



2.1

**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, November 23, 2015**

Present:

Mayor Brandt

~~Trustee Grujanac~~

Trustee McDonough

Trustee Leider

Village Attorney Christensen

Chief of Police Kinsey

Village Treasurer/Finance Director Peterson

Village Planner Robles

Management Analyst Shoukry

Trustee Feldman

Trustee Hancock

Trustee Servi

Village Clerk-Mastandrea

Village Manager Burke

~~Public Works Director Woodbury~~

Community & Economic Development

Director McNellis

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the November 9, 2015 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the minutes of the Regular Village Board Meeting of November 9, 2015 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Hancock, Servi and Leider. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

**3.11 Consideration of Appointment of Trustee Gerard Leider as Village Board Liaison to the Police Pension Board and Howard Baskin to the Architectural Review Board.**

Mayor Brandt noted she would like to appoint Trustee Gerard Leider as the Village Board Liaison to the Police Pension Board. Mayor Brandt noted Trustee Leider has a background in compensation and finance making this a good addition to the Police Pension Board.

Mayor Brandt noted she would like to appoint Mr. Howard Baskin to the Architectural Review Board. Trustee Hancock interviewed Mr. Baskin and noted the benefits of having Mr. Baskin on the Architectural Review Board as a fairly new resident to Lincolnshire.

Trustee Feldman moved and Trustee Hancock seconded the motion appointing Trustee Gerard Leider as Village Board Liaison to the

Police Pension Board and Mr. Howard Baskin to the Architectural Review Board. The roll call vote was as follows: AYES: Trustees Servi, Feldman, McDonough, and Hancock. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: Trustee Leider. Mayor Brandt declared the motion carried.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

**3.41 Holiday Tree Lighting**

Village Manager Burke noted the Holiday Tree Lighting is scheduled for Saturday, December 5, 2015 from 5:30 – 6:30 p.m. at the Village Green.

**3.42 Snow Event**

Village Manager Burke thanked Public Works for their efforts with the snow event that took place the previous weekend. Davey Tree is the contractor working in the village to remove downed branches as a result of the snow.

Trustee McDonough noted a power outage in the Village was the result of the snow event and asked if power had been restored to all residents. Village Manager Burke stated all power has been restored.

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on November 23, 2015 in the amount of \$549,018.24**

Finance Director/Treasurer Peterson stated since the deployment of the new BS&A Software, the supporting detailed reporting format of the bills has not yet been finalized. Finance Director/Treasurer Peterson encouraged Village Board members to provide feedback on any changes or suggested format options for the bill report.

Finance Director/Treasurer Peterson provided a summary of the November 23, 2015 bills prelist presented for payment with the total being \$549,018.24. The total amount is based on \$224,600 for the General Fund; \$221,400 for Water & Sewer Fund; \$700 for Retirement Fund; \$75,000 for Water & Sewer Improvement Fund; \$12,600 for Vehicle Maintenance; \$900 for E911; \$100 for Park Development Fund; \$1,200 for SSA Traffic Signal; and \$12,500 for the General Capital Fund.

Trustee McDonough moved and Trustee Servi seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Feldman, McDonough, Hancock, Servi and Leider. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

## **7.0 CONSENT AGENDA**

- 7.1 Approval of Architectural Review Board Recommendation Regarding Updates to Lincolnshire Design Guidelines for Construction and Development along Major Thoroughfares (Village of Lincolnshire)**
- 7.2 Approval of an Amendment to Section 3-3-2-6 of Title 3-3, Liquor Control, for the Creation and Issuance of Class “N” and Class “J” Liquor License for Half Day Brewing, LLC (Half Day Brewing Company)**

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Servi, Feldman and Leider. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

### **8.1 Planning, Zoning & Land Use**

- 8.11 Consideration of Architectural Review Board recommendation to approve a request to revise approved plans to permit change in color scheme and center name related to Ordinance No. 13-3298-24, granting ground sign variations for the Tri-State International Office Center (GA Tri-State Office Park LLC)**

Community & Economic Development Director McNellis provided a summary of the Architectural Review Board recommendation to approve a request to revise approved plans to permit change in color scheme, granting ground sign variations for the Tri-State International Office Center. Community & Economic Development Director noted there are no proposed changes to the size or materials for the existing signs which were installed in the past couple of years. The petitioner is simply seeking to change the sign colors and sign content to reflect CDW as the new major tenant in the Tri-State International Office Center.

Mr. Ted Garnett from Garnett Architects provided a presentation regarding the proposal for revising Tri-State signage.

Trustee Feldman moved and Trustee Hancock seconded the motion to approve the Architectural Review Board recommendation to approve a request to revise approved plans to permit change in color scheme and center name related to Ordinance No. 13-3298-24, granting ground sign variations for the Tri-State International Office Center. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Servi, Feldman and Leider. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

- 8.12 Consideration of Building Permit fee waiver request pursuant to Section 5-3-2(A) of the Village Code, for a parking lot lighting project at 201 Riverwoods Road (Village Church of Lincolnshire)**

Community & Economic Development Director McNellis provided a summary of the request for fee waiver from Village Church of Lincolnshire for a parking lot lighting project.

Trustee McDonough moved and Trustee Servi seconded the motion to approve Building Permit fee waiver request pursuant to Section 5-3-2(A) of the Village Code, for a parking lot lighting project at 201 Riverwoods Road. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Servi, Feldman and Leider. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

8.3 Public Works

**8.31 Consideration of Acceptance of Public Improvements for the Forest View Subdivision (Village of Lincolnshire)**

Village Manager Burke provided information related to consideration of acceptance of Public Improvements for the Forest View Subdivision noting all Forest View improvement have been completed and were ready for acceptance at the time the Village Board reduced the letter of credit to the three-year maintenance period amount back at the July 27, 2015 Village Board meeting. Unfortunately, at that time, the Village Board was not asked to accept the public improvements. Tonight's action is simply to correct an action that should have been done in July.

Trustee McDonough moved and Trustee Hancock seconded the motion to accept the Public Improvements for the Forest View Subdivision. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Servi, Feldman and Leider. NAYS: None. ABSENT: Trustee Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee Hancock moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk