



**AGENDA**  
**REGULAR VILLAGE BOARD MEETING**  
**Village Hall - Public Meeting Room**  
**Monday, February 8, 2016 – 7:00 p.m.**

*Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**2.0 APPROVAL OF MINUTES**

2.1 Approval of the January 25, 2016 Regular Village Board Meeting Minutes

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.4 Village Manager's Report

**4.0 PAYMENT OF BILLS**

4.1 Bills Presented for Payment on February 8, 2016 in the amount of \$303,647.98.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

7.1 Approval of an Ordinance Adopting by Reference the Lake County Watershed Development Ordinance (Village of Lincolnshire & Lake County)

7.2 Approval of a Request to Authorize Purchase of one (1) Replacement Vehicle at a Cost of \$36,580 (Village of Lincolnshire)

**8.0 ITEMS OF GENERAL BUSINESS**

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.3 Public Works

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 **REPORTS OF SPECIAL COMMITTEES**

10.0 **UNFINISHED BUSINESS**

11.0 **NEW BUSINESS**

12.0 **ADJOURNMENT**



One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.lincolnshireil.gov](http://www.lincolnshireil.gov)



2.1

**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, January 25, 2016**

Present:

Mayor Brandt

Trustee Grujanac

Trustee McDonough

Trustee Leider

Village Attorney Simon

Chief of Police Kinsey

~~Village Treasurer/Finance Director Peterson~~

~~Trustee Feldman~~

Trustee Hancock

Trustee Servi

Village Clerk Mastandrea

Village Manager Burke

Public Works Director Woodbury

Community & Economic Development

Director McNellis

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:01 p.m., and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the January 11, 2016 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Leider seconded the motion to approve the minutes of the Regular Village Board Meeting of January 11, 2016 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Leider and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

**3.1 Mayor's Report**

Mayor Brandt noted Skate Night, put on by Lincolnshire Sports Association (LSA), took place on Saturday, January 23, 2016 at North Park. Mayor Brandt thanked Public Works staff for their role in readying the site for Skate Night and noted Public Works personnel on site Roland Bibat and Brad Taylor did an excellent job providing support for the event. Mayor Brandt provided specifics related to the event and noted it was a huge success. Mayor Brandt noted feedback from the event including the Village considering adding a second rink in the 2017 Village Budget. Mayor Brandt thanked staff and Lee Fell from LSA.

Mayor Brandt noted her son planned to have a drive to collect shoes this year and would include skates in the drive which could be made available at future Skate Nights. Mr. Lee Fell will be providing the Board with a recap of the event at a future meeting.

Village Manager Burke noted Skate Night scheduled for Saturday, January 30, 2016 would be cancelled and re-scheduled for February 6, 2016 due to warmer weather predicted for the coming week.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

**3.31 Revenues and Expenditures for the Month of December, 2015**

Village Manger Burke noted the Revenues and Expenditures for the month of December have been reviewed and funds appear to be in order. Village Manager Burke noted the month end revenues and expenditures are not the final audited statements and explained funds are still being received which will be allocated to 2015 and the final statements are forthcoming.

3.4 Village Manager's Report - None

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on January 25, 2016 in the amount of \$459,896.40.**

Village Manager Burke provided a summary of the January 25, 2016 bills prelist presented for payment with the total being \$459,896.40. The total amount is based on \$217,881.82 for the General Fund, \$220,449.70 for Water & Sewer Fund, \$375 for Water & Sewer Improvement Fund, \$7,516.70 for Vehicle Maintenance, \$39.76 for E911, \$67.50 for Sedgebrook SSA, and \$13,565.92 for the General Capital Fund.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Hancock, Leider, and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

~~**7.1 Approval of Final Development Plan and Final Plat of Subdivision for the 86-unit Camberley Club attached single-family residential townhouse PUD, preliminarily approved by Ordinance No. 15-3378-105 (Pulte Homes)**~~

Trustee McDonough pulled item 7.1 from the Consent Agenda to be considered and discussed under Unfinished Business.

**7.2 Approval of Consideration of the Annual Update to the 2013 Economic Development Strategic Plan: Building Economic Success (Village of Lincolnshire)**

**7.3 Approval of a Resolution Approving Certain Closed Session Minutes and Authorizing the Village Clerk to Make Certain Meeting Minutes Available for**

**Public Inspection Second Review 2015 and Authorizing the Destruction of Certain Audio Recordings of Closed Session Minutes (Village of Lincolnshire)**

**7.4 Approval of the Village of Lincolnshire Emergency Operations Plan (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Hancock seconded the motion to approve the Consent Agenda with Item 7.1 removed. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Servi, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

**8.0 ITEMS OF GENERAL BUSINESS**

**8.1 Planning, Zoning & Land Use**

**8.2 Finance and Administration**

**8.21 Approval of Engagement Letter with Liberty Justice Center for Legal Representation Related to the Worker Empowerment Ordinance (Village of Lincolnshire)**

Village Manager Burke provided a summary of the engagement letter which is a result of the December 14, 2015 Village Board Action to approve the Worker Empowerment Ordinance with the direction to engage Liberty Justice Center for legal representation.

Trustee McDonough asked if there was reason to approve such a letter at this time. Village Manger Burke stated the only reason from staffs' standpoint, would be to have the Village Board formally appoint legal counsel specifically mentioned in the approved Ordinance in the event any claim is filed. Approving the engagement letter would provide formal direction per the Village Code to assign the case to Liberty Justice Center. Village Manager Burke noted there are some instances where there are two to three weeks between Village Board meetings and staff would not want to delay response to any claim or suit that may be filed. Trustee McDonough recommended waiting until there was a need for legal counsel noting there would be approximately 30 days given to respond to any claims. Village Attorney Simon noted normally there would be an allowance of 30 days to answer a claim or a motion to dismiss but reiterated what Village Manager Burke stated that there are times when there is approximately 21 days between Village Board Meetings. Village Attorney Simon informed the Board the proposed engagement letter has no expiration date and does not compel Liberty Justice Center to start prematurely. Trustee McDonough noted his concern would be to incur an expense for no reason.

Trustee Grujanac asked if there was any way to obtain a tally of staff time and expenses incurred as it relates to the Empowerment Ordinance outside of what Liberty Justice proposes to cover on a pro bono basis. Mayor Brandt asked how staff time would be separated out since there were other items on the agenda in December. Trustee Grujanac stated Village staff attended the meeting to provide support where their attendance normally would not have

been needed. Mayor Brandt asked if there were extra Police Officers on duty at the December meeting. Chief of Police Kinsey stated extra Police were on staff due to the nature of the meeting. Trustee Hancock stated Trustee Grujanac makes a good point but noted extra staff time goes into many other events and meetings such as Skate Night and questioned how this would be different. A brief conversation regarding fees, staff time and how it relates to the ordinance followed. It was the consensus of the Village Board not to request staff prepare a full accounting of staff time related to the ordinance. However, the expectation was made that Village Manager Burke would alert the Village Board to any activities having an extraordinary impact on staff time/resources.

Village Attorney Simon stated Liberty Justice Center has agreed to represent the Village pro bono with all the terms and conditions of their engagement defined in the letter. Without the proposed engagement letter, in the event Liberty Justice Center's financial situation changes and they are no longer able to represent the Village free of charge, they would have no obligation to inform the Village. Once an engagement letter is signed, a fiduciary duty arises towards the Village and they would have to give adequate notice that they are terminating the engagement.

Trustee Leider suggested putting an extra clause in the letter stating if any additional expense is incurred, there needs to be a notification process. Village Attorney Simon stated a clause can be added to the agreement indicating the Village should not incur attorney's fees or begin work until Liberty Justice Center receives formal direction from the Village. The way that Liberty Justice Center receives any payment is if the Village was to be awarded fees in litigation; those fees would be assigned to Liberty Justice Center as reimbursement for their representation. Village Attorney Simon noted Liberty Justice Center should not start incurring fees though until the Village Board provides formal direction.

Village Manager Burke noted he has already engaged Liberty Justice Center in questions related to the Ordinance that have arisen from the Lincolnshire business community but do not directly pertain to litigation. Village Manager Burke noted Liberty Justice Center has not yet responded to the questions but noted his opinion is the engagement letter would help solidify the relationship as a client. Trustee Leider stated it appears there are two different levels of engagement; one level of engagement is educating staff regarding broader issues and the second level is if the Village was thrown into litigation. Trustee Leider asked if these types of levels of engagement needed to be defined. Trustee McDonough stated he did not think an engagement letter was appropriate at this time since nothing has been filed.

Mayor Brandt asked if the letter was changed to include the suggestion made regarding not incurring time in defense of the ordinances until direction from the Village is received, would there be a motion to approve.

Trustee Servi moved and Trustee Leider seconded the motion to approve an Engagement Letter with Liberty Justice Center for legal representation related

to the Worker Empowerment Ordinance with revisions to include a clause stating any work related to any type of litigation would need approval from the Village prior to commencing. The roll call vote was as follows: AYES: Trustees McDonough, Hancock, Servi, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: Trustee Grujanac. The Mayor declared the motion carried.

Trustee Hancock noted Village Manager Burke and staff has done an excellent job of providing information to the Board regarding special projects and requested staff continues this approach with this project.

### 8.3 Public Works

#### **8.31 Approval of Purchase of three Ford F Series 1-Ton Trucks (Vehicle #249, #241 and #243) and Related Equipment Through the Suburban Purchasing Cooperative in Amounts Not to Exceed \$231,885 (Village of Lincolnshire – Waiver of First Reading Requested)**

Public Works Director Woodbury provided a summary of the request for the purchase of three replacement vehicles through the Suburban Purchasing Cooperative.

Trustee Leider asked why the practice of purchasing is in place instead of leasing. Public Works Director Woodbury stated leasing has been researched but staff has not found it to be an advantage due to the maintenance contract renewal times. Trustee Leider suggested putting a business plan together to review the lease option again. Public Works Director Woodbury stated staff would look at leasing but noted when a truck is purchased it is retro-fitted to fill a certain need. Mayor Brandt noted vehicles purchased usually have a long use life in the Village. Public Works Director Woodbury noted all three vehicles had gone past the original replacement schedule. There was a brief discussion regarding miles relative to usage and the conditions for usage.

Trustee McDonough moved and Trustee Grujanac seconded the motion to waive the first reading for the Purchase of three Ford F Series 1-Ton Trucks and related equipment through the Suburban Purchasing Cooperating in amounts not to exceed \$231,885. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Leider and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the Purchase of three Ford F Series 1-Ton Trucks and related equipment through the Suburban Purchasing Cooperating in amounts not to exceed \$231,885. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Leider and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

### 8.4 Police

### 8.5 Parks and Recreation

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**7.1 Approval of Final Development Plan and Final Plat of Subdivision for the 86-unit Camberley Club attached single-family residential townhouse PUD, preliminarily approved by Ordinance No. 15-3378-105 (Pulte Homes)**

Trustee McDonough stated he pulled this item from the Consent Agenda so it could have a separate vote.

Trustee Hancock moved and Trustee Leider seconded the motion to approve final development plan and final plat of subdivision for the 86-unit Camberley Club attached single-family residential townhouse PUD, preliminarily approved by Ordinance No. 15-3378-105. The roll call vote was as follows: AYES: Trustees Grujanac, Hancock, Leider and Mayor Brandt. NAYS: Trustees McDonough and Servi. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Hancock seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:29 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk



**VILLAGE OF LINCOLNSHIRE**  
**BILLS PRESENTED FOR PAYMENT**  
February 8, 2016

General Fund	\$	228,124.85
Water & Sewer Fund	\$	1,360.05
Motor Fuel Tax	\$	-
Retirement Fund	\$	46,211.12
Water & Sewer Improvement Fund		
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	2,567.46
E 911 Fund	\$	24,075.00
Park Development Fund		
Sedgebrook SSA		
SSA Traffic Signal	\$	-
General Capital Fund	\$	1,309.50
GRAND TOTAL	\$	303,647.98

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Brad Burke, Village Manager

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 01/26/2016 - 02/08/2016**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: A &amp; E RUBBER STAMP</b>		
601900	Stamp ink pads	14.00
TOTAL VENDOR A & E RUBBER STAMP		14.00
<b>VENDOR NAME: ADVANCED TELECOMMUNI</b>		
47153	Deposit for Telephone System Upgrade	6,126.00
TOTAL VENDOR ADVANCED TELECOMMUNI		6,126.00
<b>VENDOR NAME: ALPHA BUILDING MAINT. SERVICE INC</b>		
16321VL	Janitorial services 1/1 to 1/31/16	2,084.57
TOTAL VENDOR ALPHA BUILDING MAINT. SERVICE IN		2,084.57
<b>VENDOR NAME: APWA LAKE BRANCH</b>		
9171	Fleet Servicer Position Ad	295.00
TOTAL VENDOR APWA LAKE BRANCH		295.00
<b>VENDOR NAME: ARAMARK</b>		
2080405089	Uniform rental	68.16
TOTAL VENDOR ARAMARK		68.16
<b>VENDOR NAME: ARLINGTON HEIGHTS FORD</b>		
749390	EVAP purge valve for #105	26.87
749454	Switch assembly for #97	41.21
748945	Seat cushion for #98	204.17
749083	Wiper blades for #98	13.11
749403	Blend door motor for #97	29.52
TOTAL VENDOR ARLINGTON HEIGHTS FORD		314.88
<b>VENDOR NAME: B &amp; F CONSTRUCTION CODE SERVICES</b>		
43293	430 Milwaukee Ave., Ste.GG Expansion to Ste.FF	895.50
43214	December 2015 Inspections	1,280.00
TOTAL VENDOR B & F CONSTRUCTION CODE SERVIC		2,175.50
<b>VENDOR NAME: BADE PAPER PRODUCTS</b>		
200331-00	Paper goods	361.00
200403-00	Paper supplies	164.68
TOTAL VENDOR BADE PAPER PRODUCTS		525.68
<b>VENDOR NAME: BAXTER &amp; WOODMAN INC</b>		
0184309	Engineering service for low pressure alarm at lift sta	140.00
TOTAL VENDOR BAXTER & WOODMAN INC		140.00
<b>VENDOR NAME: BLUE LINE LEARNING GROUP INC</b>		
13B9218R16	Internet Training - Bloodborne Pathogens and Haz-	728.00
TOTAL VENDOR BLUE LINE LEARNING GROUP INC		728.00
<b>VENDOR NAME: BONNELL INDUSTRIES INC.</b>		
0167062-IN	Cushion valve set for #252	124.11
TOTAL VENDOR BONNELL INDUSTRIES INC.		124.11
<b>VENDOR NAME: BROWN JULIE M</b>		
Refund	Refund Transfer Stamp #2007 for 2 Preston Ct (pa	3,021.00
TOTAL VENDOR BROWN JULIE M		3,021.00
<b>VENDOR NAME: BUFFALO GROVE LINCOLNSHIRE COC</b>		
616-15	Membership Fees	230.00
616-A	Take Credit for payment of Bill paid in error to AmE	(230.00)
TOTAL VENDOR BUFFALO GROVE LINCOLNSHIRE CO		0.00
<b>VENDOR NAME: BUFFALO GROVE VILLAG</b>		
2016-4	2016 Archive Emailing	785.85
2015-21	2015 Email Archiving	785.85

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 01/26/2016 - 02/08/2016**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: BUFFALO GROVE VILLAG</b>		
	TOTAL VENDOR BUFFALO GROVE VILLAG	1,571.70
<b>VENDOR NAME: CDW COMPUTER CENTERS</b>		
BHR8046	Honeywell Hyperion Scanner Stand	18.05
BHH6082	Police Administration Printer HP LJP3015 DN	408.23
	TOTAL VENDOR CDW COMPUTER CENTERS	426.28
<b>VENDOR NAME: CHICAGO PARTS &amp; SOUND LLC</b>		
733311	Rotor Asy for #93	45.44
733691	Wiper blades	55.93
	TOTAL VENDOR CHICAGO PARTS & SOUND LLC	101.37
<b>VENDOR NAME: CIMCO A DIVISION OF COMCAST</b>		
4737912	T-1 Line / Jan 2016	278.26
	TOTAL VENDOR CIMCO A DIVISION OF COMCAST	278.26
<b>VENDOR NAME: CL GRAPHICS</b>		
63216	Business Cards - Branick, Brucato, Coakly & Hyde	168.88
	TOTAL VENDOR CL GRAPHICS	168.88
<b>VENDOR NAME: COMED</b>		
3427049011-01-16	Master streetlighting account	792.52
	TOTAL VENDOR COMED	792.52
<b>VENDOR NAME: DAVEY TREE EXPERT</b>		
909735153	WHytegate, Surrey, Old Mill tree removal	4,968.75
	TOTAL VENDOR DAVEY TREE EXPERT	4,968.75
<b>VENDOR NAME: DEERFIELD LOCKSMITH CO INC</b>		
032392	Lock sets and labor	447.62
	TOTAL VENDOR DEERFIELD LOCKSMITH CO INC	447.62
<b>VENDOR NAME: DROPBOX</b>		
2016-01	January Dropbox Fees	9.99
	TOTAL VENDOR DROPBOX	9.99
<b>VENDOR NAME: ELEVATOR INSPECTION SERVICES</b>		
57188	2000 Millbrook - Pit Ladder Inspector	80.00
	TOTAL VENDOR ELEVATOR INSPECTION SERVICES	80.00
<b>VENDOR NAME: FLINK COMPANY</b>		
50269	Cushion valve for #251	253.90
	TOTAL VENDOR FLINK COMPANY	253.90
<b>VENDOR NAME: FOREMAN, JD</b>		
271979	Bolts for corrosion protection-30" water mair	95.00
	TOTAL VENDOR FOREMAN, JD	95.00
<b>VENDOR NAME: FORSYTHE SOLUTIONS GROUP INC</b>		
20151231	3rd & 4th qtr Sales Tax & HR Sales Tax Rebate	14,544.00
	TOTAL VENDOR FORSYTHE SOLUTIONS GROUP INC	14,544.00
<b>VENDOR NAME: GALLS/QUARTERMASTER</b>		
004755400	5.11 Jacket w/Panels and Mag Pouch - Branick	285.27
	TOTAL VENDOR GALLS/QUARTERMASTER	285.27
<b>VENDOR NAME: GARVEY'S OFFICE PRODUCTS</b>		
PINV1090814	Batteries, paper, planner, misc	89.48
	TOTAL VENDOR GARVEY'S OFFICE PRODUCTS	89.48

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 01/26/2016 - 02/08/2016**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: GEWALT HAMILTON ASSOCIATES</b>		
3794.100-11	Various PE services 11/23 to 12/20/15	3,475.50
3794.538-2	Linc Trails permit and plan reviews	2,035.00
3794.541-3	6 Thornfields--Engr.Review from 11/23-12/20/2015	68.00
3794.513-4	As-built review 7 Preston Ct	68.00
TOTAL VENDOR GEWALT HAMILTON ASSOCIATES		5,646.50
<b>VENDOR NAME: GLOCKMEISTER</b>		
21365307	Glockmeister Sight Tool	108.97
TOTAL VENDOR GLOCKMEISTER		108.97
<b>VENDOR NAME: HEALY ASPHALT CO, LLC</b>		
56892MB	UPM	170.30
TOTAL VENDOR HEALY ASPHALT CO, LLC		170.30
<b>VENDOR NAME: HIGH PSI LTD</b>		
130981	Pressure washer repair	392.36
TOTAL VENDOR HIGH PSI LTD		392.36
<b>VENDOR NAME: ILLINOIS MUNICIPAL LEAGUE</b>		
0027636-IN	30 day web employment ad	35.00
TOTAL VENDOR ILLINOIS MUNICIPAL LEAGUE		35.00
<b>VENDOR NAME: ILLINOIS PAYPHONE SYSTEMS, INC</b>		
6642	2 Payphones Spg Lk & Vil Hall- 02/2016	98.00
TOTAL VENDOR ILLINOIS PAYPHONE SYSTEMS, INC		98.00
<b>VENDOR NAME: ILLINOIS ROOF CONSULTING ASSOC INC</b>		
23006	Revise bid specs, contract administration	1,125.00
TOTAL VENDOR ILLINOIS ROOF CONSULTING ASSOC I		1,125.00
<b>VENDOR NAME: ILLINOIS SECTION AME</b>		
200021139	Hydrant flus/valve assmnt trng-4 hr credit for water	82.00
TOTAL VENDOR ILLINOIS SECTION AME		82.00
<b>VENDOR NAME: IMRF</b>		
11996	Jan 2016 Member & Employer Contributions	46,211.12
TOTAL VENDOR IMRF		46,211.12
<b>VENDOR NAME: INLAND COMMERCIAL PROP MGT INC</b>		
Lease #IR29513	VOL--Downtown Maint. 1/1/2016 & 2/1/2016 @ \$53	10,689.30
TOTAL VENDOR INLAND COMMERCIAL PROP MGT INC		10,689.30
<b>VENDOR NAME: INTERIOR INVESTMENTS, LLC</b>		
20151213	4th Quarter Sales & HR Sales Tax Rebate	131,178.00
TOTAL VENDOR INTERIOR INVESTMENTS, LLC		131,178.00
<b>VENDOR NAME: J. G. UNIFORMS, INC.</b>		
40894	2 Vest Covers - Hess	306.19
40895	2 Vest Covers - Carstensen	290.00
40896	2 Vest Covers - Hanley	301.19
TOTAL VENDOR J. G. UNIFORMS, INC.		897.38
<b>VENDOR NAME: JC LICHT, LLC</b>		
1259-14566068	Paint/stain for street sign posts and garbage cans	91.72
TOTAL VENDOR JC LICHT, LLC		91.72
<b>VENDOR NAME: JOHNNY ROCKETS FIREWORKS DISPLAY CO</b>		
Skate-Night2016	VOL contribution to cost of fireworks at LSA event	2,500.00
TOTAL VENDOR JOHNNY ROCKETS FIREWORKS DISP		2,500.00

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 01/26/2016 - 02/08/2016**  
**JOURNALIZED**  
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INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: LAKE COUNTY ILLINOIS CONV &amp; VIS BUR</b>		
2016-6003	Fiscal Yr. 2016 Tourism Comm.Mktg.Partnership	15,000.00
TOTAL VENDOR LAKE COUNTY ILLINOIS CONV & VIS B		15,000.00
<b>VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD</b>		
3121	100 Schelter Rd.--Ansul System Altrn.Review	250.00
TOTAL VENDOR LINCOLNSHIRE RIVERWOODS FPD		250.00
<b>VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH</b>		
02082016	Petty Cash Reimbursements 02/08/16	152.09
TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY CASH		152.09
<b>VENDOR NAME: MADISON NATIONAL LIFE INS CO, INC</b>		
1200501	March Life Insurance	1,149.16
TOTAL VENDOR MADISON NATIONAL LIFE INS CO, INC		1,149.16
<b>VENDOR NAME: MARRIOTT INTERNATIONAL, INC</b>		
B15-0045T	BD Tree Bond Refund - 300 Marriott - Springhill Sui	1,325.00
TOTAL VENDOR MARRIOTT INTERNATIONAL, INC		1,325.00
<b>VENDOR NAME: MCMASTER-CARR SUPPLY</b>		
47699108	Hydrant pressure gauges	139.69
47811000	Photocells	24.80
TOTAL VENDOR MCMASTER-CARR SUPPLY		164.49
<b>VENDOR NAME: MESIROW INSURANCE SERVICES</b>		
916733	Public Officials Bond- VM Burke	100.00
916735	Public Officials Bond- Treasurer Peterson	100.00
TOTAL VENDOR MESIROW INSURANCE SERVICES		200.00
<b>VENDOR NAME: MICHAEL MERANDA JR.</b>		
162201	1/19/16 ARB Mtg. & 1/20/16 Park Board Mtg	270.00
162901	1/25/16 RVB/COW Mtg & 1/26/16 Special ZB Mtg	240.00
TOTAL VENDOR MICHAEL MERANDA JR.		510.00
<b>VENDOR NAME: MUSCO CORPORATION</b>		
280475	Control link service fees from 2/2016-2/2017	2,125.00
TOTAL VENDOR MUSCO CORPORATION		2,125.00
<b>VENDOR NAME: NAPA-SHERIDAN AUTO PARTS</b>		
891826	Plow light bulbs	53.94
892278	3 way switch for East side generator	19.17
892306	Fuses for East side generator	2.08
TOTAL VENDOR NAPA-SHERIDAN AUTO PARTS		75.19
<b>VENDOR NAME: NATIONAL ASSOCIATION</b>		
NN02532	2016 Annual Membership #IL304	35.00
TOTAL VENDOR NATIONAL ASSOCIATION		35.00
<b>VENDOR NAME: NIPAS</b>		
10718	Membership Assessment May 1, 2016 - April 30, 20	400.00
10719	Emergency Services Team Assessment May 1, 201	4,800.00
10720	Mobile Field Force Assessment May 1, 2016 - April	1,005.00
TOTAL VENDOR NIPAS		6,205.00
<b>VENDOR NAME: NORTH AMERICAN SAFETY INC.</b>		
16074	Safety rain suits and gloves	985.70
TOTAL VENDOR NORTH AMERICAN SAFETY INC.		985.70
<b>VENDOR NAME: NORTH SHORE GAS</b>		
3500057120542-01-16	NP Concession Bldg gas service	129.49
9500051340015-01-16	100 Fallstone utility station gas service	32.02

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 01/26/2016 - 02/08/2016**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: NORTH SHORE GAS</b>		
9500065106622-01-16	Gas service 207 N-hampton pump station	33.17
9500010548967-01-16	403 Farrington utility station gas supply	31.89
3500027843375-01-16	NP Maint Bldg gas service	125.09
9500046282673-01-16	3 Westwood utility pump station	34.58
2500064728546-01-16	24400 Rwds utility station gas service	33.03
7500010814062-01-16	205 Schelster utility station gas service	166.71
TOTAL VENDOR NORTH SHORE GAS		585.98
<b>VENDOR NAME: NORTHWEST POLICE ACADEMY</b>		
1/14/16	So You're Not Fit for Duty Training - P. Kinsey & B.	50.00
TOTAL VENDOR NORTHWEST POLICE ACADEMY		50.00
<b>VENDOR NAME: NORTHWESTERN UNIVERSITY</b>		
6444	Supervision of Police Personnel - Andersor	900.00
TOTAL VENDOR NORTHWESTERN UNIVERSITY		900.00
<b>VENDOR NAME: OFFICE DEPOT</b>		
2015-11-27	Credit for Tax on Computer	(17.52)
TOTAL VENDOR OFFICE DEPOT		(17.52)
<b>VENDOR NAME: OPTICS PLANET</b>		
4658557	Bianchi 7920 Defender II Duty Holster	83.02
TOTAL VENDOR OPTICS PLANET		83.02
<b>VENDOR NAME: PADDOCK PUBLICATIONS, INC.</b>		
T4427935	Bid notice - ITEP Rt 22 median project	184.50
TOTAL VENDOR PADDOCK PUBLICATIONS, INC.		184.50
<b>VENDOR NAME: PATTEN INDUSTRIES INC</b>		
PM600251988	Generator repair at Birch Lakes Station	1,095.16
TOTAL VENDOR PATTEN INDUSTRIES INC		1,095.16
<b>VENDOR NAME: PAYLOCITY</b>		
101964454	Pay Services 01/22/16	606.92
TOTAL VENDOR PAYLOCITY		606.92
<b>VENDOR NAME: PETE THE PAINTER</b>		
E61035	VH soffit repairs, patch, prime and paint. Clean, seal	850.00
TOTAL VENDOR PETE THE PAINTER		850.00
<b>VENDOR NAME: PHENOME TECHNOLOGIES</b>		
B15-0039EP	BD Bond Refund - Engineering Security - 23220 N	2,500.00
TOTAL VENDOR PHENOME TECHNOLOGIES		2,500.00
<b>VENDOR NAME: PORTILLO'S</b>		
330006	Holiday Lunch	428.11
TOTAL VENDOR PORTILLO'S		428.11
<b>VENDOR NAME: RED VECTOR</b>		
151216-2005	ASFPM - Mike Jesse	179.77
TOTAL VENDOR RED VECTOR		179.77
<b>VENDOR NAME: ROTARY CLUB OF LINCOLNSHIRE</b>		
7375	Kinsey/Burke Joint Memb - Rotary 3rd Qtr Dues (Ja	194.00
TOTAL VENDOR ROTARY CLUB OF LINCOLNSHIRE		194.00
<b>VENDOR NAME: RUSSO POWER EQUIPMENT</b>		
2880591	Snow Blower for Village Hall snow removal. Chain	737.70
TOTAL VENDOR RUSSO POWER EQUIPMENT		737.70

**CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE**  
**INVOICE DUE DATES 01/26/2016 - 02/08/2016**  
**JOURNALIZED**  
**BOTH OPEN AND PAID**

<b>INVOICE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>VENDOR NAME: SAUBER MFG. CO.</b>		
PSI172859-A	Nuts and ship chrg lft off of orig inv #PSI172859 Sr	28.27
TOTAL VENDOR SAUBER MFG. CO.		28.27
<b>VENDOR NAME: SNAP-ON CREDIT LLC</b>		
01092016	Subscription service	108.25
TOTAL VENDOR SNAP-ON CREDIT LLC		108.25
<b>VENDOR NAME: STANDARD INDUSTRIAL &amp; AUTOMOTIVE</b>		
20733	Salt blaster	240.00
TOTAL VENDOR STANDARD INDUSTRIAL & AUTOMOTI		240.00
<b>VENDOR NAME: UNIVERSITY OF ILLINO</b>		
9485945855E07	General Standars Woorkbooks, Turf & Ornamentals	17.50
TOTAL VENDOR UNIVERSITY OF ILLINO		17.50
<b>VENDOR NAME: VERIZON WIRELESS</b>		
9758761128	Data Plan Util 12/13-01/12/16	237.12
TOTAL VENDOR VERIZON WIRELESS		237.12
<b>VENDOR NAME: VERNON HILLS VILLAGE</b>		
DSP-FEB16	February 2016 Monthly Dispatch Service	24,075.00
123115LNC	Reimbursement for T1 Line for LEADS	3,432.00
TOTAL VENDOR VERNON HILLS VILLAGE		27,507.00
		<b>303,647.98</b>

**REQUEST FOR BOARD ACTION**  
**Regular Village Board**  
**February 8, 2016**

**Subject:** Approval of an Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance (Village of Lincolnshire)

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**Action Requested:** Approval on the February 8, 2016 Consent Agenda

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**Originated By:** Bradford H. Woodbury, Public Works Director

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**Referred To:** Village Board

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**Summary / Background:**

This item was preliminarily reviewed by the Village Board at the January 11, 2016 Committee of the Whole meeting. At that time the Village Board directed this item be placed on the January 25, 2016 Consent Agenda for approval. At the request of Village Attorney, this item was moved to the February 8, 2016 consent agenda in order to meet the posting requirements. Therefore, Staff recommends approval of this Local Ordinance on the February 8, 2016 consent agenda in order to comply with the Lake County's revision deadline of February 17, 2016.

Lake County amended the county-wide Watershed Development Ordinance (WDO) on October 13, 2015. The Village of Lincolnshire must formally adopt these revisions to remain compliant with the regulations of the National Flood Insurance Program. The revisions are the result of a multi-year process involving the Technical Advisory Committee, Municipal Advisory Committee, Lake County Storm water Management Commission (LCSMC), Lake County Municipal League (LCML), Federal Emergency Management Agency (FEMA), and the general public. The last revision to the WDO took place in 2013.

The revisions may be broken down into several categories:

1. Revisions which are routine/administrative and help clarify the intent of the ordinance
2. Revisions which improve the plan review process of the WDO
3. Revisions which are necessary to comply with program components of the National Pollution Discharge Elimination System and the Clean Water Act
4. Revisions which are necessary to comply with the National Flood Insurance Program

The Village of Lincolnshire is a non-certified community as defined in the Watershed Development Ordinance. This status means that the LCSMC reviews plans for compliance with the WDO, issues Watershed Development Permits, and enforces the WDO within Lincolnshire. Lake County originally adopted the WDO on October 18, 1992 in response to the floods of 1986 and 1987.

Due to the size (143 pages), a copy of the WDO has not been included in the Board packets. However, an electronic version of the complete WDO document is available at:

<http://www.lakecountyil.gov/Stormwater/Documents/Regulatory/WDO/WDO%2007-10-12%20with%20cover.pdf> .

Additionally, a complete copy of the ordinance is available at the Village Hall for inspection. If you require any additional information regarding this matter, please contact Staff at your convenience.

**Budget Impact:**

None.

**Recommendation:**

Approval of Ordinance.

**Reports and Documents Attached:**

- Ordinance Amending Lincolnshire Village Code Title 5, Chapter 8, Section 1- Regulations and Site Grading, Drainage and Erosion Control reflective of recent amendments to the Lake County Watershed Development Ordinance.

<b>Meeting History</b>	
<b>Committee of the Whole</b>	<b>January 11, 2016</b>
<b>Regular Village Board</b>	<b>February 8, 2016</b>

**VILLAGE OF LINCOLNSHIRE**

**ORDINANCE NO. 16-3392-119**

**AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY  
WATERSHED DEVELOPMENT ORDINANCE AMENDING LINCOLNSHIRE VILLAGE CODE  
TITLE 5, CHAPTER 8, SECTION 1B STORMWATER MANAGEMENT REGULATIONS**

**ADOPTED BY THE  
MAYOR AND BOARD OF TRUSTEES  
OF THE  
VILLAGE OF LINCOLNSHIRE**

**THIS 8<sup>th</sup> DAY OF February, 2016.**

**PUBLISHED IN PAMPHLET FORM BY THE AUTHORITY OF THE MAYOR AND BOARD OF  
TRUSTEES OF VILLAGE OF LINCOLNSHIRE ILLINOIS,  
THIS 8<sup>th</sup> DAY OF February, 2016.**

**ORDINANCE NO. 16-3392-119**

**AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY  
WATERSHED DEVELOPMENT ORDINANCE**

**WHEREAS**, the County of Lake, pursuant to the powers granted to it by 55 ILCS 5/5-1062, adopted the Lake County Watershed Development Ordinance on or about October 13, 2015, effective October 13, 2015, establishing rules and regulations for floodplain and stormwater management throughout the County of Lake and superseding any less restrictive municipal rules and regulations therein; and,

**WHEREAS**, the President/Mayor and Board of Trustees of the Village of Lincolnshire have previously adopted Ordinances Nos. 00-1736-44, 01-1783-41, 02-1807-17, 06-2026-18, 13-3292-18 and 13-3293-19 which adopted by reference the Lake County Watershed Development Ordinances; and,

**WHEREAS**, the County of Lake, pursuant to the powers granted to it by 55 ILCS 5/5-1062, adopted a resolution approving amendments to the Lake County Watershed Development Ordinance on or about October 13, 2015, effective immediately; and,

**WHEREAS**, the Mayor and Board of Trustees of the Village of Lincolnshire find it to be in the best interests of the Village of Lincolnshire to require all development to meet, at least, the minimum standards prescribed by the WDO to the fullest extent practicable; and,

**WHEREAS**, three copies of the Lake County Watershed Development Ordinance have been on file in the Office of the Village Clerk of the Village of Lincolnshire, and available for inspection, for not less than thirty (30) days.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Lincolnshire, Lake County, Illinois, as follows:

**SECTION I:** That there is hereby adopted by reference, as if fully set out herein, that certain ordinance known as the Lake County Watershed Development Ordinance, approved as amended by the County of Lake, State of Illinois, three copies of which have been, for a period of not less than thirty (30 ) days prior to the effective date hereof, and now are on file in the office of the Village Clerk.

**SECTION II:** That in the event that the rules, regulations, terms or conditions imposed pursuant to the Lake County Watershed Development Ordinance are either more restrictive or less restrictive than comparable rules, regulations, terms or conditions imposed by any other applicable rule, regulation, resolution, ordinance, statute or law, then the most restrictive rules, regulations, terms or conditions shall govern.

**SECTION III:** That Section 5-8-1 of the Village Code of the Village of Lincolnshire is amended by deleting existing Section 5-8-1 in its entirety, and replacing it with the following:

**B. STORMWATER MANAGEMENT REGULATIONS:**

The Lake County Watershed Development Ordinance, as most recently amended by the County of Lake on October 13, 2015, is hereby adopted by reference and is in full force and effect within the Village of Lincolnshire and is found in its own compilation.

**SECTION IV:** That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

**SECTION V:** That this Ordinance shall be in full force and effect ten (10) days after its passage, approval and publication in pamphlet form, as provided by law.

**PASSED** and approved by the Mayor and Board of Trustees of the Village of  
Lincolnshire, Lake County, Illinois, this 8<sup>th</sup> day of February, 2016

**AYES:**  
**NAYS:**  
**ABSENT:**

**APPROVED THIS 8<sup>th</sup> DAY OF February, 2016.**

By: \_\_\_\_\_  
Elizabeth J. Brandt, MAYOR

ATTEST:

\_\_\_\_\_  
Bradly J. Burke  
Deputy Village Clerk

STATE OF ILLINOIS     )  
                                  )  
COUNTY OF LAKE        )     ss.

I, Bradly J. Burke do hereby certify that I am duly appointed, qualified and acting as Village Clerk of the Village of Lincolnshire, Lake County, Illinois, and keeper of the records and seal of said Village, and that the attached and foregoing Ordinance is a true and correct copy of said Ordinance entitled:

ORDINANCE NO. 16-3392-119

AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY  
WATERSHED DEVELOPMENT ORDINANCE

ADOPTED BY THE  
MAYOR AND BOARD OF TRUSTEES  
OF THE VILLAGE OF LINCOLNSHIRE,  
THIS 8<sup>th</sup> DAY OF February, 2016.

In Witness Whereof, I have hereunto set my hand and caused to be affixed the Corporate Seal of the Village of Lincolnshire, Lake County, Illinois.

Done at:     Illinois this 8<sup>th</sup> day of February, 2016.

(SEAL)

\_\_\_\_\_  
Deputy Village Clerk

# CERTIFICATIONS

I, Bradly J. Burke, do hereby certify that I am the duly appointed, acting and qualified Village Clerk of the Village of Lincolnshire, Lake County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the Mayor and Trustees of said Village of Lincolnshire.

I do hereby further certify that at a regular meeting of the Mayor and Trustees of the Village of Lincolnshire, held on the 8<sup>th</sup> day of February, 2016, the foregoing Ordinance entitled: "AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY WATERSHED DEVELOPMENT ORDINANCE" was duly passed by the Mayor and Board of Trustees of the Village of Lincolnshire.

The pamphlet form of **Ordinance 16-3392-119**, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Village Hall, commencing on the 5<sup>th</sup> day of January 2016, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

I DO FURTHER certify that the original, of which the attached is true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

GIVEN under my hand and seal this 8<sup>th</sup> day of February, 2016.

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Bradly J. Burke  
Deputy Village Clerk  
Village of Lincolnshire,  
Lake County, Illinois