

**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, April 23, 2012**

Present:

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|---------------------------------------|--------------------------------------------|
| Trustee Brandt | Trustee Feldman |
| Trustee Grujanac | Trustee McDonough |
| Trustee Saltiel | Trustee Servi |
| Mayor Blomberg | Village Clerk Mastandrea |
| Village Manager Irvin | Director of Community Development McNellis |
| Director of Financial Systems Roelker | Director of Public Works Hughes |
| Police Chief Kinsey | Village Attorney Simon |
| Village Treasurer Curtis | |

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069

ROLL CALL

Mayor Blomberg called the meeting to order at 8:07 p.m. and Village Clerk Mastandrea called the Roll.

APPROVAL OF MINUTES

2.1 Acceptance of the minutes of the April 9, 2012 Committee of the Whole Meeting

2.11 The minutes of the April 9, 2012 Committee of the Whole Meeting were accepted as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and discussion of a request for Referral of a Text Amendment to Section 6-14-14(N)(5), Farmers Market, of the Administration & Enforcement section of the Lincolnshire Zoning Code, to include the O/1a Office/Industrial Zoning District as a permitted Zoning District for Farmers Market operations (Aaron Kinney/TGF, Inc.)

3.12 Consideration and discussion of a request for a Special Use, to permit the operation of a Farmers Market, for the 2012 Calendar Year, in

the parking lot of 300 Knightsbridge Parkway, located in the O/Ia Office/Industrial Zoning District (Aaron Kinney/TGF, Inc.)

Mayor Blomberg opened up items 3.11 and 3.12 together.

Director of Community Development McNellis said this is a Special Use Permit request for the current calendar year. In order for the Board to consider such a request, the Code will need to be amended to allow these types of markets in Zoning District O/IA. Staff believes adding the O/IA District would be appropriate for Farmers Markets, since these Districts have visibility on arterials and would provide easy access to any visitors. The petitioner is proposing a market that varies from the Code to permit non-producers to be the vendors selling the products. Staff believes it is important that all goods and services offered are handcrafted. Director of Community Development McNellis said staff will ensure circulation on drive aisles are clear to visitors of the site, and that all requirements of the Code section addressing these uses are met. A letter of approval was submitted after the packets went out from Van Vlissingen and Company. The Petitioner is requesting referral to the Zoning Board.

Trustee Feldman asked if this is a one-time approval of this Special Use. Director of Community Development McNellis said Special Uses for Farmers Markets are good for one calendar year. Village Attorney Simon said because it is Special Use and specific criteria that are designed to be accomplished; if each applicant independently meets all the criteria, they would each be eligible for a Special Use Permit to compete with each other.

Mr. Aaron Kinney of TGF, Inc., gave a presentation to the Board as the petitioner describing how his business started, the growth and his marketing strategy for Lincolnshire.

Trustee Saltiel said the provision in the ordinance with regards to handcrafted items states items may be sold if they are created or produced by the person or entity offering the articles for sale and asked if this request is a variation from this. Director of Community Development McNellis confirmed variation from this handcrafted provision is being requested. Mr. Kinney said his request is for Lincolnshire to walk away from the definition of producer but not the spirit of it. Director of Community Development McNellis said at a previous meeting with Mr. Kinney he gave an example of three different farmers producing three different items and one representative from all three coming to be a vendor at the Farmers Market. Trustee Feldman asked how it was going to be determined who could participate. Mr. Kinney said he has a lot of relationships with different farms, and he will base the decision on their

reputation. Village Attorney Simon asked if the seller would be hand to hand with the grower. Mr. Kinney said the seller could be the producer, an employee of the producer, a family member of the producer and in this case he would add cooperatives that have multiple farmers with one representative.

Trustee Feldman asked if there are permanent, public restroom facilities that will be available. Director of Community Development said the restrooms in 300 Knightsbridge will be available.

