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AGENDA
PARK BOARD MEETING
Village Of Lincolnshire
Spring Lake Park
49 Oxford Drive
Lincolnshire, Illinois 60069
Pavilion Building

Monday, June 20, 2016
5:30 p.m.

Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need any special accommodations in order to attend.

The Park Board will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Members to do so.

Citizens wishing to address the Board on agenda items may speak when the agenda item of interest is open, prior to Board discussion.

CALL TO ORDER

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the May 16, 2016 Meeting of the Park Board (Village of Lincolnshire)

4.0 RESIDENT COMMENTS AND REQUESTS

5.0 RECREATION

6.0 PARKS

6.1 Review of Village's 10 Year Capital Program for Parks and Paths (Village of Lincolnshire)

6.2 Tours of Spring Lake Park, Balzer Park, Bicentennial Park, and Rivershire Park (Village of Lincolnshire)

7.0 UNFINISHED BUSINESS

8.0 NEW BUSINESS

8.1 Staff update on Upcoming Fourth of July Event (Village of Lincolnshire)

9.0 ADJOURNMENT



**MINUTES OF THE
PARK BOARD MEETING
Monday, May 16, 2016**

Present: Ken Borgerding, Park Board Chairman
Lee Campbell
Kathy Alred Lin
Suzi Siegel
Sandra Wright
Brad Burke, Village Manager
Scott Phippen, Operations Superintendent
Brad Woodbury, Director of Public Works
Troy Taylor, Field Maintenance Foreman
Josh Markam, General Maintenance Streets and Parks
Tim Baynon, General Maintenance Streets and Parks

Absent: Lee Fell
Ted Heiser
Dr. Mara Grujanac, Trustee Liaison

Location: Village Hall, One Olde Half Day Road, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 5:30 p.m.

2.0 ROLL CALL

Superintendent Phippen called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the February 17, 2016 Meeting of the Park Board (Village of Lincolnshire)

The Park Board reviewed the minutes of the February 17, 2016 meeting. A motion was made by Ms. Wright, seconded by Ms. Siegel, to approve the minutes as presented. The motion was approved by unanimous voice vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 None

6.0 PARKS

6.1 Consideration and Discussion of the Pulte Park Project (Village of Lincolnshire)

Supt. Phippen said the Village Board has already approved the park but wanted the Park Board to have a chance to review the plans and provide comments to the developer before the construction begins. Riverside Drive will be realigned to meet with Tower Parkway and the space provided will be filled in with this park. The park will be passive-use with a gazebo, drinking fountain, benches and plantings and will serve as a resting place for the bike paths along Milwaukee Avenue and the Des Plaines River Trail. The

Village will provide maintenance of the park and it should have minimal impact on the overall parks budget. The Park Board had no comments to make.

6.2 Consideration and Discussion of the use of North Park for National Night Out on August 5, 2016 (Village of Lincolnshire)

The Police Department is requesting Park Board and Village Board approval for this annual event. The requested date has been changed from the first Tuesday in August to the first Friday in August.

A motion was made by Ms. Siegel, seconded by Ms. Wright to approve the use of North Park for the annual National Night Out event. The motion was approved by a unanimous voice vote.

6.3 Tours of North Park, Florsheim Park, Old Mill Park, Whytegate Park and Memorial Park

North Park - Mr. Pippen passed out the latest version of the ten year capital plan for parks and paths, and introduced General Maintenance Streets and Parks Workers Josh Markham and Tim Baynon who are joining the tour. Troy Taylor pointed out this year's capital improvements. Equipment purchases were a new Workman and a 3-point spreader for fertilizer. After the ice storms in November insurance covered replacement of the tent top and the new batting cage frame. Mr. Taylor also pointed out the improvements provided by LSA including a flagpole, field improvements and a scoreboard. Mr. Woodbury described scoring booths that LSA would like to have, they may be provided as part of an Eagle Scout project. Summer laborers will be edging the diamonds, top-dressing the fields, and slit-seeding and top-dressing the soccer fields.

This year the maintenance of the restrooms has been added to the Village's general custodial contract and this has saved 3-5 hours a week of park staff time. The contractor has been doing a great job. Mr. Taylor said that for April we have had 234 scheduled events. Many had to be cancelled because of rain. The culvert repair area was pointed out. Work should begin within the next two to three weeks after the Village Board gives final approval to the contract. The project of directional boring all lighting conduit has been completed for baseball areas. There are a few minor areas to complete.

Mr. Pippen discussed future capital projects. In 2017 construction of a lean-to is budgeted for additional storage of equipment; also painting, more lighting conduit upgrades and reconstruction of boardwalks in the natural area. A parking lot resurface is budgeted for 2018.

Whytegate Park – Recent improvements include restoration of the tennis court fence including painting, and color coating on both the tennis courts and the basketball courts. Upcoming projects include more fence repairs in 2017 and relocating some fencing along the Lake County DOT right-of-way. Fencing is required until 2020 by covenants on the Florsheim property requiring that it maintain the horse farm look. Mr. Pippen reviewed other capital projects planned in future years.

Mr. Markham and Mr. Baynon reviewed the Eagle Scout project installed last year. Public Works assisted with the installation and provided assistance where heavy equipment was needed. The old volleyball area was removed, topsoil was added and drainage provided. A wooden pole and some fencing also had to be removed. Red rotten granite was provided for the path. They let the scouts run the project but made sure they were safe and operated any equipment needed. The Village is responsible for the maintenance of the improved area. Public Works has assisted with several Eagle Scout projects over the years and maintains a list of potential projects. Mr. Pippen said if the Park Board has any ideas for future projects please let us know.

Old Mill Park – Mr. Pippen said the only thing planned for Old Mill Park is playground renovation in 2024. New features can be added without replacing the whole playground. Residents use the Frisbee golf baskets and the bocce ball court, which will be restored this year. There is a baseball field that LSA uses for smaller kids and a volleyball court in the area where several ash trees have been removed. Park Board Member Wright asked about the bend in the bike path on the south side of Route 22 coming east from Riverwoods. Mr. Woodbury said we haven't had complaints about the bend in the path but we could look into a 'sharp bend ahead' sign. Village Manager Burke pointed out a challenging area crossing the road.

Ms. Siegel asked about the safety surfaces. Mr. Pippen said they are maintained contractually rotating through one or two parks a year with each park done approximately every four years. The safety surface is required to be six inches deep. We use wood chips which are more cost effective and have a natural feel. Rubber has some issues with the chemicals in it, it is messy and kids like to set it on fire.

Memorial Park – No capital projects are planned for this park for the next ten years. The gazebo is showing signs of wear and we are keeping an eye on it. Ms. Wright commented that her children like to come and take pictures at the gazebo and when they first started seven years ago the trees did not exist. The park has a great balance between formal landscape and native. Mr. Woodbury pointed out an area that was consistently wet. Public Works installed plugs of plants late last year for a rain garden and our Village Gardener, Jane Joos, is coming up with a maintenance plan. Mr. Pippen added that because the traditional installation of storm drainage would conflict with the irrigation lines throughout the park, the rain garden was a good choice and less expensive. Ms. Lin asked what plants were selected and Mr. Woodbury said he would find out and forward the information to the Park Board. Mr. Burke suggested a newsletter article directing people to the information and the location. Mr. Pippen said the rain garden outside of the Public Works Facility works great and has eliminated the large puddle that would form there. It was installed about five years ago working with Jane Joos and Lydia Scott. We still get a puddle but within an hour or two it is gone.

Other future projects are new park signs throughout the Village. This has been on hold while the Village Board considers rebranding of the logo and signage. Other projects like parking lot and path improvements are listed in the ten year capital plan which was provided to the Board.

7.0 UNFINISHED BUSINESS

7.1 Mr. Phippen updated the Board on the Pocket Park project. It looks like this will not move forward at this time. There are some site and easement issues and the Village will work with the property owner on these. There is also a potential for development. When we went out to bid the project came in at about \$50,000 over budget. Mr. Burke said that the Village Board is committed to the park but when the bids came in so high the Board would like to work with the developer when the other sites are developed since completion of the park is one of their obligations. If one of the sites is presented to the Board and approved for development this fall we could keep the contract as it is and have the developer do the installation. Mr. Phippen thanked the Park Board for their work on the park plan. All of the input received will be incorporated in the project and it should be a nice park when it is constructed.

8.0 NEW BUSINESS

8.1 None

9.0 ADJOURNMENT

9.1 A motion was made by Ms. Wright, seconded by Ms. Siegal, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 6:53 p.m.

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