



One Olde Half Day Road
Lincolnshire, IL 60069
www.lincolnshireil.gov



2.1

**MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, November 24, 2014**

Present:

~~Mayor Blomberg~~

Trustee Feldman

Trustee McDonough

Trustee McAllister

~~Village Treasurer Curtis~~

Village Manager Burke

Finance Director Peterson

Community & Economic Development

Director McNellis

Trustee Brandt

Trustee Grujanac

Trustee Servi

Village Clerk Mastandrea

Village Attorney Simon

~~Chief of Police Kinsey~~

Public Works Director Woodbury

Village Planner Robles

Economic Development Coordinator

Zozulya

ROLL CALL

In Mayor Blomberg's absence, Village Clerk Mastandrea called for the appointment of a Temporary Chair. Trustee McDonough made the motion to appoint Trustee Brandt as Temporary Chair. Trustee Grujanac seconded the motion, and upon a voice vote the motion passed in favor of appointing Trustee Brandt Temporary Chair.

Temporary Chair Brandt called the meeting to order at 7:01 p.m. and Village Clerk Mastandrea called the roll.

2.1 Approval of the November 10, 2014 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Feldman seconded the motion to approve the minutes of the Regular Village Board Meeting of November 10, 2014 as presented. The roll call vote was as follows: AYES: Trustees Brandt, Grujanac, McDonough, McAllister, Feldman and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. Temporary Chair Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report – None

3.2 Village Clerk's Report

Village Clerk Mastandrea noted election packets are now available at the Village Hall from 8:30 a.m. – 4:30 p.m. for open positions on the

Village Board. The open positions are Mayor, Village Clerk and three Trustees. The period to file a packet is from December 15, 2014 – December 22, 2014 for candidates seeking office at the April 5th election.

3.3 Village Treasurer's Report

Finance Director Peterson updated the Board regarding the fraud situation and investments made with the Illinois Metropolitan Investment Fund.

A brief discussion followed regarding researching moving monies out of this fund.

3.4 Manager's Report

Village Manager Burke noted Village Offices will be closed Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday. The Holiday Tree Lighting is scheduled for Sunday, December 7th at 5:30 p.m. at the Village Green. Trustee Brandt noted there are several trees currently with lights out at the Village Green.

Village Manager Burke informed all he would be out of the office the remainder of the week.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on November 24, 2014 in the amount of \$557,168.89

Finance Director Peterson provided a summary of the November 24, 2014 bills prelist presented for payment with the total being \$557,168.89. The total amount is based on \$230,550 for the General Fund, \$276,300 for Water & Sewer Operations, \$700 for Retirement Fund, \$3,700 for Water & Sewer Improvements, \$14,200 for Vehicle Maintenance, \$26,000 for E911, \$10 for Park Development Fund, \$400 for Sedgebrook SSA Fund and \$5,300 for the General Capital Fund.

Trustee McDonough moved and Trustee Grujanac seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees McDonough, Feldman, McAllister, Grujanac, Servi and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. Temporary Chair Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of an Ordinance Amending A Special Use for a Planned Unit Development (Tri-State International Office Center - Parking Deck) (25/75 Tri-State International Office Center - Trammell Crow Company / Principal Real Estate Investors)

Community & Economic Development Director McNellis updated the Board from the November 10, 2014 Committee of the Whole Meeting regarding amending the Special Use for a Planned Unit Development. Community & Economic Development Director McNellis noted the three plan options of 3, 3 ½ or 4 level parking deck are referenced in the proposed ordinance as agreed upon by Trammel Crow Company.

Trustee McDonough asked if this is approval today, would the Board receive the final plan option for the parking deck. Community & Economic Development Director McNellis noted the final plan could be presented to the Board. Village Attorney Simon noted if approved today, this item would not come back before the Board for any further action by the Village Board to approve. Trustee McDonough asked if it could be a condition of approval for the final plan to be presented to the Board for final review. Village Manager Burke noted the plan could be presented to the Board at the time of Building Permit. Village Attorney Simon asked for clarity regarding what the Board would like. Trustee McDonough noted he would like to see the final plan and approve it. Trustee McDonough expressed his opinion it is important for the Village Board to ultimately know the scope of the project to be built on the site. A discussion regarding the three different versions of the parking deck included in the ordinance under consideration followed. Staff noted the petitioner would have to select one of the three design options, and once selected, the other height options for the parking deck would no longer be applicable. Staff will notify the Village Board of the option the petitioner selects.

Trustee Grujanac moved and Trustee McDonough seconded the motion to approve an Ordinance Amending A Special Use for a Planned Unit Development (Tri-State International Office Center - Parking Deck) (25/75 Tri-State International Office Center - Trammell Crow Company / Principal Real Estate Investors) contingent upon the Board seeing the final plan chosen prior to Building Permit being issued. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, McAllister, Feldman, Servi and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None.

Temporary Chair Brandt declared the motion carried.

8.12 Further Consideration, Discussion and Approval of a Professional Services Agreement with TeamWorks Media for Lincolnshire’s Branding & Marketing Campaign Project in an Amount not to exceed \$49,655 (Village of Lincolnshire)

Economic Development Coordinator Zozulya provided information requested by the Board regarding the scope and monetary value of the Professional Services Agreement with TeamWorks Media for Lincolnshire’s branding and marketing campaign project. A revised proposal was submitted to further clarify services.

Economic Development Coordinator Zozulya introduced Carol Summerfield, representative from TeamWorks Media to answer any questions.

Trustee Grujanac asked how the interviews with stakeholders were going to be conducted; wanting to know if the interviews would be with individuals or with groups. Ms. Summerfield noted it could be with groups but there are pros and cons either way. It was the recommendation of TeamWorks Media to do individual interviews and TeamWorks Media would be willing to expand these if need be. Trustee Grujanac suggested including Lincolnshire Council of Presidents or a representative of this Council to be interviewed as part of the process. Trustee Grujanac noted she would like the students to have a voice and be included in the survey. Ms. Summerfield noted providing the survey to the students would be beneficial.

Trustee Grujanac moved and Trustee McAllister seconded the motion to approve a Professional Services Agreement with TeamWorks Media for Lincolnshire’s Branding & Marketing Campaign Project in an Amount not to exceed \$49,655 contingent upon the Village Manager and the Village Attorney finalizing the Professional Services Agreement with Teamworks (Village of Lincolnshire). The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, McAllister, Feldman, Servi and Brandt. NAYS: None. ABSENT: None. ABSTAIN: None. Temporary Chair Brandt declared the motion carried.

- 8.2 Finance and Administration
- 8.3 Public Works
- 8.4 Police

9.0 REPORTS OF SPECIAL COMMITTEES
10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

Stephen Robles provided a presentation of a story map/GIS interactive map of favorite places in Lincolnshire as a result of a National Planning Month survey. Village Planner Robles noted Spring Lake Park had the highest amount of votes as the favorite place in the Village. The interactive map will be available on the website and linked to other social media sites.

Trustee Grujanac asked if the places nominated could be presented with a certificate letter or sticker to be placed at their location. Village Planner Robles noted this could be done.

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Servi moved and Trustee Feldman seconded the motion to adjourn. The voice vote was unanimous and Temporary Chair Brandt declared the meeting adjourned at 7:40 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk