



Approved July 18, 2016

**MINUTES OF THE  
PARK BOARD MEETING  
Monday, June 20, 2016**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Lee Fell (until 6:17 pm)  
Kathy Alred Lin  
Suzi Siegel (arrived 6:17 pm)  
Sandra Wright  
Scott Phippen, Operations Superintendent  
Josh Markam, General Maintenance Streets and Parks  
Tim Baynon, General Maintenance Streets and Parks

Absent: Ted Heiser  
Dr. Mara Grujanac, Trustee Liaison

Location: Village Hall, One Olde Half Day Road, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 5:30 p.m.

**2.0 ROLL CALL**

Superintendent Phippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the May 16, 2016 Meeting of the Park Board  
(Village of Lincolnshire)**

The Park Board reviewed the minutes of the May 16, 2016 meeting. A motion was made by Mr. Campbell, seconded by Ms. Lin, to approve the minutes as presented. Mr. Fell abstained from voting because he was not at the meeting. The motion was approved by the other Park Board members in attendance by voice vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

**4.1** Mr. Phippen referred to an email message that was provided by Village Manager Burke. The email was from resident Judy Jenner, 10 Half Day Road, regarding Spring Lake Park. She has requested larger garbage cans in the park and more picnic tables near the lake. Cans and tables were updated about two years ago but they were replacements and not additional. After discussion it was determined that more picnic tables would be a good idea and the lifeguards should be reminded to empty the trash more frequently when they are on duty.

**5.0 RECREATION**

**5.1** None

**6.0 PARKS**

**6.1 Review of the Village's Ten Year Capital Program for Parks and Paths (Village of Lincolnshire)**

Mr. Pippen reviewed the ten year capital plan for Spring Lake Park. This year includes a basketball court resurface to be done after the 4th of July; also a gate in the tennis court fence so food vendors will have a pass through access to the area during the 4th of July festivities. Future years include a tennis court resurface, replacement of parking lot lights and a review of the existing playground equipment to see if updated amenities are needed. The parking lot will be evaluated and possibly replaced in 2024.

Mr. Fell asked if the basketball court was the same type of asphalt as the parking lot. Mr. Pippen said the court is actually older than the parking lot and is a little beat-up and wavy. It gets heavy use at the 4th of July. Mr. Borgerding asked when the playground was last re-done. Mr. Pippen said it is about four years old. A tree fell on the bridge section and part of that had to be replaced but the play equipment is holding up very well.

Mr. Campbell noted that there are wild raspberry bushes on the far west side of the park. Over the past few years poison ivy has invaded the area. He requested that the poison ivy be treated if possible for removal. Mr. Pippen said this will be added to the pre-4th of July task list.

*The agenda was varied at this point to discuss item 8.1.*

**8.0 NEW BUSINESS**

**8.1 Staff update on Upcoming Fourth of July Event (Village of Lincolnshire)**

The Lincolnshire Community Association (LCA) has seen a decline in board members and Mike Denning is the only remaining board member. Mr. Pippen reached out to resident Monica Balson who ran the event for many years and she has agreed to come back to assist this year. The Village has taken on most of the expense, to be offset by any revenues, and much of the planning and staffing. The event has not been scaled down and nothing has been added except for some carnival games provided by LCA. Ticket booth volunteers are needed on both the 3rd and the 4th. All Village board members are asked to volunteer some time if they can. Administrative Assistant Leslie Ulibarri at the Village Hall is scheduling volunteers. Students have volunteered for jobs like face painting, snow cones, and popcorn but the ticket area is one that is in need.

This year tickets are available on line ahead of time for pick up at the event or at the Village Hall. Also, an ATM machine will be available for the first time so we won't have to process credit card purchases. The game, events and food providers were reviewed. An effort was made to include as many Lincolnshire businesses as possible. It is hoped that a Village group will step up and take on the leadership of the event since the Village really isn't staffed to provide all of the special events staff. We do have an intern, Marco Laudati, who is assisting with coordinating the event.

Also under New Business, Ms. Lin said that the PREP program of Stevenson started a community orchestra and they are interested in doing a summer pops concert at Spring

Lake or any of the parks. Mr. Pippen noted that the LCA used to do classical concerts at Spring Lake Park. This could be presented at a future Park Board meeting to go through the approval process.

*The Park Board Agenda was resumed at Item 6.2*

**6.2 Tours of Spring Lake Park, Balzer Park, Bicentennial Park, and Rivershire Park** – The Park Board moved on to Balzer Park. Mr. Pippen reviewed budget items. This year the tennis court fence will be replaced. We had a good price for the project through a Municipal Partnering bid but the contractor has withdrawn his bid for our project. The second lowest bidder is getting a price together for us. If it is too high this will be put off for a year. Ms. Wright asked if the drainage issue has been corrected. Mr. Pippen said that one more drain line will need to be run when the fence is pulled, then that project will be completed.

General Maintenance Streets and Parks Workers Josh Markham provided an update of lighting plans for the park. The lights are very old, as in Spring Lake Park, and don't work very well. Replacements will be shorter and will be LED lights for security. Ten year plans for Balzer Park include tennis court resurface (2023) and basketball court resurface (2021). At the time the basketball court was updated three years ago there were concerns about the improvement bothering neighbors and we have not received any complaints.

Mr. Fell asked if the lighting improvements were for night use of the courts. Mr. Pippen said that when lighted courts were considered here they were not well received. The courts at North Park are lighted so we do have a place in the Village for night tennis. Ms. Siegel asked about adding a Lacrosse practice wall at Balzer Park. Staff will research the cost for possible budgeting. Ms. Siegel added that she has seen a tennis pro at the park teaching lessons but no one else was waiting for a court at the time.

**Bicentennial Park** – A playground update is budgeted for 2022. The park is surrounded by homes so efforts to add a skating rink or soccer goal were discouraged by the homeowners. People seem to like the park as it is. Ms. Lin suggested it as a venue for the pops concert. Mr. Pippen noted there is no electric power which might make it challenging. A young resident at the park suggested to the Park Board that the wood chips be replaced with a different material that would be comfortable to sit on. After discussing the pros and cons of different safety surfaces no changes are suggested. Trees are added annually.

**Rivershire Park** – The tour resumed on the bridge on the Coldstream side of the park. Ms. Lin works with the School District 103 students at the Rivershire Nature Center. She said the bridges show wear and tear. Mr. Pippen said re planking the bridge might be an Eagle Scout project. Ms. Lin said that the eagle sited last year did not return. There is a greater variety of plants since the controlled burn. There was a bumper crop of baby beavers and painted turtles and lots of wood duck nests.

The fences are in really bad shape. By an intergovernmental agreement the School District covers anything on the inside of the building and the Village maintains everything

on the outside of the building. The fences are a Village responsibility.

Ms. Lin asked if anyone on the board has ideas of how to make the place more accessible to wheelchairs. The School District has a few children in a wheelchair or who use a walker. Ms. Lin said a possible solution would be to write a grant proposal for a wheelchair with inflatable tires for off-road use, otherwise if the dirt is wet at all it is not accessible. Mr. Pippen said that the red rotten granite packed down might be better path material than the woodchips. He will add a note to request an ADA accessible path.

Mr. Pippen said that the natural area is a peninsula. Lincolnshire Creek near Coldstream Circle is one side of the peninsula and curves around to join the Des Plaines River. A bench has been placed at a viewpoint near the end of the peninsula. At the end of Coldstream Circle to the south the Ryerson Forest Preserve begins. Ms Lin said that the first graders have been planting milkweed over the past two years to assist the monarch butterfly migration and the plants have been very successful.

The Park Board moved to the other side of the park, to Londonderry Lane. Bridge refurbishing is budgeted for 2020 but should probably be moved up. The split rail fence replacement budgeted at \$35,000 and is also 2020 but could be moved up if requested by the Park Board. The fence is what defines the space and trails. The parking lot is budgeted for replacement in 2021.

Also budgeted is an electronic gate. Currently the area holds equipment for the contractor doing the Route 22 medians, as well as spoil and debris; we are allowing them to stage it at the park. Ms. Lin said she sees a lot of debris dumping by others at the gate.

At the next meeting Mr. Pippen will prepare a list of capital items that have been suggested with estimated costs, as well as updates on the other items discussed for the Park Board to review and possibly prioritize. This will be presented to the Mayor and Board of Trustees in September.

In summary Ms. Lin said that things are going pretty well at the park. Village Gardener Jane Joos has been putting in a lot of work on the butterfly garden. Three Bald Cypress trees put in about three years ago are showing signs of decline and she will ask Chris Fisher to take a look at them. A possible Eagle Scout project would be adding an additional ramp to the entrance of the Rivershire Nature Center. Tables and chairs might be considered for the entrance area.

Maintenance of the natural area was discussed. We have \$50,000 in the budget and part of that could be used to spray nettles. We have a contract with a service provider who can be assigned to the site on an hourly basis.

## **7.0 UNFINISHED BUSINESS**

7.1 None

## **9.0 ADJOURNMENT**

9.1 A motion was made by Ms. Wright, seconded by Ms. Siegel, to adjourn the

meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:13 p.m.

---