

**AGENDA  
PARK BOARD MEETING  
Village Of Lincolnshire  
Village Hall  
One Olde Half Day Road  
Lincolnshire, Illinois 60069  
Public Meeting Room**

**Monday, September 15, 2014  
7:00 p.m.**

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.  
Please contact the Village Administrative Offices (847)883-8600  
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless  
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item  
Of interest is open, prior to Board discussion.*

**1.0 CALL TO ORDER**

**2.0 ROLL CALL**

**3.0 APPROVAL OF MINUTES**

- 3.1 Approval of the Minutes of the August 18, 2014 Park Board Meeting (Village of Lincolnshire)

**4.0 RESIDENT COMMENTS AND REQUESTS**

**5.0 RECREATION**

**6.0 PARKS**

- 6.1 Consideration, Discussion, and Recommendation to the Village Board a Request by Lincolnshire Sports Association to Install a Lincolnshire Determination Award Plaque on the North Park Concession Building in Honor of Jack Greeley (Lincolnshire Sports Association)
- 6.2 Consideration, Discussion, and Recommendation to the Village Board a Lighting Concept at Whytegate Park (Village of Lincolnshire)

**7.0 UNFINISHED BUSINESS**

- 7.1 Update on Basketball Court Installation at Balzer Park (Village of Lincolnshire)

**8.0 NEW BUSINESS**

**9.0 ADJOURNMENT**

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**MINUTES OF THE  
PARK BOARD MEETING  
Monday August 18, 2014**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Dan Hartman  
Kathy Alred Lin  
Suzi Siegel  
Scott Pippen, Superintendent of Administration, Fleet Services, and Facilities  
Troy Taylor, Facilities Manager

Absent: Kelly Dupont  
Lee Fell  
Ted Heiser  
Karen Feldman, Trustee Liaison

Location: Village Hall, One Olde Half Day Rd, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 7:01 p.m.

**2.0 ROLL CALL**

Superintendent Pippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the July 21, 2014 Meeting of the Park Board  
(Village of Lincolnshire)**

The Park Board reviewed the minutes of the July 21, 2014 meeting. Park Board Member Campbell commented that the minutes are nicely done. A motion was made by Mr. Campbell, seconded by Park Board Member Hartman, to approve the minutes as presented. The motion was approved by unanimous vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

**6.1 Consideration, Discussion, and Recommendation to the Village Board a  
Request by the Park Board for an Expenditure of Funds in the 2015 Village Capital  
Budget for Safety Netting on the Five Baseball/Softball Diamonds at North Park  
(Village of Lincolnshire)**

Supt. Pippen presented the concern about foul balls hitting spectators or players at North Park and the limitations presented by the current field configurations. After a review of fields at local communities the Village staff suggests the system in place at the Sport Field Park in Waukegan. The system has two 40' poles with netting strung across attached to a cable run between the poles. Netting would be tied down to the existing

backstops which are 24' tall. An additional alternative would be to run a cable along the field #2 first base line at Everett Rd to keep balls out of the way of traffic. The cost is estimated to be between \$77,000 to \$86,000. Poles could be green to match our backstops. The netting at the Waukegan park is unobtrusive. Waukegan anticipates the netting system to last ten years but it is unknown when it might need replacement.

Mr. Pippen said this item has been considered by the Park Board and Village Board in the past and has not been pursued. The Village Attorney's position has been that the potential danger of balls hitting spectators, players, or passing cars is to be expected. If the Park Board chooses to recommend this it would go to the budget deliberations rather than the regular board meetings.

Park Board Member Siegel asked if most of the area athletic fields have this kind of protection. Mr. Hartman said that some do and some don't; probably 50-50. Chairman Borgerding stated that this issue was brought up because during the tournament there were games going on at all of the fields simultaneously for several days. Some fields are more likely to conflict, but by placing the netting on only a few fields you have shown that there is a risk issue. It is recommended that we do all of the fields or none of them.

Mr. Campbell asked if the Village Attorney has addressed the potential risk assumption for multiple games going on at once as well as single games. Mr. Pippen said this was last reviewed in 2008 and the recommendation was to install the existing signs that are posted to be alert for foul balls. Mr. Campbell said it may be time to reconsider this issue. Mr. Hartman pointed out that older players, for example U-13, can hit harder and dangerous foul balls are more likely.

Ms. Siegel asked if the proposed nets can be repaired if kids climb on and damage them. Facilities Manager Taylor stated that the proposed netting would be placed from 24 foot (on top of the chain link fence) to 40 foot except for one side. He said it should not affect infield pop-ups, just balls going behind the batter. Mr. Borgerding estimated that balls going backwards out of play are happening at least once an inning. When you are at a game where a single field is in use you should be paying attention to that game but when a play behind you causes a dangerous ball you don't have time to determine if you are in danger or not. Mr. Borgerding feels these are necessary for safety at North Park.

A motion was made by Mr. Campbell seconded by Mr. Hartman as follows:

*"The Park Board recommends to the Village Board that the 2015 Capital Budget include installation of a safety netting system with green poles for up to five ball diamonds at North Park as presented by staff at the August 18, 2014 Park Board Meeting to protect players and spectators from errant baseballs "*

The motion passed by unanimous voice vote.

## **6.2 Consideration, Discussion, and Recommendation to the Village Board a Lincolnshire Sports Association Request to Hold a Baseball Tournament at North Park in 2015 (Lincolnshire Sports Association)**

A request has been made by the LSA to hold a second annual Summer Slam baseball tournament at North Park. Proposed dates are June 24 to 28, 2015. Permission given at this early date will allow them to get started with the planning and preparations to make the tournament even bigger and better than this year. Mr. Taylor gave a summary of the village staff perspective on the 2014 tournament. Weather was good except for a two hour rain delay on Sunday. Parking was expected to be a problem but was not. Additional staff time was required over the weekend with dragging fields and chalking, with the help of LSA volunteers, but on the weekdays the park was staffed as usual.

The number of games held was similar to the regular park use so there was no additional wear and tear on the fields. All in all he thought it went very well. Mr. Campbell asked how the fields were dried after the rain event. Mr. Taylor replied that usually a layer of the regular clay surface material, Turface, is added, but for the tournament they used a product called Diamond Dry. The consensus of the Park Board was that the tournament was a great success.

A motion was made by Ms. Siegel, seconded by Mr. Hartman, as follows:

*"The Park Board recommends approval of the Lincolnshire Sports Association request to use North Park for a second annual baseball tournament in 2015, tentatively planned for June 24 – 28, 2015"*

The motion passed by unanimous voice vote.

The proceeds of the tournament (approximately \$10,000) were discussed. It was suggested that the LSA might help pay for the netting expenditure. The original plan for the 2014 event was for LSA to donate the profits of the event for future improvements. It was found that field improvements were required even before the tournament took place and LSA made a very generous contribution (\$20,000 as well as volunteer time) toward those expenses and the tournament proceeds were then kept by the LSA.

Mr. Taylor reviewed the condition of the soccer fields. The winter weather caused a lot of die-back, excessive spring rains caused even more damage and cold weather kept the grass from re-growing. Over the summer 40 bags of seed have been added as well as top-dressing and they are coming back in time for fall soccer. The 2015 tournament profits are also planned to be used for the facility. The fields are in use from the first week in April until November so fall is the best time to try to repair them.

## **7.0 UNFINISHED BUSINESS**

### **7.1 Update on Lighting Options at Whytegate Park (Village of Lincolnshire)**

Mr. Pippen said we are still working on setting up a demo. The Park Board will be notified by email when the demo is set up and we will need a decision on the item at the September meeting.

### **7.2 Update on Basketball Court Installation at Balzer Park (Village of Lincolnshire)**

A summary was provided in the Park Board packet. The Village Board approved the Park Board recommendation and the Village is out to bid to proceed with the project. The bid opening date is 9-3-14 and the project should be completed this fiscal year. The court will be slightly under high school half-court size (4' off length and width) in order to

fit the 30' set-back from the residences.

**8.0 NEW BUSINESS**

The Park Board was asked if they would be willing to have the board packets delivered digitally via email rather than the paper copy delivered by the Police Dept. CSO. The members in attendance agreed to this format. The members not in attendance will be asked for their preference.

**9.0 ADJOURNMENT**

A motion was made by Ms. Siegel, seconded by Ms. Lin to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:52 p.m.

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**REQUEST FOR BOARD ACTION  
September 15, 2014 Park Board Meeting**

**Subject:** Consideration and Discussion of a Lincolnshire Sports Association (LSA) Request to Install a Lincolnshire Determination Award Plaque on the North Park Concession Building in Honor of Jack Greeley (Lincolnshire Sports Association)

**Action Requested:** Consideration, Discussion, and Recommendation to the Village Board

**Originated By/Contact:** Scott Pippen, Superintendent of Administration

**Referred To:** Park Board

**Summary / Background:**

Lincolnshire Sports Association (LSA) would like to install a plaque on the concession building at North Park in honor of Jack Greeley. Jack is a Lincolnshire resident and 9 year LSA participant who has Cystinosis. LSA's intent is for this to be an annual award recognizing LSA participants who display similar determination as Jack while participating in LSA programs.

**Budget Impact:**

There will be minimal expense to the Village. LSA has requested staff to do the initial installation of the plaque and install the new nameplates annually. The estimated expense for initial installation is \$20.00 in materials and approximately 1 hour of labor. There would only be a few minutes of time necessary to install the nameplates annually.

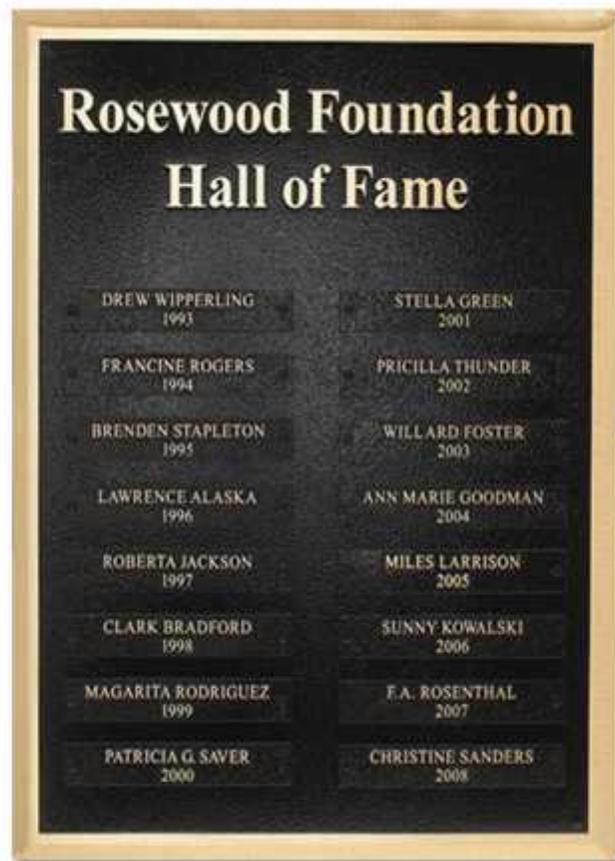
**Recommendation:**

Should the Park Board be in favor of LSA's request, staff recommends approval of a motion requesting Village Board approval of the installation of a plaque on the North Park concession building recognizing the recipients of the annual LSA Determination Award.

**Reports and Documents Attached:**

- Example photo and LSA request for the plaque

Meeting History	
<b>Park Board</b>	<b>September 15, 2014</b>
<b>Initial Referral to Village Board (COW):</b>	<b>September 22, 2014</b>
<b>Regular Village Board Meeting:</b>	<b>October 13, 2014</b>



## LSA Determination Award

Background: At the end of the 2014 spring sports season, LSA decided to acknowledge Jack Greeley, a Lincolnshire resident and 9-year LSA participant, with our inaugural Determination Award. Jack had now graduated out of the LSA programs and is attending Stevenson High School. Despite Jack's illness and physical limitations resulting from his Cystinosis condition, Jack continued to participate in LSA activities through 8<sup>th</sup> grade. Jack has always been a team leader as well as an energetic participant, so LSA wanted to recognize this determination with an award that will be given annually to one LSA participant who demonstrates similar characteristics. Jack rode on the LSA float during the recent

4<sup>th</sup> of July parade and was cheered on by many in the community familiar with Jack and his efforts.

LSA would like to purchase an outdoor bronze plaque to be placed at North Park near the concession stand windows. This plaque would resemble the above image but would be customized with the information specific to LSA and this award. The award would be named the LSA Determination Award, with a sub-name of The Jack Greeley Award. Jack, would of course, be the inaugural recipient. And the recipient each year moving forward would have their name added to one of the plates. We have identified a contractor who would be able to create and customize this plaque for us. The proposed size at this point is 18 X 12 inches, but it might be a bit larger depending on the cost. We have been advised that with this plaque being made of bronze that it would be well suited for placement outdoors. No maintenance is required other than the initial placing and the addition of the new plate for each subsequent year's recipient.

**REQUEST FOR BOARD ACTION  
September 15, 2014 Park Board Meeting**

**Subject:** Continued Consideration and Discussion of the Conceptual Lighting Plan for Whytegate Park (Village of Lincolnshire)

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**Action Requested:** Consideration, Discussion and Recommendation to the Village Board

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**Originated By/Contact:** Scott Pippen, Superintendent of Administration, Fleet, and Facilities

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**Referred To:** Park Board

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**Summary / Background:**

At the May 19, 2014 Park Board meeting and tour, the Park Board was presented with options for lighting at Whytegate Park. The original plan was to replace the existing bollard lighting with new bollard fixtures. A discussion was held regarding the potential for different lighting options for the park. Park Board members requested Staff research the options and set up a demonstration of a new lighting concept.

Staff met with Park Board member Hartman and a lighting design and installation contractor and discussed different concepts for the core area of the park. The recommended plan contains down lighting from the trees along both center walkways, lights in the 2 trees closest to the gazebo to illuminate the gazebo, up lighting on the west side of the west arch near the parking lot, and replacement of the 4 bollards in the parking area with new bollards. The lighting contractor set up a small demonstration in the gazebo area of the park on September 11 through September 14.

**Budget Impact:**

There is \$25,000.00 budgeted towards Whytegate Park Bollard Light Replacement in the Parks and Open Spaces Capital Budget Fund. Although no firm price quote has been received, the contractor indicated that the proposed lighting concept could be completed within the budgeted amount.

**Recommendation:**

If the Park Board's consensus is that the proposed lighting concept is best for the park, Staff recommends the Park Board request Village Board approval of the installation of this lighting plan.

**Reports and Documents Attached:**

- None

<b>Meeting History</b>	
<b>Park Board</b>	<b>May 19, 2014</b>
<b>Park Board</b>	<b>September 15, 2014</b>
<b>Committee of the Whole</b>	<b>September 22, 2014</b>