



**AGENDA**  
**REGULAR VILLAGE BOARD MEETING**  
**Village Hall - Public Meeting Room**  
**Monday, February 22, 2016 – 7:00 p.m.**

*Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**2.0 APPROVAL OF MINUTES**

2.1 Approval of the February 8, 2016 Regular Village Board Meeting Minutes

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of January, 2016

3.4 Village Manager's Report

**4.0 PAYMENT OF BILLS**

4.1 Bills Presented for Payment on February 22, 2016 in the amount of \$1,586,046.77

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

*Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".*

7.1 Approval of an Ordinance amending a Special Use for a Planned Unit Development to revise a Comprehensive Sign Package for the CDW Office Center (formerly Tri-State International Office Center) at 25-300 Tri-State International (CDW LLC / GA Tri-State Office Park LLC)

7.2 Approval of an Ordinance granting a Special use and Rezoning from R1 to B1 for a Public School at Half Day School, 239 Olde Half Day Road (Lincolnshire – Prairie View School District 103)

- 7.3 Approval of an Ordinance Making Appropriations of Sums of Money for all Necessary Expenditures of the Village of Lincolnshire, Lake County, Illinois, for the Fiscal Year 2016 (Village of Lincolnshire)

**8.0 ITEMS OF GENERAL BUSINESS**

8.1 Planning, Zoning & Land Use

- 8.11 Approval of a Partial Release of Maintenance and Hold Harmless Covenant for the Sedgebrook Traffic Signal (Lincolnshire Senior Care LLC)

- 8.12 Approval of an Ordinance granting a Special Use for a Public School at Laura Sprague Elementary School, 2425 Riverwoods Road (Lincolnshire – Prairie View School District 103)

8.2 Finance and Administration

8.3 Public Works

8.4 Police

- 8.41 Approval of an Ordinance Amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “B” Liquor License Previously Issued to Simon Lin’s Asian Bistro, LLC (Village of Lincolnshire)

8.5 Parks and Recreation

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 ADJOURNMENT**



One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.lincolnshireil.gov](http://www.lincolnshireil.gov)



2.1

**MINUTES  
REGULAR VILLAGE BOARD MEETING  
Monday, February 8, 2016**

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	<del>Village Clerk Mastandrea</del>
Village Attorney Simon	Village Manager Burke
<del>Chief of Police Kinsey</del>	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Community & Economic Development Director McNellis

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Manager Burke called the Roll.

**2.1 Approval of the January 25, 2016 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Leider seconded the motion to approve the minutes of the Regular Village Board Meeting of January 25, 2016 with the following changes: Item 8.21, paragraph five, should be changed from "Village Attorney Simon stated a clause can be added to the agreement indicating the Village..." to "**Village Attorney Simon stated a clause can be added to the agreement indicating the Liberty Justice Center....**". The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Leider and Servi. NAYS: None. ABSENT: None. ABSTAIN: Trustee Feldman. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

- 3.1 Mayor's Report - None
- 3.2 Village Clerk's Report - None
- 3.3 Village Treasurer's Report - None
- 3.4 Village Manager's Report - None

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on February 8, 2016 in the amount of \$363,647.98.**

Village Treasurer/Finance Director Peterson provided a summary of the February 8, 2016 bills prelist presented for payment with the total being \$363,647.98. The total amount is based on \$228,125 for the General Fund, \$1,360 for Water & Sewer Fund,

\$46,200 for the Retirement Fund, \$2,600 for Vehicle Maintenance, \$24,100 for E911, and \$1,300 for the General Capital Fund.

Trustee Grujanac moved and Trustee Feldman seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Feldman, McDonough, Hancock, Leider, and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. Mayor Brandt declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

**7.1 Approval of an Ordinance Adopting by Reference the Lake County Watershed Development Ordinance (Village of Lincolnshire & Lake County)**

**7.2 Approval of a Request to Authorize Purchase of one (1) Replacement Vehicle at a Cost of \$36,580 (Village of Lincolnshire)**

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Feldman, Hancock, Servi, and Leider. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**8.0 ITEMS OF GENERAL BUSINESS**

- 8.1 Planning, Zoning & Land Use
- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police
- 8.5 Parks and Recreation
- 8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Hancock seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:04 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Bradly J. Burke  
Deputy Village Clerk



VILLAGE OF LINCOLNSHIRE PERIOD ENDING 1/31/2016  
REVENUE / EXPENSE BUDGET SUMMARY FISCAL YEAR 2016

	2015 Year-To-Date			2016 Year-To-Date		
	Revenue	Expense	OVER/(UNDER)	REVENUE	EXPENSE	OVER/(UNDER)
<b>GENERAL FUND</b>						
Revenue	1,006,401			1,001,738		
Administration		19,688			21,609	
Finance		18,175			18,457	
Police		238,244			243,565	
Community & Economic Dev.		(41,843)			48,002	
Insurance & Common		68,455			59,964	
PW: Administration		11,332			15,631	
PW: Streets		64,070			58,858	
PW: Parks & Open Space		46,665			53,263	
Buildings & Grounds		8,861			5,036	
Debt & Transfers		419,866			240,791	
<b>TOTAL GENERAL FUND</b>	<b>\$ 1,006,401</b>	<b>\$ 853,512</b>	<b>\$ 152,889</b>	<b>\$ 1,001,738</b>	<b>\$ 765,177</b>	<b>\$ 236,562</b>
<b>ENTERPRISE FUNDS</b>						
Water & Sewer Revenue	239,135			391,186		
Water & Sewer Administration		46,682			151,396	
Public Works Operating		44,125			140,900	
Water & Sewer Improvements	179,236	110,920		113,502	62,977	
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 418,372</b>	<b>\$ 201,727</b>	<b>\$ 216,644</b>	<b>\$ 504,688</b>	<b>\$ 355,273</b>	<b>\$ 149,415</b>
<b>NON-OPERATING FUNDS</b>						
Motor Fuel Tax	18,352	-	18,352	16,453	-	16,453
Retirement	8,527	50,997	(42,470)	8,707	50,163	(41,456)
Fraud Alcohol Drug Enforcement	1,050	325	725	-	2,043	(2,043)
Vehicle Maintenance	46,146	26,397	19,749	40,864	18,957	21,907
E-911	29,734	24,274	5,460	29,137	141,587	(112,450)
Park Development	20	-	20	22	-	22
Traffic Signals SSA	2	-	2	2	-	2
General Capital	-	41,434	(41,434)	8,400	1,125	7,275
<b>TOTAL NON-OPERATING FUNDS</b>	<b>\$ 103,830</b>	<b>\$ 143,427</b>	<b>\$ (39,597)</b>	<b>\$ 103,587</b>	<b>\$ 213,876</b>	<b>\$ (110,289)</b>
<b>TRUST FUNDS</b>						
Police Pension Fund**	(77,770)	89,543	(167,312)	-	-	-
Sedgebrook SSA	1,590	-	1,590	1,624	-	1,624
<b>TOTAL TRUST FUNDS</b>	<b>\$ (76,179)</b>	<b>\$ 89,543</b>	<b>\$ (165,722)</b>	<b>\$ 1,624</b>	<b>\$ -</b>	<b>\$ 1,624</b>

\*\*The Police Pension Board contracts their accounting services resulting in a reporting delay. Amounts are as of 12/31/15.

**VILLAGE OF LINCOLNSHIRE**  
**REVENUES AND EXPENSES BY FUND**  
**January 31, 2016**  
**8.3% of Fiscal Year is Complete**

Annual Budget	Year-to-Date	% Used	Significant Facts
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**GENERAL FUND**

**REVENUES**

Taxes	10,549,550	939,461	8.9% Room & Adm (8.84%), Sales Tax (9.22%) Real Estate Transfer (33.05%)
Licenses & Fees	652,400	29,622	4.5% Bldg Permits (\$10,730) Bldg Permits= 36% of Licenses & Fees
Fines & Forfeitures	285,000	12,630	4.4%
Allotments, Grants	207,060	373	0.2%
Miscellaneous	24,000	4,765	19.9%
Other Income	22,000	14,887	67.7%
<b>TOTAL REVENUES</b>	<b>\$ 11,740,010</b>	<b>\$ 1,001,738</b>	<b>8.5%</b>

**EXPENSES**

Personal Services	260,000	18,696	7.2%
Contractual Services	5,500	0	0.0%
Other Charges	35,900	2,913	8.1%
<b>Administration</b>	<b>301,400</b>	<b>21,609</b>	<b>7.2%</b>
Personal Services	245,700	18,287	7.4%
Contractual Services	21,180	0	0.0%
Other Charges	5,425	170	3.1%
<b>Finance</b>	<b>272,305</b>	<b>18,457</b>	<b>6.8%</b>
Personal Services	2,701,000	210,286	7.8%
Contractual Services	186,430	9,487	5.1%
Commodities	17,200	393	2.3%
Other Charges	93,950	9,038	9.6%
Pension Benefits	833,550	0	0.0%
Capital Outlay	2,000	55	2.7%
Transfers Out	171,670	14,306	8.3%
<b>Police</b>	<b>4,005,800</b>	<b>243,565</b>	<b>6.1%</b>
Personal Services	471,000	29,688	6.3%
Contractual Services	171,200	1,886	1.1%
Other Charges	550,250	16,020	2.9%
Transfers Out	4,900	408	8.3%
<b>Community &amp; Economic Dev.</b>	<b>1,197,350</b>	<b>48,002</b>	<b>4.0%</b>
Contractual Services	1,283,590	53,046	4.1%
Commodities	15,840	726	4.6%
Other Charges	22,460	0	0.0%
Capital Outlay	75,800	6,126	8.1%
Other Expenses	0	66	100%
<b>Insurance &amp; Common</b>	<b>1,397,690</b>	<b>59,964</b>	<b>4.3%</b>
<b>Public Works</b>			
Personal Services	152,000	11,606	7.6%
Contractual Services	45,800	3,874	8.5%
Other Charges	6,925	169	2.4%
Capital Outlay	1,000	-18	-1.8%
<b>Admin</b>	<b>205,725</b>	<b>15,631</b>	<b>7.6%</b>
Personal Services	463,000	39,470	8.5%
Contractual Services	344,900	2,615	0.8%
Commodities	109,400	4,036	3.7%
Other Charges	15,525	479	3.1%
Transfers Out	147,100	12,258	8.3%
<b>Streets</b>	<b>1,079,925</b>	<b>58,858</b>	<b>5.5%</b>

	Annual Budget	Year-to-Date	% Used	Significant Facts
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Personal Services	516,700	31,663	6.1%	
Contractual Services	686,200	10,169	1.5%	
Commodities	54,600	323	0.6%	
Other Charges	13,225	1,709	12.9%	
Parks Paths Capital Assets	10,000	0	0.0%	
Transfers Out	112,800	9,400	8.3%	
<b>Parks &amp; Open Space</b>	<b>1,393,525</b>	<b>53,263</b>	<b>3.8%</b>	
Contractual Services	110,500	2,959	2.7%	
Commodities	19,500	949	4.9%	
Total Other Charges	4,500	720	16.0%	
Transfers Out	4,900	408	8.3%	
<b>Buildings &amp; Grounds</b>	<b>139,400</b>	<b>5,036</b>	<b>3.6%</b>	
Debt	481,582	240,791	50.0%	
Transfers Out	2,553,636	0	0.0%	
<b>Debt &amp; Transfers</b>	<b>3,035,218</b>	<b>240,791</b>	<b>7.9%</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 13,028,338</b>	<b>\$ 765,177</b>	<b>5.9%</b>	

### **WATER & SEWER FUND**

#### **REVENUES**

Licenses & Fees	4,505,000	390,911	8.7%	
Miscellaneous	6,000	0	0.0%	
Other Income	1,500	275	18.3%	
<b>TOTAL REVENUES</b>	<b>\$ 4,512,500</b>	<b>\$ 391,186</b>	<b>8.7%</b>	

#### **EXPENSES**

Personal Services	201,400	14,653	7.3%	
Contractual Services	312,760	12,261	3.9%	
Commodities	1,760	81	4.6%	
Other Charges	2,325	194	8.3%	
Taxes	47,440	3,540	7.5%	FICA Taxes
Transfers Out	549,665	120,667	22.0%	
Transfers In	0	0	100%	
<b>Administration</b>	<b>1,115,350</b>	<b>151,396</b>	<b>13.6%</b>	
Personal Services	433,000	31,617	7.3%	
Contractual Services	2,854,200	103,540	3.6%	
Commodities	27,150	1,037	3.8%	
Other Charges	6,800	623	9.2%	
Capital Outlay	27,000	0	0.0%	
Transfers Out	49,000	4,083	8.3%	
<b>Operating</b>	<b>3,397,150</b>	<b>140,900</b>	<b>4.1%</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 4,512,500</b>	<b>\$ 292,296</b>	<b>6.5%</b>	

### **WATER & SEWER IMPROVEMENT FUND**

#### **REVENUES**

Licenses & Fees	100,000	0	0.0%	
Miscellaneous Revenue	0	0	100%	
Other/Interest	2,000	166	8.3%	
Transfers In	453,345	113,336	25.0%	
<b>TOTAL REVENUES</b>	<b>\$ 555,345</b>	<b>\$ 113,502</b>	<b>20.4%</b>	

#### **EXPENSES**

W&S Improv. Expenses	1,121,800	62,977	5.6%	
<b>TOTAL EXPENSES</b>	<b>\$ 1,121,800</b>	<b>\$ 62,977</b>	<b>5.6%</b>	

Annual Budget	Year-to-Date	% Used	Significant Facts
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### **MOTOR FUEL TAX FUND**

#### **REVENUES**

Allotments & Grants	173,000	16,419	9.5%
Other Income	200	35	17.3%
<b>TOTAL REVENUES</b>	<b>\$ 173,200</b>	<b>\$ 16,453</b>	<b>9.5%</b>

#### **EXPENSES**

Capital Projects	175,000	0	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>0.0%</b>

### **RETIREMENT FUND**

#### **REVENUES**

Taxes	591,950	19	0.0%	Property Taxes
Other Income	400	30	7.5%	
Transfers In	118,680	8,659	7.3%	Employer Contributions from other funds
<b>TOTAL REVENUES</b>	<b>\$ 711,030</b>	<b>\$ 8,707</b>	<b>1.2%</b>	

#### **EXPENSES**

Retirement Expenses	711,030	50,163	7.1%
<b>TOTAL EXPENSES</b>	<b>\$ 711,030</b>	<b>\$ 50,163</b>	<b>7.1%</b>

### **FRAUD, ALCOHOL & DRUG ENFORCEMENT FUND**

#### **REVENUES**

Fines & Forfeitures	0	0	100%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>100%</b>

#### **EXPENSES**

Enforcement Expenses	70,067	2,043	2.9%
<b>TOTAL EXPENSES</b>	<b>\$ 70,067</b>	<b>\$ 2,043</b>	<b>2.9%</b>

### **VEHICLE MAINTENANCE FUND**

#### **REVENUES**

Transfers In	490,370	40,864	8.3%
<b>TOTAL REVENUES</b>	<b>\$ 490,370</b>	<b>\$ 40,864</b>	<b>8.3%</b>

#### **EXPENSES**

Personal Services	144,000	8,552	5.9%	
Contractual Services	125,060	3,237	2.6%	
Commodities	175,800	3,702	2.1%	
Other Charges	9,600	1,487	15.5%	
Taxes	11,010	650	5.9%	FICA Taxes
Transfers Out	22,360	1,328	5.9%	
<b>TOTAL EXPENSES</b>	<b>\$ 487,830</b>	<b>\$ 18,957</b>	<b>3.9%</b>	

### **E911 FUND**

#### **REVENUES**

Taxes	375,000	29,112	7.8%
Other Income	200	25	12.5%
<b>TOTAL REVENUES</b>	<b>\$ 375,200</b>	<b>\$ 29,137</b>	<b>7.8%</b>

#### **EXPENSES**

Contractual Services	461,900	141,587	30.7%
<b>TOTAL EXPENSES</b>	<b>\$ 461,900</b>	<b>\$ 141,587</b>	<b>30.7%</b>

### **PARK DEVELOPMENT FUND**

#### **REVENUES**

Other Income	236,100	22	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 236,100</b>	<b>\$ 22</b>	<b>0.0%</b>

#### **EXPENSES**

Capital Outlay	188,500	0	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 188,500</b>	<b>\$ -</b>	<b>0.0%</b>

Annual Budget	Year-to-Date	% Used	Significant Facts
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**TRAFFIC SIGNAL SSA**

**REVENUES**

Other Income	0	2	100%
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 2</b>	<b>100%</b>

**EXPENSES**

Professional Services	4,880	0	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 4,880</b>	<b>\$ -</b>	<b>0.0%</b>

**GENERAL CAPITAL**

**REVENUES**

Grants	430,000	0	0.0%
Other Income	1,200,000	8,400	0.7%
Transfers In	2,553,636	0	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 4,183,636</b>	<b>\$ 8,400</b>	<b>0.2%</b>

**EXPENSES**

Police	62,000	0	0.0%
Insurance & Common	2,000	0	0.0%
PW Streets	977,005	0	0.0%
PW Prks & Opn Spc	807,020	0	0.0%
PW Buildings	803,000	1,125	0.1%
<b>TOTAL EXPENSES</b>	<b>\$ 2,651,025</b>	<b>\$ 1,125</b>	<b>0.0%</b>

**POLICE PENSION FUND\*\***

**REVENUES**

Taxes	833,550	0	0.0%	Property Taxes
Employee Contributions	216,700	0	0.0%	
Other Income	105,450	0	0.0%	Investment Income
<b>TOTAL REVENUES</b>	<b>\$ 1,155,700</b>	<b>\$ -</b>	<b>0.0%</b>	

**EXPENSES**

Contractual Services	107,600	0	0.0%
Other Charges	9,500	0	
Pension Benefits	1,038,600	0	
<b>TOTAL EXPENSES</b>	<b>\$ 1,155,700</b>	<b>\$ -</b>	<b>0.0%</b>

*\*\*The Police Pension Board contracts their accounting services resulting in a reporting delay. Amounts are as of 12/31/15.*

**SEDGEBROOK SSA**

**REVENUES**

Taxes	1,159,700	30	0.0%	
Other Revenue	15,000	1,595	10.6%	Interest Income
<b>TOTAL REVENUES</b>	<b>\$ 1,174,700</b>	<b>\$ 1,624</b>	<b>0.1%</b>	

**EXPENSES**

Professional Services	15,000	0	0.0%
Bond Payments	1,159,700	0	0.0%
<b>TOTAL EXPENSES</b>	<b>\$ 1,174,700</b>	<b>\$ -</b>	<b>0.0%</b>



**VILLAGE OF LINCOLNSHIRE**  
**BILLS PRESENTED FOR PAYMENT**  
February 22, 2016

General Fund	\$	207,886.29
Water & Sewer Fund	\$	232,452.11
Motor Fuel Tax		
Retirement Fund		
Water & Sewer Improvement Fund	\$	340,092.78
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	24,954.06
E 911 Fund		
Park Development Fund		
Sedgebrook SSA	\$	763,093.75
SSA Traffic Signal	\$	1,219.80
General Capital Fund	\$	16,347.98
GRAND TOTAL	\$	1,586,046.77

Brad Burke, Village Manager

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: A NEW TOUCH</b>		
AB1002	Seat repairs to #98	365.00
TOTAL VENDOR A NEW TOUCH		365.00
<b>VENDOR NAME: A T &amp; T LONG DISTANCE</b>		
148060081-4Jan-Mar	Internet service - North Park Jan 11 - March11	90.00
TOTAL VENDOR A T & T LONG DISTANCE		90.00
<b>VENDOR NAME: ACCURATE DOCUMENT DESTRUCTION</b>		
13875636	Document Destruction 01/28/16	78.30
TOTAL VENDOR ACCURATE DOCUMENT DESTRUCTIO		78.30
<b>VENDOR NAME: ACCURATE OFFICE SUPPLY</b>		
354827	Bic stick pens for stock	5.25
354826	Batteries, util locators-for other prices see invoice	99.68
354984	Color toner, PWF printer - other prices see invoice	142.50
TOTAL VENDOR ACCURATE OFFICE SUPPLY		247.43
<b>VENDOR NAME: AIRGAS, INC</b>		
9933710701	Cylinder rent	195.33
9932331990	Cylinder Rental	190.20
TOTAL VENDOR AIRGAS, INC		385.53
<b>VENDOR NAME: ALPHA BUILDING MAINT. SERVICE INC</b>		
16405VL	Janitorial services 2/1 to 2/29	2,084.57
TOTAL VENDOR ALPHA BUILDING MAINT. SERVICE IN		2,084.57
<b>VENDOR NAME: AMERICAN PRINTING TECHNOLOGIES</b>		
16-LS02P	Postage- Feb Utility Bills	1,027.15
16-LS02	Feb 2016 UB Print Service	465.00
TOTAL VENDOR AMERICAN PRINTING TECHNOLOGIES		1,492.15
<b>VENDOR NAME: AMERICAN RED CROSS O</b>		
10426856	CPR/AED Training for Police	399.00
TOTAL VENDOR AMERICAN RED CROSS O		399.00
<b>VENDOR NAME: AMERICAN WELDING &amp; G</b>		
03835637	For lift propane	55.68
TOTAL VENDOR AMERICAN WELDING & G		55.68
<b>VENDOR NAME: ANCEL GLINK DIAMOND</b>		
48595	BD Escrow 300 Parkway Drive (ECD redev.)	281.25
B15-0011E	BD Escrow 901 Milwaukee Av. (Pulte)	900.00
48595	BD Escrow 2425 Riverwoods (Sprague School)	112.50
48595	BD Bond Refund 900 Milwaukee Avenue (Linc. Cc	56.25
48595	BD Escrow 14600 Riverside Rd (Lincolnshire Trails)	112.50
TOTAL VENDOR ANCEL GLINK DIAMOND		1,462.50
<b>VENDOR NAME: AQUA BACKFLOW</b>		
2016-024	Annual fee Cross Connection Control Program web-	360.00
TOTAL VENDOR AQUA BACKFLOW		360.00
<b>VENDOR NAME: ARAMARK</b>		
2080414860	Uniform rental	72.41
2080424818	Uniform rental	69.70
TOTAL VENDOR ARAMARK		142.11
<b>VENDOR NAME: ARLINGTON HEIGHTS FORD</b>		
749461	Fuel pump module for #97	41.76
750579	Hood shocks for #85	51.46
C77568	Repairs to 97	491.80
TOTAL VENDOR ARLINGTON HEIGHTS FORD		585.02

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: B &amp; F CONSTRUCTION CODE SERVICES</b>		
43304	920 Milw.Ave--NSU Health System Review	2,669.71
43406	January Inspections	840.00
43344	430 Milwaukee-Ste.7--Ahn Orthodontics	895.50
43343	430 Milwaukee Ave.-2nd Floor--Restroom upgrades	895.50
TOTAL VENDOR B & F CONSTRUCTION CODE SERVIC		5,300.71
<b>VENDOR NAME: BADE PAPER PRODUCTS</b>		
200548-00	Paper goods	356.89
TOTAL VENDOR BADE PAPER PRODUCTS		356.89
<b>VENDOR NAME: BAXTER &amp; WOODMAN INC</b>		
0184310	Watermain const engineering services through Jan	2,135.00
TOTAL VENDOR BAXTER & WOODMAN INC		2,135.00
<b>VENDOR NAME: BENISTAR</b>		
03012016	February 2016 Medicare Medical	954.00
TOTAL VENDOR BENISTAR		954.00
<b>VENDOR NAME: BHFX DIGITAL IMAGING</b>		
224359	Inks for plotter - black, cyan, yellow	225.00
TOTAL VENDOR BHFX DIGITAL IMAGING		225.00
<b>VENDOR NAME: BROOK ELECTRICAL SUPPLY</b>		
S005044545.001	Halide lamping	490.44
TOTAL VENDOR BROOK ELECTRICAL SUPPLY		490.44
<b>VENDOR NAME: CALL ONE</b>		
02152016	Monthly Phone Bill 1122574 02/15/16	1,172.45
TOTAL VENDOR CALL ONE		1,172.45
<b>VENDOR NAME: CDW COMPUTER CENTERS</b>		
BXW8424	WiFi Adaptor for Records BSA Machine	21.34
MBL8518	UPS Backup power supply & added storage	1,600.00
TOTAL VENDOR CDW COMPUTER CENTERS		1,621.34
<b>VENDOR NAME: CHICAGO COMMUNICATIONS, LLC</b>		
279874	March 2016 Monthly Maintenance	634.15
TOTAL VENDOR CHICAGO COMMUNICATIONS, LLC		634.15
<b>VENDOR NAME: CITY CONSTRUCTION CO</b>		
6	6th/ final pmnt for 2015 watermain const	337,755.28
TOTAL VENDOR CITY CONSTRUCTION CO		337,755.28
<b>VENDOR NAME: CL GRAPHICS</b>		
63328	B. Burke Business Cards	147.85
TOTAL VENDOR CL GRAPHICS		147.85
<b>VENDOR NAME: COMED</b>		
6123019023-02-16	Streetlighting master acct	265.94
5760114015-02-16	25 Riverside pumping meters	103.81
0339014158-02-16	Brookwood Farms streetlight	8.69
7299013001-02-16	430 Farrington utilities pumping	210.18
0777044014-02-16	404 Old Mill util liftstation	137.52
6520050011-02-16	100 Fallstone utilities pumping	140.50
3038275001-02-16	Whytegate Pk electrical service	35.29
7128083006-02-16	3 Westwood utilities pumping	160.39
3038188003-02-16	207A Northampton utility pumping	26.13
0995113016-02-16	400 Milw Village sign lighting	53.11
0268410000-02-16	Utilities pumping 207 Northampton	84.10
5225087020-02-16	Electric heat at RNC, cost shared by School Dist 10	406.36
TOTAL VENDOR COMED		1,632.02

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: CONSERV FS, INC.</b>		
65005701	Tech day seminar fee for Josh Markham and Tim B	130.00
TOTAL VENDOR CONSERV FS, INC.		130.00
<b>VENDOR NAME: CONSTELLATION ENERGY</b>		
61939707	Electric supply - utilities	2,298.21
62859719	Electricity supply Spring Lake Park	305.19
62950092	Electricity supply North Park	737.33
62902919	Electricity supply multiple locations - utilities	3,304.07
62903083	Electrical supply utilitites	671.71
TOTAL VENDOR CONSTELLATION ENERGY		7,316.51
<b>VENDOR NAME: CUTLER WORKWEAR</b>		
78349	Overalls for Josh Markham	105.29
78492	Overalls for Roland Bibat	89.09
TOTAL VENDOR CUTLER WORKWEAR		194.38
<b>VENDOR NAME: DAVEY TREE EXPERT</b>		
909751838	Hazard tree removal Balzer Pk 1/28/16	8,025.00
909736466	Hazard tree removal Balzer Pk, work done 1-15-16	15,227.50
909743333	Stump grinding, tree removal 1/21/16 and 1/22/16	7,937.50
TOTAL VENDOR DAVEY TREE EXPERT		31,190.00
<b>VENDOR NAME: DUSTCATCHERS &amp; A LOGO MAT INC</b>		
11035	Floor mat rental	20.11
11034	Floor mat rental	36.52
11740	Floor mat rental	20.11
11739	Floor mat rental	36.52
TOTAL VENDOR DUSTCATCHERS & A LOGO MAT INC		113.26
<b>VENDOR NAME: ELEVATOR INSPECTION SERVICES</b>		
57435	Elev. Re-Inspections @ \$15.00 ea.	30.00
57223	Elev. Re-Inspections--9 @ \$15.00 ea.	135.00
56567	Dec.2015-Elev.Re-Inspections-14 @ \$15 ea.	210.00
56698	Dec.2015 Elev.Insp - 600 Heathrow Dr.	19.00
56699	Dec.2015-Elev.ReInsp.- 9 @ \$15 ea.	135.00
57637	9 Elev. Re-Inspections--various locations	135.00
TOTAL VENDOR ELEVATOR INSPECTION SERVICES		664.00
<b>VENDOR NAME: ELI RESEARCH</b>		
1522737	Inside Microsoft Excel 1 year subscription	149.00
TOTAL VENDOR ELI RESEARCH		149.00
<b>VENDOR NAME: FEDEX</b>		
5-315-18373	Overnight ship water test results to IEPA	55.50
TOTAL VENDOR FEDEX		55.50
<b>VENDOR NAME: FIRST CHOICE COFFEE SERVICES</b>		
393402	Coffee supply, cocoa	213.44
TOTAL VENDOR FIRST CHOICE COFFEE SERVICES		213.44
<b>VENDOR NAME: FRESH MARKET, THE</b>		
2015-4th	4th Qrt 2015 Sales Tax & HR Sales Tax Rebate	8,447.00
TOTAL VENDOR FRESH MARKET, THE		8,447.00
<b>VENDOR NAME: GALLS/QUARTERMASTER</b>		
4812899	Clip On Badge Holder - Branick	7.39
TOTAL VENDOR GALLS/QUARTERMASTER		7.39
<b>VENDOR NAME: GARVEY'S OFFICE PRODUCTS</b>		
B2B739551	Color copier bond paper, 8.5x11 and 11x17	408.49
TOTAL VENDOR GARVEY'S OFFICE PRODUCTS		408.49

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: GEWALT HAMILTON ASSOCIATES</b>		
3794.522-6	Tri-State parking review thru 12/20/15	272.00
3794.542-2	Escrow plan review 11-23 to 12-20 Pulte	1,332.75
4904.002-9	ITEP Stage 2, Phase 1&2 Design 11/23 to 12/20/15	16,347.98
TOTAL VENDOR GEWALT HAMILTON ASSOCIATES		17,952.73
<b>VENDOR NAME: GRAINGER, INC</b>		
9016450786	Poster frame for office area	63.55
9019461020	Photocontrols for streetlights	39.08
TOTAL VENDOR GRAINGER, INC		102.63
<b>VENDOR NAME: HIGHLAND PARK, CITY</b>		
010222-01-16	Water purchase meter 010222 January 2016	58,259.25
010223-01-16	Water purchase meter 010223 for January 2016	8,822.80
211023	Water sample testing Oct-Dec 2015	360.00
TOTAL VENDOR HIGHLAND PARK, CITY		67,442.05
<b>VENDOR NAME: HOME DEPOT CREDIT SERVICES</b>		
5011139	Mailbox repair materials	127.07
6011694	Supplies and small tools for the Streets Department	48.40
6020555	Threshold, towel for Village Hall	19.94
5011751	Ledbar, double A batteries,	62.69
5062300	Repair materials for well house	92.39
4011875	Painting and caulking materials for Village garbage	33.89
4062398	Well house repair matls	19.22
8021173	Elevator repair materials for V-Hall	35.81
4012245	Faucet supply lines and items for V-Hall replanting p	112.99
TOTAL VENDOR HOME DEPOT CREDIT SERVICES		552.40
<b>VENDOR NAME: ILLINOIS DEPARTMENT</b>		
100109112	Public Applicator License fee for Troy Taylor	20.00
Oper lic fee-Linden	Public Operator License application fee for Steve L	15.00
TOTAL VENDOR ILLINOIS DEPARTMENT		35.00
<b>VENDOR NAME: ILLINOIS GOVERNMENT</b>		
2016	2016 Dues- Peterson & Gabbard	300.00
TOTAL VENDOR ILLINOIS GOVERNMENT		300.00
<b>VENDOR NAME: INTERDEV, LLC</b>		
1008816	Monthly agreement, PSA Tech. Svc., & PSA	5,460.83
TOTAL VENDOR INTERDEV, LLC		5,460.83
<b>VENDOR NAME: INTERSTATE ALL BATTERY CENTER</b>		
23013864	Batteries for East and West side generators	743.36
23013701	Battery for squad #107	113.32
23013929	Battery	95.96
TOTAL VENDOR INTERSTATE ALL BATTERY CENTER		952.64
<b>VENDOR NAME: J. G. UNIFORMS, INC.</b>		
41002	Vest Covers - Czajka	290.00
TOTAL VENDOR J. G. UNIFORMS, INC.		290.00
<b>VENDOR NAME: JC LICHT LLC</b>		
1262-14630653	Paint and supplies for Village Hal	255.11
TOTAL VENDOR JC LICHT LLC		255.11
<b>VENDOR NAME: LAKE COUNTY PUBLIC WORKS</b>		
LCPW-01292016	Sanitary sewer processing 10-16-15 to 1-15-16	117,496.00
P15-0205B	Swr Connect for 6 Thornfields, 15-14-402-031, Res	3,300.00
TOTAL VENDOR LAKE COUNTY PUBLIC WORKS		120,796.00
<b>VENDOR NAME: LAKE COUNTY STORMWATER MGMT COMMISS</b>		
012015	Oper/Maint of Des Plaines River stream gauge FY 2	2,600.00

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: LAKE COUNTY STORMWATER MGMT COMMISS</b>		
	TOTAL VENDOR LAKE COUNTY STORMWATER MGMT	2,600.00
<b>VENDOR NAME: LAKE FOREST POST OFFICE</b>		
17758-P	Q1 2016 Spring Newsletter Postage	59.04
	TOTAL VENDOR LAKE FOREST POST OFFICE	59.04
<b>VENDOR NAME: LEXISNEXIS RISK SOLUTIONS</b>		
1217074-20160131	Internet, Computer & Phone Searches by Investigati	68.00
	TOTAL VENDOR LEXISNEXIS RISK SOLUTIONS	68.00
<b>VENDOR NAME: LINCOLNSHIRE POSTMASTER</b>		
17758-P	Postage- Permit 23- Q1 2016 Spring Newsletter	578.40
	TOTAL VENDOR LINCOLNSHIRE POSTMASTER	578.40
<b>VENDOR NAME: LINCOLNSHIRE RIVERWOODS FPD</b>		
3165	430 Milw.,Ste.7(230)-Life Safety for Ahn Orthodont	200.00
3157	920 Milw Ave--NSU Health System-Life Safety Revi	348.00
3156	430 Milw.,Ste.GG/FF--Bonta Expansion-Life Safety	200.00
	TOTAL VENDOR LINCOLNSHIRE RIVERWOODS FPD	748.00
<b>VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH</b>		
02222016	Petty Cash Reimbursements 02/22/2016	127.73
	TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY CASH	127.73
<b>VENDOR NAME: MANKOFF INDUSTRIES</b>		
3825	Veeder root system repair	286.25
	TOTAL VENDOR MANKOFF INDUSTRIES	286.25
<b>VENDOR NAME: MANSFIELD OIL COMPANY</b>		
163115	Fuel	11,296.27
	TOTAL VENDOR MANSFIELD OIL COMPANY	11,296.27
<b>VENDOR NAME: MESIROW INSURANCE SERVICES</b>		
917536	12 of 12 Hanover Ins- Commercial Property	3,123.24
A837311	American Alternative Commercial Ins & Umbrella 20	85,204.00
	TOTAL VENDOR MESIROW INSURANCE SERVICES	88,327.24
<b>VENDOR NAME: MGN LOCK-KEY &amp; SAFES</b>		
55309	Duplicate keys	25.00
	TOTAL VENDOR MGN LOCK-KEY & SAFES	25.00
<b>VENDOR NAME: MICHAEL MERANDA JR.</b>		
161202	2/8/16 RVB/COW Mtg, 2/9/16 Special Training Mtg	172.50
	TOTAL VENDOR MICHAEL MERANDA JR.	172.50
<b>VENDOR NAME: MIDWEST METER INC</b>		
0074873-IN	Retrofit for 13 Exmoor	202.50
	TOTAL VENDOR MIDWEST METER INC	202.50
<b>VENDOR NAME: MUNICAP INC</b>		
022016-036	January services	750.00
	TOTAL VENDOR MUNICAP INC	750.00
<b>VENDOR NAME: MUNICIPAL GIS PARTNERS, INC.</b>		
2855	GIS staffing and services January 2016	4,868.30
	TOTAL VENDOR MUNICIPAL GIS PARTNERS, INC.	4,868.30
<b>VENDOR NAME: NAPA-SHERIDAN AUTO PARTS</b>		
893520	Diesel exhaust fluid	55.13
	TOTAL VENDOR NAPA-SHERIDAN AUTO PARTS	55.13

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: NORTH AMERICAN SAFETY INC.</b>		
16299	Rain suits and gloves	155.90
TOTAL VENDOR NORTH AMERICAN SAFETY INC.		155.90
<b>VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO</b>		
2016-01	January 2016 Medical Billing	60,942.00
2016-03	March 2016 Dental	6,440.00
TOTAL VENDOR NORTH SUBURBAN EMPLOYEE BENE		67,382.00
<b>VENDOR NAME: NORTHWEST POLICE ACADEMY</b>		
2/11/2016	Management Rights for Police Executives Class - D	25.00
TOTAL VENDOR NORTHWEST POLICE ACADEMY		25.00
<b>VENDOR NAME: NORTHWESTERN UNIVERSITY</b>		
6621	Crash Investigation I Course - T. Gloede	1,075.00
TOTAL VENDOR NORTHWESTERN UNIVERSITY		1,075.00
<b>VENDOR NAME: PADDOCK PUBLICATIONS, INC.</b>		
T4430420	Legal Notice- Appropriation Hearing	82.50
TOTAL VENDOR PADDOCK PUBLICATIONS, INC.		82.50
<b>VENDOR NAME: PATTEN INDUSTRIES INC</b>		
PM600252708	Generator concern at ESR. Batteries dead.	211.50
TOTAL VENDOR PATTEN INDUSTRIES INC		211.50
<b>VENDOR NAME: PAYLOCITY</b>		
102018111	Pay Services 02/19/16	599.00
101989870	Pay Services 02/05/16	721.32
TOTAL VENDOR PAYLOCITY		1,320.32
<b>VENDOR NAME: PBA, INC./FLEXIBLE BENEFITS</b>		
129118	February 2016 Record Keeping	200.00
TOTAL VENDOR PBA, INC./FLEXIBLE BENEFITS		200.00
<b>VENDOR NAME: PLATINUM SNOW REMOVAL</b>		
111	Snow ewmoval/salting at S. Village Green 1-9-16 to	1,250.00
TOTAL VENDOR PLATINUM SNOW REMOVAL		1,250.00
<b>VENDOR NAME: PRF GRAPHICS</b>		
323418	2 part bank deposit slips- 12 books	114.70
323470	Add'l 1099-MISC 2-Up Laser Sheets (3 part set) ar	34.62
TOTAL VENDOR PRF GRAPHICS		149.32
<b>VENDOR NAME: PROSAFETY INC</b>		
2/816990	Slush boots for Chris Fisher02092016	25.72
TOTAL VENDOR PROSAFETY INC		25.72
<b>VENDOR NAME: PSN, INC.</b>		
122575	01/2016 Lockbox Services	338.90
TOTAL VENDOR PSN, INC.		338.90
<b>VENDOR NAME: QUILL CORPORATION</b>		
2971278	Pocket folders and printer ink	343.94
TOTAL VENDOR QUILL CORPORATION		343.94
<b>VENDOR NAME: SAUBER MFG. CO.</b>		
PSI 173115	Hinge for #231	63.04
TOTAL VENDOR SAUBER MFG. CO.		63.04
<b>VENDOR NAME: SHERWIN-WILLIAMS</b>		
4108-5	Ductile pipe-paint	48.12

INVOICE NUMBER	DESCRIPTION	AMOUNT
<b>VENDOR NAME: SHERWIN-WILLIAMS</b>		
	TOTAL VENDOR SHERWIN-WILLIAMS	48.12
<b>VENDOR NAME: SMITHEREEN PEST MGMT</b>		
1278249	Pest control Village Hall	65.00
1278248	Pest control Rivershire Nature Center	51.00
1279693	Pest control PWF	93.00
	TOTAL VENDOR SMITHEREEN PEST MGMT	209.00
<b>VENDOR NAME: SPORTS TURF MANAGERS</b>		
	Natl Membership dues Membership dues for Troy Taylor 2016	155.00
	2016 Membership dues National membership dues for Scott Pipper	75.00
	TOTAL VENDOR SPORTS TURF MANAGERS	230.00
<b>VENDOR NAME: STATE TREASURER</b>		
43396	Traffic signal maintenance Oct-Dec 2015	7,623.75
	TOTAL VENDOR STATE TREASURER	7,623.75
<b>VENDOR NAME: SWALCO</b>		
920001943	O&M Fee for 2016 based on \$1.25 per household	3,125.00
	TOTAL VENDOR SWALCO	3,125.00
<b>VENDOR NAME: TRAFFIC CONTROL &amp; PROTECTION INC</b>		
85546	Impact recovery in street Stop for Pedestrian sign	315.00
	TOTAL VENDOR TRAFFIC CONTROL & PROTECTION INC	315.00
<b>VENDOR NAME: US BANK- CORP TRUST</b>		
2016-0301	LINSSA04 Sedgebrook SSA1 Series 2004 Principal	762,343.75
	TOTAL VENDOR US BANK- CORP TRUST	762,343.75
<b>VENDOR NAME: VERIZON WIRELESS</b>		
9759714398	Cellular Phone Service & Squad Laptops 01/02 - 02	2,129.98
	TOTAL VENDOR VERIZON WIRELESS	2,129.98
<b>VENDOR NAME: WE FIX-IT TIRE REPAIR</b>		
0173	Mounting tires for Kubota tractor	246.00
	TOTAL VENDOR WE FIX-IT TIRE REPAIR	246.00
<b>VENDOR NAME: WEST SIDE TRACTOR SALES CO</b>		
L75699	Loader repairs #304	2,974.21
	TOTAL VENDOR WEST SIDE TRACTOR SALES CO	2,974.21
<b>VENDOR NAME: XEROX CORPORATION</b>		
83169512	Police Copier January 2016	85.00
083169511	Nemo - January 2016	57.00
083169513	Meme January 2016	337.97
083169514	Coco-base charge January 2016	178.00
083169514-coverage	Coco - billable prints January 2016	155.71
	TOTAL VENDOR XEROX CORPORATION	813.68
		<b>1,586,046.77</b>

**REQUEST FOR BOARD ACTION  
Village Board  
February 22, 2016**

**Subject:** Traffic Signal at Sedgebrook entrance from Milwaukee Avenue

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**Action Requested:** Approval of a Partial Release of Maintenance and Hold Harmless Covenant for the Sedgebrook Traffic Signal

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**Petitioner:** Lincolnshire Senior Care LLC

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**Originated By/Contact:** Steve McNellis, Director  
Department of Community and Economic Development

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**Referred To:** None

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Attached is a copy of the above-referenced document for Village Board review and approval. The Village approved a similar document in September, 2007 (see attached Staff memorandum), in which the Village was the permittee for the traffic signal at Sedgebrook's entrance. IDOT requires the local public agency be the permittee for traffic signals on State highways. Since this traffic signal was constructed for the benefit of a private entity (Erickson Retirement Communities, as then-owner of Sedgebrook), the Village required this document be drafted to indemnify the Village for all costs associated with the signal, including ongoing maintenance.

With the recent sale of 20 acres of the Sedgebrook property by Senior Care LLC (current Sedgebrook owner), Pulte is requesting they be relieved of this obligation, as they receive no benefit from the traffic light. Senior Care LLC agreed to this and requests approval of the attached document which removes the 20-acre approved Pulte development from this agreement. No other changes have been proposed to the terms of this agreement.

**Village Attorney Simon recommends approval of this Agreement by a simple roll call vote, the same as the method of approval for the original agreement.**

After recording, return to:  
Kristina M. Dalman  
PulteGroup, Inc.  
1900 E. Golf Road, Suite 300  
Schaumburg, Illinois 60173

Above Space for Recorder's Use Only

**PARTIAL RELEASE OF MAINTENANCE AND  
HOLD HARMLESS COVENANT**

This Partial Release of Maintenance and Hold Harmless Covenant (“**Partial Release**”) is made this \_\_\_ day of February 2016 (“**Effective Date**”) by Lincolnshire Senior Care, LLC, a Delaware limited liability company (“**Owner**”) and the Village of Lincolnshire, an Illinois home rule municipal corporation (“**Village**”).

WHEREAS, Lincolnshire Campus, LLC, as the then title holder of record of the real property legally described on Exhibit A to that certain Maintenance and Hold Harmless Covenant recorded on November 1, 2007 as document number 6264391 in the Office of the Lake County Recorder of Deeds (“**Covenant**”), executed and recorded the Covenant as an obligation binding and appurtenant to such real property (the “**Subject Property**”); and

WHEREAS, Lincolnshire Senior Care, LLC (“**Owner**”) subsequently acquired all interest in the Subject Property and remains the title holder of record thereof as of the Effective Date; and

WHEREAS, the Subject Property was resubdivided into Lot 1 and Lot 2 of the Sedgebrook Resubdivision as illustrated and depicted on the Final Plat of Sedgebrook Resubdivision recorded on August 12, 2014 as document number 7122660 in the Office of the Lake County Recorder of Deeds (“Lot 1” and “Lot 2,” respectively); and

WHEREAS, Owner now desires to release Lot 2 from all obligations of the Covenant, and the Village desires to authorize the release of Lot 2 and any owner thereof from such obligations; and

WHEREAS, the Owner and the Village agree that the intent of this Release is to continue and affirm the obligations described in the Covenant only as to that real property which receives primary and direct access to and from Milwaukee Avenue by Audubon Way.

NOW, THEREFORE, Owner and Village hereby declare, agree and amend the Covenant as follows:

1. The foregoing recitals are incorporated herein and made a part hereof.
2. The legal description on Exhibit A of the Covenant, entitled “Legal Description of Sedgebrook’s Property” is hereby deleted in its entirety and shall be and read as follows:

LOT 1 IN SEDGEBROOK RESUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST ¼ OF SECTION 22, THE SOUTHWEST ¼ OF SECTION 23, THE NORTHWEST ¼ OF SECTION 26, AND THE NORTHEAST ¼ OF SECTION 27, ALL IN TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 12, 2014, AS DOCUMENT 7122660, IN LAKE COUNTY, ILLINOIS.

P.I.N. 15-22-406-003; 15-23-302-003

3. Owner and Village hereby release the Covenant as to Lot 2, which is legally described as follows:

LOT 2 IN SEDGEBROOK RESUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST ¼ OF SECTION 22, THE SOUTHWEST ¼ OF SECTION 23, THE NORTHWEST ¼ OF SECTION 26, AND THE NORTHEAST ¼ OF SECTION 27, ALL IN TOWNSHIP 43 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 12, 2014, AS DOCUMENT 7122660, IN LAKE COUNTY, ILLINOIS.

P.I.N. 15-22-406-002; 15-22-407-001; 15-23-302-002

4. From and after the Effective Date, the Covenant shall run with the land and be binding only on Lot 1 and the Owner as the current title holder of record of Lot 1 and any successors and assigns to Lot 1.

**OWNER:**

Lincolnshire Senior Care, LLC, a  
Delaware limited liability company

By: \_\_\_\_\_  
Brett Mehlman, Chief Operating Officer

**VILLAGE:**

Village of Lincolnshire, an Illinois home rule  
municipal corporation

By: \_\_\_\_\_  
Elizabeth J. Brandt, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Barbara Mastandrea, Village Clerk

STATE OF NEW YORK            )  
  ) SS  
COUNTY OF WESTCHESTER    )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Brett Mehlman personally known to me to be the Chief Operating Officer of Lincolnshire Senior Care, LLC, a Delaware limited liability company, on behalf of said entity, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that, as such Chief Operating Officer, he/she signed, sealed and delivered said instrument as the free and voluntary act and deed of said limited liability company for the uses and purposes therein set forth.

Given under my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Village of  
**Lincolnshire**

**Memorandum**

**To:** Mayor and Board of Trustees  
Robert L. Irvin, Village Manager

**Date:** September 20, 2007

**From:** Jennifer M. Hughes, P.E., CFM, Village Engineer *Jenn*

**Subject:** Consideration and Discussion of a Maintenance and Hold Harmless Covenant for the Sedgebrook Traffic Signal (Village of Lincolnshire)

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Erickson is proceeding with the design of a traffic signal at the entrance to the Sedgebrook campus. The signal will also serve Lincolnshire Commons.

The Illinois Department of Transportation requires that the Village of Lincolnshire be the permit holder for the signal, as Lincolnshire is the local public agency.

In exchange for being the permit holder, Lincolnshire is requiring that Erickson enter into an agreement to indemnify the Village and to pay all costs associated with the signal. Such costs include construction, electricity, maintenance, and future replacement.

The agreement is based upon one established between the Village and Hewitt Associates for the traffic signal at the intersection of Tower Parkway and Overlook Drive. The attorneys for the Village and Erickson have reviewed and approved the agreement.

Work at the intersection will take place in three phases. The first phase involves constructing the extensions to the turn lanes. The second phase involves installing a temporary traffic signal so that the intersection is signalized as soon as possible. Sedgebrook anticipates completing both of these phases this fall. The final phase, installation of the permanent traffic signal, will most likely not be completed until Spring 2008 due to the time needed to acquire materials.

If you have any questions regarding this matter, please contact Staff at your convenience.

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**MAINTENANCE AND HOLD HARMLESS COVENANT**

(PREAMBLE)

SEDGEBROOK, INC., a Maryland non-stock corporation ("Sedgebrook") is the owner of the private roadway designated as Audubon Way in the Village of Lincolnshire ("the Village").

Sedgebrook is desirous of the installation of a stop and go traffic signal at the intersection of Audubon Way and Milwaukee Avenue ("Traffic Control Signal") in order to better service its residents, employees, and others using its facilities.

The installation and maintenance of the Traffic Control Signal at such intersection is under the sole jurisdiction of the Illinois Department of Transportation ("IDOT") or its successors and transferees, which requires a municipality to be the permittee with respect thereto.

The Village is supportive of the installation of the Traffic Control Signal at such intersection in compliance with all of the regulations and requirements of IDOT, in order to enhance safety and convenience for ingress and egress to the facilities of Sedgebrook and others and is prepared to act as permittee with IDOT in conjunction with the installation and maintenance of the Traffic Control Signal subject to Sedgebrook's compliance with the conditions set forth in this Covenant.

Covenants and Conditions:

reimbursement to the Village for the cost for any employee or agent of the Village that is sent to control traffic at the intersection should the Traffic Control Signal malfunction in any manner.

5. Sedgebrook shall be responsible for an amount equal to the payment of all charges of electricity to operate the Traffic Control Signal.

6. It is intended that the Village shall have no expenses of any kind or nature associated with the maintenance of the Traffic Control Signal. If at any time the Traffic Control Signal malfunctions, to the extent that the Village incurs any cost of repair, whether directly or as an obligation to IDOT, an amount equal to the cost of such repair will be the responsibility of Sedgebrook and shall become an automatic lien on the Sedgebrook property to the extent not paid by Sedgebrook within 10 days of receipt of an invoice therefor from the Village, without further action by the Village.

7. A) Sedgebrook, by its execution hereof agrees to and shall indemnify and hold harmless, defend, pay costs of defense, and pay any and all claims or judgments which may hereafter accrue against the Village, or its agents, servants, and employees, arising out of the Village's acting as permittee with respect to the installation and maintenance of the Traffic Control Signal. It is further agreed, that to the extent that such claim is encompassed by any insurance coverage maintained by Sedgebrook, that such insurance shall be primary and non-contributory with respect to the Village.

B) The parties agree that by virtue of the Village acting as the permittee



**REQUEST FOR BOARD ACTION  
Village Board  
February 22, 2016**

**Subject:** Building Addition at Laura B. Sprague Elementary School at 2425 Riverwoods Road.

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**Action Requested:** Approval of an Ordinance granting a Special use for a Public School at Laura Sprague Elementary School, 2425 Riverwoods Road

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**Petitioner:** Lincolnshire-Prairie View School District 103

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**Originated By/Contact:** Steve McNellis, Director  
Department of Community and Economic Development

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**Referred To:** Zoning Board & Architectural Review Board

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At the February 8<sup>th</sup> Committee of the Whole meeting the Village Board requested additional research be completed in the following areas:

- 1) **Tree screening** – Staff reviewed the Tree Adoption Program and other Village programs to determine the availability of Tree Bank funds to assist in screening for neighbors of Sprague. Following are two possible options, to be used together to provide tree screening along those portions of the north and south property lines impacted by the addition:

**Option 1:** Adjacent property owners could participate in the Village's existing voluntary Private Property Tree Adoption Program. This program allows residents to request a tree adoption, which must meet specific conditions (detailed in the attached Tree Adoption Program Brochure). In this program, the Village plants a tree(s) on private property, using Tree Bank funds. Village Staff proposes permitting residents to adopt up to three trees to be planted on each property impacted. Given the proximity of the school to homes on both Cornell and Buckingham, staff proposes permitting any property owner directly abutting Sprague School be invited to participate in the Tree Adoption Program. At a maximum of 3 trees permitted per property, this could result in the planting of up to 57 trees for properties whose rear or front yards directly abut school grounds. The maximum cost to the Village if all adjacent properties participate in the Tree Adoption Program would be approximately \$14,250; based upon an average price per tree of \$250. (See attached address list for proposed Tree Adoption Program addresses.)

**Option 2:** The second option relates to the Village's Arbor Day tree planting program. The Village annually plants a tree at one of the District 103 schools or another public building. This program has been in place for over 15 years. While typically one tree is planted, there are no formal requirements or regulations for this annual planting event. The Annual Arbor Day celebration presents an opportunity to plant a reasonable number of trees on Sprague School property to assist in screening. In order to conform with good forestry practices, Staff envisions planting up to seven trees spaced approximately 30' apart along the north property line in the area north of the playground.

***Village Board requested to approve one or both options.***

- 2) **Fences on private property** – Village Code permits any property owner to install up to an 8' tall opaque fence when it is used to separate a residential property from an incompatible land use (which is defined as a non-residential use in a residential neighborhood). These current regulations permit any property owner with a property line adjacent to the school property line to build an 8' tall solid fence. To insure aesthetic compatibility of fencing types, Staff requests that all residents interested in participating meet to agree on a fence design, with final approval by Staff.

***Information on permitted fence specifications to be sent to eligible property owners.***

- 3) **Site Drainage** –Assistant Public Works Director Dittrich has worked with the Project Engineer to review existing and planned topography on-site to determine where drainage issues exist along the south property line. Work is underway to determine measures available to minimize school site drainage impacts to adjacent property owners. Attached is a preliminary analysis memo from Staff. After meeting on-site this Friday (a 50+ degree day, providing optimal drainage viewing conditions) to see drainage patterns, a final report will be prepared by the Project Engineer and Staff to share at Monday's Board meeting.

***Engineering information to be provided and reviewed at Village Board meeting for final determination.***

- 4) **Lighting, Trash Enclosure & Deliveries** – Superintendent Dr. Scott Warren provided the attached letter detailing the School District's commitment and timeline for remedying existing issues on their property. Staff included this letter as an exhibit to the attached Special use Ordinance.

***Proposed actions and timeline enforced as an exhibit to the Special use Ordinance.***

- 5) **Landscaping at Building Foundation** – The Village Board requested additional trees be added to the north elevation of the building addition. Two extra evergreen trees have been added and are shown on the attached plans.

***Requested revision complete and shown on plans approved as part of Special use Ordinance.***

- 6) **Architectural renderings/presentation** – As requested, the Architects have provided additional 3-D renderings of the building addition. The Architects also revised the glass window ribbons on the north and south elevations of the addition to reflect a uniform linear window ribbon.

***Requested additional information provided on plans to be approved as part of Special use Ordinance.***

**Staff Recommendation:**

Staff recommends the requested Special Use at Laura B. Sprague Elementary School be approved.

**Reports and Documents Attached:**

- Tree Adoption Program Properties List, prepared by Staff
- Tree Adoption Program Brochure
- Memorandum from Assistant Public Works Director Dittrich, dated February 18, 2016.
- Correspondence from School District 103 Superintendent Dr. Scott Warren, dated February 18, 2016.
- Draft Ordinance, prepared by Village Attorney Simon
- Presentation packet, submitted by Wight & Company, on behalf of Lincolnshire-Prairie View School District 103, dated February 16, 2016.

<b>Meeting History</b>	
<b>VB – Preliminary Evaluation (COW):</b>	December 14, 2015
<b>Zoning Board – Public Hearing</b>	January 12, 2016
<b>Architectural Review Board</b>	January 19, 2016
<b>Zoning Board – Continued Public Hearing</b>	January 26, 2016
<b>Committee of the Whole review</b>	February 8, 2016
<b>Current Village Board Review</b>	February 22, 2016

**Tree Adoption Program**

**Adjacent Properties**

<b>1 Cornell Drive</b>	<b>20 Kings Cross</b>
<b>3 Cornell Drive</b>	<b>13 Reliance Lane</b>
<b>5 Cornell Drive</b>	<b>21 Portshire Drive</b>
<b>7 Cornell Drive</b>	<b>19 Portshire Drive</b>
<b>9 Cornell Drive</b>	<b>12 Buckingham Place</b>
<b>11 Cornell Drive</b>	<b>10 Buckingham Place</b>
<b>13 Cornell Drive</b>	<b>8 Buckingham Place</b>
<b>15 Cornell Drive</b>	<b>6 Buckingham Place</b>
<b>17 Cornell Drive</b>	<b>4 Buckingham Place</b>
	<b>2 Buckingham Place</b>





# PRIVATE PROPERTY TREE ADOPTION PROGRAM

## APPLICATION PACKET

In the Spring, the Village will be planting the next generation of Adopted Trees on private residential properties throughout Lincolnshire.

Within this packet you will find: Questions and Answers about the Tree Adoption program, a list of Qualifying Criteria for Tree Adoption, the Rules and General Conditions of Tree Adoption, and the Private Property Tree Adoption Application Form.

If you are interested in adopting a tree this Spring, complete and sign the Application Form included in this packet.

**Applications must be received, by the Village on or before March 1st.**

## **TREE ADOPTION Q & A:**

### **WHAT IS THE PRIVATE PROPERTY TREE ADOPTION PROGRAM?**

Lincolnshire's Private Property Tree Adoption Program is a first of its kind concept through which the Village will plant trees on qualifying private properties, to be cared for, nurtured, and enjoyed by the property owners.

### **HOW MUCH DOES IT COST IF I WANT TO PARTICIPATE IN THE PROGRAM?**

Just your appreciation, and a little bit of "Tree Love" (aka care and maintenance)! The Village will provide the tree and it will be installed under the direct supervision of the Village Arborist. After that, all you need to do is provide maintenance for your adopted tree (as described in the 'Rules and General Conditions of Tree Adoption' on the back page of this packet). Your family and friends will probably enjoy helping you care for your tree, and should you have any questions, you may contact the Village anytime during the year.

### **WHERE DOES THE MONEY COME FROM TO PURCHASE AND PLANT THE ADOPTED TREES?**

Most Lincolnshire residents know that when a healthy, well established, tree is removed from within the Village limits, it is required to be replaced. When property owners, responsible for the tree removal, elect to not plant the necessary replacement trees on their own property then by Village Code they must pay into the Village's Tree Bank the cash value of the required replacement trees. The money to purchase and plant trees for adoption is taken from the Tree Bank. This way, trees that are not wanted by one property owner can be enjoyed by property owners who really appreciate all of the qualities and benefits that trees provide

### **WHAT TYPE OF TREES WILL BE AVAILABLE FOR ADOPTION?**

There will be trees that get tall, and trees that stay small. There will be trees that need lots of sun, and trees that do well in the shade. There will even be trees that will help you maintain a little privacy! Rest assured, there will be a type of tree perfectly suited to every qualifying location. But remember, trees just can't up and move if they don't like their surroundings. In order for a tree to succeed in life, it must be placed in a location that gives it an opportunity to succeed. So the Village will, with each applicant, evaluate the applicant's property and determine what tree is best for which location.

### **WHAT SIZE WILL THE TREES BE AT THE TIME OF PLANTING?**

All trees will be 2.5 to 3 inches in caliper, and between 6 and 10 feet tall, when planted (depending on species). We plant at these sizes because they provide the best combination of survivability and immediate visual impact.

### **WHO IS ELIGIBLE TO ADOPT A TREE?**

First of all, a person wishing to adopt a tree must have a suitable location on their property (as defined in the 'Qualifying Criteria for Private Property Tree Adoption; #5). Secondly, to be eligible to adopt a tree, you must be willing to satisfy and/or agree to the 'Qualifying Criteria for Private Property Tree Adoption' and the 'Rules and General Conditions of the Private Property Tree Adoption Program,' both of which are contained on the pages of this packet.

### **HOW DOES ONE APPLY TO ADOPT A TREE?**

All you have to do is completely fill out the 'Private Property Tree Adoption Program Application,' contained in this packet. Please Note: The form has two sides (the Fun side and the Legal side). Submit the completed form to the Village Hall on or before March 1st, and then wait to be contacted. The Village will visit each property and contact every applicant prior to April 1st regarding your qualifying status.

### **THEN WHAT?**

Well, if you and your property have met all of the criteria for tree adoption, the Village will work with you to determine a specific tree for a specific spot on your property. If the tree species and planting location are acceptable to you, then Congratulations! You have adopted a tree! The Village will take care of the busy work and your new tree will be delivered (along with information on how to care for your tree) and planted before the end of May.

### **QUESTIONS?**

If you have any questions, please contact Scott Pippen, Operations Superintendent at 847.913.2382.

## **Qualifying Criteria for Private Property Tree Adoption**

In accordance with the Village of Lincolnshire Private Property Tree Adoption Program and Policy, all of the following criteria must be met in order to qualify for Private Property Tree Adoption consideration:

1. Properties on which the Village may plant an adopted tree must be single-family residential, and located within the R1, R2, R2A, R3 or R4 Zoning District or comprise a portion of a residential planned unit development.
2. The current property owner seeking to adopt a tree shall not have incurred any violations to section 13-1-1 (Tree Preservation) of the Village code within the past two (2) years.
3. The current property owner seeking to adopt a tree shall not have failed to meet any tree replacement requirements within the past two (2) years.
4. The property owner seeking to adopt a tree must return a completed Application for Tree Adoption form to the Village of Lincolnshire for each tree sought to be adopted, by no later than March 1<sup>st</sup>.
5. The property owner seeking to adopt a tree must agree, in writing, to comply with the Village's General Conditions of Tree Adoption.
6. The property owner seeking to adopt a tree must have a suitable location for the adopted tree to be planted. A suitable location to accept an adopted tree is as follows:
  - A. A code-required front, side, or rear yard (setbacks);
  - B. Not closer than twenty (20) feet from another canopy tree;
  - C. Not closer than fifteen (15) feet from a home foundation; and
  - D. Not closer than ten (10) feet from a driveway or other impervious surface such as a patio or sidewalk.
7. Priority consideration will be given to applicant properties where one or more of the following conditions exist:
  - A. The required front, side, or rear yard is completely void of existing trees
  - B. Existing canopy trees are of a species that is at high risk to contract disease or insect infestation (ie. Ash trees)
  - C. A commitment to tree planting and landscape maintenance has been demonstrated by the property owner by demonstrating compliance with the following property maintenance standards:
    - i. Existing trees and landscape beds are properly mulched
    - ii. Existing trees and shrubs are properly pruned
    - iii. Trees and/or perennial gardens have been installed by property owner
    - iv. Lawn and landscape beds are mowed, weeded, and edged
8. The General Conditions of Tree Adoption must be agreed to, in writing, by any subsequent property owner prior to the issuance of transfer stamps for the property.
9. The applicant property shall not be for sale at the time of planting.
10. The property owner is responsible for locating all sprinkler, dog fence or other private underground amenities. The Village and its contractor will not be responsible for any damage to these systems.

**Village of Lincolnshire**  
**Rules and General Conditions of**  
**The Private Property Tree Adoption Program**

Adopting a tree is not something to be taken lightly. Trees growing in urban and suburban settings have unique needs to be met if they are to be given the best opportunity to thrive. By properly caring for an Adopted Tree, you will be contributing to the establishment of a Lincolnshire legacy that will be enjoyed (and benefitted from) by generations of Village residents.

The following Rules and General Conditions of Tree Adoption must be complied with by all owners of property where stands a tree adopted from the Village of Lincolnshire:

- A. Water- The adopted tree shall be watered twice a week during the first two (2) growing seasons after planting. The adopted tree shall be watered once per week thereafter until the tenth growing season. Nothing herein is intended as a waiver or modification of the Village's water conservation ordinance during the time from May to November.
- B. Mulch- The adopted tree shall have 3 to 4 inches of natural mulch maintained at all times. The mulch shall extend a minimum radius of two (2) feet from the trunk of the tree, but shall not obscure the bottom of the trunk of the tree.
- C. Pruning- Between November 15 and March 15 dead and broken branches must be removed from an adopted tree.
- D. The Village shall be authorized to enter on to any private property where an adopted tree has been planted to inspect said tree. The Village shall not be permitted to enter any residential dwelling without the consent of the owner or any occupant thereof on a case-by-case basis.
- E. No adopted tree shall be removed without first obtaining written authorization from the Village of Lincolnshire.
- F. Any adopted tree that is removed or damaged as a result of construction work and/or negligence of the property owner is required to be replaced, by the property owner, on an 'inch by inch' basis. Such replacement tree(s) shall be subject to the same requirements and conditions as applied to the original adopted tree.

To: Steve McNellis, CED Director

## Memorandum

From: Walter R. Dittrich, P.E., Assistant Public Works Director/Village Engineer

Date: February 17, 2016

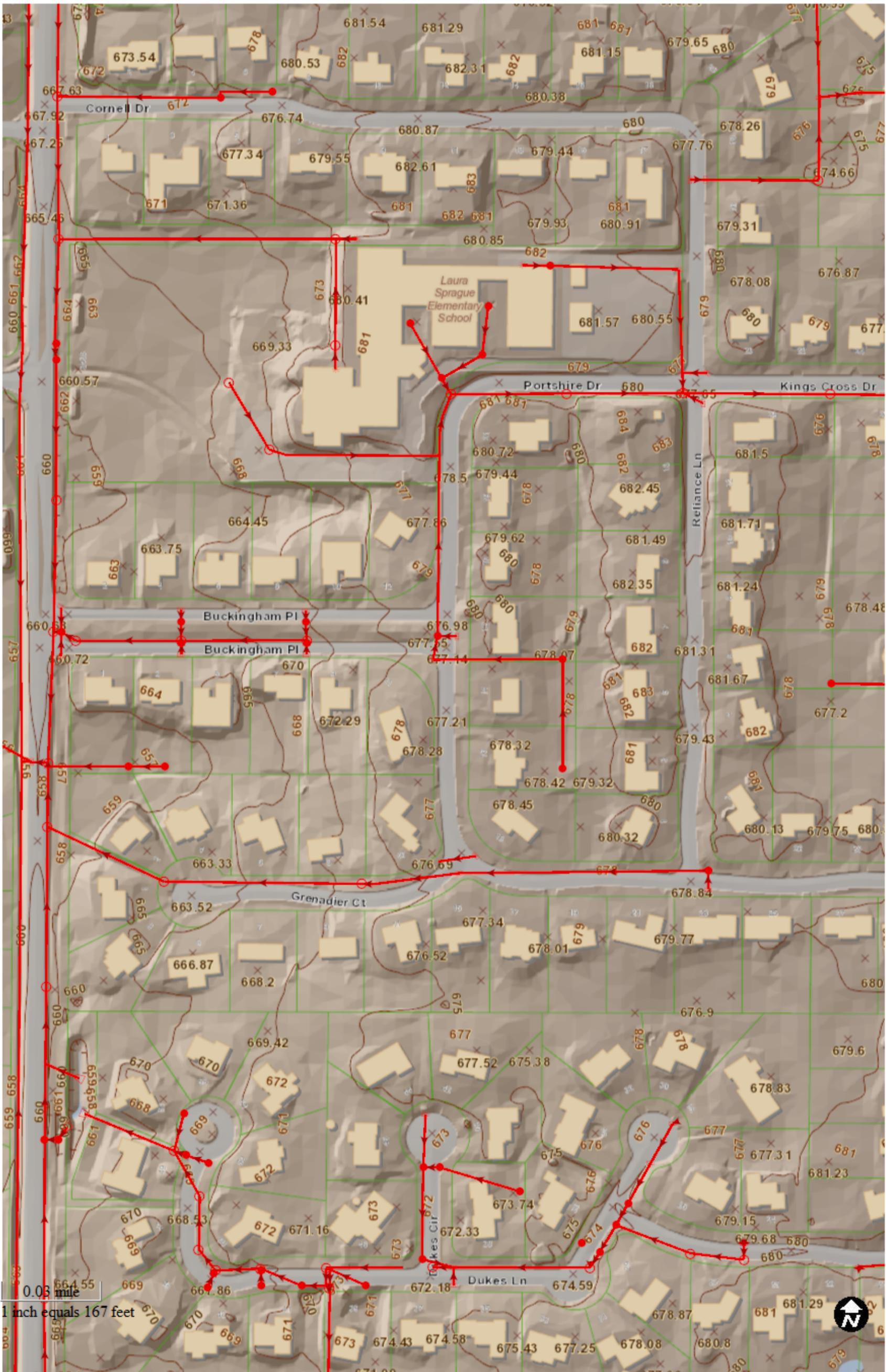
Subject: **Sprague Elementary School Existing Drainage Conditions**

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Below are some brief observations about the existing drainage patterns in and around Sprague Elementary School given the schools proposed addition plans and concerns received from nearby residents about the adverse impact they experience from the school's stormwater.

1. In general, the school site is higher than the surrounding homes immediately adjacent to it, and the school has a fair amount of storm sewer infrastructure to collect onsite drainage and discharge it into the Village's storm sewer system (see attached topo map).
2. The residents on the north side of the school have historically had drainage issues, and 10-15 years ago, Public Works installed a storm sewer pipe and structure behind 9 Cornell Drive to help the residents alleviate some of these issues. Some properties east of this improvement are situated too low to be able to take advantage of this system without significant improvements to their property.
3. The south side of the school, where the parking lot sits, is much higher than the back yards of houses on Buckingham Place. There is a curb on the south edge of the parking lot to prevent the majority of storm water from the school discharging into these residents' yards. As such, the backyard drainage for the properties along Buckingham Place starts at Kings Cross Drive and drains the water (the majority of which is coming from the residences themselves) through a depressed area in the backyards parallel to the school property line.
4. The picture below illustrates the extent of the existing drainage patterns where a small footbridge has been installed at 10 Buckingham Place to cross over the swale which while tough to see, gets its water mainly from the property to the east as well as the majority of the backyard. This flows directly to the west through the remaining backyards along Buckingham Place to a small depressional area along Riverwoods Road.





Map created on February 17, 2016.

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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.



**Lincolnshire-Prairie View School District 103**  
**Administration Offices**

1370 N. Riverwoods Road • Lincolnshire, IL 60069  
847/295-4030 • FAX 847/295-9196  
<http://www.d103.org>

**Scott H. Warren, Ed.D.**  
Superintendent

February 17, 2016

Dear Mayor Brandt and Village Trustees,

The District has been working diligently on the concerns raised by the neighbors surrounding Sprague school. Below is a summary of the issues, the progress to date, and the timeline for resolving each one.

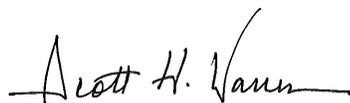
1. **Parking lot lights** – The District has been in frequent contact with the lighting company to resolve the brightness and hours of operation for the parking lot lights. The vendor has been out to the District multiple times to work on the lights. The controllers have been reprogrammed, but at this time are not responding appropriately. The resolution will be to have the wall pack lights reduce to 10% and the parking lot lights turn off at 8:00 p.m. The lights will increase to full brightness when motion is detected for security reasons. The issue will be resolved as soon as the company can fix the programming bug in the system.
2. **Waste removal timing** – The District contacted the waste removal company and we have been assured that removal of waste from the property will not occur before 7:00 a.m. Staff at Sprague School have verified that the waste removal trucks have not arrived before 7:00 a.m. for the past 2 weeks.
3. **Storage units in the parking area** – Once the construction is complete in August, the storage units located in the south parking lot will be removed.
4. **Recycling receptacle enclosure** – An enclosure for the recycling receptacle that is similar to the one that encloses the current waste receptacle will be reviewed and approved by the Village and constructed by late August.
5. **Early morning deliveries** – The District contacted the company that delivers milk and discussed the need for extra care being taken during deliveries. The milk is delivered between 5:30 – 6:00 a.m. The company and driver have assured the district that the truck engine and compressor will be turned off during delivery. The driver will ensure that the music in the truck will be turned off to minimize disturbance to our Sprague neighbors.
6. **Flooding concerns** – The District hired Gewalt-Hamilton to review the northern and southern sections of the Sprague property regarding flooding concerns raised by the surrounding property owners. Additionally, the District and Village of Lincolnshire engineers have an onsite inspection of the Sprague property on Friday, February 19, 2016 to review the drainage concerns. A report on the conditions will be available for the Board meeting on Monday, February 22, 2016. The rooftop runoff from the proposed addition will follow a swale running west toward Riverwoods Road to the drainage ditch and will have no impact to the surrounding properties.



The District is committed to working with our Sprague neighbors to minimize any impact living next to a school provides. As we move forward, we will communicate with our neighbors to keep them informed regarding construction.

Thank you for working with the District to provide a quality construction process. If you have any questions regarding the proposed project or the operation of the District, please feel free to contact me at (847) 295-4030 or [swarren@d103.org](mailto:swarren@d103.org).

Sincerely,

A handwritten signature in black ink that reads "Scott H. Warren". The signature is written in a cursive style with a long horizontal flourish at the end.

Scott Warren, Superintendent  
Lincolnshire- Prairie View School District 103



**VILLAGE OF LINCOLNSHIRE  
LAKE COUNTY, ILLINOIS**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING  
A SPECIAL USE FOR A PUBLIC SCHOOL  
AT LAURA SPRAGUE ELEMENTARY SCHOOL,  
2425 RIVERWOODS ROAD  
(Lincolnshire – Prairie View School District 103)**

**WHEREAS**, the Village of Lincolnshire is an Illinois home rule municipality operating under the Constitution and Laws of the State of Illinois;

**WHEREAS**, the Illinois Supreme Court has affirmed that Illinois home rule municipalities may apply and enforce zoning and storm water ordinances on school district property, *Gurba v. Community High School District No. 155*, 2015 IL 118332;

**WHEREAS**, the Zoning Board convened a public hearing on January 12, 2016, which was finally adjourned on January 26, 2016, notice of which was published in the Lincolnshire Review on \_\_\_\_\_, on a application from Lincolnshire-Prairie View School District No, 103 (“Applicant”) as owner of the property commonly known as Laura B. Sprague Elementary School at 2425 Riverwoods Road, Lincolnshire, Illinois (P.I.N. 15-24-100-001 and 15-13-307-010) and legally described on **Exhibit A** (the “Subject Property”), for a special use permit to ratify operation of a public school with Zoning exceptions, and to permit proposed building additions (“Special Use Application”);

**WHEREAS**, the aforesaid public hearing was held pursuant to legal notice as required by law and all persons desiring an opportunity to be heard were given such opportunity at said public hearing;

**WHEREAS**, the Applicant constructed Laura B. Sprague Elementary School on the Subject Property in 1963 on property annexed to the Village of Lincolnshire in 1959;

**WHEREAS**, the Applicant completed building expansions for the school in 1967, 1990 and 1994;

**WHEREAS**, the Zoning Board has heretofore submitted to the Mayor and Board of Trustees its findings of fact and recommendations related to the Special Use Applications;

**WHEREAS**, the Architectural Review Board held a public meeting on January 19, 2016, to review the Site and Building Design Plans for the Subject Property;

**WHEREAS**, the aforesaid public meeting was held pursuant to legal notice as required by law and all persons desiring an opportunity to be heard were given such opportunity;

**WHEREAS**, the Architectural Review Board has heretofore submitted to the Mayor and Board of Trustees its findings of fact and recommendations related to the Site and Building Design Plans for the Subject Property;

**WHEREAS**, the Corporate Authorities have concluded that the Special Use Application, subject to and in conformance with the terms and conditions of this Ordinance, will be beneficial to the Village, will further the development of the Subject Property, and will otherwise enhance and promote the general welfare of the Village and the health, safety and welfare of the residents of the Village.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Lincolnshire, in exercise of its home rule authority, as follows:

**Section 1. Recitals and Findings.**

A. The Mayor and Board of Trustees hereby confirm the truth and validity of the representations set forth in the foregoing recitals, acknowledge they are material to this Ordinance, and incorporate and make them a part of this Ordinance as though fully set forth herein. The Mayor and Board of Trustees further intend that this Ordinance shall be liberally construed so that the purpose and intent represented by the recitals shall be accomplished to the greatest extent permitted by law.

B. The Mayor and Board of Trustees have duly considered the recommendations of the Zoning Board and Architectural Review Board and hereby adopt the findings of the Zoning Board and Architectural Review Board, attached as Exhibits B-1 and B-2, as the findings of the Corporate Authorities the same as though fully restated herein. All references and findings of the Zoning Board and Architectural Review Board are hereby made the findings and references of the Mayor and Board of Trustees.

**Section 2. Special Use.** Subject to compliance with the conditions described in Section 3, the Applicant is hereby granted a special use permit to (i) ratify the operation of the existing public school on the Subject Property, (ii) grant approval of the building additions described in Exhibit C, and (iii) grant the following zoning exceptions to permit the use and operation of the public school on the Subject Property:

A. Section 6-5A-5(A)(6) of Village Code – Permit an impervious surface of 47%, greater than permitted maximum of 40%;

B. Section 6-11-2(B)(3) of Village Code – Permit parking in Front and Side Yard setbacks in a Residential Zoning District;

C. Section 6-3-8(B)(6) of Village Code – Permit paved surfaces closer than 5' from a property line;

D. Section 13-2-4(C)(4) of Village Code – Permit a parking lot in a Residential Zoning District without the required 75% screening, with minimum 4' tall plantings, in areas visible to public ways;

E. Section 6-11-2(E)(1), (2), and (5) – Permit a parking lot without required landscaped parking lot islands; and

F. Section 6-3-5(B) of Village Code – Permit accessory structures (storage shed and free-standing canopy) that are not compliant with location, base material, screening, material and height requirements.

**Section 3. Conditions of Approval.** The authority granted by this Ordinance and the issuance of the special use permit is hereby conditioned on the Applicant's strict compliance with the plans and conditions described below:

- A. Site & Building Design plans, prepared by Wight & Company, date stamped received February 17, 2016. **Exhibit C**
- B. Conditions and Timeline established in correspondence from Dr. Scott Warren, Superintendent of Lincolnshire – Prairie View School District 103, dated February 17, 2016 **Exhibit D**

**Section 4. Superseding Effect.** The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent of any conflicts. Except for the foregoing limitation, the development of the Subject Property remains subject to compliance with the Lake County Watershed Development Ordinance.

**Section 5. Penalties.** Any person violating the terms and conditions of this Ordinance shall be subject to a penalty not exceeding Five Hundred Dollars (\$500.00) per offense, with each and every day that the violation of the Ordinance is allowed to remain in effect being deemed a complete and separate offense. In addition, the appropriate authorities of the Village may take such other action as they deem proper to enforce the terms and conditions of this Ordinance, including, without limitation, an action in equity to compel compliance with its terms. Any person violating the terms of this Ordinance shall be subject, in addition to the foregoing penalties, to the payment of court costs and reasonable attorneys' fees. This section shall not apply to the Village of Lincolnshire, its officials, agents or employees.

**Section 6. Enforcement.** The Subject Property shall be made available for inspection by any department of the Village at all reasonable times for compliance with this Ordinance and any other applicable laws or regulations.

**Section 7. Effective Date; Assent.** This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law, provided, however, that this Ordinance shall not take effect until a true and correct copy of this Ordinance is executed by the Applicant, or such other parties in interest as the Village may reasonably identify, consenting to and agreeing to be bound by the terms and conditions of this Ordinance. Delivery to the Village of a copy of this Ordinance, as so executed, shall take place not later than sixty (60) days after the passage and approval of this Ordinance by the Corporate Authorities or within such extension of time as may be granted by the Corporate Authorities by motion.

**Section 8. Consents.** By signing the acknowledgement and accepting the terms and conditions of this Ordinance, the Applicant knowingly and voluntarily waives, for itself and its successors and assigns, any and all claims against the Village, its elected and appointed officers, employees and agents, of whatever kind, nature and amount, resulting from the limitations on the use of the Subject Property applied by Sections 2 and 3 of this Ordinance. Notwithstanding the foregoing, nothing in this Ordinance shall be deemed to waive the ability for the Applicant, or its successors and assigns, to petition the Village, from time to time, for other and further zoning and subdivision approvals.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2016, by the Corporate Authorities of the Village of Lincolnshire on a roll call vote as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:

**APPROVED** this \_\_\_\_th day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
Village Clerk

Published by me in pamphlet form

this \_\_\_\_ day of \_\_\_\_\_, 2016.



**EXHIBIT A**

**LEGAL DESCRIPTION OF THE SUBJECT PROPERTY**

**GROUP EXHIBIT B**

**FINDINGS OF FACT**

**B-1 FINDINGS OF THE ZONING BOARD**

**B-2 FINDINGS OF THE ARCHITECTURAL REVIEW BOARD**

**EXHIBIT C**

**SITE AND BUILDING DESIGN PLANS FOR THE SUBJECT PROPERTY**

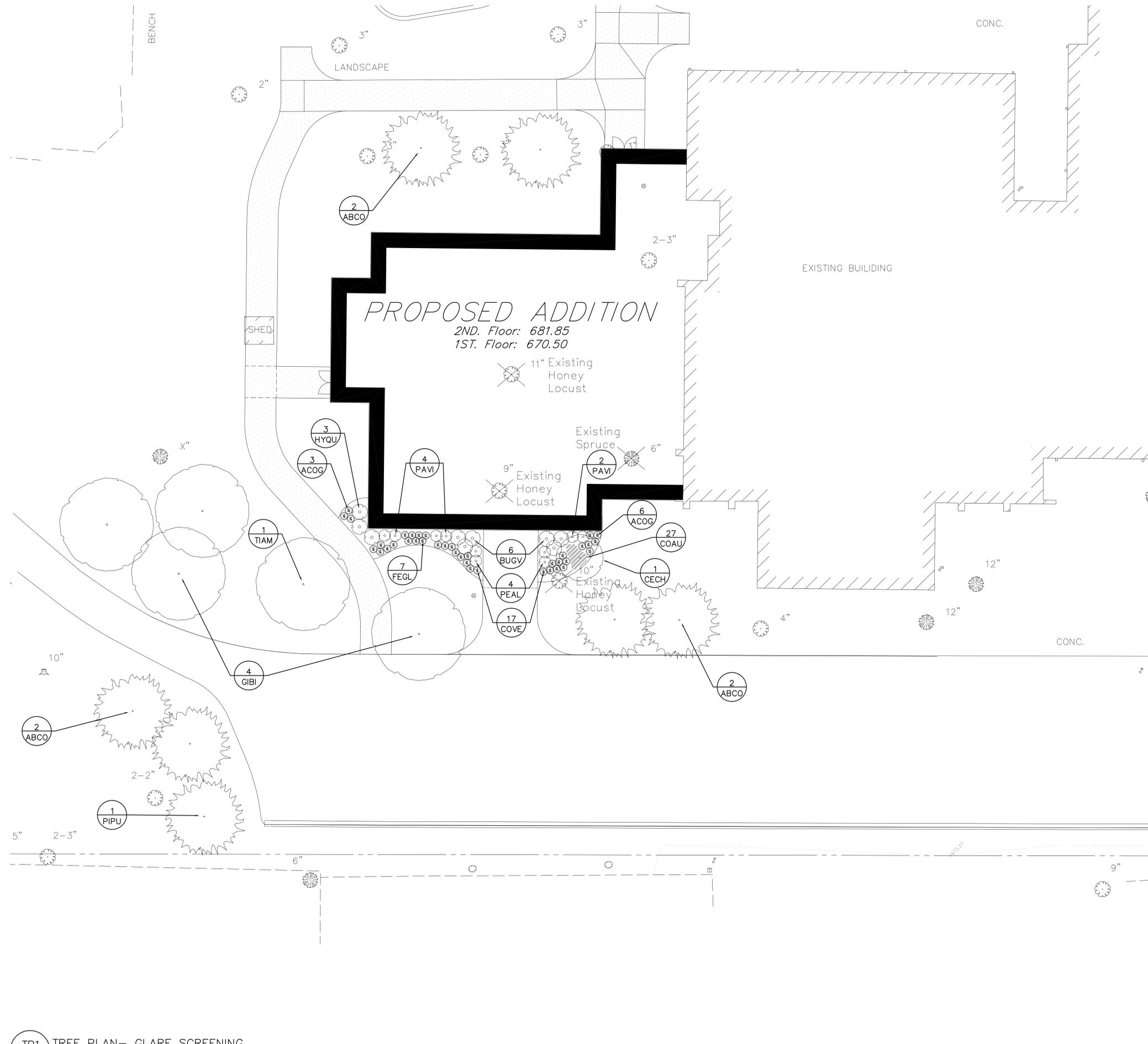
4810-6254-2893, v. 1



# Wight

Wight & Company  
wightco.com  
2500 North Frontage Road  
Darien, IL 60561  
P 630.969.7000  
F 630.969.7979

**GHA GEWALT HAMILTON ASSOCIATES, INC.**  
625 Forest Edge Drive • Vernon Hills, IL 60061  
Tel: 847.478.9700 • Fax: 847.478.9701



### LEGEND

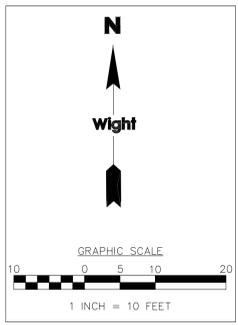
- BITUMINOUS PAVEMENT REMOVAL
- SIDEWALK REMOVAL
- STRUCTURE REMOVAL
- TREE/SHRUB REMOVAL
- PROPOSED DECIDUOUS TREE
- PROPOSED EVERGREEN TREE

Proposed Tree Schedule				
Evergreens to be Removed				
QTY	KEY	Species	Unit DBH	Net DBH
1		Spruce (sp.)	6.0	6.0
Evergreens to be Planted				
QTY	KEY	Species	Unit DBH	Net DBH
6	ABCO	White Fir-8'	3.0	18.0
1	PIPU	Colorado Blue Spruce-8'	3.0	3.0
Deciduous Trees to be Removed				
QTY	KEY	Species	Unit DBH	Net DBH
1		Honey Locust	9.0	9.0
1		Honey Locust	10.0	10.0
1		Honey Locust	11.0	11.0
Deciduous Trees to be Planted				
QTY	KEY	Species	Unit DBH	Net DBH
4	GIBI	Princeton Sentry Ginkgo(Male)	3.0	12.0
1	TIAM	American Linden	3.0	3.0

QTY	KEY	Botanical Name	Common Name	Size	Root	Spacing
<b>ORNAMENTAL / EVERGREEN TREES</b>						
1	CECH	Conis chinensis 'Aurea'dwarf'	Aureolea Redbud	6"	18x8	As shown
<b>DECIDUOUS SHRUBS</b>						
4	BUGV	Baccharis 'Green Velvet'	Green Velvet Broomrape	4"	cont.	As shown
3	COAL	Hydrangea quercifolia 'Mantecchia'	Mantecchia Oakleaf Hydrangea	4"	cont.	As shown
<b>PERENNIALS</b>						
9	ACOG	Asterum germanica 'Viper'	Golden Variegated Sweet Flag	4"	cont.	18" s.c.
17	FEGL	Composita verticillata 'Moonbeam'	Moonbeam Coreopsis	4"	cont.	As shown
2	PEAL	Fernoxia glabra 'Black Blue'	Black Blue Fernoxia	4"	cont.	As shown
4	PAAT	Phlox paniculata 'Shirley Hoop'	Shirley Hoop Phlox	4"	cont.	As shown
4	COVE	Pennisetum purpurascens 'Hemera'	Hemera Fountain Grass	4"	cont.	As shown
<b>GROUNDCOVERS</b>						
27	COAL	Composita verticillata 'Moon'	Moonbeam Coreopsis	4"	18x8	50" s.c.

### LANDSCAPE NOTES

- ANY DAMAGE TO THE RIGHT-OF-WAY DURING DEMOLITION SHALL BE RESTORED TO EXISTING CONDITIONS. ALL DIMENSIONS ARE TO THE BACK OF CURB/EDGE OF PAVEMENT UNLESS OTHERWISE SHOWN. ALL RADII DIMENSIONS ARE TO THE BACK OF CURB/EDGE OF PAVEMENT.
- CONTRACTOR TO PROTECT ALL EXISTING UTILITIES DURING DEMOLITION AND CONSTRUCTION ACTIVITIES UNLESS OTHERWISE SPECIFIED.
- ALL EXISTING TREES TO REMAIN AND TO BE PROTECTED UNLESS OTHERWISE NOTED.
- ANY UTILITY ADJUSTMENTS, CONFLICTS, RELOCATIONS, ETC. REQUIRED SHALL BE COORDINATED WITH ENGINEER AND UTILITY OWNER/PROVIDER.
- ALL REMOVAL OF CONCRETE SHALL BE DONE TO THE NEAREST JOINT.
- ANY DAMAGE TO THE LANDSCAPE AREAS SHALL BE RESTORED TO EXISTING CONDITIONS.
- PROPOSED LANDSCAPE CONFORMS TO VILLAGE ORDINANCE. SPECIES (DECIDUOUS/CONIFEROUS) CONCESSIONS MAY BE TAKEN INTO CONSIDERATION WITH VILLAGE APPROVALS.



REV	DESCRIPTION	DATE
VILLAGE BOARD RESUBMITTAL		02.16.2016
VILLAGE BOARD SUBMITTAL		02.02.2016
ZONING BOARD REVISION 1		01.12.2016
ZONING BOARD SUBMITTAL		01.04.2016
	DESCRIPTION	DATE

**LAURA B. SPRAGUE ELEMENTARY SCHOOL**

2425 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069

**PROPOSED TREE PLAN**

Project Number:  
02-5467-05  
Drawn By:

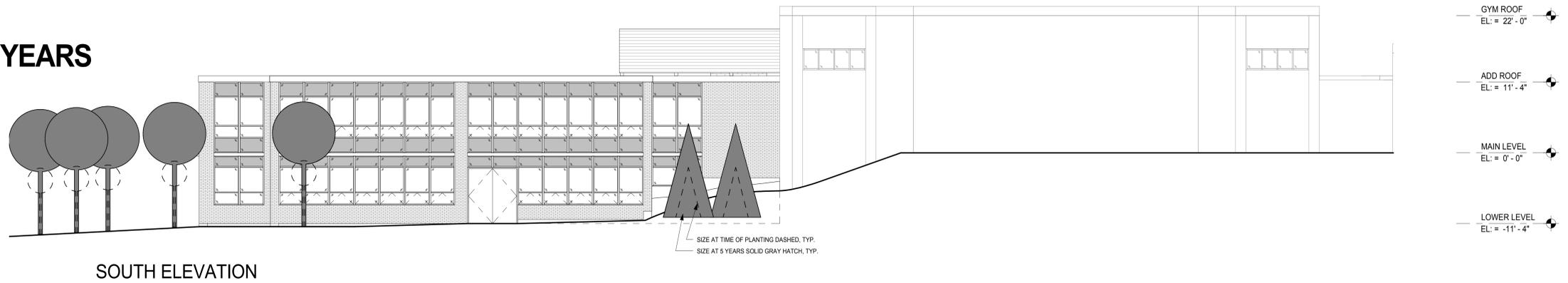
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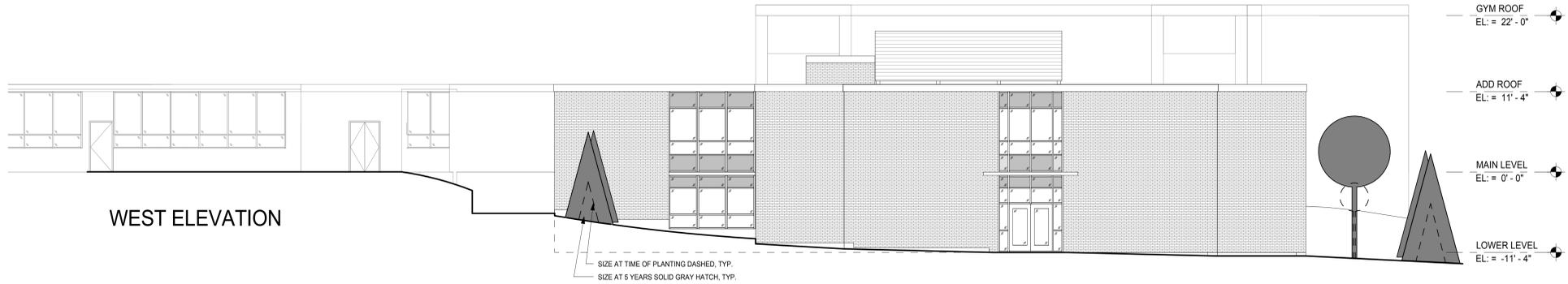
TP1 TREE PLAN- GLARE SCREENING  
L1.00 SCALE: 1"=10'

# LANDSCAPE

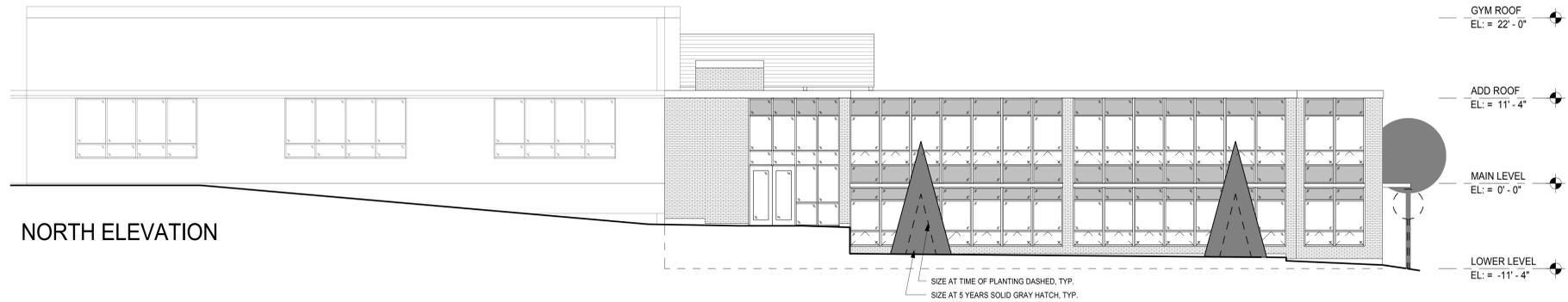
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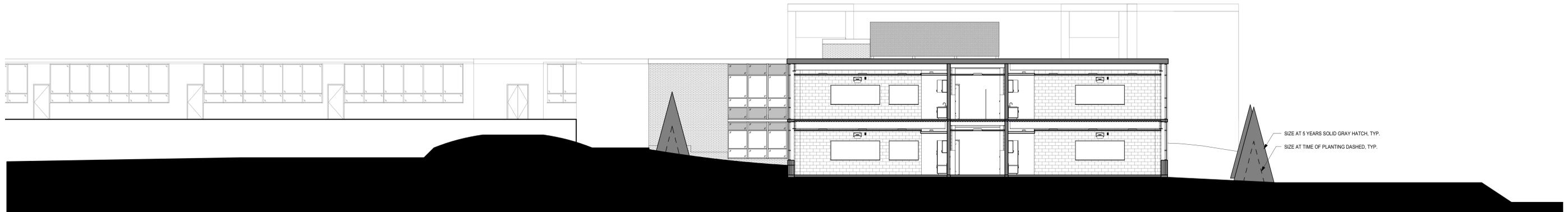
SOUTH ELEVATION



WEST ELEVATION



NORTH ELEVATION



NORTH-SOUTH SITE SECTION

2/16/2016 5:01:54 PM  
 C:\projects\lps\02-5467-06\02-5467-06\_Landscape\_Schedule\_ABCD\_2016\_Central\_w/landscape.rvt  
 Wight © Copyright 2009 All rights reserved. No part of these documents may be reproduced, stored, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording or otherwise, without the prior written consent of Wight.

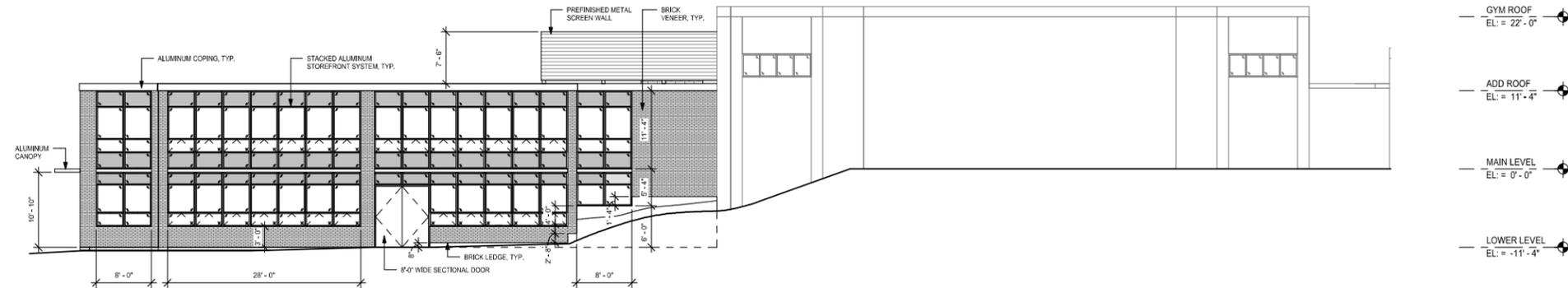


**LINCOLNSHIRE - PRAIRIEVIEW SCHOOL DISTRICT 103**  
**LAURA B. SPRAGUE ELEMENTARY SCHOOL**  
 02.16.2016

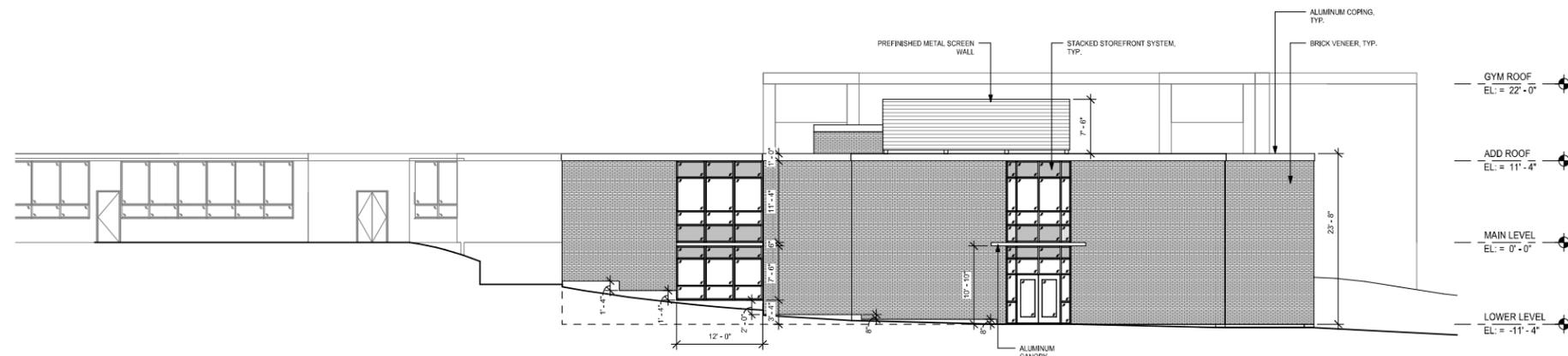


Scale: 1/8" = 1'-0"  
**02-5467-06**

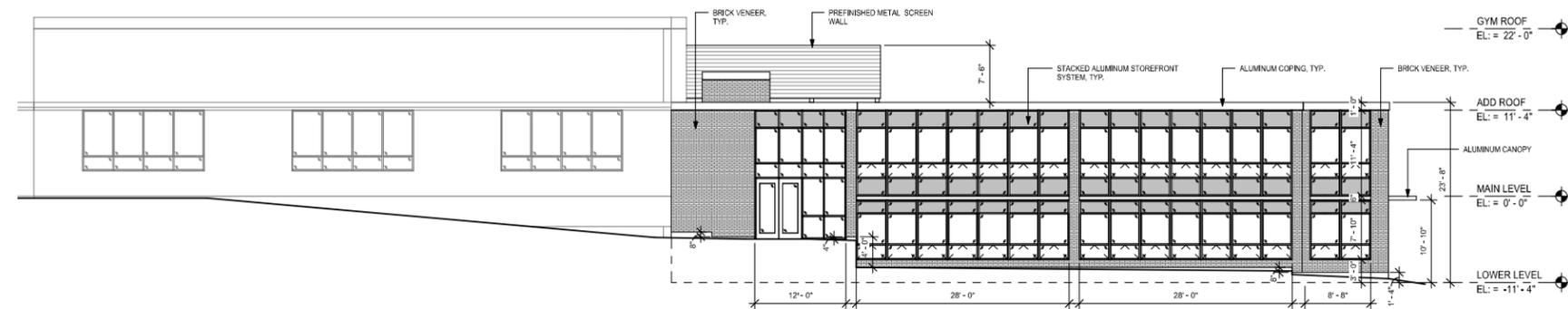




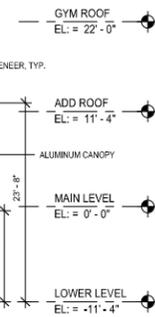
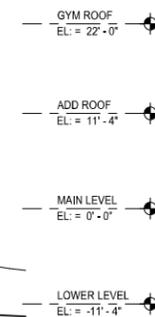
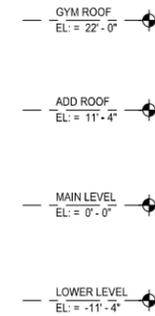
SOUTH ELEVATION



WEST ELEVATION



NORTH ELEVATION



REV	DESCRIPTION	DATE
	VILLAGE BOARD RESUBMITTAL	02.16.2016
	DO REVIEW SET	01.14.2016
	ARCH REVIEW BOARD SUBMITTAL	01.11.2016
	ZONING BOARD SUBMITTAL	01.04.2016
	COMMITTEE OF THE WHOLE SUBMITTAL	12.04.2015
DESCRIPTION	DATE	

**LINCOLNSHIRE -  
PRAIRIE VIEW SCHOOL  
DISTRICT 103**

1370 N. RIVERWOOD ROAD  
LINCOLNSHIRE, IL 60069

**LAURA B. SPRAGUE  
ELEMENTARY SCHOOL**

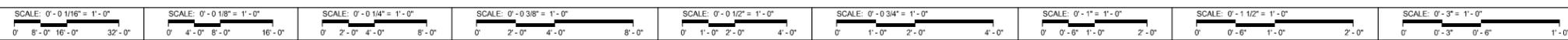
2425 RIVERWOODS ROAD  
LINCOLNSHIRE, IL 60069

**EXTERIOR ELEVATIONS**

Project Number:  
02-5467-06  
Drawn By:  
Author  
Sheet:

**AL3.0**

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LINCOLNSHIRE - PRAIRIEVIEW SCHOOL DISTRICT 103  
**LAURA B. SPRAGUE ELEMENTARY SCHOOL**  
02.16.2016

02-5467-06





LINCOLNSHIRE - PRAIRIEVIEW SCHOOL DISTRICT 103  
**LAURA B. SPRAGUE ELEMENTARY SCHOOL**  
02.16.2016

02-5467-06



**REQUEST FOR BOARD ACTION  
FEBRUARY 22, 2016 REGULAR VILLAGE BOARD MEETING**

**Subject:** Consideration, Discussion and Approval of an Amendment to Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class "B" Liquor License Previously Issued to Simon Lin's Asian Bistro, LLC

**Action Requested:** Waive first reading and approve ordinance reducing the number of allowable Class "B" liquor licenses by one (1).

**Originated By/Contact:** Peter D. Kinsey, Chief of Police

**Referred To:** Village Board

**Summary / Background:**

Earlier this month the Village learned Simon Lin's Asian Bistro, located at 410 Milwaukee Avenue, would be closing permanently as of February 13, 2016. As a result, staff recommends the Village Board decrease the number of allowable Class "B" liquor licenses by one to retain absolute discretion regarding the issue of any new liquor license in this class in the future.

Since the reduction of authorized licenses requires a change to an ordinance, a waiving of the first reading must be approved in order for the decrease of authorized licenses to become effective immediately following Monday night's Regular Village Board Meeting.

**Budget Impact:**

The loss of Simon Lin's Asian Bistro will result in the loss of the \$2,500 annual liquor license fee.

**Service Delivery Impact:**

Not Applicable.

**Recommendation:**

Staff recommends waiving of the first reading and approval of the ordinance, as presented.

**Reports and Documents Attached:**

- An Ordinance Amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) of the Lincolnshire Village Code.

<b>Meeting History</b>	
<b>Initial Referral to Village Board (COW):</b>	
<b>Regular Village Board Meeting:</b>	<b>February 22, 2016</b>

**ORDINANCE NO. 16-**  
**AN ORDINANCE AMENDING SECTION 3-3-2-6**  
**OF TITLE 3, CHAPTER 3,**  
**OF THE VILLAGE OF LINCOLNSHIRE VILLAGE CODE**  
**(LIQUOR CONTROL)**

**BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Lincolnshire, Lake County, Illinois, as follows:

Section 1: That pursuant to Title 3, Chapter 3, Section 3-3-2-6 of the Lincolnshire Village Code, the number of Class “B” Liquor Licenses which are authorized for issuance in the Village of Lincolnshire shall be decreased to twelve (12). (This decrease in Class “B” liquor licenses reflects the permanent closure of Simon Lin’s Asian Bistro).

Section 2: This Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law. The Village Clerk is hereby directed to publish this Ordinance in pamphlet form.

**PASSED** this 22<sup>nd</sup> day of February, 2016, by the Corporate Authorities of the Village of Lincolnshire on a roll call vote as follows:

**AYES:** Trustees:

**NAYS:**

**ABSENT:**

**APPROVED** by the Mayor of the Village of Lincolnshire this 22<sup>nd</sup> day of February, 2016.

---

Village Mayor

**ATTEST:**

---

Village Clerk