



MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, August 25, 2014

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Director of Public Works Woodbury
Community & Economic Development Director McNellis	Engineering Supervisor Horne

ROLL CALL

Mayor Blomberg called the meeting to order at 7:16 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of August 4, 2014 Committee of the Whole Meeting Minutes.

The minutes of the August 4, 2014 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion Zoning Board Recommendation Regarding Text Amendments to Title 6, of the Lincolnshire Village Code to Provide Zoning Regulations for the Establishment and Operation of Medical Cannabis-Related Uses (Village of Lincolnshire)

Community & Economic Development Director McNellis provided a summary of the Zoning Board recommendation regarding Zoning regulation for establishment and operation of medical cannabis-related uses. The recommendation from the Zoning Board was to only allow dispensary uses in the Office/Industrial or "O/I-D" Zoning District and only as a Special Use. Community &

Economic Development Director McNellis stated this is typical to what other communities are doing with regard to medical cannabis uses.

Community & Economic Development Director McNellis provided a list of eleven proposed regulations to be met for this type of Special Use.

Trustee Brandt asked if the Board could reject having a Medical Cannabis-related Use in the Village of Lincolnshire. Community & Economic Development Director McNellis informed the Board they could not reject the use but could regulate it. Village Attorney Simon noted local governments cannot be more restrictive than state law, and the law is incorporated in the draft regulations presented in the Ordinance for Village Board consideration. Village Attorney Simon noted the state law includes a home rule preemption which means Lincolnshire does not have the ability to enact local regulations that do not conform to state law. Trustee Brandt asked if there is a time-frame for adopting an Ordinance on medical cannabis dispensaries. Village Attorney Simon noted the moratorium expires on September 10, 2014.

Trustee Feldman asked if there was state law regarding the amount of dispensaries. Village Attorney Simon noted all of Lake County will have three dispensaries, geographically dispersed throughout the county and one is currently going through permitting in Buffalo Grove.

A brief discussion followed regarding size of a dispensary, locations currently available in the Village and hours of operation.

Village Attorney Simon noted that if a dispensary were to open in the Village, the Village has authority to levy a tax on the product.

Trustee McDonough asked if the moratorium could be extended for six months while the Village Board continues to consider some of the additional concerns that have been raised at this meeting such as hours of operation, size of facility, lot size requirements, and other factors. Village Attorney Simon noted the moratorium could be extended if the Village needs more time to investigate regulating this use; however, the Village Board should note discretion under state law is narrow. Trustee McDonough expressed his opinion that there appears to be a number of remaining items which need further consideration and suggested an extension of the moratorium would be beneficial.

Trustee Grujanac stated it was her opinion this would impact other businesses in the O/I-D Zoning district, and the Board should take this into consideration and possibly seek input from businesses located in the area where this type of use may be permitted to locate.

A brief conversation regarding how other municipalities are regulating this type of use followed. Staff indicated it would provide the Village Board with additional research as to what actions have been taken by other Village's in the area.

It was the consensus of the Board to extend the moratorium for 60 days in order for the Board to further review the Ordinance provided compared to State law and provide staff time to research some of the concerns raised. Staff will provide information related to Building Codes and Ordinances adopted or currently on agendas in other communities as part of the research to be completed.

There was a consensus of the Board to place the extension of the moratorium on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.3 Public Works

Mayor Blomberg requested item 3.32 be discussed first under Public Works on this agenda. The consensus of the Board was to discuss item 3.32 first under Public Works.

3.32 Consideration and Discussion of Draft Village of Lincolnshire Natural Hazards Mitigation Plan (Village of Lincolnshire – Natural Hazards Mitigation Planning Committee)

Engineering Supervisor Horne provided a summary regarding the draft Village of Lincolnshire Natural Hazards Mitigation Plan. Engineering Supervisor Horne thanked all involved with preparation of the draft plan and extended special thanks for the community volunteers who served on the Village's Natural Hazard Mitigation Planning Committee.

Ms. Molly O'Toole, Village Consultant on this project provided a presentation regarding the draft Village of Lincolnshire Natural Hazards Mitigation Plan and the County-wide Natural Hazards Mitigation Plan.

The Board noted the plan presented was well prepared and all involved did an excellent job.

Mr. Jamie Goldshalk, Lincolnshire resident thanked Engineering Supervisor Horne for a job well done and stated the Natural Hazards Mitigation Plan would help residents with flood insurance and point out ways to help property owners in the future if there is another flood or possible hazards.

Mayor Blomberg suggested staff follow up with a meeting with the Lake County Stormwater Management Commission and the Army Corps of Engineers to pinpoint areas of land to be utilized for compensatory storage which should be an important consideration of the Village moving forward.

Engineering Supervisor Horne provided a list of Capital Improvements that will help with flooding in Lincolnshire which have been included in the Village's recently adopted Capital Improvement Plan. Engineering Supervisor Horne noted as a result of this, residents will be better educated on what they can do during a flood to help.

Mr. Goldshalk noted a specific property on Londonderry and Lincolnshire drive that holds a huge amount of water during storms and encouraged the Village to keep this property vacant.

Village Manager Burke noted the draft plan will be available at the Village Hall and on the Village's website for public comment. The plan is for the final document to be presented to the Village Board for approval at the September 22, 2014 Village Board meeting.

3.31 Consideration and Discussion of a Professional Service Contract with Donohue & Associates, Inc. for Water Distribution System Modeling in the Amount of \$19,761. (Village of Lincolnshire)

Director of Public Works Woodbury provided a summary of the contract for water distribution system modeling.

