



Approved March 17, 2014

**MINUTES OF THE  
PARK BOARD MEETING  
Wednesday February 19, 2014**

Present: Lee Campbell  
Kelly Dupont, Acting Chairman  
Dan Hartman  
Ted Heiser

Scott Phippen, Interim Supt. Administration, Facilities and Fleet

Absent: Ken Borgerding, Park Board Chairman  
Karen Feldman, Trustee Liaison

Location: Lincolnshire Village Hall, One Olde Half Day Rd, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding was not in attendance. Park Board member Dupont volunteered to be Acting Chairman and called the meeting to order at 7:02 P.M.

**2.0 ROLL CALL**

Interim Superintendent Phippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the January 22, 2014 Meeting of the Park Board (Village of Lincolnshire)**

The Park Board reviewed the minutes of the January 22, 2014 meeting. A motion was made by Park Board Member Heiser, seconded by Park Board Member Hartman, to approve the minutes as presented. The motion was approved by unanimous vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

**6.1 Continued Consideration and Discussion of Conceptual Designs for the Balzer Park Playground Replacement (Village of Lincolnshire)**

Mr. Phippen reviewed the playground equipment final layout option presented in the Park Board packet. The vendor has muted the colors and included the options requested at the last Park Board meeting. The tot-age equipment, the climbing piece and the wobble ball were included.

Mr. Campbell asked about the height of the climbing piece shown in the drawing. The height is not listed but it appears to be four feet tall. Ms. Dupont commented that the colors are similar to the other parks but noted that the Park Board took time to consider

the colors and they are not the same. The consensus is that the proposal looks great.

After discussion Mr. Campbell made a motion, seconded by Mr. Heiser, as follows:  
*“The Park Board recommends approval to the Village Board of the final layout option and design presented by Team REIL as provided in the Park Board packet and presented and discussed at the public meeting of the Park Board on February 19, 2014.”*

The motion passed 4-0: AYES: Acting Chairman Dupont, Mr. Campbell, Mr. Heiser and Mr. Hartman. NAYS: None. ABSENT: Chairman Borgerding. ABSTAIN: None. Acting Chairman Dupont declared the motion carried.

## **6.2 Consideration and Discussion of a Change to the Village’s Canoe Rack Permit Policy and Code Allowing Non-Residents to Apply for and Receive Permits (Village of Lincolnshire)**

Mr. Pippen said that five of the six spots on the canoe rack at Rivershire Park are available for seasonal permits each year for storage and the 6<sup>th</sup> is left for daily use. The seasonal permits have never been sold out since 2002 when the rack was installed. Last year in June we received a request from a non-resident to reserve a spot for the rest of the season. There were spots open so the permit was issued. To allow non-resident use after a waiting period in the future the Village Code Sect 8-1D-1D would need to be amended. Staff suggests June 1<sup>st</sup> as a non-resident date. Allowing non-residents to obtain permits at that time would allow residents two months priority to purchase a seasonal permit. The code specifies that the Village has no liability for lost or stolen items and it would be the same for non-residents. Ms. Dupont said it would be good for the rack to be used as long as there are spaces available.

After discussion Mr. Campbell made a motion, seconded by Mr. Heiser, as follows:  
*“The Park Board recommends to the Village Board a change of Village Code Section 8-1D-1D to permit seasonal Canoe Rack Permits to be issued to non-residents on or after June 1<sup>st</sup> of each year if spaces are available.”*

The motion passed 4-0: AYES: Acting Chairman Dupont, Mr. Campbell, Mr. Heiser and Mr. Hartman. NAYS: None. ABSENT: Chairman Borgerding. ABSTAIN: None. Acting Chairman Dupont declared the motion carried.

## **7.0 UNFINISHED BUSINESS**

7.1 None

## **8.0 NEW BUSINESS**

A memo was distributed to the Park Board summarizing the parks capital projects planned for 2014 and listing a timeline and a contact person for each project. Mr. Pippen stated that when Brad Woodbury is listed as a contact he would be a back-up contact person.

Mr. Campbell asked about the Balzer Park basketball hoop installation location. Initially it was planned for the tennis court. The tennis courts are used frequently, probably the most used in the Village, and that might bring up conflict between tennis players and basketball players.

It is possible that it could be installed on an asphalt pad north of the playground where there is an open area between the trees. This raises a concern about proximity to a house west of the park. This matter may need some further discussion with the Park Board and Village Board. In order to add an asphalt pad the budget would have to be adjusted since the budget was based on using the tennis court surface. Mr. Campbell requested that an aerial photo of the park be provided at the next meeting. Mr. Phippen suggested that this also be discussed at the Park Board tour of Balzer Park. The project is scheduled for later in the year. Ms. Dupont commented that the Whytegate and Spring Lake basketball areas get a lot of use, also North Park courts.

Lighting at Whytegate Park was discussed and can also be reviewed at the Park Tour. One option is down-lighting in the gazebo itself and elimination the bollard lighting. This option would be less costly and would still provide security. This change would change the cost, and was discussed by the Village Board at their budget meetings.

#### **9.0 ADJOURNMENT**

A motion was made by Park Board Member Heiser, seconded by Park Board Member Campbell to adjourn the meeting.

The motion was accepted by unanimous voice vote. Acting Chairman Dupont declared the meeting adjourned at 7:25 P.M.

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