire, Lake County, Illinois, are herein incorporated by reference as the findings of this Board to the same effect as if fully recited herein at length. All references in the findings and recommendations are made the references of the Mayor and Board of Trustees of the Village of Lincolnshire. In addition, the Petitioners findings of fact related to the application for a variance from Section 12-8-1-H-2, *Items of Information*, to permit the display of a leasing phone number on the Tollway sign, are hereby adopted as the findings of this Board to the same effect as if fully recited herein at length.

The Mayor and Board of Trustees hereby further find and declare that the property is a unique development within the Village insofar as it is the sole property within the community characterized as having multiple buildings under single ownership and leasing management and fronting on an Interstate expressway, and, as a result of such characteristics, its special contributions to the Village make it uniquely eligible for special relief from the strict application of the Sign Code, including the opportunity to use the Tollway identification sign to advertise the leasing phone number for the property.

SECTION 2: That the property which is the subject of this Ordinance is legally described as set forth in **Exhibit A**, attached hereto and incorporated as though fully set forth herein.

SECTION 3: Subject to the conditions described in Section 4 below, variations from: Section 12-9-1-A-1, *Ground Signs*, to increase the area of a Tollway identification sign to 375 square feet, rather than the code-permitted 75 square foot sign area, increase the height of a Tollway identification sign to 30 feet, rather than the code-permitted 7.5 foot sign height, and increase the length of a Tollway identification sign to 12.5 feet, rather than the code-permitted 10 foot sign length; Section 12-9-1-A-12, *Ground Signs*, to increase the number of tenant panels to 5 for the Tollway sign, rather than the code-permitted 4 tenant panels per sign, and reduce the setback of an Entry sign from the edge of pavement, at the nearest point, to 7'4", rather than the code-required 15' minimum setback; Section 12-9-1-G-1, *Ground Signs*, to increase the area of directional signs to 6 square feet, rather than the code-permitted maximum of 4 square feet; Section 12-8-1-E-1, *Landscaping*, to reduce the landscaping area of a Tollway identification sign to 170 square feet, rather than the code-required 750 square feet; Section 12-8-1-H-2, *Items of Information*, to permit the display of a leasing phone number on the Tollway sign, which is not permitted by Code; Section 12-8-1-H-5, *Items of Information*, to increase the number of items of information to 8 for the Tollway sign, rather than the Code-permitted 4 items of information per multi-tenant ground sign, are hereby granted and issued to the Subject Property at 25, 75, 100, 200 and 300 Tri-State International, Lincolnshire, Illinois, as herein more specifically described and as depicted on the sign plans attached hereto in **Exhibit B**, for the purpose of permitting the installation of new monument identification and directional signs for the Tri-State International Office Park.

SECTION 4:

4.1 The variance from Section 12-8-1-H-2, *Items of Information*, to permit the display of a leasing phone number on the Tollway sign, shall be suspended for any period of time when the occupancy rate of the gross leasable area of the Property is equal to or greater than 95%. When this condition is triggered, the sign panel normally used for the leasing phone number shall be removed and replaced with a panel matching the appearance of the sign face.

4.2 The following exhibits shall be attached to and made a part of this Ordinance and, except as expressly modified by this Ordinance, all covenants, standards, requirements, designs or specifications in such exhibits shall be binding on the Petitioner:

A. Cover letter, prepared by Kelly Morrissey, Colliers International, on behalf of the Petitioner, attached hereto in **Exhibit B**, and.

B. Presentation Packet, prepared by Poblocki Sign Company, date stamp received October 21, 2013 and November 5, 2013, attached hereto in **Exhibit B**.

Provided, however, in the event the Petitioner, or its successor and assigns, elects to maintain the signs described herein in a manner providing for the same intensity, scale and purposes approved by this Ordinance, any future sign face changes (other than like-kind changes to sign panels) may be made only with the recommendation of the Architectural Review Board and approval of the Village Board. The decision whether future modifications preserve or expand the intensity, scale and purposes for which the approved signs are used, and whether a proposal is a like-kind change to a sign panel, shall be made in the sole discretion of the Director of Community Development.

SECTION 5. The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent that there might be any conflict. Except for the foregoing limitation, the development of the Subject Property is subject to all terms and conditions of applicable ordinances and regulations of the Village of Lincolnshire.

SECTION 6: Any person violating the terms and conditions of this Ordinance shall be subject to a penalty not exceeding Five Hundred Dollars (\$500.00) with each and every day that the violation of the Ordinance is allowed to remain in effect being deemed a complete and separate offense. In addition, the appropriate authorities of the Village may take such other action as they deem proper to enforce the terms and conditions of this Ordinance, including, without limitation, an action in equity to compel compliance with its terms. Any person violating the terms of this Ordinance shall be subject, in addition to the foregoing penalties, to the payment of court costs and reasonable attorneys' fees. This section shall not apply to the Village of Lincolnshire, its officials, agents or employees.

SECTION 7: The premises shall be made available for inspection by any department of the Village at all reasonable times for compliance with this Ordinance and any other laws or regulations.

SECTION 8: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law. Provided, however, that this Ordinance shall not take effect until a true and correct copy of this Ordinance is executed by the Petitioner or such other parties in interest consenting to and agreeing to be bound by the terms and conditions contained within this Ordinance.

Such execution shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted by the Corporate Authorities by motion.

PASSED this 11th day of November, 2013, by the Corporate Authorities of the Village of Lincolnshire on a roll call vote as follows:

AYES: Feldman, Grujanac, McDonough, Servi

NAYS: None

ABSTAIN: None

ABSENT: Brandt, McAllister

APPROVED this 11th day of November, 2013

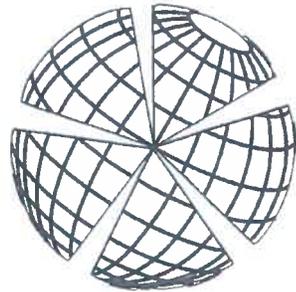
Brett Blomberg
Brett Blomberg, Mayor

ATTEST:

Barbara Mastandrea
Barbara Mastandrea, Village Clerk
2013.

Published by me in pamphlet form

this 11th day of November, 2013

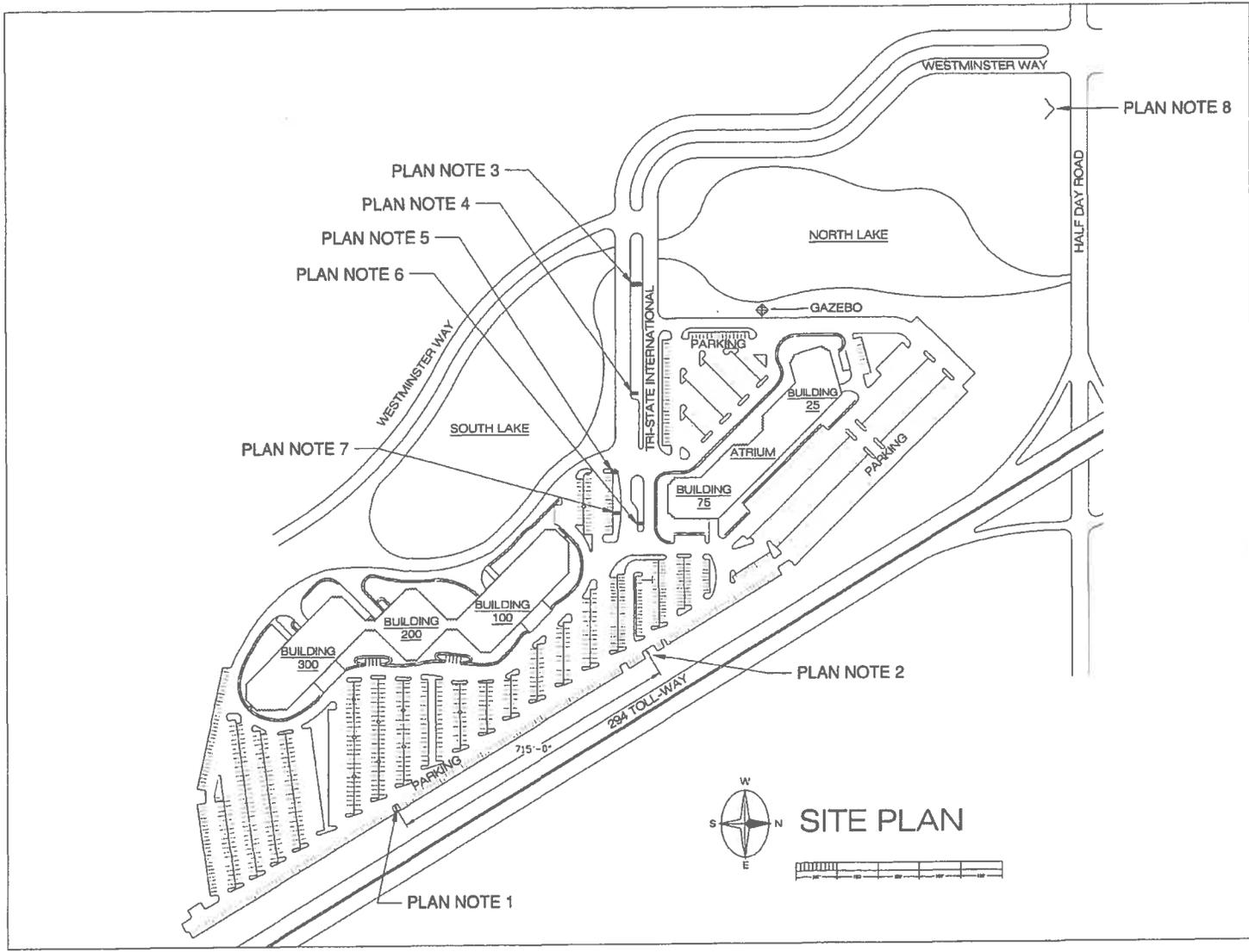


TRI-STATE
INTERNATIONAL
OFFICE CENTER



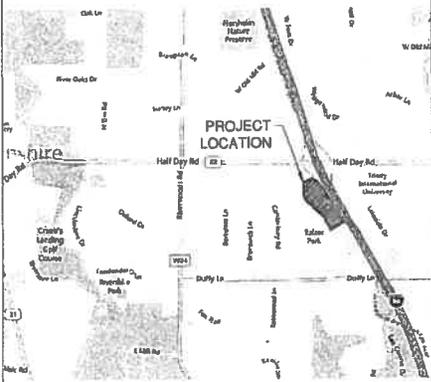
OCT 21 2013
CONSTRUCTION





TRI-STATE INTERNATIONAL OFFICE CENTER

- PLAN NOTES**
1. REMOVE EXISTING (SEE PHOTO A FOR EXISTING CONDITIONS) AND INSTALL NEW MONUMENT SIGN - SEE MON-01
 2. EXISTING HOMEWOOD SUITES TOLLWAY SIGN - N.I.C. - NO WORK - SEE PHOTO B.
 3. NEW MAIN ENTRANCE SIGN - SEE MON-02. SEE PHOTO H FOR PROPOSED SIGN LOCATION.
 4. REMOVE EXISTING (SEE PHOTO C FOR EXISTING CONDITIONS) AND INSTALL NEW BUILDING DIRECTIONAL SIGN - SEE PP-01 (BUILDING 25 /75).
 5. REMOVE EXISTING (SEE PHOTO D FOR EXISTING CONDITIONS) AND INSTALL NEW BUILDING DIRECTIONAL SIGN - SEE PP-01 (BUILDING 100, 200 + 300 TRUCK DELIVERIES)
 6. REMOVE EXISTING (SEE PHOTO E FOR EXISTING CONDITIONS) AND INSTALL NEW BUILDING DIRECTIONAL SIGN - SEE PP-01 (BUILDING 25 /75 TRUCK DELIVERIES)
 7. REMOVE EXISTING (SEE PHOTO F FOR EXISTING CONDITIONS) AND INSTALL NEW BUILDING DIRECTIONAL SIGN - SEE PP-01 (BUILDING 100, 200 + 300)
 8. EXISTING MONUMENT SIGN - N.I.C. - NO WORK - SEE PHOTO G



PROJECT LOCATION

↑
NORTH



PHOTO A



PHOTO B



PHOTO C

**TRI-STATE
INTERNATIONAL
OFFICE CENTER
EXISTING SIGNAGE**



PHOTO H

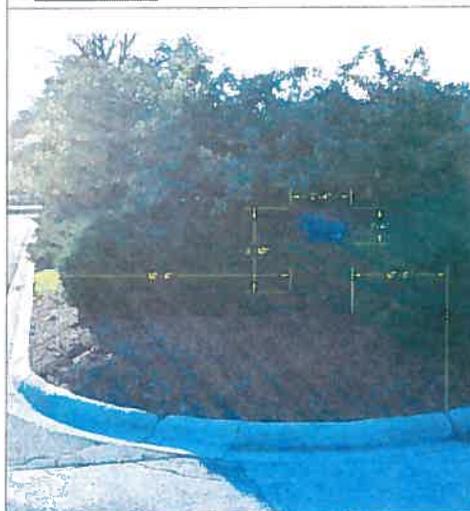


PHOTO D



PHOTO E



PHOTO F

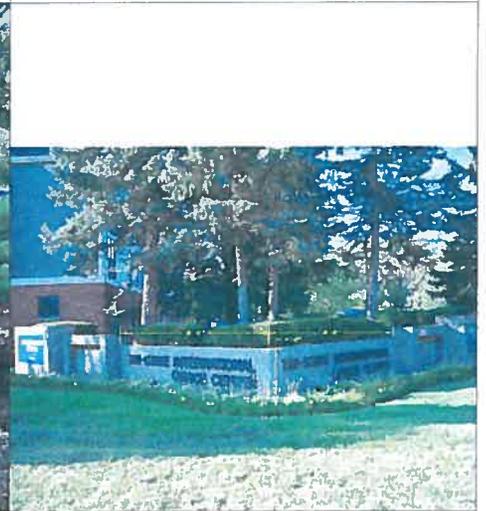


PHOTO G

SIGN SPECIFICATIONS

Description: Double sided monument sign, internally illuminated with fluorescent lamps. (copy and logos only, blue background is not illuminated)

[A] - TRI-STATE OFFICE CENTER CABINET

Material: Routed 1/8" aluminum
Depth: 42.25"
Cabinet Color: Painted to match MPI3999 Oh So Blue
Copy: White acrylic
Logo: 1/2" clear push thru acrylic with 1st surface applied 3630-67 Royal Blue & 3630-57 Olympic Blue films

[B] - ACCENT BARS

Material: 2" x 6" Aluminum tube
Bar Color: Painted to match 3630-57 Olympic Blue

[C] - CHANGEABLE TENANT PANELS

Material: Routed 1/8" aluminum
Copy: White acrylic
Face Color: Painted to match MPI3999 Oh So Blue

[D] - OWNER / LEASE PANEL

Material: Routed 1/8" aluminum
Copy: White acrylic w/ 1st surface vinyl graphics
Face Color: Painted to match MPI3999 Oh So Blue

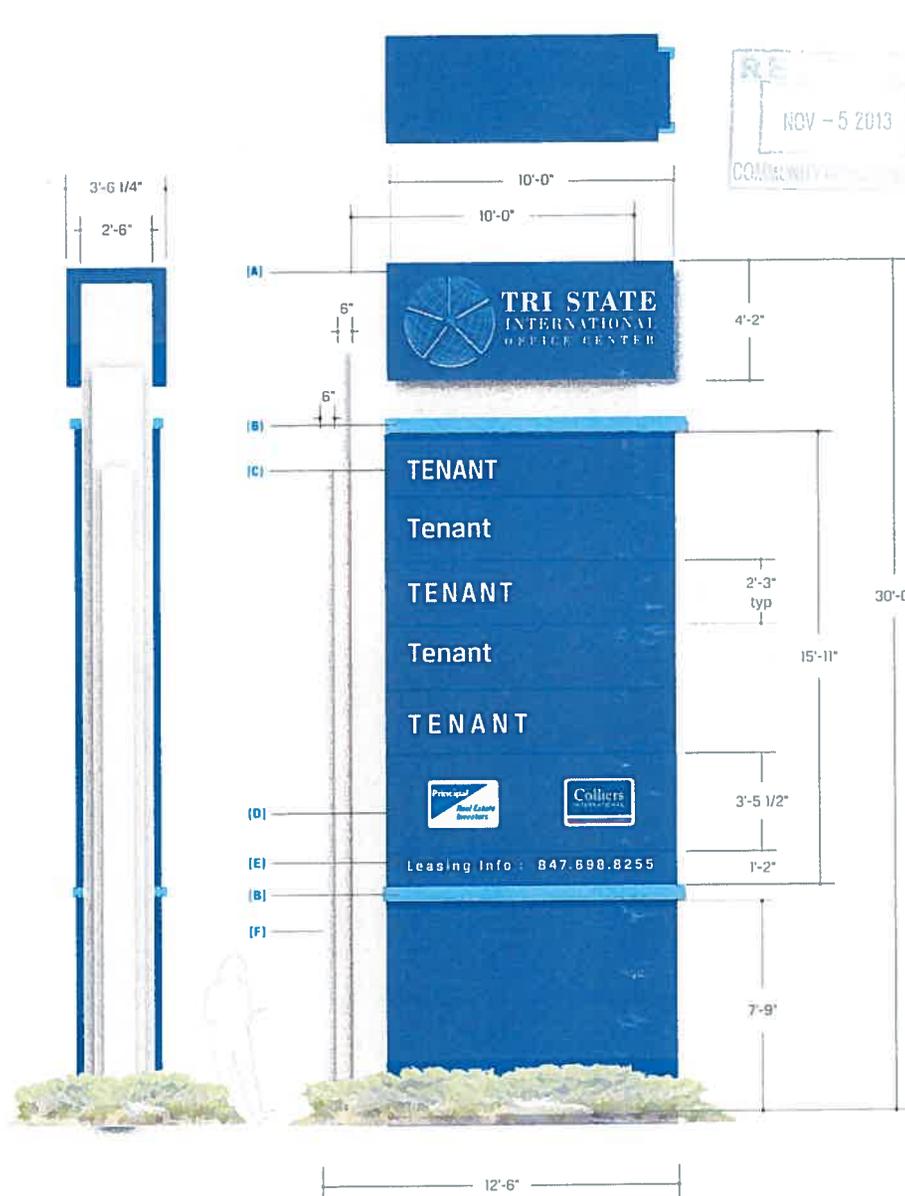
[E] - LEASING COPY (NON-LIT)

Material: Vinyl
Color: 3M White 7725-20

[F] - SIGN BODY & DECORATIVE EDGE

Material: Fabricated aluminum
Face Color: Painted to match Synthetic Plaster (PMS 7529C) - Suede Finish

Note: The leasing panel with phone number will be a removable panel which will be removed when 95% occupancy for the entire center has been reached.



Proposed



Night View



Existing



POBLOCKI
 1111 N. W. 11th St., Suite 100
 Ft. Lauderdale, FL 33304
 Phone: 954.575.1111
 Fax: 954.575.1112

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Project

**Tri-State
 International
 Office Center**

Lincolnshire, IL

Scale: 1/4"=1'

Original Page Size: 11" x 17"

Notes

REVISIONS

REV	DESCRIPTION	BY	DATE
01	Revised Elevation	DM	4/10/13
02	Major Elevation	DM	4/15/13
03	Final Elevation	DM	4/25/13
04	Final Elevation	DM	4/25/13
05	Revised Elevation	DM	5/13/13
06	Revised Elevation	DM	5/20/13
07	Revised Elevation	DM	5/20/13
08	Revised Elevation	DM	5/20/13
09	Revised Elevation	DM	5/20/13
10	Revised Elevation	DM	5/20/13
11	Revised Elevation	DM	10/13/13

Rev: Katie Conroy
 Drawn By: Greg Loebner
 Date: 03/28/13

Sign Loc. No.:

MON-01
 D/F Monument

Sign Type

61093

105

DFP - Project - Job No.

Sheet

SIGN SPECIFICATIONS

Description: Single sided, non-illuminated Post & Panel signs

(A) - SIGN BODY

Material: Aluminum

Depth: 2.75"

Face Color: Painted to match Synthetic

Plaster (color TBD) - Suede Finish

Backside Color: Painted to match Synthetic

Plaster (PMS 7629C) - Suede Finish

Installation: Direct Bury

(B) - SIGN FACE

Material: 1/4" Aluminum

Face Color: Painted to match MP13999 Oh So Blue

(C) - COPY

Material: Vinyl

Color: 3M Matte White 7725-20

(D) - ARROW & RULE LINE

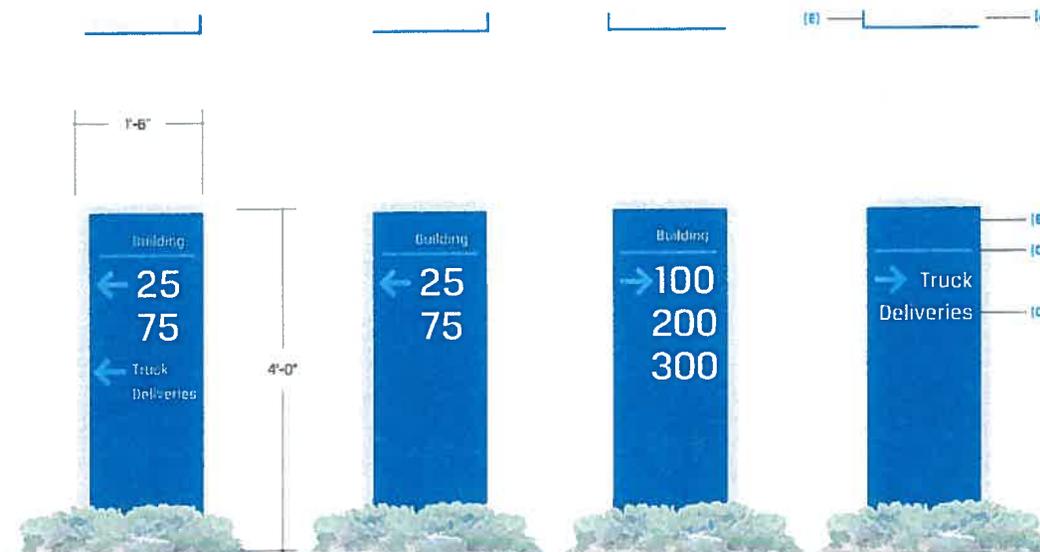
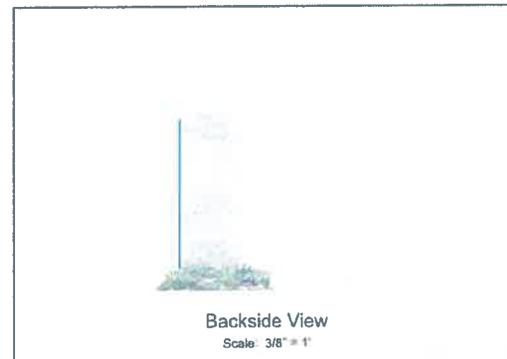
Material: Vinyl

Color: 3M Olympic Blue 3630-57

(E) - DECORATIVE EDGE

Material: 1/4" Aluminum

Face Color: Painted to match MP13999 Oh So Blue



Signs will be non-illuminated



2225 - 20th St. Ste. 200
St. Louis, MO 63103

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Project

Tri-State
International
Office Center

Lincolnshire IL

Scale: 3/4"=1'

(Inches) Page Size: 11" x 17"

Notes

Revisions

REV	DESCRIPTION	BY	DATE
01	Initial Blue	ghm	4/19/13
02	Revised Blue	ghm	4/22/13
03	Added Truck Deliveries	JJ	5/7/13
04	Spaced	JJ	5/26/13
05	Oh So Blue	JJ	10/20/13

Rev. Katie Conroy

Drawn By: Greg Macmer ung. bxl. 03/28/13

Sign Loc. No.

PP-01

S/F Non-Lit Post & Panels

Sign Type

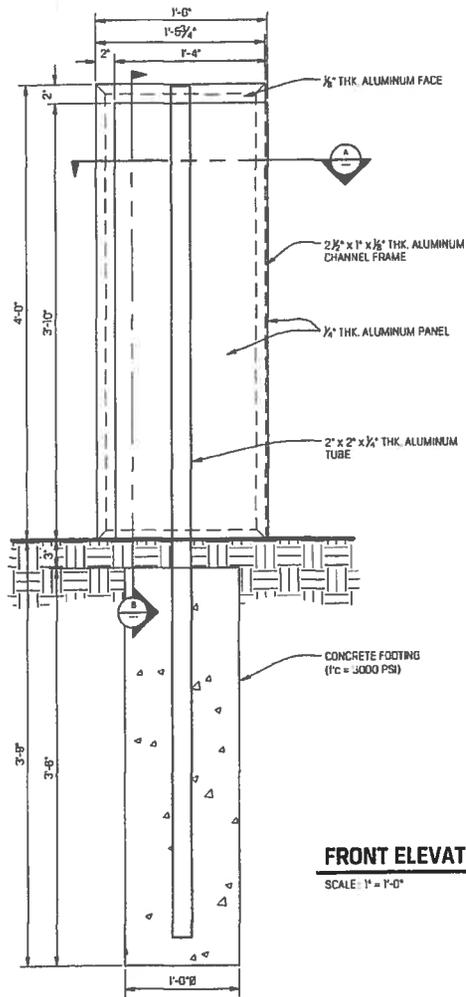
61093

GPP - Project - Job No.

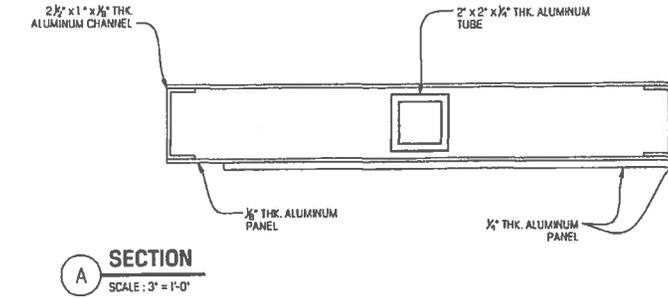
J01

Sheet

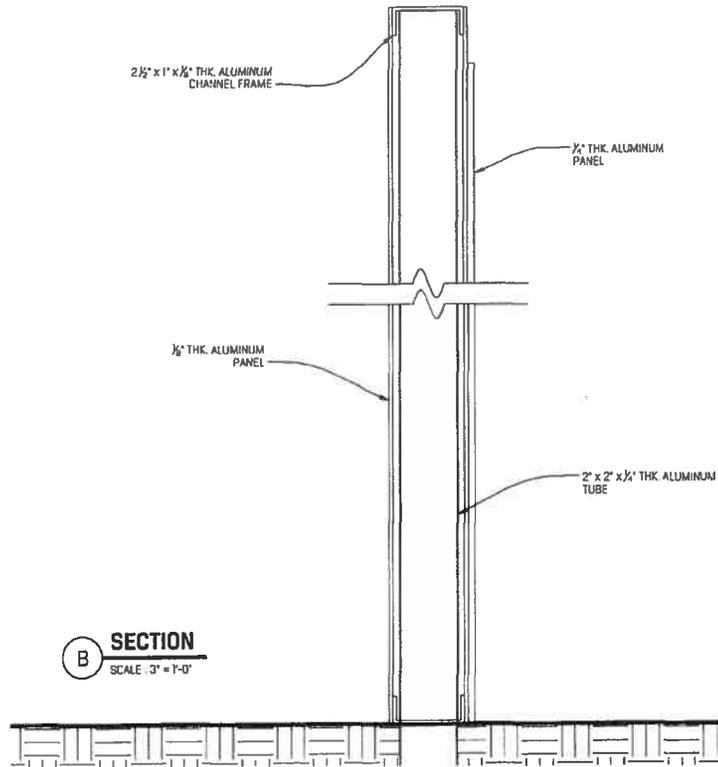
*NOTE: SEE DESIGN SKETCH FOR
COLOR & COPY LAYOUTS



FRONT ELEVATION
SCALE: 1" = 1'-0"



SECTION A
SCALE: 3" = 1'-0"



SECTION B
SCALE: 3" = 1'-0"

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Project
**TRI-STATE
INTERNATIONAL
OFFICE CENTER**

LINCOLNSHIRE, IL

Scale: AS NOTED
Original Page Size: 11" x 17"

Notes

Revisions

REV	DESCRIPTION	BY	DATE
X	X	X	X

Rep: KATIE CONROY Orig Date: 7.11.13
Drawn by: MICHAEL HERBERGER

Sign Loc. No.
PP-01
S/F POST & PANEL
Sign Type

61093 S01
OPP-Project/Job No Sheet

SIGN SPECIFICATIONS

Description: Double sided monument sign
Internally illuminated with fluorescent lamps

[A] - TRI-STATE OFFICE CENTER CABINET

Material: Routed 1/8" aluminum
Cabinet Color: Painted to match MPI3899 Qh So Blue
Copy: White acrylic
Logo: 1/2" clear push thru acrylic with 1st surface applied 3630-87 Royal Blue & 3630-57 Olympic Blue films

[B] - SIGN BODY & DECORATIVE EDGES

Material: Fabricated aluminum
Face Color: Painted to match Synthetic Plaster (PMS 7529C) - Suede Finish



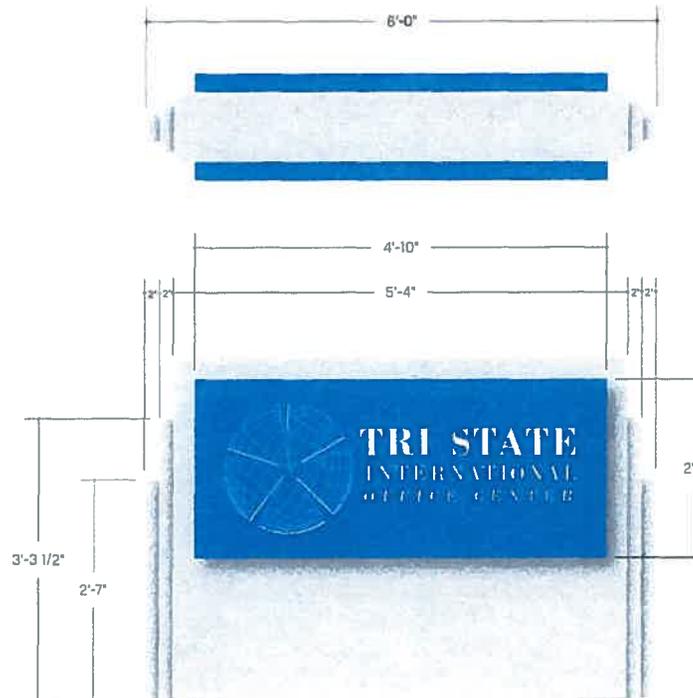
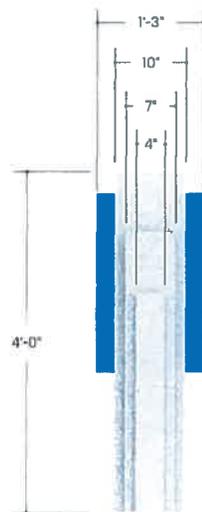
Approximate Location (NTS)



Night View (NTS)



Backside View (NTS)



822 S. RCP St. Unit #1017
414.423.7200 - www.poblocki.com

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Project

**Tri-State
International
Office Center**

Lincolnshire IL

Scale: 3/4"=1'

Original Page Size: 11" x 17"

Notes

Revisions

REV	DESCRIPTION	BY	DATE
01	Bristol Blue	gjm	4/18/13
02	Royal Blue	gjm	4/22/13
03	Have Logo	gjm	4/23/13
04	REMOVED	gjm	5/3/13
05	add circle	gjm	5/9/13
07	space	gjm	5/20/13
08	RELEASE	K.B	10/25/13
09	Specs / Views	JJ	08/15/13
10	Specs / Views	JJ	08/19/13
11	Symbol size	JJ	10/03/13
12	Oh So Blue	JJ	10/08/13

Prep. Kristi Costley
Designed By: Greg Mosher Date: 03/28/13

Sign Log. No. :

MON-02
D/F Monument

Scale: 3/4"=1'

61093

OPP - Project - Job No.

J06

Sheet

**REQUEST FOR BOARD ACTION
Architectural Review Board Meeting
November 17, 2015**

Subject:	Tri-State International Office Center – Revisions to Approved Ground Sign Package
Action Requested:	Consideration and discussion of revisions to ground signage approved in Ordinance No. 13-3298-24, granting Sign Variances for the Tri-State International Office Center
Petitioner:	GA Tri-State Office Park LLC
Originated By/Contact:	Steve McNellis, Director Department of Community & Economic Development
Advisory Board Review:	Architectural Review Board

Background:

- In Fall 2013, the ARB recommended approval of a revised ground sign package for the Tri-State International Office Center. The revised sign package was approved by the Village Board through Sign Code Variations in November, 2013 (see attached Ordinance No. 13-3298-24).
- Approved ground signage included a revised main ground sign along the Tollway (aka Tollway Sign), a smaller secondary identification sign along the Tri-State International driveway entrance (aka Entry Sign), east of Westminster Way, and several directional signs to the five buildings on the Tri-State “campus.”
- All signage was branded with the Tri-State blue color scheme and globe logo. For the first time, this brought all site signage under one unified design theme.
- Since the ground signage package was approved, the Tri-State office center has welcomed their largest tenant, CDW, who are completing construction of their primary offices in two (25 and 75 buildings) of the five buildings on the Tri-State campus. In their Lease Agreement with CDW, the property owners have agreed to allow a renaming and some rebranding of the Center to allow this new major tenant name recognition.

Review Process Summary:

The 2013 Ordinance approving revised ground signage provides the following caveat: *“In the event the Petitioner, or its successors and assigns, elects to maintain the signs described herein in a manner providing for the same intensity, scale and purposes approved by this Ordinance, any future sign changes (other than like-kind changes to sign panels) may be made only with the recommendation of the Architectural Review Board and approval of the Village Board.”*

“The decision whether future modifications preserve or expand the intensity, scale and purposes for which the approved signs are used shall be made in the sole discretion of the Director of Community Development.”

The proposed revisions to existing signage are not related to the number of signs, location, general content or size, all of which remain unchanged. Therefore, Staff determined the proposed center name and color theme changes do not expand the intensity, scale and purpose of the approved signs. A simple review and recommendation by the ARB, with final approval by the Village Board is the prescribed process for considering the proposed sign revisions.

Request Summary:

The proposed ground signage revisions to the approved signs are as follows:

- 1) Change name of office center on main ground sign (Tollway Sign) and smaller secondary ground sign (Entry Sign) from Tri-State International Office Center to CDW Center with accompanying logo. Sign size and material to remain unchanged.
- 2) Change color of Tollway Sign, Entry sign and all four existing directional signs from a blue color scheme to red and gray.

Staff Comments:

- The proposed office center name change is one that in and of itself could be approved by Village staff with no further Board review. Shopping or office center names have no specific restrictions. It is also not uncommon for office centers to be named after the primary tenant. This is the case throughout the city (Willis Tower) and suburbs (Sears center).
- The proposed color scheme is a reflection of both the CDW corporate colors and Staff's recommendation the Tollway sign be muted in color, so as to blend-in with the subdued palette of the office buildings.

Note – CDW submitted a permit to install three wall signs in the following locations: 1) Tollway frontage of the parking deck, 2) East elevation of the 75 building, and 3) West elevation of the 75 building. All signs will have the CDW name and logo in white, with the parking deck and east elevation signs illuminated. All three signs will meet all Village codes for size, location, etc. and do not require Board review or approval.

Staff Recommendation:

Staff recommends approval of the revised ground sign package, as presented.

Recommendation:

The Architectural Review Board moves to approve a revision to Ordinance No. 13-3298-24, which granted variations associated with ground signage for the Tri-State International Office Center, to permit an amendment to the approved plans for a change in color scheme and Center name, as presented in a presentation packet from Poblocki Sign, with cover letter from CBRE, dated November 12, 2015, and further subject to

{Insert any additional conditions or modifications desired by the Architectural review Board}

Reports and Documents Attached:

- Presentation Packet from CBRE, containing a cover letter from J.T. Garofalo of CBRE, a location map and Sign renderings from Poblocki Sign, dated November 12, 2015.
- Ordinance No. 13-3298-24, granting Variations for Ground Signage.

Meeting History	
Current ARB Review of Revised Ground Signage	November 17, 2015



UNAPPROVED Minutes of the **ARCHITECTURAL REVIEW BOARD** held on Tuesday, November 17, 2015, in the Public Meeting Room of the Village Hall, One Olde Half Day Road, Lincolnshire, IL.

PRESENT: Chairman Grover, Members Gulatee, Hardnock, Kennerley, and Trustee Liaison Hancock.

ABSENT: Members Barranco and Jensen.

ALSO PRESENT: Stephen Robles, AICP - Village Planner and Steve McNellis, Community & Economic Development Director

CALL TO ORDER: Chairman Grover called the meeting to order at 7:01 p.m.

1.0 ROLL CALL

The roll was called by Village Planner Robles and **Chairman Grover** declared a quorum to be present.

2.0 APPROVAL OF MINUTES

2.1 Approval of the Minutes of the Architectural Review Board held Tuesday, October 20, 2015.

Member ?????? moved and **Member ??????** seconded the motion to approve the minutes of the regular meeting of the Architectural Review Board held on October 20, 2015, as presented. The motion passed unanimously by voice vote.

3.0 ITEMS OF GENERAL BUSINESS:

3.1 Consideration and Discussion of revisions to ground signage approved in Ordinance No. 13-3298-24, granting Sign Variances for the Tri-State International Office Center (GA Tri-State Office Park LLC).

Director McNellis presented background on the 2013 Ordinance approving ground signage revisions throughout the Tri-State International Office Center, as well as the caveat in that Ordinance laying-out the approval process for any future sign changes.

Ted Garnett, Principal of Garnett Architects, noted he had worked earlier this year on building improvements at this site and had enjoyed working with the ARB on that approval process. He began his presentation by stating CDW would like to rebrand the site signage. He noted the renaming and color changes proposed were agreed-upon in CDW's lease, and have all been reviewed and approved by building management. He went on to mention there are no new signs proposed and the size and materials of the existing signs will remain the same. It's really just the naming conventions and color theme that will change.

Mr. Garnett introduced **Katie Conroy from Poblocki Sign** who worked on sign



design and will also be working on the installation. Ms. Conroy passed-around samples showing the two sign colors proposed. **Mr. Garnett** stated that they had tried to keep the design of the large Tollway sign fairly muted, with red accents that match the client's logo color. He noted this red will match the red of the new canopy on the west side of the building. He also reiterated that the proposal is merely for a replacement of existing sign panels with a new name and color. Mr. Garnett concluded his presentation.

Member Hardnock inquired if there were any existing obstruction issues with any of these signs, to which Mr. Garnett answered No. **Director McNellis** noted when the signage request was brought to the ARB in 2013 there was concern by the Homeowners Association in the adjacent Sutton Place Townhomes regarding the entry sign location. While the location was ultimately accepted by the HOA, it turns out that sign will now actually be moved further east away from them in conjunction with previously-approved CDW changes. Director McNellis noted he provided this information to the HOA President who did not think any of the changes contemplated would be a concern to his residents.

Member Gulatee asked when the signs were originally approved were they supposed to be lit? **Ms. Conroy** answered that the main two identification signs are currently lit, and the directional signs are not, per the previous approvals. She further noted the directional signs have reflective vinyl so they do pick up headlights. **Chairman Grover** asked if the current previously-approved landscaping for all ground signs would remain the same and in place. **Mr. Garnett** replied it would. **Chairman Grover** asked if the entry sign being moved east as part of the previously-approved CDW work will have the same landscaping replanted around it, to which Mr. Garnett replied it would.

Trustee Hancock inquired as to whether or not the sign was uplit or internally lit, to which Mr. Garnett noted it is currently internally-lit, as was previously-approved. **Member Gulatee** noted the proposed colors are CDW's corporate colors so he doesn't really have a problem with this.

Chairman Grover asked if Staff has a concern with the muted colors on the Tollway sign. **Director McNellis** stated Staff does not have a concern, in fact he agrees with CDW that the Tollway monument sign having a field primarily gray was less impactful than an all-red monument sign. **Mr. Garnett** stated he felt the muted gray was more in keeping with the muted colors of the building and just a bit more classy.

Member Kennerley inquired if the Tollway sign was currently lit in the evening? **Mr. Garnett** replied that it is, but he felt that for being a big sign, it is actually pretty unobtrusive.

Chairman Grover asked if there were any other questions or comments. Hearing none, he requested a motion.

Member Gulatee moved and **Member Hardnock** seconded a motion to approve a revision to Ordinance No. 13-3298-24, which granted variations associated with



ground signage for the Tri-State International Office Center, to permit an amendment to the approved plans for a change in color scheme and Center name, as presented in a presentation packet from Poblocki Sign, with cover letter from CBRE, dated November 12, 2015, as presented.

The motion passed unanimously by voice vote.

- 3.2 Public Hearing regarding variations to Title 12, Sign Control, of the Lincolnshire Village Code associated with permanent identification signage and temporary signage for the 86-unit Camberley Club townhome Planned Unit Development (Pulte Home Corporation)

- 4.0 **UNFINISHED BUSINESS (None)**
- 5.0 **NEW BUSINESS (None)**
- 6.0 **CITIZENS COMMENTS (None)**
- 7.0 **ADJOURNMENT**

There being no further business, **Chairman Grover** adjourned the meeting at ?????? p.m.

Minutes submitted by Stephen Robles - AICP, Village Planner.

