



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, June 27, 2016**

Present:

Mayor Brandt	Trustee Feldman
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Acting Chief of Police Price	Finance Director/Treasurer Peterson
Public Works Director Woodbury	Assistant Public Works Director/Village
Economic Development Coordinator	Engineer Dittrich
Zozulya	Sergeant Wrzesinski

ROLL CALL

Temporary Chair McDonough called the meeting to order at 7:07 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the June 13, 2016 Special Committee of the Whole Meeting Minutes

The minutes of the June 13, 2016 Special Committee of the Whole Meeting were approved as submitted.

2.2 Acceptance of the June 13, 2016 Committee of the Whole meeting Minutes

The minutes of the June 13, 2016 Committee of the Whole Meeting were approved as submitted

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration of Preliminary Evaluation of Request to Amend the Downtown Planned Unit Development to Construct a Culver's Restaurant with a Drive-Thru on Parcel C and Install New Center-Wide Ground Signage (DK Mallon / Village of Lincolnshire)

Economic Development Coordinator Zozulya summarized the request to amend the downtown Planned Unit Development to construct a Culver's Restaurant with a drive-thru on Parcel C and install new center-wide ground signage. Economic Development Coordinator Zozulya provided background related to the site and zoning. Economic Development Coordinator Zozulya noted if the request receives favorable comments

from the Village Board it would advance to the Architectural Review Board for a detailed design review then come back to the Village Board for the downtown PUD Amendment and a Special Use Permit as well as the center-wide signage.

Mr. Mike Mallon, Senior Vice President with Draper and Kramer who is the developer for the property and the representative for Lincolnshire Market Place LLC introduced Mr. Bob Gudmundson with RWG Engineering; Mr. Stephen Leonard with Strategic Real Estate Services, the broker who represents Culver's; Mr. Kevin Weasler with Culver's, who will be the owner/operator for the proposed facility; and Mr. Michael Fitzgerald with OKW Architects.

Mr. Mallon provided background and summary related to the overall site and the proposed Culver's.

Village Attorney Simon asked how the proposed square footage of the overall site plan differs from the last plan presented to the Village Board. Mr. Mallon noted Mr. Fitzgerald would address square footage changes in his presentation.

Mr. Fitzgerald provided background information and a presentation related to the site, changes from the last site plan and the request for signage regarding the proposed Culver's project.

Trustee McDonough asked about the height of the identification sign to be located toward the Route 22 and Milwaukee Avenue corner. Mr. Fitzgerald stated it is proposed to be 6' to the top of the stone cap. Trustee McDonough asked if the sign would be visible from the eastbound lanes of Route 22. Mr. Fitzgerald confirmed the sign would be visible from the eastbound lanes of Route 22 and the northbound lanes of Milwaukee Avenue so people going northbound will know to continue on to the entrance. Village Attorney Simon asked if they had a material board for the sign. Mr. Fitzgerald stated they did not have a material board for the sign at this time but would have detailed material in advance of the Architectural Review Board meeting. Trustee Leider asked about the free-standing letters of the sign and asked for examples of similar signs. Mr. Fitzgerald stated they would provide examples of other signs with this type of lettering. Economic Development Coordinator Zozulya provided information related to other signs in the Village as a comparison and noted other signs approved at various shopping centers in recent years were larger in comparison.

Mr. Kevin Weasler provided a presentation regarding the Culver's restaurant in Buffalo Grove, the desire to bring Culver's to Lincolnshire and the goals of Culver's as restaurant brand to be an active member of the community.

Trustee McDonough asked how the construction of the proposed Culver's compares to the one in Buffalo Grove. Mr. Weasler stated the

proposed Culver's would be fairly different than the one in Buffalo Grove; it is proposed to be more updated and have a more family feel.

Trustee Hancock asked what Mr. Weasler thought about the competition in the area. Mr. Weasler stated he feels they are good competitors and noted the Culver's has a vast menu compared to other fast food restaurant options in the area.

Trustee Hancock asked if Fresh Market will be helpful with the traffic they will bring and vice versa. Mr. Weasler stated he thought both Culver's and The Fresh Market would benefit from the other being in the same location.

Mr. Mallon thanked the Board for allowing the presentation.

Trustee Hancock noted concern that the consumers may not be the same for both Culver's and The Fresh Market. Mr. Mallon stated if there were any ideas for this site, to please bring it forward. Trustee Grujanac noted many of the Stevenson High School students currently patron the Buffalo Grove Culver's and did not think the proposed would lack customers.

Village Attorney Simon noted the southern lot on Route 22 has been earmarked for a stand-alone restaurant and asked why the lot on Milwaukee Ave. was chosen for the Culver's. Mr. Mallon noted Culver's felt they would like to have the exposure to Milwaukee Ave. and stated the right-in/right-out of Route 22 is a challenge for the south lot.

Trustee McDonough noted the signage will be key to getting the traffic and direction flow corrected for the sight. Trustee McDonough stated the trees in the plan may block the view for the center and suggested any landscaping be carefully considered with an eye to what the site will look like when the landscaping matures.

Trustee McDonough asked if the blue awning is part of the Culver's brand. Mr. Weasler noted there is one other option they could provide for the awning. Trustee McDonough stated the other option may go better with The Fresh Market.

There was a consensus of the Board to refer this to the Architectural Review Board.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration of Out of Village Water Service Request for 16139 Port Clinton Road (Sou-Jen Chang)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the request for out-of-village water service at 16139 Port

Clinton Road. The watermain currently runs in front of the residence, and the resident has filed the required unconditional petition to annex should the Village desire to exercise that option.

Trustee Grujanac asked if all the homes surrounding Stevenson High School were making this type of request. Assistant Public Works Director/Village Engineer Dittrich noted residents requests have been made for several properties in this area where the watermain currently exist.

Trustee Hancock asked about fees involved. Assistant Public Works Director/Village Engineer Dittrich confirmed fees the resident pays for the service and noted they would pay for the actual work as well.

Village Attorney Simon noted the Village has not pursued annexing any of the properties since the result would be a net loss.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration of Requested Fee Waiver for Site Work Permit for Lincolnshire-Riverwoods Fire Protection District

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the request to waive the fee for site work permit for Lincolnshire-Riverwoods Fire Protection District parking lot.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.33 Consideration of Purchase of a Portable Truck Lift and Auxiliary Jack Stands under the National Joint Powers Alliance contract number (061015-RRL) awarded to Standard Industrial and Auto Equipment, Inc. from Hanover Park, IL in an amount not to exceed \$48,666.79 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of the request to purchase a portable truck lift and auxiliary jack stands from Standard Industrial and Auto Equipment, Inc. as part of the National Joint Powers Alliance.

Trustee McDonough asked what staff is currently using. Assistant Public Works Director/Village Engineer Dittrich noted staff currently has hydraulic lifts for smaller vehicles but has to crawl under the larger vehicles.

Trustee Hancock asked how the expense is justified. Assistant Public Works Director/Village Engineer Dittrich noted safety is first and foremost. The lifts also offer staff the ability to work on more than one vehicle and versatility instead of sending vehicles out for repair. Village

Manager Burke noted this is a replacement to existing lifts that does not pass safety inspection. Trustee McDonough asked who inspects the equipment. Assistant Public Works Director/Village Engineer Dittrich noted the state inspects the equipment. Trustee Hancock asked if the current equipment can be fixed. Assistant Public Works Director/Village Engineer Dittrich noted the current equipment cannot be fixed.

Trustee McDonough noted he did not recall this from the budget discussions and asked what the life of the new equipment is. Assistant Public Works Director/Village Engineer Dittrich noted this is 10 – 20 year equipment.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.34 Consideration of a Professional Service Contract with RJN Group, Inc. for Engineering Services at a Cost Not to Exceed \$77,500 (Village of Lincolnshire)

Assistant Public Works Director/Village Engineer Dittrich provided a summary of a proposed contract for engineering services with RJN Group for addressing the sanitary sewer system to eliminate a lot of the infiltration system.

Trustee McDonough asked if the area down by Camberley Club is the only area with issues. Assistant Public Works Director/Village Engineer Dittrich noted there are other areas but this area was identified as a high priority. Trustee McDonough asked if there is concern with other water leaking into our water. Assistant Public Works Director/Village Engineer Dittrich confirmed this was the issue. A conversation about the testing and engineering services proposed followed.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

5.1 Tractors in North Park

Trustee Hancock stated a resident had concerns with tractors being parked outside at North Park in the elements.

Assistant Public Works Director/Village Engineer Dittrich noted the lean-to covering the equipment is in bad shape and a replacement is in the capital

plan. Village Manager Burke noted the equipment under the lean-to is moved back and forth from Public Works to other areas.

5.2 Summer Slam

Trustee McDonough noted Summer Slam was a success and thanked all involved.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Leider seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Temporary Chair McDonough declared the meeting adjourned at 8:12 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk