



**MINUTES  
COMMITTEE OF THE WHOLE MEETING  
Monday, May 23, 2016**

Present:

Mayor Brandt	<del>Trustee Feldman</del>
Trustee Grujanac	Trustee Hancock
Trustee McDonough	<del>Trustee Servi</del>
Trustee Leider	Village Clerk Mastandrea
Village Attorney Christensen	Village Manager Burke
Chief of Police Kinsey	<del>Finance Director/Treasurer Peterson</del>
<del>Public Works Director Woodbury</del>	Assistant Public Works Director/Village Engineer Dittrich

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:54 p.m. and Village Clerk Mastandrea called the Roll.

**2.0 APPROVAL OF MINUTES**

**2.1 Acceptance of the May 9, 2016 Special Committee of the Whole Minutes – Town Meeting**

The minutes of the May 9, 2016 Special Committee of the Whole – Town Meeting Minutes were approved as submitted.

**2.2 Acceptance of the May 9, 2016 Committee of the Whole Minutes**

The minutes of the May 9, 2016 Committee of the Whole Meeting Minutes were approved as submitted.

**3.0 ITEMS OF GENERAL BUSINESS**

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

3.3 Public Works

**3.31 Consideration of Awarding a Contract to American Underground, Glenview, IL for Sanitary and Storm Sewer Televising and Cleaning in the Amount of \$54,867.24 (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of a contract to American Underground for sanitary and storm sewer televising and cleaning.

There was a consensus of the Board to place this item on the Consent

Agenda for approval at the next Regular Village Board Meeting.

**3.32 Consideration of Lincolnshire Community Association’s Request to Use Village Streets for Annual Fourth of July Parade and Race and Granting a Waiver of the Village Street Usage Policy Cash Bond Requirement (Lincolnshire Community Association)**

Assistant Public Works Director/Village Engineer Dittrich noted this is an annual request from Lincolnshire Community Association.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

**3.51 Consideration and Discussion of Rejecting Bid from GLI Services for Construction of Downtown Pocket Park (Village of Lincolnshire)**

Assistant Public Works Director/Village Engineer Dittrich provided a summary of rejecting bid from GLI Services for construction of downtown pocket park. At this point, staff is working with DK Mallon as it relates to the future development of the remaining parcels in the downtown triangle area as well as the development of the pocket park.

Village Manager Burke noted DK Mallon is planning to present to the Board in June for preliminary evaluation and recommendation through the zoning process for the development of one of the parcels in the downtown. Village Manager Burke stated if all moves smoothly relative to that process, the Village could anticipate them doing work this year and potentially the pocket park would be included as part of that work. If the potential project does not move forward, the pocket park will be discussed during the 2017 budget cycle.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.52 Consideration of Park Board Recommendation Regarding Request to Use North Park for National Night Out (Village of Lincolnshire)**

Chief of Police Kinsey noted this is an annual request and staff recommends approval.

Mayor Brandt asked what the date for National Night Out is this year. Chief of Police Kinsey noted National Night Out will be held on Friday, August 5, 2016. Friday night was chosen this year in the hopes to boost attendance.

There was a consensus of the Board to place this item on the Consent

Agenda for approval at the next Regular Village Board Meeting.

3.6 Judiciary and Personnel

**4.0 UNFINISHED BUSINESS**

**4.1 Potential Fence for Lots Backing Up to Sprague School**

Village Manager Burke noted he and Economic Development Coordinator Zozulya have been in conversations with a resident on Buckingham whose property backs up to Sprague School regarding a fence permit. During the Sprague School special use consideration there was some discussion about fences along both Cornell and Buckingham. The resident staff spoke with submitted a building permit for an 8' tall fence, which is permitted for residential properties adjacent to an incompatible use or one of the major roadways. Village Manager Burke noted when the Board discussed the special use ordinance for Sprague School earlier this year, there was some discussions about having a neighborhood meeting to talk about the neighbors coordinating the type, style, and design of the fence. Village Manager Burke stated staff surveyed the area and there are approximately 15 lots that back up to Sprague School that have a variety of fences already in existence. Village Manager Burke noted staff held off on having the neighborhood meeting due to the delay of the schools construction project. Village Manager Burke asked the Board if they would like staff to hold the neighborhood meeting to discuss fencing, and noted there are no regulations in the code to legislate aesthetics.

Trustee Hancock stated his opinion is it would be difficult for all residents to agree on a type of fence. Mayor Brandt stated staff could contact the fence company with which the current resident has contracted to see if the surrounding residents would get a deal if they desired to get the same fence. Trustee McDonough agreed with Mayor Brandt.

There was a consensus of the Board for staff to reach out to the fence contractor to negotiate pricing and send a letter to the neighbors if a discount was available to them for the same fencing.

**5.0 NEW BUSINESS**

**5.1 Food Truck Friday**

Trustee Grujanac noted Food Truck Friday was a success. Mayor Brandt agreed and noted there was good attendance and additional trucks. Mayor Brandt noted the next Food Truck Friday is June 3, 2016.

**6.0 EXECUTIVE SESSION**

**7.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Hancock seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Brandt declared the meeting adjourned at 8:11 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk