



One Olde Half Day Road  
Lincolnshire, IL 60069  
[www.village.lincolnshire.il.us](http://www.village.lincolnshire.il.us)



2.1

**MINUTES**  
**REGULAR VILLAGE BOARD MEETING**  
**Monday, August 25, 2014**

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
<del>Village Treasurer Curtis</del>	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Director of Public Works Woodbury
Community & Economic Development Director McNellis	Engineering Supervisor Horne

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Clerk Mastandrea called the Roll.

**2.1 Approval of the August 4, 2014 Regular Village Board Meeting Minutes**

Trustee Servi moved and Trustee Brandt seconded the motion to approve the minutes of the Regular Village Board Meeting of August 4, 2014 as presented. The roll call vote was as follows: AYES: Trustees Brandt, Servi, Grujanac, McAllister and McDonough. NAYS: None. ABSENT: None. ABSTAIN: Trustee Feldman. The Mayor declared the motion carried.

**3.0 REPORTS OF OFFICERS**

3.1 Mayor's Report - None

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

**3.3.1 Revenues and Expenditures by Fund for the month of July, 2014**

Finance Director Peterson reported Revenues and Expenditures for the month of July 2014 have been reviewed by the Treasurer and all funds have been properly recorded.

### 3.4 Manager's Report

Village Manager Burke noted staff received confirmation the Illinois Department of Transportation (IDOT) incorporated the pedestrian signal project into their planned improvements for Milwaukee Ave. This project will be going out for bid within the next two months and work will take place spring 2015. Village Manager Burke explained IDOT incorporated all Village of Lincolnshire engineering drawings for the project into their bid documents, so the expense to the Village would only be for these engineering drawings.

Trustee Brandt wanted clarification regarding the money allocated in the budget would still be available for other projects. Village Manager Burke confirmed the budgeted money for this project would remain unspent and would either contribute to the available unobligated fund balance at year end or be available for other General Capital projects.

Village Manager Burke noted ComEd set their rate for electricity for September through spring/summer which is 7.235 kWh compared to the Village's current aggregation price of 6.529 kWh.

Trustee Brandt noted this is important information to share on the media outlets. Trustee Brandt asked if this type of aggregation could be done for other utilities such as natural gas. Village Manager Burke noted staff would reach out to the Northwest Municipal Conference regarding pursuing a legislative agenda for natural gas utility aggregation.

## 4.0 PAYMENT OF BILLS

### 4.1 Bills Presented for Payment on August 25, 2014 in the amount of \$703,567.11

Finance Director Peterson provided a summary of the August 25, 2014 bills prelist presented for payment with the total being \$703,567.11. The total amount is based on \$314,600 for the General Fund, \$262,200 for Water & Sewer Operations, \$200 for Retirement Fund, \$28,300 for Water & Sewer Improvements, \$25,700 for Vehicle Maintenance, \$22,700 for E911, \$60 for Sedgebrook SSA, and \$49,800 for the General Capital Fund.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees McAllister, Servi, Grujanac, McDonough, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

## 5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

## 6.0 PETITIONS AND COMMUNICATIONS

## **7.0 CONSENT AGENDA**

- 7.1 Approval of a Resolution Approving Certain Closed Session Meeting Minutes – First Review – 2014 and Authorizing the Destruction of Certain Audio Recordings of Closed Sessions Minutes (Village of Lincolnshire)**
- 7.2 Approval of a Resolution Authorizing the Village Manager to Execute Documentation to Secure a Final Electricity Price for Various Electricity Accounts (Village of Lincolnshire)**
- 7.3 Approval of the Issuance of a Class “D” Liquor License for Go Roma Lincolnshire, LLC, D.B.A. Go Roma (Village of Lincolnshire)**
- 7.4 Approval of Village Club of Lincolnshire Request to Waive Picnic Permit Fees and Use North Park for a Charity Fundraiser on Sunday, October 5, 2014. (The Village Club)**
- 7.5 Approval of Installation a Basketball Court at Balzer Park (Village of Lincolnshire)**

Trustee McDonough moved and Trustee Brandt seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Grujanac, Servi, McDonough, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

- 8.1 Planning, Zoning & Land Use
  - 8.11 Approval of an Ordinance Amending Chapter 14 of Title 6 (Zoning) and Chapters 3 and 6 of Title 2 (Boards and Commissions) of the Village of Lincolnshire Municipal Code in Regard to Administration and Enforcement (Village of Lincolnshire)**

Community & Economic Development Director McNellis stated as a result of discussions at the August 4, 2014 Committee of the Whole Meeting, the Board requested two revisions to the proposed amendments. The first was to better define minor amendments to a Special Use. Staff has expanded this definition to read “it is not permitted to substantially alter the nature of the approved use, increase its intensity or substantially increase the size and scale of structures”. A major amendment by default becomes everything beyond the definition of a minor amendment.

Community & Economic Development Director McNellis noted the second revision requested by the Board was to retain the current Zoning Code requirement that the Zoning Board needs for four affirmative votes to recommend approval of variations and special uses.

Trustee Servi noted he thought the language was still vague regarding minor amendments. Village Manager Burke stated if Staff was unsure about a particular change or application for an amendment to an existing special use, Staff's approach would be to seek Village Board feedback or bring the item before the Village Board for review prior to any action being taken on the proposed amendment.

Trustee McDonough moved and Trustee Brandt seconded the motion to approve an Ordinance Amending Chapter 14 of Title 6 (Zoning) and Chapters 3 and 6 of Title 2 (Boards and Commissions) of the Village of Lincolnshire Municipal Code in Regard to Administration and Enforcement. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, McAllister, Feldman and Brandt. NAYS: Trustee Servi. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

#### **8.12 Approval of a Settlement Agreement related to utility connection fees for The Fresh Market store at 475 Milwaukee Avenue (Village of Lincolnshire/Inland TFM Lincolnshire)**

Community & Economic Development Director McNellis provided a brief summary of the Agreement.

Trustee McDonough moved and Trustee Servi seconded the motion to approve a Settlement Agreement related to utility connection fees for The Fresh Market store at 475 Milwaukee Avenue. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Servi, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

### 8.2 Finance and Administration

### 8.3 Public Works

#### **8.31 Consideration and Approval of Village of Lincolnshire 2015-2024 Capital Improvement Plan (Village of Lincolnshire)**

Village Manager Burke noted a revised copy of the 2015 – 2024 Capital Improvement Plan was provided in the packet. Village Manager Burke summarized the changes. Village Manager Burke noted staff plans to maintain the list of vehicles and equipment even though many of these items do not exceed the \$50,000 threshold to be included in

the Village's capital plan document. The intent behind this plan is for staff to review and update annually and to bring the entire Long-Range Capital Improvement Plan back before the Board annually, in the summer, for review prior to the start of the annual budget process.

Mayor Blomberg asked if the documentation will be provided in the annual report. Village Manager Burke noted this would be provided for review in the annual budget and any capital expenditure would be reported in the Village's annual audit as required by Village's fiscal policies or accounting standards.

Trustee Servi moved and Trustee Brandt seconded the motion to approve Village of Lincolnshire 2015 - 2024 Capital Improvement Plan. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Servi, McAllister, Feldman and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

#### 8.4 Police

### **9.0 REPORTS OF SPECIAL COMMITTEES**

### **10.0 UNFINISHED BUSINESS**

### **11.0 NEW BUSINESS**

### **12.0 EXECUTIVE SESSION**

#### **ADJOURNMENT**

Trustee McDonough moved and Trustee Brandt seconded the motion to adjourn. The voice vote was unanimous and Mayor Blomberg declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,  
**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk