



These minutes were corrected by the Park Board at its Meeting on June 17, 2013, as follows: Page 1, Change Item 2.1 to Item 2.2. A motion was made by Ms. Dupont, seconded by Mr. Godshalk to approve the minutes as presented. The motion was approved by unanimous vote. Add new Item 2.1 Approval of the Minutes of the April 16, 2013 Joint Meeting of the Park Board and Architectural Review Board (Village of Lincolnshire). A motion was made by Mr. Godshalk, seconded by Mr. Campbell to approve the minutes as presented. The motion was approved by unanimous vote. Approved June 17, 2103 as corrected.

## **MINUTES OF THE PARK BOARD MEETING Monday May 20, 2013**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Kelly Dupont  
Jamie Godshalk  
Dan Hartman  
  
Brad Burke, Village Manager  
Jennifer Hughes, Director of Public Works  
Scott Pippen, Streets and Parks Superintendent  
Brad Woodbury, Assistant to Director of Public Works  
Troy Taylor, Facilities Manager

Absent: Ted Heiser  
Karen Feldman, Trustee Liaison

Location: Park tour beginning at North Park, 1025 Riverwoods Rd, Lincolnshire, Illinois 60069 continuing to Florsheim Park, Old Mill Park and Whytegate Park.

### **CALL TO ORDER**

Chairman Borgerding called the meeting to order at 5:30 P.M.

### **1.0 ROLL CALL**

Director of Public Works Hughes called roll and determined a quorum was present.

### **2.0 APPROVAL OF MINUTES**

#### **2.1 Approval of the Minutes of the April 16, 2013 Meeting of the Park Board (Village of Lincolnshire)**

The Park Board reviewed the minutes of the April 16, 2013 meeting. A motion was made by Mr. Godshalk, seconded by Mr. Campbell to approve the minutes as presented. The motion was approved by unanimous vote.

### **3.0 RESIDENT COMMENTS AND REQUESTS**

None.

## 4.0 ITEMS OF GENERAL BUSINESS

### 4.1 Recreation

None.

### 4.2 Parks

#### 4.2.1 Tour of Village Parks

##### **North Park**

Superintendent Phippen stated that this is budget consideration season. A number of projects are scheduled this current fiscal year:

- Dugout covers - underway
- Tree planting - underway
- Scoreboards – have delayed construction
- Tuck pointing of stone on the buildings – not started
- Additional Temporary baseball fencing - completed
- Running of power out to the main pavilion area – not started

Future items considered for the budget are as follows:

- Drinking fountain to be installed at the request of LSA
- New tarp for concession area
- Parking lot resurface, planned for 2016
- Basketball court resurface
- Seal-coating of parking lots
- Purchase of a spreader in 2014

Superintendent Phippen also explained that there are issues with lighting caused freeze-thaw; this repair might be a project every year for the next five years.

Park Board member Godshalk asked why there were no windscreens on the tennis court and if they will be replaced. Park Board member Dupont asked how long they typically last. Facilities Manager Taylor said that they are currently in the process of being ordered and that they usually last 3-4 years.

Park Board member Campbell asked about the possibility of a ball wall at North Park. Superintendent Phippen stated that a ball wall was investigated. However cost is a prohibited factor as it would have been an estimated \$100,000 to install at North Park.

Superintendent Phippen explained that Staff was pursuing a balloon light at North Park as a test place and was going to do it in the spring, but has now decided to pursue it in the fall.

Park Board member Dupont asked if the LSA is ever going to open the concession area. Director Hughes noted that the concession area is used by the LSA. The Coke machine is being replaced.

Facilities Manager Taylor stated that the bathrooms in the pavilion area were recently painted. He also stated that the irrigation is currently on and the summer crews are working full-time performing various maintenance issues such as edging and top-dressing the fields.

Director Hughes stated that the Thor-Guard system was updated last year.

Facilities Manager Taylor reported that to date there have been 356 total events with 16 cancellations due to inclement weather. Last year there were 544 total events at North Park.

Facilities Manager Taylor said that new safety surface at North Park is going to be added and that this usually needs to be done every 3-5 years.

Park Board member Godshalk mentioned that the date has been changed for the North Park 10th Anniversary event. Director Hughes stated that the new date for the North Park 10<sup>th</sup> Anniversary is August 25th.

### **Florsheim Park**

Park Board member Godshalk asked if there were any plans to increase the budget in the Natural Areas. Additionally, he asked if the Village is at least planning to maintain the work in the natural areas that has been performed in the past. Assistant to the Director Woodbury explained that he is trying to come up with new and innovative ways to supplement the shortcomings in the budget for the natural areas. This includes encouraging Eagle Scout projects in the area, using people that need to perform community service and holding volunteer work days.

Assistant to the Director Woodbury explained the Nick VanOverberghe Eagle Scout Project which consisted of adding birdhouses in the area as well as performing path maintenance in various locations throughout Florsheim Park.

Assistant to the Director Woodbury explained that on Saturday May 11, 2013, Chicago River Day was held at Florsheim Park and was successful as 20 volunteers performed path maintenance.

### **Old Mill Park**

Park Board member Campbell asked if the bocce ball court gets used. Assistant to the Director Woodbury explained that it does get use, as residents were the reason that we made the decision to put bocce ball rules sign up last year. He added that the playground is going to be receiving upgrades over the summer.

Superintendent Phippen stated that there are also plans to install an additionalannon stone step entrance on the East side of the park.

Park Board member Godshalk asked is any residents use the Frisbee golf

course. Assistant to the Director Woodbury responded that he has actually seen people using the Frisbee golf during the afternoon on multiple occasions.

Park Board member Campbell asked if the soccer goals get used. Superintendent Phippen stated that they do get used by the younger aged children's soccer leagues.

Assistant to the Director Woodbury stated that the volunteer resident workday planned on April 20, 2013 was cancelled due to the flooding that occurred. He stated that there are plans for a possible make-up date in the fall.

### **Memorial Park**

Park Board member Godshalk asked about the condition of the roof on the pavilion. Superintendent Phippen reported that the roof on the pavilion at Memorial was a cedar shake roof and the Village should possibly look at replacing it with synthetic material much like the recently installed roof at Spring Lake Park.

Park Board member Godshalk stated that the park itself does not get much use because of the fact that you have to ride your bike or walk to get there.

Superintendent Phippen stated that Public Works is still scrambling to catch up on some of the maintenance issues at Memorial due to the recent flooding.

Park Board member Godshalk asked when the Ice Cream Social was held here. Director Hughes responded that it was last held at Memorial Park in August of 2007.

Park Board member Godshalk asked about the possibility of installing rain gardens at Memorial Park. Assistant to the Director Woodbury stated that a Village staff member currently has a rain garden project as a personal goal, and will look into pursuing this project.

Director Hughes added that a rain garden was installed at Public Works and it works great.

### **Whytegate Park**

Superintendent Phippen reported that the original playground at Whytegate was done in 1989 and was renovated in 2008. Usually, the Village looks at replacing and/or renovating parks every ten years, and costs could be anywhere between \$20,000 for a partial renovation to \$80,000 for a full replacement.

Park Board member Dupont stated that there was a lot of room at Whytegate and she knows that the park gets used for group fitness. She

also mentioned that the tennis court fence is heaving in several locations. and asked if the Village was planning to address this. Superintendent Phippen stated that we are going to address this as there is a line item in the budget for fence maintenance.

Superintendent Phippen stated that we are planning to color coat the basketball court in the future. Superintendent Phippen also stated that we are looking to replace the existing bollard lights in 2015.

Park Board member Godshalk stated that one option at replacing the bollard lights could be to just remove them. Superintendent Phippen mentioned that the lights are provided as a safety measure.

Superintendent Phippen reported that the fence located directly around Whytegate Park is a PVC material as opposed to the wood fence located at the Historical Site.

Park Board member Godshalk stated that their have been issues with people giving tennis lessons at the tennis courts at Whytegate Park.

Director Hughes stated that we are planning to meet with Lake County and Riverwoods officials to discuss possibly giving the Riverwoods Road bike-path a formal name as well as possibly installing Wayfinding signs.

Assistant to the Director Woodbury stated that the Village is currently planning on treating approximately 11-12 Ash trees located within Whytegate Park. We are treating the trees with a chemical known as Triage and it extends the life of the trees and combats the EAB infestation.

## **5.0 UNFINISHED BUSINESS**

None

## **6.0 NEW BUSINESS**

## **7.0 EXECUTIVE SESSION**

None.

## **8.0 ADJOURNMENT**

A motion was made by Mr. Campbell, seconded by Ms. Dupont, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:15 P.M.