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Approved October 21, 2013

**MINUTES OF THE
PARK BOARD MEETING
Monday August 19, 2013**

Present: Ken Borgerding, Park Board Chairman
Lee Campbell
Kelly Dupont
Jamie Godshalk
Dan Hartman

Jennifer Hughes, Director of Public Works
Scott Phippen, Streets and Parks Superintendent
Brad Woodbury, Assistant to Director of Public Works

Absent: Ted Heiser
Karen Feldman, Trustee Liaison

Location: Lincolnshire Village Hall, One Olde Half Day Rd, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 7:30 P.M.

2.0 ROLL CALL

Assistant to the Director of Public Works Woodbury called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the June 17, 2013 Meeting of the Park Board (Village of Lincolnshire)

The Park Board reviewed the minutes of the June 17, 2013 meeting. Corrections were made as follows, Under Item 4.2.2 Tour Of Parks, Rivershire; the area that reads "Park Board member Godshalk asked why the dock had floated away from its original area." to read as follows "Park Board Member Godshalk asked when the dock will be replaced to original location or removed after it floated away during the flood".

Park Board Member Godshalk also asked about the status of Item 4.2.1 Consideration, Discussion and Recommendation of a Name for the Path Located Along Riverwoods Road (Village of Lincolnshire). Director Hughes responded that no meetings or discussions have taken place.

A motion was made by Mr. Godshalk, seconded by Park Board Member Campbell to approve the minutes as corrected. The motion was approved by unanimous vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 Resident Robin Babbo, President of the The Village Club, addressed the Park Board regarding a request to hold a fundraiser at North Park. The Village Club would like to hold an event, tentatively called "Kick Cystinosis", which would include a kickball tournament and chili cookoff at North Park to benefit Cystinosis Research Network (CRN) and to support a Lincolnshire family affected by this disease. The event is to be called "Kick Cystinosis". LSA has been contacted regarding the park schedule and they are in support of the event. The Village Club is asking the Park Board to recommend consideration and approval of this request by the Village Board including waiver of fees.

After discussion of legal issues and scheduling the following motion was made by Mr. Godshalk, seconded by Ms. Dupont:

The Park Board recommends referral and approval to the Village Board of the request from The Village Club for the use of North Park for a benefit event at a date to be determined, including waiver of fees, based on statements made in a public meeting held on August 19, 2013.

5.0 RECREATION

4.1 None.

6.0 PARKS

6.1 Continuing Consideration and Discussion of a request by the Lincolnshire Sports Association for Capital Improvements at North Park (Lincolnshire Sports Association)

Streets and Parks Superintendent Phippen reviewed the requested presented to Staff at an LSA board meeting. The requested items are:

1. Turf Field (field 1) Engineering/Design fees only	\$50,000
(Total field costs anticipated to be \$350,000 to \$500,000)	
2. North Park Backstop Fence Extensions	\$25,000
3. North Park Soccer Field Drinking Fountain	\$15,000
4. North Park Ice Skating Rink	\$9,000
5. Tarps, Pitchers Mound/Batter's Box	\$3,000
6. North Park Dugout Fence Realignment	\$1,200
7. Clay Work, fields 2 and 3 Batter's Box	\$500
8. Base replacement Field 1 and 2, estimated \$1,000 per field	\$2,000
9. Base plugs, field 2, cost per set	\$25.00

Mr. Godshalk opened discussion of the budget items by referring to the cut back in funds for care of the North Park Natural Areas. Budget funds were cut in 2008-2009. He referred to the lowering of field use funds last year which decreased park revenue and expressed his opinion that it is disrespectful to leave the natural areas unfunded and unattended. He will vote no on any additional improvements for the sports areas of the park. Park Board Member Godshalk stated that he felt as the economy improves money should be returned to caring for the natural areas.

The replacement of the dock at Rivershire was discussed. Assistant Director Woodbury said the Village is hesitant to spend money replacing the dock in an area prone to the flooding that took the dock from its mooring this year. North Park and Florsheim natural area may be a better place to spend Village resources. Scout and volunteer work may be better to use in the floodplain.

Superintendent Phippen stated Village staff asked all village organizations for requests they may have for budget consideration, and any requests will be considered by the Mayor and Board in their budget meetings. The list of items was prepared by LSA with no involvement of Village staff. He confirmed that North Park was created with both active and passive components. Supt. Phippen said early on a lot of time and money had to be spent on natural areas to restore them to their pristine condition. Lately more money has been spent on the active components. Mr. Godshalk expressed his opinions that there should be balance. He showed a six page letter from former Environmental Services Supervisor Lydia Scott prepared in July of 2011 outlining how funds could be allocated. He said in 2009 the Village cut back from \$125,000 annually with 1.5 full-time staff for natural areas to currently an approximate \$20,000 per year with 0.5 staff person. He asked for balance. Superintendent Phippen suggested specific items be included in the budget discussion. The Board agreed to discuss including items in the budget. It was suggested that the letter from Lydia Scott will be provided to the Park Board for consideration and discussion at the September meeting.

Director Hughes said the Draft Budget will be completed before the next Park Board meeting. In discussions with the Village Board, staff suggested increasing funds to \$50,000 for natural areas maintenance for the past few years and the Board declined to increase the funding beyond the current \$25,000. Director Hughes noted that one problem with the report from Lydia is that it does not refer to concrete measurable objectives of restoration. The question is, what results does the Village want to achieve? How do we explain how we are spending our money? The perception is open space is not used like the active areas. The question is how do you express the priority of natural areas maintenance over other expenditures in the budget. Director Hughes said the Village Board has seen Lydia's report. The Board will receive recommendations made by the Park Board for capital, operating or any other budget items. A Draft Budget will be available approximately October 10th that will be presented for discussion by all of the Boards and there will be comments taken from the public. The public may not understand why we are making the effort to preserve open space.

Mr. Godshalk thanked Director Hughes for the clarification. Regarding objective measurements, he pointed out that there were floristic ratings in the information provided by Lydia Scott. Director Hughes state there does not appear to be a large number of residents in support of the natural areas over the athletic fields. Staffing was discussed. There is one full time employee at North Park (Troy Taylor) and his time is shared with the Buildings division. There are three (3) seasonal workers assigned for North Park fields during the summer months. For Environmental Services there is one full time person who has a seasonal worker assigned to work with him in the summer. The full-time person (Chris Fisher) is also 50% shared with forestry duties.

Superintendent Phippen said that in the Capital budget specific or one-time projects could be suggested. The Operating section of the budget is the place for ongoing maintenance items. The only capital item suggested would be the fencing at Rivershire Park. This could be done in-house (removal) or as a capital project to remove and replace at the

direction of the Park Board. Director Hughes suggested the Park Board could request returning to the \$50,000 open space management level. She suggested the Board recommend priority areas such as restoration of the buffers around Florsheim. Director Hughes suggested it would be appropriate for the Park Board to develop realistic goals and specific budget numbers for a multi-year program with a step by step program to achieve those goals. Floristic qualities need to be explained specifically and the reason the work needs to be done.

Regarding the LSA requests, Ms. Dupont asked why they feel a turf field is needed. Supt. Phippen said it can be used in more types of weather. It was suggested the LSA could solicit community fundraising to gauge community interest. SMC would be involved to ensure the drainage would not be changed. Total cost would be between \$350,000 - \$550,000 for the field.

Regarding the ice skating rink, a question was raised wondering if the Spring Lake ice rink was going to continue? A discussion about whether the rink would be used followed. Regarding the dugout fence realignment, this is a retrofit to increase safety. Staff found an inexpensive solution to eliminate the hazard and we would like to try that first.

The Park Board recommends consideration of LSA requests as follows:

1. Turf field – this item should be considered for community funding solicited by LSA before inclusion in the Village budget.
2. North Park Backstop fence extension – low priority.
3. North Park Soccer Field Drinking Fountain – Staff feels the drinking fountain on the concession area and at the baseball fields are enough to cover the area.
4. North Park Ice Skating Rink – consensus is this is a high priority. Operation expense was discussed. 400 staff hours to maintain is somewhat high. Winter season is less demanding. Cost would probably be about \$14,000 in staff time. Another potential idea is paving the area. In the off season this could be used for roller hockey. Use of the rink could be reviewed after a few seasons. The liners only last a few seasons.
5. Tarps, Pitchers Mound/Batter's Box – Tarps were used when the park was opened but they would be damaged by people playing before fields were open for the season. Currently no tarps are used. Staff opinion is that these are not needed. Park Board defers to staff's judgment. Supt. Phippen will discuss this with the LSA representatives again.
6. North Park Dugout Fence Realignment – The realignment issue was discussed earlier. Staff will try the less expensive alternative before this item is presented as a budget request.
7. Clay Work, fields 2 and 3 Batter's Box – this is a maintenance item that can be addressed before the next fiscal year.
8. Base replacement Field 1 and 2 – this is a new item, a magnetic system to hold bases in place. One set was tried this year and LSA is requesting they be added to all of the fields. The metal base buried below ground makes accurate placement easier. – The Board recommends these be included in the budget.
9. Base plugs, field 2 – Another maintenance item, for fields that don't have the magnetic bases. Staff will work on these this year.

The following motion was made by Ms. Dupont, seconded by Mr. Hartman:

The Park Board recommends approval to the Village Board of the Capital requests of the Lincolnshire Sports Association for improvements at North Park based on the finding made at the August 19, 2013 board meeting as set forth in staff's memorandum.

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Hartman. NAYS: None. ABSENT: Mr. Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

Supt Phippen highlighted the report presented by LSA. The girls field hockey season did not create schedule hardships or excessive wear and tear on the fields. They are requesting the fields be used for girls lacrosse.

The following motion was made by Mr. Godshalk, seconded by Ms. Dupont:

The Park Board recommends approval to the Village Board of the request of the Lincolnshire Sports Association for use of the North Park fields for a girls lacrosse program starting fall of 2013.

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Hartman. NAYS: None. ABSENT: Mr. Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

6.2 Consideration and Discussion of conceptual designs for the Balzer Park playground replacement (Village of Lincolnshire)

Assistant to the Director of Public Works Woodbury presented and discussed playground options from four vendors for board consideration. Mr. Godshalk asked how long a playground is expected to last. Mr. Woodbury said the posts could last 50 years or more, allowing for renovation instead of total replacement. Ms. Dupont expressed her opinion all ages need to be considered and daytime use as well as the comment of residents in the area regarding potential teen use later in the day. Consensus is to go with a more traditional look as shown by the vendor Team REIL, option 1, including the existing swing structure with new seats and chains – possibly relocated. Additionally, it was stated that the Staff should also consider the Parkreation Inc. design. The costs are similar; \$67,000 to \$70,000 before installation.

The following motion was made by Mr. Godshalk, seconded by Ms. Dupont:

The Park Board recommends the Village Board include a budget item of approx \$70,000 for the Balzer Playground Improvement, with a possible additional \$20,000 for installation. The final design proposals from Team REIL and Parkreation should be presented to residents at the Village website for their input.

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Hartman. NAYS: None. ABSENT: Mr.: Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

6.3 Consideration and Discussion of the 2014 Proposed Parks Capital Budget (Village of Lincolnshire)

Supt Phippen discussed the list presented to the Board. The first item, 72" riding mower, has been pulled. Bike Path maintenance was discussed. Mr. Godshalk stated the Village Board had seemed to take the responsibility of the paths upon itself, especially for planning. Is this still a part of the Park Board budget? Supt. Phippen said the account that pays for the maintenance is a park account. The items listed are seen as needed by Village Staff. A minimum of \$20,000 is needed immediately to maintain existing paths. Some neighborhood paths need repair as well.

Park Board Member Godshalk asked if the pocket park is it to be phased in or is the amount given for the entire construction. Director Hughes said the \$206,000 cost budgeted is for all of the park site improvements except any sculptures which would be added to future budgets.

Mr. Godshalk said the Rivershire Park fence repairs are more a maintenance item than a capital project.

The following motion was made by Ms. Dupont, seconded by Mr Campbell.

The Park Board recommends to the Village Board inclusion of the capital items proposed by staff into the 2013 Budget as noted in staff's memo dated August 19, 2013.

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Hartman. NAYS: None. ABSENT: Mr.: Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

7.0 OLD BUSINESS

- 7.1 Mr. Godshalk proposed that the Park Board recommend to the Village Board the inclusion of \$50,000 for natural areas maintenance based on specific suggestions to be provided to the Village Board, noting that this amount is down from the \$125,000 in past years. This item will be brought back on the September Park Board meeting for discussion.

The following motion was made by Mr. Godshalk, seconded by Mr. Campbell.

The Park Board recommends that the Village Board increase the budget for maintaining the natural areas from \$25,000 per year to \$50,000 per year based on the Park Board coming back with specific recommendation

on how the funds should be used. This recommendation acknowledges the request amount is down from the \$125,000 budget level of previous years.

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Hartman. NAYS: None. ABSENT: Mr.: Heiser. ABSTAIN: None. Chairman Borgerding declared the motion carried.

8.0 NEW BUSINESS

8.1 Consideration and Discussion of the "Apples Around Town" art program. (Lincolnshire Community Nursery School)

Assistant to DPW Woodbury described the project suggested by the LCNS. A minimum of 8 or 9 would be needed to move forward. Ms. Dupont commented that the \$1,500 cost seems high to get the number of sponsors required. It is not a fundraiser but a way to get recognition of LCNS during their 40th year.

All the Village would be asked to do is provide manpower to put them up and approval to do the project. Right of way and sign requirements were discussed. The ARB should be consulted.

The following motion was made by Ms. Dupont, seconded by Mr. Godshalk:

The Park Board recommends approval to the Village Board for consideration of the Apples Around Town art program subject to approval of the Architectural Review Board.

The motion passed 5-0: AYES: Chairman Borgerding, Ms. Dupont, Mr. Godshalk, Mr. Campbell and Heiser. NAYS: None. ABSENT: Mr.: Hartman. ABSTAIN: None. Chairman Borgerding declared the motion carried.

9.0 EXECUTIVE SESSION

10.0 ADJOURNMENT

A motion was made by Park Board member Godshalk, seconded by Park Board member Dupont, to adjourn the meeting.

The motion was accepted by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 10:00 P.M.
