

These minutes were corrected by the Park Board at its Meeting on January 21, 2013, as follows: Page 2, Item 5.1, Paragraph 5, Chairman Borgerding abstained from voting; Page 3, Item 5.2, Paragraph 3, last sentence, the word “sot” is changed to “so”; and, Page 3, Item 5.2, Paragraph 6, Chairman Borgerding was present but abstained from voting.

## APPROVED

### MINUTES REGULAR PARK BOARD MEETING

**December 17, 2012**

Present: Ken Borgerding, Chairman  
Lee Campbell  
Kelly Dupont  
Jamie Godshalk  
Dan Hartman  
Karen Feldman, Trustee Liaison  
Jennifer Hughes, Director of Public Works

Absent: Ted Heiser

Location: Village Hall, One Olde Half Day Road, Lincolnshire, Illinois 60069

#### 1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 7:30 P.M.

#### 2.0 ROLL CALL

Director of Public Works Hughes called roll and determined a quorum was present.

#### 3.0 APPROVAL OF MINUTES

3.1 The Park Board reviewed the minutes of its October 15, 2012 meeting. Mr. Campbell requested that Page 3, Item 5.1, Paragraph 4, First sentence be changed from “Mr. Campbell stated that workers comp fees have skyrocketed and asked whom is covered by LSA. ” to “Mr. Campbell responded to the statement by LSA that workers...” Mr. Godshalk requested that Page 6, Item 7.1, Paragraph 3, First sentence be changed from “Superintendent Phippen then responded to Trustee Feldman, noting that the covers will be a minimum clearance of 7’ above grade will be provided for the dugout covers” to “Superintendent Phippen then responded to Trustee Feldman who asked a question about the dugout covers.

Superintendent Phippen notes that the covers will be a minimum clearance of 7' above grade will be provided for the dugout covers.”

A motion was made by Mr. Campbell, seconded by Mr. Godshalk, to approve the minutes from the October 15, 2012 Park Board Meeting. The motion was approved by unanimous vote.

#### 4.0 **RESIDENT COMMENTS AND REQUESTS**

4.1 None.

#### 5.0 **RECREATION**

##### 5.1 Consideration and Discussion to Approve an Affiliate Agreement Template for the Lincolnshire Sports Association (Lincolnshire Sports Association)

Director of Public Works Hughes stated that the Park Board reviewed these items at its October 15, 2012 meeting. At that time, the Park Board was amenable to the documents. Staff requested deferral of a vote on the matter citing final approval from both the Lincolnshire Sports Association and the Village Attorney. Both have now approved the language. Staff is seeking final approval of the documents.

Mr. Campbell suggested the following changes. At the top of the Consent Form, in the second sentence, delete the “a” after the word “photo” so that the sentence reads “Please attach a photocopy of your driver’s license to this form. On the last page of the Program Proposal Form, Mr. Campbell suggests that bullet point 7 be modified to delete the second “will” so that the sentence reads, “What benefit(s) will Lincolnshire Sports Association receive from the program? He also suggests that a line for the Title of the Village signatory be added at the end of the document.

The following motion was made by Mr. Godshalk and seconded by Ms. Dupont:

*MOTION: The Park Board recommends the Village Board approve an Affiliate Agreement Template for the Lincolnshire Sports Association as presented in Staff’s memorandum dated December 13, 2012, further subject to the changes suggested by Mr. Campbell.*

The motion passed 4-0: AYES: Chairman Borgerding; Madam Dupont, Messieurs: Campbell, Godshalk, and Hartman. NAYS: None. ABSENT: Mr. Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

5.2 Consideration and Discussion of an Ordinance Amending Chapter 1, Section 8-1E of Title 8 of the Lincolnshire Village Code for Athletic Field Usage Permits (Village of Lincolnshire)

Director of Public Works Hughes updated the Park Board on this item. The ordinance under consideration reduces the number of Field Classifications utilized at North Park from six to three. She stated that since the park has opened the Village has issued 8 Class C, 2 Class D, 19 Class E, and 1 Class F permits. The ordinance also incorporates criteria that proposed Lincolnshire Sports Association affiliates must meet for approval. This language is based upon the broad framework established by the Park Board and LSA. The Village Board has already reviewed this ordinance and seeks a recommendation from the Park Board.

Mr. Campbell stated that on page 2, paragraph 5a, last sentence, the word “as” should be preceded by the words “shall be” so that the sentence reads “Usage and lights fees shall be as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code.” He also pointed out that references to Classification F in paragraph g on page 7 should be to Classification C instead. Finally, he stated that the word “the” in the second sentence of paragraph B.1 should be replaced with the word “these” so that the sentence reads “The Village may adopt policies from time to time governing the use of these facilities.”

The following motion was made by Ms. Dupont and seconded by Mr. Godshalk:

*MOTION: The Park Board recommends the Village Board approve an Ordinance Amending Chapter 1, Section 8-1E of Title 8 of the Lincolnshire Village Code for Athletic Field Usage Permits which reduces the number of permit types from six to three, and which establishes minimum criteria for entities to establish an affiliation with the Lincolnshire Sports Associations; all as presented in Staff's memorandum dated December 13, 2012, and further subject to the changes suggested by Mr. Campbell.*

The motion passed 4-0: AYES: Madam Dupont, Messieurs: Campbell, Godshalk, and Hartman. NAYS: None. ABSENT: Chairman Borgerding, and Mr. Heiser. ABSTAIN: None. Chair Pro-tem Godshalk declared the motion carried.

**6.0 PARKS**

6.1 None.

**7.0 OLD BUSINESS**

7.1 Update on the FY 2013 Budget (Village of Lincolnshire)

Director of Public Works Hughes stated that the Village Board approved the 2013 Operating and Capital budget on December 10, 2012. All capital items previously discussed by the Park Board except two were incorporated into the budget. The Village Board declined to include funding for the Community Garden as Stevenson High School is preparing a pilot project for 2013. The Board felt that the school may be best equipped to run this program. The second project not included in the budget is the drinking fountain at North Park which was requested by the Lincolnshire Sports Association. The Village Board would like to study this issue in 2013 and reconsider it for incorporation into the 2014 budget. Finally, although funding the basketball hoop at Balzer Park is included in the 2013 budget, the Village Board will reconsider this project prior to the start of work.

7.2 Director of Public Works Hughes reminded the Park Board members that State law requires that each member of the board complete training on the Open Meetings Act prior to December 31, 2012. As of December 17, 2012, the Village had yet to receive certificates of completion from Member Campbell. She encouraged those members to complete their training as soon as possible.

7.3 Director of Public Works stated that the Lincolnshire Sports Association reported to the Village that its directors have authorized a \$10 per player reduction in the registration costs for softball, baseball, and blastball for the coming spring seasons. 2013 registration fees for the spring sports will be \$165. They will also reduce kickball fees down by \$15 as well to \$65 for the coming season. LSA will be purchasing 50-60 new baseball bats at an average cost of \$40 per bat. These new bats meet the new safety standard that reduces the speed at which the ball rebounds off the bat.

**8.0 NEW BUSINESS**

8.1 Consideration and Discussion of the 2013 Meetings Calendar (Village of Lincolnshire)

Director of Public Works Hughes stated that the Village Board has approved the 2013 Meetings Calendar. She is seeking direction of the park tours. The consensus of the Park Board was to see if Sunday is appropriate. Staff will confirm the dates and report back at the next meeting.

**9.0 EXECUTIVE SESSION**

9.1 None.

**10.0 ADJOURNMENT**

A motion was made by Mr. Godshalk, seconded by Ms. Dupont, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:55 P.M.

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