



AGENDA
REGULAR VILLAGE BOARD MEETING
Village Hall - Public Meeting Room
Monday, August 8, 2016
7:00 p.m.

Reasonable accommodations/auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend. Regular Village Board Meetings will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

2.1 Approval of the July 25, 2016 Regular Village Board Meeting Minutes

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

3.2 Village Clerk's Report

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures Summary for the Month of July, 2016

3.4 Village Manager's Report

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on August 8, 2016 in the amount of \$861,366.04

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA (None)

Items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business".

7.1 Approval of Permit Fee Waiver Request Pursuant to Section 5-3-2(A) of the Lincolnshire Village Code (Lincolnshire-Prairie View School District #103)

7.2 Approval of a Resolution Approving Certain Closed Session Meeting Minutes and Authorizing the Village Clerk to Make Certain Meeting Minutes Available for Public Inspection First Review 2016 and Authorizing the Destruction of Certain Audio Recordings (Village of Lincolnshire)

7.3 Approval of Village of Lincolnshire 10-Year Capital Plan (Village of Lincolnshire)

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.3 Public Works

8.31 Approval of a Professional Service Contract with WBK Engineering, LLC for Drainage Improvement Design, Permits, and Bidding Services (Lincolnshire Creek from Riverwoods Road to Coventry Lane) at a Cost not to Exceed \$49,817.11. (Village of Lincolnshire)

8.32 Approval of a Waiver of Competitive Bidding and an Amendment to the Existing Contract with Waste Management for Collection, Disposal or Management of Residentially Generated Municipal Waste, Recyclables and Landscape Waste to Include Leaf Collection Services (Village of Lincolnshire)

8.33 Approval of and Exercise the Renewal Option to Extend the Term of the Contract with Waste Management for Collection, Disposal or Management of Residentially Generated Municipal Waste, Recyclables and Landscape Waste as Modified (Village of Lincolnshire)

8.4 Police

8.5 Parks and Recreation

8.51 Approval of a Rejection of Bid from Standard Fence Co. Inc., Chicago, IL and Award of a Contract to Classic Fence Inc., Oswego, IL in the amount of \$42,500.00 for Balzar Park Tennis Court Replacement (Village of Lincolnshire)

8.6 Judiciary and Personnel

9.0 **REPORTS OF SPECIAL COMMITTEES**

10.0 **UNFINISHED BUSINESS**

11.0 **NEW BUSINESS**

12.0 **ADJOURNMENT**



MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, July 25, 2016

Present:

Mayor Brandt	Trustee Feldman (Arrived 7:02 p.m.)
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
Trustee Leider	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Acting Chief of Police Price	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Director of Public Works/Village
Economic Development Coordinator	Engineer Dittrich
Zozulya	

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

2.1 Approval of the July 11, 2016 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of July 11, 2016 as presented. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Hancock and Feldman. ABSTAIN: Trustee Leider. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report –

3.1 Recognition – Lincolnshire Police Explorers

Mayor Brandt noted an article in the Lincolnshire Review which highlighted the efforts of Sergeant Jamie Watson and the Lincolnshire Police Explorer Post who were traveling to Arizona to a competition/training event and aided a motorcyclist who was in an accident. Mayor Brandt highlighted some of the volunteer efforts of Sergeant Jamie Watson and commended him and the Police Explorers for their efforts.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report - None

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on July 25, 2016 in the amount of \$1,394,775.04

Village Treasurer/Finance Director Peterson provided a summary of the July 25, 2016 bills prelist presented for payment with the total being \$1,394,775.04. The total amount is based on \$617,000 for General Fund; \$280,000 for Water & Sewer Fund; \$46,100 for Retirement Fund; \$131,500 for Water & Sewer Improvement Fund; \$2,100 for Fraud, Alcohol, Drug Enforcement; \$8,200 for Vehicle Maintenance; \$900 for Park Development Fund; and \$309,200 for the General Capital Fund.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Servi, Grujanac, and Leider. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of an Ordinance Adopting a Donation Agreement for Park, School and Library Cash Donations for Proposed 404 Social Rental Residential Community at CityPark of Lincolnshire (ECD-Lincolnshire Theater, LLC)

Economic Development Coordinator Zozulya provided background and summary points regarding the proposed Ordinance adopting a donation agreement for park, school and library cash donations for proposed 404 Social Rental Residential Community at CityPark. Economic Development Coordinator Zozulya stated Village Attorney Simon drafted an agreement highlighting the points the Board discussed at the July 11, 2016 Committee of the Whole Meeting. Village Attorney Simon also included language in the Agreement, proposed by the petitioner, to address the possibility of the bedroom count going up or down after planning approval. Staff conducted research regarding the Village historically granting reductions to the code-required park donations and found only two reductions; Camberley Club received a reduction based on an open-space credit, and Sedgebrook received a reduction based on population averages. Economic Development Coordinator Zozulya noted Camberley Club also received approval to defer their donation payment to be paid at the time of permit issuance and Sedgebrook was deferred to be paid in four installments. Staff included information in the packet relative to current park and open space availability.

Trustee McDonough asked if staff calculated what was discussed at the July 11, 2016 Committee of the Whole meeting to come up with 1.84 as the average number of occupants per unit. Economic Development Coordinator Zozulya stated staff did the calculation and pointed out where to find the summary chart in the packet. Staff did not calculate it in regards to the

number of bedrooms, but used the average household size and then the formula the code requires. Village Manager Burke noted the calculation was based on the overall number of units for the development; the developer brought up the possibility of looking at bedroom count as a way to arrive at a more exact park donation amount. Trustee Grujanac asked what the standard is for the Village. Village Manager Burke noted the Ordinance applies it on a per unit basis/population equivalent by unit. A conversation regarding the revised calculation proposed by the developer followed.

Mr. Harold Francke, Attorney with Meltzer Purtill and Stelle, representing ECD Company, provided additional information regarding the tables used for the proposed park donation calculation. Mr. Francke noted after the July 11, 2016 Committee of the Whole meeting, ECD wanted to re-approach the Board with a different proposal. Mr. Francke provided a summary of the request for an Ordinance adopting a Donation Agreement for park, school and library cash donations for proposed 404 Social Rental Residential Community at CityPark.

Trustee McDonough stated at the last meeting the Board agreed to defer payment of fees to building permit but the agreement is now stating 50% paid at building permit and 50% at certificate of occupancy. Village Attorney Simon stated the agreement presented shows the terms directed by the Board at the July 11, 2016 Committee of the Whole meeting and includes a request by the developer on what they propose to change. Mr. Francke noted the request to defer some of the fees to certificate of occupancy is a new request due to ECD paying a higher amount than requested for park donations. Mr. Francke summarized and asked Board consideration of the revised request from the July 11, 2016 Committee of the Whole meeting. Mr. Francke noted ECD is agreeing to pay all school and library donations at building permit but is requesting 50% of the payment of the park donations be deferred to the time of certificate of occupancy.

Mayor Brandt asked how the Sedgebrook fees were calculated. Economic Development Coordinator Zozulya noted a similar continuing care project was compared when Sedgebrook brought forward their population adjustment request and the Board agreed with the comparison.

Trustee McDonough suggested tabling the request since the proposed Ordinance is not what the Board directed. Mayor Brandt asked for input from the rest of the Board and noted it appeared no other Trustees are agreeing to table the request. A conversation regarding the two versions of the proposed agreement followed.

Trustee Leider asked Trustee McDonough if his main concern was the timing of the donation payment. Trustee McDonough stated the amount that was going to be paid with the conversion to a calculation based upon bedroom counts and the delay of payment from building permit to occupancy certification is a concern. Village Attorney Simon clarified the deferred payment at the time of occupancy would be due when the first certificate of occupancy was issued for the first building, not full occupancy.

Mr. Francke clarified the donation payment calculation as it was discussed at the previous Committee of the Whole Meeting. Mayor Brandt asked Economic Development Coordinator Zozulya if staff was in agreement with the calculation used for the park donations. Economic Development Coordinator Zozulya stated staff agreed with the methodology adding it is a reasonable request since ECD is still using all the other variables in the Code. Mayor Brandt asked if the number would be adjusted if the bedroom mix changed. Economic Development Coordinator Zozulya confirmed the proposal stated the donation amount would change if the bedroom count changed.

A conversation related to the proposed calculation followed.

Trustee Grujanac questioned if the 1.84 per dwelling calculation being proposed for the park donation would also be used for school donations. Village Attorney Simon stated the school donation in the code is taken from a table which is similar to the one being proposed but would not change the donation for the school.

Trustee McDonough read a portion of the July 11, 2016 Committee of the Whole meeting minutes and stated he would be in favor of approving the direction given for park donations at that meeting. Trustees Servi and Grujanac were in agreement with Trustee McDonough.

Trustee Feldman ask if the reason for the 50/50 split in payment of the park donations at building permit/certificate of occupancy was to help with cash flow. Mr. Francke stated agreement that deferring payment would help with cash flow. Trustee Feldman asked if the park donation would be deferred and the school and library donations would be paid up front. Mr. Francke clarified school and library donations would be paid at the time of building permit.

Trustee McDonough suggested using the wording in the ordinance so there is full agreement on what is owed and when it is owed. Mr. Francke noted if the wording in the ordinance is used, it would also need to state how the money is to be used.

Trustees Servi, Feldman, and Grujanac stated they would be in favor of the 50/50 split for deferred payment of the park donations.

Trustee Leider asked if the Board could come to an agreement on the park donation amount. Trustee Feldman stated this is the first rental community and agreed the calculation should be different from what has been used in the past. Trustee Servi stated he was in agreement with the proposed calculation of 1.84 average occupants per unit or \$3,028,456 million. Trustee Leider noted the calculation that was agreed upon at the last meeting is in the proposed agreement and stated from what he could tell the split for deferred payment is in question and suggested possibly changing the % of the split.

Village Attorney Simon noted the code specifically recognizes that there are times where an agreement is more appropriate than following default provisions that are otherwise provided for; it recognizes circumstances change from the time when the code was adopted allowing the Board to consider project specific facts. The goal is to be reasonable and accurate. Village Attorney Simon noted based on his experience with municipalities and park districts it is not unreasonable to divide the payment of impact fees between building permit and occupancy. Trustee Leider asked if the typical split was 50/50. Village Attorney Simon stated he could give various examples noting some have been 100% at occupancy. Economic Development Coordinator Zozulya noted staff researched and found Deerfield and Northbrook does allow payment deferment to certificate of occupancy. Trustee Feldman asked Economic Development Coordinator Zozulya if she knew what table the other municipalities used for fees for rental properties. Economic Development Coordinator Zozulya stated the amounts were all negotiated; the developers received substantial open space credits but no population adjustments were apparent. Mr. Francke noted some statistics from other municipalities.

Mr. Francke asked if he could pass out a summary on how ECD came to the amount proposed for park donations and walk the Board through why the law would suggest it is a reasonable proposal and the donation money is not to be used wherever the village wants. Village Attorney Simon noted he did not believe the Village was expecting to use the donation money wherever they wanted; they have to use it in way that has rationale. Mr. Francke noted the agreement states the donation has to be used in a manner that benefits the subdivision but it doesn't have to state this and it could come out if the Village agrees to a revised donation amount. Village Attorney Simon clarified that Mr. Francke is stating if the Board agrees to take less he would agree to put in the agreement that the Village could use the donation as they see fit; for park purposes and not specifically to better the subdivision.

Trustee McDonough suggested having the attorneys get together to revise the agreement. Village Attorney Simon noted the proposed agreement is legally sound and the Board has to decide what is the most reasonable way to accurately estimate what the population will be that is generated from this community.

Trustee McDonough moved and Trustee Servi seconded the motion to approve an Ordinance adopting a Donation Agreement for park donations using the calculation of 1.84 average occupants per unit which is estimated at \$3,028,456 million and 50% of the park donation payment would be due at building permit issuance, 50% due at first certificate of occupancy, with all school and library cash donations due at building permit, for proposed 404 Social Rental Residential Community at CityPark of Lincolnshire. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Leider, and Servi. NAYS: Trustee Feldman. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.4 Police

8.41 Approval of an Amendment to Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “D” Liquor License Previously Issued to Cosi, Inc. (Waiver of First Reading - Village of Lincolnshire)

Trustee McDonough moved and Trustee Grujanac seconded the motion to waive the first reading for an ordinance amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “D” Liquor License Previously Issued to Cosi, Inc. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Grujanac, Leider, and Servi. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

Trustee McDonough moved and Trustee Servi seconded the motion to approve an ordinance amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “D” Liquor License Previously Issued to Cosi, Inc. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, Grujanac, Leider, and Servi. NAYS: None. ABSENT: Trustee Hancock. ABSTAIN: None. Mayor Brandt declared the motion carried.

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 8:01 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk



VILLAGE OF LINCOLNSHIRE
REVENUE / EXPENSE BUDGET SUMMARY

PERIOD ENDING 7/31/2016
FISCAL YEAR 2016

	2015 Year-To-Date			2016 Year-To-Date		
	Revenue	Expense	OVER/(UNDER)	REVENUE	EXPENSE	OVER/(UNDER)
GENERAL FUND						
Revenue	6,723,971			5,912,510		
Administration		162,899			162,573	
Finance		155,065			158,584	
Police		1,780,864			1,786,153	
Community & Economic Dev.		503,413			451,553	
Insurance & Common		753,103			701,448	
PW: Administration		101,800			133,041	
PW: Streets		519,796			546,310	
PW: Parks & Open Space		692,250			784,352	
Buildings & Grounds		76,352			68,008	
Debt & Transfers		1,018,807			481,582	
TOTAL GENERAL FUND	\$ 6,723,971	\$ 5,764,349	\$ 959,622	\$ 5,912,510	\$ 5,273,603	\$ 638,907
ENTERPRISE FUNDS						
Water & Sewer Revenue	2,016,862			2,450,327		
Water & Sewer Administration		372,246			714,842	
Public Works Operating		1,577,475			1,687,891	
Water & Sewer Improvements	582,113	935,695		680,266	457,588	
TOTAL ENTERPRISE FUNDS	\$ 2,598,975	\$ 2,885,415	\$ (286,440)	\$ 3,130,593	\$ 2,860,320	\$ 270,273
NON-OPERATING FUNDS						
Motor Fuel Tax	98,704	-	98,704	105,674	175,000	(69,326)
Retirement	447,170	384,258	62,911	368,371	333,013	35,358
Fraud Alcohol Drug Enforcement	9,401	2,397	7,004	4,900	4,177	724
Vehicle Maintenance	323,021	225,005	98,016	286,049	225,191	60,858
E-911	215,475	193,290	22,185	132,644	261,825	(129,181)
Park Development	17,681	120	17,561	152	12,574	(12,422)
Traffic Signals SSA	10	1,220	(1,210)	15	-	15
General Capital	(176)	472,591	(472,767)	11,657	1,042,988	(1,031,331)
TOTAL NON-OPERATING FUNDS	\$ 1,111,287	\$ 1,278,880	\$ (167,593)	\$ 909,463	\$ 2,054,767	\$ (1,145,305)
TRUST FUNDS						
Police Pension Fund**	956,330	631,210	325,120	963,421	521,650	441,771
Sedgebrook SSA	590,286	1,152,264	(561,978)	787,829	763,924	23,905
TOTAL TRUST FUNDS	\$ 1,546,616	\$ 1,783,474	\$ (236,857)	\$ 1,751,250	\$ 1,285,573	\$ 465,676

**The Police Pension Board contracts their accounting services resulting in a reporting delay. Amounts are as of 06/30/2016.

**VILLAGE OF LINCOLNSHIRE
REVENUES AND EXPENSES BY FUND**

July 31, 2016

58.3% of Fiscal Year is Complete

Annual Budget	Year-to-Date	% Used	Significant Facts
---------------	--------------	--------	-------------------

GENERAL FUND

REVENUES

Taxes	10,549,550	5,123,047	48.6%	Room & Adm % Used 56.9%
				Sales Tax % Used 48.7%
				Real Estate Transfer % Used 82.3%
Licenses & Fees	652,400	398,555	61.1%	Bldg Permits \$120,817
				Bldg Permits % of Licenses & Fees 30.3%
Fines & Forfeitures	285,000	140,352	49.2%	
Allotments, Grants & Reimbursements	207,060	99,201	47.9%	
Miscellaneous	24,000	101,273	422.0%	
Other Income	22,000	50,082	227.6%	
TOTAL REVENUES	\$ 11,740,010	\$ 5,912,510	50.4%	

EXPENSES

Personnel Expenses	260,000	142,148	54.7%	
Contractual Services	5,500	-	0.0%	
Other Charges	35,900	20,425	56.9%	
Administration	301,400	162,573	53.9%	
Personnel Expenses	245,700	140,320	57.1%	
Contractual Services	21,180	16,660	78.7%	
Other Charges	5,425	1,604	29.6%	
Finance	272,305	158,584	58.2%	
Personnel Expenses	3,534,550	1,545,218	43.7%	
Contractual Services	186,430	76,753	41.2%	
Commodities	17,200	9,778	56.8%	
Other Charges	95,950	54,262	56.6%	
Transfers Out	171,670	100,141	58.3%	
Police	4,005,800	1,786,153	44.6%	
Personnel Expenses	471,000	188,690	40.1%	
Contractual Services	171,200	65,542	38.3%	
Other Charges	550,250	194,462	35.3%	
Transfers Out	4,900	2,858	58.3%	
Community & Economic Dev.	1,197,350	451,553	37.7%	
Contractual Services	1,288,590	675,502	52.4%	
Commodities	15,840	7,839	49.5%	
Other Charges	93,260	17,956	19.3%	
Other Expenses	-	151	0.0%	
Insurance & Common	1,397,690	701,448	50.2%	
Public Works				
Personnel Expenses	152,000	87,855	57.8%	
Contractual Services	45,800	41,326	90.2%	
Other Charges	7,925	3,860	48.7%	
Admin	205,725	133,041	64.7%	
Personnel Expenses	463,000	268,856	58.1%	
Contractual Services	344,900	128,185	37.2%	
Commodities	109,400	55,779	51.0%	
Other Charges	15,525	7,682	49.5%	
Transfers Out	147,100	85,808	58.3%	
Streets	1,079,925	546,310	50.6%	

	Annual Budget	Year-to-Date	% Used	Significant Facts
--	---------------	--------------	--------	-------------------

Personnel Expenses	516,700	276,953	53.6%	
Contractual Services	686,200	392,462	57.2%	Includes Insurance Covered Exp
Commodities	54,600	35,581	65.2%	
Other Charges	23,225	13,556	58.4%	
Transfers Out	112,800	65,800	58.3%	
Parks & Open Space	1,393,525	784,352	56.3%	
Contractual Services	110,500	56,315	51.0%	
Commodities	19,500	7,520	38.6%	
Other Charges	4,500	1,315	29.2%	
Transfers Out	4,900	2,858	58.3%	
Buildings & Grounds	139,400	68,008	48.8%	
Capital Outlay	481,582	481,582	100.0%	
Transfers Out	2,553,636	-	0.0%	
Debt & Transfers	3,035,218	481,582	15.9%	
TOTAL EXPENSES	\$ 13,028,338	\$ 5,273,603	40.5%	

WATER & SEWER FUND

REVENUES

Licenses & Fees	4,505,000	2,440,762	54.2%	
Miscellaneous Revenue	6,000	7,988	133.1%	
Other Income	1,500	1,577	105.1%	
TOTAL REVENUES	\$ 4,512,500	\$ 2,450,327	54.3%	

EXPENSES

Personnel Expenses	201,400	113,735	56.5%	
Contractual Services	312,760	178,373	57.0%	
Commodities	1,760	871	49.5%	
Other Charges	49,765	27,575	55.4%	
Other Expenses	-	2	0.0%	
Transfers Out	549,665	394,286	71.7%	
Administration	1,115,350	714,842	64.1%	
Personnel Expenses	433,000	230,856	53.3%	
Contractual Services	2,854,200	1,405,681	49.2%	
Commodities	27,150	18,633	68.6%	
Other Charges	33,800	4,138	12.2%	
Transfers Out	49,000	28,583	58.3%	
Operating	3,397,150	1,687,891	49.7%	
TOTAL EXPENSES	\$ 4,512,500	\$ 2,402,732	53.2%	

WATER & SEWER IMPROVEMENT FUND

REVENUES

Licenses & Fees	100,000	339,171	339.2%	
Miscellaneous Revenue	-	-	0.0%	
Other Income	2,000	1,087	54.3%	
Transfers In	453,345	340,009	75.0%	
TOTAL REVENUES	\$ 555,345	\$ 680,266	122.5%	

EXPENSES

Capital Outlay	1,121,800	457,588	40.8%	
TOTAL EXPENSES	\$ 1,121,800	\$ 457,588	40.8%	

Annual Budget	Year-to-Date	% Used	Significant Facts
---------------	--------------	--------	-------------------

MOTOR FUEL TAX FUND

REVENUES

Allotments, Grants & Reimbursements	173,000	105,375	60.9%
Other Income	200	299	149.3%
TOTAL REVENUES	\$ 173,200	\$ 105,674	61.0%

EXPENSES

Capital Projects	175,000	175,000	100.0%
TOTAL EXPENSES	\$ 175,000	\$ 175,000	100.0%

RETIREMENT FUND

REVENUES

Taxes	591,950	305,163	51.6% Property Taxes
Other Income	400	178	44.6%
Transfers In	118,680	63,030	53.1% Employer Contributions from other funds
TOTAL REVENUES	\$ 711,030	\$ 368,371	51.8%

EXPENSES

Other Charges	711,030	333,013	46.8%
TOTAL EXPENSES	\$ 711,030	\$ 333,013	46.8%

FRAUD, ALCOHOL & DRUG ENFORCEMENT FUND

REVENUES

Other Income	-	4,900	0.0%
TOTAL REVENUES	\$ -	\$ 4,900	0.0%

EXPENSES

Other Charges	70,067	4,177	6.0%
TOTAL EXPENSES	\$ 70,067	\$ 4,177	6.0%

VEHICLE MAINTENANCE FUND

REVENUES

Transfers In	490,370	286,049	58.3%
TOTAL REVENUES	\$ 490,370	\$ 286,049	58.3%

EXPENSES

Personnel Expenses	144,000	85,059	59.1%
Contractual Services	125,060	63,241	50.6%
Commodities	175,800	56,554	32.2%
Other Charges	20,610	11,586	56.2%
Transfers Out	22,360	8,753	39.1%
TOTAL EXPENSES	\$ 487,830	\$ 225,191	46.2%

E911 FUND

REVENUES

Licenses & Fees	375,000	132,502	35.3%
Other Income	200	142	71.1%
TOTAL REVENUES	\$ 375,200	\$ 132,644	35.4%

EXPENSES

Contractual Services	310,900	168,357	54.2%
Other Charges	151,000	93,468	61.9%
TOTAL EXPENSES	\$ 461,900	\$ 261,825	56.7%

PARK DEVELOPMENT FUND

REVENUES

Other Income	236,100	152	0.1%
TOTAL REVENUES	\$ 236,100	\$ 152	0.1%

EXPENSES

Other Charges	188,500	12,574	6.7%
TOTAL EXPENSES	\$ 188,500	\$ 12,574	6.7%

Annual Budget	Year-to-Date	% Used	Significant Facts
---------------	--------------	--------	-------------------

TRAFFIC SIGNAL SSA

REVENUES

Other Income	-	15	0.0%
TOTAL REVENUES	\$ -	\$ 15	0.0%

EXPENSES

Contractual Services	4,880	-	0.0%
TOTAL EXPENSES	\$ 4,880	\$ -	0.0%

GENERAL CAPITAL

REVENUES

Grants	430,000	-	0.0%
Other Income	1,200,000	11,657	1.0%
Transfers In	2,553,636	-	0.0%
TOTAL REVENUES	\$ 4,183,636	\$ 11,657	0.3%

EXPENSES

Facilities	748,000	350,535	46.9%
Equipment	278,000	170,990	61.5%
Furniture & Fixtures	50,000	23,307	46.6%
Storm Sewer & Water	253,000	24,099	9.5%
Parks	807,020	259,176	32.1%
Roadways	260,005	27,977	10.8%
Vehicles	228,000	186,904	82.0%
Miscellaneous Capital	27,000	-	0.0%
TOTAL EXPENSES	\$ 2,651,025	\$ 1,042,988	39.3%

POLICE PENSION FUND**

REVENUES

Taxes	833,550	424,426	50.9%	Property Taxes
Employee Contributions	216,700	101,866	47.0%	
Other Income	105,450	437,129	414.5%	Investment Income
TOTAL REVENUES	\$ 1,155,700	\$ 963,421	83.4%	

EXPENSES

Contractual Services	107,600	36,541	34.0%
Other Charges	1,048,100	485,108	46.3%
TOTAL EXPENSES	\$ 1,155,700	\$ 521,650	45.1%

***The Police Pension Board contracts their accounting services resulting in a reporting delay. Amounts are as of 06/30/2016.*

SEDGEBROOK SSA

REVENUES

Taxes	1,159,700	777,113	67.0%	
Other Income	15,000	10,716	71.4%	Interest Income
TOTAL REVENUES	\$ 1,174,700	\$ 787,829	67.1%	

EXPENSES

Contractual Services	15,000	1,355	9.0%
Capital Outlay	1,159,700	762,569	65.8%
TOTAL EXPENSES	\$ 1,174,700	\$ 763,924	65.0%



VILLAGE OF LINCOLNSHIRE
BILLS PRESENTED FOR PAYMENT
August 8, 2016

General Fund	\$	138,889.44
Water & Sewer Fund	\$	5,053.34
Motor Fuel Tax	\$	175,000.00
Retirement Fund		
Water & Sewer Improvement Fund	\$	145,680.37
Fraud, Alcohol, Drug Enforcement		
Vehicle Maintenance Fund	\$	20,105.75
E 911 Fund	\$	24,106.05
Park Development Fund	\$	80.00
Sedgebrook SSA	\$	112.50
SSA Traffic Signal		
General Capital Fund	\$	352,338.59
GRAND TOTAL	\$	861,366.04

Brad Burke, Village Manager

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: A T & T		
84729516650716	North Park Phone Svc 06/11 - 07/10/16	61.58
148060081-4July-Aug	NP Internet Svc 6/12/16 to 8/11/16	36.00
TOTAL VENDOR A T & T		97.58
VENDOR NAME: AARON KAUFFMAN		
20141516	Picnic permit deposit 7-30-16	50.00
TOTAL VENDOR AARON KAUFFMAN		50.00
VENDOR NAME: ACRES GROUP		
AEI_0241228	Supply & plant trees for tree adoption program	19,929.00
AEI_0241228.1	Supply & install trees for tree adoption program	10,003.00
TOTAL VENDOR ACRES GROUP		29,932.00
VENDOR NAME: ADVANCED BUSINESS GR		
00019640	July 2016 T1 Line, ABG Svc Charge, VPN On Dem	537.16
TOTAL VENDOR ADVANCED BUSINESS GR		537.16
VENDOR NAME: AJILON PROFESSIONAL STAFFING		
8025134	CED Temporary Clerk - Carol Fritz week ending 07/	700.50
8009074	CED Temporary Clerk - Carol Fritz week ending 07/	875.63
8041643	CED Temporary Clerk - Carol Fritz week ending 07/	875.63
TOTAL VENDOR AJILON PROFESSIONAL STAFFING		2,451.76
VENDOR NAME: ALPHA BUILDING MAINT. SERVICE INC		
16954VL	Janitorial services	2,084.57
TOTAL VENDOR ALPHA BUILDING MAINT. SERVICE IN		2,084.57
VENDOR NAME: AMAZON.COM		
115-6859116-9153064	NNO Bingo Calling Cards	8.99
111-1058917-5025045	NNO "H" Frame Wire Stakes	25.99
115-7675441-0161865	NNO Bingo Cards and Flash Drives	145.93
115-9750152-5812237	Desktop Shelf for Admin	129.90
111-9675879-2193059	NNO Rubber Cement	7.08
115-8061026-1045020	Flash Drives	73.60
104-5977708-2861846	Table Covers for 4th of July 2016	353.20
111-4338938-4945021	NNO Corrugated Plastic White Signs	44.99
TOTAL VENDOR AMAZON.COM		789.68
VENDOR NAME: ANCEL GLINK DIAMOND		
51241a	BD Escrow - 10 Marriott - Atty Fees	337.50
51241b	BD Escrow - 300 Parkway - 404 Social	56.25
51241c	BD Escrow - 1700 Riverwoods - Mons	112.50
51241d	BD Escrow - 21661 Milwaukee - Loft 21	225.00
51241e	BD Escrow - 405 Milwaukee - Culver's	56.25
51241g	BD Escrow - 14600 Riverside - KZF T-Homes	562.50
51241-2	June 2016 Legal Fees	1,912.50
51241f	BD Escrow - 350 Marriott - Adv. Derm.	112.50
TOTAL VENDOR ANCEL GLINK DIAMOND		3,375.00
VENDOR NAME: ARAMARK		
2080649465	Uniform rental	77.30
2080658763	Weekly public works uniform rental	77.30
TOTAL VENDOR ARAMARK		154.60
VENDOR NAME: ARLINGTON HEIGHTS FORD		
767483	Filter asy for squads	63.24
C91399	Repairs to squad #106	2,280.00
TOTAL VENDOR ARLINGTON HEIGHTS FORD		2,343.24
VENDOR NAME: ARLINGTON POWER EQUI		
670643	Sharpen chain	27.50
TOTAL VENDOR ARLINGTON POWER EQUI		27.50

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: B & F CONSTRUCTION CODE SERVICES		
44389	Plan Review - 300 Parkway - Regal Demo	450.00
44437	June Inspection Invoice - B&F Construction	3,400.00
TOTAL VENDOR B & F CONSTRUCTION CODE SERVIC		3,850.00
VENDOR NAME: BADE PAPER PRODUCTS		
202297-00	Roll towels for dispensers	48.00
202255-00	Roll towels for dispenser	48.00
TOTAL VENDOR BADE PAPER PRODUCTS		96.00
VENDOR NAME: BAKER & SON CO		
12228	Limestone screenings	346.94
TOTAL VENDOR BAKER & SON CO		346.94
VENDOR NAME: BALSON MONICA		
July4	Face Painting Supplies for Red, White, and Boorr	87.51
TOTAL VENDOR BALSON MONICA		87.51
VENDOR NAME: BASECAMP WEB SOLUTIONS		
1866	Website maintenance and new website desigr	1,086.25
TOTAL VENDOR BASECAMP WEB SOLUTIONS		1,086.25
VENDOR NAME: BAXTER & WOODMAN INC		
0187191	SCADA support services	756.25
TOTAL VENDOR BAXTER & WOODMAN INC		756.25
VENDOR NAME: BEN JAMIN PRODUCTION		
DJ2016	NNO and Cruise Night DJ Service	250.00
TOTAL VENDOR BEN JAMIN PRODUCTION		250.00
VENDOR NAME: BLACKBURN MANUFACTURING CO.		
0520077-IN	Utility marking paint	594.76
TOTAL VENDOR BLACKBURN MANUFACTURING CO.		594.76
VENDOR NAME: BOLLINGER, LACH & ASSOC		
17996	Cumberland drainage eng services thru 6-30-16	4,235.00
TOTAL VENDOR BOLLINGER, LACH & ASSOC		4,235.00
VENDOR NAME: BROOK ELECTRICAL SUPPLY		
S005502622.001	Office light fixture	490.00
TOTAL VENDOR BROOK ELECTRICAL SUPPLY		490.00
VENDOR NAME: CHICAGO METROPOLITAN AGENCY FOR PLA		
2017-138	2017 Contribution	273.02
TOTAL VENDOR CHICAGO METROPOLITAN AGENCY F		273.02
VENDOR NAME: CHRISTOPHER BAKER		
07/28/2016	UB refund for account: 0305760120-00	87.20
TOTAL VENDOR CHRISTOPHER BAKER		87.20
VENDOR NAME: CLARKE AQUATIC SERVICES		
1310002312credit	Credit for aquatic weed control at SLP in 2015	(800.00)
3225901	Aquatic weed control at Durham ponc	850.00
TOTAL VENDOR CLARKE AQUATIC SERVICES		50.00
VENDOR NAME: CLARKE ENVIRONMENTAL		
6358363	Payment 4 of 4	17,215.00
TOTAL VENDOR CLARKE ENVIRONMENTAL		17,215.00
VENDOR NAME: CLESEN, INC.		
316658	Pesticide flags	113.67

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: CLESEN, INC.		
	TOTAL VENDOR CLESEN, INC.	113.67
VENDOR NAME: COMED		
3427049011-07-27-16	Streetlighting master account 6/22/16 to 7/22/16	813.07
	TOTAL VENDOR COMED	813.07
VENDOR NAME: CONNELL, NICK		
080516 Balloon	NNO Balloon Artist	240.00
	TOTAL VENDOR CONNELL, NICK	240.00
VENDOR NAME: CONSTELLATION ENERGY		
67852862	North Pk energy supply 6/3/16 to 7/6/16	1,227.35
	TOTAL VENDOR CONSTELLATION ENERGY	1,227.35
VENDOR NAME: CURRIE MOTORS		
B1407	2016 Chevy Tahoe VIN/1GNSKFEC2GR342071	36,579.89
	TOTAL VENDOR CURRIE MOTORS	36,579.89
VENDOR NAME: DAVEY TREE EXPERT		
910253243	Tree removals	750.00
910304561	Tree removals	1,538.00
910247422	Tree removals	563.00
910282549	Tree removals	1,763.00
	TOTAL VENDOR DAVEY TREE EXPERT	4,614.00
VENDOR NAME: DROPBOX		
2016-06	July 2016 Dropbox fees	9.99
	TOTAL VENDOR DROPBOX	9.99
VENDOR NAME: DURABILT FENCE II, INC.		
10306	Repaired two sliding gates in Village Hall Lobby	1,485.00
	TOTAL VENDOR DURABILT FENCE II, INC.	1,485.00
VENDOR NAME: ESRI		
93159177	Annual fee ArcGIS software and maintenance	1,600.00
	TOTAL VENDOR ESRI	1,600.00
VENDOR NAME: FEDEX		
5-493-90829	Overnight Ship - Plan Reviews	47.37
5-486-53868	Overnight Package R. Byrne	25.93
5-478-60853	Overnight ship to IEPA, Admin documents	51.88
	TOTAL VENDOR FEDEX	125.18
VENDOR NAME: FIORE COMPANY		
1101963	Landscape material	237.50
	TOTAL VENDOR FIORE COMPANY	237.50
VENDOR NAME: FIRST COMMUNICATIONS		
4826812	T-1 Line / 07 2016	278.26
	TOTAL VENDOR FIRST COMMUNICATIONS	278.26
VENDOR NAME: FRESH MARKET, THE		
06302016	1st & 2nd Quarter Sales Tax Rebate	18,206.00
	TOTAL VENDOR FRESH MARKET, THE	18,206.00
VENDOR NAME: GARVEY'S OFFICE PRODUCTS		
PINV1187864	Markers, P-touch tapes, Roladex sleeves	98.06
PINV1179746	Post-it flags	13.95
PINV1179112	Cardstock paper	12.95
CM159124	Credit - returned planner, not the year requestec	(18.49)
PINV1185745	Bulliten board, rolodex holders, pins-2nd price see r	78.46

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: GARVEY'S OFFICE PRODUCTS		
	TOTAL VENDOR GARVEY'S OFFICE PRODUCTS	184.93
VENDOR NAME: GEWALT HAMILTON ASSOCIATES		
4	Engineering services ITEP Stage 1	2,282.56
	TOTAL VENDOR GEWALT HAMILTON ASSOCIATES	2,282.56
VENDOR NAME: GILBERT, MARTIN		
P37507	Refund overpayment on parking ticket #37507	25.00
	TOTAL VENDOR GILBERT, MARTIN	25.00
VENDOR NAME: GRAINGER, INC		
9166995812	Oscillating Sprinkler	116.16
9166641630	Ear plugs and sprikler for use at North Park	63.01
9165633802	Cable ties and basketball net	188.28
9165633810	Trimmer line, and trimmer head	79.86
	TOTAL VENDOR GRAINGER, INC	447.31
VENDOR NAME: GREEN ACRES LANDSCAPING		
2016-3483	Spread woodships at ESR and WSR	800.00
2016-3467	Weekly maint various locations	17,924.00
2016-3496	ROW, median and streetscape maint, watering	865.00
2016-3495	Dover cul-de-sac plants, soil and labor	2,578.00
2016-3480	Spread woodchips PWF and ROW at Northampton	900.00
2016-3481	Remove weeds, spread woodchips ROWs at Oxford	900.00
2016-3479	Landscape restorations, nine locations	560.00
2016-3410Rev	Correct error-inv was entered twice-see attached	(828.00)
2016-3482	Apread woodchips at liftstations	800.00
	TOTAL VENDOR GREEN ACRES LANDSCAPING	24,499.00
VENDOR NAME: GURVEY MARTIN H		
Deposit	Refund of 2012 Garage Sale Deposit Helc	50.00
	TOTAL VENDOR GURVEY MARTIN H	50.00
VENDOR NAME: HAMPTON, LENZINI AND RENWICK, INC		
000020161216A	Eng services Pt Clinton bridge repairs Cost shared	1,659.75
	TOTAL VENDOR HAMPTON, LENZINI AND RENWICK, IN	1,659.75
VENDOR NAME: HBK WATER METER SERVICE		
16-574	Commercial meter replacements, retrofits	1,261.17
16-580	Install commercial meters and retrofits	6,237.10
	TOTAL VENDOR HBK WATER METER SERVICE	7,498.27
VENDOR NAME: HEALY ASPHALT CO, LLC		
59225MB	UPM	162.44
	TOTAL VENDOR HEALY ASPHALT CO, LLC	162.44
VENDOR NAME: HIGHLAND PARK, CITY		
215398	Bacterial analysis, water samples April-June 2016	390.00
	TOTAL VENDOR HIGHLAND PARK, CITY	390.00
VENDOR NAME: ICMA MEMBERSHIP RENEWALS		
AP3AD6167813	Burke Conference Member Registration and Works	1,080.00
	TOTAL VENDOR ICMA MEMBERSHIP RENEWALS	1,080.00
VENDOR NAME: ILCMA		
2016-2017	2016 - 2017 Membership Dues B. Burke	384.50
	TOTAL VENDOR ILCMA	384.50
VENDOR NAME: ILLINOIS LAW ENFORCE		
DUES5974	ILEAS Annual Membership 2016	120.00
	TOTAL VENDOR ILLINOIS LAW ENFORCE	120.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: ILLINOIS SECRETARY OF STATE		
SOS2071	Title and Transfer Plates 2016 Chevy Tahoe Vin#	120.00
TOTAL VENDOR ILLINOIS SECRETARY OF STATE		120.00
VENDOR NAME: IMPRESSIONS IN STONE		
9002	Engrave 2 12x12 pavers for North Pk	80.00
TOTAL VENDOR IMPRESSIONS IN STONE		80.00
VENDOR NAME: INTERDEV, LLC		
MSP-1009874A	June 2016 IT services	5,252.83
MSP-1009874B	June 2016 PSA tech & device, RMM workstation &	208.00
TOTAL VENDOR INTERDEV, LLC		5,460.83
VENDOR NAME: INTERSTATE ALL BATTERY CENTER		
23015733	Batteries for Northampton generator	78.16
TOTAL VENDOR INTERSTATE ALL BATTERY CENTER		78.16
VENDOR NAME: IRC RETAIL CENTERS		
001-2617406	8/1/16--VOL Downtown Maintenance for Lease #IR	5,344.65
TOTAL VENDOR IRC RETAIL CENTERS		5,344.65
VENDOR NAME: JEZ ENTERPRISES INC		
7553613	Assemble Marcy weightlifting equipment on 4/28/16	275.00
TOTAL VENDOR JEZ ENTERPRISES INC		275.00
VENDOR NAME: JOHNSON PAVING CO		
MFT-2016-1	Street resurfacing project work thru 7/25/16	196,076.05
TOTAL VENDOR JOHNSON PAVING CO		196,076.05
VENDOR NAME: KIMBALL MIDWEST		
5045260	Tape	57.23
TOTAL VENDOR KIMBALL MIDWEST		57.23
VENDOR NAME: KOJI & YUKO SEKI		
B15-0071T	BD Tree Bond Refund - Tree dead due to DED	5,250.00
TOTAL VENDOR KOJI & YUKO SEKI		5,250.00
VENDOR NAME: LAKE FOREST ACUTE CARE		
3050800	Various pre-employment drug tests and DOT randc	1,244.00
TOTAL VENDOR LAKE FOREST ACUTE CARE		1,244.00
VENDOR NAME: LANDMARK FORD		
160935	Ford F-350 Unit 243	35,632.00
TOTAL VENDOR LANDMARK FORD		35,632.00
VENDOR NAME: LIBERTY PRAIRIE RESTORATIONS LLC		
489	Herbicide invasive weeds, 118hrs - June 2016	5,310.00
488	Herbicide invasive weeds 48 hours May 2016	2,160.00
TOTAL VENDOR LIBERTY PRAIRIE RESTORATIONS LL		7,470.00
VENDOR NAME: LIBERTYVILLE CHEVROLET		
895896	Glow PL for truck 244	25.86
895762	Cap for truck #230	22.09
TOTAL VENDOR LIBERTYVILLE CHEVROLET		47.95
VENDOR NAME: LINCOLNSHIRE VILLAGE-PETTY CASH		
08082016	Petty Cash Reimbursements 08/08/16	183.57
TOTAL VENDOR LINCOLNSHIRE VILLAGE-PETTY CASH		183.57
VENDOR NAME: LOGSDON OFFICE SUPPL		
0975819-001	Copy paper, clipboard (other prices, see notes)	281.53

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: LOGSDON OFFICE SUPPL		
	TOTAL VENDOR LOGSDON OFFICE SUPPL	281.53
VENDOR NAME: LUND INDUSTRIES		
85964	Remove emergency equipment from 2006 Expeditic	525.00
85965	Install switch Squad 107	362.58
	TOTAL VENDOR LUND INDUSTRIES	887.58
VENDOR NAME: MANSFIELD OIL COMPANY		
511407	Fuel	15,853.27
	TOTAL VENDOR MANSFIELD OIL COMPANY	15,853.27
VENDOR NAME: MEDIA DISTRIBUTORS		
MDSOINV000166350	Evidence DVD's and Sleeves	561.80
	TOTAL VENDOR MEDIA DISTRIBUTORS	561.80
VENDOR NAME: MELISSA REED		
20141328	Picnic deposit refund 7/21/16	50.00
	TOTAL VENDOR MELISSA REED	50.00
VENDOR NAME: METROPOLITAN INDUSTRIES INC.		
0000312429	Seal fail module	106.49
	TOTAL VENDOR METROPOLITAN INDUSTRIES INC.	106.49
VENDOR NAME: METROPOLITAN MAYORS		
2016-152	2015-2016 Metro Mayors Caucus Dues	327.38
	TOTAL VENDOR METROPOLITAN MAYORS	327.38
VENDOR NAME: MICHAEL MERANDA JR.		
162207	7/18/16 Park Board Meeting	120.00
	TOTAL VENDOR MICHAEL MERANDA JR.	120.00
VENDOR NAME: MIDWEST GROUNDCOVERS		
I504620	Plant material	982.58
	TOTAL VENDOR MIDWEST GROUNDCOVERS	982.58
VENDOR NAME: MIDWEST METER INC		
0080009-IN	Water meter remote readers	3,304.85
0080047-IN	Commercial remote readers for 4" meters	25,962.00
0079930-IN	Commercial water meter remote readers	108,915.25
	TOTAL VENDOR MIDWEST METER INC	138,182.10
VENDOR NAME: MOTOR INFORMATION SYSTEMS		
R0251553	Heavy truck online service	800.00
	TOTAL VENDOR MOTOR INFORMATION SYSTEMS	800.00
VENDOR NAME: MOTOROLA PARTS		
92166941	Antenna for portable radic	31.05
	TOTAL VENDOR MOTOROLA PARTS	31.05
VENDOR NAME: MUNICAP INC		
072016-042	June Activity and unfair Dec 2015 review	112.50
	TOTAL VENDOR MUNICAP INC	112.50
VENDOR NAME: NAPA-SHERIDAN AUTO PARTS		
909906	Oil drain	289.00
910223	Small engine oil	113.28
	TOTAL VENDOR NAPA-SHERIDAN AUTO PARTS	402.28
VENDOR NAME: NATIONAL SEMINARS TRAINING		
Sept22	How to Communicate Seminar	199.00

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: NATIONAL SEMINARS TRAINING		
	TOTAL VENDOR NATIONAL SEMINARS TRAINING	199.00
VENDOR NAME: NETTLE CREEK NURSERY		
3	Rt22 landscape median work thru 7/28/16	75,384.00
	TOTAL VENDOR NETTLE CREEK NURSERY	75,384.00
VENDOR NAME: NORTH SHORE GAS		
7500010814062-07-20-	WSR gas utility 6/20/16 to 7/18/16	185.91
9500010548967-07-16	430 Farrington utility gas service 6/15/16 to 7/14/16	66.46
3500027843375-07-16	NP maint bldg gas service 6/15/16 to 7/14/16	198.65
2500064728546-07-16	24400 Riverwoods utility gas service 6/15/16 to 7/14	69.39
9500065106622-07-16	207 Northampton utility gas service 6/15/16 to 7/14	68.97
9500051340015-07-16	100 Fallstone utility gas service 6/16/16 to 7/15/16	70.54
9500046282673-07-16	3 Westwood utility gas service 5/14/16 to 7/15/16	66.14
3500057120542-07-16	NP concession bldg gas service 6/15/16 to 7/14/16	183.92
	TOTAL VENDOR NORTH SHORE GAS	909.98
VENDOR NAME: NORTH SUBURBAN EMPLOYEE BENEFIT COO		
2016-08	August 2016 Dental	6,600.00
	TOTAL VENDOR NORTH SUBURBAN EMPLOYEE BENE	6,600.00
VENDOR NAME: NORTHWEST ELECTRICAL SUPPLY		
17281420	Office light fixtures	232.42
17281425	Credit-on return of light fixtures	(172.74)
17281888	Light for Knightsbridge and Barclay	210.35
17281423	Light fixtures for office	135.83
	TOTAL VENDOR NORTHWEST ELECTRICAL SUPPLY	405.86
VENDOR NAME: PAYLOCITY		
102356390	Pay Services 08/05/16	206.52
	TOTAL VENDOR PAYLOCITY	206.52
VENDOR NAME: PORTER LEE CORPORATION		
17645	Evidence Printer Ribbon and Labels	323.00
	TOTAL VENDOR PORTER LEE CORPORATION	323.00
VENDOR NAME: POTBELLY		
12469	Chief of Police Assessment Lunch	97.40
	TOTAL VENDOR POTBELLY	97.40
VENDOR NAME: QUILL CORPORATION		
7429370	Toner, memo books, pens	165.87
7408719	velcrotape	28.99
7432367	Memo Books	8.34
	TOTAL VENDOR QUILL CORPORATION	203.20
VENDOR NAME: REINDERS, INC.		
1645405-00	Mower parts	74.31
	TOTAL VENDOR REINDERS, INC.	74.31
VENDOR NAME: RONDOUT SERVICE CENTER LLC		
7941	Truck testing	187.00
	TOTAL VENDOR RONDOUT SERVICE CENTER LLC	187.00
VENDOR NAME: RYAN, RILEY		
NNO2016	NNO Caricature Artist	300.00
	TOTAL VENDOR RYAN, RILEY	300.00
VENDOR NAME: SEWER EQUIPMENT CO OF AMERICA		
0000000073	Trailer mounted sewer flusher with TV system	144,796.23
	TOTAL VENDOR SEWER EQUIPMENT CO OF AMERICA	144,796.23

CUSTOM INVOICE REPORT FOR VILLAGE OF LINCOLNSHIRE
INVOICE DUE DATES 07/26/2016 - 08/08/2016
JOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	AMOUNT
VENDOR NAME: SKC CONSTRUCTION INC		
8312	Crack sealing various roadway locations - MPI bid	8,911.30
TOTAL VENDOR SKC CONSTRUCTION INC		8,911.30
VENDOR NAME: SMITHEREEN PEST MGMT		
1368780	Pest control services PWF	93.00
1367402	Pest control services RNC	53.00
1367403	Pest control services Village Hall	65.00
TOTAL VENDOR SMITHEREEN PEST MGMT		211.00
VENDOR NAME: SUBURBAN ACCENTS, INC.		
23826-B	Corrected Invoice for Graphics on Squad #111	75.00
23826	Graphics on Tahoe Squad#111	650.00
TOTAL VENDOR SUBURBAN ACCENTS, INC.		725.00
VENDOR NAME: SURVEYMONKEY		
26906516	2016 Subscription	204.00
TOTAL VENDOR SURVEYMONKEY		204.00
VENDOR NAME: VENKAT KANURI		
20141517	Picnic permit deposit refund 7/31/16	50.00
TOTAL VENDOR VENKAT KANURI		50.00
VENDOR NAME: VERIZON WIRELESS		
9768598649	SCADA Data Plan Util 06/13-07/12/16	237.21
TOTAL VENDOR VERIZON WIRELESS		237.21
VENDOR NAME: VERNON HILLS VILLAGE		
DSP-AUG16	August 2016 Monthly Dispatch Service	24,075.00
TOTAL VENDOR VERNON HILLS VILLAGE		24,075.00
VENDOR NAME: WAGNER & SON		
1385336	Faucet for Village Hall	569.21
TOTAL VENDOR WAGNER & SON		569.21
VENDOR NAME: WINTER EQUIPMENT CO.		
IV30436	3 Xtendor kits for Western plows	411.63
TOTAL VENDOR WINTER EQUIPMENT CO.		411.63
VENDOR NAME: WISS, JANNEY, ELSTNER ASSOCIATES		
0336481	Plan Review - 202 Half Day - Cell Tower	1,122.50
0330082	Plan Review - 920 Milwaukee - NorthShore Medical	3,485.00
TOTAL VENDOR WISS, JANNEY, ELSTNER ASSOCIATE		4,607.50
VENDOR NAME: XEROX CORPORATION		
85580045	Police Copier Service July 2016	85.00
TOTAL VENDOR XEROX CORPORATION		85.00
		861,366.04



**REQUEST FOR BOARD ACTION
Regular Village Board Meeting
August 8, 2016**

Subject: Lincolnshire Creek Drainage Improvements
Action Requested: Consideration Professional Service Contract with WBK Engineering, LLC for Drainage Improvement Design, Permits, and Bidding Services (Lincolnshire Creek from Riverwoods Road to Coventry Lane) at a Cost not to Exceed \$49,817.11. (Village of Lincolnshire)

Originated By/Contact: Walter Dittrich, P.E., Assistant Public Works Director/Village Engineer

Referred To: Mayor and Board of Trustees

Summary / Background:

At the July 11, 2016 Committee of the Whole meeting, it was the consensus of the Village Board to place the proposed professional services contract with WBK Engineering LLC for Lincolnshire Creek drainage improvement on an upcoming Regular Village Board meeting agenda for approval. At that time, the Village Board directed staff to reach out to the residents adjacent to the project to ensure they understood and were in agreement with the scope of work proposed for the drainage improvement project. Staff was able to reach out and discuss the project with the residents of 10 and 11 Coventry Lane. Both residents were very supportive of the idea of the project and communicated their willingness to assist the Village in whatever way they could to further the concepts of improving the drainage next to their back yards as part of this project.

Budget Impact: The 2016 budget contains funding in the amount of \$35,000.00 for engineering services related to design and contract plan preparation work for this project. The overall contract is approximately \$15,000 over budget. These costs can be accommodated from other projects within the public works budget. For example, the Lincolnshire Drive/Cumberland Drive Drainage Improvement project is currently estimated to be under budget by \$47,000 as construction cost estimates for the Lincolnshire Drive/Cumberland Drive (project have come in well above the previously budgeted amount; therefore Staff will be deferring the construction phase of this project to 2017 leaving approximately \$47,000 left in the line item.

Recommendation: Staff recommends approval of a professional service contract with WBK Engineering, LLC. for performing the design, permitting and bid preparation of the project.

Reports and Documents Attached:

- None

Meeting History	
Initial Referral to Village Board (COW):	July 11, 2016
Regular Village Board Meeting:	August 8, 2016

**REQUEST FOR BOARD ACTION
Regular Village Board Meeting
August 8, 2016**

Subject: Consideration, Discussion of a Proposal from Waste Management for contractual leaf pick-up service contingent upon a Renewal of the Village's current Waste hauler Contract (Village of Lincolnshire)

Action Requested:

1. Approval of a Waiver of Competitive Bidding and an Amendment to the Existing Contract with Waste Management for Collection, Disposal or Management of Residentially Generated Municipal Waste, Recyclables and Landscape Waste to Include Leaf Collection Services (Village of Lincolnshire)

2. Approval of and Exercise the Renewal Option to Extend the Term of the Contract with Waste Management for Collection, Disposal or Management of Residentially Generated Municipal Waste, Recyclables and Landscape Waste as Modified (Village of Lincolnshire)

Originated By: Bradford H. Woodbury, Public Works Director

Referred To: Village Board

Summary / Background:

Leaf Pick-Up Outsourcing Discussion

At the July 25th Committee of the Whole meeting, Staff presented the Village Board with a proposal from Waste Management to outsource the Village's Leaf Pick-Up program in conjunction with a Wastehauler contract renewal. The Village Board posed several questions regarding both the leaf pick-up program and the Wastehauler contract. Below is a re-cap of the questions asked at the July 25, 2016 meeting coupled with the responses and additional Staff research since the last meeting:

Residential Survey / Feedback - At the July 25, 2016 Committee of the Whole Meeting, Trustee Leider queried whether or not curbside leaf collection is a service the Village should be providing. Staff noted it would provide information from previous resident feedback survey's and resident correspondence related to the last time the Leaf Pick-Up program was being considered for elimination. *This information is attached.*

Leaf Program Safety Concerns - At the July 25, 2016 Committee of the Whole Meeting, several Trustees discussed the safety of the program with the leaves always being deposited in the street prior to pick-up. Additionally, Mayor Brandt asked if Waste Management would be willing to provide leaf pick-up if the residents left the leaves in the parkway? *Waste Management stated they would be willing to perform the leaf-pick-up allowing residents to place leaves within the parkway. Waste Management actually picks leaves up from the parkway in most communities where they perform this service. One potential issue concerning Lincolnshire is that leaves are picked-up bi weekly as opposed to weekly. In similar situations Waste Management has*

experienced several residents calling complaining about dead grass being that leaves were sitting on the grass for a two-week period.

Quality Customer Service Standards – At the July 25, 2016 Committee of the Whole Meeting, a few Trustees asked about the possibility of incorporating “Quality Customer Service Standards” into the Waste Management contract. More specifically, Trustee Grujanac was concerned whether or not Waste Management would be capable of providing the same service level as Lincolnshire Staff has traditionally provided. One example discussed was performing three (3) pick-ups on each side of town for six (6) weeks. However, after the sixth week, Public Works makes one final pass on both sides of town during the final week to ensure we have all of the leaves picked-up. Usually this ends of being the last week in November/first week in December. This week is typically usually very light in terms of quantity of leaves collected. *When staff asked if Waste Management would be willing to perform the same service, Waste Management confirmed they would be willing to perform the extra week of pick-up for an additional cost. Staff feels it would make sense to have Waste Management continue an extra week at an hourly rate, in lieu of a flat fee. An additional option could be for Public Works staff to perform this final week. However, this would require the Village to maintain at least one leaf vacuum in the fleet for the duration of the contract. Additionally, Waste Management noted Quality Customer Service Standards listed are currently included within the Wastehauling contract document and has communicated to Village Staff these standards would also apply to the leaf outsourcing agreement. These standards are included in the board packet.*

At-Your-Door Service Option - At the July 25, 2016 Committee of the Whole Meeting, Several Village Board members discussed the At-Your-Door service and requested more information regarding the program. The Village Board was concerned about imposing this cost on everyone. Mayor Brandt asked if Waste Management offer this program as an optional service for residents at a higher rate. Staff found that *Waste Management is not amenable to offering this service as an optional service. Waste Management anticipates costs would be much too high per resident if they were to offer it as an optional service. Waste Management estimated the cost to an individual homeowner could be as much as \$150.00 per resident, per pick-up.*

CPI Index - At the July 25, 2016 Committee of the Whole Meeting, a question was raised regarding the CPI (Consumer Price Index) and whether or not Waste Management would be willing follow the current CPI rather than a predetermined number as stated in the proposal. *Staff found that Waste Management is not amenable to adjusting the CPI outlined in the proposal.*

Comparable Communities - At the July 25, 2016 Committee of the Whole Meeting, Trustee Feldman asked for a list of companies that perform Leaf Pick Up in the North Shore area. *Waste Management is currently performing leaf pick up in the following communities (none of which are considered north shore communities): Grayslake, Gurnee, Lake Zurich, McHenry, Warren Township and Wauconda.*

Additionally, Staff researched other communities that offer leaf collection to residents which are as follows: Antioch, Arlington Heights, Barrington, Crystal Lake, Deerfield, Green Oaks, Hainesville, Hanover Park, Libertyville, Morton Grove, Mount Prospect, Northfield, Palatine, Park Ridge, Port Barrington, Skokie, Waukegan, Wilmette and Winnetka.

Annual Soft Cost Assessment - At the July 25, 2016 Committee of the Whole Meeting, Trustee

McDonough wanted clarification regarding the Annual Leaf Service Program cost minus salaries as these costs would still remain part of the Department's ongoing operating expenditures. Removing all salaries from the cost considerations would break down as follows:

Annual Lincolnshire Leaf Service Program Cost – (Soft Cost)

Labor (Avg. of employee hourly rate)	\$30.56
(Avg. of employee overtime rate)	\$45.84
Leaf Pick-up Overtime (\$45.84X171 hrs.)	\$7,838.64
Equipment Repair Overtime (45.84 X 60 hrs.)	\$2,750.40
TOTAL LABOR	\$10,589.04
Equipment:	
Parts and Materials	\$8,719.19
Fuel	\$7,090.80
Purchase of a leaf machines	\$43,700.00
TOTAL EQUIPMENT	\$59,509.99
Leaf Disposal:	
Contractual Leaf Removal	\$58,000 in 2016 Budget
Purchase of Leaf Bags Distributed	\$3,000
TOTAL DISPOSAL	\$61,000.00
TOTAL ANNUAL PROGRAM EXPENSE	\$131,099.03

Annual Lincolnshire Leaf Service Program Cost – (Waste Management)

TOTAL ANNUAL OUTSOURCING COST	\$90,000.00
<u>TOTAL ANNUAL DISPOSAL COST</u>	<u>\$58,000.00</u>
TOTAL PROGRAM EXPENSE OUTSOURCED	\$148,000.00

Budget Impact:

The proposal received from Waste Management is to perform leaf pick-up service in the amount of \$90,000.00 for a 6-week pick-up program. If the leaf pick-up program is contracted out, it would eliminate the need to replace a leaf machine every three years leading to a savings of approximately \$337,000.00 over the next 10 years; based upon the current 10-Year Capital Plan.

By not performing leaf collection in-house, approximately 1,568 maintenance hours will be freed for other higher level public works activities, and approximately 136.5 fleet service hours will be freed for other fleet maintenance activities. While the freeing up of staff resources is not a direct budget saving, eliminating the equipment and fuel expenses would save approximately \$73,000.00 per year.

Service Delivery Impact:

Currently, Waste Management performs leaf pick-up service in Lake Zurich, Grayslake, Gurnee, McHenry, Warren Township and Wauconda. Staff contacted these municipalities and received positive input with regards to the leaf pick-up service.

Recommendation:

Staff recommends the Village consider approval of a contract extension with Waste Management for collection, disposal or management of residential generated municipal waste, recyclables and landscape waste for a period of sixty (60) months.

Reports and Documents Attached:

- Proposal from Waste Management – Including Leaf Pick-Up Service
- Residential Email Information – 2010
- 2015 Residential Survey – Leaf Program Responses
- Quality Customer Service Standards
- Original Contractual Leaf Pick-Up Memo – July 25, 2016 COW
- Current Waste hauler Contract

Meeting History	
Committee of the Whole Meeting	July 25, 2016
Regular Village Board Meeting	August 8, 2016



Village of Lincolnshire

Solid Waste Removal, Yard Waste Removal, and Recycling Program

Community and environmental stewardship at its best.

June 8, 2016

Mike Brink, Public Sector Solutions Manager
mbrink@wm.com | 630 816-9753

WASTE MANAGEMENT
700 E. Butterfield Rd, 4th Floor
Lombard, IL 60148
(630) 652-9220 Phone

June 8, 2016

Mr. Brad Burke
Village Manager
Village of Lincolnshire
One Ole Half Day Road
Lincolnshire, IL 60069

**RE: Contract Agreement for Refuse, Recyclable and Yard waste Collection
Proposal for Contract Extension**

Dear Mr. Burke:

Waste Management of Illinois, Inc. ("WM") sincerely appreciates the opportunity to offer the Village of Lincolnshire ("Village") the following proposal to extend our current contract for comprehensive waste, recycling and environmental services. Our proposal is backed by our commitment to provide the highest quality service to the Village of Lincolnshire.

As you know, Village and WM have been partners in waste and recycling for many years. In recognition of this long-standing partnership, WM would like to offer some enhancements to the services we currently provide. These additional services include leaf-vac service, a sharps kiosk for placement at the Village Hall, fluorescent light bulb recycling, and a convenient way for your residents to recycle electronics and HHW material. We are open to discuss these and any other services that would like to consider as you continue to enhance the services you provide to your residents.

WM proposes to provide for the Village's future refuse, and recycling, as follows:

5-Year Contract Extension Proposal

1. Continued waste, recycling and landscape service schedule as we do now, including a weekly bulk item.
2. Continued services to Village facilities at no charge.
3. Waste, Recycling for Village events such as the Taste of Lincolnshire and 4th of July Events at no charge.
4. No increase for the first year of the extension, next increase would occur 1/1/2018

Type of Service	Current Price	1/1/2017 New Rate
35g Limited Service	\$17.78	\$118.78
64g Limited Service	\$18.90	\$18.90
96g Limited Service	\$20.03	\$20.03
35g Unlimited Service	\$18.43	\$18.43
64g Unlimited Service	\$19.97	\$19.97
96g Unlimited Service	\$21.10	\$21.10
Trash/Yard waste Sticker	\$3.13	\$3.13
Seasonal Yard Waste	\$167.50	\$167.50
Senior Discount 10%		

5. Annual adjustments for years 2-4 subject to the CPI with a floor of 2.0% and a ceiling of 4.0% per year.
6. Leaf vac service to Village residents as currently serviced with three passes each side of town for \$90,000.00 per year billed to the Village, starting mid-October each year. This option is with the Village paying for disposal separately. If WM disposes of the leaves, the price is \$1,084.00 per load for disposal in addition to the charge to pick up the leaves. This would include the loading, transportation and disposal of the leaves. We are willing to talk about different billing options like hourly charges.
7. Food scraps will be able to be mixed with the yard waste during yard waste season for no additional charge. We do require that residents use a rigid container and plastic/compostable bags are not allowed. This program is contingent on local processing and economics. WM is willing to discuss a program that would include year round service if the Village were interested.
8. Waste Management will collaborate with the Village on targeting local businesses to carry trash/yard waste sticker with the goal of having at least three outlets.
9. Optional WM At Your Door service for an additional Village-wide charge of \$1.15 per home per month. Please see additional attached information on this exceptional program that allows for door-to-door pickup of HHW and electronics from residents.

10. Enhanced Services:

Additional Services

As detailed in Appendix A, the following additional services will be provided to the Village by WM at “No Charge”:

(1) Sharps Kiosks

Fluorescent Bulb Recycling

We sincerely appreciate your time and consideration of our proposal for continued service. We have enjoyed our long working relationship with the Village and we hope we can continue our partnership in future. Please contact me at (630) 816-9753 with any questions you may have.

Sincerely,



Michael Brink
Public Sector Representative
Waste Management of Illinois, Inc.



06-08-16

Signature of Authorized
Waste Management Representative

Date

Signature
Elizabeth J. Brandt, Mayor
Village of Lincolnshire

Date

Signature
Barbara Mastandrea, Village Clerk
Village of Lincolnshire

Date

Appendix A - Additional Services to be provided to Village of Lincolnshire

In conjunction with the contract for collection of refuse, recyclables, and yard waste from Antioch, Waste Management will provide the following value-added service:

1. Sharps Kiosk

Waste Management will supply one pharmaceutical return kiosk for sharps at “no cost”. We will also supply 7 cases of sharps containers per year for residential use and the service of the unit. Each case holds 36 boxes of sharps containers. We estimate that this will be the annual usage in the Village.



2. Fluorescent Bulb Recycling Kits

Waste Management will supply the Village with five Waste Management “Lamp Tracker” Recycling Kits, at “no cost”, for the Village to dispose of their light bulbs for proper recycling. Each box holds approximately 125 bulbs.

3. At Your Door Service of residential HHW and Electronics

Please see the attached information.

APPENDIX A



At Your Door Special CollectionSM

A service of Waste Management

Proposal for Extension of your recycling program for

Village of Lincolnshire, IL



Table of Contents

Introduction	1
Safety	1
Statement of Work	1
A Resident Contacts Our Call Center.....	1
Collection Is Scheduled.....	1
Packaging	1
Collection	2
Transport.....	2
Eligible Material	3
Ineligible Material	4
Public Education.....	5
Program Evaluation	5
Participant Surveys.....	5
Reports	5
Pricing	5

Introduction

Waste Management is pleased to submit this proposal for the At Your Door Special CollectionSM service. Waste Management's At Your Door Special CollectionSM is a service provided to residents to collect the difficult, sometimes hazardous and hard-to-recycle items that almost every household accumulates. We make it easy for residents to dispose of these items, by collecting the materials at their door– safely, easily and responsibly. Experience is key- This program has served hundreds of thousands of homes since 1995¹ and currently manages programs for dozens of public agencies in many states.

Our mission is to provide quality and convenient special material management services to public

¹ Includes when the company was under different ownership.

agencies. Waste Management's At Your Door Special CollectionSM service is focused on the collection and proper management of home generated special materials.

Statement of Work

The program begins when the public is informed about how to participate. Following are the elements of the At Your Door Special Collection service and how it works.

Resident Initiates Collection

To participate, residents call our toll free number 1-800-449-7857, e-mail ATYOURDOOR@WM.COM or go to www.WMATYOURDOOR.COM and request a collection at their home. A Customer Service Representative from our U.S. based call center answers the call or online request. The participant is asked for basic information: name, address, phone number, how they learned of the program, single or multi-family home and an inventory of the material. The representative discusses the program guidelines with the participant, including the placement of the material on collection day. The call center is available from 5 am- 5pm Pacific Time, Monday through Friday. Both English and Spanish speaking representatives are available. There is an automated call system available after hours and on holidays.

Collection Is Scheduled

The participant is provided with a date when they must place their material at the entrance door or in front of their garage or if multi-family, in a safe location. That predetermined location is noted by the Customer Service Representative for use by the Service Technician.

The frequency of collection routes will vary depending upon demand. When programs first start and during seasonal peaks such as spring and fall cleaning times, there is usually a higher demand resulting in longer periods between the call and the collection.

Packaging

A collection kit will be sent via U.S. mail (or other method) to the participant, who will package the materials and place it out on the designated collection date. The kit consists of a plastic bag, bag tie, survey card, labels (for use as needed by resident) and an instruction sheet. The instruction sheet reiterates the collection date and items discussed with the Call Center Customer Service Representatives. Residents collect their items and place them inside the kit bag per the instruction sheet.

Should the Customer Service Representative determine that the resident requires more than one bag, the resident will, depending upon the schedule, be offered the opportunity to have all items collected at the same time. In the event the schedule is too heavily booked at the time of the request, the resident will be offered alternative days for collection of their materials. After a resident receives their kit, they may contact our program again if they have more items than will fit inside a single bag. The Customer Service Representative will provide the resident with two options. The first option is to keep the collection date as scheduled for the single kit. Then, a second collection date will be scheduled and a second kit will be mailed to the resident. The second option is to cancel the first collection date and mail the resident another collection kit. Then schedule the collection at a later date when all of the materials can be collected at the same time. Participants will be discouraged from requesting a collection of very small quantities, i.e., a single can of paint or only used motor oil. Residents with only used motor oil will be directed to local collection centers. Residents with very small quantities will be directed to combine their items with neighbors, if possible.

All containers must be labeled and they cannot leak. If a container leaks, participants are instructed to transfer it to a non-leaking container and label it. If a container is not labeled, participants are provided

labels to place on the container. Additional instructions may apply based on applicable regulations. Leaking containers or containers without labels will not be collected.

Collection

On the established pickup date, a Service Technician will arrive at the home during the day, inspect the material for eligible items, and package the material based upon hazard classification. All materials must be placed outside of the home. Waste Management employees will not enter the premises to gather or remove any material.

For multifamily dwellings, materials should be collected at a central, mutually agreed upon ground level location. Multi-family participants can designate a safe place at their building where the bags can be collected (never at the curb or on public property).

For single family homes, materials are to be placed near the front door area or garage area, but never on public property, at the curb, street or alleyway.

In the event the materials are ineligible, e.g., unlabeled, leaking, commercial material, or listed on the unacceptable list, the resident will be contacted and/or a door hanger will be left with instructions. Residents are not required to be present during the collection.

Transport

Acceptable materials are transported to a transfer facility and then sent to various recycling and processing facilities. Once the items are collected, Service Technicians work to responsibly manage it and recycle as much as possible. Emphasis is placed on recycling, then treatment, followed by incineration, then secure landfills.

Safety

At Waste Management, safety is a core value, a cornerstone of operational excellence. It is a philosophy that is embedded in the way we work, the decisions we make, and the actions we take. With thousands of trucks on the road every day, we recognize the responsibility to hold ourselves to the highest standards to protect our customers, our employees and our communities. Waste Management's goal is to maintain our world-class safety record. The program has been designed with safety in mind. Each aspect of this program has been reviewed for potential health and safety implications. This includes the materials we do not accept and the reason on why we cannot pick up unknown items and leaking containers.

Eligible Items

In general, most ordinary household chemicals and many electronics are eligible for collection. Only items originating from households are eligible, no business materials are allowed. Console TV's and similar consumer electronics, in limited amounts, are eligible unless they originate from a business. This list is not all-inclusive and may vary depending on state and local regulations. We reserve the right to modify the list.

The quantity of material that can be collected at any one time is limited to the items that can be placed inside the kit bag along with designated items that may be placed outside the bag.

Materials that can be placed outside the kit bag include:

- Up to 1 television, 4 vehicle batteries, 5 fluorescent tubes and/or compact florescent lamps (CFL)

- One computer system consisting of one each: CPU/tower, laptop, monitor, keyboard, mouse, and desktop printer
- Up to 25 pounds of electronics with circuit boards such, as a CD ROM, VCR, DVD/CD/tape player, cell phone, MP3 player, desktop scanner, fax machine, microwave and related cords.

Garden Chemicals

- Insect sprays/Insecticides
- Weed killers
- Other poisons, rat poison
- Fertilizer
- Herbicides
- Pesticides

Swimming Pool Chemicals

- Pool acid
- Chlorine: tablets, liquid
- Stabilizer

Automotive Material

- Motor oil
- Antifreeze
- Waxes/Polishes
- Cleaners
- Brake fluid
- Used oil filters
- Transmission fluid
- Windshield washer fluid
- Hydraulic fluid
- Vehicle batteries
- Gasoline and Diesel fuel (must be placed in containers designed and sold for the containment and transportation of fuel. 10 gal. max.)

Flammable & Combustible Materials

- Kerosene
- Solvent

Misc. Household

- Household batteries
- Florescent tubes/ Compact fluorescent bulbs
- High intensity lamps
- Hobby glue
- Driveway sealer (max. 5 gal.)

Mercury Containing Devices

- Thermostats
- Thermometers
- Switches

Paint Products

- Oil based paint
- Latex paint
- Stripper and thinner
- Caulking
- Wood preservative and stain
- Sealer
- Spray paint
- Artist paint

Household Cleaners

- Ammonia
- Floor stripper
- Drain cleaner
- Floor cleaner
- Tile/shower cleaner
- Carpet/upholstery cleaner
- Rust remover
- Naval jelly

Sharps

(must be placed into a rigid, sealed, puncture resistant container)

- Needles
- Lancets

Electronics with Circuit Boards

- Televisions
- Computer monitors
- CPU/computer tower
- Laptop compute
- Tablet computer
- Keyboard
- Mouse
- Fax machine
- Desktop printer/scanner
- CD ROM
- DVD/CD/tape player
- VCR
- Cell phone
- MP3 player, iPod
- Microwave oven

- Related cords

Ineligible Materials

Commercial material, material from businesses, and unusually large quantities of the same material are not eligible for this program. List is not all-inclusive and will vary depending on state and local regulations. We reserve the right to modify the list.

- Biological Waste
- Ammunition and Explosives
- Appliances
- Asbestos
- Commercial chemicals
- Construction related materials
- Containers over 5 gallons
- Fire Extinguishers
- Food Waste and cooking oil
- Gas cylinders/pressurized cylinders
- Items that are not hazardous
- Liquid mercury/Elemental mercury and broken items that contain mercury
- Materials improperly packaged for transportation
- Materials in leaking containers
- Medicines/pharmaceuticals
- Radioactive materials, including smoke detectors
- Tires
- Trash, including bulky items (example: washers, dryers, and refrigerators)
- Unknown or unlabeled materials



The At Your Door program reserves the right to refuse collection of additional items not listed here. The At Your Door service reserves the right to refuse acceptance of any items it deems excluded, a hazard or out of the scope of the program, which is designed for the collection of home generated special materials.

Recycling of Collected Materials

Thanks to our company's vast infrastructure and affiliated entities, we are able to recycle most of the materials collected. Thus, reclaiming valuable resources for the benefit of your community and the environment. The following are some methods used to recycle or treat some of these materials.

- Lamps/CFL's are accepted and managed by WM LampTracker®
- Recyclables (bottles, empty containers) to WM MRF when available
- Used oil and Antifreeze – recycling into new products or used as fuel
- Household/vehicle batteries -- recycling
- Mercury to WM Mercury Solutions, Inc.'s mercury retort facility
- Flammables to fuel blending (paints, solvents)
- Electronics are managed by WM Recycle America and affiliates

Public Education

The At Your Door team can provide a recommended public education strategy for your community. The purpose of providing this program is to insure an effective communication effort to achieve our mutual goals, which are to insure that every resident understands that they can use the program when it is convenient to them. While not every household will utilize the program, all residents should understand that they have the ability to contact us at anytime. Our public education program recommendations are designed to maintain a respectable level of participation and a high degree of participant satisfaction within the pricing provided for this program.

The At Your Door Special Collection service is committed to the successful implementation of the program proposed in this document. This is a service offered by Waste Management and should be referred to as Waste Management's At Your Door Special CollectionSM service, the At Your Door Special Collection service or the At Your Door service. Please do not refer to it simply as "At Your Door" or "AYD".

Natural Disaster

In the event of a natural disaster affecting the community e.g. a hurricane, the At Your Door Special Collection program will be suspended for a period of six months or other period upon mutual agreement. The At Your Door program is designed for the ordinary collection of home generated special materials, a natural disaster changes the nature of that need. A natural disaster is defined as a community wide event including but not limited to a tornado, hurricane, earthquake, fires and floods.

Participant Surveys

A postage-paid card addressed to the sponsoring agency program manager will be included in the kit sent to participants. The card lists several questions and is considered a “report card” mailed directly to the public agency’s designee. In an effort to continually improve our service, we request copies of survey cards or consolidated reports be sent to Shannon Pollacchi, At Your Door Special CollectionSM Marketing Manager at hpollacc@wm.com.

Reports

Items collected are entered into our proprietary database management system (*AYDNet*) by our Service Technicians. This data assists with monitoring the program. You may request a report that provides a summary of the materials collected, then provide that to the public agency. Your customer can track the contents of the waste streams that are collected. Additional data can be provided in Microsoft Excel.

Pricing

The pricing offer stated below in this proposal will remain for a period of 90 days from 3/15/2016 provided however, that **WM of Illinois** and **Village of Lincolnshire, IL** must enter into a written contract.

The program is as follows:

Single and Multi- family homes (including electronics collection) = \$1.15 per home, per month

CPI Annual Adjustment 2.0% min-4.05% max

At Your Door Special CollectionSM is a service of Waste Management. Collection services will be provided by a properly licensed/permitted subsidiary of Waste Management.

© WM Curbside, LLC All rights reserved. At Your Door and At Your Door Special Collections are marks of a Waste Management company



THINK GREEN®

JenniferHughes - Fall Leaf Collection

From: "McDonald, Sandi" <SMcDonald@distl13.org>
To: "jhughe@village.lincolnshire.il.us" <jhughe@village.lincolnshire.il.us>
Date: 11/17/10 2:51 PM
Subject: Fall Leaf Collection
CC: "rirvin@village.lincolnshire.il.us" <rirvin@village.lincolnshire.il.us>, ...

Hi Jennifer,

I recently learned of the Village's discussion regarding the discontinuance of the fall leaf collection program. I am sending this message to voice my opposition relative to the possible termination of this service.

The taxes and user fees that Lincolnshire village residents are required to pay have continued to increase. Discontinuance of this Village program would require residents to hire a service to dispose of fallen leaves, and is just one more example of how living in Lincolnshire is becoming more of an unfair burden on those residents who are on fixed incomes and don't have the income growth to match increases in taxes and fees. I urge the Board to recognize and consider that many residents are struggling to remain in their homes. Please don't add to their burden by adding one more expense to their budget.

Sincerely,

John and Sandra McDonald
44 Cumberland Drive
Lincolnshire, IL

Ruth A. Harding
40 Cumberland Drive
Lincolnshire, IL

Kimberly Jurco ~ leaf collection options

From: <lpordugal@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/26/10 11:44 AM
Subject: leaf collection options

Just received my village newsletter and see that the board may consider eliminating the leaf collection service.

My wife and I have lived in Lincolnshire for about 20 years and have enjoyed the great services that the village provides. We recommend that if the board needs to cut expenses, maybe adjust the frequency of the leaf collection to maybe 2 pickups at the heaviest fall leaf drops.

The Pordugal's on cambridge

Kimberly Jurco - leaf collection

From: <dwic201134@aol.com>
To: <kjurco@village.lincolnshire.il.us>, <brettblomberg@aol.com>
Date: 11/26/10 6:39 PM
Subject: leaf collection

in response to the newsletter re leaf pickup, i am a 40 year residen at 64 !incolnshire drive..

our village is in a forest that sheds leaves every year. Picking up these leaves each fall is certainly an essential village function. You must keep the streets clear so that water drains. We have invested in the equipment already. Without village control of this vital task we will have a real mess on our hands. Save money elsewhere by eliminating unnecessary purchases of the latest fancy trucks and equipment and other luxury services.

thank you, don wickert

Kimberly Jurco - Leaf collection feedback

From: <jonscarbrough@netscape.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/26/10 8:35 PM
Subject: Leaf collection feedback

Dear Sirs,

Unfortunately, I will be out of town on 12/13 otherwise I would attend the village meeting to discuss the leaf collection service. First, I don't accept the premise that "although many residential properties utilize the Village service to pick up leaves each fall, not every property does" as a way to bring this topic up. This same premise can be made of every service provided by the Village. One could start the same discussion by saying we should eliminate fire protection since hardly any residential properties use it. That argument is invalid and so is the argument to eliminate the leaf collection service using the premise provided.

The leaf collection service is shared service that is widely used by residents in Lincolnshire according to my eyes.

If the issue is a financial one, then the premise should be changed and stated so. If the village is proposing the elimination of the leaf collection service for financial reasons, I would be happy to review the entire village budget and could easily come up with the savings *to* pay for the leaf collection. Things as simple as the number of lights left on each night in the village offices. I can't imagine that all of the office lights we see are occupied by employees at night. What raises have been provided to any employee? All pay increases should be immediately stopped. If private employment is not seeing pay increases, public employment shouldn't either. Public pensions are a huge area to look at. It is hard enough for me to save for my own retirement much less have to pay for village employee retirement. Let the village employees pay for their own retirement.

We need intelligent thought on shared services. Leaf collection is a unique service needed for a village like Lincolnshire due to the wooded properties. I wouldn't argue that we should eliminate fire/police protection because not all residential properties use it and you shouldn't argue that for leaf collection.

I look forward to the continued leaf collection service by the village within the current budget.

Best regards,

Jon Scarbrough
50 Wiltshire Dr.

From: Kristen Eastman <dkeastman@comcast.net>
To: "kjurco@village. lincolnshire. ii. us" <kjurco@village. lincolnshire. ii. us>
Date: 11/26/10 10:33
Subject: Leaf collection

At 41 Wiltshire, we do our own lawn. Bagging leaves? Our property taxes cover that. We pay a ton in property taxes.

Kristen Eastman.
on my iPhone

Kimberly Jurco - leaf pick up

From: <jrreinhof@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/27/10 11:09 AM
Subject: leaf pick up

My name is Joseph Reinhofer@ 9 Reliance Lane and I'd like to comment here, on the proposal of elimination of leaf pick up, since we're not able to make the meeting. My wife and I have lived in Lincolnshire since 1987 and we are both senior citizens. As you may or may not know, for the past two years because of the lack of inflation we've not had an increase in our social security income. At the same time our taxes and food costs continue to go up. Our real estate taxes have gone up every year since we've moved here. I know that very little of that tax goes to the village, but we've also never had a student in our school district during that time and have supported the students in our community. We have well over twenty trees on our lot and not having leaf pick up would be a real burden. We can not afford lawn service at this time and if we have to bag that would also add to our living expenses in this community considerably. Adding new sales taxes on top of continuing rising real estate taxes, while home values are falling, will not mitigate our living expense problem. We as citizens can not go to the federal government and say our local government needs more money so raise our social security. During these trying times all of us have to learn to sacrifice and do without including all governmental bodies. Can we live without leaf pick up? Certainly it's something we can give up. Will we bag our leaves and pay to remove them anyway? Probably not, we'll have to let mother nature take care of that. It may not look too great on the lawn, and the neighbors may not approve, but hey we'll save the village from having to live within it's means just like the rest of us. Some trees may die and there would be much fewer leaves to bag, which might make it more manageable. Maybe the new sales tax increase will bring new business to the village instead of the new Vernon Hills downtown area, or did we fiddle too long to bring that business to our new downtown area? Thanks for listening, and we're sorry we can't attend the meeting on the thirteenth or be more positive on this issue. Sincerely,

Joseph Reinhofer

Kimberly Jurco - Please Continue the Residential Leaf Program

From: Bob Gemkow <rgemkow@gemautomation.net>
To: Kimberly Jurco <kjurco@village.lincolnshire.il.us>
Date: 11/27/10 2:52 PM
Subject: Please Continue the Residential Leaf Program

Ms. Jurco:

Please continue the Residential Leaf Program. My wife and I have used this valuable village service for past ten seasons, and we do not want to see it eliminated. We moved to 11 Regent Lane in June of 2001 and have greatly appreciated the leaf collection program.

More importantly, it differentiates Lincolnshire from those suburbs that do not provide such a service and makes our town that much more valuable. In this still struggling real estate market, Lincolnshire needs every possible value added component to shore up home prices.

Sincerely,

Bob and Diane
11 Regent Lane

Kimberly Jurco - Leaf Program for Residents

From: Allin Kaplan <allinkaplan@gmail.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/27/10 3:20 PM
Subject: Leaf Program for Residents

Please KEEP the residential leaf pick-up program. It is one of the most important services that the village provides for its residents.

If you feel you need to cut some services, I am sure that there are other programs, employees, or services which do not directly impact the residents.

Thank you. Mrs. A. Kaplan, 74 Oakwood, Lincolnshire, Ill.

Kimberly Jurco -Leaf Collection 2011

From: Anne Ryan <ryan5family@att.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/27/10 4:18 PM
Subject: Leaf Collection 2011

I believe the current leaf collection process is a value add to our community and is very beneficial to homeowners. I do think it should be continued. I do understand that the program could be altered to improve cost structure and if necessary would pay an additional fee for the process to continue.

Timothy K Ryan
22 Brunswick Lane
Lincolnshire Il 60069

Kimberly Jurco - Leaf Collection - 2011

From: "Bob Gregory" <bobgregory@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/27/10 5:36 PM
Subject: Leaf Collection - 2011

Please register our strong support to keep the leaf collection program AS IS in 2011.

Thanks,

Bob

Robert P. Gregory
10 Londonderry Lane
Lincolnshire, IL 60069
847-267-0223
847-267-0301 - FAX
bobgregory@comcast net

Kimberly Jurco - Leaf collection

From: Ian Jasenof <jazzymd1@yahoo.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/28/10 8:24 AM
Subject: Leaf collection

I have read the most recent Lincolnshire newsletter and I am disappointed there is consideration for suspending the program. I live at 1 Pheasant Row and I as well as our neighbors at the intersection of Fox Trail have found the leaf collection service a valuable service. I encourage the board to continue the program without modification.

In addition, I encourage the board to resume the tree branch collection which started two years ago and apparently was not provided this year.

Respectfully yours,
Ian Jasenof, M.D.

Jennifer Hughes ~ leaf collection

From: Robert Irvin
To: Jennifer Hughes
Date: 11/29/10 10:33 AM
Subject: leaf collection

I received a phone message from John Ernst of 9 Whitby Circle regarding the leaf article in the newsletter. He believes the program should remain as is. They get a lot of leaves on their property from others and it would be difficult to bag them all. Please add his comments to the others that we have/will receive.

Thanks.

~ ..Gu Green ! Read it From the Screen. Print emails only when necessary.

Kimberly Jurco - Lincolnshire Leaf Collection 2011

From: <marccolbert@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/29/10 6:06 PM
Subject: Lincolnshire Leaf Collection 2011
CC: <brett.blomberg@comcast.net>

The front page of the current Lincolnshire Newsletter says that the Village's fall leaf pickup service is under consideration for modification or elimination next fall.

I suppose this needs to be read together with the article on the second page of the newsletter which announces a 0.5% sales tax increase in the village starting next year in connection with a budget deficit.

I've been a Lincolnshire resident since 1986 and my wife and I have benefited from the leaf pickup service every year since then. FYI - we rake our own leaves; we do not have a commercial lawn service.

The article about the leaf pickup service doesn't mention a couple important facts - what modifications of the service are under consideration? What alternatives may exist to save money in other areas? I would appreciate a response to these points.

I consider the leaf pickup service in the fall to be a basic service of the village, not a "perk". My neighborhood is heavily wooded, as is most of Lincolnshire. I can't imagine how many lawn bags would be needed to dispose of all the leaves.....and a lawn service is not an option for us.

So, I am firmly in favor of retaining the fall leaf pickup service, as I consider it to be one of the basic services provided by the village for many years. If budget cuts need to be made, then other non-essential services should be considered.

Thank you.

Marc H. Colbert
22 Plymouth Ct.
Lincolnshire, IL 60069
Tel. 847-945-5374

To whom it may concern:

I am sure I and many other residents *moved* to Lincolnshire because of the trees and forested area. I believe Lincolnshire has won awards for its trees [Tree City USA]

A lot of the residents enjoy working in their yards and **DO NOT** have landscape services. I am aware that the village is under a severe budget crisis, but before doing away with the leaf pick up they have to be aware of the burden it will place on its residents. Do you want all residents to hire landscape services? This may be too expensive for some residents, those on fixed incomes or those affected by the current recession. A lot of the landscape services also put the leaves in the street to save their customers the dumping fees and the time to run to the dump.

Has anyone inquired what the additional cost would be for Waste Management to pick up of thousands of leaf bags? I am sure the current charge of \$144.49 a year could more than double, as well as the monumental task of trying to bag those leaves. Please do not tell us to mulch the leaves as a past village manager did this only shows you have no idea of the amount of leaves that fall every year.

It may be time for the village to levy a fee to cover some essential services and maintain our community.

Lost commercial developments over the years now weigh heavy on the village.

Hap Pyster
9 Plymouth Ct
847 945 9675

Kimberly Jurco - leaf program

From: <destdev@aol.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 11/30/10 9:39 AM
Subject: leaf program

Hi,
I wish to add my input on the 20011 leaf pickup program and the possibility that this service will no longer be provided.
My basic response: keep the program!
While I recognize this program must be expensive, it is invaluable to the residents who are no longer able to burn the leaves (thank god) and have no where else to put them. We are encouraged by the village to plant trees on our properties but these trees become a burden in the fall when the leaf dropping occurs.

Perhaps there are other programs the residents would rather halt than this one. let's explore....
Perhaps a small fee could be attached, somehow, to the pickup so as to help defray the total cost.
Sincerely,
Robt. Weinberg
3 Devonshire Ln.

KimberlyJurco - Leaf comments- Mike, 23 Victoria Ln

From: Kimberly Jurco
To: Kimberly Jurco
Date: 11/30/10 11:58 AM
Subject: Leaf comments - Mike, 23 Victoria Ln

Mike, 23 Victoria Ln

How stupid, one of the reasons he moved to Lincolnshire was the trees, This is the most ridiculous idea he has ever heard of. Would be a disaster. He would put his leaves in the street regardless.

11/30/10 at 11:50am

~ ..Go Green ¹ Read it from the Screen. Print emails only when necessary.

Kimberly Jurco - Leaf Collection

From: Allen Yu <allenyhy@gmail.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/11/10 2:56 PM
Subject: Leaf Collection

Hi, Kimberly,

I think it is a very valuable program from all residence. I like to see it continue in future.

I can see all my neighbors use this service even for the household hire people take care their lawn. it will keep the whole community stay clean rather than mess. If we will ask those service to collect the leafs, I believe someone will not. Then we will end up with leaf in everyone's yard without thinking we may have to pay more but getting less.

It believe it is a benefit for all residence and get this service continues.

Regards

Allen

Kimberly Jurco - Leaf collection - 2011

From: Joseph Cohen <joseph-cohen@sbcglobal.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/21/10 11:12 AM
Subject: Leaf collection - 2011

Hi,

I AM for keeping the leaf collections - for the following reasons:

- 1- I am a retired senior citizen with a stretched budget and having a private contractor pick up my leaves will be costly.
- 2- I feel that the village is not keeping by their commitment for a green village by discouraging tree planting by making it more expensive to maintain. The village has already cut out picking up tree branches.
- 3- I would be O.K. if we could go back to burning leaves --- however I know this will not happen.
- 4 - I would probably have well over 100 yard waste bags that overwhelms me even thinking about it.

Thanks

Joseph Cohen
5 Buxton Court

Kimberly Jurco - Re: Lincolnshire Leaf Collection 2011/Tree Trimming Program

From: <marccolbert@comcast.net>
To: Kimberly Jurco <Kjurco@village.lincolnshire.il.us>
Date: 12/21/10 2:26 PM
Subject: Re: Lincolnshire Leaf Collection 2011 /Tree Trimming Program
CC: <brett.blomberg@comcast.net>
Attachments: Part.002

Thank you, Kimberly Please add the following comment on this subject.

Today, I received in the mail a letter dated Nov. 30th from Lydia Scott regarding the Village's Parkway Tree Trimming Program 2011 using the Davey Tree company. Standing alone, I do not have any problem with this and in fact, I welcome it. But in the context of the Leaf Collection program, I've got to say that I think the leaf collection program is way more important and the tree trimming program - while nice - would be on my list of discretionary items that could be eliminated or postponed to save a basic service like leaf collection. In other words, I don't understand how the Village has funds for the tree trimming program but not the leaf collection program.

FYI - last year, I got estimates from several tree trimming companies for the 20+ mature oak trees on my property. The Davey company was definitely on the high end of the estimates, although I believe they do good work.

Please toward this further comment. Thank you.

MC

----- Original Message -----

From: "Kimberly Jurco" <Kjurco@village.lincolnshire.il.us>
To: marccolbert@comcast.net
Sent: Thursday, December 2, 2010 11:33:42 AM
Subject: Re: Lincolnshire Leaf Collection 2011

Thank you. Your comments have been received and will be forwarded to the Mayor and Board.

Kimberly Jurco
Public Works Secretary
Village of Lincolnshire
Telephone: 847-883-8600
Fax: 847-883-8608
kjurco@village.lincolnshire.il.us

~ ..Go Green ! Read it from the Screen. Print emails only when necessary.

Kimberly Jurco ~ Leaf Collection - 2011

From: <poppy64@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/3/10 9:04 PM
Subject: Leaf Collection - 2011

As I have many large oak trees on my property and do my own landscaping, I have always considered Lincolnshire's annual leaf collections an extremely valuable service. I assume that the annual brush collection was eliminated this year to save expenses. From my standpoint, that was disappointing, but understandable. If the total cost of annual leaf collection is a major concern, I would suggest that the number of pick-ups be reduced. Eliminating the first pick-up and beginning the collections a week later would not create an undue burden on the many homeowners who use this important service each year.

The Newsletter mentioned that not all residents use this service. I do not see how that is relevant, as I assume the same observation could be made about the majority of discretionary village services, such as park utilization, housewatch, bike paths, etc.

I am sorry that I will not be able to attend the meeting on December 13, but I will be out of town. Feel free to contact me if you have any questions.

Alan Newman
207 Surrey Lane
847 615-0571

Kimberly Jurco -December 13 Meeting / Residential Leaf Program

From: "Bill Chamberlain" <whchamberlain@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/3/10 9:59 PM
Subject: December 13 Meeting / Residential Leaf Program

I saw the article in the recent Lincolnshire Newsletter regarding the upcoming discussion on the leaf program. I wanted to pass along my thoughts on the program.

My first question is why discontinue it? Is it because not enough people utilize the program or is it because the cost is prohibitive? I am a 12 year resident of the village and have used the program every year.

- I love the program and would be very disappointed if it was discontinued. We live on a heavily wooded property and I cannot imagine how long it would take to bag all those leaves!
- If the program were discontinued, I am concerned people would begin to blow more of their leaves into common areas causing a build up of leaves over time. (Especially if they live near wooded common areas)

Here are my preferences:

1. My preference is to leave the program as is.
2. If costs need to be cut, I would suggest starting the program two weeks later. (cutting it from 6 weeks to 4)
3. I would rather move to some type of residential surcharge than to a bagging program. If I have to bag my leaves, I'd probably consider getting a landscape service again.

Regards,

Bill Chamberlain
31 Keswick Court

KimberlyJurco-Leaf Collection 2011

From: "Bob Hiebert" <b_hiebert@comcast.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/4/10 8:36 AM
Subject: Leaf Collection 2011

Dear Village Board,

I want to let you know that I feel the leaf program is a very beneficial service provided to Lincolnshire residents. With the very large amounts of leaves that fall on my property as well as the surrounding properties in my neighborhood, the street pickup allows residents with an efficient way to remove leaves from the neighborhoods. I can't imagine the amount of bagging that would be necessary to remove all the leaves that fall and the additional harm to the environment with all the plastic bags that would fill landfills. The other option that could occur without leave pickup is that residents simply would not pickup leaves in an orderly manner and the properties would be unkept and have leaves blowing from yard to yard. I feel the leave program is a very beneficial service and am in favor of keeping the program in place.

Sincerely,

Bob Hiebert
210 Surrey Lane

Kimberly Jurco - Leaf Collection

From: robert skor <robertskor@yahoo.com>
To: <kjurco@village .lincolnshire. il.us>
Date: 12/6/10 3:02 PM
Subject: Leaf Collection

It was very disconcerting to hear that the Village is thinking about eliminating the leaf collection program. This program is very important to preserve the appearance of the community. Without the village's contribution I'm sure many residents will be forced to just leave the leaves in place rather than pay a landscaper to remove them. For those of us trying to sell our homes, a poorly landscaped neighborhood would make things even more difficult than it already is.

In addition with the typical Lincolnshire home having several trees on their lots, bagging them for collection would be next to impossible.

If your looking for savings I strongly urge cut backs in Fire/Police protection as well as top tier administrative salaries/pension plans.

Like the City of Chicago, I would suggest reevaluating pension plans and existing pay scale for all departments.

Robert Skor
9 Dukes Lane
Lincolnshire, IL.

Kimberly Jurco -Leaf Pick Up

From: "Kapecki, Ganin" <GKapecki@AspenMS.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/6/10 4:51 PM
Subject: Leaf Pick Up

Kim,

I want to express my concern that the village is considering discontinuing the leaf pick up service.

On the macro-level, this service (along with the already discontinued large branch pick up) underscore attributes that show the village works actively with residents help maintain our most valuable assets..Lincolnshire's natural surroundings. This service is a tangible benefit that make residents life easier and is an attribute that initially attracted me and I'm sure many others to live here.

I realize many residents now have landscaping services that take away leaves. My two sons and I manage our lawn and landscaping and I certainly hate the idea of the village forcing us to now have to consider the process of stuffing what will likely be 100 bags of leaves. I also hate the idea of residents resorting to burning leaves and branches to avoid having to deal with bags...but I'm sure that becomes a very real problem going forward should this change be made.

I hope the village can find a way to maintain this service.

Regards,

Garrin Kapecki
314 Whytegate Court

Ganin Kapecki
Executive Vice President
Aspen MS
0- 630.562.8282
C- 312.371.7895
gkapecki@aspenms.com
www.aspenms.com

E-MAIL CONFIDENTIALITY NOTICE:

This e-mail and any attachments are intended only for the use of the individual or entity to whom or to which such are addressed and may contain information that is confidential, proprietary, a trade secret or protected by legal privilege. If you are not the intended recipient or an employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of this e-mail or any attachment is strictly prohibited. If you received this e-mail in error, please notify Aspen Marketing Services, Inc. immediately by returning it to the sender and destroy and delete this copy and attachment(s) from your system. Thank you for your cooperation.

Kimberly Jurco - Residential Leaf Program

From: Carmen Gloria Mufioz <cgloria09@yahoo.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/6/10 7:18 PM
Subject: Residential Leaf Program

In regards to the modifications to the Residential Leaf Program provided by the Village to all of us tax payer residents, it is **my opinion it should be continued**. I will not be able to attend the meeting on 12/13/2010, this is why I wanted to send my opinion to you by email.

There is no information in the newsletter about the real reason why this program is being considered for termination, other than "not all property uses it". Well, it may be that 90% of properties do use it, and given that the village and us are so concerned with keeping all trees around (Tree City), no wonder we all have tons of leaves to collect every fall. So I can also guess this is a budget issue. Even then, what is the true cost? Using the theory of economies of scales, no doubt it is cheaper for all village residents to have one organization arrange for this service. And maybe the issue is that the village itself is not as efficient at providing the service? Then why not consider out-source it to a another entity who can deliver the service for less than what the village can do?

We sure all want to find ways to avoid increasing costs during these times, and we sure want the village budget to be balanced. But given the amount of leafs and owners like us to have to deal with them, I think that a solution at the village level would make the most sense.

Requards,

Carmen & Ryan Spohn
6 Buckingham Pl
Lincolnshire

Kimberly Jurco - Leaf collection

From: Carmela Skillman <cskillman.iss@att.net>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/17/10 9:21 AM
Subject: Leaf collection

We just wanted to state that the leaf collection and transport of them for composting is one of the best and green benefits the village offers its residents. This service shows that the village values its trees. The residents in our area definitely use this service having many of the old trees present before the village was founded. We vote to keep the service.

Carmela Skillman
Greg Skillman

Kimberly Jurco - Leaf Collection

From: Linda Caldwell <linda.caldwell@towerswatson.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/7/10 12:51 PM
Subject: Leaf Collection

Kim-

I wanted to let you know that our family (i2 Buckingham PI) relies on the leaf collection every year. It is disappointing to see the number of cutbacks in the village this year, including extracurricular activities for our children and the fall leaf branch collection. We rely on this program each and every year and would like to let you/the village know we would very much like to keep this program.

Regards,

Linda Caldwell

NOTICE: This communication may contain confidential, proprietary or legally privileged information. It is intended only for the person(s) to whom it is addressed. If you are not an intended recipient, you may not use, read, retransmit, disseminate or take any action in reliance upon it. Please notify the sender that you have received it in error and immediately delete the entire communication, including any attachments. Towers Watson does not encrypt and cannot ensure the confidentiality or integrity of external e-mail communications and, therefore, cannot be responsible for any unauthorized access, disclosure, use or tampering that may occur during transmission. This communication is not intended to create or modify any obligation, contract or warranty of Towers Watson, unless the firm clearly expresses such an intent.

Kimberly Jurco - Leaf Collection

From: James Scherping <jim.scherping@gmail.com>
To: <kjurco@village.lincolnshire.il.us>
Date: 12/8/10 11: 19 AM
Subject: Leaf Collection

KEEP THE LEAF COLLECTION PROGRAM!!

It is my guess that all residents with homes take advantage of the leaf collection program and the small minority of residents living in condo's don't. If this is the case condo owners should not be dictating to the majority!

Jennifer Hughes - Leaf Collection

From: "Belmonti Terry (PT-BNA/CTG)" <Terry.Belmonti@us.bosch.com>
To: "rirvin@village.lincolnshire.il.us" <rirvin@village.lincolnshire.il.us>
Date: 11/29/10 1:03 PM
Subject: Leaf Collection

Bob,

Hi. I was shocked and dismayed to learn about some change in the 2011 leaf collection.

Can you please tell me why the elimination of this is even ... being considered? I just can't believe it. What the heck is going on..? This seems outrageous.

They post this in the newsletter with NO information as to why, alternatives, etc ... and then they want the residents to come to the meeting to find out ...?

Thanks
Terry & Sandra Belmonti
78 Lincolnshire Drive

Best Regards/Saludos/Mit freundlichen GruBen/Jlt3&~J!/Meilleures salutations/Saudacoes/Udvozettel /Met
vriendelijke groet

Terry Belmonti (PT-BNA/CTG)

Project Analyst - Supply Chain
Robert Bosch Tool Corporation
1800 W. Central Road
Mount Prospect, IL 60056

Voice 1 (224) 232 - 3272
Fax 1 (224) 232 - 2828
Terry. Belmonti@us. bosch.com

**REQUEST FOR BOARD ACTION
August 8, 2016
Regular Village Board Meeting**

Subject: Rejection of a Bid from Standard Fence Co. Inc., Chicago, IL and Award of a Contract to Classic Fence Inc., Oswego, IL for Balzer Park Tennis Court Fence Replacement (Village of Lincolnshire)

Action Requested: Consideration, Discussion and Approval of Bid Rejection and Award of Contract to Classic Fence Inc. in the Amount of \$42,500.00

**Originated
By/Contact:** Bradford H. Woodbury, Public Works Director

Referred To: Village Board

Summary / Background:

At the April 4, 2016 Committee of the Whole meeting, the Village Board approved a \$39,255 contract for tennis court fence replacement at Balzer Park. This contract was bid in late 2015 through the Municipal Partnering Initiative (M.P.I.) as a joint contract with Glenview, Winnetka and Wheaton. Two (2) bid were received: Standard Fence, Chicago, IL in the amount of \$39,255.00 and Classic Fence, Oswego, IL in the amount of \$42,500.00. Both bids were under the budgeted amount of \$50,000.00. The bid report is attached for review.

Staff is asks the Village Board to reject the low bidder Standard Fence Co. Inc. in the amount of \$39,255.00 and award the contract to the next lowest qualified bidder which was Classic Fence Inc. of Oswego, IL in the amount of \$42,500.00. Over the course of several months, Village Staff has made several attempts to contact Standard Fence to schedule the initial work and was unsuccessful. Standard Fence then contacted the Village by email and explained they are no longer interested in pursuing this work.

Staff has spoken with the Municipal Partnering Initiative (M.P.I.) Joint Purchasing Consortium and was directed to work with the next qualified low bidder to see if they were interested in performing the work. The attached bid document specifically states "The Municipalities reserve the right to award in part or in whole, by county, not to award any portion of the bid...whatever is deemed to be in the best interest of the Municipalities." Additionally, the contract states "An award shall be made based upon the total estimated quantities and cost identified to the lowest responsive and responsible bidder..." Given Standard Fence Company's unwillingness to perform the work, representatives of the Municipal Partnering Initiative (M.P.I.) indicate it is within the Village's right to award the contract to the next responsible bidder which would be Classic Fence Inc.

The tennis court fencing around Balzer Park is heaving in several areas and is currently in disrepair. This original fencing was installed around the tennis court area in 1975. While the fence has been repaired a few times over the past 40 years, it is in need of total replacement. The north side of the fence is leaning in to the court area. Many of the areas where posts are located have badly heaving concrete which adversely affects the integrity of the foundation.



Figure 1–Tennis Fence-West End



Figure 2–Tennis Fence East End



Figure 3–Tennis Fence South End

This project includes replacement of the fence, repair and color coating of the affected tennis court areas after the project is completed. If there are any additional funds, Staff plans to install drainage improvements to the south side of the courts.

Budget Impact:

The 2016 General Capital Budget includes \$50,000 in Parks Capital account #51-22-86-4102 budgeted towards this project.

Service Delivery Impact:

The replacement of the existing tennis court fence is necessary for the safety of tennis players who frequent Balzer Park.

Recommendation:

Classic Fence Inc. is a reputable contractor who has performed similar work throughout Illinois. Staff recommends rejection of a bid with Standard Fencing Co. Inc. in an amount not to exceed \$39,255.00 and Approval of a bid from Classic Fence Inc., Oswego, IL in an amount not to exceed \$42,500.00 for the Balzer Park Tennis Court Fence Replacement.

Reports and Documents Attached:

- Price Quotation from Standard Fence Co., Inc.
- Standard Fence Email Dated May 8, 2016
- Price Quote from Classic Fence Inc.
- 2015 M.P.I. Fence Repair Bid Report
- M.P.I. Fence Replacement and Repair Bid Documents

Meeting History	
Regular Village Board Meeting:	August 8, 2016

Friday July 29, 2016 – Email

we can not complete your project at this time. sorry

On Friday, July 29, 2016 8:25 AM, Bradford Woodbury <bwoodbury@lincolnshireil.gov> wrote:

Mr. Kersch –

On May 8th, 2016 you had sent me an email stating that Standard Fence was no longer interested in performing the fence replacement work at Balzer Park here in Lincolnshire.

I am sending this email to let you know the Village of Lincolnshire is terminating the attached agreement.

Please replay to this email, acknowledging that you are not interested in the work so I can move forward with working with the next lowest bidder through the MPI contract.

If you have any questions, let me know. I will follow-up with a phone call as well.

Thanks –

Bradford H. Woodbury | Public Works Director



Direct: [847-913-2381](tel:847-913-2381) | Email: bwoodbury@lincolnshireil.gov

Website: <http://www.lincolnshireil.gov>

Sunday May 8, 2016 – Email

From: Standard Fencing [mailto:stdfence@sbcglobal.net] **Sent:** Sunday, May 08, 2016 7:26 PM **To:** Bradford Woodbury **Subject:** communication

Mr. Woodbury, Im sending you this email with my apologies for not responding promptly to your calls. We recently lost our commercial tennis ct. and backstop employee to an out of state family issue,with no time frame for his return.This is the reason I have not contacted you, I did not know what to tell you. After discussing with others in our office, we feel that it would be in your best interest to find another contractor that will not delay this project any longer.We are very sorry for any inconvenience this has caused.

Thank you,

Mike Kersch

SHOWROOM AT:
1822 Route 30
Oswego IL 60543

Residential
&
Commercial



"Over 20 Years
of
Experience"

Phone
630-551-3400
Fax
630-551-3412

"Financing Available"

www.classicfenceinc.net

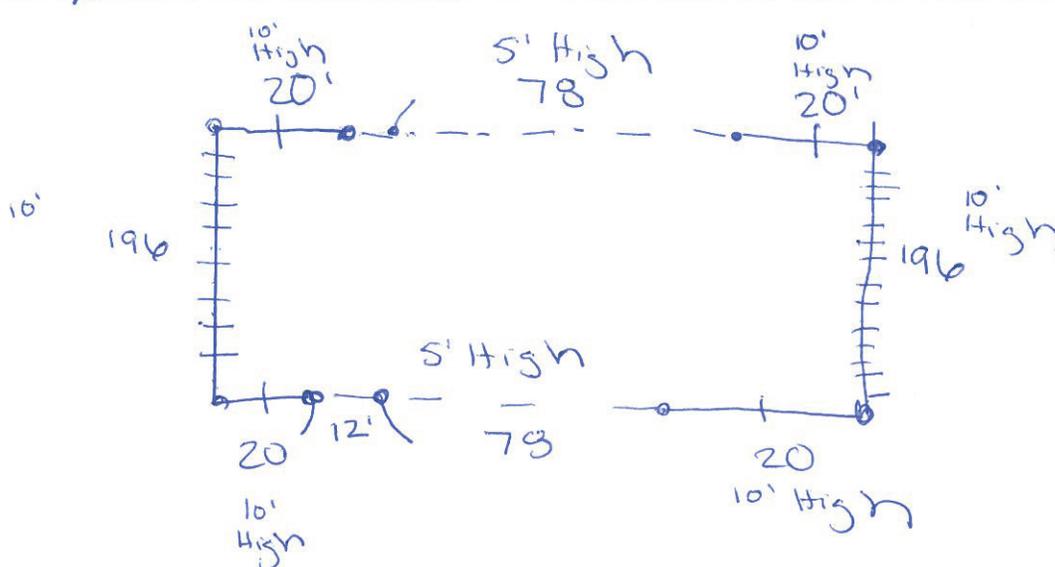
classicfenceemail@yahoo.com



Name Village of Lincolnshire Date _____
 Billing address _____ Contact Bradford Woodbury
 City _____ Twp State _____ Zip code _____ Home phone _____
 County _____ Subdivision _____ Work phone 847-913-2381
 Job site Balzer Park Tennis Courts Cell phone _____
 Directions 30 Windsor Drive Lincolnshire IL 60469 Fax _____
 Cross street _____ Referred by _____ E mail bwoodbury@lincolnshire.il.gov

Job description Price to furnish and install 472' of 10' High
156' of 5' High Green vinyl Fuse bonded 13/4 wire
Top & middle rail 1 5/8 sch 40 Takedown & haul existing
fence

Total linear feet gates included	Line post <u>sch 40</u> 2 1/2"	Terminal post 3"	Gate post 3"	Existing fence <input checked="" type="checkbox"/> Take down	Type <input checked="" type="checkbox"/> Haul away N/A	Underground Utilities (JULIE) <input type="checkbox"/> Customer <input checked="" type="checkbox"/> Classic Fence
Height <u>10'</u>	Style	Face nail <input type="checkbox"/>	Toe nail <input type="checkbox"/>	BREAKS <input type="checkbox"/>	Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/>	Trim bushes <input type="checkbox"/> Customer <input checked="" type="checkbox"/> Classic Fence
Board size	Rails <u>2 x 3</u> Nails <u>15/8</u>	Follow Grade <input type="checkbox"/>	Level on Top <input checked="" type="checkbox"/>	Flanges <input type="checkbox"/>	Core drill <input type="checkbox"/>	City's Permit <input type="checkbox"/> Customer <input checked="" type="checkbox"/> Classic Fence
Color <u>Green</u>	Wet concrete <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	REMOVABLE Post <input type="checkbox"/> Yes <input type="checkbox"/> No		Sections <input type="checkbox"/> Yes <input type="checkbox"/> No		IN
Dirt Removal: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Leave in piles <input type="checkbox"/> Spread	BRING <input type="checkbox"/> Generator <input type="checkbox"/> Water <input type="checkbox"/> Trimmers <input type="checkbox"/> Welder		Alternate Prices Initial any agreed to:			



250' of 10' High
Fuse bonded
Wire only
\$7.995

Prevaling wage 5

Price <u>\$42,500.00</u>	Down Payment <u>50%</u>	Balance	Terms of Sale <u>C.O.D</u>
-----------------------------	----------------------------	---------	-------------------------------

Classic Fence is not responsible for sprinkler systems, invisible fences and any lines not marked by Julie.
 Verbal agreements of any kind between Customer and Classic Fence Inc. or its agents and representatives will be considered valid.
 hereby accept the terms and conditions on both sides of this contract.

Customer Signature _____ Date of acceptance _____ Respectfully submitted by: Alfredo

RFB NO: #215007

RFB ON: Fence Repair and Replacement - 2015

= Error in pricing/calculation

Winnetka Qty's ONLY

Standard Fence Co.
2723 N. Harlem
Chicago, IL 60707

Classic Fence, Inc.
1822 Rt 30
Oswego, IL 60543

Item	Pay Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension
Base Bid, Year 1 (2015)							
1.	Chain Link Fence & Posts in Concrete						
	4 Feet Height	LF	0	17.00	-	32.00	-
	6 Feet Height	LF	100	18.00	1,800.00	33.00	3,300.00
	8 Feet Height	LF	0	19.00	-	41.00	-
2.	PVC Vinyl Coated Chain Link Fence						
	4 Feet Height	LF	200	31.00	6,200.00	39.00	7,800.00
	6 Feet Height	LF	30	31.00	930.00	41.00	1,230.00
	8 Feet Height	LF	0	32.00	-	53.00	-
3.	Split Rail Fencing						
	4 Feet Height	LF	0	29.00	-	15.50	-
4.	Stockade Fencing						
	6 Feet Height	LF	0	22.00	-	25.50	-
	8 Feet Height	LF	0	29.50	-	41.00	-
5.	Solid White PVC Fencing						
	6 Feet Height	LF	0	40.00	-	43.00	-
6.	Traditional Fencing						
	6 Feet Height	LF	0	30.00	-	28.50	-
	8 Feet Height	LF	0	45.00	-	41.00	-
	10 Feet Height	LF	0	48.00	-	51.00	-
7.	Labor to Install Decorative Aluminum Fencing						
	3 Feet Height	LF	0	21.00	-	22.00	-
	4 Feet Height	LF	0	33.00	-	22.00	-
	5 Feet Height	LF	0	34.00	-	23.00	-
8.	Labor to Install Wrought Iron Fencing						
	4 Feet Height	LF	0	28.00	-	20.00	-
9.	Labor Cost for Additional Repair Work	HOUR	16	160.00	2,560.00	220.00	3,520.00
TOTAL BASE BID, YEAR 1 (2015)					\$ 11,490.00	\$	15,850.00

RFB NO: #215007

RFB ON: Fence Repair and Replacement - 2015

= Error in pricing/calculation

Winnetka Qty's ONLY

Standard Fence Co.
2723 N. Harlem
Chicago, IL 60707

Classic Fence, Inc.
1822 Rt 30
Oswego, IL 60543

Item	Pay Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension
Optional Extension, Year 2 (2016)							
1.	Chain Link Fence & Posts in Concrete						
	4 Feet Height	LF	0	19.00	-	33.80	-
	6 Feet Height	LF	100	20.00	2,000.00	35.80	3,580.00
	8 Feet Height	LF	0	21.00	-	44.00	-
2.	PVC Vinyl Coated Chain Link Fence						
	4 Feet Height	LF	250	33.00	8,250.00	42.00	10,500.00
	6 Feet Height	LF	0	34.00	-	45.00	-
	8 Feet Height	LF	0	36.00	-	53.00	-
3.	Split Rail Fencing						
	4 Feet Height	LF	0	31.00	-	17.00	-
4.	Stockade Fencing						
	6 Feet Height	LF	0	26.00	-	27.00	-
	8 Feet Height	LF	0	31.50	-	35.00	-
5.	Solid White PVC Fencing						
	6 Feet Height	LF	0	44.00	-	45.00	-
6.	Traditional Fencing						
	6 Feet Height	LF	0	33.00	-	30.00	-
	8 Feet Height	LF	0	48.00	-	43.00	-
	10 Feet Height	LF	0	57.00	-	54.00	-
7.	Labor to Install Decorative Aluminum Fencing						
	3 Feet Height	LF	0	24.00	-	22.00	-
	4 Feet Height	LF	0	36.00	-	22.00	-
	5 Feet Height	LF	0	37.00	-	23.00	-
8.	Labor to Install Wrought Iron Fencing						
	4 Feet Height	LF	0	34.00	-	20.00	-
9.	Labor Cost for Additional Repair Work	HOUR	16	190.00	3,040.00	220.00	3,520.00
TOTAL OPTIONAL EXTENSION, YEAR 2 (2016)					\$ 13,290.00	\$	17,600.00

RFB NO: #215007

RFB ON: Fence Repair and Replacement - 2015

= Error in pricing/calculation

Winnetka Qty's ONLY

Standard Fence Co.
2723 N. Harlem
Chicago, IL 60707

Classic Fence, Inc.
1822 Rt 30
Oswego, IL 60543

Item	Pay Item Description	Unit	Qty	Unit Price	Extension	Unit Price	Extension
Optional Extension, Year 3 (2017)							
1.	Chain Link Fence & Posts in Concrete						
	4 Feet Height	LF	0	21.00	-	36.00	-
	6 Feet Height	LF	50	22.00	1,100.00	39.00	1,950.00
	8 Feet Height	LF	0	23.00	-	46.00	-
2.	PVC Vinyl Coated Chain Link Fence						
	4 Feet Height	LF	250	35.00	8,750.00	43.00	10,750.00
	6 Feet Height	LF	0	35.00	-	47.00	-
	8 Feet Height	LF	0	38.00	-	62.00	-
3.	Split Rail Fencing						
	4 Feet Height	LF	0	25.00	-	14.00	-
4.	Stockade Fencing						
	6 Feet Height	LF	0	27.00	-	28.00	-
	8 Feet Height	LF	0	33.00	-	35.00	-
5.	Solid White PVC Fencing						
	6 Feet Height	LF	0	45.00	-	45.00	-
6.	Traditional Fencing						
	6 Feet Height	LF	0	35.00	-	31.00	-
	8 Feet Height	LF	0	49.00	-	43.00	-
	10 Feet Height	LF	0	59.00	-	54.00	-
7.	Labor to Install Decorative Aluminum Fencing						
	3 Feet Height	LF	0	24.00	-	22.00	-
	4 Feet Height	LF	0	38.00	-	22.00	-
	5 Feet Height	LF	0	38.00	-	23.00	-
8.	Labor to Install Wrought Iron Fencing						
	4 Feet Height	LF	0	36.00	-	20.00	-
9.	Labor Cost for Additional Repair Work	HOUR	16	195.00	3,120.00	230.00	3,680.00
TOTAL OPTIONAL EXTENSION, YEAR 3 (2017)					\$ 12,970.00	\$	16,380.00

INVITATION FOR BIDS

RFB # 215007

BID DOCUMENTS AND SPECIFICATIONS FENCE REPAIR AND REPLACEMENT

FOR THE MUNICIPALITIES OF:



GLENVIEW, LINCOLNSHIRE, WHEATON, AND WINNETKA

VILLAGE OF GLENVIEW PURCHASING
1225 WAUKEGAN ROAD
GLENVIEW, IL 60025
(847) 724-1700

LEGAL NOTICE

Official notice is hereby given that sealed bids will be received in the Office of the Purchasing Agent, Administrative Services Department, Glenview Village Hall, 1225 Waukegan Road, Glenview, IL 60025 until 2:30 p.m. local time on February 12, 2015, and then at said office will publicly open and read allowed for the following:

RFB NO: 215007

RFB ON: FENCE REPAIR AND REPLACEMENT

FOR THE MUNICIPALITIES OF GLENVIEW, LINCOLNSHIRE, WHEATON, AND WINNETKA

NON-MANDATORY PRE-BID MEETING WILL BE HELD ON FEBRUARY 4, 2015, AT 10:00 AM AT PUBLIC WORKS CAFETERIA, 1333 SHERMER ROAD, GLENVIEW, IL 60026

Scope of work includes: Furnish all necessary labor, materials, and equipment for the repair and/or replacement of public or private fencing at various locations as needed by the Municipalities.

Plans, specifications and bid forms may be obtained at Administrative Services Department, Glenview Village Hall, and 1225 Waukegan Road, Glenview, Illinois, 60025 or by calling (847) 724-1700.

All bids shall be accompanied by a Bid Bond, Certified or Cashier's Check made payable to the Village of Glenview for not less than five percent (5%) of the bid amount.

All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. and Employment of Illinois Workers on Public Works Act (30 ILCS 570/.01 et seq).

Offers may not be withdrawn for a period of ninety (90) days after the bid date without the consent of the Municipalities.

Any Bid submitted unsealed, unsigned, fax transmissions or received subsequent to the aforementioned date and time, may be disqualified and returned to the bidder.

The Municipalities reserve the right to reject any and all bids or parts thereof, to waive any irregularities or informalities in bid procedures and to award the contract in a manner best serving the interest of the Municipalities.

Dated: January 29, 2015
Margaret Leonard,
Purchasing Agent



Village of Glenview Finance Department
 1225 Waukegan Road
 Glenview, IL 60025
 (847)904-4350

SUBMISSION INFORMATION

INVITATION: #215007
 BID OPENING DATE: February 12, 2015
 TIME: 2:30 P.M. Local Time
 LOCATION: Administrative Services Department

Submit 1 original, 1 copy, and 1 electronic copy of the RFB response.

INVITATION TO BID CONTRACTOR INFORMATION

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

FENCE REPAIR AND REPLACEMENT

per the specifications identified herein

**BASE BID
 YEAR 1 (2015)**

Item No.	Item Description	Height	Estimated Quantity*	Unit Price	Extended Price
I. LABOR AND MATERIALS TO INSTALL CHAIN LINK FENCE & POST IN CONCRETE					
1.	Chain Link Fence	4 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
2.	Chain Link Fence	6 ft	Glenview: 100 LF Winnetka: 100 LF TOTAL: 200 LF	\$ _____	\$ _____
3.	Chain Link Fence	8 ft	Glenview: 50 LF Wheaton: 100 LF TOTAL: 150 LF	\$ _____	\$ _____
II. LABOR AND MATERIALS TO INSTALL PVC VINYL COATED CHAIN LINK FENCE & POST IN CONCRETE					
4.	PVC Coated Chain Link Fence	4 ft	Glenview: 50 LF Winnetka: 200 LF TOTAL: 250 LF	\$ _____	\$ _____
5.	PVC Coated Chain Link Fence	6 ft	Glenview: 250 LF Lincolnshire: 150 LF Winnetka: 30 LF TOTAL: 430 LF	\$ _____	\$ _____
6.	PVC Coated Chain Link Fence	8 ft	Glenview: 50 LF Lincolnshire: 314 LF TOTAL: 364 LF	\$ _____	\$ _____
III. LABOR AND MATERIALS TO INSTALL SPLIT RAIL FENCING & POST IN CONCRETE					
7.	Split Rail Fencing	4 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____

Item No.	Item Description	Height	Estimated Quantity*	Unit Price	Extended Price
IV. LABOR AND MATERIAL TO INSTALL STOCKADE FENCING & POST IN CONCRETE					
8.	Stockade Fencing	6 ft	Glenview: 50 LF Wheaton: 200 LF TOTAL: 250 LF	\$ _____	\$ _____
9.	Stockade Fencing	8 ft	Glenview: 75 LF TOTAL: 75 LF	\$ _____	\$ _____
V. LABOR AND MATERIAL TO INSTALL SOLID WHITE PVC FENCING & POST IN CONCRETE					
10.	Solid White PVC Fencing	6 ft	Wheaton: 90 LF TOTAL: 90 LF	\$ _____	\$ _____
VI. LABOR AND MATERIAL TO INSTALL TRADITIONAL FENCING & POST IN CONCRETE					
11.	Traditional Fencing	6 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
12.	Traditional Fencing	8 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
13.	Traditional Fencing	10 ft	Glenview: 150 LF TOTAL: 150 LF	\$ _____	\$ _____
VII. LABOR ONLY TO INSTALL DECORATIVE ALUMINUM FENCING & POST (SUPPLIED BY THE VILLAGE OF GLENVIEW) IN CONCRETE					
14.	Decorative Aluminum Fencing	3 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
15.	Decorative Aluminum Fencing	4 ft	Glenview: 150 LF TOTAL: 150 LF	\$ _____	\$ _____
16.	Decorative Aluminum Fencing	5 ft	Glenview: 75 LF TOTAL: 75 LF	\$ _____	\$ _____
VIII. LABOR ONLY TO INSTALL WROUGHT IRON FENCING & POST (SUPPLIED BY THE CITY OF WHEATON) IN CONCRETE					
17.	Wrought Iron Fencing	4 ft	Wheaton: 670 LF TOTAL: 670 LF	\$ _____	\$ _____
IX. LABOR COST FOR ADDITIONAL REPAIR WORK					
18.	Labor Cost	Crew Hour	Glenview: 30 HRS Winnetka: 16 HRS TOTAL: 46 HRS	\$ _____	\$ _____
TOTAL BASE BID, YEAR 1 (2015)					\$ _____

OPTIONAL EXTENSION YEAR 2 (2016)

Item No.	Item Description	Height	Estimated Quantity*	Unit Price	Extended Price
I. LABOR AND MATERIALS TO INSTALL CHAIN LINK FENCE & POST IN CONCRETE					
1.	Chain Link Fence	4 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
2.	Chain Link Fence	6 ft	Glenview: 100 LF Winnetka: 100 LF TOTAL: 200 LF	\$ _____	\$ _____
3.	Chain Link Fence	8 ft	Glenview: 50 LF Wheaton: 100 LF TOTAL: 150 LF	\$ _____	\$ _____
II. LABOR AND MATERIALS TO INSTALL PVC VINYL COATED CHAIN LINK FENCE & POST IN CONCRETE					
4.	PVC Coated Chain Link Fence	4 ft	Glenview: 50 LF Winnetka: 250 LF TOTAL: 300 LF	\$ _____	\$ _____
5.	PVC Coated Chain Link Fence	6 ft	Glenview: 250 LF Lincolnshire: 146 LF TOTAL: 396 LF	\$ _____	\$ _____
6.	PVC Coated Chain Link Fence	8 ft	Glenview: 50 LF Lincolnshire: 466 LF TOTAL: 516 LF	\$ _____	\$ _____
III. LABOR AND MATERIALS TO INSTALL SPLIT RAIL FENCING & POST IN CONCRETE					
7.	Split Rail Fencing	4 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
IV. LABOR AND MATERIAL TO INSTALL STOCKADE FENCING & POST IN CONCRETE					
8.	Stockade Fencing	6 ft	Glenview: 50 LF Wheaton: 200 LF TOTAL: 250 LF	\$ _____	\$ _____
9.	Stockade Fencing	8 ft	Glenview: 75 LF TOTAL: 75 LF	\$ _____	\$ _____
V. LABOR AND MATERIAL TO INSTALL SOLID WHITE PVC FENCING & POST IN CONCRETE					
10.	Solid White PVC Fencing	6 ft	Wheaton: 90 LF TOTAL: 90 LF	\$ _____	\$ _____
VI. LABOR AND MATERIAL TO INSTALL TRADITIONAL FENCING & POST IN CONCRETE					
11.	Traditional Fencing	6 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
12.	Traditional Fencing	8 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
13.	Traditional Fencing	10 ft	Glenview: 150 LF TOTAL: 150 LF	\$ _____	\$ _____

Item No.	Item Description	Height	Estimated Quantity*	Unit Price	Extended Price
VII. LABOR ONLY TO INSTALL DECORATIVE ALUMINUM FENCING & POST (SUPPLIED BY THE VILLAGE OF GLENVIEW) IN CONCRETE					
13.	Decorative Aluminum Fencing	3 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
14.	Decorative Aluminum Fencing	4 ft	Glenview: 150 LF TOTAL: 150 LF	\$ _____	\$ _____
15.	Decorative Aluminum Fencing	5 ft	Glenview: 75 LF TOTAL: 75 LF	\$ _____	\$ _____
VIII. LABOR ONLY TO INSTALL WROUGHT IRON FENCING & POST (SUPPLIED BY THE CITY OF WHEATON) IN CONCRETE					
17.	Wrought Iron Fencing	4 ft	Wheaton: 670 LF TOTAL: 670 LF	\$ _____	\$ _____
IX. LABOR COST FOR ADDITIONAL REPAIR WORK					
18.	Labor Cost	Crew Hour	Glenview: 30 HRS Winnetka: 16 HRS TOTAL: 46 HRS	\$ _____	\$ _____
TOTAL YEAR 2 (2016)					\$ _____

OPTIONAL EXTENSION YEAR 3 (2017)

Item No.	Item Description	Height	Estimated Quantity*	Unit Price	Extended Price
I. LABOR AND MATERIALS TO INSTALL CHAIN LINK FENCE & POST IN CONCRETE					
1.	Chain Link Fence	4 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
2.	Chain Link Fence	6 ft	Glenview: 100 LF Winnetka: 50 LF TOTAL: 150 LF	\$ _____	\$ _____
3.	Chain Link Fence	8 ft	Glenview: 50 LF Wheaton: 100 LF TOTAL: 150 LF	\$ _____	\$ _____
II. LABOR AND MATERIALS TO INSTALL PVC VINYL COATED CHAIN LINK FENCE & POST IN CONCRETE					
4.	PVC Coated Chain Link Fence	4 ft	Glenview: 50 LF Winnetka: 250 LF TOTAL: 300 LF	\$ _____	\$ _____
5.	PVC Coated Chain Link Fence	6 ft	Glenview: 250 LF TOTAL: 250 LF	\$ _____	\$ _____
6.	PVC Coated Chain Link Fence	8 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
III. LABOR AND MATERIALS TO INSTALL SPLIT RAIL FENCING & POST IN CONCRETE					
7.	Split Rail Fencing	4 ft	Glenview: 100 LF Lincolnshire: 3,380 LF TOTAL: 3,480 LF	\$ _____	\$ _____
IV. LABOR AND MATERIAL TO INSTALL STOCKADE FENCING & POST IN CONCRETE					
8.	Stockade Fencing	6 ft	Glenview: 50 LF Wheaton: 200 LF TOTAL: 250 LF	\$ _____	\$ _____
9.	Stockade Fencing	8 ft	Glenview: 75 LF TOTAL: 75 LF	\$ _____	\$ _____
V. LABOR AND MATERIAL TO INSTALL SOLID WHITE PVC FENCING & POST IN CONCRETE					
10.	Solid White PVC Fencing	6 ft	Wheaton: 90 LF TOTAL: 90 LF	\$ _____	\$ _____
VI. LABOR AND MATERIAL TO INSTALL TRADITIONAL FENCING & POST IN CONCRETE					
11.	Traditional Fencing	6 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
12.	Traditional Fencing	8 ft	Glenview: 100 LF TOTAL: 100 LF	\$ _____	\$ _____
13.	Traditional Fencing	10 ft	Glenview: 150 LF TOTAL: 150 LF	\$ _____	\$ _____

Item No.	Item Description	Height	Estimated Quantity*	Unit Price	Extended Price
VII. LABOR ONLY TO INSTALL DECORATIVE ALUMINUM FENCING & POST (SUPPLIED BY THE VILLAGE OF GLENVIEW) IN CONCRETE					
14.	Decorative Aluminum Fencing	3 ft	Glenview: 50 LF TOTAL: 50 LF	\$ _____	\$ _____
15.	Decorative Aluminum Fencing	4 ft	Glenview: 150 LF TOTAL: 150 LF	\$ _____	\$ _____
16.	Decorative Aluminum Fencing	5 ft	Glenview: 75 LF TOTAL: 75 LF	\$ _____	\$ _____
VIII. LABOR ONLY TO INSTALL WROUGHT IRON FENCING & POST (SUPPLIED BY THE CITY OF WHEATON) IN CONCRETE					
17.	Wrought Iron Fencing	4 ft	Wheaton: 670 LF TOTAL: 670 LF	\$ _____	\$ _____
IX. LABOR COST FOR ADDITIONAL REPAIR WORK					
18.	Labor Cost	Crew Hour	Glenview: 30 HRS Lincolnshire: 100 HRS Winnetka: 16 HRS TOTAL: 146 HRS	\$ _____	\$ _____
TOTAL YEAR 3 (2017)					\$ _____

*The estimated quantities listed in the bid table for each community are for reference only. The Contractor is hereby made aware that the bid prices shall apply to work in all municipalities participating in this bid even if no estimated quantity is listed for that municipality.

All work under this contract shall comply with the Prevailing Wage Rate Act of the State of Illinois, 820 ILCS 130/1 et seq. and Employment of Illinois Works on Public Works Act (30 ILCS 570/).

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

THE SECTION BELOW MUST BE COMPLETED IN FULL AND SIGNED

PROMPT PAYMENT DISCOUNT: _____ % _____ DAYS

The undersigned hereby certifies that they have read and understand the contents of this solicitation and agree to furnish at the prices shown any or all of the items above, subject to all instructions, conditions, specifications and attachments hereto. Failure to have read all the provisions of this solicitation shall not be cause to alter any resulting contract or to accept any request for additional compensation. By signing this bid document, the bidder hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Authorized Signature: _____ **Company Name:** _____

Typed/Printed Name: _____ **Date:** _____

Title: _____ **Telephone Number:** _____

E-mail: _____ **Fax Number:** _____

1. INTENT

It is the intent of the Village of Glenview ("Glenview"), Village of Lincolnshire ("Lincolnshire"), City of Wheaton ("Wheaton"), and the Village of Winnetka ("Winnetka"), (collectively hereafter referred to as "Municipalities") to bid the repair and replacement of varying types and height of fences as depicted in the Specifications. Fencing locations may be on both public and private property. Materials for fencing shall be provided by Contractor with the exception of the decorative or specific materials utilized for fences. Posts and gates to be provided by the Municipality, as stated in the Specifications and Bid Form.

The most common types of fences are listed in the Specifications and Bid Form. Repair and replacement of fence types not listed will be completed on a Time and Material (T&M) basis utilizing the labor hourly rate in the bid form plus actual cost for materials. Work will be performed at the discretion of the Municipality.

All work under this contract shall comply with the Prevailing Wage Act of the State of Illinois, 820 ILCS 130/0.01 et seq. and Employment of Illinois Workers on Public Works Act (30 ILCS 570/0.01 et seq).

2. BID PRICE

Pricing shall include unit pricing for all items and years identified in the Bid Form. Unit pricing shall be inclusive of all transportation, handling, equipment, labor, material, and disposal costs.

Additionally, the Municipalities request pricing for the installation of decorative or specific materials utilized for fencing, posts, and gates, to be provided by the Municipality.

Contractor's pricing shall include disposal of all fencing removed.

3. PRE-BID CONFERENCE

NON-MANDATORY PRE-BID MEETING WILL BE HELD ON FEBRUARY 4, 2015, AT 10:00 A.M. AT PUBLIC WORKS CAFETERIA, 1333 SHERMER ROAD, GLENVIEW, IL 60026

Contractors interested in bidding this work are urged to attend the pre-bid conference. Attendance at this meeting is not mandatory; however, Contractors are warned that no allowance will be granted to bidders unfamiliar with the work.

4. AWARD

An award shall be made based upon the **total estimated quantities and cost of Year 1 identified as Base Bid** to the lowest responsive and responsible bidder who best meets the specifications including financial capacity to perform, experience and qualifications performing similar work, and scheduling based upon the evaluation criteria specified herein.

The Municipalities reserve the right to award in part or in whole, by county, not to award any portion of the bid, not to award subsequent years and/or costs, or to award to multiple contractors whatever is deemed to be in the best interest of the Municipalities.

No work shall be awarded to a Bidder that is in arrears or is in default to any of the Municipalities for any debt or contract, or that has defaulted, as surety or otherwise, upon any obligation to the municipality, or that has failed to perform satisfactorily any previous contract with, or work for, the Municipalities.

5. DOCUMENT OBTAINED FROM OTHER SOURCES

The Village of Glenview is the only official source for bid packages and supporting materials. Registration with the Village is the only way to ensure bidders receive all Addenda and other Notices concerning this project. The Village cannot ensure that bidders who obtain bid packages from sources other than the Village will receive Addenda and other Notices. All bidders are advised that bids that do not conform to the requirements of this bid package, including compliance with and attachment of all Addenda and other Notices, may, at the Village's discretion, be

rejected as non-responsive and/or the bidder disqualified. **In such cases, the Village will NOT rebid the project absent extraordinary circumstances.**

6. TERM

The term of this Agreement shall be one (1) year from the date of award. The Municipalities reserves the right to renew this contract for two (2) additional one (1) year periods, subject to acceptable performance by the Contractor. Unit prices for the term of the contract will be based upon the 3-year pricing in the Bid Form.

The Municipalities reserve the right to reject a proposed price increase and terminated the agreement.

At the end of any contract term, the Municipalities reserve the right to extend this contract for a period of up to sixty (60) days for the purpose of getting a new contract in place.

For any year beyond the initial year, this contract is contingent upon the appropriation of sufficient funds by each Municipality; no charges shall be assessed for failure of a Municipality to appropriate funds in future contract years.

7. VOLUME/ESTIMATED QUANTITY

It is the intent of the Municipalities to cover the requirements for fence repair and replacement based upon the most prevalent and current fencing located within the Municipality. Due the nature of the work, some of the styles and heights of the fencing will be used regularly and others will not be utilized on a consistent basis, if ever.

Therefore, the Municipalities reserve the right to increase and/or decrease quantities, add and/or delete sizes and add or delete types of fencing during the term of this Agreement, whatever is deemed to be in the best interest of the Municipalities.

8. BIDDER QUALIFICATIONS AND EVALUATION CRITERIA

The BIDDERS must be qualified a contractor(s) and demonstrate the capability to provide services required in accordance with the bid specifications. This would include but is not limited to:

Bids shall be evaluated as follows (not listed in order of priority):

- Bid pricing
- Compliance with specifications
- References (Complete the Reference Sheet included herein)
- Experience
- Submittal of required documentation

9. SECURITY GUARANTEE

Each bidder shall submit a Bid Bond, Certified or Cashier's Check in the amount of 5% to serve as a guarantee that the bidders shall enter into a contract with the Village to perform the work identified herein, at the price bid. As soon as the bid prices have been compared, the Village will return the bonds of all except the three lowest responsible bidders. When the Agreement is executed the bonds of the two remaining unsuccessful bidders will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned.

Any bid not complying with the Security requirement will be rejected as non-responsive.

10. CONTRACT BOND

The successful Contractor shall furnish within ten (10) calendar days after being notified of the acceptance of bid:

10.1 A performance bond satisfactory to the Village, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the contract price as security for the faithful performance of the contract; and

10.2 A payment bond satisfactory to the Village, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor of Subcontractors for the performance of work provided for in the contract, in an amount equal to 100 percent (100%) of the contract price.

10.3 Documents required by this section must be received and approved by the Owner before a written contract will be issued.

11. ADDITIONAL INFORMATION

Should the bidder require additional information about this bid, submit questions via email to: mleonard@glenview.il.us. Questions are requested prior to the Bid Opening and are required **no later than 5:00 P.M. on February 5, 2015.**

ANY and ALL changes to these specifications are valid only if they are included by written Addendum to All Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

The Village recognizes that in some cases the information conveyed in this RFB may provide an insufficient basis for performing a complete analysis of the RFB requirements. Agencies are, therefore, requested to make the best possible use of the information provided, without the expectation that the Village will be able to answer every request for further information or that the schedule for receipt and evaluation of proposals will be modified to accommodate such request.

12. CONTACT WITH VILLAGE PERSONNEL

All bidders are prohibited from making any contact with the Village President, Village Trustees, or any other official or employee of the Village (collectively, "Village Personnel") with regard to the Project, other than in the manner and to the person(s) designated herein. The Village Manager reserves the right to disqualify any bidder found to have contacted Village Personnel in any manner with regard to the Project. Additionally, if the Village Manager determines that the contact with Village Personnel was in violation of any provision of 720 ILCS 5/33EE, the matter will be turned over to the Cook County State's Attorney for review and prosecution.

13. DISCLOSURES AND POTENTIAL CONFLICTS OF INTEREST (30 ILCS 500/50-35)

The Village's Code of Ethics prohibits public officials or employees from performing or participating in an official act or action with regard to a transaction in which he has or knows he will thereafter acquire an interest for profit, without full public disclosure of such interest. This disclosure requirement extends to the spouse, children and grandchildren, and their spouses, parents and the parents of a spouse, and brothers and sisters and their spouses.

To ensure full and fair consideration of all bids, the Village requires all Bidders including owners or employees to investigate whether a potential or actual conflict of interest exists between the Bidder and the Village, its officials, and/or employees. If the Bidder discovers a potential or actual conflict of interest, the Bidder must disclose the conflict of interest in its bid, identifying the name of the Village official or employee with whom the conflict may exist, the nature of the conflict of interest, and any other relevant information. The existence of a potential or actual conflict of interest does NOT, on its own, disqualify the disclosing Bidder from consideration. Information provided by Bidders in this regard will allow the Village to take appropriate measures to ensure the fairness of the bidding process.

The village requires all bidders to submit a certification, enclosed with this bid packet, that the bidder has conducted the appropriate investigation and disclosed all potential or actual conflicts of interest.

By submitting a bid, all Bidders acknowledge and accept that if the Village discovers an undisclosed potential or actual conflict of interest, the Village may disqualify the Bidder and/or refer the matter to the appropriate authorities for investigation and prosecution.

14. SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail or apparent omission from it as detailed description concerning any portion shall be interpreted as meaning that only the best commercial material or practice shall prevail and that only items of the best material or workmanship to be used.

15. NEW PARTS AND MATERIALS: TITLE

Equipment and materials must be of current date (latest model or supply) and meet specifications. This provision excludes the use of surplus, re-manufactured or used products, whether in part or in whole, except where specifications explicitly provide otherwise. Further, the bidder warrants that it has lien free title to all equipment, supplies, or materials purchased under the terms of this contract.

16. PREVAILING WAGE

All contracts, for work herein are subject to the provisions of Labor Standards Provisions Applicable to Contracts Covering as required under the Illinois Revised Statutes. (1987, Chapter 48, Paragraph 39S-1 et seq.); providing for the payment of the prevailing rate of wage to all laborers, workmen and mechanics engaged on the work. This shall include payment of the general prevailing rate for legal holiday and overtime work. Any revisions to the enclosed General Wage Decision prior to the date of the contract shall be in force for the duration of the contact.

17. CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515)

Effective August 10, 2005 Contractors and subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the contractor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for each worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number and social security number. Any contractor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

Increase penalties for Prevailing Wage Violations (Public Act 94-0488)

Effective January 1, 2006, penalties for violations for the Prevailing Wage Act will increase from 20% to 50% of the underpaid amounts for second or subsequent violations. An additional penalty of 5% of the underpayment penalty must be paid to workers each month the wages remain unpaid (put from the current 2% penalty).

For violations that occur after January 1, 2006, the debarment period – during which contracts are ineligible for public works contracts – increases from 2 years to 4 years if two notices of violation are issued/serious violation occur within a 5-year period. In addition, a new monetary penalty of \$5,000 may be assessed against contractors who retaliate against employees who report violations or file complaints under the Prevailing Wage Act.

18. EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT (30 ILCS 570/)

Pursuant to 30 ILCS 570/, any month immediately following 2 consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5% as measured by the United States Department of Labor, the Contractor shall employ only Illinois laborers on this project unless Illinois laborers are not available, or are incapable of performing the particular type of work involved, which the contractor must certify with the Municipalities Purchasing Agent.

19. ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/)

In the event the Contractor's non-compliance with the provision of the Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Applicable Rules and Regulations of the Illinois Department of Human Rights ("Department"), the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

20. GUARANTIES AND WARRANTIES

All guaranties and warranties required shall be furnished by the bidder and shall be delivered to the Village before the final voucher on the contract is issued.

21. TOXIC SUBSTANCES DISCLOSURES

All bidders must comply with the requirements of the Toxic Substance Disclosure to Employees Act, for any materials, supplies, and covered by said Act.

22. DEFINITIONS

22.1 **Base Bid** is the sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Option Bids or Unit Prices.

22.2 **Option Bid** is an amount stated in the Bid for each item to be added to or deducted from the amount of the Base Bid if the corresponding changes in the Work, as described in the Bidding Documents, if accepted.

22.3 **Unit Price** is an amount stated in the bid as a price per unit of measurement for materials, equipment or services, including all overhead and profit for a portion of the Work as described in the Bidding Documents. The Owner may reject or negotiate any unit price which is considered excessive or unreasonable.

In the event of a conflict or calculation error between the total base bid pricing, and/or extension pricing, the Unit Price shall prevail.

23. RESPONSIVE BID

23.1 A "Responsive Bid" is defined as a "bid which conforms in all material respects to the requirements set forth in the invitation for bids." Bidders are hereby notified that any exceptions to the requirements of this bid may be cause for rejection of the bid.

23.2 Bidders shall promptly notify the Village of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents. Interpretations, corrections and changes will be made by addendum. Each bidder shall ascertain prior to submitting a bid that all addenda have been received and acknowledged in the bid.

24. MODIFICATIONS

BIDDERS shall be allowed to modify/withdraw their bids prior to opening. Once BIDS have been received and opened they cannot be changed or withdrawn unless requested in writing by the Village.

25. INSURANCE

The Contractor shall maintain for the duration of the contract, including warranty period, insurance purchased from a company or companies lawfully authorized to do business in the state of Illinois such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

25.1 **Worker's Compensation Insurance** covering all liability of the Contractor arising under the Workmen's Compensation Act and Worker's Occupational Disease Act; limits of liability not less than statutory requirements.

25.2 **Comprehensive General Liability** in a broad form on an occurrence basis, to include but not be limited to, coverage for the following where exposure exists; Premises/Operations, Contractual Liability, Products/Completed Operations, Independent Contractor's coverage to respond to claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees as well as claims for damages insured by usual personal injury liability coverage which are sustained (1) by a person as a result of an offense directly or indirectly related to employment of such person by the contractor, or (2) by another person and claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use there from.

General Aggregate Limit	\$ 2,000,000
Each Occurrence Limit	\$ 1,000,000

25.3 **Automobile Liability Insurance** shall be maintained to respond to claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle. This policy shall be written to cover any auto whether owned, leased, hired, or borrowed.

Each Occurrence Limit	\$ 1,000,000
-----------------------	--------------

25.4 Contractor agrees that with respect to the above required insurance:

25.4.1 The CGL policy shall be endorsed for the general aggregate to apply on a "per Project" basis;

- 25.4.2 To provide separate endorsements: to name the Municipalities as additional insured as their interest may appear, and; to provide thirty (30) days notice, in writing, of cancellation or material change.
- 25.4.3 The Contractor's insurance shall be primary in the event of a claim.
- 25.4.4 The Municipalities shall be provided with Certificates of Insurance and endorsements evidencing the above required insurance, prior to commencement of this Contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least thirty (30) days prior to the expiration of cancellation of any such policies. Said Notices and Certificates of Insurance shall be provided to each Municipality.
- 25.4.5 A **Certificate of Insurance** that states the Municipalities have been endorsed as an "additional insured" by the Contractor's insurance carrier. **Specifically, this Certificate must include the following language: "The Village of Glenview, Village of Lincolnshire, City of Wheaton, Village of Winnetka, is, and has been endorsed, as an additional insured under the above reference policy number _____ on a primary and non contributory basis for general liability coverage for the duration of the contract term."**

25.5 **Failure to Comply:** In the event the Contractor fails to obtain or maintain any insurance coverages required under this agreement, the Municipalities may purchase such insurance coverages and charge the expense thereof to the Contractor.

26. HOLD HARMLESS

The Contractor agrees to indemnify, save harmless and defend the Municipalities, its agents, servants, employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses, and expenses; including court costs and attorneys fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with the work covered by this project. The foregoing indemnity shall apply except if such injury is caused directly by the willful and wanton conduct of the Village of Glenview, its agents, servants, or employees or any other person indemnified hereafter.

27. CHANGE IN STATUS

The Contractor shall notify the Municipalities immediately of any change in its status resulting from any of the following: (a) vendor is acquired by another party; (b) vendor becomes insolvent; (c) vendor, voluntary or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) vendor ceases to conduct its operations in normal course of business. The Municipalities shall have the option to terminate its contract with the vendor immediately on written notice based on any such change in status.

28. SUBCONTRACTORS

If any Bidder submitting a bid intends on subcontracting out all or any portion of the engagement, that fact, and the name of the proposed subcontracting firm(s) must be clearly disclosed in the bid on the form provided herein.

In the event the Contractor requires a change of the subcontractor (s) identified a written request from the Contractor and a written approval from the Village is required.

Notwithstanding written consent to subcontract approved by the Engineer, the Contractor shall perform with the Contractor's own organization, work amounting to not less than fifty (50%) percent of the total contract cost, and with materials purchased or produced by the Contractor.

The subcontracting, if any, shall be done by the Contractor in accordance with applicable Article 108.01 of the Standard Specifications.

29. CHANGE ORDERS

The Owner believes that the project is fully defined in the Contract Documents and that Change orders will not be necessary. However, **in the event that a Change Order is required, the Contractor shall review the scope of work to be performed under the contract to suggest alternatives that can be implemented to offset the cost increase of any necessary changes without sacrificing the quality and/or scope of the contract specifications.** All Change Orders and alternative suggestions must be approved by the Municipalities prior to execution.

- 29.1. In case of an increase in the Contract Sum, there will be an allowance for overhead and profit.
- 29.2. The allowance for the combined overhead and profit, including premiums for all bonds and insurance, shall be based on the percentage as bid. This same percentage shall apply to **both extras and credits and for work** performed by the Contractor, a Subcontractor, or Sub-subcontractor.
- 29.3. Detailed written Requests for Change Orders must be submitted to the Owner's Representative on the form provided by the Owner. (Request furnished in any other format or lacking sufficient information will be rejected). In order to facilitate checking of quotations for extras or credits, all requests for change orders shall be accompanied by a complete itemization of costs including labor, materials and Subcontracts. Where major cost items are Subcontracts, they shall also be itemized. Requests will be reviewed by the Owner's Representative and the Purchasing Agent.
- 29.4. Each written Request for a Change Order must be accompanied by written suggestions where costs can be reduced to offset the Change Order increase requested or a written certification stating that the Contractor has reviewed the work to be performed and cannot identify areas where costs can be reduced.
- 29.5. A written Change Order must be issued by the Municipalities Purchasing Agent prior to commencing any additional work covered by such order. Work performed without proper authorization shall be the Contractor's sole risk and expense.

30. INVOICES AND PAYMENTS

The Contractor shall submit invoices to each Municipality detailing the services the Contractor provided directly to the respective Municipality. All services shall be invoiced based on unit pricing and quantities used. Each Municipality shall only pay for quantities it used or ordered. Quantities may be adjusted up or down based on the needs of each Municipality. Each Municipality shall make payments in accordance with the Local Government Prompt Payment Act.

The Contractor shall provide individual invoices for the services that it and all of its subcontractors undertake for a Municipality to that Municipality. The Contractor shall be responsible for paying its subcontractors. The Contractor's subcontractors shall not invoice a Municipality, nor shall a Municipality pay the Contractor's subcontractors directly.

Invoices shall include (but is not limited to) the following information for each repair location:

- Date (s) of service
- Quantity, fence type, height and material
- Service address

Additionally, invoice submissions shall include certified payrolls for the date of services identified. Failure to provide certified payrolls with invoice submissions may result in delay of payment.

No payment, final or otherwise, shall release the Contractor or its subcontractors from any of the requirements or obligations set forth in this Agreement.

Invoices shall be delivered to:

Village of Glenview
Public Works Department
1333 Shermer Road
Glenview, IL 60026

Village of Lincolnshire
Attn: Bradford H. Woodbury
One Olde Half Day Road
Lincolnshire, IL 60069

City of Wheaton
Accounts Payable
P.O. Box 727
Wheaton, IL 60189

Village of Winnetka
Public Works Department
Attn: Stephen M. Auth
1390 Willow Road
Winnetka, IL 60093

31. PRECEDENCE

Where there appears to be variances or conflicts, the following order of precedence shall prevail: The Village of Glenview Project Specifications; The Village of Glenview General Terms & Conditions, The Village of Glenview Invitation for Bids, General Terms & Specifications and the Contractor's Bid Response.

32. JURISDICTION, VENUE, CHOICE OF LAW

This contract shall be governed by and construed according to the laws of the State of Illinois. Jurisdiction and venue shall be exclusively found in the Circuit Court of Cook County, State of Illinois.

33. NON-ENFORCEMENT BY THE VILLAGE

The Contractor shall not be excused from complying with any of the requirements of the Contract because of any failure on the part of the Village, on any one or more occasions, to insist on the Contractor's performance or to seek the Contractor's compliance with any one or more of said terms or conditions.

34. INDEPENDENT CONTRACTOR

The Contractor is an independent contractor and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the Village.

35. TERMINATION

The Village reserves the right to terminate this contract, or any part of this contract, upon thirty (30) days written notice. In case of such termination, the Contractor(s) shall be entitled to receive payment from the Village for work completed to date in accordance with the terms and conditions of this contract. In the event that this Contract is terminated due to Contractor's default, the Village shall be entitled to purchase substitute items and/or services elsewhere and charge the Contractor with any or all losses incurred, including attorney's fees and expenses.

36. NON APPROPRIATIONS

The Village reserves the right to terminate the whole or any part of this contract or to reject bids, in the event that sufficient funds to complete the contract are not appropriated by the Village Board of Trustees.

37. PROTEST PROCEDURE

Any bidder wishing to file a protest regarding the proposal process may do so by giving written notice to the Village Purchasing Manager within seven calendar days of the closing time and date. This notice should include the title of the requirement, the bid number, the closing date and the nature of the protest.

Any disputes concerning a question of fact under this procurement which is not disposed of by agreement shall be decided by the Purchasing Manager. The decision of the Purchasing Manager or his duly authorized representative for the determination of such appeals shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessary to imply bad faith, or not supported by substantial evidence. In connection with any appeal proceeding under this clause, the Contractor shall be afforded an opportunity to be heard and offer evidence in support of his appeal. Pending final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of the contract and in accordance with the decision of the Purchasing Manager.

38. AFFIDAVITS

The following affidavits included in these contract documents must be executed and submitted with the bid:

- A) Anti-Collusion and Contractor's Certification
- B) Tax Compliance
- C) Disqualification of Certain Bidders (Compliance by signing the Bid Form)
- D) Identification of Subcontractors
- E) Conflict of Interest Form

39. VILLAGE CONTRACTOR'S LICENSE: The most responsive and responsible bidder, prior to commencing any work, must have a valid Village Contractor's License (including all sub-contractors) on-file with the Community Development Department.

40. PERMITS

The Contractor shall be responsible for obtaining any and all permits that may be required to complete a specific project.

41. CLEAN CONSTRUCTION AND DEMOLITION DEBRIS (CCCD) AND UNCONTAMINATED SOIL

The Contractor shall be aware of Public Act 96-1416, which took effect July 30, 2010 and impacts most excavation and construction projects in Illinois.

PA 96-1416 requires that all soil excavated at a project site be evaluated by a Licensed Professional Engineer and certified as "uncontaminated" material before it may leave a site.

Upon request from the Contractor the Municipalities will certify as "uncontaminated" all soils excavated in residential areas that has never been used for commercial or industrial purposes. The cost to the Contractor, associated with this PA 96-1416 requirement for uncontaminated soils certification, shall be considered included in the Contract.

When the Contractor encounters potentially contaminated materials in areas which in the past or currently are used for commercial or industrial purposes the Village's environmental consultant will determine the excavated soil and groundwater classification (uncontaminated, non-special or special waste), management and disposal of excavated material.

Removal and Disposal of any contaminated material and payments for this work shall be according to the Article 669 of the Standard Specifications and Supplemental Specification most recent (January 1, 2011) amendment and Bid Document requirements.

CONSTRUCTION CONTRACTS

FOR THE MUNICIPALITIES- STATE OF ILLINOIS

All Contractors shall familiarize themselves with all provisions of all Acts referred to herein and in addition shall make an investigation of labor conditions and all negotiated labor agreements which may exist or are contemplated at this time. Nothing in the Acts referred to herein shall be construed to prohibit the payment of more than the prevailing wage scale.

In the employment and use of labor, the Contractor and any subcontractor of the Contractor shall conform to all Illinois Constitutional and statutory requirements including, but not limited to, the following:

- 1.0 Equal Employment Opportunity:
 - 1.1 Illinois Constitution, Article I, Section 17, which provides: "All persons shall have the right to be free from discrimination on the basis of race, color, creed, national ancestry and sex in the hiring and promotion practices of any employer or in the sale or rental of property."
 - 1.2 Illinois Constitution, Article I, Section 18, which provides: "The equal protection of the laws shall not be denied or abridged on account of sex by the state of its units of local government and school districts."
 - 1.3 The Public Works Employment Discrimination Act, 775 ILCS 10/1, provides in substance that no person may be refused or denied employment by reason of unlawful discrimination, nor may any person be subjected to unlawful discrimination in any manner in connection with contracting for or performance of any work or service of "any kind by, for, on behalf of, or for the benefit of the State, or of any department, bureau, commission, board or other political subdivision or agency thereof."
 - 1.4 Contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), which is incorporated herein by reference. Furthermore, the Contractor shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended.
- 2.0 The Veterans Preference Act, 330 ILCS 55/1, provides: "In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or any of its political subdivisions thereof, preference shall be given to persons who have been members of the Armed Forces of the United States...in times of hostilities with a foreign country..."
- 3.0 The Servicemen's Employment Tenure Act, as amended, 330 ILCS 60/2, "safeguarding the employment and the rights and privileges inhering in the employment contract, of servicemen."
- 4.0 The Prevailing Wage Act, 820 ILCS 130/0.01 et seq., provides: "It is the policy of the State of Illinois that a wage of no less than the general prevailing hourly rate as paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The current Schedule of Prevailing Wages for Cook County and/or Lake County must be prominently posted at the project site by the Contractor.
 - 4.1 The Prevailing Wage Act, 820 ILCS 130/4, provides: "All bid specifications shall list the specified rates to all laborers, workers and mechanics in the locality for each craft or type of worker or mechanic needed to execute the contract. If the Department of Labor revises the prevailing rate of hourly wages to be paid by the public body, the revised rate shall apply to such contract, and the public body shall be responsible to notify the Contractor and each subcontractor of the revised rate."
 - 4.1.1 The Village shall notify the Contractor of any revised rates as determined by the Department of Labor and as received by the Village. It shall be the responsibility and liability of the Contractor to promptly notify each and every subcontractor of said revised rates.

Unless otherwise specified in the Contract Documents, the Contractor shall assume all risks and responsibility for any changes to the prevailing hourly wage which may occur during the Contract Time. A revision to the prevailing rate of hourly wages shall not be cause for any adjustment in the Contract Sum.

4.2 The Prevailing Wage Act, 820 ILCS 130/5 provides that the Contractor and each Sub Contractor shall, "submit monthly, in person, by mail or electronically a certified payroll to the public body in charge of the project."

4.2.1 The Contractor shall submit to the Village by the tenth day, monthly, a certified payroll list including all workers, laborers and mechanics employed by the Contractor and each of the Sub Contractors.

4.2.2 The certified payroll records shall include each worker's name, address, telephone number, social security number, classification, number of hours worked each day, the hourly wage and starting and ending times each day.

4.2.3 Included with the payroll records, the Contractor and each Sub Contractor shall attest, in writing, to the veracity and accuracy of the records and that the hourly rate paid is not less than the general prevailing wages required.

5.0 The Child Labor Law, as amended, 820 ILCS 205/1, which provides: "No minor under 16 years of age at any time shall be employed, permitted or suffered to work in any gainful occupation in any type of construction work within this state."

The Contractor will include verbatim or by reference the provisions contained herein in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. The Contractor will be liable for compliance with these provisions by such subcontractors.

The Contractor and each subcontractor shall keep or cause to be kept an accurate record of names, occupations and actual wages paid to each laborer, workman and mechanic employed by him in connection with the contract. This record shall be open at all reasonable hours for inspection by any representative of the Village or the Illinois Department of Labor and must be preserved for four (4) years following completion of the contract.

The current Prevailing Wages Rates for Cook County can be found at:

<http://www.state.il.us/agency/idol/rates/EVENMO/COOK9999.htm>

1. SCOPE OF WORK

The work consists of the repair and replacement of varying types and height of fences (including gates) as depicted in the Specifications. Fencing locations may be on both public and private property. Materials for fencing shall be provided by Contractor with the exception of the decorative or specific materials utilized for fences, posts, and gates to be provided by the Municipality, as stated in the Specifications and Bid Form.

2. PROJECT SUBMITTALS

The Contractor shall submit to the Municipality, prior to initiation of the work, any and all Manufacturer's specifications and installation procedures for each type of replacement fence being installed.

3. MATERIALS & SERVICES TO BE PROVIDED BY THE MUNICIPALITIES

The decorative aluminum fencing, posts, and gates will be provided by the Village of Glenview Public Works Department, but will be installed by the Contractor, see Bid Form.

The wrought iron fencing, posts, and gates will be provided by the City of Wheaton, but will be installed by the Contractor, see Bid Form.

4. TECHNICAL SPECIFICATIONS

4.1 The contractor shall repair and/or replace fences maintained by the Municipality as directed, including supplying all necessary labor, tools, equipment, welding, materials (with the exception of municipality supplied fence), and appurtenances in accordance with the manufacturer's recommendations and to provide a complete and proper installation.

Fence replacement includes the installation of new fencing (including removal of existing damaged fencing) to match existing. Fence repair may include the re-attachment, replacement, straightening, etc. of individual posts, rails, attachments, or appurtenances in order to restore a damaged fence to a new or near new condition as deemed necessary by the Municipality

4.1 Materials - The fencing type/material, construction/features and height of the most common fences to be repaired or replaced are indicated in the table below.

The table below lists only the most common types of fences maintained by the Municipalities. In the event that repair or replacement of a fence not described in this table is required, the contractor shall utilize new fencing materials to match the existing conditions at the repair or replacement location.

Type/Material	Construction/Features	Height
Chain Link	<ul style="list-style-type: none"> • zinc coat galvanized steel • 9 gauge • 2" spacing 	4 ft. 6 ft. 8 ft.
PVC Vinyl Coated Chain Link & Gates	<ul style="list-style-type: none"> • PVC coated steel • 9 gauge • 2" spacing 	4 ft. 6 ft. 8 ft.
Split Rail	<ul style="list-style-type: none"> • cedar • 10" rails • Standard grade • 2 & 3 hole posts 	4 ft.
Stockade	<ul style="list-style-type: none"> • white woods (spruce, pines, fir) • # 1 quality • Planks: 2 5/8" width & 3/4 " at thickest point 	6 ft. 8 ft.

Solid White PVC	<ul style="list-style-type: none"> • Tongue & groove picket design • 7/8" x 7" picket size • No spacing • Match existing fence materials to greatest extent possible. 	6 ft
Traditional	<ul style="list-style-type: none"> • treated pine • 1" x 6" planks • No spacing 	6 ft. 8 ft. 10 ft.
Decorative Aluminum (Decorative Aluminum Fence, Posts & Gates PROVIDED by the VILLAGE , INSTALLED by the Contractor)	<ul style="list-style-type: none"> • industrial strength, black, aluminum ornamental fence • Supplied by Village of Glenview 	3 ft. 4 ft. 5 ft.
Wrought Iron Fencing (Wrought Iron Fence, Posts & Gates PROVIDED by the CITY , INSTALLED by the Contractor)	<ul style="list-style-type: none"> • Supplied by City of Wheaton 	4 ft

4.2.2 All repairs and replacements shall match the height, material, features and quality of existing fence at the same location. The Contractor is responsible for conducting all investigations, site visits, and inquiries necessary to verify the construction of the existing fence to be repaired or replaced prior to completing the work.

4.2.3 Each fencing post shall be set in a 3.5 foot deep concrete footing at the diameters indicated below, unless otherwise directed by the Municipality.

4.2.3.a Line posts – 10-inch diameter footing.

4.2.3.b Terminal posts - 12-inch diameter footing.

4.2.4 All materials shall be new unless otherwise approved by the Municipality.

4.3 Execution

4.3.1 – Fence shall be installed in accordance with fence manufacturer’s recommendations and standard procedures. Fence coating shall conform to Architectural Aluminum Manufacturers Association specifications 603.8 requirements.

4.3.2 Traffic Control – The contractor shall provide all traffic control as required by State and Federal laws.

4.3.3 Utility Locates - The Contractor shall contact J.U.L.I.E. at 1-800-892-0123 to have all utilities marked at each site prior to beginning work.

4.3.4 Site Cleaning and Disposal of Spoil – The Contractor shall on a daily basis remove and dispose of all spoil, excess excavated material, damaged fence, or other material resulting from construction activity from the work site. Prior to the completion of the work, the Contractor shall remove from each job site all tools, surplus materials, equipment, scrap, debris and waste.

4.4 Quality Assurance – After completing each fence repair/replacement, the contractor shall notify the Municipality, who shall then inspect the site and the work to verify compliance with the specifications and the manufacturer’s recommendations and standard procedures. Repaired or replacement fences that do not match the existing fences, are not installed per the specifications, or are not installed with new material shall be replaced at no additional cost to the Municipality

In the event of a conflict, the determination made by the Municipality shall prevail.

5. SCHEDULING OF WORK

5.1 Repair of the various types of fences shall be completed on an as-needed basis. The Municipality shall determine when a fence is required to be repaired or replaced.

The Contractor shall be responsible to be on site within 48 hours of being notified by the Municipality, unless prior arrangements have been made.

Work shall be completed with seven days upon notification by the Municipality.

Failure to repair fences within the time identified by the Municipality could result in termination of this agreement.

REFERENCES

Please list below current references for which your firm has performed work within another municipality or governmental agency and performed as the prime contractor.

Municipality: _____
Address: _____
City, State, Zip Code: _____
Contact Person/Telephone
Number: _____
Dates of Service /Awarded
Amount _____

Municipality: _____
Address: _____
City, State, Zip Code: _____
Contact Person/Telephone
Number: _____
Dates of Service/Awarded
Amount: _____

Agency: _____
Address: _____
City, State, Zip Code: _____
Contact Person/Telephone
Number: _____
Dates of Service/Awarded
Amount: _____

Agency: _____
Address: _____
City, State, Zip Code: _____
Contact Person/Telephone
Number: _____
Dates of Service/Awarded
Amount: _____

Agency: _____
Address: _____
City, State, Zip Code: _____
Contact Person/Telephone
Number: _____
Date of Service: _____

DISQUALIFICATION OF CERTAIN BIDDERS

PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or subcontract, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity,

- (A) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bribery or attempting to bribe an officer or employee in the State of Illinois, or any State in the United States in that officer's or employee's official capacity;
- (B) has been convicted of an act committed, within the State of Illinois or any state within the United States, of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
- (C) has been convicted of bid rigging or attempting to rig bids under the laws of the State of Illinois, or any state in the United States;
- (D) has been convicted of an act committed, within the State of Illinois or any state in the United States, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et sig.;
- (E) has been convicted of price-fixing or attempting to fix prices under the laws of the State of Illinois, or any state in the United States;
- (F) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois or in any state in the United States;
- (G) has made an admission of guilt of such conduct as set forth in subsection (A) through (F) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
- (H) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (F) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business.

(Please sign bid form indicating compliance)

ANTI-COLLUSION AFFIDAVIT AND CONTRACTOR'S CERTIFICATION

_____, being first duly sworn,

deposes and says that he is _____
(Partner, Officer, Owner, Etc.)

of _____
(Contractor)

The party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this _____ day of _____, 2015

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

TAX COMPLIANCE AFFIDAVIT

_____, being first duly sworn,

deposes and says that he is _____

(Partner, Officer, Owner, Etc.)

of _____

(Contractor)

The individual or entity making the foregoing proposal or bid certifies that he is not barred from contracting with the Municipalities because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action

(Name of Bidder if the Bidder is an Individual)

(Name of Partner if the Bidder is a Partnership)

(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed and sworn to before a notary public.

Subscribed and Sworn to this _____ day of _____, 2015

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.

SUB-CONTRACTOR INFORMATION

(ATTACH ADDITIONAL PAGES AS NEEDED)

Name: _____ **# Years in Business:** _____

Address: _____ # Years used by Contractor: _____

State of Illinois Trade License # _____

Services provided by Sub-Contractor: _____

.....

Name: _____ **# Years in Business:** _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

State of Illinois Trade License # _____

.....

Name: _____ **# Years in Business:** _____

Address: _____ # Years used by Contractor: _____

Services provided by Sub-Contractor: _____

State of Illinois Trade License # _____

CONFLICT OF INTEREST

_____, hereby certifies that

it has conducted an investigation into whether an actual or potential conflict of interest exists between the bidder, its owners and employees and any official or employee of the Municipalities.

Bidder further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if bidder has not disclosed any actual or potential conflict of interest, the Municipalities may disqualify the bid.

(Name of Bidder if the Bidder is an Individual)
(Name of Partner if the Bidder is a Partnership)
(Name of Officer if the Bidder is a Corporation)

The above statements must be subscribed a sworn to before a notary public.
Subscribed and Sworn to this ____ day of _____, 2015

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the bid.