



One Olde Half Day Road, Lincolnshire, IL 60069  
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Approved by the Park Board on August 19, 2013 with the following correction “Under Item 4.2.2 Tour Of Parks, Rivershire; change ...“Park Board member Godshalk asked why the dock had floated away from its original area.” to read as follows “Park Board Member Godshalk asked when the dock will be replaced to original location or removed after it floated away during the flood”.

## **MINUTES OF THE PARK BOARD MEETING Monday June 17, 2013**

Present: Ken Borgerding, Park Board Chairman (left at 7:05 pm)  
Lee Campbell  
Kelly Dupont  
Jamie Godshalk  
Ted Heiser

Brad Burke, Village Manager  
Jennifer Hughes, Director of Public Works  
Scott Pippen, Streets and Parks Superintendent  
Brad Woodbury, Assistant to Director of Public Works  
Troy Taylor, Facilities Manager

Absent: Dan Hartman  
Karen Feldman, Trustee Liaison

Location: Park tour beginning at Spring Lake Park, 49 Oxford Dr, Lincolnshire, Illinois 60069 continuing to Balzer Park, Bicentennial Park and Rivershire Park.

### **CALL TO ORDER**

Chairman Borgerding called the meeting to order at 5:30 P.M.

### **1.0 ROLL CALL**

Director of Public Works Hughes called roll and determined a quorum was present.

### **2.0 APPROVAL OF MINUTES**

#### **2.1 Approval of the Minutes of the May 20, 2013 Meeting of the Park Board (Village of Lincolnshire)**

The Park Board reviewed the minutes of the May 20, 2013 meeting. Corrections were made as follows, Add Item 2.1 Approval of the Minutes of the April 16, 2013 Joint Meeting of the Park Board and Architectural Review Board (Village of Lincolnshire). Change Item 2.1 to Item 2.2.

A motion was made by Ms. Dupont, seconded by Mr. Godshalk to approve the minutes as corrected. The motion was approved by unanimous vote.

### 3.0 RESIDENT COMMENTS AND REQUESTS

None.

### 4.0 ITEMS OF GENERAL BUSINESS

#### 4.1 Recreation

None.

#### 4.2 Parks

##### 4.2.1 Consideration, Discussion and Recommendation of a Name for the Path Located Along Riverwoods Road (Village of Lincolnshire)

Director Hughes stated that she had attended a meeting with Lake County and the Village of Riverwoods. Lake County DOT would like to have a name for the bike path along Riverwoods Road. The consensus from that meeting was Riverwoods Road Trail.

The following motion was made by Mr. Godshalk, seconded by Ms. Dupont:

*The Park Board recommends approval to the Village Board of the designation of the hiking and recreational path located along Riverwoods Road as the "Riverwoods Road Trail", based on the facts in the Staff's memorandum dated June 17, 2013 and the statements made in a public meeting held on June 17, 2013.*

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Heiser. NAYS: None. ABSENT: Mr.: Hartman. ABSTAIN: None. Chairman Borgerding declared the motion carried.

Mr. Godshalk asked if there is to be a name for the East-West Half Day road trail. He is in favor of Half Day Trail. Director Hughes said this has been talked about but not all communities could agree on a name. Director Hughes talked about the possibility of incorporating trail signs that with distances that led to the Lincolnshire Downtown area, for example Lincolnshire Downtown 1.2 miles.

##### 4.2.2 Tour of Village Parks

#### **Spring Lake Park**

Director Hughes noted that the pavilion roof was recently replaced with a synthetic slate material which included a 50-year warranty. Superintendent Phippen discussed the aeration system and size of the pump.

Park Board member Campbell asked if rafts are allowed. Assistant to the Director Woodbury explained that floatation devices are allowed but children using them must be accompanied by an adult.

Superintendent Phippen noted that recently the Village added all new picnic tables and waste receptacles throughout the park area. Ms. Dupont asked what happens to the old tables. Superintendent Phippen explained they are currently being stored at 45 Londonderry Lane.

A small discussion ensued involving preparations for the 4th of July celebration. Superintendent Phippen reported that the tennis court was resurfaced last year.

Village Manager Burke inquired about the area towards the east end of the park that has a traffic cone sitting over a hole. Superintendent Phippen stated that a storm sewer pipe has separated and that we are having a contractor come in to repair and restore the area.

Superintendent Phippen noted that operations staff has just begun the Spring Lake Park playground renovations. Park Board member Dupont asked how often we change the safety surface; Superintendent Phippen stated that we usually change it every 2-3 years.

Superintendent Phippen discussed future Capital Projects being considered for Spring Lake Park which included:

Raft replacement - 2015

New fencing for the tennis courts – 2017

Superintendent Phippen noted that maintenance work is currently being done on the flagstones surrounding Spring Lake Pond. Park Board member Godshalk asked if we have a count of bather season tags and daily passes. Assistant to the Director Woodbury explained that our Public Works department secretary keeps track of these numbers and that Staff could provide this information if needed.

### **Balzer Park**

Director Hughes discussed future Capital Projects being considered for Balzer Park which included:

Playground replacement- 2014

Basketball Hoop Installation – 2014

Drinking fountain replacement in - 2014

Park Board member Heiser asked if the plans were to install a basketball hoop on the north side of the tennis court. Staff confirmed that this was the case. Residents in attendance said that they feel the basketball hoop at Balzer is a great idea and that the Village should consider a possible full court with two backboards. Park Board member Godshalk commented that a second backboard is a possibility, but that we would more than likely lose a full tennis court area.

A resident commented that the drainage is awful, the paths are muddy. Assistant to the Director Woodbury explained that we have addressed

certain areas through a volunteer work-day, and we will consider addressing the remaining areas as a Capital Project. The resident commented that there is Friday and Saturday group tennis being played on the weekends and that there is not enough parking.

A resident commented that many time there are bees in the tire swings. Superintendent Phippen explained that we have a service that addresses the bee issues in our playgrounds. A discussion regarding future playground installation ensued and a resident commented that aluminum slides would not be a good idea because of the fact that they get so hot in the summer. Additionally, the resident explained that the design on one area of the playground is poor because older children keep hitting their heads on a wood support beam.

Park Board member Godshalk suggested that three or four different manufacturers come to a Park Board meeting to make a presentation. A resident suggested that the Village view the renovation of Sunset Park and Fink Park in Highland Park.

A resident asked why there is a concrete border. Superintendent Phippen answered that this is a uniformity issue which is done in all of our parks throughout the Village. The resident suggested that a bike rack would be a good addition to Balzer Park. Additionally the resident asked what ages of children use Balzer Park. Superintendent Phippen explained that the park is intended to for tots to teens.

A resident asked if the playground area could be bigger. Superintendent Phippen said we could break out curb and expand the Playground area, possibly in area North of the existing playground. Park Board member Godshalk explained that we would not want to expand the playground area at the expense of removing healthy trees.

Park Board member Godshalk explained that he thinks we need to build a park that has lasting appeal even if it means that we go non-traditional. Superintendent Phippen explained that traditional parks make it easier to install add-ons.

A resident mentioned the trash can is always full and that there is graffiti on the tables. Superintendent Phippen stated that a larger trash receptacle will be considered. Additionally, the resident mentioned the light seems to always activate in the daytime when it is hot out rather than at night. Superintendent Phippen stated it will be looked into.

### **Bicentennial Park**

Superintendent Phippen stated this playground was recently renovated in 2012. Additionally, Superintendent Phippen explained that we recently hired a contractor to perform a storm sewer pipe project on the west connector path to improve drainage.

Village Manager Burke inquired as to if the swings in Bicentennial Park seem shorter than some of the other Village Parks. Superintendent

Pippen explained that it appears that way from the design of the playground.

A small conversation ensued regarding a dead tree. Additionally a conversation ensued regarding fall zones. Superintendent Pippen explained that from time to time fall zones do sometimes overlap.

Director Hughes asked about the concrete curbing that was recently added near the Quad Climber. Superintendent Pippen stated that it was contracted out and that we used to have wooden barriers as opposed to concrete.

Assistant to Director of Public Works Woodbury said we have added quite a few trees to the east area of the park in the fall of 2012.

Village Manager Burke asked about boxes that were sitting in the grass. Superintendent Pippen explained that they will be removed.

#### **Rivershire Park**

Facilities Superintendent Taylor stated that we have recently replaced the shingles on the garage building. Park Board member Godshalk inquired about the status of the split rail fencing in the natural areas.

Superintendent Pippen said that the recent flood damaged many of these areas of fencing and that the fencing itself is a continuous maintenance issue.

Park Board member Godshalk asked why the dock had floated away from its original area. Superintendent Pippen explained that this was caused by the recent flood.

Park Board member Godshalk showed the group where many of the birdhouses are installed at Rivershire Park. Additionally, Park Board member Godshalk pointed out the overlook observational park bench located in the far southeast corner of Rivershire Park.

#### **5.0 UNFINISHED BUSINESS**

None

#### **6.0 NEW BUSINESS**

None

#### **7.0 EXECUTIVE SESSION**

None.

#### **8.0 ADJOURNMENT**

A motion was made by Park Board member Godshalk, seconded by Park Board member Dupont, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Park Board member Campbell declared the meeting adjourned at 7:38 P.M.

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