



2.1

**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, February 24, 2014**

Present:

Mayor Blomberg	Trustee Brandt (Arrived at 7:03 p.m.)
Trustee Feldman (Arrived at 7:04 p.m.)	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
<del>Village Treasurer Curtis</del>	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Interim Director of Public Works Woodbury
Community & Economic Development Director McNellis	

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the February 10, 2014 Regular Village Board Meeting Minutes**

Trustee McDonough moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of February 10, 2014 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Servi, McAllister and Mayor Blomberg. NAYS: None. ABSENT: Trustees Feldman and Brandt. ABSTAIN: Trustee Grujanac. The Mayor declared the motion carried.

**3.0 REPORTS OF OFFICERS**

**3.1 Mayor's Report**

Mayor Blomberg noted an ice issue on the northeast corner of Riverwoods Road and Route 22 and requested Public Works staff put salt down at this location even though it is not in the Village of Lincolnshire.

Village Manager Burke confirmed this issue was discussed in a Management meeting and will be addressed.

**3.2 Village Clerk's Report - None**

3.3 Village Treasurer's Report - None

3.4 Manager's Report

Village Manager Burke noted staff received an e-mail from Lake County Stormwater Management; FEMA has announced they will be working on some pilot flood mitigation programs with communities on the DesPlaines River. Lincolnshire is one of the communities and as more information is known, staff will update the Board. There could be possible Grant programs and mitigation programs available to the Village in the coming months.

**4.0 PAYMENT OF BILLS**

**4.1 Bills Presented for Payment on February 24, 2014 in the amount of \$1,067,749.10**

Finance Director Peterson provided a summary of the February 24, 2014 bills prelist presented for payment with the total being \$1,067,749.10. The total amount is based on \$99,000 for the General Fund, \$197,100 for Water & Sewer Operations, \$15,500 for Water & Sewer Improvement Fund, \$300 for Fraud, Alcohol and Drug Enforcement, \$9,200 for Vehicle Maintenance, \$50 for E-911 Fund, 743,300 for Sedgebrook SSA Fund and \$3,300 for the General Capital Fund.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Feldman, Brandt, McDonough, McAllister, Grujanac and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

**6.0 PETITIONS AND COMMUNICATIONS**

**7.0 CONSENT AGENDA**

~~**7.1 Approval of an Ordinance Making Appropriations to Defray All Necessary Expenses and Liabilities of the Village of Lincolnshire, Lake County, Illinois, for the Fiscal Year 2014 (Village of Lincolnshire)**~~

Trustee Servi requested Item 7.1 be pulled from the Consent Agenda and discussed under Unfinished Business.

**7.2 Approval of Amendments to the Employee Personnel Policies Manual Pertaining to Drug-Free Workplace Policy, Victims' Security and Safety Policy, and Violence in the Workplace Policy (Village of Lincolnshire)**

**7.3 Approval of a Resolution for Maintenance of Streets and Highways**

**Under the Illinois Highway Code (Village of Lincolnshire – Motor Fuel Tax Project)**

- 7.4 Consideration and Discussion of Options Regarding Purchase of Bulk Road Salt for the Winter Season 2014-2015 (Village of Lincolnshire)**
- 7.5 Approval of an Amendment to Title 3-3, Liquor Control, for the Creation and Issuance of a Class “O” Liquor License for ZaZa Salon and Day Spa (Village of Lincolnshire)**

Trustee Servi moved and Trustee McDonough seconded the motion to approve the Consent Agenda with item 7.1 removed. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**8.0 ITEMS OF GENERAL BUSINESS**

**8.1 Planning, Zoning & Land Use**

- 8.11 Approval of an Ordinance Amending an existing Annexation Agreement to permit resubdivision of the Sedgebrook property into two lots (Lot 1 and Lot 2), with zoning exceptions, at the Northeast corner of Milwaukee Avenue and Aptakistic Road (Lincolnshire Senior Care, LLC)**
- 8.12 Approval of a Final Plat of Subdivision for Lot 2 at the Northeast corner of Milwaukee Avenue and Aptakistic Road (Lincolnshire Senior Care, LLC)**

**Approval of an Ordinance Amending an existing Special Use Permit/PUD for the Sedgebrook property to exclude Lot 2, with zoning exceptions at the Northeast corner of Milwaukee Avenue and Aptakistic Road (Lincolnshire Senior Care, LLC)**

Community & Economic Development Director McNellis noted Village Attorney Simon and the representatives for Lincolnshire Senior Care, LLC have been working together to revise the Ordinance language to clarify the Boards concerns regarding Uses permitted as part of the amended Special Use for the PUD. Community & Economic Development Director McNellis reviewed other clarifications regarding Village easements and the property.

Village Attorney Simon clarified the easement agreement stating the staff memo mentions the easement agreement is being approved with the Plat of Subdivision but it is actually approved as part of the amendment to the PUD Ordinance as an exhibit to the Agreement.

Trustee McDonough summarized the three requests on the Agenda and asked if Zoning for Lot 2 would remain R4. Village Attorney Simon noted the Zoning on Lot 2 is currently for a Continuing Care Retirement Campus and with an approval of Item 8.13, the Board would amend the existing PUD to allow additional uses other than the Continuing Care Retirement Campus. Village Attorney Simon noted Village would reserve as much discretion as possible with respect to approving future Uses on Lot 2. Trustee McDonough read the proposed Ordinance Amendment and stated it was his opinion the language seemed confusing. There was discussion regarding the Ordinance language for an existing Special Use Permit/PUD, Zoning and the Annexation Agreement which currently governs Sedgebrook.

Various Trustees requested the Ordinance language regarding Special Use be changed and if the language could not be changed to be more specific, possibly including changing the Zoning classification for the new Lot 2 parcel. Village Attorney Simon noted if the property is to be re-zoned, the entire zoning approval process would need to start over as the original legal notification did not contemplate rezoning the property.

A discussion about Zoning for this property followed.

Mr. Steve Bauer, attorney with the law firm Meltzer, Purtil & Stelle LLC, representing Lincolnshire Senior Care LLC/Sedgebrook stated the reasons why these items have been tabled was due to revising the Ordinance language regarding Uses for Lot 2. Trustee McDonough asked if they had an interested party for Lot 2 and knew what type of Use a petitioner would be seeking for this parcel. Mr. Bauer informed Trustee McDonough and the Board he was not involved and did not know if there was an interest in Lot 2.

A discussion about possible Uses for Lot 2 followed. Trustee Brandt suggested adding a list of permitted Uses to the Ordinance as was done with the existing Special Use Permit for the Village Green. Trustee McAllister stated it was his opinion the revised language was appropriate for the Board to retain as much control as possible over the future Uses for Lot 2. Trustee Feldman noted her opinion was to see some of the open land developed and occupied and asked for clarification regarding the other Trustees desires for the property. Trustee McDonough noted he would like to see retail along the Milwaukee Avenue frontage and detached single-family behind it on Lot 2. Trustees McDonough and Brandt asked if the verbiage “Sole discretion of the Village” could be put in the Ordinance for Lot 2. Village Attorney Simon stated this language could be added to the Ordinance but wanted to know if the underlying Zoning should stay as R4. Mayor Blomberg pointed out, if the Board is in agreement with

Trustee McDonough's suggestion, the parcel will need to be re-zoned and the process will start from the beginning.

Village Attorney asked for direction from the Board going forward.

It was the consensus of the Board for Mr. Steve Bauer, Village Attorney Simon, Mayor Blomberg and Trustee McDonough to meet to work out the language regarding the Special Use Ordinance prior to consideration of Items 8.1 – 8.3.

## 8.2 Finance and Administration

### **8.21 Consideration, Discussion and Approval of an Ordinance Establishing a Procedure for Amending a Plan of Operation and Governance for the Village's Electric Aggregation Program. (Village of Lincolnshire – Waiver of First Reading Requested)**

Village Manager Burke provided a summary of the request. If the Board is in agreement to approve the Ordinance a waiver of the first reading would also need to be approved.

Trustee Brandt moved and Trustee McDonough approved waving the first reading of an Ordinance Establishing a Procedure for Amending a Plan of Operation and Governance for the Village's Electric Aggregation Program. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

Trustee Servi moved and Trustee Grujanac approved an Ordinance Establishing a Procedure for Amending a Plan of Operation and Governance for the Village's Electric Aggregation Program. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

## 8.3 Public Works

## 8.4 Police

## **9.0 REPORTS OF SPECIAL COMMITTEES**

## **10.0 UNFINISHED BUSINESS**

### **7.1 Approval of an Ordinance Making Appropriations to Defray All Necessary Expenses and Liabilities of the Village of Lincolnshire, Lake County, Illinois, for the Fiscal Year 2014 (Village of Lincolnshire)**

Trustee Servi stated his concern was approving an Appropriation Ordinance

with expenses identified at an amount 10% over the approved Budget. Trustee Servi asked if each Department was over budget would the Board be notified at the end of the year as a result of approving the Ordinance.

Village Manager Burke noted the Appropriations Ordinance provides the authorization to spend money as outlined in the budget and gave the example of being over budget for snow plowing. Village Manager Burke stated the goal for staff is to stay within approved budget; however, the Appropriation Ordinance would provide the Authority to spend money on unforeseen or unexpected items not included in the budget yet not exceed the approved spending authority. If there was an unexpected expenditure it would be staff's intent to make the Board aware prior to the end of the fiscal year.

Trustee McDonough noted this would give staff legal ability to spend the money and provide budgetary management. The Board would want to know how the Village stands with unexpected budget items as soon as possible.

Finance Director Peterson noted the 10% increase is only on the Operating Budget not on capital expenditures.

Trustee Brandt moved and Trustee McDonough seconded the motion to approve an Ordinance Making Appropriations to Defray All Necessary Expenses and Liabilities of the Village of Lincolnshire. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee Servi moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and the Mayor Blomberg declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk