



AGENDA
COMMITTEE OF THE WHOLE MEETING
Village Hall – Community Room
Monday, December 8, 2014
Immediately following Regular Village Board Meeting

Reasonable accommodations / auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meetings of the Board. Please contact the Village Administrative Office (847.883.8600) 48 hours in advance if you need special accommodations to attend.

The Committee of the Whole will not proceed past 10:30 p.m. unless there is a consensus of the majority of the Trustees to do so. Citizens wishing to address the Board on agenda items may speak when the agenda item is open, prior to Board discussion.

CALL TO ORDER

1.0 ROLL CALL

2.0 APPROVAL OF MINUTES

- 2.1 Acceptance of the November 24, 2014 Committee of the Whole Meeting Minutes

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

- 3.11 Status Update on the Lincolnshire Downtown Project (DK Mallon)

- 3.12 Consideration and Discussion of an Annexation Feasibility Study Framework to Identify Potential Properties for Annexation (Village of Lincolnshire)

- 3.13 Continued Consideration of Amendments to the Lincolnshire Comprehensive Plan Revising Future Land Use Classifications and Recommendations for Select Focus Areas (Village of Lincolnshire)

3.2 Finance and Administration

- 3.21 Consideration and Discussion of Proposed Resident Feedback Survey (Village of Lincolnshire)

3.3 Public Works

3.4 Public Safety

- 3.41 Consideration and Discussion of Proposal to Implement an Administrative Adjudication Program (Village of Lincolnshire)

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT



MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, November 24, 2014

Present:

Mayor Blomberg	Trustee Brandt
Trustee Feldman (left at 8:50 p.m.)	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Public Works Director Woodbury
Community & Economic Development Director McNellis	Village Planner Robles Economic Development Coordinator Zozulya

CALL TO ORDER/ROLL CALL

In Mayor Blomberg's absence, Village Clerk Mastandrea called for the appointment of a Temporary Chair. Trustee McDonough moved and Trustee Grujanac seconded the motion to appoint Trustee Brandt as Temporary Chair. All were in favor. Temporary Chair Brandt declared the motion carried.

Temporary Chair Brandt called the meeting to order at 7:43 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the November 10, 2014 Committee of the Whole Meeting Minutes.

The minutes of the November 10, 2014 Committee of the Whole Meeting were approved with the following changes: Item 3.13, paragraph eight, should be changed from "Trustee Servi noted many things will need to be considered prior to this project coming back to the Board" to "**Trustee Servi noted based upon the student generation projections received; he did not think the number of children entering the schools were that substantial. Trustee Servi noted the estimated number of students is not that great even if the student enrollment projections are not accurate. Trustee Servi agreed with other Board member comments that there are several items the Village**

Board will need to consider when this development comes back for consideration and requested a comparison of other townhome communities in the area as far as the number of 4-bedroom homes. Trustee Servi indicated...”

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Continued Consideration and Discussion of Zoning Board Recommendations Regarding Text Amendments to Chapter 2, Definitions, Chapter 5D, Mixed Use General Residence District, Chapter 6, Business Districts, and Chapter 8, Office/Industrial District, of Title 6, Zoning of the Lincolnshire Village Code, to Revise and Update Permitted Uses and Special Uses within the Village’s Non-Residential Zoning Districts (Village of Lincolnshire)

Village Planner Robles provided a presentation of the Zoning Board recommendations regarding Text Amendments to Chapter 2, Definitions, Chapter 5D, Mixed Use General Residence District, Chapter 6, Business Districts, and Chapter 8, Office/Industrial District, of Title 6, Zoning of the Lincolnshire Village Code, to revise and update Permitted Uses and Special Uses within the Village’s Non-Residential Zoning Districts. Staff is looking for feedback from the Board regarding these proposed changes in making the Codes more business friendly.

A discussion regarding whether or not to change the current 25% limit of non-sales tax generating uses permitted to occupy the ground floor of buildings in the B1 & B2 Districts followed.

Trustee McAllister asked if there were any evidence of organizations choosing to go to another Village due to the ground floor restriction limitation on the amount of non-retail uses. Village Planner Robles noted he did not believe any businesses decided on another community as a result of the ground floor limitation. Trustee McAllister wanted to know, if this proposal was approved, how the Village would present it to potential businesses. Village Planner Robles noted if the proposed increase in limitation was approved, staff would get the word out utilizing the Business E-News, Economic Development field meetings and notify the property owners of the various business centers.

Trustee Servi asked Village Planner Robles if staff reached out to the Business owners to see if the limitation was currently a problem. Village Planner Robles noted staff did not as only two existing centers would be affected by the proposed increase and

there has not been any observed problem with the current 25% limitation on non-retail uses on the first floor in these centers.

Trustees McDonough and Feldman noted they would prefer the limitation stay at 25%. It was the consensus of the Board to keep the current 25% limit of non-sales tax generating uses permitted to occupy the ground floor of buildings in the B1 & B2 Districts.

Village Planner Robles continued his presentation to summarize code changes related to assembly uses. The Zoning Board recommended permitting all assembly uses as a special use within the O/I Districts. As a result, there is no longer a need to distinguish membership assembly uses from non-membership assembly uses. Village Planner Robles noted any assembly use that satisfies the Findings of Fact could be allowed as a special use in the O/I District.

Trustee McDonough asked if the recommendation from staff was for the Board to consider a proposal for assembly use in this district as an application is made. Village Planner Robles stated the recommendation from the Zoning Board was to revise the code to change many components of non-residential uses and part of the recommendation is to allow all types of assembly uses as special uses in the O/I District. Therefore, once the proposed code changes are approved, any assembly use would have the ability to come forward through Village process and seek a special use to locate within one of the existing buildings within the Office/Industrial District or propose a new building. Trustee McDonough asked if a proposal came to an existing O/I District building would the applicant still need to seek approval. Village Planner Robles confirmed the proposal would need to go through a Public Hearing process with the Zoning Board and then to the Village Board for final authorization. Village Attorney Simon noted the Board could not deny a certain special use because they preferred another type of special use.

Trustee Brandt noted the reasons for the Zoning Board recommendations for the assembly uses are to bring more businesses to Lincolnshire. Trustees Grujanac and Feldman stated they are in favor of the proposed changes relative to assembly uses. Trustee Servi noted he was in favor but concerned with an extreme situation of having too many of the same types of uses and asked if the Board could put a limit on it in a certain zoning area. Village Planner Robles noted this could be done. Village Attorney Simon noted the Village has an advanced GIS system to figure out acreage and percentages in

order to tabulate limitations on the amount of acreage for such uses in a particular district.

Trustee Feldman asked if the property owners had a say in any of these changes. Village Planner Robles noted there are many property owners in this District, and staff did not hear from most property owners during the consideration of the proposed changes. However, property owners do have a say in the types of uses they consider for their properties or buildings.

Trustee McAllister is in favor of the Zoning Board recommendation.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting subject to keeping the current 25% limit of non-sales tax generating uses permitted to occupy the ground floor of buildings in the B1 & B2 Zoning Districts and to permit all-types of assembly uses within the Office/Industrial Zoning District as special uses.

3.12 Consideration and Discussion of a Zoning Board Recommendation Regarding Amendments to Land Use Recommendations for Three Focus Areas in the Lincolnshire Comprehensive Plan (Village of Lincolnshire)

Community & Economic Development Director McNellis provided a summary of the Zoning Board recommendation regarding amendments to the Lincolnshire Comprehensive Plan and land use recommendations for three focus areas in Lincolnshire. Initially the recommendation was for four focus areas, but the Zoning Board determined it would be more appropriate to amend the recommended Land Use to only three focus areas.

Trustee Grujanac asked if any of the multi-family uses would open up the Village for apartments. Community & Economic Development Director McNellis noted multi-family uses are apartments, condos and townhouses. Community & Economic Development Director McNellis stated the Village is not required per Zoning or the Comprehensive Plan to find any multi-family use is appropriate or inappropriate. The Zoning Board is aware the Village Board does not desire apartments but wanted to leave the general term of multi-family to provide for the potential of other housing types such as condominiums or townhomes.

Trustee Brandt noted Mrs. Florsheim recently passed away and was wondering if staff could provide the numbers for cluster

homes on the original plan for the development of the Florsheim property. Trustee Brandt noted this was a plan presented to the Village Board years ago that was never pursued. Trustee Brandt asked if the Florsheim property was discussed with the Zoning Board. Community & Economic Development Director McNellis noted Mrs. Florsheim's passing had not occurred during the discussions so the parcel was not part of the discussions. Trustee Brandt noted since the previous development of the Florsheim property contemplated cluster housing, she would prefer the land use for Hewett campus to remain office. Trustees McDonough and Grujanac agreed the Hewitt parcel should remain office. A brief discussion regarding uses for these properties, current development interests, how the Comprehensive Plan affects Zoning issues, and parking for these areas followed. Trustee McAllister asked to view the Florsheim plans and noted these previous plans may aid in the consideration of the proposed amendments to the Comprehensive Plan.

Trustee Feldman suggested talking with Trinity College to see if they would be interested in putting up dorms on the Hewett property. This may have an impact on the type of multi-family housing the Village would be willing to consider.

Trustee McDonough noted his opinion was not to change the Comprehensive Plan for the Hewett property at this time. Village Manager Burke stated when a developer reads in the Comprehensive Plan, and the property is identified as Office Use only, the Village might miss an opportunity for a unique development to approach the community. A brief discussion followed regarding the Hewitt property, processes staff takes when a developer presents a plan and how the Board would welcome most presentations. Trustee Brandt asked staff to find the asking price for the Hewitt property.

There was a consensus of the Board for staff to provide additional information and bring this back to the Board for further consideration and discussion.

3.2 Finance and Administration

3.21 Consideration and Discussion of the 2015 Village Calendar and Meeting Schedule (Village of Lincolnshire)

Village Manager Burke noted the Village Calendar for 2015 is based on the current meeting schedule. Some of the dates have changed as noted, due to holidays.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.22 Consideration and Discussion of Final Change to the Proposed Budget for Fiscal Year 2015 Budget (Village of Lincolnshire)

Finance Director Peterson noted the Village Board met several times in October to discuss the proposed budget for Fiscal Year 2015. As a result of Board feedback and direction, several changes have been reflected in the final budget. Finance Director Peterson presented the detailed changes.

Trustee Brandt asked about the baseball netting amount being changed. Village Manager Burke noted this amount was incorrect on the original proposal and the current amount is correct. Village Manager Burke noted another item for discussion at this meeting will be contracting out Park Landscape Maintenance, which is now not reflected in the budget. Village Manager Burke noted there may also be some carry over items from the current budget which will be reflected in the final budget presented for approval on December 8, 2014 but these items will not be an increase in the overall project costs. The carry over items will merely reflect the amount needed to complete certain projects started in 2014.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.23 Consideration and Discussion of Supplemental Appropriation Ordinance of the Village of Lincolnshire, Illinois for the Fiscal Year Beginning January 1, 2014 and Ending, December 31, 2014 (Village of Lincolnshire)

Finance Director Peterson summarized the Appropriation Ordinance stating this is an annual Ordinance based on the budget line items and noted the proposed Supplemental Ordinance is proposed to address those line items that are expected to exceed the original appropriated amount. Finance Director Peterson noted the total amount of the planned transfer to the General Capital Fund is significantly higher than contemplated and is due to maintaining the target of 100% in the General Fund Operating Reserve. Staff needs to transfer funds to be in place on January 1 prior to December 31, 2014 which results in a significant increase in the amount transferred in the

current year.

Trustee McDonough asked if the transfer was necessary. Finance Director Peterson noted it was not necessary but makes the Village more transparent which was the goal.

Finance Director Peterson noted only the Public Works streets expenditure for the Fiscal Year are projected to exceed the approved budget amount, and this is due to overtime for the snow events that occurred in early 2014.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.24 Consideration and Discussion of an Ordinance Levying Taxes for Corporate Purposes of the Village of Lincolnshire, Lake County, Illinois for Fiscal Year January 1, 2015 and Ending December 31, 2015 (Village of Lincolnshire)

Finance Director Peterson summarized the Ordinance Levying Taxes for Corporate purposes for Fiscal Year 2015. Finance Director Peterson noted given this year's levy is less than 105% of the previous years' tax extension, a Public Hearing and Truth Taxation Publication is not required.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.25 Consideration and Discussion of an Ordinance Abating the Tax Heretofore Levied for the Year 2014 to Pay Debt Service on Several Notes of the Village of Lincolnshire, Lake County, Illinois (Village of Lincolnshire)

Finance Director Peterson provided a summary of the Ordinance abating the tax heretofore levied for the year 2014 to pay debt service on several notes.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.26 Consideration and Discussion of an Ordinance Abating and Reducing Certain Taxes Heretofore Levied to Pay Debt Service on Special Service Area (SSA) Bonds of the Village of

Lincolnshire, Lake County, Illinois (Sedgebrook Special Service Area Number 1 Special Tax Bonds)

Finance Director Peterson provided a summary of the Ordinance abating and reducing certain taxes heretofore levied to pay debt service on Special Service Area Bonds.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.27 Consideration and Discussion of an Ordinance Abating Certain Taxes Heretofore Levied for the Westminster Way Transportation Special Service Area Number 1A (Village of Lincolnshire)

Finance Director Peterson provided a summary of the Ordinance abating taxes heretofore levied for the Westminster Way Transportation Special Service Area Number 1A.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.28 Consideration and Discussion of an Ordinance Amending Chapter 15 of Title 1- Comprehensive Fee Schedule of the Lincolnshire Village Code Related to the Establishment of Fees and Charges for Service (Water and Sewer Connection Charges and Rate) (Village of Lincolnshire)

Village Manager Burke noted the water and sewer rate changes were discussed in the Budget workshop meetings and this calculation is done annually along with the adoption of the budget. Village Manager Burke noted the water rate increase is due to an increase in the rate charged by City of Highland Park for Lincolnshire to purchase water.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.29 Consideration and Discussion of an Ordinance Authorizing the Sale and Disposal of Surplus Property (Village of Lincolnshire)

Village Manager Burke noted staff works to put together an

Ordinance for the disposal of surplus property in the spring and fall. Village Manager Burke summarized the list of items in the proposed Ordinance.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.30 Consideration and Discussion Regarding Funding Policy for Illinois Municipal Retirement Fund (IMRF) and Police Pension Fund (Village of Lincolnshire)

Finance Director Peterson summarized the proposed Funding Policies for the Illinois Municipal Retirement Fund and Police Pension Fund per the direction of the Board.

Trustee McDonough asked if the policies maintain flexibility, and could the Village contribute more to the funds in a given year if so desired. Village Attorney Simon noted the policy is written to the minimum funding requirement and not the maximum. Trustee McDonough asked if the policy could state “subject to Board approval”. Village Attorney Simon noted the policy does read “at a minimum”. A brief discussion followed regarding what the policy should state regarding the monies available annually.

There was a consensus of the Board to place this item on the Consent Agenda with revised language for approval at the next Regular Village Board Meeting.

3.31 Consideration and Discussion of Proposed Village of Lincolnshire Compensation Plan (Village of Lincolnshire)

Village Manager Burke noted this item has been discussed in the past and provided a summary of the proposed Compensation Plan noting different positions not moving through the range of the pay plan and the need to achieve parity between the union and non-union employees.

Trustee McAllister asked if there have been concerns or employees lost in the past due to the differences between the union and non-union employees. Village Manager Burke noted there has been some loss of staff, but the differences in compensation between union and non-union personnel are more a result from changes in the Village’s compensation plan for non-union personnel that were implemented as a result of the recession.

Trustee McDonough suggested identifying the specific employees who have been affected by the lack of progress through the pay range or wage compression and award these individuals deserved increases and leave the Compensation Plan where it is. Trustee McDonough expressed concern with a policy targeting employees moving to a certain point in the pay range within a certain period of time.

A brief discussion followed regarding how the union employees reach the top of range, how a new employee moves through the range, the individuals who are long-term employees affected by the transition to a purely merit based pay system, and the pay scale.

Trustee McDonough noted he was not in favor of the proposed Compensation Plan but would approve a one-time adjustment to get certain individuals to the mid-point of a range. Village Attorney Simon noted the one-time adjustment could work for now but it appears the current pay scale is lacking and noted it may be appropriate to address the plan structure.

Village Manager Burke asked for an increase of the budget to address the individuals in need of an adjustment to address lack of progress through the pay range. Village Manager Burke noted the estimated impact to the budget to address the compensation for these individuals is approximately \$20,000. The consensus of the Board was to increase the Fiscal Year 2015 Budget to the suggested amount to address the need for individual merit increases to address progress through the range for certain employees.

It was the consensus of the Board for staff to revise the Compensation Plan and bring back to the Board for further consideration and discussion.

3.4 Public Works

3.41 Consideration, Discussion and Approval of Rejection of Bid from Trees “R” Us, Inc., Wauconda, Illinois and Award of Contract to Davey Tree Expert Company, Kent, Ohio for Contractual Dead, Emergency and Hazardous Tree Removal for Fiscal Year 2015 (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of the rejection of the bid from Trees “R” Us, Inc. and award of a contract to Davey Tree Expert Company for fiscal year 2015.

Public Works Director Woodbury noted past issues with Trees “R” Us, Inc. which is a continued concern for staff. Davey Tree has proved to be very competent.

Village Attorney Simon asked if Trees “R” Us is ever going to be a reputable bidder. Public Works Director Woodbury noted they are the lowest bidder typically in a bid scenario; however, the quality of work does not meet Village expectations. Trustee Grujanac and Village Attorney Simon suggested disqualifying Trees “R” Us as a bidder for future work.

A brief discussion followed regarding the ash tree removal/ad alternate for residential tree removal. Director of Public Works Woodbury noted Trees “R” Us is the only one who bid on the ad alternate and no other contractors seem interested in the ad alternate to provide the Village a quote on private tree removal costs. Public Works Director Woodbury speculated that the complexity of different private tree removal situations makes it difficult for potential vendors to accurately bid on this type of work.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.42 Consideration and Discussion of Contracting Out for Park Landscape Maintenance Services (Village of Lincolnshire)

Public Works Director Woodbury provided a summary of contracting out for park landscape maintenance services for 2015. Twin Oaks Landscaping was the lowest bidder with a bid of \$21,448.00 for a twenty-eight week growing season. In the past staff has performed the landscape maintenance services.

Village Manager Burke noted if the Village Board is interested in pursuing the contracting out of park landscape maintenance, this amount will be added to the budget prior to the December 8, 2014 Regular Village Board meeting. The amount was not included in the budget since bids had not been received at the time of the draft budget.

There was a consensus of the Board to include the expenditure in the 2015 Budget and place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

- 3.5 Public Safety
- 3.6 Parks and Recreation

3.7 Judiciary and Personnel

4.0 **UNFINISHED BUSINESS**

Trustee Brandt noted the crosswalk issue at Daniel Wright was never sent to staff. Trustee Brandt noted she had seen some other schools putting up a flashing light on the crosswalk sign and suggested making the recommendation to the school.

Trustee Brandt noted she was at a meeting recently and Orphans of the Storm is looking for Eagle Scout projects. Trustee Brandt suggested adding this to the Public Works list.

5.0 **NEW BUSINESS**

Trustee Grujanac wished Stevenson High School Football team good luck on their state final game Saturday and thanked Police staff for escorting the team out of town.

Trustee Brandt noted an e-mail was received on IML for the fire fighters and asked if the Village would be doing anything. Village Manager Burke noted there would be no impact to the Village since this is Fire.

Trustee Brandt noted she was contacted by residents stating since the widening of Route 22 the entrance sign coming into the Village from the toll road had not been put back up. Public Works Director Woodbury noted Engineering Supervisor Horne is working on this and the sign would be replaced. Trustee Brandt noted there was not a Lincolnshire sign when entering the Village through the round-a-bout. Trustee Grujanac noted there is a small L at the round-a-bout. A discussion followed regarding signs entering the Village and the opportunity to re-brand some of the signs.

6.0 **EXECUTIVE SESSION**

7.0 **ADJOURNMENT**

Trustee Grujanac moved and Trustee McDonough seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Temporary Chair Brandt declared the meeting adjourned at 9:58 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

**REQUEST FOR BOARD ACTION
Committee of the Whole
December 8, 2014**

Subject:	Lincolnshire Downtown Project
Action Requested:	Status Update on progress of Downtown Project, at northeast corner of Rt. 22 and Milwaukee Avenue
Originated By/Contact:	DK Mallon / Village of Lincolnshire
Referred To:	No Referral – Status Update Only

Earlier this year, the Village approved a Real Estate Sales Contract with DK Mallon to purchase and develop Village-owned property located in the area surrounding The Fresh Market store at the northeast corner of Rt. 22 and Milwaukee Avenue. Since that time, DK Mallon has had an initial meeting with the ARB regarding preliminary development plans, and has been working to secure tenants for the project.

On June 23rd of this year, Mike Mallon of DK Mallon presented an update on prospective tenants and a revised timeline for construction that envisioned a start date in 2015. Mr. Mallon is returning Monday night to update the Board on the results of his firm's efforts to date and discuss an updated schedule.

Reports and Documents Attached:

- Correspondence from Mike Mallon of DK Mallon, dated December 2, 2014.

Meeting History	
Approval of Real Estate Sales Contract (VB):	January 13, 2014
Status Update on Downtown Project (COW)	June 23, 2014
Current Status Update (COW)	December 8, 2014

December 2, 2014

Mr. Stephen McNellis, Community & Economic Development Director
Village of Lincolnshire
One Olde Half Day Road
Lincolnshire, IL 60069

Re: Lincolnshire Marketplace – Downtown Development

Dear Steve:

This letter is in furtherance of our recent conversations regarding the status of the Lincolnshire Marketplace – Downtown Development. I last met with the Board in June and I would like the opportunity to update them on our progress. I would like to attend the Committee of the Whole on December 8th to address the following and answer any questions on our project:

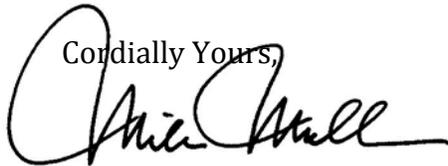
- 1) Overall Development Status
- 2) Leasing Strategy and Update
- 3) Proposed Review and Approval Schedule
- 4) Proposed Construction Schedule
- 5) Signage Update

I along with members of our project team look forward to meeting with you and the Village Board next Monday.

Please don't hesitate to contact me if you have any questions or comments.

Thank you for your consideration.

Cordially Yours,



Michael Mallon
Sr. Vice President & Managing Director
DK Mallon

REQUEST FOR BOARD ACTION
Committee of the Whole
December 8, 2014

Subject:	Annexation Feasibility Study
Action Requested:	Consideration and discussion of a Framework plan for an Annexation Feasibility Study to identify potential properties for annexation into the Village of Lincolnshire
Originated By/Contact:	Stephen Robles, Village Planner Department of Community & Economic Development
Advisory Board Review:	Village Board

Background:

- Staff proposes an Annexation Feasibility Study (Study) to identify the suitability of targeted land for annexation.
- The last extensive annexation study was conducted in 1998 and contained 13 potential annexation areas; identified in the attached “Potential Annexation Parcels May 1998” map. The bulk of the 1998 areas have been entirely or partially annexed into the Village, while a small number remain unincorporated. The previous study also comprised areas now included in the 2005 Boundary and Planning Agreement with the Village of Buffalo Grove (Areas 1, 2, 5, and portions of Areas 6 and 7).
- Upon final confirmation of areas to include in the proposed Study, the following elements would be applied in a Cost-Benefit analysis for each focus area:
 1. Assessment of current land conditions and improvements.
 2. Potential revenues from annexed territories.
 3. Impacts of annexed territories on Village services (infrastructure/utilities, public safety, etc.).
 4. Zoning advantages and disadvantages to annexation.
 5. Costs to bring annexed land to Village standards and responsible parties
 6. Permissible and recommended methods for annexation, per Illinois Compiled Statutes (ICS).
- The evaluation of desirable properties for annexation is a recurring Organizational Goal.

Summary: *Staff proposes a full analysis of the following six Focus Areas (see attached “Annexation Feasibility Study Location Map” for locations of each Area):*

- **Area 1: “Banner Day Camp Area”, (63.54 Acres)**

Area 1 contains six individual parcels; five parcels currently owned and used for Banner Day Camp. The sixth parcel is currently operated by Liberty Farms for horse riding and stable operations. This Area was included in the previous 1998 Annexation Study and contained land subsequently developed for North Park, Brookwood Farms subdivision, and the Ascension of Our Lord Greek Orthodox Church. The entirety of Area 1 is bound by the Village and Forest Preserve.

- **Area 2: “Florsheim Area”, (115.89 Acres)**

Ten parcels make up Area 2, with five parcels owned by the Florsheim estate comprising 98% of the land area. The remaining parcels of this Area have been developed for single-family residential purposes. This Area was also included in the 1998 Annexation Study and included land developed as the Old Mill Woods subdivision and expansion of the Florsheim Nature Preserve. Area 2 is contiguous to Lincolnshire; however, the eastern boundary also

adjoins the City of Lake Forest, across Interstate Tollway 94.

- **Area 3: “Elm Road Area”, (167.21 Acres)**

Area 3 is an assemblage of 84 parcels accessed via Elm Road, north of Route 22. Development of this Area primarily consists of single-family residential dwellings in an unplanned, rural-type development pattern. Traditional suburban cul-de-sac development is also present. At the terminus of Elm Road is Tamarak Day Camp, also included in this focus Area. Lincolnshire’s municipal boundary adjacent to Elm Road is concentrated at the intersection of Elm Road and Route 22. A small collection of parcels were previously included in the 1998 Annexation Study, which remain unincorporated and included in the proposed Study Area. The Village is contiguous to the east and south, and Lake County Forest Preserve borders to the northwest.

- **Area 4: “Indian Creek Area”, (29.16 Acres)**

The parcels comprising Area 4 consist of single-family residential dwellings reflective of large, rural-type lots along the Indian Creek Road corridor. Previously, the Village annexed territory at the north terminus of Indian Creek Road (intersecting with Port Clinton Road) to strategically establish the municipal limits bounding this Area. Indian Creek serves as a natural boundary between this Area and the Village of Vernon Hills to the north. This Area was included in the 1998 Annexation Study; however, annexation was not pursued then given higher priorities and minimal benefits/impacts.

- **Area 5: “Prairie View Parcels”, (75.11 Acres)**

96 parcels form this Area along the Village’s western boundary, between Route 22 and Port Clinton Road, west of Adlai E. Stevenson High School. Area 5 is comprised of single-family residential lots ranging from ½-acre to 1-acre in size. Per the Boundary and Planning Agreement with Buffalo Grove (Boundary Agreement), this Area is divided into “Area D” and “Area E” (see attached Boundary and Planning Agreement Map), identified for future annexation to Lincolnshire.

- **Area 6: “Boznos Area”, (82.15 Acres)**

Area 6 is an assemblage of parcels along the west bank of the Des Plaines River, at the southern portion of Milwaukee Avenue. Approximately 64% of the Area is owned by Mr. Gus Boznos, including the Par-King Miniature golf center and Boznos homestead. The “Klek” parcel (named for a former prospective developer of the area) along the terminus of Riverside Road and two parcels south of Par-King (including the former Cubby Bear restaurant) make up the remainder of this Area. This Area, along with the current Sedgebrook Retirement Campus property, was included in the 1998 Annexation Study. Apart from current development of the Sedgebrook Campus, the rest of this focus Area has remained static and unimproved. This Area is identified as “Area J” in the Boundary Agreement and identified for future annexation to Lincolnshire.

Recommendation:

Village Board feedback and direction to Staff to conduct a full annexation analysis of all six Focus areas for Village Board consideration.

Attachments:

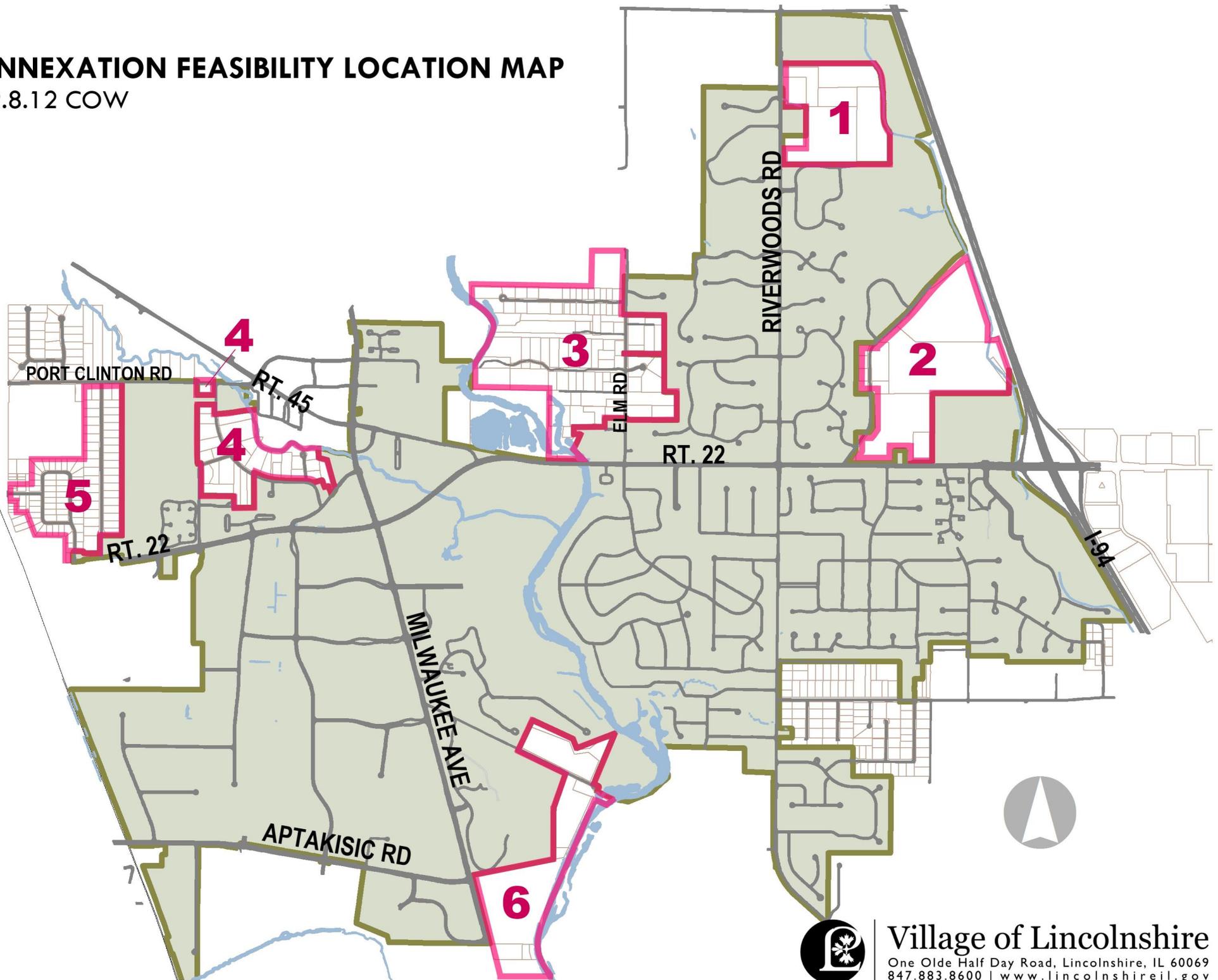
- Annexation Feasibility Study Location Map, prepared by Staff.
- Potential Annexation Parcels May 1998 map.
- Village of Lincolnshire and Buffalo Grove Boundary and Planning Agreement Map.

Meeting History**Preliminary Evaluation by Village Board (COW):**

December 8, 2014

ANNEXATION FEASIBILITY LOCATION MAP

12.8.12 COW



Village of Lincolnshire

One Olde Half Day Road, Lincolnshire, IL 60069
847.883.8600 | www.lincolnshireil.gov

**REQUEST FOR BOARD ACTION
Committee of the Whole
December 8, 2014**

Subject:	Amendments to Comprehensive Plan
Action Requested:	Continued Consideration of amendments to Future Land Use Classifications and recommendations for select focus areas in the Lincolnshire Comprehensive Plan.
Originated By/Contact:	Steve McNellis, Director Department of Community & Economic Development
Referred To:	Zoning Board

Background:

At the November 24th Committee of the Whole meeting, the Village Board discussed proposed Land Use recommendations for three Focus areas in the current Comprehensive Plan. The Board determined additional time was necessary for further analysis and consideration of the proposed recommendations. Additionally, the Village Board requested Staff provide the following information to assist in analysis:

- 1) Previous Concept Plan for Florsheim Property, adjacent to Aon/Hewitt Tollway Campus** – Attached is a set of four concept plans developed by Teska Associates in 2000, on behalf of the property owner, Mrs. Florsheim (who recently passed away). Mrs. Florsheim did not pursue these plans beyond initial discussions with the Village.
- 2) Asking Price for Aon/Hewitt Tollway Campus Property** – Staff received information confirming there is no asking price for this property. The owner (Retail Properties of America, Inc.) and Broker (CBRE) are providing interested parties with background information on the property and requesting bids. A formal bidding process was undertaken this past Summer, but did not result in a winning bid being selected.
- 3) Plan of the Astellas Project in Glenview** – The attached plan depicts the 40-acre development by Glenstar Properties at the northwest corner of Willow Road and the Tri-State Tollway. The project consists of a major corporate headquarters, Multi-family, a grocery store and accessory retail uses.

Recommendation:

Placement of Amendments to the Update 2012 Comprehensive Plan, related to Land Use Classification/Recommendations for three focus areas, on the January 12th Consent Agenda.

Attachments:

- Concept Plans for Florsheim property & Astellas Campus in Glenview
- Focus Area's Location Map, prepared by Staff.
- Draft Comprehensive Plan Amendment Language, prepared by Staff
- Draft Resolution, Prepared by Village Attorney

Meeting History	
Initial Discussion at Village Board (COW):	June 23, 2014
Zoning Board Workshop:	August 12, 2014
Zoning Board (Public Hearing):	October 15, 2014
Consideration & Discussion (COW):	November 24, 2014
Current Board Discussion (VB)	December 8, 2014

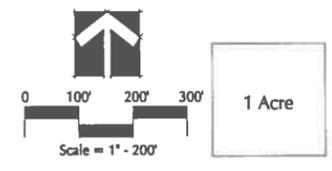
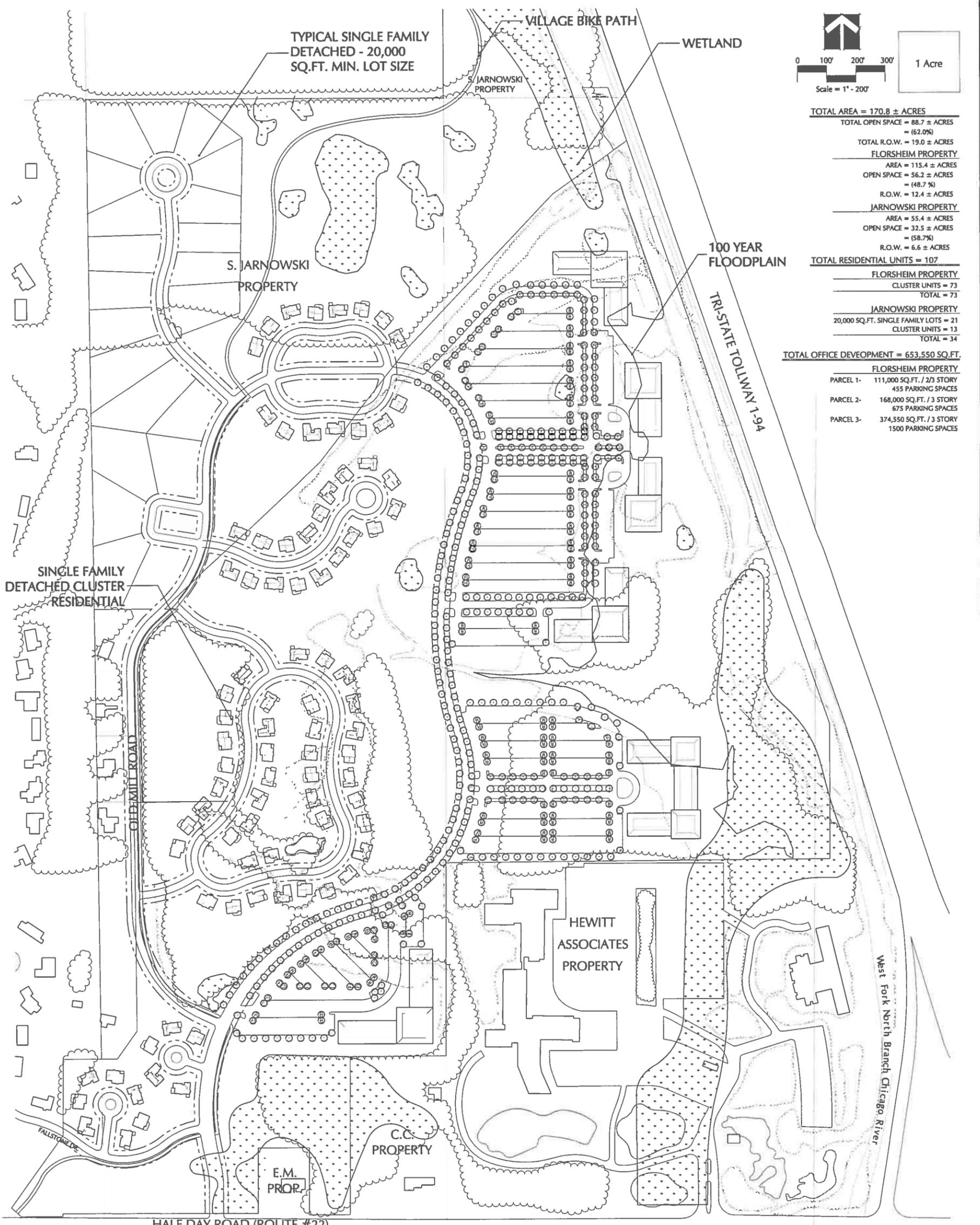


Florsheim Property

Lake County, Illinois
October 2000

Conceptual Site Plan

TESKA ASSOCIATES INC.



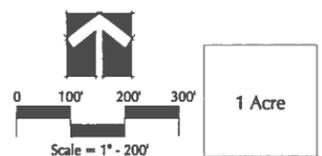
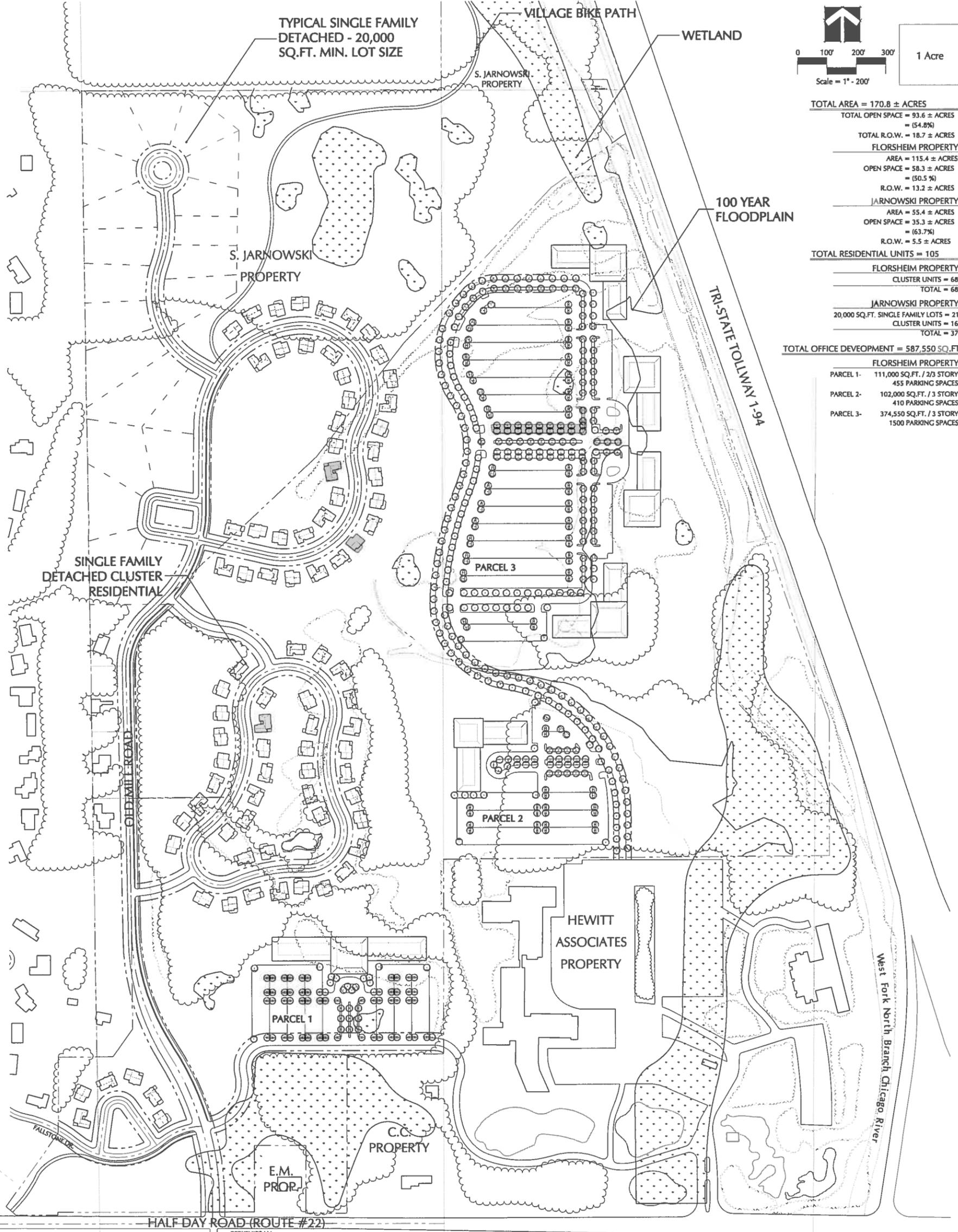
TOTAL AREA = 170.8 ± ACRES	
TOTAL OPEN SPACE = 88.7 ± ACRES = (52.0%)	
TOTAL R.O.W. = 19.0 ± ACRES	
FLORSHEIM PROPERTY	
AREA = 115.4 ± ACRES	OPEN SPACE = 56.2 ± ACRES = (48.7%)
R.O.W. = 12.4 ± ACRES	
JARNOWSKI PROPERTY	
AREA = 55.4 ± ACRES	OPEN SPACE = 32.5 ± ACRES = (58.7%)
R.O.W. = 6.6 ± ACRES	
TOTAL RESIDENTIAL UNITS = 107	
FLORSHEIM PROPERTY	
CLUSTER UNITS = 73	TOTAL = 73
JARNOWSKI PROPERTY	
20,000 SQ.FT. SINGLE FAMILY LOTS = 21	CLUSTER UNITS = 13
TOTAL = 34	
TOTAL OFFICE DEVELOPMENT = 653,550 SQ.FT.	
FLORSHEIM PROPERTY	
PARCEL 1- 111,000 SQ.FT. / 2/3 STORY	455 PARKING SPACES
PARCEL 2- 168,000 SQ.FT. / 3 STORY	675 PARKING SPACES
PARCEL 3- 374,550 SQ.FT. / 3 STORY	1500 PARKING SPACES

Florsheim Property

Site Analysis

Lake County, Illinois
November 2000

TESKA ASSOCIATES INC.
Community Planning Resource Management
Site Design Landscape Architecture
627 Grove Street
Evanston, Illinois 60201
847.869.2015
847.869.2059 fax



TOTAL AREA = 170.8 ± ACRES	
TOTAL OPEN SPACE = 93.6 ± ACRES (54.8%)	
TOTAL R.O.W. = 18.7 ± ACRES	
FLORSHEIM PROPERTY	
AREA = 115.4 ± ACRES	
OPEN SPACE = 58.3 ± ACRES (50.5%)	
R.O.W. = 13.2 ± ACRES	
JARNOWSKI PROPERTY	
AREA = 55.4 ± ACRES	
OPEN SPACE = 35.3 ± ACRES (63.7%)	
R.O.W. = 5.5 ± ACRES	
TOTAL RESIDENTIAL UNITS = 105	
FLORSHEIM PROPERTY	
CLUSTER UNITS = 68	
TOTAL = 68	
JARNOWSKI PROPERTY	
20,000 SQ.FT. SINGLE FAMILY LOTS = 21	
CLUSTER UNITS = 16	
TOTAL = 37	
TOTAL OFFICE DEVELOPMENT = 587,550 SQ.FT.	
FLORSHEIM PROPERTY	
PARCEL 1- 111,000 SQ.FT. / 2/3 STORY	455 PARKING SPACES
PARCEL 2- 102,000 SQ.FT. / 3 STORY	410 PARKING SPACES
PARCEL 3- 374,550 SQ.FT. / 3 STORY	1500 PARKING SPACES

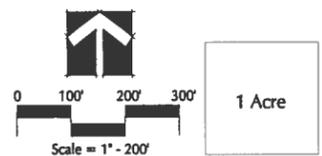
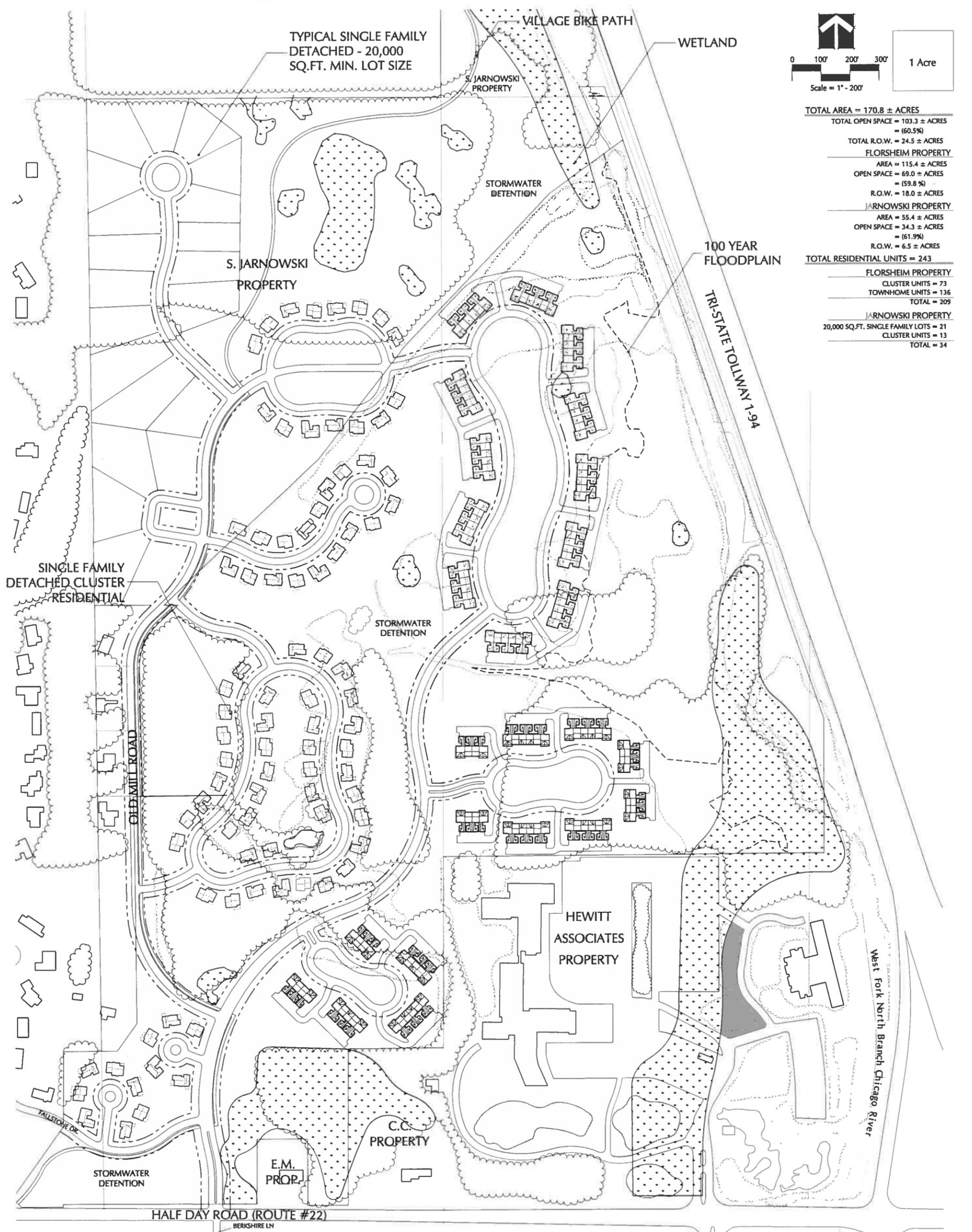
Florsheim Property

Site Analysis

Lake County, Illinois
November 2000

TESKA ASSOCIATES INC.

Community Planning Resource Management
Site Design Landscape Architecture
627 Grove Street
Evanston, Illinois 60201
847 869 2015
847 869 2059 fax



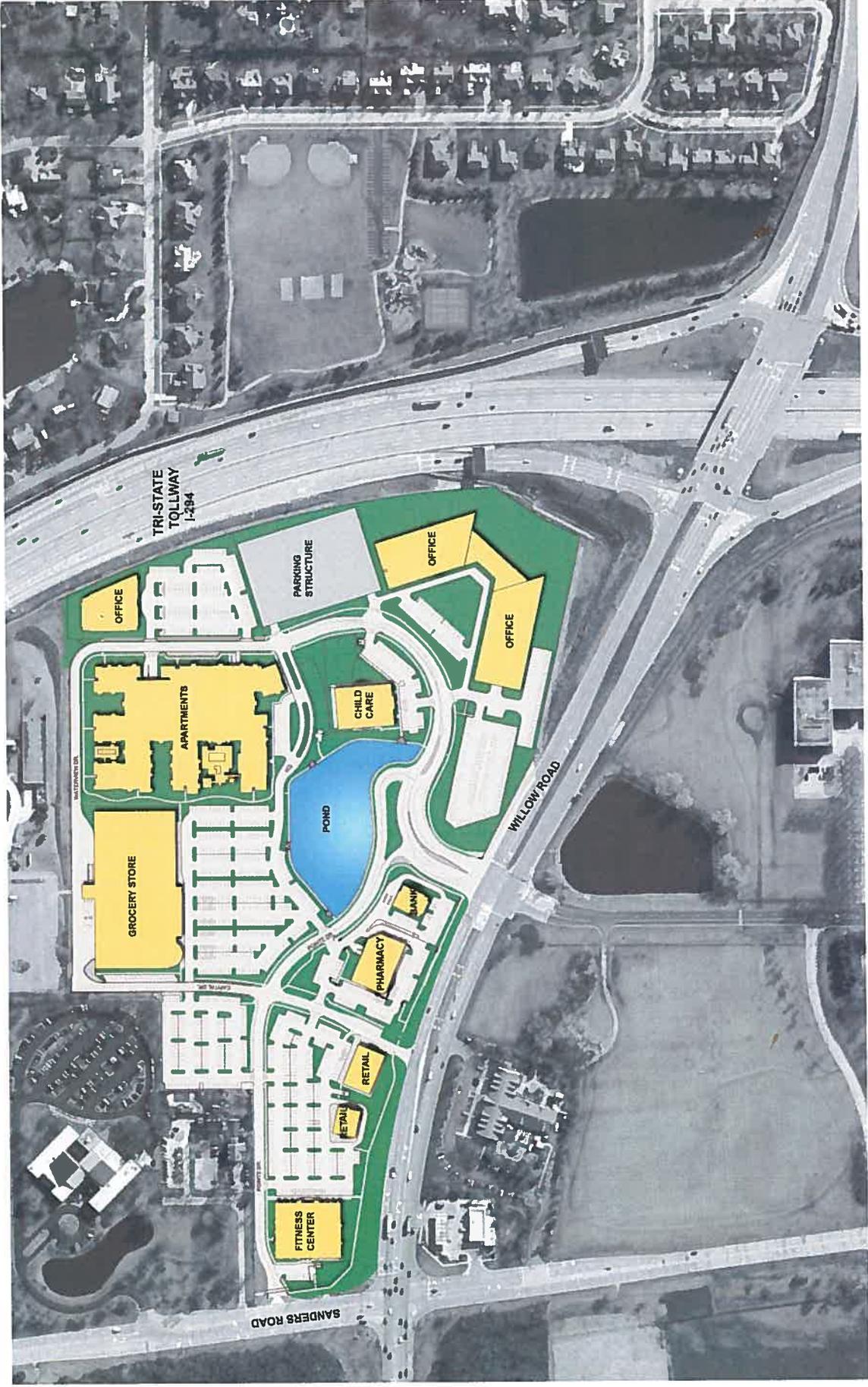
TOTAL AREA = 170.8 ± ACRES
TOTAL OPEN SPACE = 103.3 ± ACRES = (60.5%)
TOTAL R.O.W. = 24.5 ± ACRES
FLORSHEIM PROPERTY
AREA = 115.4 ± ACRES
OPEN SPACE = 69.0 ± ACRES = (59.8%)
R.O.W. = 18.0 ± ACRES
JARNOWSKI PROPERTY
AREA = 55.4 ± ACRES
OPEN SPACE = 34.3 ± ACRES = (61.9%)
R.O.W. = 6.5 ± ACRES
TOTAL RESIDENTIAL UNITS = 243
FLORSHEIM PROPERTY
CLUSTER UNITS = 73
TOWNHOME UNITS = 136
TOTAL = 209
JARNOWSKI PROPERTY
20,000 SQ.FT. SINGLE FAMILY LOTS = 21
CLUSTER UNITS = 13
TOTAL = 34

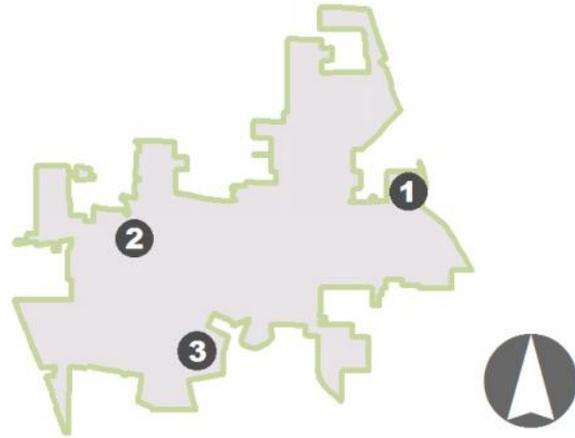
Florsheim Property

Conceptual Site Plan

Lake County, Illinois
December 2000

TESKA ASSOCIATES INC.
Community Planning Resource Management
Site Design Landscape Architecture
627 Grove Street
Evanston, Illinois 60201
847.869.2015
847.869.2059 fax





1 Aon Hewitt Tollway Campus



2 SW Corner of Rt. 22 & 21



3 Subdivided Sedgebrook Parcel



Draft Comprehensive Plan Amendment Language

(revised for November 24, 2014 COW Meeting)

FINAL EDITED VERSION

Redline = added language

~~Cross-out~~ = removed language

Language = Moved language

Future Land Use Classification Purpose Statements:

New Land Use added:

Arterial Mixed Use

This land use classification is intended to provide the opportunity for an integration of office, commercial and multi-family land uses in a mixed-use development that combines both urban character and environmental amenities. Such areas should typically be adjacent to the Village's two main arterials, Milwaukee Avenue and Half Day Road. Unified design is important in site and building layout, to exhibit the special character integral to this land use classification. Pedestrian paths should be incorporated and be utilized as part of site circulation. Land uses may include a mix of commercial, office, hotel, entertainment and multi-family residential. Primary uses in this classification include office and commercial, with multi-family residential as a supporting use only.

Formatted: Font: Not Bold

Sector Areas:

East Sector - Critical Area 4 (*Focus Area #1*)

Area 4 consists of approximately 38 acres and contains three office buildings and off-street parking areas for the AonHewitt Half Day Road Campus located along the north side of Half Day Road, immediately west of Interstate Tollway 94. The campus was developed around the environmental features present in this Area through the preservation of significant woodlands and incorporation of required stormwater detention facilities. This planning area has long served as the Half Day Road Office Campus for Hewitt Associates, which was merged with Aon Corporation in 2010. As of 2014, two of three buildings on the property are vacant, and the third building (98 Half Day Road) contains a Computer Support Center and minimal staffing. The property is available for sale and AonHewitt's lease ends in 2016. and currently remains an active center of the restructured AonHewitt company. Access to the site is maintained by a divided four-lane entrance/exit from Half Day Road, directly north of Westminster Way.

Land Use Recommendation: ~~Professional Office~~ Arterial Mixed Use

As the improvements of this planning area consist of an aging office campus developed under outdated corporate office design standards, the ability for the site to sustain its current development design may not be reasonable in its existing form. In the latter years of the 2000's, corporations have streamlined internal operations and no longer operate under the surplus employee workforce as was standard prior. As a result, it is anticipated the overall planning area ~~is may be~~ too expansive for one corporation, current or future, and future redevelopment of this area ~~is may be~~ likely. The planning area's proximity to the nearby Tri-State International Office Center and adjacent Interstate Tollway 94 could foster future development pressure for commercial support services based on the high visibility and traffic generated by the surrounds. However, the "Arterial Mixed Use" ~~the "Professional Office"~~ land use classification has been

designated for this Critical Area to reinforce that properties of this size, in such a high-visibility location, are most conducive to a mix of uses that will take advantage of the benefits afforded by Tollway visibility and regional vehicular access on US Highway Rt. 22. Given its location, this property serves as a gateway to the community. As such it must be developed with the appropriate uses; site and building design, and enhanced environmental amenities to help set the tone for expectations in the community. Commercial uses in this area should consist of either a unique feature not present in the community, or be limited in size and scope, so as to serve and support only the immediate residential and Tollway interchange uses. It will be of prime importance to weigh the impacts on the local school districts of any multi-family uses incorporated into this area, and to insure such a use is limited in size. If only one land use type is preferred in this area, professional office is the most appropriate. professional office uses remain as the most appropriate land use classification for this planning area.

Any future redevelopment of this planning area should continue to be done so in a manner that mitigates any impacts on adjacent residential neighborhoods. Critical Area 3 is located to the north and west of this Area and is classified for future single-family residential development. Therefore, the dense woodlands along the perimeter to Area 3 should remain to provide a naturalized buffer for any such future residential development. The presence of wetlands along Half Day Road supports the preservation of ~~the substantial tree coverage alongstands along~~ this frontage, with the ability to remove selected understory material to provide some visibility into the property, and would also continue the semi-rural character of the Half Day Road corridor. In addition to the significant tree coverage, ~~the~~ West Fork of the North Branch of the Chicago River traverses the eastern boundary of the planning area and development is subject to the North Branch Chicago River Watershed Plan to ensure preservation and restoration of this waterway. In areas along the Tollway frontage, and west of the North Branch of the Chicago River, tree removal should be permitted for Tollway visibility, as long as significant tree stands remain preserved. Furthermore, the existing stormwater detention ponds constructed from the expansion of the AonHewitt Center should be reconditioned to current Best Management Practices (BMP's) and incorporate native plantings to further retain the natural setting of the campus.

Vehicular access to the site will remain at the current four-lane entrance to the Area, which provides signalization from the intersection to Half Day Road. Due to the recent reconstruction of the Half Day Road overpass of Interstate Tollway 94 in 2010, the intersection to this planning area can sustain an increase in traffic volumes that could be associated with any potential future ~~office~~ redevelopment.

Village Core Sector - Critical Area 6 (*Focus Area #2*)

This planning area is composed of two vacant parcels at the southwest corner of Milwaukee Avenue and Half Day Road totaling approximately 21 acres, located within the Lincolnshire Corporate Center. Although the area is situated adjacent to the most visible intersection in the village, development of this land area has yet to occur.

Currently there are no access points to this vacant site. However, Marriott Drive provides opportunity for multiple curb-cuts into the planning area. No environmental constraints are

present in this area, however, an existing stormwater detention pond is located at the southeast corner of the planning area.

Land Use Recommendation: ~~Planned Commercial Development~~ Arterial Mixed Use

Although this planning area is located within the Lincolnshire Corporate Center and currently zoned O/1a – Office/Industrial Zoning District, the highly visible location at the Milwaukee Avenue and Half Day Road intersection (situated diagonally from the Village’s Downtown Redevelopment Area) makes it viable to support a variety of commercial land uses. The land use classification of Arterial Mixed Use ~~“Planned Commercial Development”~~ is recommended for this area to highlight the feasibility of a combination of commercial, office, entertainment and multi-family uses representing the highest and best land use for this critical area. Any such ~~commercial-mixed use~~ development must be executed in a unified manner with unique architectural character and detail to complement the commercial character outlined for Critical Area 4 and office park character of the adjacent Lincolnshire Corporate Center.

Primary vehicular access should be limited to Marriott Drive and align with the existing driveway curb-cuts of Walker Bros. Original Pancake House restaurant and the Spring Hill Suites hotel on the south side of Marriott Drive. Limited right-in/right-out access could be accommodated off Half Day Road based on site design and authorization from IDOT. Pedestrian paths should also be incorporated along the perimeter of the planning area and incorporated into the development site design to provide alternative transportation means and recreational amenity to village residents and employees in the nearby corporate center.

Expansion of the stormwater detention facilities may be necessary depending on the proposed development of the planning area and should be integrated as an extension of the existing pond located along Milwaukee Avenue. The existing stormwater pond has experienced significant shoreline erosion and any future improvements to the site should require restoration to the banks, including the introduction of native and aquatic vegetation.

South Sector - Critical Area 5 (Focus Area #3)

Critical Area 5 distinguishes itself from the other focus areas of the South Sector, as well as all other critical areas of this Plan ~~in that it contains a lot which is as a result of its status as~~ the largest parcel of intact acreage within Lincolnshire’s municipal boundary (approximately ~~70~~ 90.4 acres). ~~This Critical Area property~~ is located at the southern most end of the ~~current~~ municipal boundary, along the east side of Milwaukee Avenue. Historically used for agricultural crop growth, the planning area was annexed into Lincolnshire and construction began on the development of the Sedgebrook Retirement Community in 2004. The Village’s approval of the Sedgebrook residential development substantially altered the character of the Milwaukee Avenue corridor in this area. Pursuant to that approval, the first of a planned three total “neighborhoods” in Sedgebrook was completed in 2009; ~~The property has since been sold to a different entity, who now plans only two neighborhoods to complete the development. The current owner received approval for a two-lot subdivision in early 2014, which created a new 20-acre lot for sale at the north end of the development, leaving the remaining 70-acre lot containing the existing Sedgebrook Neighborhood 1 and land for the future construction of Neighborhood 2, with the construction of the remaining two neighborhoods yet to occur.~~

Formatted: Strikethrough

As a result of the scope of the Sedgebrook development, careful consideration was taken to ensure ingress and egress to the site was managed to avoid causing traffic conflicts along Milwaukee Avenue, a four-lane primary arterial under the authority of IDOT. In order to achieve this, access was confined to a single location in-line with the Milwaukee Avenue access for Lincolnshire Commons retail center to establish a fully signalized intersection. As a stipulation of the recently-approved subdivision, the future owner of the northern 20 acres will be required to realign Riverside Road so that it creates a four-way intersection with Tower parkway at Milwaukee Avenue. This will serve as the primary access for this lot.

Land Use Recommendation: Attached Residential

~~Although d~~Development of this planning area is one-third complete and Village Board approvals have been granted both to the conceptual development plans for the remaining attached residential neighborhood in the -Sedgebrook Planned Unit Development (PUD) on the southern 70 acres, and to a subdivided 20 acre lot to the north, with no conceptual plan. the site remains as a critical area. The land use recommendation focuses on the current continuing care retirement community land use as most appropriate for the southern 70 acres in this is planning area. Given the large number of Continuing Care residential units yet to be constructed at Sedgebrook, the demand for additional age-restricted housing on the northern 20 acres has not been demonstrated. In recognition of the surrounding residential uses on the east side of Milwaukee Avenue, north and south of the northern 20 acres, the attached residential land use classification, with no age restrictions, remains the most appropriate for the 20 acre parcel. Given the surrounding pattern of purpose-built owner-occupied housing types, a continuation of that pattern is also recommended. ~~Typically, phased development projects that have not reached completion would not evoke the need to be included in a focus area. However, the effects of the economic downturn set off in 2008 have stalled the progress of the Sedgebrook development and resulted in the property being acquired by a new corporation from the original developer of the campus. As the weakened economy has largely affected residential home sales, further expansion of the residential retirement campus has been placed on hold. While there are approximately 26 acres remaining for development in the approved retirement community site development plans, this area could generate additional land use interests that are consistent with the "Attached Residential" land use classification, but are not compatible with the adjacent Sedgebrook development land use. The land use recommendation focuses on the current continuing care retirement community land use as most appropriate for this planning area. Any deviations should not be permitted in order to prevent incompatible land uses that could jeopardize the existing Sedgebrook Retirement Community. Furthermore, since the current owner/operator of the Sedgebrook development was not the original developer of the community, any future expansion must be carefully considered in order to maintain the quality and character that identifies the currently built area of the Sedgebrook campus.~~

**VILLAGE OF LINCOLNSHIRE
LAKE COUNTY, ILLINOIS**

RESOLUTION _____

**A RESOLUTION TO APPROVE AN
AMENDMENT TO THE COMPREHENSIVE PLAN**

WHEREAS, the Village of Lincolnshire is a home rule municipal corporation operating under the Constitution and laws of the State of Illinois; and

WHEREAS, on March 26, 2012, the Village approved a complete update to the Village of Lincolnshire Comprehensive Plan (the “Comprehensive Plan”); and

WHEREAS, further study and additional experience with the growth and development of the community has led the Village to consider additional changes and corrections to the Comprehensive Plan, including modifications to the Land Use recommendations for three Focus Areas and/or Critical Areas described in the Comprehensive Plan (the “Plan Amendment”); and

WHEREAS, on June 23, 2014, the Village Board referred to the Zoning Board a petition to consider the Plan Amendment; and

WHEREAS, the Zoning Board, which is authorized under the Village’s home rule power to perform the duties otherwise described for a plan commission under the Illinois Municipal Code, held a public hearing on the proposed amendment on October 15, 2014, notice of which was published in the Lincolnshire Review on September 25, 2014; and

WHEREAS, based on evidence and testimony presented in the public hearing, on October 15, 2014, the Zoning Board voted to recommend approval to the Village Board of amendments to the Land Use recommendations for three Focus Areas and/or Critical Areas in the Comprehensive Plan, as presented in Staff’s memorandum dated October 15, 2014, and

further subject to the recommended language for Focus Area #3 (aka Critical Area #5 in the South Sector) be the Residential-Only option; and

WHEREAS, following deliberation and consideration on the evidence and testimony elicited during the public hearing and the recommendation of the Zoning Board, the Village Board desires for the Comprehensive Plan to be amended as recommended by the Zoning Board; and

WHEREAS, the Village hereby finds that it is in the best interest of the Village and the public to amend its Comprehensive Plan to promote the economic health and welfare of the Village.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village Of Lincolnshire, Lake County, Illinois, in exercise of its home rule powers, as follows:

SECTION ONE: The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance as though fully set forth herein. The findings of the Zoning Board of the Village of Lincolnshire are herein incorporated by reference as the findings of this Board to the same effect as if fully recited at length. All references in the Zoning Board's findings are made the references of the Mayor and Board of Trustees of the Village of Lincolnshire.

SECTION TWO: The 2012 Comprehensive Plan of the Village of Lincolnshire is hereby amended in the manner described in Exhibit A, attached hereto and incorporated as though fully restated herein.

SECTION THREE. In exercise of its home rule powers, the Corporate Authorities hereby ratify and approve the process by which the Zoning Board considered the amendments to

the Comprehensive Plan and waives any delay in reporting a recommendation beyond any deadlines otherwise set by applicable law.

SECTION FOUR. In the event any provision or application of this resolution is found invalid or unenforceable by a court of competent jurisdiction, it is the intent of the Corporate Authorities that this resolution would have been approved without the offensive provision or application and for all other provisions or applications of this resolution to remain enforceable to the fullest extent permitted by law.

SECTION FIVE. This resolution shall become effective upon the expiration of 10 days after the date of filing notice of the adoption of the Plan Amendment with the Lake County Recorder.

SO RESOLVED this ____ Day of _____, 2014.

AYES:

NAYS:

ABSENT:

APPROVED:

Brett Blomberg, Mayor

ATTEST:

Barbara Mastandrea, Village Clerk

**REQUEST FOR BOARD ACTION
Committee of the Whole
December 8, 2014**

Subject: Comprehensive Resident Feedback Survey

Action Requested: Consideration, Discussion and Feedback on Proposed Survey

Originated

By/Contact: Youssef Shoukry, Management Analyst

Referred To: Mayor and Village Board of Trustees

Summary / Background:

The most recent comprehensive resident feedback survey sent by the Village was in 1997. Since that time, several surveys regarding particular issues or departments were performed, but no comprehensive survey of Village services. The goal of this survey is to receive feedback on general satisfaction levels with Village services and amenities and to garner resident opinions on challenges and future opportunities.

In designing this survey, staff took into account previous Village efforts, surveys from other communities, input from TeamWorks regarding possible branding questions, and general survey best practices. All departments collaborated in choosing and drafting the questions for the survey. Staff plans to administer the survey to all households in the Village. Staff plans to request the adult with the most recent birthday in each household complete the survey, and request only one survey be completed per household.

Plans are to repeat the survey every 3 years, with some minor changes, in an effort to collect longitudinal data. This data will allow the Village to identify trends as well as anticipate needs and challenges, and use the information gathered to inform the Village's strategic planning efforts.

Staff believes a combination of printed reminders and an easy to access online survey will yield the best results. All households in the Village will receive a small pre-notification postcard. Research on the effect of pre-notifications indicates a significant increase in the likelihood of a response. Approximately two weeks after the pre-notifications, all households will receive a 6"x9" folded postcard which will introduce the survey and give directions on completing the survey to the resident. Staff chose this format rather than a traditional letter to differentiate the survey and increase the likelihood the mailing would be noticed, and therefore, response to the survey. The survey will primarily be available online with the option to obtain a printed copy from Village Hall. Staff chose to implement the survey primarily through an electronic medium rather than in paper in order to keep costs low; ease data collection; reduce the likelihood of multiple response bias; reduce paper waste; and provide a fast and easy way for residents to complete the survey. Finally, residents will receive a reminder postcard one week before the last day to complete the survey to provide one final opportunity to give feedback.

Staff is recommending the following schedule:

Friday, December 12	Pre-notification card sent out
Monday, January 5	Main survey postcard sent and online survey made live
Friday, January 30	Reminder postcard sent out
Friday, February 6	Final day to submit survey responses

After the response period is over, staff will perform a thorough analysis of the data and report findings to the Board.

Staff seeks Board feedback on the survey process and proposed questions.

Budget Impact: In total, the survey will cost approximately \$3,800 to print and send the pre and post notifications as well as the main survey notification postcards to all households in the Village.

Service Delivery Impact: The results from the survey will assist the Board and staff in policy creation and setting the future vision of the Village.

Recommendation: Implement the survey in accordance with the proposed schedule.

Reports and Documents Attached:

Pre-Notification Postcard
Survey Delivery Postcard
Draft Survey
Post-Survey Postcard

Meeting History	
Initial Referral to Village Board (COW):	12/8/2014



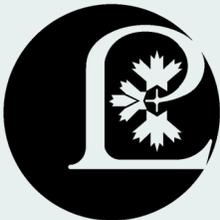
2014 Resident Feedback Survey

The Lincolnshire Resident Feedback Survey is Coming Soon!

Please be on the lookout.

This is your opportunity to tell us what you think, what you want, and what you need.

Please visit us at lincolnshireil.gov for the latest updates from the Village on the Resident Feedback Survey and all other matters



Mailing Address Line 1
Mailing Address Line 2
Mailing Address Line 3
Mailing Address Line 4
Mailing Address Line 5

Mailing Information



2014 Resident Feedback Survey

Dear Resident, We Need Your Help

From policing and special events, to snow plowing and water service, the Village's goal is to provide excellent service and program delivery in the most cost effective and efficient manner.



To meet our goal, we need your opinion on what we do well, what we can do better, and the services which matter the most to you.

The last time we sent out a survey, we only received 361 Responses

or in other words, roughly 15% of households responded.

We need more participation

if we are to accurately understand our residents wants and needs.

We thank you for your time and interest in completing this survey. Your response will be considered by the Village Board in policy creation and the future vision of the Village.

Some key points about this survey:

- The best way to complete the survey is to go to lincolnshireil.gov/XXXXXXXXXX to fill out the survey online. You may also obtain a printed copy from the Lincolnshire Village Hall.
- The survey should be filled out by residents of Lincolnshire only.
- Respondents should be at least 18 years old. Please only one survey per household filled out by the adult with the most recent birthday.
- This survey is completely anonymous.
- To ensure your response is included in the final analysis, please complete and submit this survey by <DATE>
- The survey should take approximately 15 minutes to complete

Thank you again for sharing your vision of Lincolnshire.

You have our most sincere **gratitude** and our **promise** to serve every resident to the best of our ability.

Very truly yours,

The Village of Lincolnshire Board of Trustees



1. Overall Quality of Life

1. Overall, how satisfied are you with Lincolnshire as a place to live?

- Very satisfied
- Satisfied
- Not satisfied
- Completely dissatisfied

2. How would you rate the general appearance of the Village?

- One of the most beautiful places to live in the area
- Average for our area
- Poor for our area
- Completely unacceptable

3. What are your reasons for living in Lincolnshire? (Check all that Apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Residential lot features (lot size, trees, etc.) | <input type="checkbox"/> Village services | <input type="checkbox"/> Safety |
| <input type="checkbox"/> Proximity to work | <input type="checkbox"/> Raised in Lincolnshire | <input type="checkbox"/> Retail options |
| <input type="checkbox"/> Proximity to family | <input type="checkbox"/> Privacy | <input type="checkbox"/> Schools |
| <input type="checkbox"/> Access to natural areas (parks, forests, etc) | <input type="checkbox"/> Cost of housing | <input type="checkbox"/> People in the community |
| <input type="checkbox"/> Public Amenities (parks, library, etc.) | <input type="checkbox"/> Other _____ | |

4. How do you use Lincolnshire? (Check all that apply)

- Work here
- Shop here
- Use recreational spaces (parks, paths, etc)
- Entertainment
- Children go to school here
- Bedroom suburb (my social/work life takes place elsewhere)
- Other _____

5. What do you hear about Lincolnshire from your family, friends or colleagues that do not live here but visit or drive through the Village?

6. Would you recommend Lincolnshire as a good community to live in?

- Absolutely
- Most of the time, or to most people
- Probably
- Probably not
- Never

If never, please explain why:

2. Communication and Information

1. How much do you utilize the following as sources of information regarding Village activities, services, events, and local issues?

	Not a Source	Minor Source	Major Source
Quarterly Village Newsletter (Printed or Electronic Copy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Weekly Village E-News Blast	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Website (www.lincolnshireil.gov)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Village Social Media Outlets (Facebook, Twitter, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Government Channel 10 (Live Board Meetings, Board Meeting Reruns, Informational Slideshow)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone Calls to Village Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Visits to Village Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communicating with Village Officials (E-Mail, Phone Call, In person)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local News Outlets (Pioneer Press, Daily Herald)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Would you watch Village Board meetings online if they were available on demand?

- Yes
 No

3. Are you familiar with the Village website (www.lincolnshireil.gov)?

- Yes
 No

If you are familiar with the website, please answer the following questions. If not, please skip to question 4.

- a. Do you find the Village website easy to navigate?

- Yes
 No

- b. Does the Village website provide easy access to the information you need?

- Yes
 No, it takes me a long time to find information
on _____

- c. If you have submitted a service request or question through the Village's online request system (LincolnshireLink), how do you rate your experience?

- N/A-I was not aware the Village had an online service request system
 N/A- I'm aware the Village has an online request system but have not used it
 Excellent, I received a quick response and great service
 Good, I am happy with the result
 Adequate, but I likely will not use the system again

Poor, the Village needs to work on

4. What contact information did you use to sign up for the Village's automatic emergency notification system, Blackboard Connect? (Check all that apply)
- | | |
|---|---|
| <input type="checkbox"/> I was not aware of the Village's emergency notification system | <input type="checkbox"/> I am aware of the system but I am not currently registered |
| <input type="checkbox"/> Email address | <input type="checkbox"/> Home address |
| <input type="checkbox"/> Cell phone number | <input type="checkbox"/> Twitter profile |
| <input type="checkbox"/> Home phone number | <input type="checkbox"/> Facebook profile |
5. In the last year, how have you contacted the Village with problems or concerns? (Check all that apply)
- I have not contacted the Village in the last year
 - Post mailed letter
 - Phone call
 - Online request system (LincolnshireLink)
 - E-mailed Village staff
 - In person visit
6. If you have contacted the Village in the last year, how satisfied are you with the resolution of your question or request?
- N/A-Have not contacted the Village in the last year
 - N/A Did not receive a response
 - Very satisfied
 - Satisfied
 - Not satisfied
 - Completely Dissatisfied

3. Future Development

1. What type of development should the Village focus on along undeveloped areas of Milwaukee Avenue? (Please choose only one)

- Commercial (Retail Stores, Restaurants, Etc.)
- Office
- Residential
- No opinion

2. On average, how many times a month do you frequent the following shopping centers?

	Two or Less	Three to Five	Six or More
Village Green (Egg Harbor, Einstein Bagels)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lincolnshire Commons (Cheesecake Factory, Barnes and Noble)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CityPark (Wildfire, Regal Cinemas)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The Fresh Market	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. What is your level of satisfaction with these aspects of Lincolnshire’s commercial offerings?

	Completely Dissatisfied	Not Satisfied	Satisfied	Very Satisfied
Access to and location of shopping, dining, and entertainment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking for shopping, dining, and entertainment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Variety of shopping, dining, and entertainment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of shopping, dining, and entertainment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. If you were dissatisfied with any of the above aspects of Lincolnshire’s commercial offerings, what could be done to increase your satisfaction?

5. What type(s) of new businesses would you like to see open in Lincolnshire? (check all that apply)

- More clothing stores
- More specialty shops (e.g. home furnishings, art/design, etc.)
- More casual dining options
- More upscale dining
- More pub/gastro pub dining (e.g. Microbreweries)
- More personal beauty services
- More personal fitness services
- More general department stores
- More professional medical services
- Additional entertainment venues
- Other, please specify:

4. Public Safety and Village Services

1. How often have you observed police patrolling your neighborhood?

- I see them in my area frequently
- I see them occasionally
- I see them infrequently
- I almost never see officers in my area

2. During my last contact with an employee of the Lincolnshire Police Department, I was treated fairly and courteously.

- Strongly agree
- Agree
- Disagree
- Strongly disagree
- N/A- I have never had contact with any employee of the Lincolnshire Police Department

3. In general, do you feel as though crime has increased, stayed the same, or decreased in your neighborhood over time?

- Increased
- Stayed the same
- Decreased
- I don't know

4. What do you feel is the most serious problem in the community to which police should concentrate resources?

- Traffic safety/enforcement
- Drug abuse prevention/enforcement
- Property crimes (burglary, theft, vandalism)
- School safety
- Other, please specify: _____

5. What recommendations or suggestions would you make to enhance citizen safety or improve on the delivery of police services?

6. How satisfied are you with your water pressure?

- Very satisfied
- Satisfied
- Not satisfied
- Completely dissatisfied

7. How satisfied are you with the taste of your tap water?

- Very satisfied
- Satisfied
- Not satisfied
- Completely dissatisfied

8. How satisfied are you with recycling services?

- Very satisfied
- Satisfied
- Not satisfied
- Completely dissatisfied

9. How satisfied are you with the Village's garbage collection?

- Very satisfied
- Satisfied
- Not satisfied
- Very unsatisfied, I would change the following:

10. How satisfied are you with the leaf pick up program?

- Very satisfied
- Satisfied
- Not satisfied
- Very unsatisfied, I would change the following:

11. How much do you value leaf pickup as a Village service?

- Very valuable, essential service
- Somewhat valuable, optional service
- Not valuable to me, but others might find it valuable
- Not at all valuable, service should be discontinued

12. Have you attended any of these community events in the last year?

	Yes	No
Taste of Lincolnshire	<input type="checkbox"/>	<input type="checkbox"/>
4th of July	<input type="checkbox"/>	<input type="checkbox"/>
Boo Bash	<input type="checkbox"/>	<input type="checkbox"/>
Art Fest	<input type="checkbox"/>	<input type="checkbox"/>
Holiday Tree Lighting	<input type="checkbox"/>	<input type="checkbox"/>
National Night Out	<input type="checkbox"/>	<input type="checkbox"/>

13. How valuable are the following community events as a Village sponsored service?

	Not at all Valuable	Not Valuable	Somewhat Valuable	Very Valuable
Taste of Lincolnshire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4th of July	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Boo Bash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Art Fest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holiday Tree Lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National Night Out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Do you have any suggestions to improve any of these community events?

Event: _____ Suggestion: _____

Event: _____ Suggestion: _____

Event: _____ Suggestion: _____

5. Parks, Paths, and Accessibility

1. How accessible are Lincolnshire's shopping centers and other retail establishments to pedestrians and cyclists?
 - Very accessible
 - Fairly accessible
 - Not very accessible
 - Not at all accessible
2. How accessible are Lincolnshire's parks and schools to pedestrians and cyclists?
 - Very accessible
 - Fairly accessible
 - Not very accessible
 - Not at all accessible
3. Is there an area which needs work to be more accessible?
 - Yes, _____
 - No
4. How high a priority should pedestrian access to parks and shopping centers be for the Village?
 - As high as possible
 - It is important, but not critical
 - Not very important to me or my household
 - The Village should not focus any effort on pedestrian access
5. Have you utilized the Village Bike and Walking Path in the last year?
 - Yes
 - No
6. In the last year, have you visited any of the following parks? (Check all that apply)
 - Whytegate Park
 - Balzer Park
 - Bicentennial Park
 - Florsheim Nature Preserve
 - Memorial Park
 - North Park
 - Olde Mill Park
 - Rivershire Park and Nature Center
 - Spring Lake Park
7. How would you rate the overall maintenance level/appearance of the Village's parks?
 - Very satisfied
 - Satisfied
 - Not satisfied
 - Completely dissatisfied

6. Demographics

To serve our residents, we need to know our residents. This information helps us better understand and analyze the information we receive from this survey. All responses will remain anonymous and the information will remain strictly confidential.

1. In what age range are you?
 - 18-25 47-53
 - 26-32 54-60
 - 33-39 61+
 - 40-46
2. How many people live full time in your household?

3. In what area of the Village do you live?
 - West of Milwaukee Ave
 - East of Milwaukee Ave but West of Riverwoods Road
 - East of Riverwoods Road
4. How many years have you lived in Lincolnshire?
 - 1-5 16-20
 - 6-10 21+
 - 11-15
5. Do you have any children 17 or younger in your household?
 - Yes
 - No
6. At home, do you primarily use a landline telephone or cellular phone to communicate?
 - Landline
 - Cell phone
7. How satisfied are you with your cell phone coverage in your home?
 - Very satisfied
 - Satisfied
 - Not satisfied
 - Completely dissatisfied
8. Who is your cell phone provider?
 - Verizon Wireless
 - AT&T
 - Sprint
 - T-Mobile
 - Other



2014 Resident Feedback Survey

Your Chance to Respond to the Lincolnshire Resident Feedback Survey is Almost Over!

This is your opportunity to tell us what you think, what you want, and what you need.

Please complete the survey online at lincolnshireil.gov/xxxxxxx or pick up a printed copy from the Lincolnshire Village Hall. Surveys must be completed by <DATE>

Make your voice heard, complete the Lincolnshire Resident Feedback Survey Today!

Mailing Address Line 1
Mailing Address Line 2
Mailing Address Line 3
Mailing Address Line 4
Mailing Address Line 5



**REQUEST FOR BOARD ACTION
DECEMBER 8, 2014 COMMITTEE-OF-THE-WHOLE MEETING**

Subject: Implementation of an Administrative Adjudication Program

Action Requested: Consideration and Discussion of Proposal to Implement an Administrative Adjudication Program (Village of Lincolnshire)

Originated By/Contact: Peter D. Kinsey, Chief of Police

Referred To: Village Board

Summary / Background:

One of the Police Department's goals for FY2014 was to explore the feasibility of developing an administrative adjudication program for the Village of Lincolnshire. Many neighboring communities in Lake County (Vernon Hills, Libertyville, Mundelein, Buffalo Grove, Deerfield, and Lake Forest) and a number of municipalities throughout the Chicago metropolitan area have successfully implemented administrative adjudication programs.

Administrative adjudication is a system of prosecuting specific vehicle code and ordinance violations in a manner that does not involve the Lake County court system. This "in house" process eliminates the need for the presence of the Village Prosecutor and in most cases, the police officer or code enforcement officer who issued the citation.

The Village of Lincolnshire may choose to adjudicate certain vehicle code and ordinance violations in an informal setting in this manner through the use of a Village selected "hearing officer." The hearing officer decides whether or not an ordinance violation was committed and whether the accused person should be held "liable" (the equivalent of a "guilty" finding). Once the hearing officer reaches a determination of liable, they then assess a fine or prescribe other limited penalties. The hearing officer cannot sentence offenders to jail time or place them on probation. Nor can the hearing officer order the offender to perform or not perform some type of action to remain in compliance with a finding. In addition, there is no reporting of the findings to any state or federal agency.

An administrative adjudication program offers many benefits for the Village. First, the Village can decide the day of the week, time of day, and number of hearing dates it would like to conduct each month. At this point, staff believes one hearing date per month will meet the program's needs and Saturday morning hearings may be the most convenient for citizens. The Village can also decide where it would like to conduct the hearings. For the sake of convenience and cost savings, the Village Board Room would probably suffice. Because these hearings are conducted by a hearing officer, hearsay evidence is admissible. This generally eliminates the need for police officers and code enforcement officers to be present and therefore reduces court time. The need for a Village Prosecutor is eliminated as well; however the Village could still elect to retain one. By nature with these hearings, the officer's ticket is prima facie evidence of the violation, meaning it is presumed to be correct. This is in contrast to an officer's ticket in court, where it is merely an instrument to bring the violation to the court's attention and not evidentiary in nature.

The Village of Lincolnshire could find this system beneficial in the adjudication of local police ordinances, local zoning ordinances and even the mediation of neighbor disputes. Frequently the Village's code

enforcement officer is called to Mundelein Branch Court for such issues as illegal signage, unlawful sump pump discharge, issues involving fence type, height or incursion, or other matters that leave judges confused. This results in the judge reading and interpreting the Village ordinance literally, which often leads to cases being dismissed. Of benefit as well would be the adjudication of citizen requests for hearings regarding administrative tow fees. Here a neutral party is needed to determine if a driver is liable for the \$350.00 administrative fee the Village imposes on towed vehicles due to arrest. Currently, the Village Manager serves as the hearing officer for these appeals.

Finally, of benefit to the Village and the violator are the fines and fees assessed. Since these hearings do not involve the court system, there are no court costs assessed to the violator. This can result in savings of hundreds of dollars on a minor violation, because in the circuit court the court costs often far exceed the fine for committing the violation. In turn, the Village is able to retain the fine money in its entirety. There is no sharing with other county and state offices or other taxing bodies.

Offenses of the Illinois Vehicle Code that the Village could use an administrative hearing officer to adjudicate include registration violations, equipment violations, and parking/standing violations. Offenses the Village could not adjudicate in this manner are those that involve the movement of vehicles. This includes speeding violations, disregarding traffic signs and signals, driving while license suspended or revoked and driving under the influence. Under Village Code, charges that could be brought before a hearing officer include: underage consumption or possession of alcohol, possession of less than 30 grams of cannabis, possession of drug paraphernalia, as well as many other commonly cited village ordinances. Lincolnshire Police Officers cite the majority of offenses utilizing Village Code versus State Statute.

Budget Impact:

There will be some costs associated with the administration of an administrative adjudication program. The largest expense to the Village for this program is the cost of the hearing officer. Under State Statute, there are specific requirements as to who can be selected as a hearing officer. The two main requirements are that the hearing officer undergo a formal training program and be an attorney licensed to practice law in this state for at least three years. A typical fee for a hearing officer is \$150.00 per hour. Staff foresees the Village holding one administrative adjudication hearing date a month which would last 1 - 2 hours. One or two additional hours per month may be incurred by the hearing officer to review documentation in which the violator has requested a hearing without making an appearance.

Staff believes any other costs can be absorbed in the Police Department's annual budget without specific appropriations. This type of adjudication will create the need for Police Records Clerks to organize the cases to be heard before the hearing date and to keep track of the proceedings during the actual hearings. Start-up costs for this program also include the cost of printing citations that are geared toward the adjudication program, training for the officers on how to divert offenders to the program and the cost of legal work to create the Village Ordinance authorizing this system. The hearings need to be recorded at a minimum with audio but at the Village's discretion, can be video recorded as well.

Service Delivery Impact:

Not Applicable.

Recommendation:

Staff supports the implementation of an administrative adjudication program for the Village of Lincolnshire. If the Village Board supports this concept, the Police Department will conduct additional research and come back before the Board with proposed ordinance language to establish an administrative adjudication program for the Village.

Reports and Documents Attached:

- None

Meeting History	
Initial Referral to Village Board (COW):	December 8, 2014
Regular Village Board Meeting:	