



**MINUTES**  
**SPECIAL COMMITTEE OF THE WHOLE MEETING**  
**Town Meeting**  
**Monday, May 9, 2016**

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Kinsey	Finance Director/Treasurer Peterson
Public Works Director Woodbury	Sergeant Covelli
Economic Development Coordinator Zozulya	

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

**2.0 ITEMS OF GENERAL BUSINESS**

**2.1 Town Meeting**

Mayor Brandt asked if there was anyone in the general public who had any items to discuss.

Village Manager Burke noted staff received no emails or calls from residents regarding the Town Meeting.

**2.11 State of the Village**

Village Manager Burke noted the last few years there has been little to discuss as part of the annual Town meeting so each Department was asked to provide a high-level overview of the prior year's accomplishments as part of the annual Town Meeting.

Village Manager Burke started the presentation with the introduction of new hires and projects.

Finance Director/Treasurer Peterson provided a presentation highlighting the BS&A Software which was deployed in 2015 lead by Building Official Jesse, Senior Accountant Gabbard and Management Analyst Shoukry. Finance Director/Treasurer Peterson noted Finance has focused on streamlining processes, document retention/destruction, Village transparency, the Identity Theft Prevention Program, and Water Billing.

Economic Development Coordinator Zozulya provided a presentation highlighting Community & Economic Development accomplishments as follows: BS&A Software for online permitting and inspection scheduling; along with plan review, 12 new businesses located to the Village in 2015, upcoming developments, and playing a much bigger role in Village special events.

Public Works Director Woodbury provided a presentation highlighting the Public Works accomplishments in 2015 including BS&A Software for work order management and Citizens Request for Action, snow event statistics, North Park athletic field statistics, various Public Works projects, and the success of Boo Bash.

Sergeant Kim Covelli provided a presentation highlighting Police goals and accomplishments in 2015 including crime & incident data analysis, updating Police Department policies, Career Development Program, collaborate relationship, personnel, Police Department Special events, and community relations.

#### **2.12 Resident Comments**

Mr. William Gray resident at 308 Whitmore Lane voiced concern regarding the Mons property on Riverwoods Road. Mr. Gray stated he noticed the property was being surveyed. Mr. Gray asked if calculation for water would be researched as part of the proposed subdivision. Mr. Gray asked if there would be money budgeted to mediate the conservatory area so there will be a proper flow of water.

Mayor Brandt stated the Board sympathizes with the concerns and noted the request on the Regular Village Board agenda is to rezone the property to R2A which is environmentally sensitive. One of the things the Board has worked with the developer on is to add more environmentally sensitive features; more open space, less impervious surface, and removal of a path.

Mayor Brandt suggested Mr. Gray stay for the next meeting to view the proposed plans.

#### **3.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 7:33 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk