



Approved June 16, 2014

**MINUTES OF THE  
PARK BOARD MEETING  
Monday May 19, 2014**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Kelly Dupont (until 6:10 p.m.)  
Dan Hartman  
Kathy Alred Lin (arrived 5:45 p.m.)  
Suzi Siegel

Brad Woodbury, Director of Public Works  
Scott Phippen, Superintendent of Administration, Fleet Services, and Facilities  
Jane Joos, Village Gardener  
Troy Taylor, Facilities Manager

Absent: Lee Fell  
Ted Heiser  
Karen Feldman, Trustee Liaison

Location: North Park, 1025 Riverwoods Road, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 5:39 p.m.

**2.0 ROLL CALL**

Superintendent Phippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the March 17, 2014 Meeting of the Park Board  
(Village of Lincolnshire)**

The Park Board reviewed the minutes of the March 17, 2014 meeting. Mr. Campbell had one correction to the minutes. Under 6.1, last paragraph, after the motion, "*The motion was passed unanimously.*" should be added. A motion was made by Park Board Member Campbell, seconded by Park Board Member Lin, to approve the minutes as corrected. The motion was approved by unanimous vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

The Park Board tour began at Whytegate Park and the agenda was revised to consider Item 6.2 at this time.

**6.2 Consideration and Discussion of an Eagle Scout Project to Remove the Volleyball Court at Whytegate Park (Ben Brandt)** Eagle Scout candidate Ben Brant presented his proposed project to remove a little used volleyball court at Whytegate Park and the construction of a garden in its place. Park Board Member Hartman reviewed the plan presented, and suggested plants for consideration. Mr. Hartman said the concept is great. Whatever plants are chosen have to be hardy, and the right size and type to fit with the site and the nature of the park. Mr. Brant's suggestion of a focal point, possibly a sundial or white pedestal to fit the look of Whytegate Park, is a good idea but whatever is chosen should be low-maintenance.

After discussion Park Board Member Siegel made a motion, seconded by Park Board Member Hartman as follows:

*"The Park Board recommends to the Village Board the removal of the volleyball court at Whytegate Park and for Mr. Ben Brandt to work with Village staff on a final version and funding opportunities for a garden installation to be presented to the Village Board for final approval, as discussed at the public meeting of the Park Board on May 19, 2014."*  
The motion was passed by unanimous vote.

### **6.1 Tours of North Park, Florsheim Park, Old Mill Park, Whytegate Park, and Memorial Park**

Supt. Phippen discussed the 2014 capital project at Whytegate Park which is the bollard light replacement. The bollard lights are vandal resistant which makes them very difficult to work on. The wiring is not the proper gauge, and parts are no longer available for these fixtures installed in the 1990s. Replacement lights for the park will be LED which is less expensive and longer lasting. The question to the Park Board is whether to try to replace the bollard lighting at an estimated cost of \$25,000 or to remove the bollards, cap them off, and add more gazebo lighting at a significantly lower cost. The bollard lights attract a lot of vandalism. After discussion it was suggested Park Board members come by the park after dark to see what the current lighting looks like and discuss this project at a future meeting.

There are no Whytegate Park capital projects in the next five years; however the fencing of the Whytegate Historic Quadrangle across the road from the park is budgeted for improvement in 2016 and 2017.

The Park Board tour continued on to Memorial Park. The park has had a slow start this year due to the challenging weather conditions, which make it difficult to keep the grass cut. Improvements planned for this year include the changing of the flag pole light to LED, as well as minor repairs to the park sign and its base. The five year capital plan includes a drainage improvement for 2015. Staff is considering the installation of a rain garden; other options include a tie-in to a storm sewer, a French drain, or dry wells. Removal of six to ten ash trees is also budgeted. Mr. Campbell asked about the Treeage® treatment as an alternative to removing the trees. Director Woodbury said the Treeage® treatment is done every other year and the cost for a 10" DBH tree is about \$75. As soon as treatment is stopped, the disease will kill the tree. When replacement trees are chosen there will be an emphasis on diversity of species.

Old Mill Park - This park was designed to serve as a water detention area when needed. The spring cleanup for this park was delayed because it had standing water until recently. The safety surface was floating, but has been raked back to the path and playground areas. Regarding capital improvements, the playground area was just renovated last year. A bridge area was recently rebuilt. Over the years the wood had deteriorated and the railing was leaning over. There are no capital projects planned for the next five years. Chairman Borgerding commented on the popularity of the log-roller play equipment which was relocated during the playground improvement.

Facilities Manager Troy Taylor joined the Park Board at North Park and gave a summary of the conditions at the park. This year the park has already had 282 scheduled events and 9 cancellations with approximately six inches of rain. The soccer fields are too wet to mow and baseball area has been mowed twice. Last year soccer field #1 had a total of 300 events. Already this year there have been 41 events. The multipurpose area had 386 events last year, this year to date it has had 21 games and 42 practices. Some of the pre-winter maintenance treatments of the fields could not be done last year because the snow came one day after the last scheduled event.

Supt. Phippen discussed staffing. This has been a challenging year. As of the meeting date, two seasonal helpers have just started but training takes time. Troy has been the sole person taking care of the fields prior to that. Also, athletic field maintenance is a science and not easy to train. The fields are struggling. Park Board Member Siegel asked if it would help if the players didn't wear cleats. Supt. Phippen said what the fields need is time to rest and recover.

Supt. Phippen said Village staff met with the LSA president, the soccer director and the baseball director and walked the fields. It will not be easy but the LSA will try to shift some events around to try to give the fields a rest. In the 13 year history of the park the fields have never before needed to be taken out of service. Repairs will cost about \$8,000 to \$10,000 and begin after the soccer season ends. Contractual help may be used for the baseball diamonds including renovation of the bullpens, catcher's mounds and batting circles. The fields will be laser graded and infield mix added.

Capital projects recently completed by staff were the dugout covers and the installation of scoreboards. Home run fences were just put up. Upcoming projects include a new fabric cover for the existing tent shelter later this year, and in FY 2017 basketball court resurfacing and exterior staining of the concession building. One recurring maintenance item is the wiring of the athletic field lighting. Supt. Phippen said the lines were direct-buried rather than placed in conduit. During freeze-thaw cycles the wires are rubbing on soil and rock causing shorting. Working with one section at a time staff is reinstalling the wiring in conduit.

## **7.0 UNFINISHED BUSINESS**

7.1 Park Board Member Siegel asked about the status of the request for lacrosse nets at Bicentennial Park. Supt. Phippen said this would not require a capital budget item. After discussion of the request the Park Board could come up with a recommendation to the Village Board to purchase and install these. The Village Board could place this item on an agenda for discussion, and placement on the consent agenda. Placing the item

on the Village Board agenda gives surrounding residents an opportunity to comment and raise any concerns they may have. If approved, the nets could be purchased.

**8.0 NEW BUSINESS**

8.1 None

**9.0 ADJOURNMENT**

A motion was made by Park Board Member Campbell, seconded by Park Board Member Siegel to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:10 p.m.

---