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Approved January 22, 2014

**MINUTES OF THE
PARK BOARD MEETING
Monday December 16, 2013**

Present: Lee Campbell
Kelly Dupont
Jamie Godshalk
Dan Hartman
Karen Feldman, Trustee Liaison (arrived at 7:59pm)

Brad Woodbury, Assistant to Director of Public Works
Scott Phippen, Streets and Parks Superintendent

Absent: Ken Borgerding, Park Board Chairman
Ted Heiser

Location: Lincolnshire Village Hall, One Olde Half Day Rd, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borderding is not in attendance. Park Board member Dupont volunteered to be Acting Chairman and called the meeting to order at 7:30 P.M.

2.0 ROLL CALL

Assistant to the Director of Public Works Woodbury called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the October 21, 2013 Meeting of the Park Board (Village of Lincolnshire)

The Park Board reviewed the minutes of the October 21, 2013 meeting. Park Board Member Godshalk requested that two changes be made. Item 6.1 regarding Balzer Park tennis courts, last paragraph "...a basketball court will be added near the tennis courts" should be changed to "...a basketball court may be added within the tennis courts at the northeast corner". In item 8.0 the name of Kathy Lin is misspelled, this should be corrected.

A motion was made by Park Board Member Godshalk, seconded by Park Board Member Campbell, to approve the minutes as corrected. The motion was approved by unanimous vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 Consideration and Discussion of a Lincolnshire Sports Association (LSA) Request to Donate Home Run Fencing in Lieu of Fees from LSA Affiliate, Slammers Baseball and Softball Training Academy (Lincolnshire Sports Association)

Superintendent of Streets and Parks Pippen presented information about this request and introduced Mr. Lee Fell who is in attendance representing the organization. Mr. Fell reviewed the services provided by Slammers Baseball to the LSA including coaching, instruction, evaluation, camps, elite travel, clinics and indoor training space. LSA would be paying them \$2,500 for 2014 for these services.

LSA is proposing that the funds usually paid by LSA to the Village of Lincolnshire could be paid to Slammers Baseball and that organization would then pay \$4,000 to replace fencing for fields 1, 2 and 3 at North Park. LSA would then pay \$1,000 to purchase the fence for the 4th field and the Village would own and maintain the fences. Mr. Fell said the replacement fences would be an improvement over the current fencing which uses PVC pipe and sandbags. Mr. Pippen's memo confirmed that the fences will be easier to maintain and store. Mr. Pippen said that the existing fencing can be reused for crowd control or closing off areas as needed in other parts of the Village. Ms. Dupont asked about durability and Mr. Pippen responded that they should withstand being up for the entire season but at this point we really don't know. Regarding the purchase, no tax or shipping is charged so there is no advantage to having the Village make the purchase. If the item is approved by the Mayor and Board of Trustees, the Slammers organization will make the purchase and have the items shipped to the Public Works Facility.

After discussion Mr. Godshalk made a motion, seconded by Mr. Campbell, as follows:
"The Park Board recommends approval to the Village Board to allow Lincolnshire Sports Association Affiliate, Slammers Baseball and Softball Training Academy, to donate new home run fencing to be used at fields 1, 2 and 3 at North Park based on the facts in the petitioner's packet dated November 6, 2013 prepared by Lincolnshire Sports Association as well as those statements made at a public meeting of the Park Board on December 16, 2013 and subject to staff's recommendations as presented in staff's memorandum."

The motion passed 4-0: AYES: Acting Chairman Dupont, Mr. Godshalk, Mr. Campbell and Mr. Hartman. NAYS: None. ABSENT: Chairman Borgerding, Mr. Heiser. ABSTAIN: None. Acting Chairman Dupont declared the motion carried.

5.2 Consideration and Discussion of a Lincolnshire Sports Association (LSA) Request to Hold a Baseball Tournament at North Park June 25-29, 2014 (Lincolnshire Sports Association)

Mr. Pippen presented information about this request and Mr. Fell of LSA discussed the details of the request. The planned tournament would be managed by the LSA and a portion of the profits would be passed to the Village for use at North Park for maintenance or whatever the Village feels would be appropriate. Mr. Fell said the tournament would use fields 1, 2, 3, and 4 and include ages eight to 13. Teams would be expected to come from the six county area and would play a minimum of four games each. Maximum parking expected would be 192 cars which is within the available parking at North Park. LSA would plan to open up and sell concessions and, if needed for drinks and food, would obtain a Lake County Health Department permit. T-shirts may also be printed and sold with local sponsors.

Participating teams would pay approximately \$350-\$450 per team. Mr. Fell said that the current plan is to donate all of the money collected beyond expenses to the Village for maintenance of North Park fields. The event is planned to begin on a Wednesday evening and finish on Sunday with championship games. LSA would request Public

Works employees to support the effort on Saturday and Sunday for washrooms and trash collection. Field lighting would be required to about 10:00pm to 10:30pm each night.

Park Board members agreed it is nice to see this facility being used for its intended purpose. Regarding Public Works staffing, Mr. Woodbury said at that time of year seasonal workers could be used which would lower the staff expenses. Mr. Phippen said we may go a little above the minimum level to groom the fields during the day to show off our outstanding facility. Ms. Dupont asked if additional parking should be available just in case it is needed. Mr. Campbell asked if teams coming from the six county area is too far to expect and Mr. Fell responded that if you are on a travel team this distance travel is expected. In this case the LSA teams would have the advantage of being at home. Trustee Liaison Feldman mentioned that Banner Day Camp will be in session. Mr. Fell said the planned tournament will not take place until 5:30pm on weekdays.

After discussion Mr. Godshalk made a motion, seconded by Mr. Campbell, as follows:
"The Park Board recommends approval to the Village Board to allow Lincolnshire Sports Association to host a travel baseball tournament at North Park June 25th to 29th, 2014 on baseball fields 1 to 4 at North Park based on the facts in the petitioner's application prepared by Lincolnshire Sports Association as well as those statements made at the public meeting of the Park Board on December 16, 2013 and subject to staff's recommendations as presented in staff's memorandum."

The motion passed 4-0: AYES: Acting Chairman Dupont, Mr. Godshalk, Mr. Campbell and Mr Hartman. NAYS: None. ABSENT: Chairman Borgerding , Mr. Heiser. ABSTAIN: None. Acting Chairman Dupont declared the motion carried.

6.0 PARKS

None

7.0 UNFINISHED BUSINESS

Mr. Godshalk asked about the correspondence from Debbie A. Maurer, Assistant Manager of Natural Resources and Ecologist with the Lake County Forest Preserve District, which was included in the Park Board packet distributed before the meeting. At a previous meeting Mr. Campbell had requested contacting the Lake County Forest Preserve District regarding the possibility of shared maintenance for natural areas. After the initial response, which was provided in the packet, Village Manager Burke will be pursuing this matter further.

8.0 NEW BUSINESS

8.1 Consideration and Discussion of the 2014 Meetings Calendar (Village of Lincolnshire)

The Village Board has approved a calendar for public meeting dates for 2014. Mr. Woodbury said staff is recommending the Park Board tour of parks take place on May 19th and June 16th meetings with a start time of 5:30pm. Additionally, staff is requesting the Park Board consider revising the meeting start time to 7:00pm which is the time all other Village Boards meet. The Park Board tours are recommended for Monday night because it is difficult to have a quorum on a Saturday in the summer.

After discussion Mr. Godshalk made a motion, seconded by Mr. Hartman, as follows:

“The Park Board approves the 2014 meetings calendar presented by the Mayor and Board of Trustees and recommends that the regular meeting start time be changed to 7:00pm with the exception of the meetings which are the annual Park Board tours of the parks and will take place at 5:30pm on May 19th and June 16th 2014.”

The motion passed 4-0: AYES: Acting Chairman Dupont, Mr. Godshalk, Mr. Campbell and Mr Hartman. NAYS: None. ABSENT: Chairman Borgerding , Mr. Heiser. ABSTAIN: None. Acting Chairman Dupont declared the motion carried.

Mr. Woodbury directed the Board's attention to the Proclamation presented at the December 9th Village Board Meeting by Mayor Blomberg honoring Bob and Pat Gregory and recognizing their many years of service to the Village. Mr. Godshalk said that he had worked with both Bob and Pat Gregory during many Village events and they were both wonderful to work with and their energy and ideas have been demonstrated in many events such as the recent tree lighting ceremony. He would strongly second this recognition.

Mr. Godshalk made an announcement as a part of the New Business that he is dropping off the Park Board and he wanted to thank the staff and Park Board members for working so well with him over all these years. He said he has gotten a lot more out of it that he has put into it. Mr. Woodbury commended him for his years of service to the Village. On a personal level Mr. Woodbury and Mr. Pippen said they will miss his perspective on the parks and working with him.

Mr Woodbury petitioned the Park Board to submit any nominations for potential Park Board members. The Park Board by Village Code should be seven regular members and one alternate member.

9.0 ADJOURNMENT

A motion was made by Park Board Member Godshalk, seconded by Park Board Member Hartman to adjourn the meeting.

The motion was accepted by unanimous voice vote. Acting Chairman Dupont declared the meeting adjourned at 8:06 P.M.