**REQUEST FOR BOARD ACTION
Village Board
November 23, 2015**

Subject:	Building Permit Fee Waiver for Not-for-Profit Organization
Action Requested:	Consideration of Building Permit fee waiver request pursuant to Section 5-3-2(A) of the Village Code, for a parking lot lighting project at 201 Riverwoods Road
Petitioner:	Village Church of Lincolnshire
Originated By/Contact:	Michael Jesse, Building Official Department of Community & Economic Development
Referred To:	Village Board

Background:

- In 1994, the Village approved a Code amendment permitting Charitable Organizations to request the waiver of certain Building, Planning and Zoning fees, with specific caveats, through a Village Board review process.
- Since that time, most religious institutions and other Not-for-Profit organizations in the Village have received various fee waivers. Village records do not show any previous fee waiver request from the Village Church.

Summary:

- Village Code Section 5-3-2(A) permits fee waivers of up to \$5,000 per development or project for those Not-for-Profits defined to be Charitable Organizations, which includes religious organizations.
- Village Building Permit fees are eligible for waiver only if they are internal fees and do not include out-of-pocket fees paid by the Village to an external entity (consultant, attorney, engineer, etc.)
- The waiver request by Village Church of \$50 represents internal permit fees only. There are no out-of-pocket costs for outside consultant inspections.
- This request is consistent with past fee waiver approvals and is recommended by Staff.

Recommendation:

Consideration of approval of a request to waive Village Building Permit fees of \$50, in accordance with Village Code Section 5-3-2(A), and placement on the Consent Agenda for the December 14, 2015 Village Board meeting.

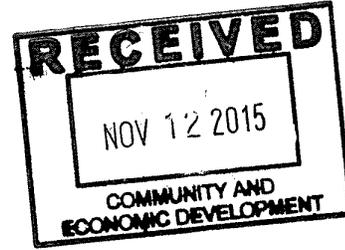
Reports and Documents Attached:

- Fee waiver request email from Village Church of Lincolnshire Office Manager, Karen Kasch, dated November 11, 2015

Meeting History	
Appeal to Village Board (VB):	November 23, 2015

Brad Burke

From: Village of Lincolnshire <no-reply@village.lincolnshire.il.us>
Sent: Wednesday, November 11, 2015 10:55 AM
To: Brad Burke
Subject: Village of Lincolnshire: Waiver of Fees



This is an enquiry email from:
Village Church of Lincolnshire <office@evcl.org>

We would like to apply for the waiver of the permit fee for the lighting permit which has been approved for the Village Church of Lincolnshire. We are a not for profit organization incorporated under the laws of the State of Illinois. The file number is 5738-957-5.

Karen Kasch
Office Manager

REQUEST FOR BOARD ACTION
November 23, 2015 Regular Village Board

Subject: Consideration of the Acceptance of Public Improvements for the Forest View Subdivision

Action Requested: Consideration, Discussion, and Approval

**Originated
By/Contact:** Bradford H. Woodbury, Public Works Director

Referred To: Village Board

Summary / Background:

At the July 27, 2015 Village Board meeting, the Village Board Approved a Letter of Credit Reduction to the 25% 3-year maintenance period for the Forest View Subdivision.

Traditionally, the Village Board accept all public improvements in conjunction with this request. The language in the memo dated July 27, 2015 did not reference the acceptance of Public Improvements. Therefore, Fidelity Builders requests the Mayor and Board of Trustees accept the Engineering Improvements for the Forest View Subdivision. (see attached letter.)

Public Works and Community and Economic Development have inspected the following improvements and recommends acceptance of these improvements by the Village. Additionally, the Developer has provided appropriate waivers of liens to the Village.

All required improvements have been completed. However, it should be noted the developer is responsible for any corrective work for a period of three years from the date of acceptance under the terms of the improvement agreement.

Budget Impact:

None.

Recommendation:

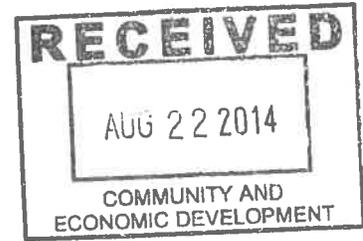
Staff recommends the Village Board accept at the November 23, 2015 Regular Village Board meeting the following items as listed:

- A. Street Paving (including curb and gutter)
- B. Street Lights
- C. Storm Sewer Facilities
- D. Water Distribution and Sanitary Sewer Facilities
- E. Sanitary Sewer Facilities

Reports and Documents Attached:

- Letter from Mike Demar of Fidelity Builders requesting an acceptance of Public Improvements for the Forest View Subdivision.
- Letter from Gewalt Hamilton requesting the LOC Reduction to the 25% 3-year maintenance period.

Meeting History	
Initial Referral to Village Board:	July 27, 2015
Regular Village Board	November 23, 2015



August 20, 2014

To: Village of Lincolnshire Village Board

From: Forest View Estates, Inc.

Re: Letter of Credit Reductions

Dear Mayor Blumberg and Village Board,

Forest View Estates, Inc. is requesting acceptance of "certain public improvements installed on the Forest View subdivision at 13 Half Day Road.

Thank You in Advance,

Mike DeMar

July 20, 2015

Mr. Brad Berke
Village Manager
Village of Lincolnshire
One Olde Half Day Road
Lincolnshire, IL 60069

Re: Forest View Subdivision
Letter of Credit Reduction

VIA EMAIL

Dear Brad:

Our office is in receipt of the following documents regarding the Letter of Credit (LOC) reduction request for the development referenced above:

- Reduction Request via email from Steve Goodman, Fidelity Builders, Inc., July 16, 2015.
- Letter of Credit reduction worksheet, undated
- Bill of sale for public improvements from Michael DeMar dated June 12, 2015
- Various waivers of lien from contractors and suppliers

The developer is requesting a reduction to the 25% maintenance amount of \$313,250.00.

There are minor items outstanding such as removal of erosion control measures and replacement of dead or dying plant material.

It is our opinion that the value of the work is well below the maintenance amount.

We therefore recommend reducing the letter of credit for Forest View Subdivision to \$313,250.00.

If you have any questions, please feel free to call.

Sincerely,
Gewalt Hamilton Associates, Inc.



Patrick J. Glenn, P.E.
Village Engineering Consultant

cc: Brad Woodbury
Carissa Dunkelberg
Steve Goodman