Mayor Blomberg asked if the information being provided by the proposed water distribution systems is information the Village has already obtained through other sources and currently maintains as part of the Village's geographic information system. Director of Public Works Woodbury confirmed some of the information the Village has in-house; however, the Village's original water model

dates back to 1997. Since that time, the Village has not paid to maintain the software license to use the water model. If the Village wanted to access the model, the Village would be required to pay software licensing fees dating back to the origination of the model and the cost is prohibitive. Mayor Blomberg asked if this information can be obtained without spending the money and by just using in-house data. Director of Public Works Woodbury explained the purpose of the new water model is to update the data on the functioning of the current system to help develop a long-term plan to address needs. This study would be able to tell us where the Village needs go since the 1997 water model recommendations have largely been implemented.

Engineering Supervisor Horne noted as part of the Capital Plan there is an excess of approximately \$8,000,000 worth of Capital work that may be revised based on some of the data obtained from this study. A variety of different data would be able to run through the system that would be beneficial to the Village.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.4 Public Safety

3.41 Consideration and Discussion of a Request to Waive Local Bidding Requirements and Authorize the Purchase of Two (2) Replacement Vehicles for the Police Department at a Cost of \$51,607 Via the Suburban Purchasing Cooperated (Village of Lincolnshire)

Chief of Police Kinsey summarized the request to waive local bidding requirements and authorize the purchase of two replacement Police Department vehicles.

Trustee McDonough asked if the cooperative is doing the bidding, does the Board need to waive the bidding requirements. It was determined there was no need to waive the local bidding requirements.

Mayor Blomberg asked if the Police were down a vehicle as a result of the incident from National Night Out. Chief of Police Kinsey informed the Board the vehicle involved in the incident on National Night Out was being repaired.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.42 Consideration and Discussion of the Purchase of Digital In-Car Camera Solution and Related Equipment from WatchGuard Video, Allen, Texas at a Cost of \$68,315 (Village of Lincolnshire)

Chief of Police Kinsey summarized the request to purchase digital in-car camera solutions and related equipment. Chief of Police Kinsey noted there is currently money in the Budget to cover the first phase of this project. The remaining equipment would be budgeted in fiscal year 2015.

Trustee Servi asked where and how the recordings could be played back. Chief of Police Kinsey stated the recordings would be downloaded to the Village servers when the police cars pulled into the station and could also be downloaded to a DVD for submittal to court or other purposes, if needed. Trustee Servi asked if WatchGuard software was needed or if the recordings could be played back on open-ended software. Chief of Police Kinsey informed the Board, WatchGuard software was required to access the videos, but playback would be available on typical open source software. Trustee Servi suggested asking WatchGuard if there was a way to play the videos on an open-ended software. Chief of Police Kinsey informed the Board he would ask WatchGuard if other formats of the videos could be provided.

Mayor Blomberg asked if there is an ability to take the camera out of the car and are there night vision capabilities. Chief of Police Kinsey noted the cameras are able to work well in low light but are not designed to be taken out of the cars.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

3.51 Consideration of Park Board Recommendation to Approve Lincolnshire Sports Association (LSA) Request to Host a Baseball Tournament at North Park, June 24-28, 2015 (Lincolnshire Sports Association)

Director of Public Works Woodbury summarized the

recommendation to for Lincolnshire Sports Association's request to host a baseball tournament at North Park in 2015.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.6 Judiciary and Personnel

5.0 **UNFINISHED BUSINESS**

Trustee McDonough noted an Architectural Review Board (ARB) meeting was canceled due to lack of quorum, and one of the agenda items regarding signs needs to be addressed. Trustee McDonough asked if there was anything staff could do to inform the businesses without waiting for the next ARB meeting.

Community & Economic Development Director McNellis stated Staff has informed the new businesses they would meet with them to inform them.

6.0 **NEW BUSINESS**

Trustee McAllister suggested the Village acknowledge the achievements of Jackie Robinson West Little League team for their recent accomplishments. Trustee McAllister suggested the Village Board issue a Resolution or Proclamation to be presented. Director of Public Works Woodbury noted he would reach out to Lincolnshire Sports Association to see if they had any suggestions on how to recognize the little league team.

Trustee Brandt informed the Board of the Police presentation related to Social Hosting, DUI and Zero Tolerance, taking place on Thursday, August 28, 2014 at 7:00 p.m. in the Community Room at the Village Hall and Stand Strong is meeting on Tuesday, August 26, 2014 at 7:00 p.m. in the Community Room at the Village Hall. Trustee Brandt noted she had been informed the presentations needed to be advertised better and possibly held at different locations or even hosted during open house nights at the schools. Trustee McDonough suggested taping some of the presentations and possibly linking them to the website to view at any time.

Village Attorney Simon introduced his college, John Christensen who would be helping him out any time he was not available.

Trustee Brandt asked if Trick or Treat hours have been decided. Chief of Police Kinsey noted the hours have been posted in the fall Newsletter. Trustee Brandt noted Halloween is Friday, October 31st with Boo Bash being held the next day and suggested taking a year off of Boo Bash due to Halloween being at the start of the weekend. Trustee Brandt asked for feedback from the Board regarding taking a year off of Boo Bash. It was the consensus of the Board taking a take year off from Boo Bash may be an option if Lincolnshire

Community Association is in agreement.

7.0 EXECUTIVE SESSION

8.0 ADJOURNMENT

Trustee Grujanac moved and Trustee Brandt seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:57 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk