



AGENDA
REGULAR VILLAGE BOARD MEETING
Village Hall - Public Meeting Room
Monday, January 25, 2016 – 7:00 p.m.

Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Approval of the January 11, 2016 Regular Village Board Meeting Minutes

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of December, 2015

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on January 25, 2016 in the amount of \$459,896.40.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

7.1 Approval of Final Development Plan and Final Plat of Subdivision for the 86-unit Camberley Club attached single-family residential townhouse PUD, preliminarily approved by Ordinance No. 15-3378-105 (Pulte Homes)

7.2 Approval of Consideration of the Annual Update to the 2013 Economic Development Strategic Plan: Building Economic Success (Village of Lincolnshire)

7.3 Approval of a Resolution Approving Certain Closed Session Minutes and Authorizing the Village Clerk to Make Certain Meeting Minutes Available for Public Inspection Second Review 2015 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)

7.4 Approval of the Village of Lincolnshire Emergency Operations Plan (Village of Lincolnshire)

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.21 Approval of Engagement Letter with Liberty Justice Center for Legal Representation Related to the Worker Empowerment Ordinance (Village of Lincolnshire)

8.3 Public Works

8.31 Approval of Purchase of three Ford F Series 1-Ton Trucks (Vehicle #249, #241 and #243) and Related Equipment Through the Suburban Purchasing Cooperative in Amounts Not to Exceed \$231,885 (Village of Lincolnshire – Waiver of First Reading Requested)

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 ADJOURNMENT



**MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, January 11, 2016**

Present:

Mayor Brandt
Trustee Grujanac
Trustee McDonough
~~Trustee Leider~~
Village Attorney Simon
Chief of Police Kinsey
Village Treasurer/Finance Director Peterson
Economic Development Coordinator
Zozulya

~~Trustee Feldman~~
Trustee Hancock
~~Trustee Servi~~
Village Clerk Mastandrea
Village Manager Burke
Public Works Director Woodbury
Community & Economic Development
Director McNellis
Assistant Director of Public Works/
Village Engineer Dittrich

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.1 Approval of the December 14, 2015 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Hancock seconded the motion to approve the minutes of the Regular Village Board Meeting of December 14, 2015 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman, Leider, and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

Mayor Brandt stated Half Day Brewing Company, located on the Village Green is now open for lunch and dinner. Mayor Brandt recommended the restaurant and encouraged residents to check it out. Mayor Brandt stated Half Day Brewing Company will be hosting their first charity event on February 2, 2015 and proceeds will benefit Lincolnshire's Riverside Foundation with another event to follow on St. Patrick's Day.

Mayor Brandt stated Emporium, recently opened in the former Champps location at CityPark. The Ribbon Cutting event for Emporium is taking place Thursday, January 14, 2016 at 5:00 p.m.

Mayor Brandt encouraged all to frequent these new establishments.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

Village Manager Burke requested Public Works Director Woodbury introduce the newest member of the Lincolnshire team.

Public Works Director Woodbury introduced Wally Dittrich who has taken on the position of Assistant Public Works Director/Village Engineer for the Village. Public Works Director Woodbury provided a summary of Assistant Public Works Director/Village Engineer Dittrich's previous work experience, qualifications and current job responsibilities.

Mayor Brandt welcomed Assistant Public Works Director/Village Engineer Dittrich on behalf of the Village Board.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on January 11, 2016 in the amount of \$945,923.91.

Finance Director/Treasurer Peterson provided a summary of the January 11, 2016 bills prelist presented for payment with the total being \$945,923.91. The total amount is based on \$438,830 for the General Fund; \$124,440 for Water & Sewer Fund; \$47,200 for Retirement Fund; \$156,100 for Water & Sewer Improvement Fund; \$300 for Fraud, Alcohol, Drug Enforcement; \$8,400 for Vehicle Maintenance; \$25,000 for E911; \$20 for Park Development Fund, \$3,100 for Sedgebrook SSA, and \$142,800 for the General Capital Fund.

Trustee McDonough moved and Trustee Hancock seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Hancock, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman, Leider, and Servi. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 Approval of Use of Village Streets by District 103 Parent-Teacher Organization for a May 21, 2016 5K Walk/Run (District 103 Parent-Teacher Organization)

7.2 Approval of a Contract with the Lowest Responsible Bidder, Liberty Prairie Restoration, LLC, Libertyville, Illinois for Natural Areas Maintenance (Village of Lincolnshire)

Trustee Grujanac moved and Trustee McDonough seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman, Leider, and Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of an Ordinance Annexing certain territory to the Village of Lincolnshire (Village of Lincolnshire)

Community & Economic Development Director McNellis provided a summary of the Ordinance annexing certain territory to the Village of Lincolnshire. To date there are no annexation agreements for consideration or the required petitions for annexation filed by the property owners; therefore, staff recommends the Board vote to involuntarily annex six properties. Community & Economic Development Director McNellis noted all required notifications and publications were made and if annexed, these parcels will come into the Village zoned R1; which is the most restrictive zoning district.

Trustee McDonough moved and Trustee Hancock seconded the motion to approve an Ordinance annexing certain territory to the Village of Lincolnshire. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman, Leider, and Servi. ABSTAIN: None. The Mayor declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:10 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk



Agenda Item
3.31

VILLAGE OF LINCOLNSHIRE PERIOD ENDING 12/31/2015
REVENUE / EXPENSE BUDGET SUMMARY FISCAL YEAR 2015

	2014 Year-To-Date			2015 Year-To-Date		
	Revenue	Expense	OVER/(UNDER)	REVENUE	EXPENSE	OVER/(UNDER)
GENERAL FUND						
Revenue	11,262,749			11,401,558		
Administration		256,705			278,757	
Finance		260,650			262,450	
Police		3,499,283			3,032,151	
Community & Economic Dev.		486,420			816,693	
Insurance & Common		1,095,915			1,187,148	
PW: Administration		183,731			190,546	
PW: Streets		960,043			980,505	
PW: Parks & Open Space		1,244,688			1,251,856	
Buildings & Grounds		162,630			133,579	
Debt & Transfers		4,820,260			2,798,882	
TOTAL GENERAL FUND	\$ 11,262,749	\$ 12,970,324	\$ (1,707,574)	\$ 11,401,558	\$ 10,932,567	\$ 468,991
ENTERPRISE FUNDS						
Water & Sewer Revenue	4,125,040			3,853,765		
Water & Sewer Administration		2,215,692			589,534	
Public Works Operating		3,154,962			3,164,742	
Water & Sewer Improvements	324,424	476,995		1,052,896	1,360,680	
TOTAL ENTERPRISE FUNDS	\$ 4,449,465	\$ 5,847,650	\$ (1,398,185)	\$ 4,906,661	\$ 5,114,956	\$ (208,295)
NON-OPERATING FUNDS						
Motor Fuel Tax	249,503	170,049	79,454	187,953	175,000	12,953
Retirement	880,410	832,980	47,430	852,056	808,200	43,856
Fraud Alcohol Drug Enforcement	21,714	13,130	8,584	13,270	11,627	1,643
Vehicle Maintenance	380,000	455,602	(75,602)	430,000	400,405	29,595
E-911	321,951	287,115	34,837	358,876	293,387	65,489
Park Development	88,370	14,650	73,719	20,941	220	20,721
Traffic Signals SSA	19	1,220	(1,201)	17	3,659	(3,642)
General Capital	4,242,159	1,786,324	2,455,835	1,418,773	1,444,271	(25,497)
TOTAL NON-OPERATING FUNDS	\$ 6,184,126	\$ 3,561,069	\$ 2,623,057	\$ 3,281,886	\$ 3,136,770	\$ 145,117
TRUST FUNDS						
Police Pension Fund**	1,532,830	988,437	544,393	989,362	964,665	24,696
Sedgebrook SSA	1,178,125	1,165,308	12,817	1,177,877	1,155,584	22,293
TOTAL TRUST FUNDS	\$ 2,710,955	\$ 2,153,745	\$ 557,210	\$ 2,167,238	\$ 2,120,249	\$ 46,989

**The Police Pension Board contracts their accounting services resulting in a reporting delay. Amounts are as of 11/30/15.

VILLAGE OF LINCOLNSHIRE
REVENUES AND EXPENSES BY FUND
December 31, 2015
100.0% of Fiscal Year is Complete

Annual Budget	Year-to-Date	% Used	Significant Facts
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GENERAL FUND

REVENUES

Taxes	9,683,000	10,104,599	104.4% Room & Adm (111.37%), Sales Tax (103.4% Real Estate Transfer (194.94%)
Licenses & Fees	580,500	735,465	126.7% Bldg Permits (\$298,079) Bldg Permits= 41% of Licenses & Fees
Fines & Forfeitures	380,000	259,510	68.3%
Allotments, Grants	189,450	227,198	119.9%
Miscellaneous	32,000	42,655	133.3%
Other Income	22,000	32,130	146.0%
TOTAL REVENUES	\$ 10,886,950	\$ 11,401,558	104.7%

EXPENSES

Personal Services	252,300	237,196	94.0%
Contractual Services	5,500	0	0.0%
Other Charges	49,900	41,561	83.3%
Administration	307,700	278,757	90.6%
Personal Services	236,450	239,226	101.2%
Contractual Services	20,405	18,946	92.8%
Other Charges	5,675	4,279	75.4%
Finance	262,530	262,450	100.0%
Personal Services	2,699,000	2,661,660	98.6%
Contractual Services	185,500	129,171	69.6%
Commodities	18,700	10,424	55.7%
Other Charges	90,400	79,712	88.2%
Pension Benefits	0	0	100%
Capital Outlay	2,000	683	34.2%
Transfer Out- VMF	193,850	150,500	77.6%
Police	3,189,450	3,032,151	95.1%
Personal Services	456,000	453,458	99.4%
Contractual Services	5,350	63,086	1179.2%
Other Charges	588,850	295,849	50.2%
Transfer Out- VMF	5,500	4,300	78.2%
Community & Economic Dev.	1,055,700	816,693	77.4%
Contractual Services	1,275,240	1,141,773	89.5%
Commodities	15,840	11,433	72.2%
Other Charges	11,750	11,783	100.3%
Capital Outlay	96,935	22,111	22.8%
Other Expenses	0	49	100%
Insurance & Common	1,399,765	1,187,148	84.8%
Public Works			
Personal Services	143,100	111,052	77.6%
Contractual Services	57,500	68,114	118.5%
Other Charges	10,450	10,699	102.4%
Capital Outlay	1,000	681	68.1%
Admin	212,050	190,546	89.9%
Personal Services	453,150	472,400	104.2%
Contractual Services	319,900	287,070	89.7%
Commodities	105,000	82,489	78.6%
Other Charges	20,525	9,546	46.5%
Transfer Out- VMF	166,100	129,000	77.7%
Streets	1,064,675	980,505	92.1%

	Annual Budget	Year-to-Date	% Used	Significant Facts
Personal Services	506,850	484,282	95.5%	
Contractual Services	664,000	603,094	90.8%	
Commodities	55,600	51,384	92.4%	
Other Charges	15,025	11,874	79.0%	
Parks Paths Capital Assets	10,000	2,322	23.2%	
Transfer Out- VMF	127,400	98,900	77.6%	
Parks & Open Space	1,378,875	1,251,856	90.8%	
Contractual Services	110,200	108,267	98.2%	
Commodities	22,100	15,403	69.7%	
Total Other Charges	5,600	5,609	100.2%	
Transfer Out- VMF	5,500	4,300	78.2%	
Buildings & Grounds	143,400	133,579	93.2%	
Debt	481,582	481,582	100.0%	
Transfers	1,391,223	2,317,300	166.6%	
Debt & Transfers	1,872,805	2,798,882	149.4%	
TOTAL EXPENSES	\$ 10,886,950	\$ 10,932,567	100.4%	

WATER & SEWER FUND

REVENUES

Licenses & Fees	3,908,000	3,821,530	97.8%	
Miscellaneous	6,000	30,246	504.1%	
Other Income	2,500	1,989	79.5%	
TOTAL REVENUES	\$ 3,916,500	\$ 3,853,765	98.4%	

EXPENSES

Personal Services	193,250	180,547	93.4%	
Contractual Services	296,590	271,088	91.4%	
Commodities	1,760	1,270	72.2%	
Other Charges	3,450	2,831	82.1%	
Taxes	46,400	43,016	92.7%	FICA Taxes
Transfer Out- Retire Fund- IMRF	94,250	90,781	96.3%	
Administration	635,700	589,534	92.7%	
Personal Services	428,900	400,359	93.3%	
Contractual Services	3,013,500	2,667,046	88.5%	
Commodities	24,350	24,742	101.6%	
Other Charges	6,900	6,057	87.8%	
Capital Outlay	27,000	23,538	87.2%	
Transfers	55,400	43,000	77.6%	
Operating	3,556,050	3,164,742	89.0%	
TOTAL EXPENSES	\$ 4,191,750	\$ 3,754,276	89.6%	

WATER & SEWER IMPROVEMENT FUND

REVENUES

Licenses & Fees	280,000	53,902	19.3%	
Miscellaneous Revenue	0	0	100%	
Other/Interest	2,000	1,694	84.7%	
Transfer In: General Fund	716,300	997,300	139.2%	
TOTAL REVENUES	\$ 998,300	\$ 1,052,896	105.5%	

EXPENSES

W&S Improv. Expenses	1,957,300	1,360,680	69.5%	
TOTAL EXPENSES	\$ 1,957,300	\$ 1,360,680	69.5%	

Annual Budget	Year-to-Date	% Used	Significant Facts
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MOTOR FUEL TAX FUND

REVENUES

Allotments & Grants	182,000	187,527	103.0%
Other Income	200	426	212.9%
TOTAL REVENUES	\$ 182,200	\$ 187,953	103.2%

EXPENSES

Capital Projects	175,000	175,000	100.0%
TOTAL EXPENSES	\$ 175,000	\$ 175,000	100.0%

RETIREMENT FUND

REVENUES

Taxes	798,980	729,778	91.3%	Property Taxes
Other Income	155	6,918	4462.9%	
Transfer In from Other Funds	118,670	115,361	97.2%	Employer Contributions from other funds
TOTAL REVENUES	\$ 917,805	\$ 852,056	92.8%	

EXPENSES

Retirement Expenses	917,805	808,200	88.1%
TOTAL EXPENSES	\$ 917,805	\$ 808,200	88.1%

FRAUD, ALCOHOL & DRUG ENFORCEMENT FUND

REVENUES

Fines & Forfeitures	0	13,270	100%
TOTAL REVENUES	\$ -	\$ 13,270	100%

EXPENSES

Enforcement Expenses	59,418	11,627	19.6%
TOTAL EXPENSES	\$ 59,418	\$ 11,627	19.6%

VEHICLE MAINTENANCE FUND

REVENUES

Transfer In from Other Funds	553,750	430,000	77.7%
TOTAL REVENUES	\$ 553,750	\$ 430,000	77.7%

EXPENSES

Personal Services	158,120	157,167	99.4%	
Contractual Services	136,150	103,962	76.4%	
Commodities	216,200	96,272	44.5%	
Other Charges	9,100	6,378	70.1%	
Taxes	12,500	12,047	96.4%	FICA Taxes
Transfer Out- IMRF	24,420	24,579	100.7%	
TOTAL EXPENSES	\$ 556,490	\$ 400,405	72.0%	

E911 FUND

REVENUES

Taxes	300,000	358,574	119.5%
Other Income	200	302	151.2%
TOTAL REVENUES	\$ 300,200	\$ 358,876	119.5%

EXPENSES

Contractual Services	300,200	293,387	97.7%
TOTAL EXPENSES	\$ 300,200	\$ 293,387	97.7%

PARK DEVELOPMENT FUND

REVENUES

Other Income	100	20,941	20940.5%
TOTAL REVENUES	\$ 100	\$ 20,941	20940.5%

EXPENSES

Capital Outlay	30,000	220	0.7%
TOTAL EXPENSES	\$ 30,000	\$ 220	0.7%

Annual Budget	Year-to-Date	% Used	Significant Facts
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TRAFFIC SIGNAL SSA

REVENUES

Other Income	0	17	100%
TOTAL REVENUES	\$ -	\$ 17	100%

EXPENSES

Professional Services	9,500	3,659	38.5%
TOTAL EXPENSES	\$ 9,500	\$ 3,659	38.5%

GENERAL CAPITAL

REVENUES

Grants	422,000	12,272	2.9%
Other Income	1,200,000	86,502	7.2%
Transfers	393,923	1,320,000	335.1%
TOTAL REVENUES	\$ 2,015,923	\$ 1,418,773	70.4%

EXPENSES

Police	196,500	88,837	45.2%
Community & Eco Dev	42,400	47,896	113.0%
Insurance & Common	78,870	79,631	101.0%
PW Streets	1,138,380	905,872	79.6%
PW Prks & Opn Spc	987,000	246,987	25.0%
PW Buildings	374,000	75,048	20.1%
TOTAL EXPENSES	\$ 2,817,150	\$ 1,444,271	51.3%

POLICE PENSION FUND**

REVENUES

Taxes	623,300	616,469	98.9%	Property Taxes
Employee Contributions	213,600	189,297	88.6%	
Other Income	375,000	183,595	49.0%	Investment Income
TOTAL REVENUES	\$ 1,211,900	\$ 989,362	81.6%	

EXPENSES

Contractual Services	107,600	78,269	72.7%
Other Charges	9,000	4,732	
Pension Benefits	1,095,300	881,665	
TOTAL EXPENSES	\$ 1,211,900	\$ 964,665	79.6%

***The Police Pension Board contracts their accounting services resulting in a reporting delay. Amounts are as of 11/30/15.*

SEDGEBROOK SSA

REVENUES

Taxes	1,161,600	1,159,717	99.8%	
Other Revenue	18,000	18,160	100.9%	Interest Income
TOTAL REVENUES	\$ 1,179,600	\$ 1,177,877	99.9%	

EXPENSES

Professional Services	18,350	5,115	27.9%
Bond Payments	1,161,250	1,150,469	99.1%
TOTAL EXPENSES	\$ 1,179,600	\$ 1,155,584	98.0%



VILLAGE OF LINCOLNSHIRE
BILLS PRESENTED FOR PAYMENT
January 25, 2016

General Fund	\$	217,881.82
Water & Sewer Fund	\$	220,449.70
Motor Fuel Tax	\$	-
Retirement Fund		
Water & Sewer Improvement Fund	\$	375.00
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	7,516.70
E 911 Fund	\$	39.76
Park Development Fund		
Sedgebrook SSA	\$	67.50
SSA Traffic Signal	\$	-
General Capital Fund	\$	13,565.92
GRAND TOTAL	\$	459,896.40

Brad Burke, Village Manager

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 01/12/2016 - 01/25/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: A T & T		
773R07498212-2015	911 Wireless Dec. 28 - Jan. 27	39.76
84729516650116	North Park Internet 12/11-01/10/16	60.71
TOTAL VENDOR A T & T		100.47
VENDOR NAME: ACCURATE DOCUMENT DE		
13774272	Document Shredding 12/03/2015 and 12/30/15	158.00
TOTAL VENDOR ACCURATE DOCUMENT DE		158.00
VENDOR NAME: ADVANCE ENGINE REBUI		
18665	Plow light bar and turn signal	151.40
TOTAL VENDOR ADVANCE ENGINE REBUI		151.40
VENDOR NAME: ADVANCED BUSINESS GR		
19178	T1 Line, ABG Svc. Charge, VPN On Demand Svc.	537.16
TOTAL VENDOR ADVANCED BUSINESS GR		537.16
VENDOR NAME: AIRGAS USA, LLC		
9932999191	Cylinder rent	195.33
TOTAL VENDOR AIRGAS USA, LLC		195.33
VENDOR NAME: AMERICAN PRINTING TECHNOLOGIES		
16-LS01P	Postage- Jan 2016 Utility Bills	465.90
16-LS01	Jan 2016 UB Print Service & Re-programming for r	715.00
TOTAL VENDOR AMERICAN PRINTING TECHNOLOGIES		1,180.90
VENDOR NAME: AMERICAN WATER WORKS		
7001090028	AWWA Membership dues for Terry Hawkins 1/1/16-	200.00
TOTAL VENDOR AMERICAN WATER WORKS		200.00
VENDOR NAME: ANCEL GLINK DIAMOND		
48083	Escrow - Lincolnshire Commons - Sign Package	56.25
B16-0002E	Escrow - Tri-State - Sign package	225.00
48083	Escrow - Pulte - Camberly Club	225.00
48083	Escrow - Half Day School - Rezoning	168.75
48083	Escrow - Legal Fees - 625 Barclay - Willow Creek	112.50
48083-1	December Legal Fees	4,612.50
TOTAL VENDOR ANCEL GLINK DIAMOND		5,400.00
VENDOR NAME: ARAMARK		
2080394987	Uniform rental	70.91
2080365492	Uniform rental	68.16
2080375243	Uniform rental	68.16
2080385143	Uniform rental	68.16
TOTAL VENDOR ARAMARK		275.39
VENDOR NAME: ARENA SPORTS U.S.A.		
1609000	Polo shirts for Wally D.	234.00
TOTAL VENDOR ARENA SPORTS U.S.A.		234.00
VENDOR NAME: ARLINGTON HEIGHTS FO		
747264	Seat cushion for #98	185.95
C 731091	Credit for return of Sway Bar	(24.80)
TOTAL VENDOR ARLINGTON HEIGHTS FO		161.15
VENDOR NAME: ARTHUR J. GREENE CONSTRUCTION CO.		
B15-0021EP	BD Bond Refund - Engineering Bond Balance - 303	3,000.00
TOTAL VENDOR ARTHUR J. GREENE CONSTRUCTION		3,000.00
VENDOR NAME: B & F CONSTRUCTION CODE SERVICES		
43160	475 Half Day Rd.,Ste.150-Intr.Office	895.50
TOTAL VENDOR B & F CONSTRUCTION CODE SERVIC		895.50

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 01/12/2016 - 01/25/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: BAKER & SON CO		
Inv2-Revised	3rd and final payment for 2015 MFT Street Resurfac	1,400.00
TOTAL VENDOR BAKER & SON CO		1,400.00
VENDOR NAME: BASECAMP WEB SOLUTIO		
1751	Upgrade Jommla, Member Plugin, 2016 License Fe	221.25
TOTAL VENDOR BASECAMP WEB SOLUTIO		221.25
VENDOR NAME: BENISTAR		
02012016	January/February 2016 Retirees over 65 Insurance	1,431.00
TOTAL VENDOR BENISTAR		1,431.00
VENDOR NAME: BURRIS EQUIPMENT CO.		
PI159550	Filters for mini loader	51.45
TOTAL VENDOR BURRIS EQUIPMENT CO.		51.45
VENDOR NAME: CALL ONE		
01152016	Monthly Phone Bill 1122574 01/15/2016	1,155.08
TOTAL VENDOR CALL ONE		1,155.08
VENDOR NAME: CARGILL		
2902575824	Rock salt- This Company was formerly North Am S	7,240.26
TOTAL VENDOR CARGILL		7,240.26
VENDOR NAME: CHICAGO COMMUNICATIONS, LLC		
279113	February 2016 Monthly Maintenance	634.15
TOTAL VENDOR CHICAGO COMMUNICATIONS, LLC		634.15
VENDOR NAME: CHICAGO PARTS & SOUND LLC		
730654	Brake pads and rotors for #93	97.96
732167	Wiper blades, coolant test strips	118.85
TOTAL VENDOR CHICAGO PARTS & SOUND LLC		216.81
VENDOR NAME: CHICAGO TRIBUNE		
002444945	P.Hrg.--Sprague&Half Day Schools, Boznos&Louka	658.10
TOTAL VENDOR CHICAGO TRIBUNE		658.10
VENDOR NAME: COMCAST CABLE COMMUN		
2016-PW	2016 Public Works Internet	1,817.00
VOL-2016	2016 Village Hall Internet	1,839.90
VOL101-2016	2016 Monitoring Station Connector	1,273.55
TOTAL VENDOR COMCAST CABLE COMMUN		4,930.45
VENDOR NAME: COMED		
7299013001-01-16	430 Farrington utilities stator	108.34
7128083006-01-16	3 Westwood utilities station	125.83
7128083006-12-15	3 Westwood Utilities station	115.99
6520050011-12-15	100 Fallstone utilities station	131.28
6520050011-01-16	100 Fallstone utilities station	142.45
6123019023-01-16	Metered streetlighting master account	281.16
6123019023-12-15	Metered streetlighting master acct	265.22
5760114015-01-16	Master account pumping meters	115.87
3038275001-01-16	Whytegate Pk electrical service	37.56
3038275001-12-15	Whytegate Pk electrical service	36.17
3038188003-01-16	207A Northampton liftstation	27.34
0339014158-01-16	Streetlight Rwds@ Everett	9.34
0126410000-01-16	Utilities pumping meters	89.75
0777044014-12-15	404 Old Mill liftstation	142.78
0777044014-01-16	404 Old Mill liftstation	135.92
0995113016-12-15	400 Milw entrance sign electrical service	52.49
0995113016-01-16	400 Milw entrance sign electrical service	53.38
5225087020-01-16	RNC electrical service-cost shared with SD103	321.49
5225087020-12-15	RNC electrical service-cost shared with SD103	69.25
3427049011-12-22-15	Streetlighting master account	776.94

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: COMED		
	TOTAL VENDOR COMED	3,038.55
VENDOR NAME: COMPASS MINERALS AME		
71432376	Rock salt	3,391.69
	TOTAL VENDOR COMPASS MINERALS AME	3,391.69
VENDOR NAME: CONSTELLATION ENERGY		
60939408	North Pk Electricity supply 12/6/15 to 1/6/16	737.91
61939345	SLP electric supply 12/1/15 to 1/5/16	235.15
61414732	North Pk electricity supply 11/2/15 to 12/6/15	4,150.03
61908059	RNC electricity supply 12/3/15 to 1/5/16	607.26
61988896	Multi-location electricity supply 12/3/15 to 1/7/16	3,771.17
	TOTAL VENDOR CONSTELLATION ENERGY	9,501.52
VENDOR NAME: DAVEY TREE EXPER		
909675614BlzrPk	EAB tree removals 12/11/15	15,857.50
	TOTAL VENDOR DAVEY TREE EXPER	15,857.50
VENDOR NAME: DUSTCATCHERS & A LOG		
09618	Floor mat rent for Village Hall	20.11
09617	Floor mat rent service for PWF	36.52
10358	Floor mat service for Village Hall	20.11
10357	Floor mat rent service for PWF	36.52
	TOTAL VENDOR DUSTCATCHERS & A LOG	113.26
VENDOR NAME: ELEVATOR INSPECTION SERVICES		
56919	600 Heathrow - Elev.reinsp	15.00
	TOTAL VENDOR ELEVATOR INSPECTION SERVICES	15.00
VENDOR NAME: ENGINEERING RESOURCE		
150510.04	DPR bank stabilization phase I	2,780.92
	TOTAL VENDOR ENGINEERING RESOURCE	2,780.92
VENDOR NAME: ENGINEERSUPPLY		
11129897	Engineering plan storage boxes	109.99
	TOTAL VENDOR ENGINEERSUPPLY	109.99
VENDOR NAME: FEDEX		
5-249-95332	Overnight ship test results to EPA 12-2-15	28.40
5-286-44585	Overnight ship test results to EPA 1/7/16	56.20
	TOTAL VENDOR FEDEX	84.60
VENDOR NAME: FIRST CHOICE COFFEE		
389065	Coffee, creamer, sugar	221.84
	TOTAL VENDOR FIRST CHOICE COFFEE	221.84
VENDOR NAME: FOREMAN, JD		
271792	ESR interior pipe repair	375.63
	TOTAL VENDOR FOREMAN, JD	375.63
VENDOR NAME: GARVEY'S OFFICE PROD		
PINV1087502	Appt books, pens, misc supplies	162.46
	TOTAL VENDOR GARVEY'S OFFICE PROD	162.46
VENDOR NAME: GEMPLER'S INC.		
SI02178670	Rain gauge	53.45
	TOTAL VENDOR GEMPLER'S INC.	53.45
VENDOR NAME: GOVERNMENT FINANCE O		
0145005	Annual Dues Peterson 3/1/2016- 2/28/2017	170.00
	TOTAL VENDOR GOVERNMENT FINANCE O	170.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 01/12/2016 - 01/25/2016
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: HALF DAY BREWING LLC		
20140956	Overpayment of Lake Co Connection Fees	34,914.00
TOTAL VENDOR HALF DAY BREWING LLC		34,914.00
VENDOR NAME: HEALY ASPHALT CO, LL		
56805MB	Cold patch	133.62
TOTAL VENDOR HEALY ASPHALT CO, LL		133.62
VENDOR NAME: HIGHLAND PARK, CITY		
010222-12-15	Water purchase meter 010222 12/1/15 to 12/31/15	88,356.51
010223-12-15	Water purchase meter 010223 12/1/15 to 12/31/15	6,214.32
TOTAL VENDOR HIGHLAND PARK, CITY		94,570.83
VENDOR NAME: HOLLAND DESIGN GROUP		
9595	ADA wall plaques for two VH offices	160.00
TOTAL VENDOR HOLLAND DESIGN GROUP		160.00
VENDOR NAME: HOME DEPOT		
1014944	Nails, fastners	55.57
1014983	Fasteners, bricks, cement	38.37
1020022	Halloween storage hooks	15.34
20126	Catch basin repair	55.56
9020249	Electrical tape	15.92
9442001	Stables, stapler, step ladder	165.75
4010091	Cement, strips, brush	53.34
4010124	Fence repair at North Park	138.18
2010287	Measuring tape, tape, batteries	227.88
2013841	Tools	318.00
8021184	Lamp parts	14.91
7010697	Special event materials	23.91
7023452	Hangers, ribbon	68.68
TOTAL VENDOR HOME DEPOT		1,191.41
VENDOR NAME: IAFCI		
110615-2	2016 Membership for Investigators Branick and Ula	105.00
TOTAL VENDOR IAFCI		105.00
VENDOR NAME: ICON BUILDING CORP.		
B15-0001B	BD Bond Refund - Temp. Occupancy - Issues resol	1,500.00
TOTAL VENDOR ICON BUILDING CORP.		1,500.00
VENDOR NAME: ILLINOIS ASSOCIATION		
6180333	2016 Annual Conference Registration for CFM	410.00
TOTAL VENDOR ILLINOIS ASSOCIATION		410.00
VENDOR NAME: ILLINOIS SECTION AME		
200020554	Water Quality Testing training for Utilities Dept	182.00
TOTAL VENDOR ILLINOIS SECTION AME		182.00
VENDOR NAME: INTERNATIONAL ASSOCI		
1001184437	Annual Membership International Association of Chi	150.00
TOTAL VENDOR INTERNATIONAL ASSOCI		150.00
VENDOR NAME: INTERSTATE ALL BATTE		
1903901010592	Batteries for chlorine sensors	65.85
TOTAL VENDOR INTERSTATE ALL BATTE		65.85
VENDOR NAME: IPRF		
33041	Workers Comp and Admin Fee- Mar	14,578.00
TOTAL VENDOR IPRF		14,578.00
VENDOR NAME: JULIE, INC.		
2016-0951	Annual assessment invoice for utility marking servic	3,821.80

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: JULIE, INC.		
	TOTAL VENDOR JULIE, INC.	3,821.80
VENDOR NAME: KEITH WINSTON		
616	Labor to repair mailbox frame damaged by snow plc	100.00
	TOTAL VENDOR KEITH WINSTON	100.00
VENDOR NAME: KIMBALL MIDWEST		
4658359	Cleaner,lubricant,wheel weights, anti seize	222.49
	TOTAL VENDOR KIMBALL MIDWEST	222.49
VENDOR NAME: LAKE CO PUBLIC WORKS		
2015.069	Swr Connect for 200 Village Grn, PIN 1515407016,	28,776.00
	TOTAL VENDOR LAKE CO PUBLIC WORKS	28,776.00
VENDOR NAME: LAKE COUNTY PUBLIC WORKS		
LCPW_inv_123115	Residential and commercial san sewer usage 9/20'	97,016.00
	TOTAL VENDOR LAKE COUNTY PUBLIC WORKS	97,016.00
VENDOR NAME: LAKE FOREST ACUTE CA		
2758415	Random/Pre-Employment Drug Testing	220.00
	TOTAL VENDOR LAKE FOREST ACUTE CA	220.00
VENDOR NAME: LAWSON PRODUCTS INC		
9303801001	Hand soap for PWF shop	142.46
	TOTAL VENDOR LAWSON PRODUCTS INC	142.46
VENDOR NAME: LECHNER & SONS UNIFO		
2113579	Uniform rental	80.06
2115951	Damage charges from old uniform rental returns	304.44
	TOTAL VENDOR LECHNER & SONS UNIFO	384.50
VENDOR NAME: LEXISNEXIS RISK SOLUTIONS		
1217074-20151231	Internet, Computer and Phone Searches by Investig	93.00
	TOTAL VENDOR LEXISNEXIS RISK SOLUTIONS	93.00
VENDOR NAME: LIBERTYVILLE CHEVROL		
892098	Glow plug, nut	28.94
892286	Wheel bearing for #249	279.47
CM889515	Credit from return	(186.63)
892289	Kick plate for 104	36.75
	TOTAL VENDOR LIBERTYVILLE CHEVROL	158.53
VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD		
3074	300 Knightsbridge,Ste.160	200.00
3122	300 VillageGrn.,Ste.130--Fire Alarm review	200.00
3123	300 VillageGrn.,Ste.130--Fire Sprinkler review	200.00
3131	475 Half Day Rd.,Ste.150-Life Safety	200.00
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS FPD	800.00
VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH		
01252016	Petty Cash Reimbursements 01/25/16	172.00
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY CASH	172.00
VENDOR NAME: LOGSDON OFFICE SUPPL		
0959909-001	Inter-office mailers, file folders (other price info on ir	73.26
	TOTAL VENDOR LOGSDON OFFICE SUPPL	73.26
VENDOR NAME: MADISON NATIONAL LIFE INS CO, INC		
1198344	February 2016 Life Insurance	1,239.42
	TOTAL VENDOR MADISON NATIONAL LIFE INS CO, INC	1,239.42

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 01/12/2016 - 01/25/2016
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: MANSFIELD OIL COMPAN		
110016	Diesel Fuel	1,142.35
TOTAL VENDOR MANSFIELD OIL COMPAN		1,142.35
VENDOR NAME: MCMASTER-CARR SUPPLY		
47394307	Valve key holders	25.21
TOTAL VENDOR MCMASTER-CARR SUPPLY		25.21
VENDOR NAME: MEADE ELECTRIC COMPA		
671948	Underground elec cable in duct NP ball diamond #2	9,385.00
TOTAL VENDOR MEADE ELECTRIC COMPA		9,385.00
VENDOR NAME: MEDIA DISTRIBUTORS		
MDSOINV000150522	Custom Printed CD/DVD for evidence 200 each	392.79
TOTAL VENDOR MEDIA DISTRIBUTORS		392.79
VENDOR NAME: MESIROW INSURANCE SE		
914613	Annual Crime Coverage 1/1-12/31/2016	1,513.00
TOTAL VENDOR MESIROW INSURANCE SE		1,513.00
VENDOR NAME: MICHAEL MERANDA JR.		
161501	1/11/16 RVB/COW, 1/12/16 ZB Meetings	240.00
TOTAL VENDOR MICHAEL MERANDA JR.		240.00
VENDOR NAME: MUNICAP INC		
012016-041	December Services	67.50
TOTAL VENDOR MUNICAP INC		67.50
VENDOR NAME: NAPA-SHERIDAN AUTO P		
889841	Switch and oil filters	46.71
889979	Momentary off switches	6.24
TOTAL VENDOR NAPA-SHERIDAN AUTO P		52.95
VENDOR NAME: NORTH SHORE GAS		
9500065106622-12-15	207 Nhampton gas service bill 12-14-15	34.35
9500046282673-12-15	3 Westwood liftstation gas service	33.06
9500043538645-12-15	400 Old Mill liftstation gas service	61.40
9500010548967-12-15	430 Farrington utility station	31.92
9500051340015	100 Fallstone utility station gas service	33.09
7500010814062-12-15	PWF wellhouse gas utility	120.34
3500057120542-12-15	NP Concession bldg gas tuility	104.67
3500027843375-12-15	NP Maint Bldg gas utilitites	110.64
2500064728546-12-15	24400 Rwds utility station gas service	32.53
TOTAL VENDOR NORTH SHORE GAS		562.00
VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO		
2015-12	December 2015 Medical	58,713.00
2016-01	01/2016 Dental Insurance	6,340.00
2016-02	February 2016 Dental Insurance	6,492.00
TOTAL VENDOR NORTH SUBURBAN EMPLOYEE BENE		71,545.00
VENDOR NAME: PADDOCK PUBLICATIONS		
T4423600	Escrow--Public Hrg.Notice-Camberley Club	94.50
TOTAL VENDOR PADDOCK PUBLICATIONS		94.50
VENDOR NAME: PASQUESI HOME & GARD		
20936/1	Replacement plants for VH public areas	409.93
20937/1	Spanish moss for re-potted plants	12.99
TOTAL VENDOR PASQUESI HOME & GARD		422.92
VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS		
129079	2016 Annual Fee, January 2016 Record Keeping Fe	700.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS		
	TOTAL VENDOR PBA, INC./FLEXIBLE BENEFITS	700.00
VENDOR NAME: PETTIBONE & CO		
34745	Pdestrian Stop Cards (1000)	412.45
	TOTAL VENDOR PETTIBONE & CO	412.45
VENDOR NAME: PLATINUM SNOW REMOVAL		
90	Snow removal contract for S. Village Green	1,479.00
	TOTAL VENDOR PLATINUM SNOW REMOVAL	1,479.00
VENDOR NAME: QUILL CORPORATION		
2288039	Xeror toner, file jackets, dry erase board, markers, l	373.70
	TOTAL VENDOR QUILL CORPORATION	373.70
VENDOR NAME: RUSSO POWER EQUIPMEN		
2850308	Chain saw, pole, adapter, folding saw felling wedge	657.62
2816420	Chain for chainsaw	21.03
2840167	Chainsaw sharpening	51.00
2814768	Chainsaw parts	9.90
	TOTAL VENDOR RUSSO POWER EQUIPMEN	739.55
VENDOR NAME: SAM'S CLUB		
2016-02	2016 Sam's Club Membership Fees	90.00
	TOTAL VENDOR SAM'S CLUB	90.00
VENDOR NAME: SMITH & LALUZURNE, L		
December 2015	Legal Services December 2015	2,923.00
	TOTAL VENDOR SMITH & LALUZURNE, L	2,923.00
VENDOR NAME: SNAP ON		
011516474	Software update snap on scan tool	1,340.97
	TOTAL VENDOR SNAP ON	1,340.97
VENDOR NAME: STANDARD FUSEE CORPO		
00251509	Fusee Flares Item #2720 5 cases/72 per case	596.03
	TOTAL VENDOR STANDARD FUSEE CORPO	596.03
VENDOR NAME: SUBURBAN ACCENTS, IN		
23105	Lettering for new PW 236	375.00
	TOTAL VENDOR SUBURBAN ACCENTS, IN	375.00
VENDOR NAME: TRAFFIC CONTROL & PR		
85382	Traffic Cones	573.25
	TOTAL VENDOR TRAFFIC CONTROL & PR	573.25
VENDOR NAME: VERIZON WIRELESS		
9758086524	Cellular Phone Service & Squad Laptops 12/02 - 0	1,782.86
	TOTAL VENDOR VERIZON WIRELESS	1,782.86
VENDOR NAME: VILLAGE GREEN BACELI		
TM-11732	Holiday Tree Lighting	5,450.00
	TOTAL VENDOR VILLAGE GREEN BACELI	5,450.00
VENDOR NAME: WATER PRODUCTS CO.		
0263616	Repair clamp	386.00
0263711	Repair Clamp	291.86
	TOTAL VENDOR WATER PRODUCTS CO.	677.86
VENDOR NAME: WHOLESALE DIRECT, IN		
000218579	Hydraulic motor, straps	273.09

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
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INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: WHOLESALE DIRECT, IN		
	TOTAL VENDOR WHOLESALE DIRECT, IN	273.09
VENDOR NAME: WINKLER'S TREE SERVI		
88141	Tree pruning servies, addresses listed on pg2	5,331.00
88177	Tree pruning program, address list attachec	3,088.00
	TOTAL VENDOR WINKLER'S TREE SERVI	8,419.00
VENDOR NAME: XEROX CORPORATION		
082760646	December Service Police Copier	85.00
82760645	Nemo base charge December 2015	57.00
82760647	Meme December 2015	337.97
82760648	Color copier base charge	178.00
082760648a	Color copier overages	105.02
	TOTAL VENDOR XEROX CORPORATION	762.99
		459,896.40

**REQUEST FOR BOARD ACTION
Village Board
January 25, 2016**

Subject: Economic Development Plan Annual Update

Action Requested: Approval of Consideration of the Annual Update to the 2013 Economic Development Strategic Plan: Building Economic Success

Originated By/Contact: Tonya Zozulya, Economic Development Coordinator
Department of Community & Economic Development

Referred To: Village Board

- The Village Board reviewed the draft Economic Development Strategic Plan update at the January 11, 2016 Committee of the Whole meeting. At that meeting, the Board requested Goal # 6 (“Increase Village support of special events”) be amended to include language regarding identifying a point person within each community organization for more efficient communication with staff.
- Since the January 11th meeting, Staff finalized the update and implementation matrix based on Board feedback (see attached).

Staff requests the Board’s approval of the Economic Development Strategic Plan update and implementation matrix at the January 25, 2016 Village Board meeting.

Reports and Documents Attached:

- Economic Development Strategic Plan update and implementation matrix.
- January 11, 2016 staff memorandum regarding the Economic Development Strategic Plan update.

Meeting History	
COW discussion	January 11, 2016
Current VB	January 25, 2016

2016 Economic Development Strategic Plan Update

GOAL 1: STRENGTHEN & MAINTAIN RELATIONSHIPS WITH BUSINESS COMMUNITY

Action Steps with No Changes Proposed

Conduct Regular Business Site Visits - Conduct 12 business site visits annually to obtain business community feedback (Ongoing).

2015 - Staff implemented 11 business site visits in 2015, including: Cheesecake Factory, Hydraforce, Staybridge Suites, SpringHill Suites, Sullivan's, Wildfire, Big Bowl, Marathon/Dunkin' Donuts, BP Gas Station, Glunz Wines and Sysmex. A total of 30 business site visits have been completed since 2013.

2016 Work Plan – Ongoing. Staff will focus on high-growth and expanding businesses with sales tax generation potential or increasing employment. In addition, staff will invite Chamber Board representatives to join us for select business visits to connect with Lincolnshire businesses and promote Chamber programs.

Host Annual Business Roundtable Meetings - Host annual local business roundtable meetings (or more frequently as needed) to discuss community concerns and solutions (2014-2017).

2015 - Staff hosted a second annual business roundtable meeting in Fall 2015. 17 business leaders from the hospitality, retail, restaurant and service sectors attended, shared their business news and networked with other local businesses. Village Board members and Staff also attended this meeting.

2016 Work Plan - Explore quarterly business meetings based on feedback received at the last business roundtable.

Conduct Annual Business Surveys - Conduct an annual local business survey to obtain feedback on satisfaction with Village services and local employee needs (2014-2017).

2015 - Staff conducted a basic online business survey with approximately 15% of Village businesses participating (results, previously shared with the Village Board, are attached).

2016 Work Plan - A more in-depth and detailed business satisfaction survey will be conducted in the 3rd Quarter of 2016.

Expand Transportation Relationships – Explore expanded interaction between employers and Transportation Management Association of Lake Cook (TMA of Lake Cook) regarding PACE public transportation options. Partner with PACE and local businesses to explore opportunities for updates to existing shelters and addition of new bus shelters if warranted by corporate ridership (Ongoing).

2015 - Staff maintained close contact with PACE and TMA representatives regarding the creation of a new shuttle for Rte 22/I-94 Corridor employers (to benefit CDW and other

offices in the corridor). The discussions included various transportation enhancements and non-municipal sources of funding for public transportation infrastructure.

2016 Work Plan – In addition to the Rte 22/I-94 Corridor shuttle, Staff will also work with TMA and Pace to develop a strategy for a possible reinstatement of the Corporate Center shuttle given expressed interest from a big corporation in the Village (the shuttle was eliminated several years ago due to a low corporate participation). Additional public infrastructure improvements (including new paths and bus shelters) will be an integral component discussed as part of the Central Area Corridor Plan scheduled for completion by the end of 2016.

Action Steps with Changes Proposed

Establish and improve and Maintain Inter-Agency Relations - Establish and improve maintain relationships with federal, state and local organizations, including Illinois Department of Commerce and Economic Opportunity (DCEO), Lake County Partners, College of Lake County, Building Owners and Managers Association of Chicago (BOMA), and the Institute of Real Estate Management (IREM) to assist with economic development and commercial real estate financing, education, training and other business programs (Ongoing).

2015 - Staff developed close relationships with Lake County Partners (business resources and contacts, presentations/speakers, etc.) and College of Lake County (job fairs, business resources for the business newsletters and online posting) over the course of 2015.

2016 Work Plan – Ongoing. Partnerships with other economic development partners referenced in this action step will be established as appropriate over time as new initiatives/projects arise.

Host Annual Commercial Broker and Landlord Meetings - Host semi-annual annual commercial broker/landlord meetings to discuss Village developments and issues (2014-2017).

2015 - Staff held a broker roundtable meeting in Spring 2015 which attracted 8 brokers, up from 3 brokers in 2014.

2016 Work Plan - Staff recommends changing the frequency of this event from semi-annual to annual to keep the event more relevant and focused for commercial brokers and landlords. The next broker roundtable is proposed for the 4th Quarter of 2016.

GOAL 2: IMPLEMENT IMPROVED COMMUNICATION WITH LOCAL BUSINESS COMMUNITY

Action Steps with No Changes Proposed

Initiate Business Newsletter – Launch quarterly business newsletter to include information about Code updates, initiatives, events, programs and services (Ongoing).

2015 - The monthly electronic Lincolnshire Business Spotlight newsletter has been published since 2013. There were approximately 500 subscribers at the end of 2015 compared to 393 in 2014 (a 27% increase).

2016 Work Plan – Ongoing. Grow subscription base by providing Village e-publications and social networking information at various Village events and in direct correspondence with

new and existing businesses. Seek feedback from subscribers as to content and update as necessary.

Increase Use of Social Media - Expand social media use to promote economic development and promote business-related news/announcements (Ongoing).

2015 - Village social media presence continued to grow in content and subscribers. In December 2015 the Village had 486 Facebook “friends” (up from 222 in December 2014), 417 Twitter followers (up from 249 in 2014) and 505 Lincolnshire Business Spotlight subscribers (up from 238 in 2014). Staff also posts content on LinkedIn and our partners’ social media platforms.

2016 Work Plan – Ongoing. Staff will increase posts of relevant information to expand our social media presence and promotion. Staff will also explore benefits of using Instagram for posting visual information (e.g., special event photos) and creating a Village LinkedIn page.

Action Steps with Changes Proposed

Update Welcome Packet – Create Update Village’s business “welcome packet” (2015 & 2017).

2015 – Staff compiled pertinent business information for distribution to businesses during site visits.

2016 Work Plan - Staff will further refine the business welcome packet in the 1st Quarter of 2016. The packet will contain information relevant to businesses. The packet will be regularly updated and provided to new businesses at Certificate of Occupancy issuance or to existing businesses during business site visits.

GOAL 3: PROMOTE LOCAL BUSINESSES

Action Steps with No Changes Proposed

Create Village Brand - Create a Village brand, including a logo and slogan, to be used across all Village platforms (website, promotional materials, etc.) (2014-2015).

2015 – The consultant completed research and information gathering and presented branding options for the Village’s consideration. It was determined additional work with Board, Staff and consultant was necessary to gain consensus on Lincolnshire identity, including developing a “Lincolnshire story” and associated logo and tagline.

2016 Work Plan - Proposed to defer until after Strategic Planning/visioning discussion with the Village Board by the end of 2016.

Explore Creation of Local Business Associations – Survey specific local businesses regarding potential establishment of restaurant, merchants and lodging association. Facilitate creation of associations if sufficient interest (2016).

2015 – Scheduled for 2016.

2016 Work Plan - Staff will survey and meet with all Lincolnshire restaurants and hotels in the 2nd Quarter of 2016 to gauge their interest in forming a restaurant and hotel association that would represent interests of its members in a collective fashion.

Update Shop & Dine Guide - Update guide annually. Expand distribution to include residents, local hotels, Chamber of Commerce and Visit Lake County (Ongoing 2014-2017).

2015 - The update of the Shop & Dine Guide was deferred pending activation of the new Lincolnshire brand. The new brand was to provide recommendations regarding the Village's communication plan which will provide direction for the guide content and style.

2016 Work Plan - Staff will implement incremental updates to the design and content in the 2nd Quarter of 2016.

Create Lincolnshire Business Website - Create and administer a separate website to promote Village businesses, restaurants, retail, hotels and entertainment venues (2014-2015).

2015 - Staff drafted a business website framework policy in 2015 and compiled photos of all commercial businesses in the Village for use on the site.

2016 Work Plan - Staff will utilize economic initiative funds to engage a consultant to assist in design and build-out of the website, with completion by the 3rd Quarter of 2016.

Increase Lincolnshire Participation in Visit Lake County Advertising - Explore opportunities to take advantage of Visit Lake County "cooperative advertising" program to promote Lincolnshire regionally (2015).

2015 - Funds approved for cooperative advertising for 2015 have not been expended for this purpose in light of the ongoing development of a branding campaign.

2016 Work Plan – Previously-budgeted cooperative advertising funds for business and event advertising are requested to be re-budgeted in 2016 in anticipation of Lincolnshire brand roll-out. Depending on the "success" of the advertising campaign, Staff proposes funding through Visit Lake County be extended through 2017.

Action Steps with Changes Proposed

~~Explore Village Kiosk System Improvements – Evaluate feasibility of modernizing existing Village kiosk (Olde Half Day Road and Route 22) to provide more timely communication of community information (2016). Explore feasibility of altering Village gateway sign, with associated design and aesthetic improvements, on Milwaukee Avenue and/or Half Day Road and installing a new sign, for commercial promotion, at Milwaukee Avenue/Half Day Road (2016).~~

2016 Work Plan – Combine this step with Action Step 2 in Goal 9 given promotional signage is tied to connectivity and wayfinding improvements.

GOAL 4: IDENTIFY & ATTRACT NEW BUSINESSES

Action Steps with No Changes Proposed

Regularly Recruit Prospective Commercial Businesses – Prospect regularly for new business based upon assessment of market conditions, gaps in products/service offerings, resident desire, and daytime population needs. Focus on meeting family and young adult/young professionals' needs (Ongoing).

2015 - In 2015, staff contacted and followed-up with 56 potential businesses, in addition to sending leads to local brokers. Half Day Brewing Co. and Emporium Arcade & Bar (both of which meet the targeted groups) have located in the Village as a result of direct staff recruitment efforts.

2016 Work Plan – Ongoing. Staff will increase outreach and follow-up in 2016, focusing on retailers and restaurants desired in the Village (e.g., Mediterranean, seafood, coffee, pizza, etc.). Staff will also contact other types of sales-tax generating commercial businesses that may be a good fit for Lincolnshire.

[Conduct Resident Surveys - Conduct survey of Village residents to determine desired business mix. Survey regularly and solicit ongoing feedback via the Village website \(2014-2017\).](#)

2015 - A comprehensive resident survey was conducted in early 2015. It included a series of questions about residents' usage of Lincolnshire's shopping centers, satisfaction with the current mix of businesses and new business categories desired for the Village. Staff found the results beneficial in helping to direct future business recruitment efforts.

2016 Work Plan – Staff proposes a targeted resident survey be implemented regarding desired businesses, usage of shopping centers, etc. in the 4th Quarter of 2016.

[Participate in Trade Shows – Participate in annual International Council of Shopping Centers \(ICSC\) Deal Making sessions and other similar opportunities as they arise \(Ongoing\).](#)

2015 - Staff participated in three annual regional and national International Council of Shopping Centers shows and meetings to promote Lincolnshire's available commercial sites among retailers and brokers.

2016 Work Plan – Ongoing. Staff will continue to participate in these annual meetings, in addition to any other local ICSC shows that are relevant to the Village.

Action Steps with Changes Proposed

[Recruit and Retain Targeted Industry – In conjunction with Lake County Partners, target biopharma; healthcare; medical instrument; professional and technology industries; and arts, culture and entertainment opportunities \(Ongoing\).](#)

2015 - Staff partnered with Lake County Partners on business recruitment and retention.

2016 Work Plan - Staff will continue to work with Lake County Partners to recruit and retain the above targeted industries.

GOAL 5: UPDATE VILLAGE CODES & POLICIES TO MEET THE NEEDS OF BUSINESSES

Action Steps with No Changes Proposed

[Evaluate Opportunities to Increase Condominium Housing - Explore permitting additional executive/professional condominiums in or nearby the Village Downtown \(2014-2015\).](#)

2015 - Staff discussed with local owners of three downtown sites along Olde Half Day Road (including the former Bridgeview Bank property, unincorporated property immediately adjacent to the west and the Chicago Lighthouse Church property) the potential for

townhouse or condominium development. While there has been interest, there are no viable proposals currently. In 2015, Staff has also seen growing developer interest in increasing residential population and housing types.

2016 Work Plan - Staff will continue to speak with local owners and developers about the development of executive/professional condominiums in Lincolnshire's central area. Staff will specifically contact the owner of the southeast corner of Rt. 22 and Milwaukee Avenue in the 2nd Quarter of 2016 as well as targeting the Olde Half Day Road sites west of Milwaukee Avenue.

~~Create~~ ~~Implement~~ **Fast-Track Permit Process** – Investigate fast-track permit reviews for tenant finishes, temporary signs and special event applications (2015).

2015 - The Village implemented new building permitting software creating efficiencies to streamline permitting and better track permit reviews for 2016.

2016 Work Plan - Staff will conduct a comprehensive review of permit types in the 2nd Quarter of 2016 to determine if over-the-counter permitting can be expanded to minimize permit review times.

Action Steps with Changes Proposed

~~Evaluate~~ ~~Review and Update~~ **Sales Tax Sharing Guidelines Policy** - Review Village's current sales-tax sharing practices. Consider developing a specific sales-tax agreement policy (2014).

2015 - This action step is completed. The Village Board adopted economic incentive guidelines (including sales-tax sharing agreements) in 2015.

2016 Work Plan - Staff recommends the word "policy" in this action step be replaced with "guidelines" to more accurately reflect the nature of the document. Staff will review and update the policy as needed based on changing economic conditions and budget availability.

~~Explore~~ **Rezoning Opportunities** - Determine opportunities for additional sales tax revenue generation, including possible rezoning of properties near the Milwaukee Avenue corridor (2014-2016).

2015 - The Village pursued annexation of an area designated in the Boundary Agreement to assist the Village in controlling future uses, while expanding sales tax base.

2016 Work Plan - The Village will consider further rezoning opportunities of commercial/office properties in conjunction with the Central Area Corridor Plan which is a 2016 goal, to be completed by the 4th Quarter of 2016.

~~Institute~~ ~~Refine~~ **Village Procurement Policy** - Institute a policy to give priority to local businesses in Village procurement of products and services, where feasible and appropriate (2014-2015).

2015 - Staff completed review of the Village Code regarding procurement procedures for large-scale public products and services valued over \$20,000 and determined a business place of employment is already incorporated into the Code as a bid award criterion providing preference to Lincolnshire-based companies.

2016 Work Plan - Staff will incorporate the “Lincolnshire place of business” language into our internal policy for smaller purchases or services by the end of 2016.

GOAL 6: INCREASE VILLAGE SUPPORT OF SPECIAL EVENTS

Action Steps with No Changes Proposed

Promote Local Community Events – Expand local special event promotion via internet, community events calendar, kiosk sign and social media sites with enhanced marketing materials (Ongoing).

2015 - Staff continued to utilize in-print and digital platforms of the Village and our partner agencies to promote various business and community events.

2016 Work Plan - Staff will research new ways to promote our events via a possible modernization of the Village kiosk and a planned commercial-centric website as part of the Central Corridor Study slated for completed by the end of 2016.

Action Steps with Changes Proposed

Strengthen Community Partnerships – Increase participation with the Buffalo Grove Lincolnshire Chamber of Commerce, Lincolnshire Community Association, Lincolnshire Sports Association, Morningstar Rotary Club, Lincolnshire Swim Club and other local organizations/agencies to create opportunities for partnerships between businesses and residents to organize and implement community-wide events. (Ongoing).

2015 - Staff continued to strengthen ties with the above organizations in 2015, leading to greater involvement on various special events. Staff from different departments serves on the Boards of Visit Lake County, the Chamber of Commerce and the Rotary Club. Staff regularly attends organizational meetings and assists with event planning, promotion and execution.

2016 Work Plan – Ongoing. Staff will continue to expand partnership opportunities in 2016, including with The Garden Club, Lincolnshire Swim Club and the Lincolnshire Sports Association.

Attract/Promote Special Events – Partner with Visit Lake County, Lincolnshire Community Association, Lincolnshire Sports Association, Lincolnshire Swim Club, Lincolnshire corporate/business centers and neighboring park districts to attract and promote regional and national sporting events, recreational events, trade shows, community farmers market, mobile food vendors, outdoor concert/movie series and similar events. Identify a point person within each community organization. (Ongoing).

2015 - Staff partnered with Visit Lake County on the promotion of the Taste of Lincolnshire, seasonal Food Truck Fridays Lunch, Art Festival, BMW Golf Tournament and Boo Bash in 2015. The Village and LCA organized the 4th of July celebration. Staff also collaborated with Van Vlissingen and Co. and other local property owners and managers on the seasonal Food Truck lunch event.

2016 Work Plan - Staff will meet with owners/managers of the three main shopping centers and the Fresh Market-anchored Center regarding summer concerts and other seasonal events in the 1st Quarter of 2016. Food Truck Fridays are planned to be extended and

enhanced in the 2nd and 3rd Quarter of 2016.

Create New Community Event – Develop new events, in partnership with the Buffalo Grove Lincolnshire Chamber of Commerce, Lincolnshire Community Association, Lincolnshire Sports Association, Lincolnshire Swim Club and other local organizations, to provide a year-round event schedule (2015-2016).

2016 Work Plan - Staff will present a proposal in the 1st Quarter of 2016 for Village Board review regarding a new summer kickoff event for late May/early June. This would be an outdoor family event featuring a movie, attractions and food trucks at Spring Lake Park. In addition, Staff will prepare a proposal regarding an expanded Food Truck Fridays lunch event in the Corporate Center building on the success of the 2015 event.

GOAL 7: STRENGTHEN CHAMBER PARTNERSHIP

Action Steps with No Changes Proposed

Increase Cross-promotion Opportunities – Encourage local businesses, in partnership with Buffalo Grove Lincolnshire Chamber of Commerce, to participate in cross-promotional activities, such as weekend golf getaways, “Dinner and a Show” at Viper Alley or the Marriott Theater, hotel/day spa packages, etc. (Ongoing).

2015 – Staff encouraged local restaurants, hotels, retailers and entertainment venues to enhance cross-promotional opportunities during business site visits and Village directed e-mails in 2014 and 2015.

2016 Work Plan - Staff will increase cross-promotion opportunities via the planned commercial website, to be completed by the 3rd Quarter of 2016. In addition, staff will continue to recruit Lincolnshire businesses to join the Chamber.

Create “Sidewalk” Sale Event – Create a well-publicized event, in partnership with the Greater Lincolnshire Chamber of Commerce, in which Village requirements related to outdoor sales, signage, and other temporary uses are “relaxed” on 1-2 weekends in the Summer and/or Spring. Promote the event with a local fair or carnival atmosphere (2016).

2016 Work Plan - Staff proposes to partner with the Chamber to launch a new business sidewalk sale event at the Village’s commercial centers in summer/early fall of 2016. Commercial center owners and managers expressed support for such an event. A full proposal will be presented to the Village Board in the 1st Quarter of 2016.

Create holiday “extended shopping hours” Program – Create an extended shopping hours event, in partnership with the owners of Lincolnshire’s shopping centers and the Buffalo Grove Lincolnshire Chamber of Commerce, at the holiday season, possibly in conjunction with a Holiday Tree Lighting ceremony on a Saturday, resulting in a “holiday crawl” event along Milwaukee Avenue (2016).

2016 Work Plan - Staff will work with the Chamber and local property owners and businesses to recommend establishment of a Village-wide extended shopping hours program in December 2016, in conjunction with the annual Tree Lighting ceremony.

GOAL 8: ENCOURAGE AND FACILITATE DEVELOPMENT AND REDEVELOPMENT OF VACANT AND UNDERUTILIZED PROPERTIES

Action Steps with No Changes Proposed

Develop and Maintain Broker/Owner Relationships – Develop quarterly contact with listing brokers and vacant property owners to obtain information on the level of interest in specific development-ready sites, and offer Village assistance with meeting facilitation and Code interpretation (Ongoing).

2015 - Staff reached out to local brokers, every 1-2 months, to discuss any changes in vacant sites and tenant spaces. The Village hosted two annual broker meetings; in 2014 and 2015.

2016 Work Plan – Ongoing. Staff will continue to stay in regular contact with brokers and property owners and will closely monitor development interest.

Initiate Dialogue with Property Owners Near Village Boundaries – Maintain contact with property owners near Village corporate boundaries to promote opportunities and development options (2016).

2015 - The Village pursued annexation of property, per the Boundary Agreement with Buffalo Grove, to establish ultimate Village Corporate Limits, control future land uses and seek to expand the Village's sales tax base. Annexation in this area follows Board and Staff discussions with a key property owner in the South Sector of the Village, along Milwaukee Avenue.

2016 Work Plan - Consideration of other annexation opportunities, as directed by the Village Board, based on discussions related to a full annexation study to be presented to the Board in the 1st Quarter of 2016.

~~Initiate~~ Implement Vacant Storefront Program/Regulations – Implement Vacant Storefront Program to encourage vacant building owners to maintain window displays. (Displays could include community organization information or art displays from local schools)(2016).

2016 Work Plan - Staff reached out to commercial center landlords, who expressed their interest in this program. Staff will assist the landlords in connecting with programs in School Districts 103 and 125 to obtain artwork that can be utilized for window displays in the 2nd Quarter of 2016.

GOAL 9: ENHANCE ACCESS TO AND CONNECTIVITY TO COMMERCIAL AREAS

Action Steps with Changes Proposed

Develop and Implement Wayfinding, Identification & Pedestrian Plan for Downtown - Create a comprehensive Identification & Pedestrian Plan for the Village Downtown including: unified signage, lighting, landscaping, street furniture elements, and thematic design (2015).

2016 Work Plan - Staff will develop a comprehensive signage plan following the completion of the branding initiative in 2016. Gateway sign funding is included in the ITEP Grant. In addition, the Central Corridor Planning project will include a signage component along the

Milwaukee Avenue Corridor.

Improve Pedestrian/Bicycle Connections and Signage – Provide pedestrian/bicycle path connections and effective business promotional signage along Milwaukee Avenue and Half Day Road to improve access from residential neighborhoods and corporate centers to hotels, retail centers, restaurants and entertainment venues and to promote local businesses. Explore feasibility of modernizing existing Village kiosk sign and installing a new kiosk sign on Milwaukee Avenue for business promotion. (~~2015~~–2015–2017).

2016 Work Plan - Construction of new bike paths on both sides of Milwaukee Avenue (from Rte 22 to Aptakisic Rd) was incorporated into the Village's current 10-year Capital Plan for 2019 and 2020. Engineering staff will meet with IDOT prior to developing construction plans. Signage plans along Milwaukee Avenue and the commercial segment of Half Day Road will be developed in 2016 in conjunction with the Wayfinding & Identification Plan goal listed above.

GOAL 10: FOSTER ENTREPRENEURIAL DEVELOPMENT IN THE VILLAGE

Action Steps with No Changes Proposed

Support and Develop Small Businesses – Promote small business development programs to assist established small businesses in growth and development (Ongoing).

2015 - Staff regularly provided information on small business trends, resources and events via the Lincolnshire Business Spotlight e-newsletter, regular Village newsletter and on Village social network platforms.

2016 Work Plan - Staff will explore and implement enhanced promotion of the national Small Business Saturday event in the 4th Quarter of 2016.

Action Steps with Changes Proposed

Research Potential for Small Business Incubator – Research potential for establishing a small business incubator program for aspiring entrepreneurs (~~2016~~–2017).

2016 Work Plan - Based on staff's preliminary research, start-up assistance for new entrepreneurs can be found at local community colleges and high schools. Staff proposes to postpone this action step until 2017, as sufficient "tools" are already in place, and additional time will permit Staff to further research this idea and consider an enhanced program.

GOAL 11: IMPLEMENT ECONOMIC DEVELOPMENT REPORTING

Action Steps with No Changes Proposed

Maintain Inventory of Redevelopment Sites. Prepare an inventory of sites with redevelopment potential. Include information on utilities, zoning, etc. to use in discussions with interested businesses and local brokers (Ongoing).

2015 - Staff updated and posted, on a monthly basis, an inventory of commercial, office, industrial and vacant available sites and spaces in the Village. The inventory is used for trade show contacts and business outreach. Staff has worked closely with GIS staff to develop a story map visually showcasing our available properties.

2016 Work Plan - Staff will launch an available sites story map in the 1st Quarter of 2016.

Update Daytime Population Data. Update the daytime population database, including all Village-based businesses and schools, every two (2) years. Provide information to brokers and new businesses (2014 and 2016).

2015 - Staff completed an update to Lincolnshire's daytime population in 2014.

2016 Work Plan - Ongoing. Staff will continue to regularly update the employment database as businesses move in and out of the Village.

Action Steps with Changes Proposed

Implement Economic Development Reports – Provide ~~quarterly~~ **monthly** reports to Village Board regarding economic development activities including: business site visits, new business leads, requests for assistance, and available commercial properties (Ongoing).

2015 - Staff regularly provided quarterly economic development updates to the Board as well as weekly updates in Manager's Notes and via email.

2016 Work Plan - Staff will expand the breadth of coverage in the aforementioned media to provide a better-rounded picture of the state of Lincolnshire's economy and business development on a more frequent (monthly) basis beginning in the 2nd Quarter of 2016. The format of the report will be changed to a more visual, "dashboard" style presentation.

ECONOMIC DEVELOPMENT STRATEGIC PLAN IMPLEMENTATION MATRIX:2013-2017

CED=Community & Economic Development; PW=Public Works;
Admin=Administration
\$= Under \$5K; \$\$=\$5K-\$10K; \$\$\$=\$10K-\$20K; \$\$\$\$=Over \$20K

	RESPONSIBILITY	TIMEFRAME					BUDGET NEEDED	
		ONGOING	2013	2014	2015	2016		2017
1 STRENGTHEN & MAINTAIN BUSINESS COMMUNITY RELATIONSHIPS								
Conduct Regular Business Site Visits	CED	X					N/A	
Host Business Roundtable Meetings	CED			X	X	X	X	N/A
Establish & Improve Inter-Agency Economic Development Relations	CED	X						N/A
Conduct Annual Business Surveys	CED			X	X	X	X	N/A
Host Commercial Broker and Landlord Meetings	CED			X	X	X	X	N/A
Build Transportation Relationships	CED	X						N/A
2 IMPROVED COMMUNICATION WITH LOCAL BUSINESS COMMUNITY								
Initiate/Publish Business Newsletter	CED	X						N/A
Create/Update Business Welcome Packet	CED				X	X	X	N/A
Increase Use of Social Media	CED, Admin	X						N/A
3 PROMOTE LOCAL BUSINESSES								
Update Shop & Dine Guide	CED	X						\$
Create Lincolnshire Business Website	CED; Admin					X		\$
Create Village Brand	CED, Admin			X	X	X		\$
Increase Lincolnshire Participation in Visit Lake County Advertising	CED					X	X	\$
Explore Creation of Local Business Associations	CED					X		N/A
4 IDENTIFY & ATTRACT NEW BUSINESSES								
Regularly Recruit Prospective Commercial Businesses	CED	X						N/A
Recruit and Retain Targeted Industry	CED	X						N/A
Participate in Trade Shows	CED	X						\$
Conduct Resident Surveys	CED				X	X	X	N/A

ECONOMIC DEVELOPMENT STRATEGIC PLAN IMPLEMENTATION MATRIX:2013-2017

CED=Community & Economic Development; PW=Public Works;
Admin=Administration
\$= Under \$5K; \$\$=\$5K-\$10K; \$\$\$=\$10K-\$20K; \$\$\$\$=Over \$20K

	RESPONSIBILITY	TIMEFRAME					BUDGET NEEDED	
		ONGOING	2013	2014	2015	2016		2017
5 UPDATE VILLAGE CODES & POLICIES TO MEET NEEDS OF BUSINESSES								
Create Fast-Track Permit Process	CED					X	N/A	
Update Sales Tax Sharing Guidelines	CED; Admin; Finance	X					N/A	
Explore Rezoning Opportunities	CED					X	N/A	
Refine Village Procurement Policy	Admin; Finance; CED				X	X	N/A	
6 INCREASE VILLAGE SUPPORT OF SPECIAL EVENTS								
Promote Local Community Events	CED; Admin	X					N/A	
Strengthen Community Partnerships	CED	X					N/A	
Attract/Promote Special Events	CED; Admin	X					N/A	
Create New Community Event	CED					X	N/A	
7 STRENGTHEN CHAMBER PARTNERSHIP								
Increase Cross-Promotion Opportunities	CED	X					N/A	
Create "Sidewalk" Sale Event	CED					X	N/A	
Create holiday "extended shopping hours" Program	CED					X	N/A	
8 ENCOURAGE & FACILITATE DEVELOPMENT & REDEVELOPMENT OF VACANT & UNDERUTILIZED PROPERTIES								
Develop and Maintain Broker/Owner Relationships	CED	X					N/A	
Initiate Dialogue with Property Owners Near Village Boundaries	CED				X	X	N/A	
Initiate Vacant Storefront Program/Regulations	CED					X	N/A	
9 ENHANCE ACCESS TO & CONNECTIVITY TO COMMERCIAL AREAS								
Develop & Implement Wayfinding/Identification/Pedestrian Plan for Downtown	CED; PW				X	X	\$\$	
Improve Pedestrian/Bicycle Connections	PW; CED				X	X	X	\$\$\$\$

ECONOMIC DEVELOPMENT STRATEGIC PLAN IMPLEMENTATION MATRIX:2013-2017

CED=Community & Economic Development; PW=Public Works;
Admin=Administration

\$= Under \$5K; \$\$=\$5K-\$10K; \$\$\$=\$10K-\$20K; \$\$\$\$=Over \$20K

	RESPONSIBILITY	TIMEFRAME					BUDGET NEEDED
		ONGOING	2013	2014	2015	2016	
10 FOSTER ENTREPRENEURIAL DEVELOPMENT IN THE VILLAGE							
Support and Develop Small Businesses	CED	X					N/A
Research Potential for Small Business Incubator	CED					X	N/A
11 IMPLEMENT ECONOMIC DEVELOPMENT REPORTING							
Implement Economic Development Reports	CED	X					N/A
Maintain Inventory of Redevelopment Sites	CED	X					N/A
Regularly Update Daytime Population Data	CED	X					N/A

**REQUEST FOR BOARD ACTION
Committee of the Whole
January 11, 2016**

Subject: Economic Development Plan Annual Update

Action Requested:	Discussion & Feedback
Originated By/Contact:	Tonya Zozulya, Economic Development Coordinator Department of Community & Economic Development
Referred To:	Village Board

- The Village Board adopted the current [Economic Development Strategic Plan \(Plan\) titled “Building Economic Success”](#) in June of 2013. The Plan consists of 11 goals and 41 action steps, scheduled for implementation through 2017. The Plan contemplates periodic updates to review the progress toward scheduled goals/action steps and to determine adjustments warranted based on new information or changing economic conditions.
- The current update represents the second annual progress report and review since the Plan’s adoption. To date, 34 out of the 41 action steps have been accomplished or are in progress. Following are highlights of action items completed to date:
 - Implemented 26 business site visits since 2013. Staff met with representatives of various sectors, including large corporations, hotels and small businesses.
 - Launched monthly business e-newsletter titled “Lincolnshire Business Spotlight” in the fall of 2013. Published 12 issues to date. Initial subscribers totaled 269; there are currently 500 subscribers (a 27% increase).
 - Continued ongoing business recruitment. In 2015, two major businesses were recruited to locate in the Village: Half Day Brewing Company and Emporium Arcade & Bar.
 - Conducted two annual broker roundtable discussions. The first meeting in 2014 attracted three brokers and the second in 2015 - eight brokers.
 - Conducted a business breakfast roundtable meeting on November 6, 2015 where seven business representatives attended. A second meeting was held in 2015 with ten business leaders participating.
 - Updated the Village’s daytime population data in 2015.
 - Continued the coordination, planning and implementation of the 4th of July celebration and Taste of Lincolnshire.
 - Initiated a Village brand development, marketing and public relations. Retained a branding consultant, TeamWorks Media in 2014.
 - Coordinated and oversaw creation and implementation of Food Truck Fridays Lunch events in 2015, in partnership with Van Vlissingen & Co.
 - Undertook a comprehensive review and recommended revisions to the Zoning Code and Sign Code to provide greater certainty in the review process and clarity and expedience in permitting processes.
 - Continued participating in annual International Council of Shopping Centers (ICSC) conventions, both in Chicago and Las Vegas to prospect and recruit new businesses to the Village.

- Attached is a copy of the Plan noting Staff comments/updates on each action step. Some revisions involve updates to the implementation timeframe based on new information available. Staff also proposes wording changes (in red), where necessary, to update names, titles and other information.

Staff requests the Board's review and comments regarding the Economic Development Plan update. Based on feedback, Staff will revise the Plan and update the implementation timeline.

Reports and Documents Attached:

- Redlined copy of the Economic Development Strategic Plan with status updates and Staff-proposed revisions.

Meeting History	
Current COW discussion	January 11, 2016

**REQUEST FOR BOARD ACTION
JANUARY 25, 2016 REGULAR VILLAGE BOARD MEETING****Subject:** Liberty Justice Center Engagement Letter**Action Requested:** Approval of Engagement Letter with Liberty Justice Center for Legal Representation Related to the Worker Empowerment Ordinance**Originated
By/Contact:** Village Board / Brad Burke, Village Manager**Referred To:** Village Board**Summary / Background:**

Village Code, Chapter 6 "Village Officers and Employees, Article D of the "Legal Counsel" states:

Legal counsel shall be retained by the Village Board to advise the Village on legal matters, to prosecute and defend legal actions, and draft legal documents and furnish opinions. Said counsel shall be retained from time to time at the will of the Village Board with such compensation as they shall determine.

At the December 14, 2015 Village Board meeting, the Village Board approved an Ordinance on Economic Development and Worker Empowerment by Regulation of Involuntary Payroll Deductions for Private Sector Workers in the Village of Lincolnshire (Ordinance). The motion to approve the Ordinance included a statement the Village of Lincolnshire would be represented by the Liberty Justice Center on a pro bono basis on matters related to the passage of the Ordinance. Subsequent to passage of the Ordinance, several media reports mentioned possible lawsuits to be filed against the Village of Lincolnshire related to the Ordinance. Staff worked with Jacob Huebert, Liberty Justice Center Senior Attorney, to draft an engagement letter for their organizations potential representation of the Village of Lincolnshire. The purpose of the engagement letter is to clarify roles, rights and responsibilities of the Village of Lincolnshire and the Liberty Justice Center in the event of a possible lawsuit as well as ensure the Village Board's objective in passing the Ordinance. Legal representation by the Liberty Justice Center would be done at no cost to the Village including all fees, costs and expenses related to any possible suit.

The language of the Liberty Justice Center proposed engagement letter specifically recommended the Village seek independent counsel review of the engagement agreement. As such, Attorney Simon reviewed the document. Attorney Simon suggested several changes/edits to provide additional clarity regarding the engagement letter specifically to provisions pertaining to indemnifying the Village. The Liberty Justice Center agreed to those changes.

Please note a statement found in paragraph 7 of the engagement indicates the Liberty Justice Center may have public policy interests that conflict with the Village of Lincolnshire's own interests. The engagement further states that the Liberty Justice Center will not abandon any public policy interests for which the Village of Lincolnshire may have objections. The Village's remedy to any such objection is for Lincolnshire to terminate its representation by the Liberty Justice Center. Staff reviewed Liberty Justice Center ongoing cases and finds there are cases where the Liberty Justice Center represents clients bringing suits/challenges against

municipalities for enforcing activities such as food truck licensing, sign codes regulations, and implementation of an amusement tax.

Budget Impact: No Impact. Liberty Justice Center's engagement letter indicates their services would be a no cost to the Village.

Service Delivery Impact:

Recommendation:

Staff recommends approval engagement letter.

Reports and Documents Attached:

- Proposed Engagement Letter with the Liberty Justice Center

Meeting History	
Regular Village Board Meeting:	01/25/2016



190 SOUTH LASALLE STREET, SUITE 1500
CHICAGO, ILLINOIS 60603
312.263.7668

CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

January 22, 2016

Bradly J. Burke, Village Manager
Village of Lincolnshire One
Olde Half Day Road
Lincolnshire, Illinois 60069

Dear Mr. Burke:

On behalf of the Liberty Justice Center, I am pleased to offer legal representation to the Village of Lincolnshire (the "Village") in the event of a legal challenge to its Ordinance No. 15-3389-116, more commonly known as "An Ordinance on Economic Development and Worker Empowerment by Regulation of Involuntary Payroll Deductions for Private Sector Workers in the Village of Lincolnshire" (the "Ordinance"). Should the Village of Lincolnshire agree to this representation agreement, we would represent the Village in such litigation, at the trial and appellate levels.

Our principal goal in representing the Village in this litigation is to ensure that the Village prevails in such litigation, which may include a judgment upholding the Ordinance as a lawful exercise of the Village's home rule authority.

The Liberty Justice Center is a tax-exempt nonprofit organization and provides legal representation on issues that advance the Liberty Justice Center's mission at no cost to the client.

By accepting this proposal, the Village of Lincolnshire agrees to provide us with accurate information necessary to effectively represent the Village in this matter.

We will keep the Village informed of significant actions in the case and will be pleased to answer questions at any time. We welcome the Village's questions and advice on all aspects of the litigation. However, the Liberty Justice Center's attorneys will have sole discretion regarding legal claims, arguments, tactics and strategy in representing the Village. The Village does not waive its legislative discretion to take additional legislative actions which may be adverse to the Liberty Justice Center's policy interests related to the contemplated litigation and may result in the termination of such litigation.

Our legal representation is provided pro bono, i.e. at *no cost* to the Village. The Liberty Justice Center will not charge the Village any attorneys' fees and costs, or any miscellaneous expenses, such as filing fees and brief formatting and preparation, for representing the Village in this case. Additionally, we plan to seek reasonable attorney fees and costs from adverse parties in the event of a successful outcome if such recovery is authorized by law. By accepting this offer, the Village promises to assign all awards related to costs and attorneys' fees arising from the contemplated litigation to the Liberty Justice Center and the Liberty Justice Center agrees that this represents the Village's sole obligation in regards to payment for any legal services rendered hereunder. The Liberty Justice Center is relying on this promise in furnishing the services and incurring the costs contemplated by this agreement. In the event any other litigant's attorney fees and costs are awarded against the Village of Lincolnshire in litigation in which the Liberty Justice Center represents the Village, the Liberty Justice Center will pay any such award as a litigation expense.

The Liberty Justice Center, as an independent public interest litigation center, may have public policy interests that conflict with the Village's interests. Furthermore, the attorneys employed by the Liberty Justice Center may simultaneously represent other governmental agencies and bodies, other private individuals and organizations, and public officials in matters unrelated to the contemplated action. A conflict of interest may arise directly or indirectly from such simultaneous representation, as well as from our public policy interests, although we are currently aware of none.

If we perceive a conflict of interest has arisen, we will endeavor to so advise the Village. At any time, the Village of Lincolnshire is free to retain separate legal counsel at its own expense to advise the Village about any possible conflicts or any other matter. The Village is encouraged to review the list of past and current cases, policy reports, investigations, and public policy issues involving the Liberty Justice Center at our website, libertyjusticecenter.org. The Village is also acknowledging that conflicts that may have arisen or could arise have been adequately disclosed. The Liberty Justice Center will provide the Village with a list of its current litigation and will inform the Village of any new litigation it files within a reasonable time after filing. Liberty Justice Center agrees that by accepting the legal services herein described, the Village is not waiving any conflicts which have been adequately disclosed, except to the extent expressly provided herein.

The Liberty Justice Center reserves the right to associate with other attorneys and/or law firms to the extent necessary to carry out the representation described in this letter. The Village of Lincolnshire acknowledges and agrees that we are authorized to share confidential information with attorneys and/or law firms that we may associate with in the future for purposes of representing the Village in this litigation, provided that sharing such confidential information shall not result in the waiver or loss or any evidentiary or testimonial privilege granted the Village by law.

By signing below, the Village of Lincolnshire is acknowledging the foregoing disclosure and agreeing to waive any conflict or potential conflict of interest that may exist or arise between the Liberty Justice Center's attorneys, the Village, any co-parties, and/or any other person(s) that are simultaneously represented by the attorneys employed by the Liberty Justice Center, which arise or may arise solely as a result of conflicting interests unrelated to the contemplated litigation (the "Simultaneous Representation Waiver"). Furthermore, the Village of Lincolnshire agrees to notify the Liberty Justice Center's attorneys promptly in writing or by email communication of any objections the Village may have to our simultaneous representation of any person or entity. The Village and Liberty Justice Center agree that the foregoing waiver does not represent a waiver resulting from a conflict between the Village's interests and the Liberty Justice Center's policy interests related to the contemplated litigation.

The Village of Lincolnshire further agrees that any timely objection to the Liberty Justice Center's simultaneous representation of another person or entity will result solely in Liberty Justice Center attorneys withdrawing from representing the Village, and that the Village will not object to Liberty Justice Center attorneys' continued representation of any other party with respect to any litigation that is unrelated to the contemplated action. In the event the Liberty Justice Center withdraws from representing the Village, it shall nonetheless still maintain all client confidences as a matter of our ethical obligations to the Village of Lincolnshire.

Furthermore, the Village of Lincolnshire agrees that the Liberty Justice Center will not abandon any public policy interests as a result of any timely objection and that the Village's sole remedy for any such objection is the termination of the Village's continued representation by Liberty Justice Center attorneys. Subject to those rules and any applicable ethical rules, we may terminate representation for good cause at any time. The Village may terminate this agreement at any time and for any reason. In the event that the Liberty Justice Center's representation is terminated, the Liberty Justice Center shall have no obligation to pay attorneys' fees, costs, or other litigation expenses incurred by any parties to the litigation after the Liberty Justice Center's termination as counsel. In the event Liberty Justice Center's representation is terminated, the Village's obligation to assign all awards related to costs and attorneys' fees arising from the contemplated litigation shall be limited to the reasonable costs and fees which have accrued prior to such termination and in no event shall exceed the proportionate share of any such award, as measured by the metric used by the court to determine the value of such award.

Through this agreement, the Liberty Justice Center agrees to represent the Village of Lincolnshire only with respect to a challenge to the validity of the Ordinance. In the event that a party challenging the Ordinance's validity joins that challenge with other legal claims that do not pertain to the validity of the Ordinance, the Liberty Justice Center will consider at that time whether it can represent the Village with respect to the additional

claims. If the Village wishes to be represented by the Liberty Justice Center with respect to the additional claims, and if the Liberty Justice Center agrees to provide that representation, the parties will enter into a separate engagement agreement regarding representation for those claims. Unless it agrees to do so by a separate writing, the Liberty Justice Center shall not be obligated to pay any attorneys' fees or other litigation costs incurred by the Village or any other party arising out of any claims against the Village other than a challenge to the validity of the Ordinance.

Finally, by signing below, the Village of Lincolnshire acknowledges that the attorneys employed by the Liberty Justice Center strongly recommend that the Village seek independent legal counsel for guidance in regards to the meaning and significance of this engagement agreement, and the Village further represents that it has, in fact, consulted or knowingly waived consultation with independent legal counsel regarding the meaning of this agreement and fully understand and agree with its provisions.

If this agreement is acceptable to the Village of Lincolnshire, please sign and return one copy and retain another for your records. On behalf of the entire Liberty Justice Center team, we very much look forward to working with you.

Very truly yours,



Jacob H. Huebert
Senior Attorney

The undersigned has been authorized by the Village of Lincolnshire to enter into this agreement on the Village's behalf and accepts the terms of representation on behalf of the Village of Lincolnshire as set forth above.

Bradly J. Burke
Village Manager
Village of Lincolnshire, Illinois

Date

**REQUEST FOR BOARD ACTION
REGULAR VILLAGE BOARD
January 25, 2016**

Subject: Approval of Purchase of three Ford F Series 1-Ton Trucks (Vehicle #249, #241 and #243) and Related Equipment Through the Suburban Purchasing Cooperative in Amounts Not to Exceed \$231,885 (Village of Lincolnshire)

Action Requested: Waiver of First Reading and Approval of Purchase Requested

Originated Scott Pippen, Operations Superintendent
By/Contact: Anthony Brucato, Fleet Foreman

Referred To: Village Board

Summary / Background:

The Public Works Department requests replacement of the following three vehicles through the Suburban Purchasing Cooperative Joint Purchasing Contract:

Truck #249: This truck is a 2006 GMC K3500 equipped with a tailgate salt spreader and 9' hydraulic snowplow. The truck currently has 63,000 miles and over 5,800 engine hours. Over the past two years, the hydraulic and electrical systems have been failing. Staff has replaced two hydraulic valves, two hydraulic clutch pumps, and spent hours diagnosing electrical control issues over the past two years. Additionally, many of the replacement parts for this truck are no longer being made.

The lifecycle of this vehicle has been extended four years past its original replacement date of 2012 due to budget constraints. This vehicle is critical to the Public Works operations in order to maintain a high level of service during snow removal efforts, infrastructure maintenance and emergency repairs. This truck is recommended to be replaced via a purchase through Suburban Purchasing Cooperative from Curie Motors of Frankfort, IL in an amount not to exceed \$105,766. As noted in the 2016 Budget, staff recommends a complete replacement of this vehicle.

Truck #241: This truck is a 2007 Chevrolet K3500 one ton chassis which currently has 60,000 miles. Due to strict diesel emissions regulations, this vehicle is starting to show signs of failure in the emission regeneration system. Staff recommends transferring the existing utility body to a new chassis, where it will be retrofitted to meet current needs of the department. The Village would obtain a savings of \$18,332 by reusing and retrofitting the existing utility body in lieu of a complete truck replacement. This truck chassis would be purchased through Suburban Purchasing Contract #143 from Curie Motors of Frankfort, IL in an amount not to exceed \$55,392.

Truck #243: This truck is a 2002 Chevrolet K2500 4x4 Pickup with 8' snowplow and electric lift gate. This truck has 110,000 miles and is four years past its replacement cycle. It is used daily in operations as well as the snow and ice control program. To maintain the level of service this vehicle has provided over the years, replacement is necessary. Additionally, Staff's recommends including a fiberglass service body with lockable cabinets to allow staff to keep tools and materials dry and in one location during regular use.

This truck would be purchased through Suburban Purchasing Cooperative Contract #144 from Landmark Ford of Springfield, IL in an amount not to exceed \$70,727.

Budget Impact:

The approved Fiscal Year 2016 Budget includes \$262,000 for replacement of all vehicles. If the requested purchases are approved, the Village will come in approximately \$30,000 under budget for all three purchases. Below is a table that details the three purchases:

Vehicle	Budget	Purchase Recommendation	Difference Budget to Actual
#249	\$102,000	\$105,766	+\$3,766
#243	\$90,000	\$70,727	-\$19,273
#241	\$70,000	\$55,392	-\$14,608
Total	\$262,000	\$231,885	-\$30,115

Service Delivery Impact:

These vehicles are used by the Public Works Department daily, and are an integral part of the Village's fleet. These vehicles serve as front line trucks in the Village's snow removal program, flood control, and general streets, parks and utilities maintenance as well as water main repair and debris removal.

Recommendation:

Ford Motors is cutting off all orders within the next (30) days for all 2016 models due to the new body style of the 2017 trucks. Because of the build time these vehicles require, any delays in ordering could result in the Village not receiving the vehicles until 2017. Therefore, Staff requests the Village Board waive the first reading of this item, and approve the purchase of the three trucks as described in this memo and the attached cost sheets in order to meet Ford's cutoff date.

Reports and Documents Attached:

- **Truck Spec and Body Cost Sheets**

Meeting History	
Initial Referral to Village Board (COW):	N/A
Regular Village Board Meeting:	January 25, 2016



2016 FORD F550 XL

4X2

CHASSIS CAB

Contract# 146



Currie Motors Fleet

“Nice People To Do Business With”

Your Full-Line Municipal Dealer

www.CurrieFleet.com

October 12th Order Cutoff for 6.8 Gas Engine

Diesel still available - Cutoff: **TBD**

SPECIAL PAINT ORDER CUTOFF: 01/08/2016





Currie Motors Frankfort

SPC Contract Winner

#146

2016 Ford F-550 XL 4x2

Chassis Cab

Call Tom Sullivan (815) 464-9200

Standard Package: **\$28,866**

Warranty 3 Years 36,000 miles Bumper to Bumper/ 5 Years 60,000 Power train

Free Delivery Within 30 Miles from Point of Purchaser's Billing Address

Alternator – 157 Amps, Heavy Duty
Axle – Mono-beam front axle with coil spring suspension
Non-Limited Slip Rear Axle
Battery – 78 Amp Hour
Engine – 6.8L 3-Valve V-10
Transmission – TorqShift 5-Speed SelectShift Automatic O/D
Brakes – (ABS) With Engine Only Traction Control
60" Cab to Axle
Bumper – Front – black painted steel with grained MIC top cover
Grille – Black MIC
Mirrors – Manually telescoping trailer tow with manual glass & two-way fold
Wheels – 19.5" Argent Painted Steel

Windows – fixed rear
Air Conditioning – manual
Audio – AM/FM/Clock
Door Trim – Armrest/grab handle and reflector
Floor Covering – black vinyl
Instrument Center – Multifunctional switch message center with ice blue lighting (three button message control on steering wheel)
Manual door locks and windows
Rearview Mirror – 11.5" day/night
Seats – HD vinyl 40/20/40 split bench with center armrest, cupholder and storage, manual lumbar support, driver side
Steering Wheel – black vinyl, telescoping steering wheel/column
Sunvisors – Color coordinated vinyl, single driver with pocket, single passenger with insert
Airbags – Driver and passenger side, passenger side deactivation switch on Regular Cab and Super Cab

October 12th Order Cutoff for 6.8 Gas Engine

Diesel still available - Cutoff: TBD

Special Paint Order Cutoff: 01/08/2016



Options – Cab Style

<input type="checkbox"/>	Super Cab	2370.00
<input type="checkbox"/>	Crew Cab	3440.00
<input type="checkbox"/>	84” Cab To Axle	262.00

Options – Powertrain

<input type="checkbox"/>	6.7L OHV Power Stroke Diesel	7093.00
<input type="checkbox"/>	4x4 with Manual Transfer Case	2875.00
<input type="checkbox"/>	Limited Slip Axle	308.00
<input type="checkbox"/>	Gaseous Prep (does not include Conversion)	268.00
<input type="checkbox"/>	Electronic Shift On the Fly 6.7L Engine Only	158.00
<input type="checkbox"/>	Engine Block Heater	64.00
<input type="checkbox"/>	PTO Provision (available with 6.7L Engine)	239.00
<input type="checkbox"/>	Engine Idle Shut Down (available with 6.7L Engine)	214.00
<input type="checkbox"/>	Dual Alternators (requires 6.7L Engine)	324.00
<input type="checkbox"/>	Extra HD Alternator	STD Diesel
<input type="checkbox"/>	Fuel Tank-28.5 Gallon Mid-Ship	107.00
<input type="checkbox"/>	Dual Fuel Tanks-Diesel Only Requires XL Value Group	626.00

Options – Suspension

<input type="checkbox"/>	Snow Plow Prep Package	73.00
<input type="checkbox"/>	Heavy Duty Front Suspension Package	107.00
<input type="checkbox"/>	High Capacity Trailer Tow Package (requires Limited Slip Axle, Diesel Motor & 19500 GVWR)	299.00
<input type="checkbox"/>	Trailer Brake Controller	230.00
<input type="checkbox"/>	Payload Up Grade Package (requires Limited Slip Axle)	985.00
<input type="checkbox"/>	225/70Rx19.5G BSW Traction Tires (4-traction rear 2-highway front)	162.00
<input type="checkbox"/>	Max Traction Tires (6-traction tires)	183.00
<input type="checkbox"/>	Spare Tire and Wheel	299.00
<input type="checkbox"/>	Hydraulic Jack	48.00

Options – Exterior

<input type="checkbox"/>	6” Black Molded Cab Steps	273.00
<input type="checkbox"/>	Exterior Back Up Chime	107.00
<input type="checkbox"/>	Day Time Running Lights	38.00
<input type="checkbox"/>	Manual Sliding Rear Window	107.00



Options – Interior

<input type="checkbox"/>	XL value Package	507.00
<input type="checkbox"/>	Power Equipment Group	763.00
<input type="checkbox"/>	Remote Start System (requires Power Equipment Group)	166.00
<input type="checkbox"/>	Rapid Heat Supplemental Cab Heater (requires 6.7L Engine and Dual Alternators)	214.00
<input type="checkbox"/>	Sync with My Ford (requires Steering Wheel Controls and XL Value Package)	252.00
<input type="checkbox"/>	Steering Wheel Audio Controls	60.00
<input type="checkbox"/>	Air Conditioning Delete (call for details)	-726.00
<input type="checkbox"/>	Side Air Bags/Curtain Delete	-166.00
<input type="checkbox"/>	Frontal Passenger and Side Air Bags/Curtain Delete	-166.00
<input type="checkbox"/>	Cruise Control	200.00
<input type="checkbox"/>	Radio Delete	-44.00

Options – Additional

<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	1595.00
<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	2,750.00
<input type="checkbox"/>	Rustproofing with Undercoating	395.00
<input type="checkbox"/>	4-Corner Strobes (requires Upfitters Switches)	795.00
<input type="checkbox"/>	9' Electric Hydraulic Dump Body –Black Finish (requires Trailer Hitch)	6895.00
<input type="checkbox"/>	Hitch Plate-pintle/combo	525.00
<input type="checkbox"/>	9' Steel Service Body-White Finish	7185.00
<input type="checkbox"/>	8.5' Boss Snow Plow	4987.00
<input type="checkbox"/>	8.5' Western Snow Plow	4987.00
<input type="checkbox"/>	Hand Held Controller	90.00
<input type="checkbox"/>	Snow Deflector RUBBER	295.00
<input type="checkbox"/>	Delivery Of More Than 30 Miles	185.00
<input type="checkbox"/>	License and Title Fees (Municipal Plates)	105.00
<input type="checkbox"/>	Detailed CD Rom Shop Manual	325.00

- 9ft Western Pro-Plus Plow \$5,795
- 5yr/75,000 mile Premium care warranty (Diesel) \$2,395
- Heavy Duty Rubber Floor Mats \$65
- Vent Visors Smoke Acrylic (pair) \$79
- Manual Operator Regeneration \$225



Exterior

<input type="checkbox"/>	Race Red	
<input type="checkbox"/>	Blue Jeans Metallic	
<input type="checkbox"/>	Caribou	
<input type="checkbox"/>	Absolute Black	
<input type="checkbox"/>	Magnetic	
<input type="checkbox"/>	Ingot Silver Metallic	
<input type="checkbox"/>	Oxford White	
<input type="checkbox"/>	Green Gem	
<input type="checkbox"/>	Special Paint (minimum 5 units. No minimum for School Bus Yellow)	612.00

Interior

<input type="checkbox"/>	Steel 40/20/40 Vinyl	
<input type="checkbox"/>	Steel 40/20/40 Cloth	85.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl- No Armrest Included N/A Crew Cab	303.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- No Armrest Included	438.00



Please enter the following:

Agency Name & Address

Contact Name

Phone Number

Purchase Order Number

Total Dollar Amount

Total Number of Units

Delivery Address

Att. Matt Hazlewood

Please submit P.O. & tax exempt letter with Vehicle Order:

Currie Motors
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815)464-9200 FAX: (815) 464-7500
CurrieFleet@gmail.com
Contact Person: Tom Sullivan

IF WE HAVE MISSED AN OPTON, PLEASE CONTACT OUR OFFICE.
COMPLETE UNITS IN STOCK FOR IMMEDIATE DELIVERY, CAN BE VIEWED
ON OUR WEBSITE WWW.CURRIEFLEET.COM



1385 Franklin Grove Rd
 Dixon, IL 61021
 815-284-3819 * 815-284-8815 Fax
 800-851-9664
 www.bonnell.com * info@bonnell.com

Quote

Order Number: 0100387
Order Date: 12/18/2015

**Delivery Ticket only do not
 remit from the Sales Order.
 Invoice will arrive in the mail.**

Bill To: 0008600
 VILLAGE OF LINCOLNSHIRE
 ONE OLDE HALF DAY RD
 LINCOLNSHIRE, IL 60069

Ship To: 01
 VILLAGE OF LINCOLNSHIRE
 PUBLIC WORKD FACILITY
 205 SCHELTER RD
 LINCOLNSHIRE, IL 60069

Phone: (847) 883-8600 Fax: (847) 913-0869
 Confirm To: ANTHONY BRUCATO

Comment:

Phone:
 Fax:

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30 Days

Ordered	Unit	Item Number	Shipped	Back Order	Price	Amount
1.0000	EACH	TRUCK EQUIPMENT			51,278.00	51,278.00

Location:

APPLICATION: NEW FORD 60" CA CAB CHASSIS WITH DIESEL AND
 AUTOMATIC TRANS WITH PTO PROVISIONS, PLOW PREP
 PACKAGE.GROUND SPEED SENSOR

PRICE SUBMITTED WITH "NO EXCEPTIONS" TO VILLAGE
 SPECIFICATIONS.

PACKAGE TO INCLUDE

- 1- DURACCLASS 8' 201 STAINLESS STEEL DUMP BODY
- 1- CROSSMEMBERLESS
- 1- 1520 DOUBLE ACTING UNDERBODY HOIST
- 1- 3/16" HITEN FLOOR
- 1- 15" STAINLESS STEEL CAB SHIELD
- 1- 20" 10 GA. STAINLESS FRONT
- 1- 14" 10 GA. STAINLESS SIDES
- 1- 20" 10 GA. STAINLESS TAILGATE
- 1- MANUAL TAILGATE LINKAGE
- 1- GREASEABLE TAILGATE LINKAGE AND HINGE POINTS
- 1- "COUGAR" 1600 VIBRATOR
- 1- ONE STEP LADDER RUNG ON CURB SIDE
- 1- REAR FLAPS
- 1- UNDER BODY PAINTED BLACK
- 1- UPPER BODY PAINTED WHITE
- 1- ONE PAIR STAINLESS TAIL GATE PROP / SHIELDS--PAINTED WHITE

CENTRAL HYDRAULIC SYSTEM

- 1-249 SERIES PTO / HYD. PUMP
- 1- "FORCE" ADD-A-STACK HYD. VALVE TO OPERATE HOIST AND
 AUGER / SPINNER
- 1- "FORCE" CARBON STEEL VT-15 HYD. TANK / ENCLOSURE
- 1- "FORCE" 5100EX SPREADER CONTROLLER
- 1- HIGH PRESSURE FILTER
- 1- BRASS QUICK COUPLERS
- 1- ALL REQUIRED PLUMBING

CONSOLE

- 1- BONNELL CUSTOM ONE TON CONSOLE
- 1- NO CONTROL LEVERS
- 1- HOIST TO BE OPERATED WITH MOMENTARY SWICHES
- 1- DIGITAL SIX SWITCH PANEL
- 1- "FORCE" 5100EX SPREADER CONTROLLER



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 Dixon, IL 61021
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 800-851-9664
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 205 SCHELTER RD
 LINCOLNSHIRE, IL 60069

Phone: (847) 883-8600 Fax: (847) 913-0869
 Confirm To: ANTHONY BRUCATO

Comment:

Phone:
 Fax:

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30 Days

Ordered	Unit	Item Number	Shipped	Back Order	Price	Amount
		ELECTRICAL SYSTEM				
		1- BONNELL BATTERY DISCONNECT RELAY SYSTEM				
		1- MINI FUSE CIRCUIT PROTECTION PANEL				
		1- DIGITAL SIX SWITCH PANEL				
		1- CUSTOM WIRE HARNESS				
		LIGHT BAR:				
		1- WHELEN 65" ALUMINUM LIGHGT BAR BASE				
		1- FEDERAL "HIGH LIGHTER" LED LIGHT ON WHELEN LIGHT BAR BASE				
		1- ONE PAIR WHE-MPBB LED LIGHTS ON LIGHT BAR BASE--SEPERATE SWITCH				
		LIGHTING PACKAGE:				
		1- ONE PAIR "WESTERN" PLOW LIGHTS ON WESTERN POWER UNIT				
		1- ONE PAIR WHE-5G FLASHERS ON CAB SHIELD FACING FRONT				
		1- ONE PAIR WHE-5G FLASHERS ON CAB SHIELD FACING REAR				
		1- ONE PAIR OBLONG STT LIGHTS ON CAB SHIELD FACING REAR				
		1- ONE WHE-5G FLASHER ON EACH SIDE OF CAB SHIELD				
		1- ONE WHE-5G FLASHER IN STAINLESS BOX UNDER DUMP BODY RUB RAIL AT THE CENTER OF BODY				
		1- ONE WHE-5G FLASHER IN EACH REAR POST				
		1- ONE MARKER LIGHT ON SIDE OF EACH REAR POST				
		1- ONE ICC THREE LIGHT MARKER BAR ON REAR HITCH PLATE				
		1- REMOVE "OEM" TAIL LIGHT MOUNTING BRACKETS / REMOUNT UPSIDE DOWN AND REUSE "OEM" TAIL LIGHTS				
		1- ONE "RIGID" SPINNER LIGHT				
		1- STAINLESS SPREADER LIGHT BAR WITH ONE PAIR STT AND ONE PAIR BACK UP LIGHTS				
		MISC. ELECTRICAL ACCESSORIES:				
		1- "BRIGADER" TWO CAMERA SYSTEM WITH COLORED MONITOR- -ONE CAMERA ON CAB SHIELD FACING REAR / ONE CAMERA ON CURB SIDE REAR POST				
		1- "GO LIGHT" BRAND SPOT LIGHT MOUNTED ON PASSENGER SIDE CAB ROOF PRE-WET SYSTEM				
		1- 80 GAL. STAINLESS STEEL PRE-WET TANK--MOUNTED BEHIND CAB AND PAINTED BLACK				

2016 FORD F-350 XL 4x2

Pick Up

Contract# 143



Currie Motors Fleet

“Nice People To Do Business With”

Your Full-Line Municipal Dealer

www.CurrieFleet.com

GOOD THRU: ORDER CUTOFF



Currie Motors Frankfort
SPC Contract Winner
#143
2016 Ford F-350 XL 4x2
Pick Up
Call Tom Sullivan (815) 464-9200

Standard Package: \$20,809.00

Warranty 3 Years 36, 000 miles Bumper to Bumper/ 5 Years 60,000 Power train

Free Delivery Within 50 Miles from Point of Purchaser's Billing Address

Alternator – 157 Amps, Heavy Duty

Axle – Twin I-Beam front axle with coil spring suspension

Non-Limited Slip Rear Axle

Battery – 72 Amp Hour

Engine – 6.2L 2-Valve V-8 E85

Transmission – TorqShift 6-Speed SelectShift Automatic O/D

Brakes – (ABS) With Advanced Trac Roll Stability Control (SRW)

8' Pick Up Bed

Bumper – Front – black painted steel with grained MIC top cover

Grille – Black MIC

Mirrors – Manually telescoping trailer tow with manual glass & two-way fold

Wheels – 17" Argent Painted Steel

Windows – fixed rear

Air Conditioning – manual

Audio – AM/FM/Clock

Door Trim – Armrest/grab handle and reflector

Floor Covering – black vinyl

Instrument Center – Multifunctional switch message center with ice blue lighting (three button message control on steering wheel)

Manual door locks and windows

Rearview Mirror – 11.5" day/night

Seats – HD vinyl 40/20/40 split bench with center armrest, cupholder and storage, manual lumbar support, driver side

Steering Wheel –black vinyl, telescoping steering wheel/column

Sunvisors – Color coordinated vinyl, single driver with pocket, single passenger with insert

Airbags – Driver and passenger side, passenger side deactivation switch

GOOD THRU: TBD

Options – Cab Style

<input type="checkbox"/>	Super Cab with 6.5' Bed	2370.00
<input type="checkbox"/>	Crew Cab with 6.5' Bed	3440.00
<input checked="" type="checkbox"/>	Pick Up Box Delete (does not include spare)	-533.00
<input type="checkbox"/>	8' Bed	262.00
<input type="checkbox"/>	Dual Rear Wheels	1311.00
<input type="checkbox"/>		
<input type="checkbox"/>		

Options – Powertrain

<input type="checkbox"/>	6.7L OHV Power Stroke Diesel	7229.00
<input checked="" type="checkbox"/>	4X4 w/ Manual Transfer Case	2875.00
<input type="checkbox"/>	Limited Slip Axle	333.00
<input type="checkbox"/>	Gaseous Prep (does not include Conversion)	268.00
<input checked="" type="checkbox"/>	Electronic Shift On the Fly	158.00
<input checked="" type="checkbox"/>	Engine Block Heater	64.00
<input type="checkbox"/>	PTO Provision (available with 6.7L Engine)	239.00
<input type="checkbox"/>	Engine Idle Shut Down (available with 6.7L Engine)	214.00
<input type="checkbox"/>	Dual Alternators (requires 6.7L Engine)	324.00
<input type="checkbox"/>	Extra HD Alternator (diesel only)	64.00

Options – Suspension

<input checked="" type="checkbox"/>	Snow Plow Prep Package	73.00
<input type="checkbox"/>	Heavy Duty Front Suspension Package	107.00
<input type="checkbox"/>	FX4 Off Road Package	252.00
<input type="checkbox"/>	Skid Plates	85.00
<input type="checkbox"/>	5 th Wheel/Gooseneck Hitch Prep Package	1104.00
<input checked="" type="checkbox"/>	Trailer Brake Controller	230.00
<input type="checkbox"/>	Tires-LT245/75Rx17E BSW A/T	107.00
<input checked="" type="checkbox"/>	Tires-LT265/70Rx17E OWL A/T	389.00
<input type="checkbox"/>	Spare Tire with Box Delete Option	252.00
<input type="checkbox"/>	Spare Tire Delete w/Pickup Box	-73.00

Options – Exterior

<input type="checkbox"/>	Rear Camera	460.00
<input checked="" type="checkbox"/>	6" Black Molded Cab Steps	316.00
<input checked="" type="checkbox"/>	Exterior Back Up Chime	107.00
<input type="checkbox"/>	Day Time Running Lights	38.00
<input type="checkbox"/>	Manual Sliding Rear Window	107.00
<input checked="" type="checkbox"/>	Roof Clearance Lights	48.00
<input type="checkbox"/>	Tail Gate Step	320.00
<input type="checkbox"/>	Tough Bed Spray In Bed Liner	405.00
<input type="checkbox"/>	Reverse Vehicle Aid Sensor	208.00

Options – Interior

<input checked="" type="checkbox"/>	XL value Package	507.00
<input checked="" type="checkbox"/>	Power Equipment Group	942.00
<input type="checkbox"/>	Remote Start System (requires Power Equipment Group)	166.00
<input type="checkbox"/>	Rapid Heat Supplemental Cab Heater (requires 6.7L Engine and Dual Alternators)	214.00
<input checked="" type="checkbox"/>	Sync with My Ford (requires Steering Wheel Controls and XL Value Package)	252.00
<input checked="" type="checkbox"/>	Steering Wheel Audio Controls (requires SYNC)	60.00
<input type="checkbox"/>	Air Conditioning Delete (call for details)	-726.00
<input type="checkbox"/>	Side Air Bags/Curtain Delete	-166.00
<input type="checkbox"/>	Frontal Passenger and Side Air Bags/Curtain Delete	-166.00
<input type="checkbox"/>	Cruise Control	200.00
<input checked="" type="checkbox"/>	Up Fitters Switches	107.00

Options – Additional

<input type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	1105.00
<input checked="" type="checkbox"/>	Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	1,940.00
<input checked="" type="checkbox"/>	Rustproofing with Undercoating	395.00
<input type="checkbox"/>	4-Corner Strobes (requires Upfitters Switches)	795.00
<input type="checkbox"/>	8' Steel Service Body –White Finish	5895.00
<input type="checkbox"/>	8' Western Snow Plow	4995.00
<input type="checkbox"/>	8' Boss Snow Plow	4995.00
<input checked="" type="checkbox"/>	Hand Held Controller	90.00
<input checked="" type="checkbox"/>	Snow Deflector RUBBER	295.00
<input checked="" type="checkbox"/>	Detailed CD Rom Shop Manual	325.00
<input type="checkbox"/>	Ford Drop In Bedliner	243.00
<input checked="" type="checkbox"/>	Delivery Over 50 Miles	185.00
<input checked="" type="checkbox"/>	License and Title Fees	105.00

Exterior

<input type="checkbox"/>	Race Red	
<input type="checkbox"/>	Blue Jeans Metallic	
<input type="checkbox"/>	Caribou	
<input type="checkbox"/>	Shadow Black	
<input type="checkbox"/>	Magnetic	
<input type="checkbox"/>	Ingot Silver Metallic	
<input checked="" type="checkbox"/>	Oxford White	
<input type="checkbox"/>	Green Gem	
<input type="checkbox"/>	Special Paint (minimum 5 units. No minimum for School Bus Yellow)	612.00

Interior

<input checked="" type="checkbox"/>	Steel 40/20/40 Vinyl	
<input type="checkbox"/>	Steel 40/20/40 Cloth	85.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl- No Armrest Included N/A Crew Cab	303.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- No Armrest Included	438.00

9ft Western Pro-Plus with markers

Hand held Controller

Rubber Deflector \$5,387.00



Please enter the following:

Agency Name & Address

Village of Lincolnshire

1 Olde Half Day rd

Lincolnshire, IL 60069

Contact Name

Anthony Brucato

Phone Number

1(224)629-6117

Purchase Order Number

Total Dollar Amount

\$34,801

Total Number of Units

One

Delivery Address

Sauber MFG co.

Att. Chuck Herrmann

10 N Sauber rd Virgil, IL 60151

Please submit P.O. & tax exempt letter with Vehicle Order:

Currie Motors

9423 W. Lincoln Hwy

Frankfort, IL 60423

PHONE: (815)464-9200 FAX: (815) 464-7500

CurrieFleet@gmail.com

Contact Person: Tom Sullivan

IF WE HAVE MISSED AN OPTION, PLEASE CONTACT OUR OFFICE.
COMPLETE UNITS IN STOCK FOR IMMEDIATE DELIVERY, CAN BE VIEWED
ON OUR WEBSITE WWW.CURRIEFLEET.COM



Sales Quote

Sales Quote Number: SQ106991

Date: 05/18/15

Page: 1

Sell

To: Lincolnshire Public Works
 Nick Azzone
 One Old Half Day Road
 Lincolnshire, IL 60069

Shipping

To: Lincolnshire Public Works
 Nick Azzone
 One Old Half Day Road
 Lincolnshire, IL 60069

Ship Via UPS Ground
 Terms Net 30 Days
 FOB Origin

Customer ID C01677
 SalesPerson Chuck Herrmann

Item No.	Description	Unit	Quantity	Unit Price	Total Price
#OTV	Remount MA200 w/Superstructure	Each	1	19,101.00	19,101.00
R1010	Remove MA200	Hour	3		
R1010	Install Take Off Lights On Old Chassis - GM2500	Hour	1		
12867	Chassis Take-Off Lights	Set	1		
Z1316	Service Body Installation Includes Mounting & Fuel Fill Hardware For Trucks Up to 15000 GVWR	Each	1.2		
15560	8.5" Straight Gripstrut Bumper w/ 4"x5.4 #/Ft Channel - Galv	Each	1		
Z1216	Recess Bumper Upgrade	Each	1		
Z1217	Hitch Receiver Installation	Each	1		
Z1215	15,000# Max Trailer GVWR; 2500# MVL D-Rings & 3/16" Breakaway Retainer Loop Refer to 6577ST - Bumper Mount - 8.5"W SAE/RV Socket Installation 11123 7-Way RV Socket Installed & Wired LS	Each	1		
R1010	Buff/Wax Body	Hour	8		
R1010	Clean Interior Compt. / Wipe Down Doors As Needed	Hour	4		
#OPM	Check All Vents/Drains	Each	1		
Z1375	MA Body Slam Latch Replacement Includes 10800 Wide Flange Stainless Latch w/ 16955 Gasket; (4) 10299 10-24 x 1 1/2" Truss HD Bolts & 10310 10-24 Lock Nuts Installed Rear Latch Pocket Removed & Existing Bronze Strikers Machined for Slam Latch--Keyed Alike	Each	6		
18893	Mini HighLighter Amber LED Perm Mount 12VDC; 5A; 15.3"L x 8.4"W x 2.7"H	Each	1		
R1010	Remove Federal 221 Bar and Provide Back Loose	Hour	0.5		
R1010	Install Mini High Lighter & Wire to Upfitter Switc Same location as 221	Hour	2		
R1010	R&R Rear Oval Strobes	Hour	3		
14967	Amber Oval LED Strobe - Flush w/ Grommet	Each	2		
#OPM	2000 Golight RadioRay	Each	2		
#OPM	Brackets To Mount Golights	Each	2		
R1010	Install Golights	Hour	5		

Sales Quote

Sales Quote Number: SQ106991

Date: 05/18/15

Page: 2

Item No.	Description	Unit	Quantity	Unit Price	Total Price
	(1) Front Super Taper Under Mini Highlighter				
	(1) RR Corner Offset To Rear So Lights Back Of Unit, Below Roof Line				
#OPM	EW2501 Ecco LED Work Light	Each	2		
R1010	Install Lights as Replacements for Current Rear Lights/Provide Old Lights Back Loose/Wire To Upfitter Switch	Hour	5		
#OPM	Smc Tube Style Branch Deflector To Protect Light	Each	2		
#OPM	Manhole Ladder Ladderrack - RS Mounted Customer Can Provide Ladder As Needed	Each	1		
#OPM	Remove 8320-R Ladder Rack	Each	1		
19182	Color Backup Camera System Includes M5600 5.6" Color Monitor with Internal Controller; C2000 Standard Color Camera & 65' of Transmission Cable - Expandable to 3 Cameras	Each	1		
R1010	Install Camera System - Camera Over Rear Doors Of Superstructure - Monitor In Cab	Each	4		
#OPM	Supersprings Sumo Springs SSF102/SSR102	Each	1		
R1010	Install Sumo Springs	Hour	3		
Z1290	97 Db Backup Alarm Installation w/ 13777 Backup Alarm - 97 Decibel	Each	1		
Z1317	Service Body Mud Flap Installation	Set	1		
12940	Recessed Rubber Bumper - 1" Dia	Each	2		
R1010	Replace Rubber Bumpers On L2 Door	Hour	1		
R1010	Rewire Compt Lights To Upfitter Switch	Hour	3		
#OPM	Misc Material To Wire To Customer Specs	Each	1		
R1010	Labor To Wire To Customer Specs Including 3 extra Wiring Pairs Per Spec	Hour	30		
13834	Safety Lane Test Vehicle Title or Proof of Ownership Required for Truck or Van - Obtain from customer w/ chassis	Each	1		
R1010	Steam Clean Oil On Load Area Floor	Hour	2		
Z1291	Compartment Light Installation w/ 11249 Dome Light w/ Switch Wired to Chassis Switch or Lighted Switch Below w/ Label	Each	6		
Z1428	Wire Above to Upfitters Switch w/ Wiring, Placard & Contactor as Required Wire Thru Ignition (Standard) Label: "Compt"	Each	1		
11249	Dome Light w/ Switch	Each	-6		
18736	Sunstrip LED Waterproof Strip Light 18"L 300 Lumens; .35A @ 12VDC; (2) Nylon Mounting Clips	Each	6		
18905	90" Flexible Weather Resistant Strip LED White LED Every 1.5"; 3M Peel & Stick Automotive	Each	2		

Sales Quote

Sales Quote Number: SQ106991

Date: 05/18/15

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Item No.	Description	Unit	Quantity	Unit Price	Total Price
R1010	Adhesive - Fits MA200				
R1010	Install/Wire To Same Switch As Compartment Lights	Hour	3		
10996	Footman Loop - Standard	Each	1		
R1010	Replace Unit On Water Key Rack	Hour	1		
R1010	Mount C/P DeWalt Chargers In L3 Compt	Hour	3		
#OPM	Smc Aluminum Charger Stand	Each	1		
18150	CTech Custom Drawer Unit - R1	Each	1		
	Overall: 27"W x 19.625"H x 13"D - Minimize Sides Subtract 4.5"W; 2.5"D & 1"H For Inside Drawer Dim Quote: Q27457 - Red (5) Drawers - Unhoused (insert) w/Top Plate Minimize Bottom Space #3 Dividers Each Drawer - (9) Equal Compartments Drawer Liners Drawer Heights Top To Bottom: 3/3/3/4/4				
R1010	Install In R1 Compartment	Hour	2		
#OPM	Tool Drawer Unit Riser	Each	1		
18150	CTech Custom Drawer Unit - Load Area	Each	1		
	Overall: 16"W x 36.625"H x 16"D - Minimize Sides Subtract 4.5"W; 2.5"D & 1"H For Inside Drawer Dim Quote: Q27457 - Red (6) Drawers - Unhoused (insert) w/ Top Plate Minimize Bottom Space #3 Dividers Each Drawer - (9) Equal Compartments Bottom Drawer Not Divided Drawer Liners Drawer Heights Top To Bottom: 4/4/5/5/6/10				
R1010	Install LF Load Area Facing Rear	Hour	1		

Total Before Tax:

19,101.00



Sales Quote

Sales Quote Number: SQ106934

Date: 04/17/15

Page: 1

Sell

To: Lincolnshire Public Works
 Nick Azzone
 One Old Half Day Road
 Lincolnshire, IL 60069

Shipping

To: Lincolnshire Public Works
 Nick Azzone
 One Old Half Day Road
 Lincolnshire, IL 60069

Ship Via UPS Ground
 Terms Net 30 Days
 FOB Origin

Customer ID C01677
 SalesPerson Chuck Herrmann

Item No.	Description	Unit	Quantity	Unit Price	Total Price
MA300	Fiberglass Service Body - S/N 18" Sidepacks; 3/16" Floor & Bulkhead Body Color: White 14 Ga Steel Shelving - Galv Includes Bumper, Flaps, Load Area Liners, Aluminum Floor w/ Aluminum Subfloor, SS Tailgate & Installation	Each	1	33,925.00	33,925.00
Z1280	Delete Dual Wheel Floor on MA300 Provides 50"W (Outside) 3/16" Single Wheel Floor	Each	-1		
#OTV	Superspring Sumo Springs - Front and Rear	Each	1		
R1010	Install Sumo Springs	Hour	3		
Z1216	Recess Bumper Upgrade	Each	1		
Z1217	Hitch Receiver Installation 15,000# Max Trailer GVWR; 2500# MVL D-Rings & 3/16" Breakaway Retainer Loop Refer to 6577ST - Bumper Mount - 8.5"W 3/16" Welded Loop to Retain Breakaway	Each	1		
Z1215	Truck/Trailer Socket Installation 11123 7-Way RV Socket Installed & Wired LS	Each	1		
12274	Adjustable Insert Tube - 3-Position - 2"x9"L Shank w/ (3) Adjustment Positions 10,000 Lbs GVWR / 2,000 LBS Tongue Weight	Each	1		
14167	Lox All Pin w/ Clip - 5/8 X 3 1/2	Each	1		
12273	Combination Hitch w/ 2" Ball	Each	1		
R1010	Assemble/Install Hitch	Hour	0.5		
16447	Aluminum Light Bar Rack w/ 3" Channel Uprights & 4" Channel Base - 5876ST w/ Expanded Metal & w/ Center Strobe Mount	Each	1		
Z1300	Install Rack	Each	1		
18893	Mini HighLighter Amber LED Perm Mount 12VDC; 5A; 15.3"L x 8.4"W x 2.7"H	Each	1		
Z1428	Wire Above to Upfitters Switch w/ Wiring, Placard & Contactor as Required Wire Thru Ignition (Standard) Label: "Strobes"	Each	1		
R1010	Install Mini Highlighter Centered On Light Bar Rac	Hour	1		

Sales Quote

Sales Quote Number: SQ106934

Date: 04/17/15

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Item No.	Description	Unit	Quantity	Unit Price	Total Price
#OTV	Golight 2000 RadioRay	Each	1		
R1010	Wire/Install RS Of Light Bar Rack	Hour	2		
18274	4" LED Chrome 12VDC Work Light	Each	2		
	Stainless Steel Hardware; 5/16"-18 Stud Mount (6) LED; Poly Lens; No Switch; 5-Year Warranty				
Z1428	Wire Above to Upfitters Switch w/ Wiring, Placard & Contactor as Required Wire Thru Ignition (Standard) Label: "Work"	Each	1		
R1010	Install On Light Bar Rack Ends	Hour	3		
18724	99" Flexible Weather Resistant Strip LED	Each	2		
Z1428	Wire Above to Upfitters Switch w/ Wiring, Placard & Contactor as Required Wire Thru Ignition (Standard) Label: "Rail"	Each	1		
R1010	Install Lights Under Driprail	Hour	2		
18826	Model 3410 LED Safety Director 3A; 9 Flash Patterns	Each	1		
18825	Model 3410 Control Box 5.9"W x 3.6"D (w/ Stand) x 4.6"H	Each	1		
18823	Model 3410 Cord 35'	Each	1		
R1010	Install On Back Side Of Light Bar Rack	Hour	2		
19182	Color Backup Camera System Includes M5600 5.6" Color Monitor with Internal Controller; C2000 Standard Color Camera & 65' of Transmission Cable - Expandable to 3 Cameras	Each	1		
R1010	Install Camera On Light Bar Rack RS Under Upper Channel	Hour	4		
Z1291	Compartment Light Installation w/ 11249 Dome Light w/ Switch Wired to Chassis Switch or Lighted Switch Below w/ Label	Each	6		
18736	Sunstrip LED Waterproof Strip Light 18"L 300 Lumens; .35A @ 12VDC; (2) Nylon Mounting Clips	Each	6		
11249	Dome Light w/ Switch	Each	-6		
Z1428	Wire Above to Upfitters Switch w/ Wiring, Placard & Contactor as Required Wire Thru Ignition (Standard) Label: "Compt"	Each	1		
14967	Amber Oval LED Strobe - Flush w/ Grommet	Each	4		
R1010	Install (2) Rear Body Face High, (2) Forward Facin On Light Bar Rack/Wire To "Strobe" Switch	Hour	4		
#OPM	Box Mounts for Forward Facing Ovals - Rack Underside of Upper Channel	Each	2		

Sales Quote

Sales Quote Number: SQ106934

Date: 04/17/15

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Item No.	Description	Unit	Quantity	Unit Price	Total Price
#OTV	Honda EB3000C Generator	Each	1		
#OTV	Generator Cover - Vinyl	Each	1		
R1010	Install Generator At Body Bulkhead - Bolt Down	Hour	1		
#OPM	Framework to Mount/Support Generator	Each	1		
17002	45'x12/3 Cord Reel w/ Outlet	Each	1		
R1010	Install In R3 Compartment Bottom To Pull Out Door	Hour	3		
	Wire To Outlet On Generator				
Z1232	Vertical Divider Shelf - L1	Each	1		
	.100 AL Shelf Dividers - Every Other Slot - 3"H				
	Divider Rails Full Shelf Width				
#OPM	L2 - Open	Each	1		
Z1171	Body Door Chain - L2	Each	2		
Z1233	Vertical Plain Shelf - L3	Each	1		
18150	CTech Custom Drawer Unit - R1	Each	1		
	Overall: 27.5"W x 27.68"H x 15"D				
	Subtract 4.5"W; 2.5"D & 1"H For Inside Drawer Dim				
	Quote: Q27058 - Red				
	(8) Drawers - Unhoused (insert) w/No Top Shelf				
	w/ Side Filler Panels To Match Drawer Fronts				
	#3 Dividers Each Drawer - (9) Equal Compartments				
	Drawer Liners				
	Drawer Heights Top To Bottom: 3/3/3/3/3/4/5				
R1010	Install In R1 Compartment/Riser	Hour	2		
Z1231	Horizontal Divider Shelf - R2	Each	1		
	.100 AL Shelf Dividers - Every Other Slot - 3"H				
	Divider Rails To Run Full Shelf Width				
Z1251	Small Parts Drawer - Under Shelf - R2	Each	1		
16163	3-Rope Compartment Hook - Galv - 2739ST	Each	2		
	6.5" Height x 3 1/4" Throat - Swivel				
Z1298	Install Hooks - 0/3/3	Each	2		
#OPM	All Wiring To Be Fused/(3) Extra 12VDC Circuits	Each	1		
	Wired Behind Seat				
13834	Safety Lane Test Vehicle	Each	1		
12260	Three Triangle Reflector Kit	Each	1		
	Loose Behind Seat				
Z1290	97 Db Backup Alarm Installation	Each	1		
	w/ 13777 Backup Alarm - 97 Decibel				
12940	Recessed Rubber Bumper - 1" Dia - R2	Each	2		
11992	93"L Slide-N-Lock - Silver	Set	1		
	Includes (2) Rails w/ 1/4" x 1 1/2" Flathead				
	Fasteners w/ (2) Slides w/ Ring per Piece				
	Install 10" From Floor to Track Bottom				
Z1300	Install Top 1/3 Of Compartment Top	Each	1		
#OTV	Thieman TT15 Liftgate	Each	1		
Z1176	Liftgate/Crane Installation	Each	1		



10 North Sauber Road
Virgil, IL 60151-1000

SAUBERMFG.COM

Phone 630.365.6600

Fax 630.365.6610

Sales Quote

Sales Quote Number: SQ106934

Date: 04/17/15

Page: 4

Item No.	Description	Unit	Quantity	Unit Price	Total Price
R1010	Standard Service Body Or P/U Truck Includes 12431 Disconnect & Wiring Materials Install Gate	Hour	10		

Total Before Tax:

33,925.00

**REQUEST FOR BOARD ACTION
REGULAR VILLAGE BOARD
January 25, 2016**

Subject: Approval of Purchase of three Ford F Series 1-Ton Trucks (Vehicle #249, #241 and #243) and Related Equipment Through the Suburban Purchasing Cooperative in Amounts Not to Exceed \$231,885 (Village of Lincolnshire)

Action Requested: Waiver of First Reading and Approval of Purchase Requested

Originated Scott Pippen, Operations Superintendent
By/Contact: Anthony Brucato, Fleet Foreman

Referred To: Village Board

Summary / Background:

The Public Works Department requests replacement of the following three vehicles through the Suburban Purchasing Cooperative Joint Purchasing Contract:

Truck #249: This truck is a 2006 GMC K3500 equipped with a tailgate salt spreader and 9' hydraulic snowplow. The truck currently has 63,000 miles and over 5,800 engine hours. Over the past two years, the hydraulic and electrical systems have been failing. Staff has replaced two hydraulic valves, two hydraulic clutch pumps, and spent hours diagnosing electrical control issues over the past two years. Additionally, many of the replacement parts for this truck are no longer being made.

The lifecycle of this vehicle has been extended four years past its original replacement date of 2012 due to budget constraints. This vehicle is critical to the Public Works operations in order to maintain a high level of service during snow removal efforts, infrastructure maintenance and emergency repairs. This truck is recommended to be replaced via a purchase through Suburban Purchasing Cooperative from Curie Motors of Frankfort, IL in an amount not to exceed \$105,766. As noted in the 2016 Budget, staff recommends a complete replacement of this vehicle.

Truck #241: This truck is a 2007 Chevrolet K3500 one ton chassis which currently has 60,000 miles. Due to strict diesel emissions regulations, this vehicle is starting to show signs of failure in the emission regeneration system. Staff recommends transferring the existing utility body to a new chassis, where it will be retrofitted to meet current needs of the department. The Village would obtain a savings of \$18,332 by reusing and retrofitting the existing utility body in lieu of a complete truck replacement. This truck chassis would be purchased through Suburban Purchasing Contract #143 from Curie Motors of Frankfort, IL in an amount not to exceed \$55,392.

Truck #243: This truck is a 2002 Chevrolet K2500 4x4 Pickup with 8' snowplow and electric lift gate. This truck has 110,000 miles and is four years past its replacement cycle. It is used daily in operations as well as the snow and ice control program. To maintain the level of service this vehicle has provided over the years, replacement is necessary. Additionally, Staff's recommends including a fiberglass service body with lockable cabinets to allow staff to keep tools and materials dry and in one location during regular use.

This truck would be purchased through Suburban Purchasing Cooperative Contract #144 from Landmark Ford of Springfield, IL in an amount not to exceed \$70,727.

Budget Impact:

The approved Fiscal Year 2016 Budget includes \$262,000 for replacement of all vehicles. If the requested purchases are approved, the Village will come in approximately \$30,000 under budget for all three purchases. Below is a table that details the three purchases:

Vehicle	Budget	Purchase Recommendation	Difference Budget to Actual
#249	\$102,000	\$105,766	+\$3,766
#243	\$90,000	\$70,727	-\$19,273
#241	\$70,000	\$55,392	-\$14,608
Total	\$262,000	\$231,885	-\$30,115

Service Delivery Impact:

These vehicles are used by the Public Works Department daily, and are an integral part of the Village's fleet. These vehicles serve as front line trucks in the Village's snow removal program, flood control, and general streets, parks and utilities maintenance as well as water main repair and debris removal.

Recommendation:

Ford Motors is cutting off all orders within the next (30) days for all 2016 models due to the new body style of the 2017 trucks. Because of the build time these vehicles require, any delays in ordering could result in the Village not receiving the vehicles until 2017. Therefore, Staff requests the Village Board waive the first reading of this item, and approve the purchase of the three trucks as described in this memo and the attached cost sheets in order to meet Ford's cutoff date.

Reports and Documents Attached:

- **Truck Spec and Body Cost Sheets**

Meeting History	
Initial Referral to Village Board (COW):	N/A
Regular Village Board Meeting:	January 25, 2016