

MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, March 12, 2012

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Irvin	Director of Community Development McNellis
Chief of Police Kinsey	Director of Financial Systems Roelker
Director of Public Works Hughes	Village Attorney Simon
Village Treasurer Curtis	

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

CALL TO ORDER**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Manager Irvin called the Roll.

2.1 Approval of the February 27, 2012 Regular Village Board Meeting Minutes

Trustee Saltiel moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of February 27, 2012 as presented. The roll call vote was as follows: AYES: Trustees Feldman, Grujanac, McDonough, Saltiel and Servi. NAYS: None. ABSENT: None. ABSTAIN: Trustee Brandt. The Mayor declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures by Fund for the month of January, 2012

Director of Financial Systems Roelker said the revenues and expenditures for the month of January, 2012 have been reviewed by the Village Treasurer and all balances

have been properly recorded. The auditors will be coming to verify balances of these accounts in April.

3.4 Manager's Report

Village Manager Irvin said staff had been working on a Village Facebook Page, which is now operational and published. There is an icon on the Website to go directly to the Facebook page.

4.0 PAYMENT OF BILLS

4.1 Bills Prelist for the month of February, 2012

Director of Financial Systems Roelker gave a summary of the February 2012 bills prelist presented for payment with the total being \$483,012.16. The total amount is based on \$263,000 for the General Fund, \$185,000 for Water & Sewer Operations, \$3,000 for Water & Sewer Improvements, \$16,000 for Vehicle Maintenance, \$3,000 for the TIF Fund and \$12,000 for the E-911 Fund, all amounts being rounded.

Trustee McDonough moved and Trustee Servi seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees McDonough, Brandt, Feldman, Saltiel, Servi and Grujanac. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

The items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."

7.1 Approval of an Ordinance _____ Making Appropriations to Defray All Necessary Expenses and Liabilities for the Village of Lincolnshire, Lake County, Illinois, for the Fiscal Year Beginning the First day of January, 2012 and Ending the 31st day of December 2012 (Village of Lincolnshire)

7.2 Approval of a Resolution for Construction on State Highways for Calendar Years 2012 and 2013 (Village of Lincolnshire)

7.3 Approval of an Award of a Contract for Tree Purchase and Planting for Fiscal Year 2012 to Mike Greco Landscaping, Inc. of Gurnee, IL (Village of Lincolnshire)

7.4 Approval of a Park Board Recommendation Regarding the Bicentennial Park Toy Renovation Project (Village of Lincolnshire)

7.5 Approval of a Park Board Recommendation Regarding the Use of North Park by the Lincolnshire Police Department for National Night Out Activities August 7, 2012 (Village of Lincolnshire)

7.6 Approval of a Park Board Recommendation Regarding Revisions to the Life Guard Hiring Policy (Village of Lincolnshire)

Trustee Saltiel moved and Trustee Brandt seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows: AYES: Trustees Brandt, McDonough, Saltiel, Grujanac, Servi and Feldman. NAYS: None. ABSTAIN: None. ABSENT: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

8.21 Continued discussion and approval of an Amendment to the Classification and Pay Plan (Village of Lincolnshire)

Village Manager Irvin said a memo was submitted from Director of Public Works Hughes recommending approval based on discussions at the two previous meetings.

Trustee Brandt moved and Trustee Grujanac seconded the motion to approve an Amendment to the Classification and Play Plan. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Brandt, Feldman and Grujanac. NAYS: Trustee McDonough. ABSTAIN: None. ABSENT: None. The Mayor declared the motion carried.

8.22 Continued discussion and approval of the Current Process of Selecting an Insurance Broker

Director of Financial Systems Roelker said a memo was submitted to the Board to re-examine the selection process for a broker/underwriter. After sending out preliminary insurance information packets to various brokers, Director of Financial Systems Roelker received an e-mail from one of the Brokers noting that they tried going out to several underwriters and had been blocked from working with them. It is not the intention of the Village to try to create an unfair disadvantage to any of the other brokers. Director of Financial Systems Roelker said a firm like Travelers would not be willing to do multiple bids to multiple brokers. Staff is looking for direction from the Board on how to proceed.

Trustee Saltiel asked Trustee McDonough if this was customary. Trustee McDonough said it was customary and suggested that staff get bids from the Brokers and go back to the carrier and change the Broker for that specific bid. Trustee Saltiel asked if this would cut potential people out of the process. Trustee

McDonough said this process could cut potential people out of the process and staff could assign markets to brokers so they have appointed markets. Village Manager Irvin said staff left the meeting two weeks ago with the impression that multiple quotes could be provided to multiple brokers only to find out that each company will only work with one Broker. Village Manager Irvin and Director of Financial Systems Roelker discussed this with Trustee McDonough and it was suggested that certain Brokers be assigned a number of companies to work with. Village Manager Irvin asked what would happen if the Broker with the highest fee brings in the best premium. Trustee McDonough said the Village could select a different Broker and have them be the Agent of Record. Village Manager Irvin said staff already knows which Broker has the lowest fee, so why not have them get the quotes. Trustee McDonough said it would benefit the Village to assign each Broker different companies and then the Village can pick and choose.

Trustee Saltiel moved and Trustee Servi seconded the motion to approve selecting the adoption process with respect to the selection of an Insurance Broker for the Village Coverage in accordance with the memo dated 03/08/12. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Brandt, Feldman, McDonough and Grujanac. NAYS: None. ABSTAIN: None. ABSENT: None. The Mayor declared the motion carried.

8.3 Public Works

8.31 Continued discussion and approval of a Park Board Recommendation Regarding the Lincolnshire Sports Association Request for the Slammer's Baseball and Softball Training Academy to Obtain Field Usage Time as an Affiliate of LSA (Village of Lincolnshire)

8.32 Continued discussion and approval of a Park Board Recommendation Regarding the Lincolnshire Sports Association's Request for Stevenson Feeder Baseball to Obtain Field Usage Time as an Affiliate of LSA (Village of Lincolnshire)

Per the request of Director of Public Works Hughes, Mayor Blomberg opened up 8.31 & 8.32 noting that two separate votes would be needed.

Director of Public Works Hughes said the Village and LSA have had a long partnership; working together to create recreational opportunities for Village residents. Since 2003, LSA has paid over \$300,000 for field time at North Park related to baseball and soccer. Most recently, LSA paid \$39,000 in 2011. Per the direction of the Board, staff went back and looked at what a comparable organization would have paid under Class F field time, which has no affiliation to Lincolnshire. Fees for Class F field time would have been \$124,000 compared to the \$39,000 in 2011, amounting to approximately a 69% discount to LSA. Director of Public Works Hughes said the Village paid almost \$146,000 in 2011 maintaining the fields directly related to baseball and soccer. The \$39,000 LSA paid in 2011 amounts to approximately 27% of the total cost to maintain the fields. The numbers used to develop field maintenance costs include labor, commodities and limit capital expenses, directly related to equipment use to

maintain the fields. The cost excludes debt services on the park itself. Director of Public Works Hughes said staff was directed to look into additional information on Slammer's as well as the Stevenson Feeder Team. With response to Slammer's, there is a bit of a discount related to this, but the Village Code prohibits for-profit organizations from utilizing the fields. Slammer's relationship with LSA should appear to trump the for-profit Code restriction, however, staff is seeking clarification. With response to the Stevenson Feeder Team, they are receiving a discount of approximately \$800 to utilize the fields at North Park.

Trustee Feldman said when going over the numbers for 2011, she noticed a discrepancy of approximately \$10,000. Director of Public Works Hughes noted this and would look into the discrepancy.

Dave Keevins, President of LSA, came before the Board and said the services that these types of affiliations provide are important to the community. LSA touches roughly five hundred families per year and it is important to the residents to have a good sports program. Mr. Keevins said LSA is trying to reach out and integrate with other community organizations. Mr. Keevins said when the Recreation Department was let go, the Village approached LSA to be a partner.

John McCoy, Director of Travel Baseball for LSA, came before the Board and stated the goal of LSA was to be able to help children through sports and community. LSA has partnered with other communities in order to have more teams, more socialization and the ability to provide professional instruction. Mr. McCoy said LSA put a committee together, met with other facilities and explained what challenges LSA had in regards to losing people. It was determined that travel teams were needed in order to keep the children together and the ability to offer better instruction. Mr. McCoy said that in addition to the affiliation with Slammer's for baseball, they also have affiliations for basketball and soccer. In partnering with Slammer's, the last three years included summer camps, residents received discounts for the camps, and free coaches clinics from professional players were provided.

Trustee Brandt said she was one of the original people that worked on the referendum for North Park and the way the referendum read was to provide ball fields and open space to the community. Trustee Brandt said in the past a Village Board member would meet with LSA at the end of each season to go over things and communicate which always worked well. Trustee Brandt said she is in favor of an affiliation like Slammer's and does not think this should be about money. Trustee Feldman said she believes the rest of the Board is in agreement with Trustee Brandt, the questions came up because the regulations with Slammer's seemed vague and how the Code was written to allow this affiliation. Trustee Feldman asked Director of Public Works Hughes to clarify what the Code states. Director of Public Works Hughes said the Code allows the use of the park fields to a not-for profit organization a for-profit would need to be an affiliate of LSA. If LSA wanted to affiliate with another organization, all they need to do is go before the Park Board and Village Board for approval. Director of Public Works Hughes said the question came up in regards to how much information the Board

would need to approve the affiliation. Trustee Saltiel said the issue is that the Code requires the Board have a copy of all agreements for an affiliation to be submitted with the application. The Board would like to see contracts that very clearly specify what is being provided by the affiliations including discounts to Lincolnshire residents. Trustee Saltiel said more information will be needed in order to approve the affiliation with the Stevenson Feeder team.

Mr. McCoy said the agreements for Slammer's and the Stevenson Feeder team were submitted. The agreement for the Stevenson Feeder team has been revised and will be submitted to the Village. Mr. McCoy said, in regard to the Stevenson Feeder team it is a new league created by former Stevenson baseball players and parents with the desire to pull children together, so they can play together the summer before they attend Stevenson. The Stevenson Feeder team will have access to Stevenson's fields, but are looking for North Park field access on Tuesdays and Thursday in April and May. Trustee Saltiel wanted to know who this affiliation would be signed with and if they would have insurance. Mr. McCoy said the contract would be with the parents of the players, they would have their own insurance and would offer two clinics. Mayor Blomberg said this sounded like a pick up type of league and asked why they would just not go and play on the fields. Trustee Saltiel said there was a significant benefit in scheduling field time and this is possible with an affiliation to LSA.

Trustee Brandt suggested the Board look into the classifications designated for the field use. Mayor Blomberg suggested a meeting be scheduled with LSA each year for communication and to go over the next year's wish list. Mayor Blomberg directed staff to schedule a meeting for some time in August to prepare for the budget.

Mr. McCoy said Brian McBride, who is a professional soccer player, had provided soccer camps last summer and would most likely want to provide camps this year and asked if this could be put on the next agenda for approval. Trustee McDonough said he is probably for-profit, so this will need to be looked at and information will need to be provided in regards to the contract. Mayor Blomberg said all requests should go through the Park Board, but if a Park Board meeting is canceled, the request can go directly to the Regular Village Board. Trustee Brandt said the Village had summer camps in the past that were for-profit and wanted to know how these were handled. Village Manager Irvin said the for-profit programs were Village programs and fees were collected. Trustee Brandt asked if the Village could take in a program like this and charge per participant. Village Manager Irvin said each contract was negotiated, but the Village could empower LSA to do this with a negotiated payment to the Village. Mayor Blomberg asked staff to look at the affiliate status of LSA. Director of Public Works Hughes said in order to get Mr. McBride's summer camps on the next Park Board Agenda, information would need to be submitted no later than Thursday, March 15, 2012.

Trustee Grujanac moved and Trustee Brandt seconded the motion to approve the Park Board recommendation regarding the Lincolnshire Sports Association request for the Slammer's Baseball and Softball Training Academy to obtain

field usage time as an affiliate of LSA. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Brandt, Feldman, McDonough and Grujanac. NAYS: None. ABSTAIN: None. ABSENT: None. The Mayor declared the motion carried.

Trustee Saltiel moved and Trustee Feldman seconded the motion to approve the Park Board recommendation regarding the Lincolnshire Sports Association's request for Stevenson Feeder Baseball to obtain field usage time as an affiliate of LSA subject to the delivery of a contract between the appropriate parties. The roll call vote was as follows: AYES: Trustees Saltiel, Servi, Brandt, Feldman, McDonough and Grujanac. NAYS: None. ABSTAIN: None. ABSENT: None. The Mayor declared the motion carried.

10.0 UNFINISHED BUSINESS

Trustee McDonough said he wanted clarification in regards to item 8.22 since he noticed there were a couple of different staff proposals in the memo dated 03/08/12. Village Manager Irvin said staff was going to ask each Broker to submit their five preferred companies, assign names to each Broker and give them an amount of time to come back with quotes. Village Manager Irvin said staff will look at all the proposals and the Board will have the option of taking the Broker with their submitted proposals or swap them and submit and Agent of Record letter to the Broker of choice.

13.0 ADJOURNMENT

Trustee Feldman moved and Trustee Brandt seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:26 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk