



**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, October 24, 2016**

Present:

Mayor Brandt	<del>Trustee Feldman</del>
Trustee Grujanac	Trustee Hancock
Trustee McDonough	Trustee Servi
<del>Trustee Leider</del>	Village Clerk Mastandrea
Village Attorney Simon	Village Manager Burke
Chief of Police Leonas	Public Works Director Woodbury
Village Treasurer/Finance Director Peterson	Assistant Village Manager/Community &
Economic Development Coordinator Zozulya	Economic Development Director Letendre
Assistant Public Works Director/Village Engineer Dittrich	

**ROLL CALL**

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the October 10, 2016 Regular Village Board Meeting Minutes**

Trustee Hancock moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of October 10, 2016 as presented. The roll call vote was as follows: AYES: Trustees Hancock, McDonough, Servi and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman and Leider. ABSTAIN: Trustee Grujanac. Mayor Brandt declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

Mayor Brandt noted Boo Bash is Friday, October 28<sup>th</sup> at North Park from 4:30 – 9 p.m., and the Lincolnshire Swim Club will have adult beverages for sale at the event along with Food Trucks. Mayor Brandt stated staff is working to get the Cubs game televised at the event and advised all to check social media for status.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Village Manager's Report

Village Manager Burke reminded the Village Board of the Special Committee of the Whole Budget Meeting scheduled for October 26, 2016 at 5:00 p.m. Village Manager Burke requested feedback from the Board for the second Committee of the Whole meeting proposed date change from November 2 to November 3, 2016.

Village Manager Burke noted Community & Economic Development Administrative Assistant, Linda Jones is retiring after 17 years, and there will be an open house in the Community Room on Thursday, October 27, 2016 from 3:30 – 6:30 p.m.

#### **4.0 PAYMENT OF BILLS**

##### **4.1 Bills Presented for Payment on October 24, 2016 in the amount of \$425,538.14**

Village Treasurer/Finance Director Peterson provided a summary of the October 24, 2016 bills prelist presented for payment with the total being \$425,538.14. The total amount is based on \$189,400 for General Fund; \$161,300 for Water & Sewer Fund; \$3,500 for Water & Sewer Improvement Fund; \$4,200 for Vehicle Maintenance; \$1,000 for Sedgebrook SSA; and \$66,300 for the General Capital Fund.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the bills prelist dated October 24, 2016 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, and Servi. NAYS: None. ABSENT: Trustees Feldman and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

#### **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

#### **6.0 PETITIONS AND COMMUNICATIONS**

##### **6.1 Lincolnshire Garden Club – Monarch Butterfly Pledge Project**

Mayor Brandt thanked the Lincolnshire Garden Club for all their work throughout the Village.

Mayor Brandt entertained a motion to waive the rules of Public Comment.

Trustee Servi moved and Trustee Grujanac seconded the motion to approve waiving the rules of Public Comment. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, and Servi. NAYS: None. ABSENT: Trustees Feldman and Leider. ABSTAIN: None. Mayor Brandt declared the motion carried.

Ms. Judy Jenner, resident of 10 Half Day Road, member of the Lincolnshire Garden Club, and Chair of the Monarch Butterfly Pledge Project Committee, provided wild milkweed samples for planting to attract the Monarch Butterfly. Ms. Jenner provided a brief overview of the Monarch Butterfly Pledge Project.

Ms. Joan Keyes, resident of 37 Berkshire Lane and member of the Lincolnshire Garden Club, provided background and a presentation regarding the monarch butterfly life-cycle and migration pattern.

Ms. Jenner stated the Lincolnshire Garden Club is requesting the Village take the Mayor's Monarch Pledge. Ms. Jenner provided information and benefits regarding participating in the pledge and the twenty-five initiatives local communities can consider implementing as part of the pledge.

Mayor Brandt stated she would support taking the Pledge. Mayor Brandt suggested

the Lincolnshire Garden Club present this pledge to the county, forest preserve, school districts, boy scouts, and girl scouts.

Mayor Brandt noted staff could help with the initiatives to promote the Monarch Butterfly Pledge Project.

Trustee Grujanac suggested the Lincolnshire Garden Club present the project at a Park Board meeting in the spring.

It was the consensus of the Board for staff to review the twenty-five suggested initiatives and provide feedback to the Board at a future meeting regarding those initiatives to be pursued.

## **7.0 CONSENT AGENDA**

**7.1 Approval of an Ordinance Amending Ordinance #11-3191-13A Related to Marriott's Lincolnshire Resort Master Sign Plans - 10 Marriott Drive (The Getty's Group)**

**7.2 Approval of a Joint Purchasing Agreement with Compass Minerals Incorporated in the Amount of \$28,176.00 and Cargill Incorporated in the Amount of \$13,556.00 for the Purchase of Rock Salt for the 2016-2017 Winter Season (Village of Lincolnshire)**

**7.3 Approval of an Amendment to Village Manager Employment Agreement (Village of Lincolnshire)**

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Hancock, Grujanac, McDonough, and Servi. NAYS: None. ABSENT: Trustees Feldman and Leider. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

### **8.1 Planning, Zoning & Land Use**

**8.11 Approval of an Ordinance Approving an Annexation Agreement (Lincolnshire Trails - KZF Development/Stack Real Estate – 14600 Riverside Road)**

**8.12 Approval of an Ordinance Approving the Annexation of Certain Territory (Lincolnshire Trails - KZF Development/Stack Real Estate – 14600 Riverside Road)**

**8.13 Approval of an Ordinance Rezoning Certain Property, Granting a Special Use for a Planned Unit Development and Approving the Preliminary Development Plan and Preliminary Plat of Subdivision for an Attached Single-Family Residential Townhome Community (Lincolnshire Trails - KZF Development/Stack Real Estate – 14600 Riverside Road)**

Mayor Brandt opened Items 8.11 – 8.13 together.

Economic Development Coordinator Zozulya provided a brief update regarding the proposed Lincolnshire Trails - KZF Development/Stack Real Estate subdivision.

Trustee Hancock asked if signage was coming back before the Board for review. Economic Development Coordinator Zozulya noted the temporary project sign would come back for Board review. Trustee Hancock stated the language regarding the sign appears to relate only to the location and not the size. Village Attorney Simon noted the Village Code has a sliding scale regarding signs based on the amount of acreage comprising the development so there is a default rule already in place relative to size. Village Attorney Simon stated the developer is asking for relief to put the sign off-premises so it is in the Village Board's discretion to follow along with what the Code allows or approve a change to permitted sign size limitations. Trustee Grujanac asked if the sign size allowance is based on total acreage or buildable acreage. Economic Development Coordinator Zozulya stated the sign size is based on total acreage of the development site. A conversation regarding sign size and time allowed for the proposed sign followed.

Mr. Larry Freedman, attorney representing KZF Development/Stack Real Estate stated the developer is open to the location the Village may allow regarding location of the temporary sign.

Trustees McDonough and Grujanac stated they would be in favor of allowing the sign to stay up until the sale of the last unit in the subdivision.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve an Ordinance Approving an Annexation Agreement (Lincolnshire Trails - KZF Development/Stack Real Estate – 14600 Riverside Road). The roll call vote was as follows: AYES: Trustees Hancock, Grujanac, McDonough, Servi, and Mayor Brandt. NAYS: None. ABSENT: Trustees Feldman and Leider. ABSTAIN: None. The Mayor declared the motion carried.

Trustee Grujanac moved and Trustee McDonough seconded the motion to approve an Ordinance Approving the Annexation of Certain Territory (Lincolnshire Trails - KZF Development/Stack Real Estate – 14600 Riverside Road). The roll call vote was as follows: AYES: Trustees Hancock, Grujanac, McDonough, and Servi. NAYS: None. ABSENT: Trustees Feldman and Leider. ABSTAIN: None. The Mayor declared the motion carried.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve an Ordinance Rezoning Certain Property, Granting a Special Use for a Planned Unit Development and Approving the Preliminary Development Plan and Preliminary Plat of Subdivision for an Attached Single-Family Residential Townhome Community with allowance of signage staying up until the last unit is sold (Lincolnshire Trails - KZF Development/Stack Real Estate – 14600 Riverside Road). The roll call vote was as follows: AYES: Trustees Hancock, Grujanac, McDonough, and Servi. NAYS: None. ABSENT:

Trustees Feldman and Leider. ABSTAIN: None. The Mayor declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.4 Police

8.5 Parks and Recreation

8.6 Judiciary and Personnel

**9.0 REPORTS OF SPECIAL COMMITTEES**

**10.0 UNFINISHED BUSINESS**

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee Grujanac moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:36 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk