



One Olde Half Day Road  
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**AGENDA  
PARK BOARD MEETING  
Village Of Lincolnshire  
Village Hall  
One Olde Half Day Road  
Lincolnshire, Illinois 60069  
Public Meeting Room**

**Wednesday, January 20, 2016  
7:00 p.m.**

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.  
Please contact the Village Administrative Offices (847)883-8600  
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless  
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item  
Of interest is open, prior to Board discussion.*

- 1.0 CALL TO ORDER**
  - 2.0 ROLL CALL**
  - 3.0 APPROVAL OF MINUTES**
    - 3.1 Approval of the Minutes of the November 16, 2015 Park Board Meeting (Village of Lincolnshire)
  - 4.0 RESIDENT COMMENTS AND REQUESTS**
  - 5.0 RECREATION**
  - 6.0 PARKS**
    - 6.1 Consideration, Discussion, and Approval of the 2016 Park Board Meeting Schedule (Village of Lincolnshire)
    - 6.2 Consideration and Discussion of the 2015 and 2016 Village Capital Budgets (Village of Lincolnshire)
  - 7.0 UNFINISHED BUSINESS**
  - 8.0 NEW BUSINESS**
  - 9.0 ADJOURNMENT**
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**MINUTES OF THE  
PARK BOARD MEETING  
Monday November 16, 2015**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Lee Fell  
Suzi Siegel  
Sandra Wright  
Scott Pippen, Operations Superintendent

Absent: Ted Heiser  
Kathy Alred Lin  
Dr. Mara Grujanac, Trustee Liaison

Location: Village Hall, One Olde Half Day Road, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 7:08 p.m.

**2.0 ROLL CALL**

Superintendent Pippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the September 21, 2015 Meeting of the Park Board (Village of Lincolnshire)**

The Park Board reviewed the minutes of the September 21, 2015 meeting. A motion was made by Mr. Fell, seconded by Mr. Campbell, to approve the minutes as presented. The motion was approved by unanimous voice vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

**6.1 Consideration and Discussion of a Lincolnshire Sports Association (LSA) Request to Host Two "Skate Nights" in January/February 2016 at North Park (Lincolnshire Sports Association)**

A memo describing the proposed events is provided in the Park Board Packet. Park Board Member Fell described the skating area at North Park, and details of the planned weekend skate nights. Event dates will depend on weather conditions. Local food stores will be asked to contribute refreshments like coffee, cocoa, and s'mores with a banner recognizing their contribution. Glacier Ice Arena has agreed to loan 100 pairs of skates of various sizes. Food Truck vendors will be contacted but may not be operating at that time of year. Hay bales will be provided for seating and music provided.

Johnny Rockets was contacted to provide a fireworks display and will do a 5-10 minute

show for \$2,500 on one of the nights, weather permitting. LSA will provide a budget of \$2,000 for music and hay bales and other items we can't get donated. Banner Day Camp will be contacted for additional parking. The Village is asked to contribute toward the fireworks display. Charging for skate rental was considered but since this is the first time for the Skate Nights LSA would like to keep the event a free family night to get as many participants as possible.

Supt. Phippen described the proposed fireworks, which would be a small ground display. The Fire Department would not approve full size display that close to the Tollway. There was a similar show at the North Park grand opening. The fireworks were shot off from the soccer field in the multipurpose area, east of the Pavilion. Ms. Wright noted that the sun goes down so much earlier in January that the display would not have to be as late in the evening as the 4th of July show.

The only Public Works presence required would probably be help with set-up, keeping trash collected and, if there is a need for electricity, setting that up and keeping it working. The event should not be a major budget impact. Since the event is new it was not included in the Village 2016 budget so if the Park Board would like the Village to contribute to the event that should be noted in the recommendation. John Panchisin of Johnny Rockets is a Village resident and is donating a lot of the materials and all of the labor for the fireworks display. The fee requested would off-set his expenses.

The consensus of the Park Board is that this sounds like a nice idea. A motion was made by Ms. Siegel, seconded by Ms. Wright, as follows:

*"The Park Board recommends to the Village Board the approval of the Skate Nights as proposed by the Lincolnshire Sports Association and a contribution from the Village not to exceed \$2,500 to offset the cost of the fireworks display."*

The motion was passed by unanimous voice vote.

Mr. Phippen said that the item will be presented to the Village Board when they meet November 23, 2015. Mr. Fell or a representative of LSA will be at the meeting and, if approved, the item will go on the December 14th Village Board Meeting consent agenda. The Village Board meets only once in December.

## **7.0 UNFINISHED BUSINESS**

7.1 Mayor Brandt is working on the selection of a new Park Board member. A letter has been sent to Dan Hartman thanking him for his service.

## **8.0 NEW BUSINESS**

8.1 None

## **9.0 ADJOURNMENT**

9.1 A motion was made by Mr. Campbell, seconded by Mr. Fell, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:22 p.m.

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**REQUEST FOR BOARD ACTION**  
**January 21, 2015 Park Board**

**Subject:** 2015 Meetings Calendar (Village of Lincolnshire)

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**Action Requested:** Consideration and Discussion of the 2015 Meetings Calendar

**Originated**

**By/Contact:** Scott Pippen, Operations Superintendent

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**Referred To:** Park Board

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**Summary / Background:**

The Village Board approved the meeting calendar schedule for 2015. All meetings are at 7:00 PM at the Village Hall on the 3rd Monday night of the month unless otherwise stated.

- January 20, 2016\* 7:00pm
- February 17, 2016\*\* 7:00pm
- March 21, 2016 7:00pm
- April 18, 2016 7:00pm
- May 16, 2016 (Consider for Park Board tour I) 5:30pm
- June 20, 2016 (Consider for Park Board tour II) 5:30pm
- July 18, 2016 7:00pm
- August 15, 2016 7:00pm
- September 19, 2016 7:00pm
- October 17, 2016 7:00pm
- November 21, 2016 7:00pm
- December 19, 2016 7:00pm

\*Changed to Wednesday due to Martin Luther King Day

\*\*Changed to Wednesday due to President's Day

**Budget Impact:** Not Applicable

**Service Delivery**

Staff suggests that the Park tours be held at the May 16<sup>th</sup> and June 20<sup>th</sup> Park Board meetings with a start time of 5:30pm.

**Recommendation:**

Consideration and discussion of proposed meeting calendar.

**Reports and Documents Attached:** Not Applicable

<b>Meeting History</b>	
<b>Park Board</b>	<b>January 20, 2016</b>



## MEMORANDUM

**To:** Park Board

**Date:** January 14, 2016

**From:** Scott Pippen, Operations Superintendent

**Subject:** Agenda Item 6.2: 2016 Parks Capital Project Schedule

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The following table is a tentative schedule for the implementation and completion of all capital projects relating to the Village's Parks in 2016.

PARK	PROJECT	AMOUNT	START	COMPLETION	CONTACT
Downtown	Pocket Park Construction and Engineering	\$188,500	August	October	Dittrich Pippen
Route 22 Corridor	Center Median Landscaping*	\$250,000	May	June	Dittrich Pippen
East-West Bike Path	Landscape Improvements*	\$309,020	September	October	Dittrich Pippen
Balzer	Tennis Court Fence Replacement	\$50,000	April	May	Woodbury
North	Electrical Upgrades	\$10,000	November	December	Pippen Taylor
North	Drainage Improvements-72" Culvert Repair	\$50,000	July	August	Woodbury
Spring Lake	Basketball Court Resurface	\$8,000	August	August	Woodbury
Spring Lake	Tennis Court Fence Fabric	\$10,000	April	May	Woodbury Pippen
Rivershire	Nature Center Repairs	\$10,000	February	February	Pippen
Whytegate	Tennis Court Resurface	\$7,000	August	August	Woodbury

\*ITEP Grant Project

## MEMORANDUM

**To:** Park Board

**Date:** January 14, 2016

**From:** Scott Pippen, Operations Superintendent

**Subject:** Agenda Item 6.2: 2015 Parks Capital Project Update

The following table is an update on the status of all capital projects relating to the Village's Parks in 2015.

PARK	PROJECT	AMOUNT	START	COMPLETION	CONTACT	STATUS
Downtown	Pocket Park Construction and Engineering	\$206,000	August	October	Horne	Deferred to 2016
East West Bike Path	Extension – Stevenson to Route 45	\$30,000	June	August	Horne	Completed
Memorial	Drainage Improvements	\$12,000	May	May	Woodbury	Completed
North	Baseball Backstop Canopy Netting	\$80,000	March	March	Pippen	Completed
North	Electrical Upgrades	\$10,000	November	December	Pippen Taylor	Completed
North	Drainage Improvements-72" Culvert Repair	\$15,000	July	August	Woodbury	Deferred to 2016
Spring Lake	Water Feature Replacement	\$15,000	June	June	Woodbury	Completed
Spring Lake	Lannon Stone Repair	\$20,000	May	June	Woodbury	Completed
Spring Lake	Pavilion Door Replacements	\$12,000	May	May	Pippen	Completed
Rivershire	Nature Center Repairs	\$25,000	March	March	Pippen	Completed
Whytegate	Tennis Court and Fencing Repairs	\$25,000	September	September	Woodbury	Completed
Spring Lake	AED Replacements	\$3,600	April	May	Woodbury	Completed