The consensus of the Board was to refer this to the Zoning Board.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration and Discussion of an Ordinance Dedicating a Utility Easement Within the Lincolnshire Downtown (Village of Lincolnshire)

Director of Public Works Hughes said this is the next incremental step to the development of the downtown area. This is a dedication of a utility easement covering ComEd and AT&T lines that come off of Milwaukee Avenue, go to the new cell tower site and will vacate the lines along Riverside Drive.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

3.32 Consideration and Discussion of Village Identification Sign Options to be Located within the Riverwoods Road and Everett Road Roundabout (Village of Lincolnshire)

Director of Public Works Hughes said the existing signs were installed last year. The signs were significantly smaller than what was proposed, since Lake County did not allow the larger signs that were originally approved. Staff has come back with larger signs that are consistent with what Lake County will approve. There is a single pole and double pole option, which can be manufactured of wood or a processed material. Staff is seeking direction on the style and material for the signs.

Trustee Brandt looked at the options and thinks the current signs should be left alone. Trustee Saltiel thinks the proposed signs are too big and thought they might work if the Village went with option 2, chopped off a foot of pole on each side and only use two signs instead of four. Trustee

Feldman suggested putting a small, double post monument sign in the splitter island down Riverwoods Road. Trustee Saltiel thought a sign would look confusing in the splitter island. Village Manager Irvin said staff would look into revising the signs and various locations.

There was a consensus of the Board to have staff come back with alternatives to the sign sizing and sign locations.

3.33 Consideration and Discussion of the Implementation of the Automated Water Meter Reading System (Village of Lincolnshire)

Director of Public Works Hughes said this is an item that was brought up during budget discussions. Staff has been in contact with Midwest Meter, who would be the supplier for this system and staff is prepared to move forward with the system.

Mayor Blomberg said this system will be installed over the next four years and a little over half a million dollars will be invested over that time and asked if the technology would be outdated after the four years and money spent. Director of Public Works Hughes said this was discussed and feels confident the system will be technologically sound for the next fifteen to twenty years. Trustee Saltiel asked if the system is installed externally at each location. Director of Public Works Hughes said the system will be installed over the existing meter head which is usually in the basement. If customers have outside water meters in a pit, the system will still work. Trustee Saltiel asked if an owner would absorb the cost of this system for new construction. Director of Public Works Hughes said new construction would be the cost of the owner and any replacement would be the cost of the Village. Mayor Blomberg asked how the meters in the pits would be powered. Director of Public Works Hughes said the meters are run off batteries that last several years and battery replacement will be the responsibility of the Village.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

3.4 Public Safety

3.41 Consideration and Discussion of the Purchase of Four (4) Replacement Vehicles for the Police Department through the Suburban Purchasing Cooperative (Village of Lincolnshire)

Police Chief Kinsey said based on our discussions at budget time, the Police Department is to be replacing vehicles when they are well in excess of 80,000 miles. There are currently two vehicles at this stage of mileage

and two more are expected to be at this mileage by the time delivery of the new vehicles takes place. Staff is recommending going with the bid awarded by the Suburban Purchasing Cooperative.

Mayor Blomberg said the past vehicles were not AWD and wanted to know if this was an extra cost. Police Chief Kinsey said AWD comes standard with the new vehicles.

There was a consensus of the Board to place this item on the Consent Agenda for approval for the next regular Village Board Meeting.

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

- 5.1 Trustee Feldman said she had a resident call who was stopped from bringing a bottle of wine into a restaurant. The resident was told that Lincolnshire does not allow wine to be brought in. Trustee Feldman said she thought this should be determined by the restaurant and not the Village. Village Manager Irvin said he had heard about this, brought it up to the consortium he is meeting with and none of the other Villages in the consortium allow this either. Village Manager Irvin said liquor license are expensive and if people bring in their own liquor, then the restaurant could possibly lose money. If the Board would like to pursue this, staff would need to ask the license holders if they would want to allow this. Mayor Blomberg said to consider the fact that not all license holders have the same classification.

There was a consensus of the Board to have staff survey the restaurants.

- 5.2 Director of Public Works Hughes informed the Board of the Balzer Park work day to take place on Saturday, April 28, 2012, the North Park work day to take place on Saturday, May 12, 2012 and the PTO race to take place on Saturday, May 19, 2012. Riverwoods Road will be closed from 8:00 a.m. until approximately 8:45 a.m. for the PTO race.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:48 p.m.

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Respectfully submitted,

Barbara Mastandrea
Village Clerk

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