

**MINUTES  
REGULAR VILLAGE BOARD MEETING  
Monday, April 23, 2012**

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough (Arrived at 7:05 p.m.)
Trustee Saltiel	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Irvin	Director of Community Development McNellis
Chief of Police Kinsey	Director of Financial Systems Roelker
Director of Public Works Hughes	Village Attorney Simon
Village Treasurer Curtis	Streets & Parks Superintendent Pippen

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

**CALL TO ORDER**

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the April 9, 2012 Regular Village Board Meeting Minutes**

Trustee Servi moved and Trustee Saltiel seconded the motion to approve the minutes of the Regular Village Board Meeting of April 9, 2012 as presented. The roll call vote was as follows: AYES: Trustees Brandt, Saltiel, Servi and Grujanac. NAYS: None. ABSENT: Trustee McDonough. ABSTAIN: Trustee Feldman. The Mayor declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report

Mayor Blomberg said the Board is looking for volunteers to serve on various Boards and Commissions. If any resident is interested, they can either call the Village Hall or visit the website for further information.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report - None

3.4 Manager's Report

Village Manager Irvin said the Greek Orthodox Church will not be presenting their proposal at the May 14, 2012 meeting and are looking to do so at the May 29, 2012 meeting.

4.0 **PAYMENT OF BILLS**

5.0 **CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

6.0 **PETITIONS AND COMMUNICATIONS**

7.0 **CONSENT AGENDA**

The items on the Consent Agenda will be approved by one motion. If a Trustee wishes to discuss any item, it will be pulled from the Consent Agenda and discussed under "Unfinished Business."

**7.1 Approval of the Village's Insurance Brokerage Services and Insurance Package Proposal for 2012-13 (Village of Lincolnshire)**

**7.2 Approval of the lowest responsible bid for purchase of an Infield Maintenance Machine from Reinders Inc. of Franklin Park, IL in the amount of \$21,573.04 (Village of Lincolnshire)**

**7.3 Approval of the lowest responsible bid of \$427,767.94 from Peter Baker & Son of Lake Bluff, Illinois for the 2012 Street Resurfacing Program (Village of Lincolnshire)**

**7.4 Approval of an Intergovernmental Agreement with the Illinois Department of Transportation for the Installation of Light-Emitting Diodes in Various Traffic Signals within the Village (Village of Lincolnshire)**

**7.5 Approval of an Ordinance Authorizing the Disposal of Surplus Vehicles and Equipment (Village of Lincolnshire)**

Trustee Brandt moved and Trustee Feldman seconded the motion to approve the Consent Agenda as presented. The roll call vote was as follows: AYES: Trustees Feldman, Grujanac, McDonough, Saltiel, Servi and Brandt. NAYS: None. ABSTAIN: None. ABSENT: None. The Mayor declared the motion carried.

**8.0 ITEMS OF GENERAL BUSINESS**

8.1 Planning, Zoning & Land Use

8.2 Finance and Administration

**8.21 Public Hearing regarding the Village of Lincolnshire's Plan of Operation and Governance for its Municipal Electric Aggregation Program (Village of Lincolnshire)**

Mayor Blomberg closed the Regular Village Board meeting at 7:04 p.m. and opened up the Public Hearing in regards to item 8.21.

Village Manager Irvin said this is the second of two Public Hearings required under the state statute for the Aggregation Program, which was discussed at the April 9, 2012 meeting. One question arose in terms of the electricity that arrives here with regards to the cleanliness and correct voltage. Village Manager Irvin said consultants informed us that there are Federal regulations which require transmission minimums. The power that is being supplied should not be any different from what is currently being supplied. Village Manager Irvin said the consortium is close to selecting a vendor and there could be a rate offered by next week. The rates have fallen quite a bit since municipalities have gone out to market.

Mayor Blomberg closed the Public Hearing at 7:06 p.m. and reopened the Regular Village Board meeting.

**8.22 Approval of an Ordinance Adopting the Village of Lincolnshire's Plan of Operation and Governance for its Municipal Electric Aggregation Program (Village of Lincolnshire)**

Trustee McDonough moved and Trustee Brandt seconded the motion to approve the Ordinance Adopting the Village of Lincolnshire's Plan of Operation and Governance for its Municipal Electric Aggregation Program. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Saltiel, Servi, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**8.23 Approval of a Resolution Reallocating Village of Lincolnshire's 2012 Volume Cap to the Village of Buffalo Grove, Illinois (Village of Lincolnshire)**

Village Manager Irvin said this has become a routine "housekeeping" item. The Village of Lincolnshire is small in terms of its bond allocation under its Home Rule powers. Lake County Partners is requesting the Village of Lincolnshire deed our allotment of a private activity bond to the Village of Buffalo Grove, which could then be pulled together to fund local projects in Lake County for the participating towns. Village Manager Irvin said the Village of Lincolnshire used this once for Design Automotive. Staff recommends participation.

Trustee Saltiel moved and Trustee Brandt seconded the motion to approve a Resolution Reallocating Village of Lincolnshire's 2012 Volume Cap to the Village of Buffalo Grove, Illinois. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Saltiel, Servi, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

8.3 Public Works

### **8.31 Consideration, Discussion and Approval of Installation of Radio Antenna at Utility Facilities (Village of Lincolnshire)**

Director of Public Works Hughes said staff completed a mock-up of the poles showing the different colors. Over the three weeks since notices have gone out to the adjacent residents, staff has received four e-mails from residents. One of the e-mails could be mitigated by moving the antenna to the north side of the east reservoir. The other three e-mails are in residential neighborhoods where the Village would have difficulty hiding them. Staff is seeking direction to either move forward with this or maintain the current telephone system.

Trustee Brandt asked how many letters went out in total. Director of Public Works Hughes said twenty-five letters went out. Trustee Saltiel asked if there was a way to screen the antenna to minimize the impact. Director of Public Works Hughes said bushes and trees could be added for screening. Trustee Brandt said there could be some alternatives and new technologies in the future and thought the Village should wait. Director of Public Works Hughes said the only other option would be to maintain the telephone system. Trustee Brandt asked if the only benefit to the installation would be the savings to the Village of about \$26,000 per year. Director of Public Works Hughes said the benefits would be the savings and reliability issues would be resolved. Trustee Brandt asked if any other municipality is using this system. Director of Public Works Hughes said Lake Zurich, Mundelein and Highland Park currently have this system. Trustee Saltiel said he was in favor of the system as long as more screening would be added to the antenna areas. Trustee Servi asked if the system was all or nothing and asked if some of the antennas could be used along with the telephone system for a partial savings. Director of Public Works Hughes said this could be an option and staff would look into the savings of using both the antenna and the phone system. Mayor Blomberg asked if there was a UHF capability to reduce the size of the antenna. Director of Public Works Hughes said staff would look into the UHF capability and other alternatives.

Trustee Saltiel moved and Trustee Servi seconded the motion to approve the installation of Radio Antenna at Utility Facilities. The roll call vote was as follows: AYES: Trustees Saltiel and Servi. NAYS: Trustees Brandt, Grujanac, McDonough and Feldman. ABSENT: None. ABSTAIN: None. The Mayor declared the motion denied.

## **8.5 Parks & Recreation**

### **8.51 Consideration, Discussion and Approval of a Park Board Recommendation for Revision to Field Usage Policy Fees Under Classification B for the McBride Striking Academy (Village of Lincolnshire)**

Streets & Parks Superintendent Phippen, said on April 12, 2012 staff met with the LSA Board to discuss a variety of issues and one was looking at a different fee structure for camps and tournaments. The current fee structure for affiliates of LSA is \$35.00 per participant but this was set under the assumption that participants would be playing for an entire season. LSA expressed interest in getting a new fee schedule for camp activities. Streets & Parks Superintendent Phippen said staff contacted other municipalities to find out how they were handling similar camps and for the most part a staff member handles the registration and the Villages are able to take their fee directly

at the time of registration. Staff asked these municipalities about camps approaching them for use of their facility and how they would charge for this. The other municipalities would charge the rental rate for nonresident participants ranging from \$25.00 - \$54.00 per hour depending on the activity and the scope. This information was brought to the Park Board and they recommended \$50.00 per hour as a proper rate. LSA has concerns with the Park Board recommendation and does not feel this rate can be competitive for them to offer these types of camps.

Dave Keevins from LSA, said when they met with staff he thought it was made clear that LSA needed to be competitive from a field pricing standpoint and \$50.00 per hour was too much. Trustee Brandt said the Board needs to consider making the amount per hour lower than \$50.00 because Lincolnshire will not draw the numbers as the Park Districts this is being compared to. Mr. Keevins said it is not economic to do some of the camps that are offered at the recommended amount. Trustee Brandt said McBride will go elsewhere if the price is raised to \$50.00 per hour. Trustee Saltiel asked what an affiliate would be paying if they went elsewhere. Mr. Keevins said Glen Ellyn gets camps for \$40.00 per hour. Trustee Saltiel said aside from the cost, the contract for McBride was fairly loose and wanted to be sure the Village and LSA would be benefitting from the camp. Mr. Keevins said he had no doubt that Mr. McBride is committed to this camp and could not put a dollar amount on what was being provided. Mayor Blomberg suggested \$25.00 per hour for affiliate camps and asked if this would be acceptable to LSA. Mr. Keevins said \$25.00 was an acceptable amount.

Village Attorney Simon said in order to change the rate for all affiliates of LSA, the Ordinance would need to be changed and the current vote would have to be for the McBride Camp.

Trustee Brandt moved and Trustee McDonough seconded the motion to approve an hourly rate of \$25.00 for McBride Striking Academy. The roll call vote was as follows: AYES: Trustees Servi, Brandt, Feldman, Grujanac, McDonough and Saltiel. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

#### **8.52 Consideration and Discussion of Revision to Title 8 (Village Parks) Section 1E-2 Athletic Field Usage Permits Required of the Village Code (Village of Lincolnshire)**

Streets & Parks Superintendent Pippen said staff was directed to look at the entire North Park permit and fee structure and focus on the needs of LSA. LSA is struggling with the Village approval process, which can take as long as six weeks. Streets and Parks Superintendent Pippen said the Park Board would still like to be involved in the approval process with LSA affiliate requests. The Park Board recommended having the Village Board give them authority for affiliate requests or first-time approval and as long as there are no issues, the affiliate would not have to come back before the Board year after year for approval. Streets & Parks Superintendent Pippen said staff looked into what other communities are doing and most of them have a staff person assigned to approvals of these types of activities based on criteria that their governing bodies have set forth. Staff is looking for direction on what the Board would like to pursue.

Trustee Saltiel said he was in favor of delegating the responsibility to the Park Board with the input from Village Board in establishing the criteria. Trustee Saltiel said he was also in favor of approving an affiliate once and not having to go before the Park Board again as long as all the correct paperwork was submitted each year. Trustee Brandt said she was in favor of having a staff person approve the affiliate after the initial approval. Trustee Saltiel suggested getting a standard contract form that would benefit everyone and streamline the process. Mayor Blomberg said he was in favor of having staff approve a first-time affiliate if the Park Board meeting was canceled.

Village Manager Irvin said that as staff develops changes, we might want to be specific on size of usage, since an affiliate could request to do a tournament and use every field. In this case, the \$25.00 per hour would not be appropriate. Trustee Brandt said a tournament would go under a different classification and the \$25.00 per hour would just be for camps. Trustee Feldman asked about kick-ball, which is only 45 minutes a week at \$35.00 per participant and asked staff to look into how this would be handled. Trustee McDonough suggested staff look at time frames of usage.

The consensus of the Board was to have staff work with LSA to re-evaluate the entire affiliate process; to develop some standard contracts that LSA can use with their affiliates, which have been vetted and approved by the Village Attorney and Village Board; to research and look into the fee structure for special events such as camps and tournaments and rewrite the field classification policies.

### 13.0 **ADJOURNMENT**

Trustee Saltiel moved and Trustee Brandt seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:06 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk