



**AGENDA**  
**COMMITTEE OF THE WHOLE MEETING**  
**Village Hall - Public Meeting Room**  
**Monday, May 12, 2014**  
**Immediately following Regular Village Board Meeting**

*Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend.*

*The Committee of the Whole will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so. Citizens wishing to address the Board on agenda items may speak when the agenda item is open, prior to Board discussion.*

**CALL TO ORDER**

**1.0 ROLL CALL**

**2.0 APPROVAL OF MINUTES**

2.1 Acceptance of April 28, 2014 Committee of the Whole Meeting Minutes.

**3.0 ITEMS OF GENERAL BUSINESS**

3.1 Planning, Zoning and Land Use

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration and Discussion of Awarding a Contract to Insituform Technology, Chesterfield, Missouri for the 2014 Storm Sewer Lining Project in an Amount not to Exceed \$20,286 (Village of Lincolnshire)

3.32 Consideration and Discussion of Awarding a Contract to JA Johnson Paving Company for the 2014 Pavement Patching Project in an Amount not to Exceed \$80,000 (Village of Lincolnshire)

3.4 Public Safety

3.5 Parks and Recreation

3.51 Consideration and Discussion of the Lincolnshire Community Association's Request to use Village Streets for Annual Fourth of July Parade and Race and Granting a Waiver of the Village Street Usage Policy Cash Bond Requirement (Lincolnshire Community Association)

3.6 Judiciary and Personnel

**4.0 UNFINISHED BUSINESS**

**5.0 NEW BUSINESS**

**6.0 EXECUTIVE SESSION**

**7.0 ADJOURNMENT**



**MINUTES**  
**COMMITTEE OF THE WHOLE MEETING**  
**Monday, April 28, 2014**

Present:

Mayor Blomberg

Trustee Feldman

Trustee McDonough

Trustee McAllister

~~Village Treasurer Curtis~~

Village Manager Burke

~~Finance Director Peterson~~

Community & Economic Development

Director McNellis

Trustee Brandt

Trustee Grujanac

Trustee Servi

Village Clerk Mastandrea

Village Attorney Simon

Chief of Police Kinsey

Interim Director of Public Works Woodbury

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:12 p.m. and Village Clerk Mastandrea called the Roll.

**2.0 APPROVAL OF MINUTES**

**2.1 Acceptance of April 14, 2014 Committee of the Whole Meeting Minutes.**

The minutes of the April 14, 2014 Committee of the Whole Meeting were approved as submitted.

**3.5 Parks and Recreation**

**3.51 Consideration and Discussion of an Eagle Scout Project to Remove the Volleyball Court at Whytegate Park (Ben Brandt)**

Mayor Blomberg made the recommendation to move Item 3.51 up on the agenda for presentation and discussion. The consensus of the Board was to move Item 3.51.

Interim Director of Public Works Woodbury provided a summary of Eagle Scout Ben Brandt's project to remove the volleyball court at Whytegate Park and turn it into a perennial garden to fulfill the requirements for an Eagle Scout Project.

Eagle Scout candidate Ben Brandt provided a presentation regarding his proposed Eagle Scout project involving Whytegate Park volleyball court. The proposal is to remove the volleyball court and put in a perennial garden. Eagle Scout candidate Ben Brandt reviewed different design concepts and noted design aspects he recommends and requested this matter be referred to the Park Board.

Trustee Feldman asked who would be involved with the planting of the perennial garden. Eagle Scout candidate Ben Brandt noted Troop 78 would do the planting with the help of Public Works Staff. Trustee McAllister asked about insurance protection. Interim Director of Public Works Woodbury noted he has worked on several Scout projects and believed this would be covered under Village insurance. Mayor Blomberg asked about the noted \$3,000 that would be put towards the project from the Eagle Scouts. Eagle Scout candidate Ben Brandt stated the funds being donated for the project consist of money he raised from wreath sales; however, there may be the need for additional funds from the Village's Park Development fund.

Trustee McDonough noted he preferred the circular community garden concept with benches presented. Several other Trustees liked the community garden as well but would like the Park Board to provide input into the recommendation as well.

It was the consensus of the Board to refer this to the Park Board.

### **3.0 ITEMS OF GENERAL BUSINESS**

#### **3.1 Planning, Zoning and Land Use**

##### **3.11 Consideration and Discussion of a request for fee waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for building renovation work, for the Riverside Foundation, located at 14588 Half Day Road (Riverside Foundation)**

Community & Economic Development Director McNellis provided a summary of the request to waive fees for renovation work for the Riverside Foundation.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

##### **3.12 Consideration and Discussion of a request for fee waiver, per Section 5-3-2(A) of the Lincolnshire Village Code, for building**

**renovation work, for the Vernon Area Public Library District, located at 300 Olde Half Day Road (Vernon Area Public Library District)**

Community & Economic Development Director McNellis provided a summary of the request to waive fees for renovation work for the Vernon Area Public Library District.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.13 Consideration and Discussion of a request for a Village Summer Newsletter insert promoting the 2014 Lincolnshire Art Festival (Amdur Productions)**

Community & Economic Development Director McNellis provided a summary of the request by Amdur Productions to have an insert in the summer newsletter promoting the Lincolnshire Art Festival.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.14 Consideration and Discussion of a Referral Amending the Lincolnshire Retail Center (Village Green) PUD Ordinance to Permit Installation of a New Monument Ground Sign (Egg Harbor Café Management Company)**

Community & Economic Development Director McNellis provided a summary of the request for a new monument ground sign at Egg Harbor Café.

Mayor Blomberg asked if this request had been presented and approved by the Board previously. Community & Economic Development Director McNellis stated new panels for the multi-tenant sign had been previously approved but not installed and this is the first time a request for a monument sign in this location has been brought before the Board.

Art Solis with Northshore Sign, representing Egg Harbor Café, provided a brief presentation regarding the Egg Harbor Café sign request.

Trustee Brandt stated her opinion was the proposed sign was too large and was not in favor of the color. Community & Economic Development Director McNellis stated the dimensions conform to

other approved ground signs in this area. Trustee McDonough asked if Egg Harbor Café would be willing to change the background color to a green. Mr. Solis noted he was not opposed to changing the background color to green.

Village Attorney Simon asked if the sign would be illuminated. Mr. Solis noted the sign was illuminated but would be turned off once Egg Harbor Café closed each day.

Trustee Feldman stated her opinion; she was not in favor of the sign and expressed concern for pedestrian and bicyclist safety noting heavy bike traffic in the area should be considered.

Trustee Brandt stated she did not oppose referring the item to the Architectural Review Board as long as it was noted the Board preferred the background color be green and to compare the dimensions with two-tenant signs previously used for Flatlanders along Olde Half Day Road. Board feedback also requested the Architectural Review Board review the stone for the proposed sign.

A brief discussion followed regarding access to Egg Harbor Café, evergreen tree coverage at this location, and the possible use of a sign at the easternmost entrance to the Village Green.

It was the consensus of the Board to refer this to the Architectural Review Board.

## 3.2 Finance and Administration

### 3.3 Public Works

#### **3.31 Consideration and Discussion of a Proposed Professional Services Contract with Wunderlich-Malex Environmental for the Installation of a Backup Pump Control System for the Westside Reservoir in an Amount not to Exceed \$32,785. (Village of Lincolnshire)**

Interim Director of Public Works Woodbury provided a summary of the proposed backup pump control system for the Westside Reservoir.

Trustee Servi asked if software would be provided to control this system from Staff computers. Interim Director of Public Works Woodbury confirmed Staff would have access to the software to control the pump.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

**3.32 Consideration and Discussion of Bids for the Rehabilitation of a Two Ton Truck (Vehicle #251) (Village of Lincolnshire)**

Interim Director of Public Works Woodbury provided a summary of the bids for the rehabilitation of a two ton truck. Staff requests rejecting the bid from Auto Truck due to the bid not meeting the specifications and awarding the bid to Bonnell Industries for an amount not to exceed \$26,937.

Trustee Grujanac asked about the price of the contract as compared to the budget. Interim Director of Public Works Woodbury noted this was Phase I of a two-phase project and the remaining expenses to fully outfit the truck would be incurred after the rehabilitation work is completed.

Mayor Blomberg asked about steel ratings in the specifications. Village Manager Burke noted staff would report back to the Mayor regarding the ratings.

There was a consensus of the Board to place this item on the Regular Agenda for consideration at the next Regular Village Board Meeting.

3.4 Public Safety

3.5 Parks and Recreation

~~3.51 Consideration and Discussion of an Eagle Scout Project to Remove the Volleyball Court at Whytegate Park (Ben Brandt)~~

Moved up and discussed earlier on the Agenda

3.6 Judiciary and Personnel

5.0 **UNFINISHED BUSINESS**

6.0 **NEW BUSINESS**

Trustee Brandt noted she attended the Arbor Day Celebration on April 25, 2014 and wanted to thank Interim Director of Public Works Woodbury, General Maintenance – Open Space employee Chris Fisher and Public Works Staff for a successful event. Trustee Brandt recommended making the celebration a bigger event in the future and involving all schools in the Village.

Trustee Brandt noted the Village is partnering with SWALCO on a shoe reuse/recycle event going through Wednesday, April 30, 2014. Trustee Brandt noted Ben Brandt will be reporting back regarding contributions in hope for having this be an annual event. Trustee Brandt recommended the Board consider putting up a bin for used clothing.

Interim Director of Public Works Woodbury noted Ben Brandt's professionalism handling the projects he has worked on with the Village.

Trustee Brandt noted, in planning the Fourth of July meeting the committee were unable to secure some of the rides for more than a day due to contracts not being signed in time. Trustee Brandt recommended advancing money necessary to place a deposit to sign a three-year contract to secure the most popular rides for future Fourth of July events. All Trustees were in favor of Trustee Brandt's recommendation for securing a three-year contract.

#### **7.0 EXECUTIVE SESSION**

Trustee Grujanac moved and Trustee McDonough seconded the motion to go into Executive Session for the purpose of discussing Personnel and Land Acquisition. The roll call vote was as follows: AYES: Trustees Brandt, Feldman, McAllister, McDonough Servi and Grujanac. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried and the Board went into Executive Session at 8:10 p.m. and came out of Executive Session at 8:40 p.m.

#### **8.0 ADJOURNMENT**

Trustee McDonough moved and Trustee McAllister seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:41 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

**REQUEST FOR BOARD ACTION**

<b>Subject:</b>	2014 Storm Sewer Lining Project – 51 Berkshire Lane
<b>Action Requested:</b>	Consideration and Discussion of Awarding a Contract to Insituform Technology, Chesterfield, Missouri for the 2014 Storm Sewer Lining Project in an Amount not to Exceed \$20,286 (Village of Lincolnshire)
<b>Originated By/Contact:</b>	Robert Horne, Engineering Supervisor 
<b>Referred To:</b>	Mayor and Board of Trustees

**Summary / Background:**

As part of a joint bid opportunity, The Village of Arlington Heights opened four bids for this project on April 22, 2014. Staff recommends approval of a contract with low bidder Insituform Technology in the amount of \$20,286 to perform storm sewer improvements located near 51 Berkshire Lane.

The 2014 Capital Budget Plan includes \$27,000 to perform lining in the subject area. Staff reviewed televising date performed in 2013, and identified this area (map attached) as that of the greatest need.

Insituform Technology has local offices and regularly performs work throughout Chicagoland area. Staff's knowledge of the company is that it has a good reputation throughout the industry. However, staff did discuss their reputation with other Municipalities, and all expressed no concerns.

This is the first storm sewer lining project the Village has undertaken. With the creation of the Municipal Partnering Initiative, lining projects are now a very viable maintenance option to the Village of Lincolnshire. In the past, contracting out the very small quantities that were identified as potential projects would result in extremely high pricing, making line replacement as cost effective as a lining project. Additionally, as discussed during capital and budget meetings, the Village's storm sewer system as a whole has typically not received the same attention as other Village projects.

To assist in better understanding the advantages of including lining projects as part of both the Annual Maintenance and Capital Plans, below is a brief list of the benefits that this technology provides:

- Prevents root intrusion/seals exposed joints
- Provides better flow through pipe by reducing drag through the pipe
- Eliminates almost entirely the digging process, thus eliminating the destruction of property and landscaping, which eliminates the need for restoration, tree removal, etc.
- Provides structural strength to a cracking or deteriorating pipe system
- Substantially extends the life of the pipe by changing the material making from the inside.

**Budget Impact:**

51-21-80-5017      \$27,000 for Storm Sewer Lining

**Service Delivery Impact:**

No Change

**Recommendation:**

Staff requests that the Mayor and Board of Trustees place this item on the July 22, 2014, Consent Agenda for approval.

**Reports and Documents Attached:**

- *2014 Sewer Lining – Bid Tab*
- *Project Location Map*

<b>Meeting History</b>	
<b>Initial Referral to Village Board (COW):</b>	<b>May 12, 2014</b>
<b>Regular Village Board Meeting:</b>	<b>May 27, 2014</b>

**VILLAGE OF ARLINGTON HEIGHTS**

**Bid Tabulation Sheet**

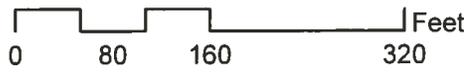
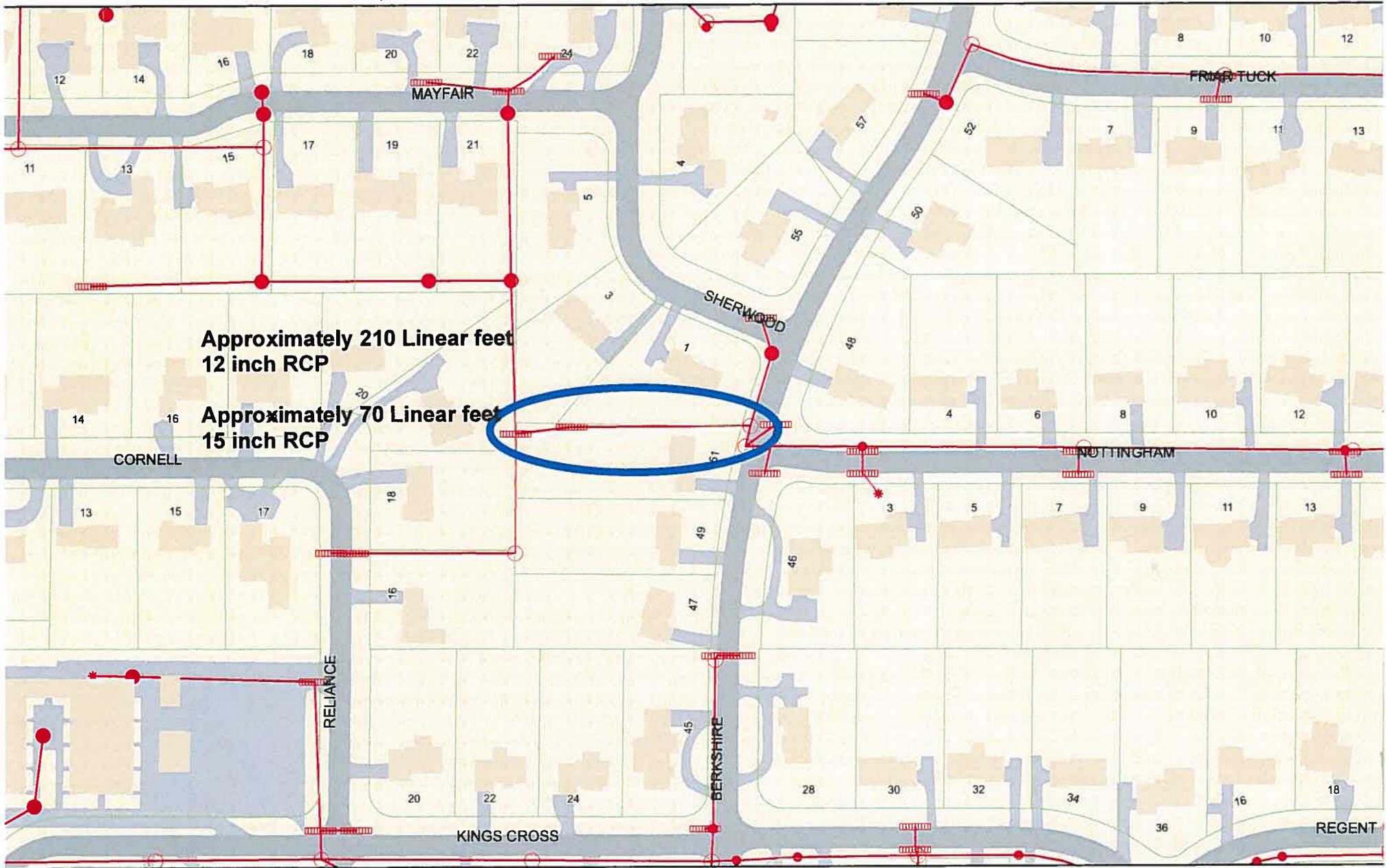
2014 SEWER LINING (Arlington Heights, Buffalo Grove, Wheeling & Lincolnshire)

The following bids were publicly opened April 22, 2014, at 11:00 A.M., in the Village of Arlington Heights Municipal Building, 33 S. Arlington Heights Rd., Arlington Heights, Illinois 60005.

<b>BIDDER</b>	<b>BID BOND</b>	<b>Addndm #1</b>	<b>Grand Total</b>
Visu-Sewer of Illinois Bridgeview, IL	Yes	Yes	\$1,150,897.25
Michels Corp Brownsville, WI	Yes	Yes	\$1,279,123.00
SAK O'Fallon, MO	Yes	Yes	\$1,091,613.65
Insituform Tech. Chesterfield, MO	Yes	Yes	\$995,032.25

<b>Unit Prices</b>	<b>Visu-Sewer Bridgeview, IL</b>	<b>Michels Brownsville, WI</b>	<b>SAK O'Fallon, MO</b>	<b>Insituform Tech. Chesterfield, MO</b>
8" Pipe	\$29.00	\$33.00	\$29.45	\$26.75
10" Pipe	\$37.75	\$44.00	\$41.00	\$30.60
12" Pipe	\$43.00	\$50.00	\$55.00	\$51.60
15" Pipe	\$130.00	\$141.00	\$92.00	\$135.00
18" Pipe	\$107.00	\$61.00	\$72.00	\$67.30
21" Pipe	\$88.00	\$104.00	\$84.00	\$72.70
24" Pipe	\$114.50	\$108.00	\$106.00	\$90.10
27" Pipe	\$302.00	\$178.00	\$75.00	\$161.30
Reinstatement of Service Laterals-Sanitary Sewer	\$75.00	\$132.00	\$50.00	\$91.00
Protruding Tap Removal	\$200.00	\$186.00	\$315.00	\$329.90

Notice: This is a preliminary summary of the bids as they were opened and announced at the bid opening. Bid prices have not been verified and are subject to change in the event mathematical errors are discovered during bid review. Other information contained in this summary is also subject to review.





**REQUEST FOR BOARD ACTION**

<b>Subject:</b>	2014 Pavement Patching Project – Various Locations
<b>Action Requested:</b>	Consideration and Discussion of Awarding a Contract to JA Johnson Paving Company for the 2014 Pavement Patching Project in an Amount not to Exceed \$80,000 (Village of Lincolnshire)
<b>Originated By/Contact:</b>	Robert Horne, Engineering Supervisor
<b>Referred To:</b>	Mayor and Board of Trustees

**Summary / Background:**

As part of a joint bid opportunity, the Village of Lincolnshire opened four bids for this project on May 6, 2014. Staff recommends approval of a contract with low bidder, JA Johnson Paving Company, in the amount of \$80,000 to perform pavement patching improvements in various locations of the Village.

JA Johnson Paving Company is from Arlington Heights, Illinois and has performed work throughout the Village, without issue.

Staff will work with the contractor to establish a project schedule. The contract requires completion by October 31, 2014. However, staff plans to request the Village of Lincolnshire’s work be scheduled in late summer, following other capital improvement projects.

**Budget Impact:**

This year’s budget reflects \$25,000 for various location pavement patching. The entire amount budgeted will be utilized in the 2014 Contract. Due to the recent harsh winter weather, on April 14<sup>th</sup> staff brought a request to the Village Board to add \$55,000 in funding to address a greater percentage of road failures throughout the Village. The Board approved the recommendation and directed staff to move forward with the additional quantities needed.

The Village of Lincolnshire, along with Highland Park has realized excellent pricing from economies of scale on this project by partnering.

**Service Delivery Impact:**

No Change

**Recommendation:**

Staff requests that the Mayor and Board of Trustees place this item on the July 22, 2013, Consent Agenda for approval.

**Reports and Documents Attached:**

- 2014 Pavement Patching Project – Bid Tab
- Project Location Map

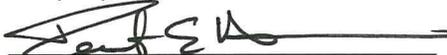
<b>Meeting History</b>	
<b>Initial Referral to Village Board (COW):</b>	<b>May 12, 2014</b>
<b>Regular Village Board Meeting:</b>	<b>May 27, 2014</b>

Village of Lincolnshire / City of Highland Park  
Municipal Partnering Initiative

2014 PAVEMENT PATCHING - VARIOUS LOCATIONS  
Bid Tab - May 6, 2014 Opening  
10:00 A.M.

Item No.	DESCRIPTION	QUANTITY	UNIT	Engineer's Estimate		Johnson Paving Arlinton Heights, Illinois		Schroeder Asphalt Services Huntley, Illinois		Chicagoland Paving Lake Zurich, IL		Peter Baker and Son Lake Bluff, Illinois		Low Bid Per Item	Average Bid Per Item	High Bid Per Item	Engineer's Estimate
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
1	Type 4, Class D Patches (2" depth)	1,000	sq. yd.	\$28.00	\$28,000.00	\$26.00	\$26,000.00	\$23.00	\$23,000.00	\$28.00	\$28,000.00	\$24.00	\$24,000.00	\$23.00	\$25.25	\$28.00	\$28.00
2	Type 3, Class D Patches (3" depth)	3,000	sq. yd.	\$34.00	\$102,000.00	\$25.40	\$76,200.00	\$35.00	\$105,000.00	\$39.00	\$117,000.00	\$42.00	\$126,000.00	\$25.40	\$35.35	\$42.00	\$34.00
3	Type 4, Class D Patches (3" depth)	9,800	sq. yd.	\$32.00	\$313,600.00	\$25.40	\$248,920.00	\$34.80	\$341,040.00	\$37.95	\$371,910.00	\$39.00	\$382,200.00	\$25.40	\$34.29	\$39.00	\$32.00
4	Type 3, Class D Patches (4" depth)	400	sq. yd.	\$44.00	\$17,600.00	\$51.95	\$20,780.00	\$47.50	\$19,000.00	\$55.00	\$22,000.00	\$42.00	\$16,800.00	\$42.00	\$49.11	\$55.00	\$44.00
5	Type 4, Class D Patches (4" depth)	1,000	sq. yd.	\$40.00	\$40,000.00	\$51.80	\$51,800.00	\$47.25	\$47,250.00	\$51.00	\$51,000.00	\$42.00	\$42,000.00	\$42.00	\$48.01	\$51.80	\$40.00
<b>TOTAL</b>					<b>\$501,200.00</b>		<b>\$423,700.00</b>		<b>\$535,290.00</b>		<b>\$589,910.00</b>		<b>\$591,000.00</b>				
Contractor's Certification						Yes		Yes		Yes		Yes		Yes			
Contract Signatures						Yes		Yes		Yes		Yes		Yes			
Addendum #1 noted/attached						Yes		Yes		Yes		Yes		Yes			
Affidavit of Availability						NA		NA		NA		NA		NA			
BLR 12230 - 5% Bid Bond Enclosed						Yes		Yes		Yes		Yes		Yes			

I hereby certify that the bid tabulations shown above are a true and actual representation of the actual bids opened May 6, 2014 Pavement Patching Various Locations Project.

  
Robert Horne  
Assistant Director of Public Works/Engineering Supervisor



**REQUEST FOR BOARD ACTION  
COMMITTEE OF THE WHOLE MEETING  
May 12, 2014**

**Subject:** Street Use Permit for Lincolnshire Community Association (LCA)

**Action Requested:** Consideration and Discussion of the Lincolnshire Community Association's Request to Use Village Streets for Annual Fourth of July Parade and Race and Granting a Waiver of the Village Street Usage Policy Cash Bond Requirement(Lincolnshire Community Association)

**Originated By/Contact:** Scott Phippen, Superintendent of Administration, Fleet Services, and Facilities

**Referred To:** Mayor and Board of Trustees

**Summary / Background:**

The Lincolnshire Community Association (LCA) requests the use of Village streets for the 4th of July race and parade, as well as Spring Lake Park, for the annual July 3<sup>rd</sup> and 4<sup>th</sup> activities.

LCA requests the Mayor and Village Board waive the \$1,000 bond for maintenance required by the street use policy. The Certificates of Insurance for the race and parade have been provided.

Village Staff has had an active role in the planning for the 2014 Fourth of July event and all preparation is on schedule.

**Budget Impact:**

None

**Service Delivery Impact:**

None

**Recommendation:**

Staff recommends the Street Use Permit and waiver of Cash Bond Requirement be approved.

**Reports and Documents Attached:**

- Copy of completed Street Use Permit Form
- Copy of Certificate of Insurance

Meeting History	
Initial Referral to Village Board (COW):	May 12, 2014
Regular Village Board Meeting:	May 27, 2014

**VILLAGE OF LINCOLNSHIRE - PERMIT APPLICATION**  
**VILLAGE STREET USE**

Date Submitted: 5/12/14

1. Name of Event: Fourth of July Celebration

Group Sponsoring Event: Lincolnshire Community Association

2. Name of Event Director: Liz Brandt / Tonya Zozulya

Address: 217 Brampton Lane / 40 Portshire Drive

Home Phone Number: 847-295-6234 / 847-301-3715 Business Phone Number: 847-404-4245/847-913-2313

Email: elizbrandt@aol.com / tzozul@village.lincolnshire.il.us

3. Time period requested for event (please check one):

<b>Spring</b> (March, April, May)	<b>Summer</b> (June, July, Aug.) <input checked="" type="checkbox"/> X	<b>Fall</b> (Sept., Oct.)
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Date of Event: July 4

Starting Time: 8:00 AM Est. number of participants: 600

Ending Time: 11:00 AM

4. Has your group held an event in Lincolnshire before?  X Yes  No  
If so, when was the most recent event July 4, 2013

How many consecutive years has the event been held? 30 +

5. Medical personnel must be present during the entire event. Please list the names of the doctors who will be participating. Lincolnshire Riverwoods Fire Department to provide EMT's and ambulance

6. A cash bond in the amount of \$1,000 is required and must be submitted at least 30 days prior to the event. **LCA requests this requirement be waived**

7. A Certificate of Insurance must be provided to the Village showing the applicant has coverage of comprehensive general liability and automobile liability in a minimum amount of one (1) million dollars.

8. There shall be a maximum of 1,000 participants and the event shall be limited to 3.1 miles or 5km.

I have received and read the Village Streets Usage Policy. My organization complies with all criteria for consideration and will abide by the regulations listed in the policy.

D. Scott Pippen  
Signature of Applicant

D. Scott Pippen, LCA Fourth of July Logistics Chair  
Printed Name and Title

The permit for the event proposed is hereby approved, based upon the information contained in this application and the provisions of the Village Code and Village Street Usage Policy. THIS PERMIT MAY BE REVOKED FOR DUE CAUSE OR IN CASE OF AN EMERGENCY AT THE SOLE DISCRETION OF THE VILLAGE.

Date Approved: \_\_\_\_\_

Director of Public Works,  
Village of Lincolnshire



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: 10

DATE (MM/DD/YYYY)  
03/27/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Williams Insurance Agency, Inc 411 S. Wells Street Suite #600 Chicago, IL 60607	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b>		
<b>PRODUCER CUSTOMER ID #: LINCC-1</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Lincolnshire Community Association P.O. Box 705 Lincolnshire, IL 60069	<b>INSURER A : Nautilus Insurance Company</b>	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSR   WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	NN 406886	07/01/2014	07/07/2014	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ NIL
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 1,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GENERAL AGGREGATE \$ 1,000,000					PRODUCTS - COMP/OP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
	<input type="checkbox"/> HIRED AUTOS					\$
	<input type="checkbox"/> NON-OWNED AUTOS					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU-TORY LIMITS   OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Village of Lincolnshire is an additional insured in respect the general liability coverage for special event at Spring Lake Park during the period July 1, 2014 through July 6, 2014.

<b>CERTIFICATE HOLDER</b>  VILINCO  Village of Lincolnshire 1 Olde Half Day Road Lincolnshire, IL 60069	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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