



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, October 28, 2013**

Present:

Mayor Blomberg	Trustee Brandt – (Arrived at 7:11)
Trustee Feldman- (Arrived at 7:11)	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Engineering Supervisor Horne
Director of Community Development McNellis	

ROLL CALL

Mayor Blomberg called the meeting to order at 7:09 p.m. and Village Manager Burke called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of October 15, 2013 Committee of the Whole Meeting Minutes

The minutes of the October 15, 2013 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and discussion of Architectural Review Board recommendations regarding Variations to Title 12, Sign Control, of the Lincolnshire Village Code, to permit a revised ground sign package for the Tri-State International office center campus, located at 25, 75, 100, 200 and 300 Tri-State International (GA Tri-State Office Park, LLC)

Director of Community Development McNellis summarized the request. Director of Community Development McNellis noted the sign package request received review and recommendation for approval by the Architectural Review Board. Community Development Director McNellis noted the ARB did not support the Tri-State Office Park's request to include the leasing company telephone number on the proposed new monument sign to be located along the tollway.

Ms. Kelley Morrissey, Property Manager for Colliers International introduced Ms. Katie Conroy, representative from Poblocki Sign and provided a brief presentation regarding the proposed sign package.

Trustee Brandt asked if the Code would need to be amended if the leasing company phone number was allowed on the sign. Director of Community Development McNellis stated the phone number could be permitted under a variation for the reason that this is a unique property with a large multi-building campus, under one ownership, located next to major tollway. The resulting variance would reduce sign clutter by eliminating the need for the leasing company to install a second temporary sign near the proposed new monument sign. The inclusion of the leasing company telephone number would also provide the phone number at a height which would be visible from the roadway. Trustee McDonough noted he would be in favor of the variance. Trustee Brandt stated she would want it noted that the Board would accept this because of the unique location of the building and signage. Village Attorney Simon asked if the phone number could be placed on a separate panel that could be removed if the promotion of the number is no longer needed. Ms. Morrissey was in agreement with putting the number on a separate panel. Trustee Servi asked if the number would be specific to this location and Ms. Morrissey confirmed the sign is only for the Tri-State location.

There was a brief discussion regarding the landscape plan to be installed on the site along with the proposed sign plan.

There was a consensus of the Board to revise the Ordinance and place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration and discussion of a proposed Resubdivision of the Manors of Brampton Woods-Unit II to permit the subdivision of one 2+ acre lot on Hamilton Court to two 1+ acre lots (Arthur J. Green Construction)

Director of Community Development McNellis provided a summary of the request. Mr. Jeffrey Greene, President of Arthur J. Greene Construction Company and Mr. Timothy Gollota, Vice President of Arthur J. Greene Construction Company provided a brief presentation of their request and stated this is a different request from what has been presented previously. Mr. Greene noted they are proposing to subdivide only one of the existing two acre homestead properties into two separate parcels each with an area greater than one acre. Mr. Greene noted the remaining homestead property is not included in the proposed resubdivision request before the Village Board.

Trustee Brandt stated she did not have a concern with the proposed new Lots 22 & 23 (from subdivided lot 15). Trustee Brandt asked Director of Community Development McNellis to explain the reason for

what is depicted as Lot 14 on the diagram and she also noted, there are two separate property owners for Lots 14 and 15. Director of Community Development McNellis noted per past proposals, the Board indicated its desire to allow only three homes not four on the re-subdivision of Lot 14 and 15. Director of Community Development McNellis explained Lot 14, which is not proposed for resubdivision in this request, does have adequate area for two lots. However, it does not have adequate frontage per Village Code. The only way to accomplish the required frontage would be through a variance. Mr. Greene noted Arthur J. Green's previous proposal would have combined the frontage on both lots to meet Code so all four lots would have worked and met requirements of the Village, however, that proposal was not accepted by the Board.

Trustee Grujanac asked about Lot 14 and stated she is concerned this lot is being alienated and may ultimately not be buildable. Mr. Greene stated this property would only be able to have one structure on the 2 ½ acre lot given the limited frontage and Village Code requirements.

There was a consensus of the Board to refer this to the Zoning Board for review of a Plat of Subdivision.

3.13 Consideration and discussion of an Architectural Review Board recommendation regarding a revised Site and Landscape Plan, to permit the retention of an existing wall along the south property line, for the approved Dunkin Donuts Restaurant and Drive-Thru, an accessory use to an existing Marathon gas Station at 435 Milwaukee Avenue (Village of Lincolnshire/GTM/North Shore Management, dba Dunkin Donuts)

Director of Community Development McNellis summarized the request. The Architectural Review Board recommended approval of the request with three stipulations. Two of the stipulations have been addressed in the current landscape plan. One stipulation is in regards to removing a specific type of grass along the north property line which Dunkin Donuts would like to keep. Staff is in agreement with Dunkin Donuts to keep the specific grass along the north property line.

Mayor Blomberg asked about the height of the blue stem grass at the southwest corner of the site. Director of Community Development McNellis stated staff would research the height and either have the petitioner put in a different lower grass if need be, or move it back.

Trustee Brandt asked when the construction would start. Director of Community Development stated Dunkin Donuts is ready to start and would like to be completed by the end of the year.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.21 Consideration and Discussion of Voluntary Employee Beneficiary Association Plan (VEBA) Governed by the Internal Revenue Code (Village of Lincolnshire).

Village Manager Burke provided a summary of the request which is a result of a staff inquiry.

Village Attorney Simon asked how the class is defined. Village Manager Burke said it can be a class by type of position or by unit. Mayor Blomberg asked if this would be monitored in-house. Village Manager Burke confirmed it would be managed in-house. Trustee Grujanac asked if the unit vote has to be unanimous or majority. Village Manager Burke stated it would need to be unanimous. Village Manager Burke stated the easiest way to handle this would be for an accumulated payout, available to everyone at retirement. Village Manager Burke stated he was looking for direction from the Board prior to pursuing this further.

There was a consensus of the Board to have staff explore the mechanics of administration and bring back a formal request.

3.3 Public Works

3.31 Consideration an Ordinance Amending Section 8-2-3-1 of the Lincolnshire Village Code Related to Water and Sewer Connections Outside of the Village Limits (Village of Lincolnshire)

Engineering Supervisor Horne provided a summary of the request.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

Director of Community Development McNellis updated the Board regarding the D. K. Mallon proposal for the downtown properties. Staff has met with D.K. Mallon and the as-builts have been finalized. This proposal will be brought back to one of the November meetings.

5.0 NEW BUSINESS

Trustee Brandt updated the Board regarding Boo Bash stating it was attended by

approximately 1,400 people and was a huge success. Trustee Brandt noted staff did a wonderful job.

Trustee Brandt stated LCA would be asking the Board if they could do a large bonfire at one of the open fields.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Grujanac moved and Trustee McDonough seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 7:38 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

lu