



**AGENDA**  
**COMMITTEE OF THE WHOLE MEETING**  
**Village Hall - Public Meeting Room**  
**Monday, April 14, 2014**  
**Immediately following Regular Village Board Meeting**

*Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend.*

*The Committee of the Whole will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so. Citizens wishing to address the Board on agenda items may speak when the agenda item is open, prior to Board discussion.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**2.0 APPROVAL OF MINUTES**

2.1 Acceptance of March 24, 2014 Committee of the Whole Meeting Minutes.

**3.0 ITEMS OF GENERAL BUSINESS**

**3.1 Planning, Zoning and Land Use**

3.11 Consideration and discussion of an amendment to Section 3-2A of Title 5, Building, of the Lincolnshire Village Code, to clarify the eligible organizations and procedures for Permit Fee Waivers (Village of Lincolnshire)

3.12 Consideration and discussion of a referral to the Zoning Board regarding an amendment to Chapter 15, Fences and Screens, of Title 6, Zoning, of the Lincolnshire Village Code to modify the requirements for residential fences (Village of Lincolnshire).

**3.2 Finance and Administration**

3.21 Report Regarding 2013 Property Tax Levy

3.22 Consideration and Discussion of Renewal of Property and Casualty Insurance Coverage with American Alternative (Managed by Glatfelters) and Hanover Insurance Group for the Village of Lincolnshire for the Period May 1, 2014 to April 30, 2015. (Village of Lincolnshire)

**3.3 Public Works**

3.31 Consideration and Discussion of a Request for Additional Funding to Address Pavement Failures Caused by Severe Winter Weather Conditions (Village of Lincolnshire)

3.32 Consideration and Discussion of a Contract for the Construction of the Village's 2014 Street Resurfacing Project to A Lamp Concrete Contractors in an Amount not to Exceed \$460,118.46 (Village of Lincolnshire)

**3.4 Public Safety**

**3.5 Parks and Recreation**

- 3.6 Judiciary and Personnel
- 4.0 **UNFINISHED BUSINESS**
- 5.0 **NEW BUSINESS**
- 6.0 **EXECUTIVE SESSION**
- 7.0 **ADJOURNMENT**



**MINUTES**  
**COMMITTEE OF THE WHOLE MEETING**  
**Monday, March 24, 2014**

Present:

Mayor Blomberg

Trustee Feldman

Trustee McDonough

Trustee McAllister

~~Village Treasurer Curtis~~

Village Manager Burke

~~Finance Director Peterson~~

Community & Economic Development

Director McNellis

Trustee Brandt

~~Trustee Grujanac~~

Trustee Servi

~~Village Clerk Mastandrea~~

Village Attorney Simon

Chief of Police Kinsey

Interim Director of Public Works Woodbury

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:18 p.m. and Village Manager Burke called the Roll.

**2.0 APPROVAL OF MINUTES**

**2.1 Acceptance of March 10, 2014 Committee of the Whole Meeting Minutes.**

The minutes of the March 10, 2014 Committee of the Whole Meeting were approved as submitted.

**3.0 ITEMS OF GENERAL BUSINESS**

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

**3.21 Consideration and Discussion of a Professional Services Agreement with Inter Dev LLC for Information Technology Services in an Annual Amount not to exceed \$63,034.35. (Village of Lincolnshire)**

Village Manager Burke reviewed the memorandum recommending the Village transition IT consulting services to Inter Dev LLC. Village Manager Burke discussed the future potential for an IT Consortium which may consist of a number of

communities and operating in a similar manner to the current GIS Consortium.

Trustee Brandt indicated her support for the proposed project and recommended getting more mobile technology in place for the Village. Trustee Servi asked where the Village would notice a cost savings by working with other municipalities in a cooperative manner. Village Manager Burke said the cost savings would likely not be realized until Phase II when the consortium actually begins to function. Mayor Blomberg asked if the cost would be for a block of time as has been done in the past. Village Manager Burke clarified the cost for Inter Dev LLC is for all IT services and not for a block of time. Mayor Blomberg asked if hardware and software is budgeted separately and Village Manger Burke confirmed these items are budgeted separately. Trustee Servi asked about response times and requested a copy of the service contract. Village Manager Burke noted this would be provided at the next meeting. A brief discussion of the Consortium followed.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

### **3.22 Consideration and Discussion of a Professional Services Agreement with Professional Benefit Administrators, Inc. to Administer the Village of Lincolnshire Voluntary Employee Flexible Benefits Plan. (Village of Lincolnshire)**

Village Manager Burke explained the recommendation from Staff to contract with PBA to administer the Village's Section 125 Plan. Village Manager Burke noted the program is currently managed in-house and puts Staff in the position of making determinations regarding health expense reimbursements. Transitioning to PBA will increase the benefit to employees by providing employees with a debit card to use at various providers as well as the ability to submit claims online.

Trustee McDonough expressed his support and noted this will help to address HIPPA concerns.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

## **3.3 Public Works**

### **3.31 Consideration and Discussion of Purchase of Ford F Series**

**1-Ton Pickup (Vehicle #245) Under the State of Illinois Joint Purchasing Contract from Bob Ridings Fleet Sales, Taylorville, Illinois in an Amount not to Exceed \$93,883. (Village of Lincolnshire)**

Interim Director of Public Works Woodbury reviewed the recommendation of the 1-ton pickup purchase through the state bid purchasing contract.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.32 Consideration and Discussion of Professional Services Contract with Baxter & Woodman Consulting Engineers for Water Main Replacement Design (Riverwoods Road and Fox Trail; Westwood Lane, Middlebury Lane, and Bedford Court) at a Cost not to Exceed \$62,900. (Village of Lincolnshire)**

Interim Director of Public Works Woodbury reviewed the Engineering Service Agreement recommendation. Interim Director of Public Works Woodbury noted two water main replacement projects are contemplated with this agreement; one for design, bid and construction observation at Riverwoods Road, to be completed in the current fiscal year. The other project is for design and bid document preparation at Westwood Lane, Middlebury Lane and Bedford Court, to be constructed in fiscal year 2015.

A discussion regarding whether or not it would be a cost benefit to bid both projects together followed. Staff agreed to work with the consulting engineer to determine if bidding both projects together would result in a cost savings and would report this information to the Village Board at the next meeting.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.4 Public Safety**

**3.41 Consideration and Discussion of a Request to Create a New Liquor License Classification Permitting the Sale of Beer for on Premise Consumption in a Non-Restaurant and Non-Hotel/Motel (The Beer Cellar)**

Chief of Police Kinsey summarized a liquor license inquiry

received from Mr. Devang Maniar to open a craft beer store in the Village that would have limited alcohol sales for tasting craft beer available for purchase.

Mr. Maniar explained his business plan for the Board and noted the craft beer market is growing fast, and such a store would be a great addition to the community. Mr. Maniar noted his store would be primarily a retail concept; however, he did want to give customers the ability to sample new beers.

A discussion regarding liquor licensing and similar types of facilities followed.

Village Attorney Simon suggested the Board look at this with regard to what is allowed on premises consumption and what other types of alcohol they might want to include in the liquor license. It was agreed Chief of Police Kinsey would research similar licenses in other communities such as Schaumburg, Glen Ellyn and Chicago to see how similar Uses are treated from a licensing standpoint.

Trustee Brandt asked when the owner would like to open the facility. Mr. Maniar said he is targeting a grand opening in August. The time frame for Zoning and Board approvals was discussed.

It was the consensus of the Board for Chief of Police Kinsey to bring a report back of his findings at a later date.

### 3.5 Parks and Recreation

### 3.6 Judiciary and Personnel

## 4.0 **UNFINISHED BUSINESS**

Trustee Brandt reported about ongoing discussions with Stevenson High School regarding a potential pedestrian path along Port Clinton from Route 45. Trustee Brandt noted engineering is expected to be done this year, with construction to begin in the fall of 2015 if all participating entities are in agreement.

## 5.0 **NEW BUSINESS**

Trustee McDonough suggested the Village Board may want to invite the Stevenson High School varsity boys' basketball team to attend an upcoming meeting to be recognized for their accomplishments. Trustee Brandt suggested they march in the 4<sup>th</sup> of July parade.

## 6.0 **EXECUTIVE SESSION**

**7.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Servi seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:15 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

**REQUEST FOR BOARD ACTION**  
**Committee of the Whole**  
**April 14, 2014**

**Subject:** Permit Fee Waivers

**Action Requested:** Amendment to Section 3-2A of Title 5, Building, of the Lincolnshire Village Code, to clarify the eligible organizations and procedures for Permit Fee Waivers

**Originated By/Contact:** Steve McNellis, Director  
Department of Community & Economic Development

**Referred To:** No Referral Necessary

**Background:**

- At the March 24th meeting, the Village Board directed Staff to research and prepare an amendment to this code section to clarify the organizations eligible for Fee Waivers, in light of the broad interpretation taken with the existing Code Language.
- As noted at that meeting, existing Code language does not explicitly address waiving fees for other taxing bodies; however, past practice has shown fee waivers to those entities have been approved.

**Summary:**

- The attached Draft Ordinance, prepared by the Village Attorney, clarifies types of organizations eligible for fee waiver, by referencing IRS Code sections for 501(c)(3) and 170(c)(1) or (2) organizations, as well as stating general categories within those code sections, providing laymen's terms: "eligible organizations include the State or any political subdivision thereof and any entity organized and operated exclusively for religious, charitable, scientific, literary, or educational purposes or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals."
- Further revisions to this code section include: increasing the time frame for submittal of a request from 5 days prior to a meeting to 10, and clarifying the types of fees that may be waived (building permits, planning & zoning application fees, and internal staff review costs), both of which are consistent with past practice.
- The proposed amendment is to the Building Code; therefore, no Zoning Board review or Public Hearings are required.

**Recommendation:**

Placement of the proposed Draft Ordinance, as written, on the April 28<sup>th</sup> Village Board Consent Agenda for approval.

**Reports and Documents Attached:**

- Draft Ordinance, prepared by Village Attorney Simon.
- Summary of IRS Code sections

<b>Meeting History</b>	
<b>Initial Review by Village Board (COW):</b>	April 14, 2014

**VILLAGE OF LINCOLNSHIRE  
LAKE COUNTY, ILLINOIS**

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING  
TITLE 5, CHAPTER 3 OF THE VILLAGE CODE  
RELATED TO FEE WAIVERS FOR BUILDING PERMITS**

WHEREAS, the Village of Lincolnshire is an Illinois home rule municipal corporation organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Village charges certain fees in relation to the issuance of building permits and the inspections and plan reviews related to the construction allowed by building permits; and

WHEREAS, the Village has adopted a practice of waiving the internal permit, inspection and plan review fees for not-for-profit organization and units of local government which serve the same constituents in whole or in part; and

WHEREAS, the Mayor and Board of Trustees desire to amend Title 5, Chapter 3 of the Village Code (Building Permit Fees and Charges) to ensure the Code matches the custom and practice adopted by the Village.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Lincolnshire, Lake County, Illinois, in exercise of its home rule powers, as follows:

SECTION 1. Recitals. The preamble to this Ordinance expresses the Village's purpose and intent for enacting this amendment to the Village Code and it is the intent of the Mayor and Board of Trustees for this Ordinance to be liberally construed to most effectively accomplish the purposes described above.

SECTION 2. Code Amendment. Section 5-3-2A its entirety and replaced with the following:

**5-3-2A: FEES FOR CHARITABLE ORGANIZATIONS AND LOCAL GOVERNMENTS**

- A. Any eligible organization, as defined below, may file an application with the Village for a waiver of fees and charges imposed by the Village related to, required for, or incurred in connection with planning and zoning approvals, building permits or other internal costs charged to a project Cash Advance Account. The application for waiver of Fees shall be in writing and shall contain all the information necessary to determine the applicant's eligibility under this Ordinance and identify the Fees and amounts which the applicant is requesting to be waived. No charges recovering direct out-of-pocket Village expenses, including but not limited to outside professional review or inspection charges, or sewer and water connection fees may be waived.

The Board of Trustees shall review the application and satisfy itself of the sufficiency of the application and eligibility of the applicant at a Committee-of-the Whole meeting, and shall then formally approve or disapprove the application at a scheduled regular meeting of the Village Board of Trustees. The application shall be filed with the Director of Community and Economic Development at least ten (10) days before the date of the Committee-of-the-Whole meeting at which the application is to be considered initially.

There shall be no waiver of Fees in excess of \$5,000 per development or project.

- B. **ELIGIBLE ORGANIZATIONS** shall mean organizations which are described in Sections 170(c)(1) or (2) or Section 501(c)(3) of the Internal Revenue Code, as amended. By way of explanation, but not limitation, eligible organizations include the State or any political subdivision thereof and any entity organized and operated exclusively for religious, charitable, scientific, literary, or educational purposes or to foster national or international amateur sports competition, or for the prevention of cruelty to children or animals.

SECTION 3. Severability. In the event any provision or application of the Village Code enacted by this Ordinance is found to be invalid or unenforceable, it is the intent of the Village Board that all other applications and the remaining provisions shall remain in full force and effect to the extent permitted by law.

SECTION 4. Effective Date. This Ordinance shall become effective following its adoption and approval in the manner provided by law.

SO ORDAINED this \_\_\_\_\_ Day of \_\_\_\_\_, 2014, at Lincolnshire, Lake  
County, Illinois.

AYES:

NAYS:

ABSENT:

APPROVED:

\_\_\_\_\_  
Brett Blomberg, Mayor

ATTEST:

\_\_\_\_\_  
Barbara Mastandrea, Village Clerk

Published in pamphlet form by the  
authority of the Mayor and Board of Trustees  
on \_\_\_\_\_, 2014.

\_\_\_\_\_  
Barbara Mastandrea, Village Clerk

\* 26 U.S.C. §170 Charitable, etc., contributions and gifts

(c) Charitable contribution defined

For purposes of this section, the term "charitable contribution" means a contribution or gift to or for the use of—

(1) A State, a possession of the United States, or any political subdivision of any of the foregoing, or the United States or the District of Columbia, but only if the contribution or gift is made for exclusively public purposes.

(2) A corporation, trust, or community chest, fund, or foundation—

(A) created or organized in the United States or in any possession thereof, or under the law of the United States, any State, the District of Columbia, or any possession of the United States;

(B) organized and operated exclusively for religious, charitable, scientific, literary, or educational purposes, or to foster national or international amateur sports competition (but only if no part of its activities involve the provision of athletic facilities or equipment), or for the prevention of cruelty to children or animals;

(C) no part of the net earnings of which inures to the benefit of any private shareholder or individual; and

(D) which is not disqualified for tax exemption under section 501 (c)(3) by reason of attempting to influence legislation, and which does not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of (or in opposition to) any candidate for public office.

A contribution or gift by a corporation to a trust, chest, fund, or foundation shall be deductible by reason of this paragraph only if it is to be used within the United States or any of its possessions exclusively for purposes specified in subparagraph (B). Rules similar to the rules of section 501 (j) shall apply for purposes of this paragraph.

(3) A post or organization of war veterans, or an auxiliary unit or society of, or trust or foundation for, any such post or organization—

(A) organized in the United States or any of its possessions, and

(B) no part of the net earnings of which inures to the benefit of any private shareholder or individual.

(4) In the case of a contribution or gift by an individual, a domestic fraternal society, order, or association, operating under the lodge system, but only if such contribution or gift is to be used exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals.

(5) A cemetery company owned and operated exclusively for the benefit of its members, or any corporation chartered solely for burial purposes as a cemetery corporation and not permitted by its charter to engage in any business not necessarily incident to that purpose, if such company or corporation is not operated for profit and no part of the net earnings of such company or corporation inures to the benefit of any private shareholder or individual.

For purposes of this section, the term "charitable contribution" also means an amount treated under subsection (g) as paid for the use of an organization described in paragraph (2), (3), or (4).

170(c)(1)  
.  
170(c)(2)

\* 26 U.S.C. §501(c) Exemption from tax on corporations, certain trusts, etc.

(3) Corporations, and any community chest, fund, or foundation, organized and operated exclusively for religious, charitable, scientific, testing for public safety, literary, or educational purposes, or to foster national or international amateur sports competition (but only if no part of its activities involve the provision of athletic facilities or equipment), or for the prevention of cruelty to children or animals, no part of the net earnings of which inures to the benefit of any private shareholder or individual, no substantial part of the activities of which is carrying on propaganda, or otherwise attempting, to influence legislation (except as otherwise provided in subsection (h)), and which does not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of (or in opposition to) any candidate for public office.

**REQUEST FOR BOARD ACTION**  
**Committee of the Whole**  
**April 14, 2014**

**Subject:** Chapter 15, Fences & Screens, of Title 6, Zoning, of the Village Code

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**Action Requested:** Referral of a Text Amendment regarding Permitted Yard Fence Locations

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**Petitioner:** Village of Lincolnshire

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**Originated By/Contact:** Tonya Zozulya, Economic Development Coordinator  
Department of Community & Economic Development

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**Referred To:** Zoning Board

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**Background:**

- The Village Board approved comprehensive amendments to the Fences & Screens Chapter of the Zoning Code in January, 2012.
- The amendments clarified regulations for various fence types and made the code more user-friendly through the use of graphics and charts. Since adoption of the amended Fence Code requirements, Staff has been reviewing how the revised Code is applied in practice. As with any new code, revisions are often necessary in order to eliminate gaps and resolve inconsistencies.

**Referral Summary:**

*At the Zoning Board Referral meeting, Staff intends to raise and discuss the following items:*

- **Corner Side Yard Fence Height/Opacity Along Arterials:** Incorporate permissibility for 6' tall solid yard fences along corner side yards parallel to Half Day Road or Riverwoods Road. Current Code states 6' tall solid fences are permitted only if a property has a front or rear yard parallel to these two arterials (see attached Code excerpts). Corner side yards are not addressed and are, therefore, prohibited from having a 6' tall solid fence installed. This is not a consequence Staff intended when drafting the Code Amendment 2 years ago. Staff identified 5 corner side yard properties along Half Day Road (3 with existing fences along the corner side property line) and 26 corner side yard properties along Riverwoods Road (12 with existing fences along the corner side property line), in which this scenario applies. We believe corner properties adjacent to Half Day Road and Riverwoods Road should have the same rights with regard to fence height and opacity as other properties abutting these arterials for privacy and screening.
- **Corner Side Yard Fence Location Along Arterials:** Permit yard fences to encroach into required 20' corner side yard setbacks (see attached Fence Location exhibit). Current code stipulates fences must be placed behind the required 20' corner side yard setback in all zoning districts. This proposed change would allow property owners to maximize their corner side yard space, by placing their fence as close the roadway as their property line. As with the proposed revision referenced above, this was not a consequence Staff intended. We identified a number of existing corner side yard fences

along Riverwoods Road and Half Day Road that were installed on or adjacent to the property line, within the 20' corner side setback. Therefore, requiring new fences to be set back 20' from the corner side property line would disrupt the established rhythm along those arterials.

Additionally, it would allow properties with conservancy areas extending to the corner property line to install a fence along the corner side property line, on the outer edge of the conservancy area (4 properties with conservancy areas along Riverwoods Road, north of Half Day Road, may benefit from this code change).

- **Yard Fences in Conservancy Areas:** Clarify no fences are allowed in designated conservancy areas/easements that run continuously between lot lines. This would mirror an existing requirement in the Accessory Structures chapter of the Village Code, and is proposed to be placed here simply for consistency and cross-referencing.

**Recommendation:**

Referral to the Zoning Board to hold a Public Hearing to consider code amendments to the Fences & Screens Chapter of the Zoning Code.

**Reports and Documents Attached:**

- Excerpts from the current Fences & Screens Code regarding permitted yard fence locations.
- Fence Location exhibit, depicting permitted and proposed locations of 6' solid fences.

<b>Meeting History</b>	
<b>Referral to Village Board (COW):</b>	April 14, 2014

# Current Fences & Screens Code

## B. Appearance:

1. **Color:** All fences and screens shall be of a color which blends with the natural surroundings or is complementary to a color used in the primary structure on the lot. All metallic fences permitted by the provisions of this Chapter shall be a pre-finished white, black, dark brown or dark green color. Permitted chain link fences may be vinyl coated in above colors.
2. **Height:** The overall standing fence height may be increased by no more than 4" to accommodate decorative fence elements such as caps. Fences shall not be placed on constructed earthen berms or mounds, unless the Village Board has granted a variation to the fence height requirements.
3. **Materials:** Fences shall be constructed of a non-metallic or ornamental metal material and must be of the open type with a finished side facing outward, unless otherwise specified in the provisions of this title. Chain link, barbed wire and other non-self supporting fences are prohibited, except where they are specifically permitted by this Code. Metal screens are prohibited.

- C. **Construction Requirements:** All fences and screens in the Village require a building permit issued by the Village. All fences and screens shall be constructed of materials and in a manner which meets or exceeds the requirements of all adopted codes. Fence posts shall be designed of a decay or corrosion resistant material and shall be embedded into tamped earth, compactable gravel or concrete, to a depth which will ensure structural stability.

## 6-15-3: SPECIFIC REQUIREMENTS BY TYPE

The following requirements are supplemental to the General Requirements described in Section 6-15-2, and where there is a conflict between the General Requirements and Specific Requirements set forth below, the Specific Requirements shall take precedence and control.

### A. Fences:

#### 1. Yard Fences:

##### a. Location:

- (i) Fences shall not be located within a required front or corner side yard setback and shall not extend beyond the front façade of a primary structure. If the front façade of a primary structure is located within a required front or corner side yard setback, a fence shall not extend into that required setback. Fences in adjacent interior side yards which abut Half Day Road are required to be constructed so that such fences are aligned horizontally, unless such alignment conflicts with other regulations of this Section.

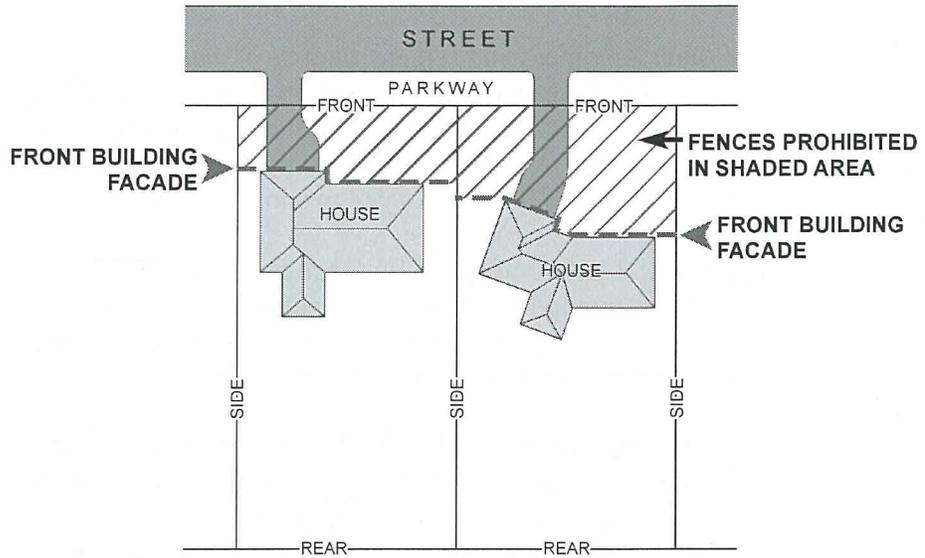


Illustration for 6-15-3-A-1(a)(i)

- (ii) A yard fence may be constructed on a vacant residential lot contiguous to a lot improved with a primary structure, provided that the two lots are under the same ownership and said fence encloses both lots so as not to create a physical barrier between the two lots. The authority herein granted shall expire within one (1) year following the date on which ownership of the adjacent lots is separated, unless the new owner receives a building permit and initiates construction of a primary structure on the vacant lot during that term.

**b. Opacity:**

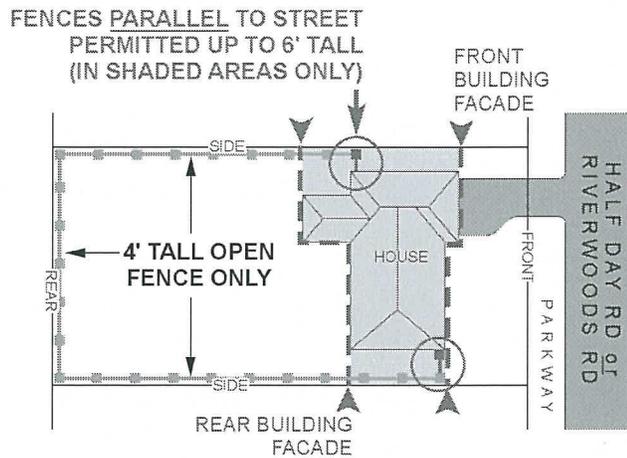
Fences and gates shall contain no greater than 60% opaque materials, as measured horizontally along each foot of the length of the fence facing each yard, unless further modified in this Section below:

- (i) Lots with primary structures which have a front yard on Half Day Road or Riverwoods Road may have solid fences, provided that such fences are located no further from either arterial road than the rear façade of the primary structure.
- (ii) Lots with primary structures which have rear yards on Half Day Road or Riverwoods Road may have solid fences, provided that such fences are located along the rear property line that is adjacent to Half Day Road or Riverwoods Road.
- (iii) Lots with primary structures that are adjacent to an incompatible land use may have solid fences.



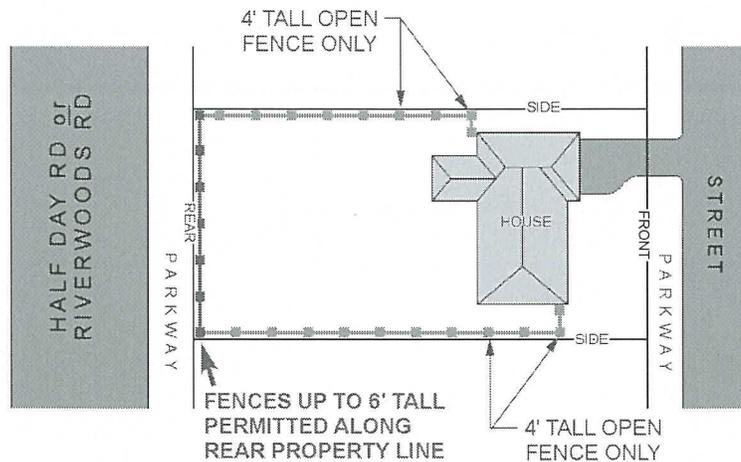
**c. Height:**

- (i) Yard fences that are constructed of a non-metallic or ornamental metal material shall not exceed four feet (4') in height, except that yard fences designed of an ornamental metal material on lots in the R1 and R2 Single-Family Residence Zoning Districts shall not exceed six feet (6') in height.
- (ii) That portion of a fence that is parallel to the right-of-way and is located on a lot with a primary structure which has a front yard on Half Day Road or Riverwoods Road and that is located no further from either arterial road than the rear façade of the primary structure shall not exceed six feet (6') in height.



*Illustration for 6-15-3-A-1(c)(ii)*

- (iii) Fences along the rear property line of a lot that has a primary structure which has a rear yard adjacent to Half Day Road or Riverwoods Road shall not exceed six (6') in height.



*Illustration for 6-15-3-A-1(c)(iii)*



**REQUEST FOR BOARD ACTION**

**Subject:** Report Regarding 2013 Tax Levy (Village of Lincolnshire)

**Action Requested:** No Action Necessary

**Originated**

**By/Contact:** Michael Peterson, Finance Director

**Referred To:** Mayor and Village Board of Trustees

**Summary / Background:**

The purpose of this report is to update the Village Board on the status of the Village's tax rate based upon action at the end of 2013 when the Village Board approved the property tax levy for the Village of Lincolnshire to be collected in 2014. Historically, the levy ordinance approved annually at the December Village Board meeting, establishes a property tax levy only for funding contributions to the Village's Police Pension Fund and Retirement Fund.

During discussion of 2013 Property Tax Levy, the Village Board concurred with staff's recommendation to select either a .241 tax rate or \$1,547,100 levy; whichever resulted in the most tax savings to residents. At the time of the approval of the levy ordinance the Board approved staff's recommendation that any reduction in the total amount of the levy, if needed to meet the above parameters, come from the Retirement Fund levy, which funds the Village's contribution to the Illinois Municipal Retirement Fund (IMRF). Any reduction in the actual levy amount was to have no impact on the amount of the Police Pension Fund levy.

In March 2014, the Lake County Clerk's office prepared the annual property tax levy worksheet for all Lake County taxing entities including the Village of Lincolnshire. A summary of the worksheet received can be found below:

	Tax Year 2012	Tax Year 2013
Beginning EAV		\$562,195,221
New Property Value		\$3,968,742
Recovered TIF		\$22,851,105
Reductions		(\$27,289,634)
Equalized Assessed Valuation (EAV)	\$562,195,221	\$561,725,434
Tax Rate per \$100 EAV	.241	.241
Tax Extension	\$1,354,890	\$1,353,758

According to the Lake County Clerk's office, the Village's actual 2013 EAV, including the additional EAV captured as a result of the dissolution of the TIF in the amount of \$22,851,105, is \$561,725,434. The EAV for 2013 represents a \$469,787 or 0.08% drop in total equalized assessed valuation compared to 2012. Without the addition of the EAV from the recently dissolved TIF (\$22,851,105), the Village's 2013 EAV would have

been \$538,874,329; a 4.15% decrease in Village-wide EAV. Such a decrease is in line with declines in EAV throughout Lake County. The Clerk's office indicates county-wide EAV's dropped a little over 6% from 2012 to 2013. The Village's dissolution of the TIF made the additional incremental value of more than \$22.8 million available to the Village, causing the Village's total EAV for 2013 to decrease by only 0.08%.

In accordance with direction provided by the Village Board with the adoption of the 2013 levy, dropping the property tax rate from .277 per \$100 of EAV to .241 per \$100 of EAV results in a reduction of property tax revenue in the amount of \$202,221 for the Retirement Fund (IMRF). Despite the reduction, the Village will still be making the required contribution mandated by IMRF. Only the amount of supplemental contributions to the Retirement Fund for 2014 is being reduced.

By maintaining the property tax rate at .241 for the 2013 Tax Year, a home valued at \$450,000 (EAV approximately \$150,000) is expected to realize a savings of \$54 from the reduction in the property tax rate.

**Budget Impact:**

Maintaining the property tax rate at the same amount as 2012 (.241) will result in a reduction in the actual amount of contributions to the Retirement Fund in the amount of \$202,221.

**Service Delivery Impact:** N/A

**Recommendation:** No comment.

**Reports and Documents Attached:** None

<b>Meeting History</b>	
<b>Tax Levy Estimated (COW):</b>	<b>11/11/2013</b>
<b>Initial Referral to Village Board (COW):</b>	<b>11/25/2013</b>
<b>Regular Village Board Meeting:</b>	<b>12/9/2013</b>
<b>Committee of the Whole</b>	<b>04/14/2014</b>

**REQUEST FOR BOARD ACTION**

**Subject:** Property and Casualty Insurance Renewal

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**Action Requested:** Consideration and Discussion of Renewal of Property and Casualty Insurance Coverage with American Alternative (Managed by Glatfelters) and Hanover Insurance Group for the Village of Lincolnshire for the Period May 1, 2014 to April 30, 2015 (Village of Lincolnshire)

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**Originated  
By/Contact:** Village Manager Burke and Finance Director Michael Peterson

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**Referred To:** Village Board

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**Summary / Background**

Mesirow Insurance continues to provide broker services for the Village of Lincolnshire Property and Casualty insurance program. Mesirow Insurance has recommended the program be renewed with the incumbent carriers, Hanover for the Property coverage and American Alternative Insurance (*managed by Glatfelters*) for the Casualty coverage.

Earlier this year, Mesirow initiated the process of obtaining quotes for renewal with existing carriers. Mesirow's initial discussion with the Village's current carrier, Glatfelter, on the Package Liability indicated there would be a substantial increase in premiums. Upon receiving this information, staff requested Mesirow representatives to approach other markets. When the renewal quote from Glatfelter was issued, the net result was about an 8% increase over last year's premium. The area of increase was with in the Auto Liability portion. The auto count and values submitted for renewal are similar to last year; therefore, the major component of the increase in rate for the auto coverage was driven by the claims experience during the previous year. Glatfelter's proposal did offset some of the increase by reducing the premium in other coverages, specifically General Liability which includes Law Enforcement and Public Officials Liability.

Glatfelter's Package Liability renewal quote is \$75,556 versus expiring \$69,998 for an increase of \$5,558 or 7.9%. The Property Coverage with Hanover also had a slight increase of \$586, driven by an increase in Inland Marine (Equipment) limit. The Crime premium with Hanover, \$1477, and the Service Fee, \$15,000, remain the same.

The process of marketing the Village's book of business for property and casualty insurance resulted in comparable premiums to Glatfelter / Hanover. Mesirow received both higher and slightly lower quotes to that of Glatfeter / Hanover. The Village's broker have indicated to staff the "savings" compared to the renewal quote are not significant enough to suggest moving the program from Glatfelter. Village staff have been pleased with Glatfelter's aggressive responsive and management of claims.

Attached are several exhibits for Village Board review including:

- Premium Summary and Comparison to previous year's premiums;
- Markets approached and a general response to our submission;
- Exposure Comparison of this year versus last year;
- Loss Summary; and
- Tower Illustration of the coverages and respective carriers.

**Property/Loss of Tax Revenue:**

The Village's current property program is placed with Hanover. The policy has a blanket limit for the Buildings and a blanket limit for the Personal Property. The policy also offers \$850,000 Loss of Tax Revenue.

**General Liability, Law Enforcement, Auto, Public Officials**

General Liability has a \$1M per Occurrence Limit with a \$3M Aggregate. Auto Liability has a \$1M per Accident without an Aggregate. Law Enforcement Liability has a \$1 M per Occurrence Limit with a \$3M Aggregate and a \$10,000 Deductible. The liability coverages of Public Officials, Employment Practices, and Employee Benefits are a shared limit of \$1M for Each Wrongful Act with a \$3M Aggregate. Last year the Village changed the Auto Physical Damage from per schedule rating to a composite rating which helps the Village avoid administration / processing costs and avoids a gap in coverage in the event a vehicle is not reported to the carrier.

**Budget Impact:**

The FY2014 Budget includes \$110,810, and the total quote for renewal of the property and casualty coverage is \$110,275, which is less than the budget for the current year.

**Recommendation:**

Approval of property and casualty insurance program for May 1, 2014 to April 30, 2015

Meeting History	
Regular Village Board Meeting:	April 14, 2014

## Premium Summary and Comparison

	2014 - 2015 Renewal Premium	2013 - 2014 Expiring Premium	Diff from Expiring	2012 - 2013 Expiring Premium	2011 - 2012 Expiring Premium
<b>Package Liability</b>	<b>Glatfelter</b>	<b>Glatfelter</b>		<b>Glatfelter</b>	<b>Travelers</b>
General Liability	\$21,867	\$22,829		\$21,790	\$20,731
Law Enforcement	included	included		included	\$17,974
Public Officials	\$11,944	\$14,197		\$12,350	\$2,598
Automobile Liability	\$33,274	\$24,528		\$24,504	\$25,600
Employment Practices Liability	included	included		included	\$10,624
Excess Liability	\$8,471	\$8,444		\$7,878	\$25,138
<b>TOTAL LIABILITY WITH TRIA</b>	<b>\$75,556</b>	<b>\$69,998</b>	\$5,558	<b>\$66,522</b>	<b>\$102,665</b>
	<b>Hanover</b>	<b>Hanover</b>		<b>Hanover</b>	<b>Travelers</b>
<b>Property w/ Tax Liability</b>	\$17,920	\$17,348	\$572	\$17,557	\$20,200
Flood or Surface Water	included	included		included	
Earthquake and Vol. Eruption	included	included		included	
Inland Marine	included	included		included	
Machinery Breakdown	included	included		included	
<b>TRIA - accepted last year</b>	\$322	\$308	\$14		incl
<b>TOTAL PROPERTY WITH TRIA</b>	<b>\$18,242</b>	<b>\$17,656</b>	\$586	<b>\$17,557</b>	<b>\$20,200</b>
	<b>Hanover</b>	<b>Hanover</b>		<b>Glatfelter</b>	<b>Travelers</b>
<b>Crime</b>	<b>\$1,477</b>	<b>\$1,477</b>	\$0	<b>\$597</b>	incl
Service Fee	\$15,000	\$15,000	\$0	\$15,000	\$32,226
<b>Estimated Annual Total</b>	<b>\$110,275</b>	<b>\$104,131</b>	\$6,144	<b>\$99,676</b>	<b>\$155,091</b>

# Market Responses

Insurance Company	AM Best	Status	Responses
<b>PACKAGE (Casualty &amp; Property Combined.)</b>			
Brit First Dollar	N/A	Quoted	Competitive but Missing Cyber Liab
ICRMT	N/A	Indication	Non Competitive Pricing
OneBeacon	A XI	Quoted	Similar Pricing w/ Incumbent
Travelers	A+ XV	Indication	Non Competitive Pricing
<b>CASUALTY COVERAGE</b>			
Glatfelter - American Alternative	A+ XV	Quoted	Incumbent
<b>PROPERTY</b>			
Hanover	A XIV	Quoted	Incumbent
Brit First Dollar	N/A	Quoted	Competitive & part of Package
<b>COMMERCIAL CRIME</b>			
Hanover	A XIV	Quoted	Incumbent - 3 year term 2013-2016
<b>EXCESS LIABILITY (\$1,000,000)</b>			
Glatfelter - American Alternative	A+ XV	Quoted	Incumbent
Brit Insurance	N/A	Quoted	Competitive & part of Package
<b>CYBER LIABILITY</b>			
Beazley	A VIII	Quoted	Combined w/ Brit = Non Competitive

## Premium Summary and Comparison

	2014 - 2015 Renewal Premium	2014 - 2015 Exposure	2013 - 2014 Expiring Premium	2013 - 2014 Exposure	Diff in Exposure
<b>Package Liability</b>	<b>Glatfelter</b>		<b>Glatfelter</b>		
General Liability	\$21,867		\$22,829		
<i>Budget</i>		\$28,144,550		\$24,559,100	+\$3,585,450
Law Enforcement	included		included		
<i>Law Enforcement Count</i>		24 Full-Arrest 8 Admin	included	23 Full-Arrest 2 Admin	+1 +6
Public Officials	\$11,944		\$14,197		
<i>Public Official Count</i>		9		6	+3
Automobile Liability	\$33,274		\$24,528		
<i>Auto Count</i>		36		39	-3
<i>Total Auto Value</i>		\$1,508,184		\$1,457,288	+\$50,896
Employment Practices Liability	included		included		
Employee Count		63 full-time 22 Seasonal		65 full-time 13 Seasonal	-2 +9
Excess Liability	\$8,471		\$8,444		
<b>TOTAL LIABILITY WITH TRIA</b>	<b>\$75,556</b>		<b>\$69,998</b>		\$5,558
<b>Property w/ Tax Liability</b>	<b>Hanover</b>		<b>Hanover</b>		
	\$17,920		\$17,348		\$572
<i>TIV</i>		\$17,399,000		\$17,399,000	\$0
<i>Loss of Tax Revenue</i>		\$850,000		\$850,000	\$0
<i>Property in the Open</i>		\$1,228,000		\$1,228,000	\$0
<i>Scheduled Equipment</i>		\$853,304		\$749,870	\$0
TRIA - accepted last year	\$322		\$308		\$14
<b>TOTAL PROPERTY WITH TRIA</b>	<b>\$18,242</b>		<b>\$17,656</b>		\$586
<b>Crime</b>	<b>Hanover</b>		<b>Hanover</b>		
	\$1,477		\$1,477		\$0
Service Fee	\$15,000		\$15,000		\$0
Estimated Annual Total	<b>\$110,275</b>		<b>\$104,131</b>		\$6,144

## Loss Summary

### PROPERTY

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/12-13	1	\$ 528	\$ -	\$ -	\$ -	\$ -	\$ 528
04/30/11-12	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	3	\$ 2,176	\$ -	\$ -	\$ -	\$ -	\$ 2,176
04/30/09-10	2	\$ 2,313	\$ -	\$ -	\$ -	\$ -	\$ 2,313
04/30/08-09	3	\$ 5,827	\$ 633	\$ -	\$ -	\$ -	\$ 6,460
<b>Total</b>	<b>9</b>	<b>\$ 10,843</b>	<b>\$ 633</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,476</b>

### GENERAL LIABILITY

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/12-13	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/11-12	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	4	\$ 7,021	\$ 20,235	\$ -	\$ -	\$ -	\$ 27,255
04/30/09-10	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/08-09	1	\$ 1,518	\$ -	\$ -	\$ -	\$ -	\$ 1,518
<b>Total</b>	<b>8</b>	<b>\$ 8,539</b>	<b>\$ 20,235</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,773</b>

### AUTO LIABILITY\*

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	3	\$ 7,295	\$ 160	\$ 25,000	\$ -	\$ -	\$ 32,455
04/30/12-13	3	\$ 12,378	\$ 105	\$ -	\$ -	\$ -	\$ 12,483
04/30/11-12	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	13	\$ 6,344	\$ -	\$ -	\$ -	\$ -	\$ 6,344
04/30/09-10	3	\$ 13,495	\$ -	\$ -	\$ -	\$ -	\$ 13,495
04/30/08-09	5	\$ 2,618	\$ -	\$ -	\$ -	\$ -	\$ 2,618
<b>Total</b>	<b>28</b>	<b>\$ 42,129</b>	<b>\$ 265</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,394</b>

### AUTO PHYSICAL DAMAGE\*

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	6	\$ 14,606	\$ -	\$ 300	\$ -	\$ -	\$ 14,906
04/30/12-13	6	\$ 11,386	\$ -	\$ -	\$ -	\$ -	\$ 11,386
04/30/11-12	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	11	\$ 6,071	\$ -	\$ -	\$ -	\$ -	\$ 6,071
04/30/09-10	3	\$ 2,010	\$ -	\$ -	\$ -	\$ -	\$ 2,010
04/30/08-09	4	\$ 1,258	\$ -	\$ -	\$ -	\$ -	\$ 1,258
<b>Total</b>	<b>18</b>	<b>\$ 9,339</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,339</b>

### PUBLIC OFFICIALS\*

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/12-13	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/11-12	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/09-10	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/08-09	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Village of Lincolnshire

Insurance Proposal

LAW ENFORCEMENT

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/12-13	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/11-12	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/09-10	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/08-09	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

EPLI\*

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/12-13	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/11-12	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/09-10	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/08-09	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

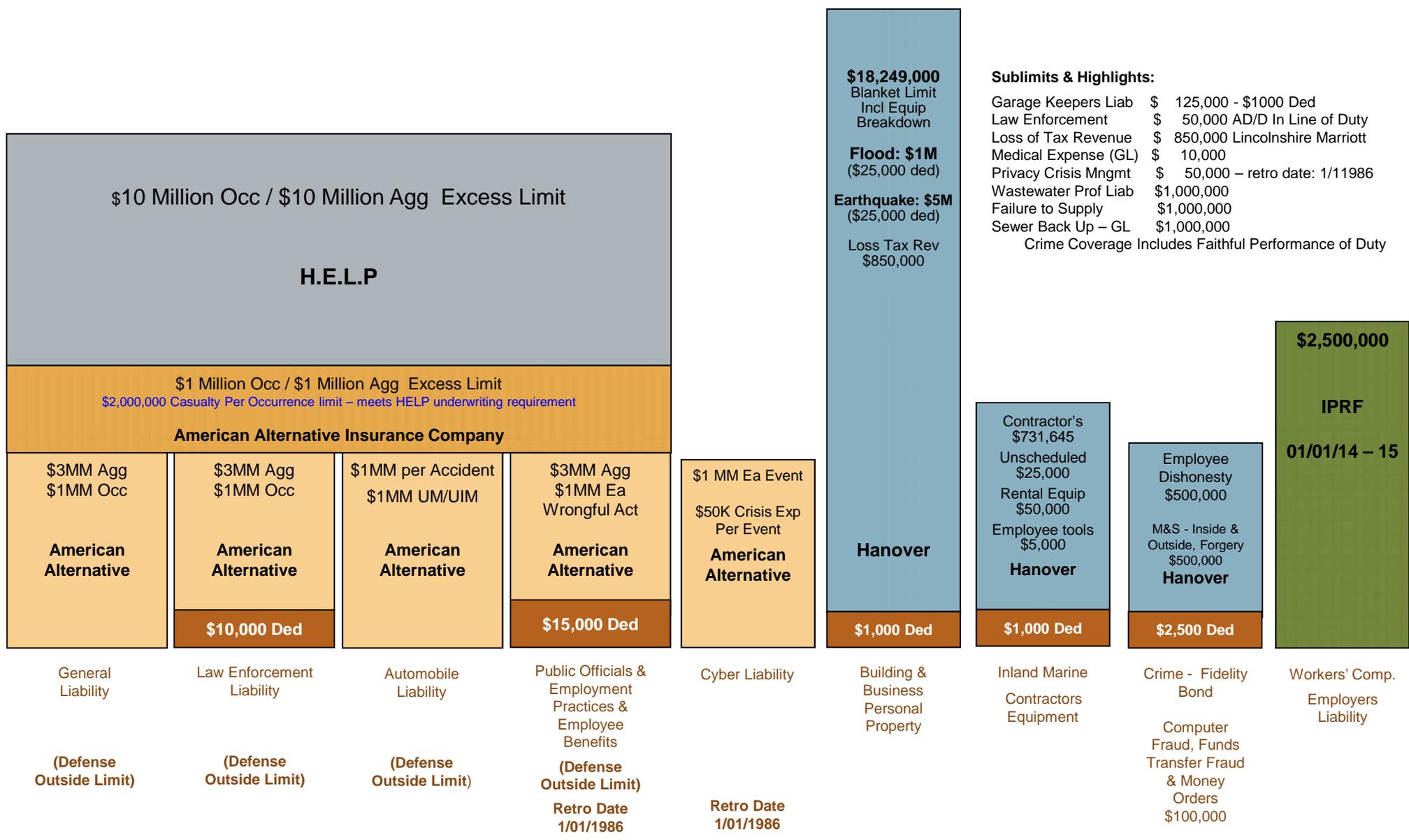
EBLI\*

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/12-13	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/11-12	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/09-10	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/08-09	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

TOTAL BY YEAR

Policy Term	# of Claims	Indemnity Paid	Expenses Paid	Indemnity Reserved	Expenses Reserved	Recoveries	Total Incurred
04/30/13-14	11	\$ 21,901	\$ 160	\$ 25,300	\$ -	\$ -	\$ 47,361
04/30/12-13	11	\$ 24,292	\$ 105	\$ -	\$ -	\$ -	\$ 24,397
04/30/11-12	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04/30/10-11	31	\$ 21,611	\$ 20,235	\$ -	\$ -	\$ -	\$ 41,846
04/30/09-10	8	\$ 17,818	\$ -	\$ -	\$ -	\$ -	\$ 17,818
04/30/08-09	13	\$ 11,221	\$ 633	\$ -	\$ -	\$ -	\$ 11,853
<b>Total</b>	<b>76</b>	<b>\$ 96,842</b>	<b>\$ 21,132</b>	<b>\$ 25,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 143,274</b>

\* Loss Runs - Value Dated January 2014



**Sublimits & Highlights:**

- Garage Keepers Liab \$ 125,000 - \$1000 Ded
- Law Enforcement \$ 50,000 AD/D In Line of Duty
- Loss of Tax Revenue \$ 850,000 Lincolnshire Marriott
- Medical Expense (GL) \$ 10,000
- Privacy Crisis Mngmt \$ 50,000 – retro date: 1/11986
- Wastewater Prof Liab \$1,000,000
- Failure to Supply \$1,000,000
- Sewer Back Up – GL \$1,000,000
- Crime Coverage Includes Faithful Performance of Duty

General Liability, Law Enforcement and Auto Liability are Occurrence Basis. Public Officials, Employment Practices, Employee Benefits & Cyber Liability are Claims-Made Basis

All coverages and exclusions are not included on this page. Please refer to policy for all applicable limits, terms and conditions. Additional limits and/or changes may be available after review and acceptance by insurer.



**REQUEST FOR BOARD ACTION**

**Subject:** Consideration and Discussion of a Request for Additional Funding to Address Pavement Failures Caused by Severe Winter Conditions

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**Action Requested:** Direction Regarding Additional Pavement Patching

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**Originated By/Contact:** Robert Horne, Asst. Dir. of Public Works/Engineering Supervisor

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**Referred To:** Village Board

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**Summary / Background:**

In 2010, Staff performed a Village-wide inspection of the roadway system to determine the extent and condition of the areas in need of patching. As part of that program a 5 Grade system was developed to identify the system needs. Staff continues to utilize this system:

- (1) – assigned to areas that show potential for failure or areas failing on newer roads. These areas typically will not need attention for over 5 years.
- (2) – assigned to areas that are failing and in poor condition, but also do not pose an immediate danger of complete failure. These areas typically will not need attention for 3-5 years.
- (3) – assigned to areas that show potential for failure at any time. These areas typically need attention in 1-3 years, and while most of these repairs can be budgeted for, they are in the greatest need.
- (4) – these areas are in need of repair next year. They likely will require maintenance through the winter and will have completely failed by the following spring.
- (5) - assigned to areas in need of immediate attention.

Staff then transferred the field information into excel spreadsheets that referenced information gathered during the inspections. At the time of the initial inspection over 3,300 square yards had been identified as a Grade 4 or 5.

Since that time, Staff has been addressing those areas through the annual pavement patching program and the road resurfacing program. As a result, all the Grade 4 & 5 patches identified in 2010 were completed last year. In 2013, Staff was able to begin a more systematic approach to the pavement patching program. Staff designated a primary focus area that was supplemented by trouble areas outside of the primary area. Last year, the primary focus area was north of Route 22 east and west of Riverwoods Road.

### **Existing Pavement Condition**

As a result of the severe winter conditions, Staff performed an initial review of the roadways throughout the Village during the week of March 3<sup>rd</sup>, in anticipation of extensive road damage. As expected, the extended freezing condition has drastically impacted road conditions (see attached photos).

In an effort to provide more detailed information, Staff collected more accurate field data last week to better define the amount of critical pavement areas that require attention (field worksheet example is attached). The quantities below represent approximately 10% of the roads initially identified throughout the Village that need to be repaired this year (Grade 5) or may not last through another winter season without additional maintenance (Grade 4).

<b>Section</b>	<b>Grade 5 Square Yards</b>	<b>Grade 4 Square Yards</b>	<b>Approximate Costs – Grade 5</b>
<b>Represents 10% of the overall areas identified by staff during the preliminary review of the Village Roadways</b>	~2,200	~4500	~\$80,000

*\*Quantities and associated costs are approximate.*

Based on previous year contracts, the Village typically completes between 800 – 1,000 square yards of pavement patching per \$25,000 of funding. Based on the attached information, many areas will require attention shortly as a result of the winter conditions. As a point of reference, one twelve (12) foot by fifty (50) foot patch equals 67 square yards or approximately \$1,800. Based on the initial inspections, Staff is confident that there is far more than 1,000 square yards that would be categorized as critical throughout the Village.

This year, the primary focus area identified is the southeast quadrant of Route 22 and Riverwoods Road. Attached is a preliminary map provided to indicate the focus area, along with areas outside the focus area Staff has identified as requiring patching in this or next budget year. The red lines on the map identify areas of roadway that exhibit sections meeting a Grade 5 criterion (require attention this year). The orange lines on the map identify areas of roadway meeting a Grade 4 criterion (will require attention in the next budget year).

*Please note, the 2014 program map was created based on the March 3<sup>rd</sup> inspection. Many of the roadway segments still had large areas of snow cover at that time. This map is not a final representation of the exact locations of patching to take place, nor is it a final accounting for patches needed throughout the community. This map simply represents the preliminary inspection information to give the Board an idea of the road conditions throughout the Village. A new map will be created for the contract documents, utilizing the finalized field worksheet data and will account for the funding levels authorized by the Board.*

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**Budget Impact:**

This year's budget reflects \$25,000 for various location pavement patching. The entire amount budgeted will be utilized in the 2014 Contract. Staff requests an additional \$55,000 to address a greater percentage of road failures throughout the Village. This recommendation will exceed the approved line item budgeted for patching.

The Village will be participating (as lead) in the Municipal Partnering Initiative again this year. As a result, the Village will benefit from savings realized from economies of scale on this project. Staff plans to incorporate surface patching to address pavement failures on road in the current 5 year program to minimize costs.

**Recommendation:**

Staff recommends the Board authorize additional funding be provided to address pavement failures throughout the Community, resulting from severe winter conditions.

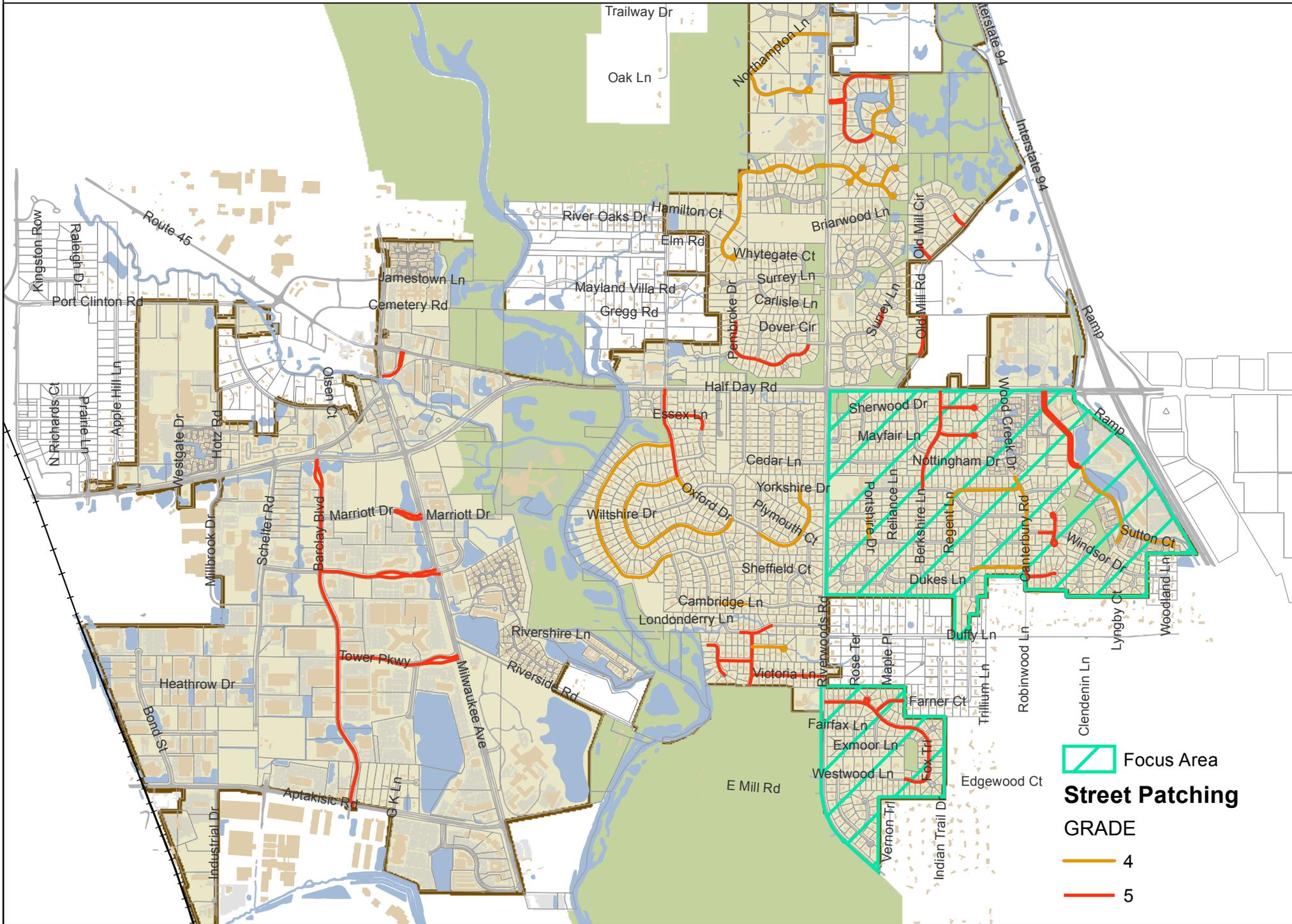
**Documents Attached:**

- Pavement Condition Photos
- 2014 Project Location Map
- Example Field Worksheet

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<b>Meeting History</b>	
<b>Initial Referral to Village Board (COW):</b>	<b>April 14, 2014</b>
<b>Regular Village Board Meeting:</b>	<b>April 28, 2014</b>

	
<p>ALLIGATORING/POTHOLE</p>	<p>TYPICAL POTHOLES</p>
	
<p>ACCEPTABLE ALLIGATORING / PAVEMENT WEAR</p>	<p>UNACCEPTABLE ALLEGATORING / LIKELY WON'T MAKE IT THROUGH ANOTHER SNOW PLOW SEASON</p>
	
<p>MATERIAL SEGRAGATION/SPALLING</p>	<p>LARGE AREA FAILURES (~\$1,800 FOR THIS SINGLE PATCH)</p>



Pavement Patching  
Inspected May/June 2010

Byrne  
Southwest Section

Number	Street	Width	Length	Square Feet	Square Yards	Grade	Type	Cost	Year Inspected
41	Cedar	2	24	48	5.33	1	2	\$197.33	2010
30	Cedar	2	150	300	33.33	1	4	\$1,233.33	2010
21	Cedar	2	30	60	6.67	2	2	\$246.67	2010
13	Cedar	2	24	48	5.33	2	2	\$197.33	2010
13	Cedar	2	30	60	6.67	1	2	\$246.67	2010
9	Cedar	2	60	120	13.33	1	2	\$493.33	2010
35	Coldstream	30	70	2100	233.33	4	4	\$8,633.33	2014
31	Coldstream	30	70	2100	233.33	4	4	\$8,633.33	2014
41	Coldstream	4	80	320	35.56	4	4	\$1,315.56	2014
30	Coldstream	4	130	520	57.78	4	4	\$2,137.78	2014
29	Coldstream	2	50	100	11.11	4	2	\$411.11	2014
7	Coventry	4	25	100	11.11	2	2	\$411.11	2014
5	Coventry	4	65	260	28.89	2	4	\$1,068.89	2014
3	Coventry	8	25	200	22.22	2	3	\$822.22	2014
2	Coventry	4	55	220	24.44	2	3	\$904.44	2014
51	Cumberland	3	30	90	10.00	1	2	\$370.00	2010
39	Cumberland	2	90	180	20.00	1	3	\$740.00	2010
4	Darby	4	40	160	17.78	2	3	\$657.78	2010
2	Darby	2	120	240	26.67	2	4	\$986.67	2010
1	Darby	2	10	20	2.22	1	1	\$82.22	2010
78	Elmwood	2	75	150	16.67	2	3	\$616.67	2010
63	Elmwood	2	24	48	5.33	2	2	\$197.33	2010
62	Elmwood	6	6	36	4.00	2	1	\$148.00	2010
90	Elmwood	10	12	120	13.33	1	2	\$493.33	2010
48	Essex	3	70	210	23.33	2	3	\$863.33	2010
29	Essex	4	60	240	26.67	2	4	\$986.67	2010
24	Essex	2	20	40	4.44	1	1	\$164.44	2010
78	Hickory	2	12	24	2.67	2	1	\$98.67	2010
67	Hickory	2	10	20	2.22	2	1	\$82.22	2010
82	Hickory	2	24	48	5.33	1	2	\$197.33	2010
62	Hickory	2	20	40	4.44	1	1	\$164.44	2010
2	Kensington	5	75	375	41.67	3	4	\$1,541.67	2014
11	Kensington	8	165	1320	146.67	4	4	\$5,426.67	2014
9	Kensington	6	75	450	50.00	4	4	\$1,850.00	2014
8	Kensington	8	150	1200	133.33	4	4	\$4,933.33	2014
7	Kensington	4	30	120	13.33	4	2	\$493.33	2014
6	Kensington	4	40	160	17.78	2	3	\$657.78	2014
5	Kensington	4	40	160	17.78	2	3	\$657.78	2014
4	Kensington	4	80	320	35.56	2	4	\$1,315.56	2014
5	Kensington	2	45	90	10.00	1	2	\$370.00	2014
1	Kensington	6	100	600	66.67	4	4	\$2,466.67	2014
29	Lancaster	2	10	20	2.22	1	1	\$82.22	2010
29	Lancaster	2	30	60	6.67	1	2	\$246.67	2010
16	Londonderry	2	30	60	6.67	2	2	\$246.67	2010
16	Londonderry	2	60	120	13.33	2	2	\$493.33	2010
14	Londonderry	2	30	60	6.67	2	2	\$246.67	2010
14	Londonderry	2	60	120	13.33	2	2	\$493.33	2010
11	Londonderry	3	45	135	15.00	2	3	\$555.00	2010
7	Londonderry	2	20	40	4.44	1	1	\$164.44	2010
30	Melrose	2	30	60	6.67	2	2	\$246.67	2010
90	Oakwood	2	10	20	2.22	1	1	\$82.22	2010
66	Oakwood	3	7	21	2.33	3	1	\$86.33	2010
54	Oxford	8	15	120	13.33	2	2	\$493.33	2010
54	Oxford	3	20	60	6.67	2	2	\$246.67	2010
46	Oxford	2	20	40	4.44	2	1	\$164.44	2010
42	Oxford	3	30	90	10.00	2	2	\$370.00	2010
42	Oxford	6	6	36	4.00	2	1	\$148.00	2010
36	Oxford	2	60	120	13.33	2	2	\$493.33	2010
34	Oxford	2	20	40	4.44	2	1	\$164.44	2010
26	Oxford	2	24	48	5.33	2	2	\$197.33	2010
26	Oxford	2	40	80	8.89	2	2	\$328.89	2010
14	Oxford	2	15	30	3.33	2	1	\$123.33	2010
46	Oxford	3	80	240	26.67	1	4	\$986.67	2010
32	Oxford	2	24	48	5.33	1	2	\$197.33	2010
29	Oxford	2	30	60	6.67	1	2	\$246.67	2010
24	Oxford	4	30	120	13.33	1	2	\$493.33	2010
17	Oxford	2	10	20	2.22	1	1	\$82.22	2010
5	Plymouth	3	30	90	10.00	2	2	\$370.00	2010
39	Plymouth	2	75	150	16.67	1	3	\$616.67	2010
5	Plymouth	3	45	135	15.00	1	3	\$555.00	2010
27	Sheffield	3	30	90	10.00	2	2	\$370.00	2010
9	Victoria	12	160	1920	213.33	4	4	\$7,893.33	2014
5	Victoria	4	60	240	26.67	2	4	\$986.67	2014
11	Victoria	6	65	390	43.33	4	4	\$1,603.33	2014
8	Victoria	4	55	220	24.44	4	3	\$904.44	2014
12	Victoria	6	60	360	40.00	4	4	\$1,480.00	2014
16	Victoria	6	60	360	40.00	2	4	\$1,480.00	2014
15	Victoria	12	55	660	73.33	2	4	\$2,713.33	2014
30	Victoria	6	80	480	53.33	2	4	\$1,973.33	2014
30	Victoria	2	100	200	22.22	4	3	\$822.22	2014
29	Victoria	6	100	600	66.67	2	4	\$2,466.67	2014
26	Victoria	6	70	420	46.67	2	4	\$1,726.67	2014
22	Victoria	6	70	420	46.67	2	4	\$1,726.67	2014
27	Victoria	4	65	260	28.89	2	4	\$1,068.89	2014
22	Victoria	4	65	260	28.89	4	4	\$1,068.89	2014
53	Wiltshire	4	24	96	10.67	2	2	\$394.67	2010
44	Wiltshire	3	40	120	13.33	2	2	\$493.33	2010
53	Wiltshire	3	50	150	16.67	1	3	\$616.67	2010
12	Yorkshire	2	45	90	10.00	2	2	\$370.00	2010
2	Yorkshire	2	12	24	2.67	2	1	\$98.67	2010
<b>TOTALS</b>								<b>\$92,993.33</b>	
<b>Grade 5 Totals</b>								<b>\$34,944.44</b>	



**REQUEST FOR BOARD ACTION**

<b>Subject:</b>	2014 Street Resurface Project
<b>Action Requested:</b>	Consideration and Discussion of a Contract for the Construction of the Village's 2014 Street Resurface Project to ALamp Concrete Contractors in an amount not to exceed \$460,118.46 (Village of Lincolnshire)
<b>Originated By/Contact:</b>	Robert Horne, Assistant Director of Public Works/Engineering Supervisor
<b>Referred To:</b>	Mayor and Board of Trustees

**Summary / Background:**

The City of Highland Park opened four bids for this project on April 4, 2014. Staff recommends approval of a contract with ALamp Concrete Contractors in the amount of \$460,118.46, for the 2014 Street Resurface Project. This represents the Village of Lincolnshire's share of the joint project with the City of Highland Park and Village of Bannockburn in a total contract award price of \$2,306,416.78.

ALamp Concrete Contractors have performed work throughout the Village for the Village. They have been the prime contractor for the Village's street resurfacing project in 2009, the Route 22 Bike Path project in 2009, and the Spring Lake Park parking lot resurfacing project in 2008. As a result of problems experienced on these projects, the Village has not entered into any contracts with the company since that time. However, since that time, the contractor has undergone construction management changes. Additionally, the Village of Lake Forest and City of Highland Park have used ALamp Contractors to complete two major capital projects. Staff believes that the potential contract savings out-weigh past experiences. Staff will be diligent in the management of this project to limit problems similar to those experienced on past projects.

The project start date has still not been determined but is tentatively scheduled for mid-May. Staff will work with Highland Park, Bannockburn, and the contractor to ensure that the work is done in a timely manner with as little disruption to Village residents as possible. As always, the contractor will not be permitted to work during long holiday weekends.

The project includes resurfacing, curb repair and drainage improvements along the streets listed below.

Street	Limits	Length (Miles)	Length (Feet)
Dukes Lane	All	.54	2,861
Dukes Circle	All	.09	479
Dukes Court	All	.06	300
Brunswick Lane	All	.26	1400
<b>Totals</b>		.95	5,070



**Budget Impact:**

<u>Funding</u>		<u>Expenditures</u>	
General Fund	\$320,000	Resurfacing Project ( <b>bid</b> )	\$460,118
MFT Fund	<u>\$170,000</u>	5% Contingency	<u>\$23,000</u>
Total Allocated Funds	\$490,000	Total Construction Cost	\$483,118
		Materials Testing	<u>\$5,000</u>
		Total Project Cost	\$488,118

**Service Delivery Impact:**

No Change

**Recommendation:**

Staff requests that the Mayor and Board of Trustees place this item on the April 28, 2014, Consent Agenda for approval.

**Reports and Documents Attached:**

- 2014 MFT Resurface Project- Composite Bid Tab
- 2014 MFT Resurface Project – Lincolnshire Only Bid Tab
- 2014 Project Location Map

<b>Meeting History</b>	
<b>Initial Referral to Village Board (COW):</b>	<b>April 14, 2013</b>
<b>Regular Village Board Meeting:</b>	<b>April 28, 2013</b>

**CITY OF HIGHLAND PARK - PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION - Bid Tabulation**  
**2014 Asphalt Street Repair Program** Joint Bid and Contract with Villages of Lincolnshire and Bannockburn  
**14-00000-01-GM**  
**Bid Opening Date: April 3, 2014 11:00 a.m.**

**Attendees: Lorraine Bush (847-926-1189), Bill Hall**  
**Four Bids received**

ITEM	ITEM DESCRIPTION	UNIT	Estimated Quantity	Engineer's Estimate		Alamp Concrete Contractors Schaumburg IL		J A Johnson Paving Co Arlington Heights, IL		Peter Baker & Son Company Lake Bluff, IL		Chicagoland Paving Lake Zurich, IL	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	VV,MH,Inlets,CB to be Adjusted	EA	114	\$ 286.67	\$ 32,680.38	\$ 285.00	\$ 32,490.00	\$ 260.00	\$ 29,640.00	\$ 275.00	\$ 31,350.00	\$ 400.00	\$ 45,600.00
2	VV,MH,Inlets,CB to be Reconstructed	EA	15	\$ 1,600.00	\$ 24,000.00	\$ 1,000.00	\$ 15,000.00	\$ 1,000.00	\$ 15,000.00	\$ 800.00	\$ 12,000.00	\$ 1,050.00	\$ 15,750.00
3	Valve Box Frames to be Adjusted	EA	4	\$ 266.67	\$ 1,066.68	\$ 200.00	\$ 800.00	\$ 210.00	\$ 840.00	\$ 275.00	\$ 1,100.00	\$ 265.00	\$ 1,060.00
4	Reserved	EA	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	VV, MH to be Adj (SPECIAL)	EA	52	\$ 550.00	\$ 28,600.00	\$ 450.00	\$ 23,400.00	\$ 520.00	\$ 27,040.00	\$ 575.00	\$ 29,900.00	\$ 525.00	\$ 27,300.00
6	Manhole, Type A	EA	2	\$ 4,000.00	\$ 8,000.00	\$ 3,250.00	\$ 6,500.00	\$ 2,600.00	\$ 5,200.00	\$ 2,700.00	\$ 5,400.00	\$ 6,100.00	\$ 12,200.00
7	Aggregate for Temp Access	Ton	70	\$ 25.00	\$ 1,750.00	\$ 1.00	\$ 70.00	\$ 15.00	\$ 1,050.00	\$ 1.00	\$ 70.00	\$ 20.00	\$ 1,400.00
8	PCC Sidewalk, R&R, 5"	SF	1290	\$ 4.93	\$ 6,359.70	\$ 5.50	\$ 7,095.00	\$ 6.00	\$ 7,740.00	\$ 5.00	\$ 6,450.00	\$ 6.50	\$ 8,385.00
9	Detectable Warnings	SF	94	\$ 19.33	\$ 1,817.02	\$ 35.00	\$ 3,290.00	\$ 18.00	\$ 1,692.00	\$ 6.00	\$ 564.00	\$ 30.00	\$ 2,820.00
10	CL D Patch, Type III 4" (Modified)	SY	2125	\$ 36.67	\$ 77,923.75	\$ 34.00	\$ 72,250.00	\$ 14.00	\$ 29,750.00	\$ 25.00	\$ 53,125.00	\$ 29.00	\$ 61,625.00
11	CL D Patch, Type IV, 4" (Modified)	SY	3444	\$ 33.33	\$ 114,788.52	\$ 30.00	\$ 103,320.00	\$ 14.00	\$ 48,216.00	\$ 25.00	\$ 86,100.00	\$ 29.00	\$ 99,876.00
12	CL D Patch, Type III 8" (Modified)	SY	421	\$ 71.67	\$ 30,173.07	\$ 50.00	\$ 21,050.00	\$ 58.00	\$ 24,418.00	\$ 40.00	\$ 16,840.00	\$ 50.00	\$ 21,050.00
13	CL D Patch, Type IV, 8" (Modified)	SY	721	\$ 68.33	\$ 49,265.93	\$ 45.00	\$ 32,445.00	\$ 58.00	\$ 41,818.00	\$ 40.00	\$ 28,840.00	\$ 50.00	\$ 36,050.00
14	Aggregate Shoulder, Type B	Ton	56	\$ 38.70	\$ 2,167.20	\$ 50.00	\$ 2,800.00	\$ 50.00	\$ 2,800.00	\$ 71.00	\$ 3,976.00	\$ 50.00	\$ 2,800.00
15	HMA Surf Removal, 2.25" - 3.5"	SY	47734	\$ 3.66	\$ 174,706.44	\$ 2.90	\$ 138,428.60	\$ 3.00	\$ 143,202.00	\$ 4.25	\$ 202,869.50	\$ 2.75	\$ 131,268.50
16	HMA Surf Removal, 4"	SY	3683	\$ 5.29	\$ 19,483.07	\$ 4.00	\$ 14,732.00	\$ 4.30	\$ 15,836.90	\$ 5.35	\$ 19,704.05	\$ 4.25	\$ 15,652.75
17	Comb C&G, New, B-6.12	LF	11424	\$ 17.67	\$ 201,862.08	\$ 17.00	\$ 194,208.00	\$ 23.00	\$ 262,752.00	\$ 20.00	\$ 228,480.00	\$ 21.50	\$ 245,616.00
18	Comb C&G, R&R, (Intermittent)	LF	8546	\$ 16.83	\$ 143,829.18	\$ 17.00	\$ 145,282.00	\$ 20.00	\$ 170,920.00	\$ 18.25	\$ 155,964.50	\$ 20.50	\$ 175,193.00
19	Comb C&G, R&R (Continuous)	LF	5006	\$ 15.50	\$ 77,593.00	\$ 17.00	\$ 85,102.00	\$ 18.00	\$ 90,108.00	\$ 16.00	\$ 80,096.00	\$ 19.00	\$ 95,114.00
20	Expansion Anchor Ties 5/8"	EA	2269	\$ 4.67	\$ 10,596.23	\$ 5.00	\$ 11,345.00	\$ 4.00	\$ 9,076.00	\$ 3.00	\$ 6,807.00	\$ 7.90	\$ 17,925.10
21	HMA Driveway, R&R	SY	3154	\$ 38.45	\$ 121,271.30	\$ 28.50	\$ 89,889.00	\$ 30.00	\$ 94,620.00	\$ 35.00	\$ 110,390.00	\$ 25.00	\$ 78,850.00
22	PCC Driveway, R&R	SY	808	\$ 46.67	\$ 37,709.36	\$ 45.00	\$ 36,360.00	\$ 48.00	\$ 38,784.00	\$ 40.00	\$ 32,320.00	\$ 55.00	\$ 44,440.00
23	Bituminous Material (Prime Coat)	Gal	20123	\$ 0.34	\$ 6,841.82	\$ 0.01	\$ 201.23	\$ 0.01	\$ 201.23	\$ 0.01	\$ 201.23	\$ 0.01	\$ 201.23
24	Aggregate (Prime Coat)	Ton	403	\$ 0.67	\$ 270.01	\$ 1.00	\$ 403.00	\$ 1.00	\$ 403.00	\$ 1.00	\$ 403.00	\$ 0.01	\$ 4.03
25	Level Binder (MM), N50	Ton	3575	\$ 68.92	\$ 246,389.00	\$ 74.50	\$ 266,337.50	\$ 80.00	\$ 286,000.00	\$ 75.00	\$ 268,125.00	\$ 85.00	\$ 303,875.00
26	Area Refl Crack Control System A	SY	25208	\$ 1.48	\$ 37,307.84	\$ 1.25	\$ 31,510.00	\$ 1.30	\$ 32,770.40	\$ 1.25	\$ 31,510.00	\$ 1.40	\$ 35,291.20
27	HMA Surface Course "D" N50 (MOD)	Ton	4804	\$ 73.38	\$ 352,517.52	\$ 76.50	\$ 367,506.00	\$ 90.00	\$ 432,360.00	\$ 80.00	\$ 384,320.00	\$ 93.00	\$ 446,772.00
28	Raised Reflective Pavement Marker Install	EA	4	\$ 175.00	\$ 700.00	\$ 650.00	\$ 2,600.00	\$ 500.00	\$ 2,000.00	\$ 250.00	\$ 1,000.00	\$ 280.00	\$ 1,120.00
29	Topsoil, F&P 4"	SY	2717	\$ 6.00	\$ 16,302.00	\$ 2.00	\$ 5,434.00	\$ 3.00	\$ 8,151.00	\$ 2.00	\$ 5,434.00	\$ 4.00	\$ 10,868.00
30	Seeding, Class I	SY	2717	\$ 4.00	\$ 10,868.00	\$ 2.00	\$ 5,434.00	\$ 4.00	\$ 10,868.00	\$ 4.00	\$ 10,868.00	\$ 3.00	\$ 8,151.00
31	Earth Excavation	CY	739	\$ 73.80	\$ 54,538.20	\$ 32.00	\$ 23,648.00	\$ 60.00	\$ 44,340.00	\$ 41.50	\$ 30,668.50	\$ 25.00	\$ 18,475.00
32	P.G.E. Subgrade (3" recycled)	CY	216	\$ 70.30	\$ 15,184.80	\$ 32.00	\$ 6,912.00	\$ 35.00	\$ 7,560.00	\$ 55.00	\$ 11,880.00	\$ 35.00	\$ 7,560.00
33	HMA Base Course (7")	SY	1799	\$ 48.43	\$ 87,125.57	\$ 36.00	\$ 64,764.00	\$ 31.00	\$ 55,769.00	\$ 29.90	\$ 53,790.10	\$ 29.00	\$ 52,171.00
34	Subbase Gran Mat TyB CA-6 4"	Ton	436	\$ 81.00	\$ 35,316.00	\$ 25.00	\$ 10,900.00	\$ 25.00	\$ 10,900.00	\$ 30.00	\$ 13,080.00	\$ 19.00	\$ 8,284.00
35	PCC Pavmt Removal (6-8")	SY	2116	\$ 12.02	\$ 25,434.32	\$ 9.00	\$ 19,044.00	\$ 12.00	\$ 25,392.00	\$ 7.10	\$ 15,023.60	\$ 6.50	\$ 13,754.00
36	Geotextile Fabric	SY	5652	\$ 1.35	\$ 7,630.20	\$ 1.00	\$ 5,652.00	\$ 0.25	\$ 1,413.00	\$ 1.35	\$ 7,630.20	\$ 0.85	\$ 4,804.20
37	Protective Coat	SY	4715	\$ 1.17	\$ 5,516.55	\$ 1.00	\$ 4,715.00	\$ 1.00	\$ 4,715.00	\$ 0.01	\$ 47.15	\$ 1.45	\$ 6,836.75
38	Traffic Control and Protection	LS	1	\$ 100,000.00	\$ 100,000.00	\$ 84,000.00	\$ 84,000.00	\$ 93,500.00	\$ 93,500.00	\$ 142,900.00	\$ 142,900.00	\$ 52,000.00	\$ 52,000.00
39	Thpl Pvt Marking Line 4"	LF	4140	\$ 0.66	\$ 2,732.40	\$ 1.00	\$ 4,140.00	\$ 0.80	\$ 3,312.00	\$ 1.00	\$ 4,140.00	\$ 1.11	\$ 4,595.40
40	Reserved		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF HIGHLAND PARK - PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION - Bid Tabulation**  
**2014 Asphalt Street Repair Program** Joint Bid and Contract with Villages of Lincolnshire and Bannockburn  
**14-00000-01-GM**  
**Bid Opening Date: April 3, 2014 11:00 a.m.**

**Attendees: Lorraine Bush (847-926-1189), Bill Hall**  
**Four Bids received**

ITEM	ITEM DESCRIPTION	UNIT	Estimated Quantity	Engineer's Estimate		Alamp Concrete Contractors Schaumburg IL		J A Johnson Paving Co Arlington Heights, IL		Peter Baker & Son Company Lake Bluff, IL		Chicagoland Paving Lake Zurich, IL	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
41	Thpl Pvt Marking Line 12"	LF	132	\$ 1.99	\$ 262.68	\$ 4.00	\$ 528.00	\$ 2.35	\$ 310.20	\$ 3.00	\$ 396.00	\$ 3.35	\$ 442.20
42	Thpl Pvt Marking Line 24"	LF	252	\$ 4.06	\$ 1,023.12	\$ 8.00	\$ 2,016.00	\$ 4.50	\$ 1,134.00	\$ 6.00	\$ 1,512.00	\$ 6.70	\$ 1,688.40
43	Reserved		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
44	Reserved		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45	Mix for Cracks, Joints and Flangeways	Ton	7	\$ 461.27	\$ 3,228.89	\$ 400.00	\$ 2,800.00	\$ 500.00	\$ 3,500.00	\$ 650.00	\$ 4,550.00	\$ 500.00	\$ 3,500.00
46	Pipe Culvert Removal	EA	40	\$ 66.09	\$ 2,643.60	\$ 10.00	\$ 400.00	\$ 7.00	\$ 280.00	\$ 15.00	\$ 600.00	\$ 21.00	\$ 840.00
47	Pipe Culverts, Special, 12"	EA	40	\$ 116.71	\$ 4,668.40	\$ 65.00	\$ 2,600.00	\$ 80.00	\$ 3,200.00	\$ 58.00	\$ 2,320.00	\$ 100.00	\$ 4,000.00
48	Inlet, Type A	EA	4	\$ 900.00	\$ 3,600.00	\$ 1,150.00	\$ 4,600.00	\$ 1,600.00	\$ 6,400.00	\$ 1,000.00	\$ 4,000.00	\$ 1,365.00	\$ 5,460.00
49	Catch Basin, Type C	EA	3	\$ 1,200.00	\$ 3,600.00	\$ 1,350.00	\$ 4,050.00	\$ 2,600.00	\$ 7,800.00	\$ 1,400.00	\$ 4,200.00	\$ 1,475.00	\$ 4,425.00
50	Trench Backfill	CY	100	\$ 40.00	\$ 4,000.00	\$ 35.00	\$ 3,500.00	\$ 32.00	\$ 3,200.00	\$ 50.00	\$ 5,000.00	\$ 26.50	\$ 2,650.00
51	Storm Sewer 6" PVC	LF	45	\$ 30.00	\$ 1,350.00	\$ 45.00	\$ 2,025.00	\$ 34.00	\$ 1,530.00	\$ 20.00	\$ 900.00	\$ 42.00	\$ 1,890.00
52	Storm Sewer 12" Corrugated Drainage Pipe	LF	755	\$ 30.00	\$ 22,650.00	\$ 55.00	\$ 41,525.00	\$ 36.00	\$ 27,180.00	\$ 31.00	\$ 23,405.00	\$ 44.50	\$ 33,597.50
53	Storm Sewer 12" RCP	LF	195	\$ 45.00	\$ 8,775.00	\$ 50.00	\$ 9,750.00	\$ 39.00	\$ 7,605.00	\$ 45.00	\$ 8,775.00	\$ 44.50	\$ 8,677.50
54	Reserved		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
55	Reserved		0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
56	Nitrogen Fertilizer Nutrient	LB	25	\$ 15.92	\$ 398.00	\$ 1.00	\$ 25.00	\$ 5.00	\$ 125.00	\$ 1.00	\$ 25.00	\$ 3.00	\$ 75.00
57	Phosphorus Fertilizer Nutrient	LB	25	\$ 15.92	\$ 398.00	\$ 1.00	\$ 25.00	\$ 5.00	\$ 125.00	\$ 1.00	\$ 25.00	\$ 3.00	\$ 75.00
58	Potassium Fertilizer Nutrient	LB	25	\$ 15.92	\$ 398.00	\$ 1.00	\$ 25.00	\$ 5.00	\$ 125.00	\$ 1.00	\$ 25.00	\$ 3.00	\$ 75.00
59	Brick Driveway R&R	SF	1055	\$ 28.04	\$ 29,582.20	\$ 15.00	\$ 15,825.00	\$ 10.00	\$ 10,550.00	\$ 9.25	\$ 9,758.75	\$ 15.00	\$ 15,825.00
60	Aggregate Subgrade Improvement	CY	100	\$ 101.59	\$ 10,159.00	\$ 35.00	\$ 3,500.00	\$ 35.00	\$ 3,500.00	\$ 48.60	\$ 4,860.00	\$ 35.00	\$ 3,500.00
61	Preparation of Base	SY	3683	\$ 1.23	\$ 4,530.09	\$ 1.00	\$ 3,683.00	\$ 1.00	\$ 3,683.00	\$ 1.00	\$ 3,683.00	\$ 1.00	\$ 3,683.00
62	Aggregate Base Repair	TON	16	\$ 121.80	\$ 1,948.80	\$ 60.00	\$ 960.00	\$ 16.00	\$ 256.00	\$ 13.00	\$ 208.00	\$ 75.00	\$ 1,200.00
63	Raised Reflective Pavement Marker Removal	EA	4	\$ 20.00	\$ 80.00	\$ 34.00	\$ 136.00	\$ 25.00	\$ 100.00	\$ 20.00	\$ 80.00	\$ 10.00	\$ 40.00
64	Hot Mix Asphalt Binder Course, IL-19.0, N50	Ton	447	\$ 73.38	\$ 32,800.86	\$ 70.00	\$ 31,290.00	\$ 76.00	\$ 33,972.00	\$ 67.15	\$ 30,016.05	\$ 75.00	\$ 33,525.00
	<b>Total</b>				<b>\$ 2,306,413.78</b>		<b>\$ 2,068,320.33</b>		<b>\$ 2,194,732.73</b>		<b>\$ 2,197,705.63</b>		<b>\$ 2,239,906.76</b>

CITY OF HIGHLAND PARK - PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION - Bid Tabulation  
 2014 Asphalt Street Repair Program Joint Bid and Contract with Villages of Lincolnshire and Bannockburn  
 14-00000-01-GM

Bid Opening Date: April 3, 2014 11:00 a.m.

Attendees: Lorraine Bush (847-926-1189), Bill Hall  
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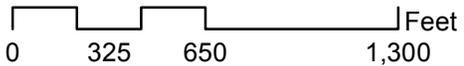
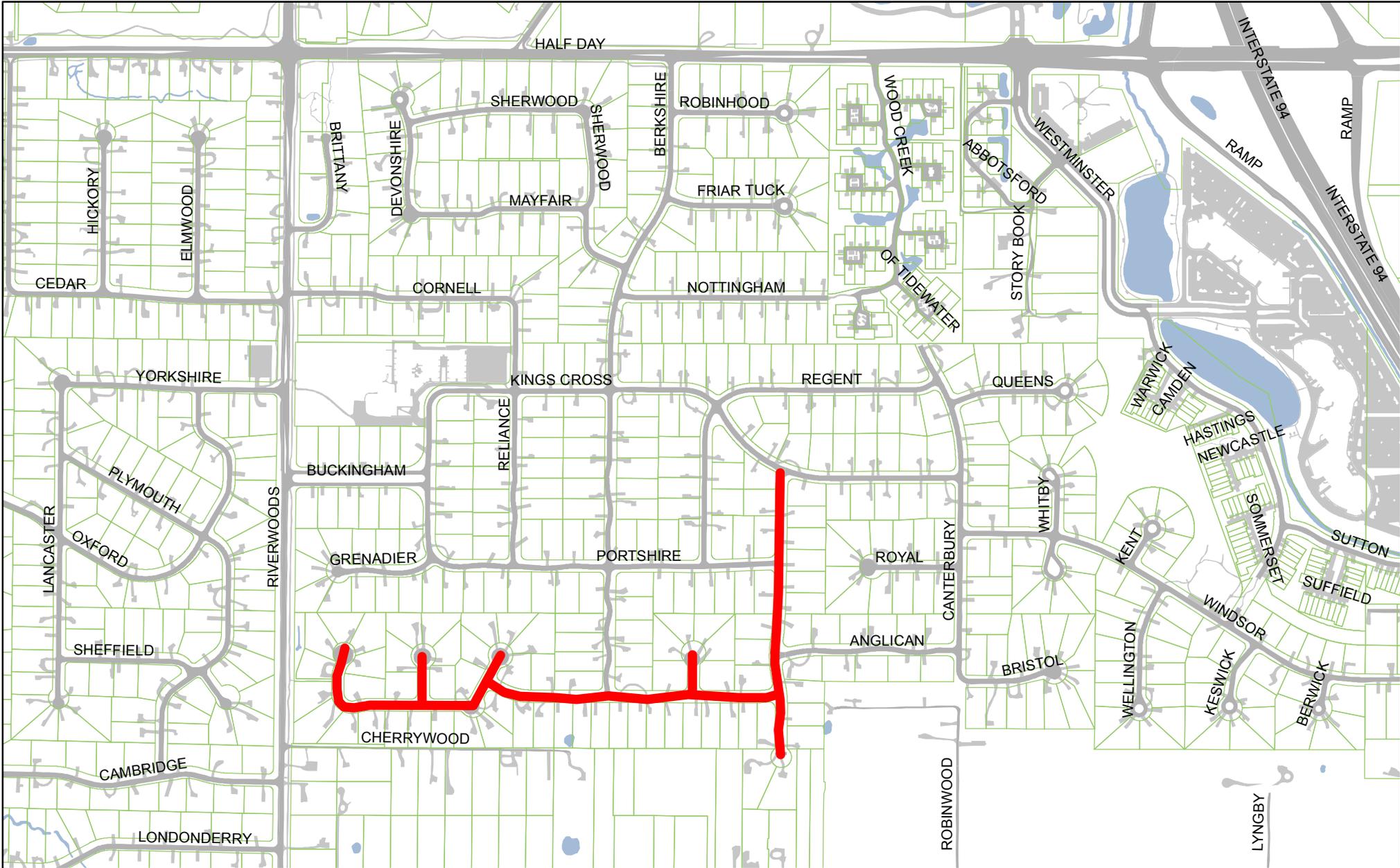
ITEM	ITEM DESCRIPTION	UNIT	Lincolnshire Quantity	Engineer's Estimate		Alamp Concrete Contractors Schaumburg IL		J A Johnson Paving Co Arlington Heights, IL		Peter Baker & Son Company Lake Bluff, IL		Chicagoland Paving Lake Zurich, IL		Low Bid Per	Average Bid Per	High Bid Per	Engineer's Estimate
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT				
1	VV,MH,Inlets,CB to be Adjusted	EA	27	\$ 286.67	\$ 7,740.09	\$ 285.00	\$ 7,695.00	\$ 280.00	\$ 7,020.00	\$ 275.00	\$ 7,425.00	\$ 400.00	\$ 10,800.00	\$ 260.00	\$ 305.00	\$ 400.00	\$27.00
3	Valve Box Frames to be Adjusted	EA	2	\$ 286.67	\$ 533.34	\$ 200.00	\$ 400.00	\$ 210.00	\$ 420.00	\$ 275.00	\$ 550.00	\$ 265.00	\$ 530.00	\$ 200.00	\$ 237.50	\$ 275.00	\$2.00
5	VV, MH to be Adj (SPECIAL)	EA	2	\$ 550.00	\$ 1,100.00	\$ 450.00	\$ 900.00	\$ 520.00	\$ 1,040.00	\$ 575.00	\$ 1,150.00	\$ 525.00	\$ 1,050.00	\$ 450.00	\$ 517.50	\$ 575.00	\$2.00
6	Manhole, Type A	EA	2	\$ 4,000.00	\$ 8,000.00	\$ 3,250.00	\$ 6,500.00	\$ 2,600.00	\$ 5,200.00	\$ 2,700.00	\$ 5,400.00	\$ 6,100.00	\$ 12,200.00	\$ 2,800.00	\$ 3,682.50	\$ 6,100.00	\$2.00
10	CL D Patch, Type III 4" (Modified)	SY	479	\$ 36.67	\$ 17,564.93	\$ 34.00	\$ 16,288.00	\$ 14.00	\$ 6,708.00	\$ 25.00	\$ 11,975.00	\$ 29.00	\$ 13,891.00	\$ 14.00	\$ 25.50	\$ 34.00	\$479.00
11	CL D Patch, Type IV, 4" (Modified)	SY	1133	\$ 33.33	\$ 37,762.89	\$ 30.00	\$ 33,990.00	\$ 14.00	\$ 15,862.00	\$ 25.00	\$ 28,325.00	\$ 29.00	\$ 32,857.00	\$ 14.00	\$ 24.50	\$ 30.00	\$1,133.00
12	CL D Patch, Type III 8" (Modified)	SY	100	\$ 71.67	\$ 7,167.00	\$ 50.00	\$ 5,000.00	\$ 58.00	\$ 5,800.00	\$ 40.00	\$ 4,000.00	\$ 50.00	\$ 5,000.00	\$ 40.00	\$ 49.50	\$ 58.00	\$100.00
13	CL D Patch, Type IV, 8" (Modified)	SY	100	\$ 68.33	\$ 6,833.00	\$ 45.00	\$ 4,500.00	\$ 58.00	\$ 5,800.00	\$ 40.00	\$ 4,000.00	\$ 50.00	\$ 5,000.00	\$ 40.00	\$ 48.25	\$ 58.00	\$100.00
15	HMA Surf Removal, 2.25" - 3.5"	SY	11782	\$ 3.66	\$ 43,122.12	\$ 2.90	\$ 34,167.80	\$ 3.00	\$ 35,346.00	\$ 4.25	\$ 50,073.50	\$ 2.75	\$ 32,400.50	\$ 2.75	\$ 3.23	\$ 4.25	\$11,782.00
18	Comb C&G, R&R, (Intermittent)	LF	5988	\$ 16.83	\$ 100,778.04	\$ 17.00	\$ 101,796.00	\$ 20.00	\$ 119,760.00	\$ 18.25	\$ 109,281.00	\$ 20.50	\$ 122,754.00	\$ 17.00	\$ 18.94	\$ 20.50	\$5,988.00
21	HMA Driveway, R&R	SY	169	\$ 38.45	\$ 6,498.05	\$ 28.50	\$ 4,816.50	\$ 30.00	\$ 5,070.00	\$ 35.00	\$ 5,915.00	\$ 25.00	\$ 4,225.00	\$ 25.00	\$ 29.63	\$ 35.00	\$169.00
22	PCC Driveway, R&R	SY	3	\$ 48.67	\$ 140.01	\$ 45.00	\$ 135.00	\$ 48.00	\$ 144.00	\$ 40.00	\$ 120.00	\$ 55.00	\$ 165.00	\$ 40.00	\$ 47.00	\$ 55.00	\$3.00
23	Bituminous Material (Prime Coat)	Gal	1416	\$ 0.34	\$ 481.44	\$ 0.01	\$ 14.16	\$ 0.01	\$ 14.16	\$ 0.01	\$ 14.16	\$ 0.01	\$ 14.16	\$ 0.01	\$ 0.01	\$ 0.01	\$1,416.00
24	Aggregate (Prime Coat)	Ton	28	\$ 0.67	\$ 18.76	\$ 1.00	\$ 28.00	\$ 1.00	\$ 28.00	\$ 1.00	\$ 28.00	\$ 0.01	\$ 0.28	\$ 0.01	\$ 0.75	\$ 1.00	\$28.00
25	Level Binder (MM), N50	Ton	595	\$ 68.92	\$ 41,007.40	\$ 74.50	\$ 44,327.50	\$ 80.00	\$ 47,600.00	\$ 75.00	\$ 44,625.00	\$ 85.00	\$ 50,575.00	\$ 74.50	\$ 78.63	\$ 85.00	\$595.00
26	Area Refl Crack Control System A	SY	14162	\$ 1.48	\$ 20,959.76	\$ 1.25	\$ 17,702.50	\$ 1.30	\$ 18,410.60	\$ 1.25	\$ 17,702.50	\$ 1.40	\$ 19,828.80	\$ 1.25	\$ 1.30	\$ 1.40	\$14,162.00
27	HMA Surface Course "D" N50 (MOD)	Ton	1190	\$ 73.38	\$ 87,322.20	\$ 76.50	\$ 91,035.00	\$ 90.00	\$ 107,100.00	\$ 80.00	\$ 95,200.00	\$ 93.00	\$ 110,670.00	\$ 76.50	\$ 84.88	\$ 93.00	\$11,900.00
29	Topsoil, F&P 4"	SY	775	\$ 6.00	\$ 4,650.00	\$ 2.00	\$ 1,550.00	\$ 3.00	\$ 2,325.00	\$ 2.00	\$ 1,550.00	\$ 4.00	\$ 3,100.00	\$ 2.00	\$ 2.75	\$ 4.00	\$775.00
30	Seeding, Class I	SY	775	\$ 4.00	\$ 3,100.00	\$ 2.00	\$ 1,550.00	\$ 4.00	\$ 3,100.00	\$ 4.00	\$ 3,100.00	\$ 3.00	\$ 2,325.00	\$ 2.00	\$ 3.25	\$ 4.00	\$775.00
38	Traffic Control and Protection	LS	0.25	\$ 100,000.00	\$ 25,000.00	\$ 84,000.00	\$ 21,000.00	\$ 93,500.00	\$ 23,375.00	\$ 142,900.00	\$ 35,725.00	\$ 52,000.00	\$ 13,000.00	\$ 35,725.00	\$ 93,100.00	\$ 142,900.00	\$0.25
48	Inlet, Type A	EA	4	\$ 900.00	\$ 3,600.00	\$ 1,150.00	\$ 4,600.00	\$ 1,800.00	\$ 6,400.00	\$ 1,000.00	\$ 4,000.00	\$ 1,385.00	\$ 5,480.00	\$ 1,000.00	\$ 1,278.75	\$ 1,600.00	\$4.00
49	Catch Basin, Type C	EA	3	\$ 1,200.00	\$ 3,600.00	\$ 1,350.00	\$ 4,050.00	\$ 2,600.00	\$ 7,800.00	\$ 1,400.00	\$ 4,200.00	\$ 1,475.00	\$ 4,425.00	\$ 1,350.00	\$ 1,706.25	\$ 2,800.00	\$3.00
50	Trench Backfill	CY	100	\$ 40.00	\$ 4,000.00	\$ 35.00	\$ 3,500.00	\$ 32.00	\$ 3,200.00	\$ 50.00	\$ 5,000.00	\$ 26.50	\$ 2,650.00	\$ 26.50	\$ 35.88	\$ 50.00	\$100.00
51	Storm Sewer 6" PVC	LF	45	\$ 30.00	\$ 1,350.00	\$ 45.00	\$ 2,025.00	\$ 34.00	\$ 1,530.00	\$ 20.00	\$ 900.00	\$ 42.00	\$ 1,890.00	\$ 20.00	\$ 35.25	\$ 45.00	\$45.00
52	Storm Sewer 12" Corrugated Drainage Pipe	LF	755	\$ 30.00	\$ 22,650.00	\$ 55.00	\$ 41,525.00	\$ 36.00	\$ 27,180.00	\$ 31.00	\$ 23,405.00	\$ 44.50	\$ 33,597.50	\$ 31.00	\$ 41.63	\$ 55.00	\$755.00
53	Storm Sewer 12" RCP	LF	195	\$ 45.00	\$ 8,775.00	\$ 50.00	\$ 9,750.00	\$ 39.00	\$ 7,605.00	\$ 45.00	\$ 8,775.00	\$ 44.50	\$ 8,677.50	\$ 39.00	\$ 44.63	\$ 50.00	\$195.00
59	Brick Driveway R&R	SF	85	\$ 28.04	\$ 2,383.40	\$ 15.00	\$ 1,275.00	\$ 10.00	\$ 850.00	\$ 9.25	\$ 786.25	\$ 15.00	\$ 1,275.00	\$ 9.25	\$ 12.31	\$ 15.00	\$85.00
<b>Total</b>					<b>\$ 466,137.43</b>		<b>\$ 460,118.46</b>		<b>\$ 464,685.76</b>		<b>\$ 473,225.41</b>		<b>\$ 498,358.74</b>				

Certificate of Eligibility	Yes	Yes	Yes	Yes
BLR 12210 - Contract Cover	Yes	Yes	Yes	Yes
BLR 12220 - Notice To Bidders	Yes	Yes	Yes	Yes
BLR 12221, BLR 12222 & 12223 - Proposal Signed	Yes	Yes	Yes	Yes
Addendum #1, noted/attached	Yes	Yes	Yes	Yes
Affidavit of Availability	Yes	Yes	Yes	Yes
Apprenticeship or Training Program Certification - BLR 12325	Yes	Yes	Yes	Yes
Substance Abuse Prevention Program Certification - BC 261	Yes	Yes	Yes	Yes
BLR 12230 - 5% Bid Bond Enclosed	Yes	Yes	Yes	Yes

I hereby certify that the bid tabulations shown above are a true and actual representation of the actual bids opened April 3, 2014 for the 2014 Street Resurfacing Project.

  
 Robert Rome  
 Asst. Director of Public Works/Engineering Supervisor

# 2014 Road Resurfacing Project Lincolnshire Project Limits



## **Village of Lincolnshire – 2014-2015 Proposal**

### **Executive Summary**

The Public Entity professionals of Mesirow Insurance Services appreciate the opportunity offer the renewal Property and Casualty insurance program for the Village of Lincolnshire. The policy term April 30, 2014 - 2015. Mesirow Insurance Services is recommended the program be renewed with the incumbent carriers, Hanover for the Property & Crime coverage and American Alternative Insurance for the Casualty coverage.

Our primary objective when renewing the program was to insure the terms and conditions of the existing program were maintained and manage the costs as the insurance market is requesting additional premium for most lines of coverage.

### **Property/Loss of Tax Revenue:**

The Village's current property program is placed with Hanover. Hanover did have a slight increase in premium \$586. The increase was driven by a small increase in contractor's equipment exposure. The property policy offers a blanket limit for the Buildings and a blanket limit for the Personal Property. The policy also offers \$850,000 Loss of Tax Revenue. Hanover Corporation's A.M. Best rating is an A XIV.

The property program also covers the Village of Lincolnshire's Mobile/Contractor's Equipment, Electronic Data Processing Equipment, as well as the special perils of Flood & Earthquake. Hanover has a comprehensive policy form that has many coverage extensions.

Some of the noted coverage extensions include but are not limited to:

- Building and Personal Property on a Blanket Basis
- Mechanical Breakdown
- Acquired Locations – sublimit \$500,000
- Ordinance & Law – sublimit \$500,000

Please see the Property section for full details and highlights of the Hanover program.

### **General Liability, Law Enforcement, Auto, Public Officials, EPLI, and EBLI**

American Alternative via Glatfelters (A+ XV) offered renewal terms and conditions identical to expiring which remain favorable. The program did have an increase in premium. The Package Liability renewal quote is \$75,556 versus expiring \$69,998 for an increase of \$5,558. The driving factors for the increase were due to a slight increase in exposures and loss history. The carrier did offset some of the Auto Liability rate by reducing the premium for General Liability and Public Officials. The American Alternative program is still very competitively priced.

General Liability has a \$1M per Occurrence Limit with a \$3M Aggregate. Auto Liability has a \$1M per Accident without an Aggregate. In conjunction with the Auto Liability, the carrier offers Auto Physical Damage on a per schedule basis with an Actual Cash Value valuation. Law Enforcement Liability has a \$1M per Occurrence Limit with a \$3M Aggregate and a \$10,000 Deductible. The liability coverages of Public Officials, Employment Practices, and Employee Benefits are a shared limit of \$1M for Each Wrongful Act with a \$3M Aggregate.

## **General Liability, Law Enforcement, Auto, Public Officials, EPLI, and EBLI (cont.)**

American Alternative offers Defense Costs outside the limit. This essential offers additional coverage by covering the Defense Costs for a claim without diluting the policy limits. General Liability, Law Enforcement and Auto Liability are Occurrence Basis. Public Officials, Employment Practices, Employee Benefits & Cyber Liability are Claims-Made Basis.

American Alternative offers an Excess limit of \$1M per Occurrence and \$1M Aggregate over the General Liability, Auto Liability, Law Enforcement, Public Officials, Employment Practices, and Employee Benefits. This excess limit is required to be compliant with the HELP Pool's underlying limits.

At the 2012-2013 renewal, it was recommend the Village take advantage of a composite rated Auto Liability/Auto Physical Damage basis for the policy. Composite rated basis is when the carrier takes an average of a vehicle count at the beginning of term and a vehicle count at the end of term. The premium is adjusted accordingly. The recommendation does not alter the rating per vehicle. It is advantageous by avoiding administration / processing costs and avoids a gap in coverage in the event a vehicle is not reported to the carrier. We recommend this option be continued.

## **Crime**

Last year's renewal, Mesirow Insurance Services offered crime coverage via Hanover. Hanover offered \$500,000 for Employee Dishonesty with a \$5000 deductible and Faithful Performance of Duty. Hanover's Crime policy also expanded coverage by: 1) \$500,000 limit for all causes of loss such as Money & Securities, 2) Offer Discovery Basis which is equivalent to Occurrence basis for reporting, and 3) Volunteers are covered as if were an employee.

The pricing for the Crime coverage from Hanover was \$1,477. This amount was guaranteed for 3 years by purchasing a 3-year term. The policy runs from 4/30/2013– 4/30/2016. The 2014-2015 term is the second of the three years for the policy.

## **Other Markets Approached**

- Brit for Property & Liability – Quoted \$88,377 for both Property & Package Liability but without Cyber Liability had to get an indication from Beazley which was an additional \$10,125 in premium
  - Total premium of \$98,502 would be an additional \$4,704 over the incumbent's quotes.
- ICRMT for Property & Liability – Offered an indication of \$110,000 for Property & Package Liability
  - Approximately \$16,000 more than incumbent's quotes.
- One Beacon for Liability – Quoted \$73,860 paired with Incumbent on Property had a total premium of \$92,102.
  - Total premium would be \$1,696 less but did not seem prudent to switch with such a small difference in premium so was not recommended by broker.
- Travelers for Property & Liability reviewed the account and confirmed pricing would be the same as two years prior.
  - Renewal quote with Travelers in 2012 was approximately \$155,000.

We welcome further discussion of the enclosed material and look forward to the opportunity of working with the Village of Lincolnshire.