



One Olde Half Day Road  
Lincolnshire, IL 60069-3035  
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**AGENDA  
PARK BOARD MEETING  
Village Of Lincolnshire  
Village Hall  
One Olde Half Day Road  
Lincolnshire, Illinois 60069  
Public Meeting Room**

**Wednesday, January 21, 2015  
7:00 p.m.**

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.  
Please contact the Village Administrative Offices (847)883-8600  
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless  
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item  
Of interest is open, prior to Board discussion.*

- 1.0 CALL TO ORDER**
  - 2.0 ROLL CALL**
  - 3.0 APPROVAL OF MINUTES**
    - 3.1 Approval of the Minutes of the September 15, 2014 Park Board Meeting (Village of Lincolnshire)
  - 4.0 RESIDENT COMMENTS AND REQUESTS**
  - 5.0 RECREATION**
  - 6.0 PARKS**
    - 6.1 Consideration and Discussion of a Change to the Tennis Court Rules in all Village Parks (Village of Lincolnshire)
    - 6.2 Consideration, Discussion, and Approval of the 2015 Park Board Meeting Schedule (Village of Lincolnshire)
    - 6.3 Consideration and Discussion of a Request for Purchase of a Home Run Fence and Baseball Field Maintenance Using Chicago Slammers Park Usage Fees (Lincolnshire Sports Association)
    - 6.4 Consideration and Discussion of the 2014 and 2015 Village Capital Budget (Village of Lincolnshire)
  - 7.0 UNFINISHED BUSINESS**
  - 8.0 NEW BUSINESS**
    - 8.1 Notice of Resignation from the Park Board by Kelly Dupont
  - 9.0 ADJOURNMENT**
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**MINUTES OF THE  
PARK BOARD MEETING  
Monday September 15, 2014**

Present: Ken Borgerding, Park Board Chairman  
Lee Campbell  
Kelly Dupont  
Lee Fell  
Dan Hartman  
Ted Heiser  
Kathy Alred Lin (arrived at 7:05pm)  
Suzi Siegel (arrived at 7:07 pm)  
Scott Phippen, Superintendent of Administration, Fleet Services, and Facilities  
Troy Taylor, Facilities Manager

Absent: Karen Feldman, Trustee Liaison

Location: Village Hall, One Olde Half Day Rd, Lincolnshire Illinois 60069

**1.0 CALL TO ORDER**

Chairman Borgerding called the meeting to order at 7:02 p.m.

**2.0 ROLL CALL**

Superintendent Phippen called roll and determined a quorum was present.

**3.0 APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of the August 18, 2014 Meeting of the Park Board (Village of Lincolnshire)**

The Park Board reviewed the minutes of the August 18, 2014 meeting. Park Board Member Campbell requested a correction; at page 2, paragraph 4, line 2 "multiple games going on at once as **opposed to** single games". A motion was made by Mr. Campbell, seconded by Park Board Member Dupont, to approve the minutes as amended. The motion was approved by unanimous vote.

**4.0 RESIDENT COMMENTS AND REQUESTS**

4.1 None

**5.0 RECREATION**

5.1 None

**6.0 PARKS**

**6.1 Consideration, Discussion, and Recommendation to the Village Board a Request by Lincolnshire Sports Association to Install a Lincolnshire Determination Award Plaque on the North Park Concession Building in Honor of Jack Greeley (Lincolnshire Sports Association)**

Supt. Phippen reviewed the request presented by the LSA. The Determination Award is to be an annual award in honor of the first recipient, Jack Greeley. LSA will purchase the plaque and the nameplates that will be added each year. Public Works will do the installation.

A motion was made by Park Board Member Fell seconded by Park Board Member Heiser as follows:

*“The Park Board recommends to the Village Board that the Lincolnshire Sports Association be granted permission to purchase, for installation by Public Works, a Determination Award plaque on the concession building at North Park.”*

The motion passed by unanimous voice vote.

## **6.2 Consideration, Discussion, and Recommendation to the Village Board a Lighting Concept at Whytegate Park (Village of Lincolnshire)**

Supt. Pippen thanked Park Board Member Hartman for his assistance in getting a lighting demo put in place to be viewed by the Park Board, as well as his suggestions on the concept. The lights would continue down to the end of each path with three on each path. In addition two lights would shine down onto the gazebo. Up-lighting would be placed at the western arch from the parking lot, and the bollards would be replaced by new bollards in the parking area. There is really no other good option for lighting the parking area. Post lighting would be much more expensive.

The 2014 budget contains \$25,000 for the replacement of the existing bollards. During the budget discussions a year ago Supt. Pippen brought up that if a new lighting scheme was to be considered this was the time to do it. Parts are no longer made for the existing lights and replacements of some kind are needed. Mr. Campbell asked about the installation of the lights. Mr. Hartman said that a ladder can be used, or if it is really high, they might climb a tree. The lights in the demo were put up with a ladder. Mr. Campbell asked how durable the fixtures are and how long the bulbs last. LED bulbs would last a long time, possibly 16-20 years. Lights would be on a photo-cell. Exact cost for the new concept is not available but the contractor who installed the demo thought it could be done for the budget amount.

Timed lighting was discussed, for instance having the lights go off at 1:00 am. Photo-cell would be preferable to timed lighting because you don't have to change the time as the seasons change and time changes take place. The Police also prefer lighting whenever it is dark for security. No lighting is proposed for the new garden. The look of the proposed lighting will be softer than the existing bollards which have 150w metal halide bulbs which can be a bright, harsh light. Park Board Member Dupont would like to eliminate all of the bollards if possible. Supt Pippen said that the newer bollards are much less obtrusive than the current style.

A motion was made by Ms. Dupont, seconded by Mr. Heiser, as follows:

*“The Park Board recommends to the Village Board that the Whytegate Park lighting project be amended to remove the current bollard lighting concept and replace it with a down-lighting and up-lighting concept as proposed by Village staff and discussed at the September 15, 2014 Park Board meeting.”*

The motion passed by unanimous voice vote.

**7.0 UNFINISHED BUSINESS**

**7.1 Update on Basketball Court Installation at Balzer Park (Village of Lincolnshire)**

Sealed bids were opened for this project and the successful bid was just over \$24,000 which was very close to the estimate. The Village Board approved the contract and it is to be placed on the Consent Agenda at the September 22nd meeting for final approval. The contractor has done work for the Village for many years and we have been pleased with their work and are happy they submitted the low bid. The courts should be installed by the end of October.

**8.0 NEW BUSINESS**

8.1 Park Board Member Siegel asked if the Park Board has ever considered a dog park. Supt Pippen said that as new parks are being developed the idea has come up. Past Boards at those times have felt that the dog parks in the area are close enough that Lincolnshire didn't need to have its own. Many of the parks are neighborhood parks with homes close by. A dog run area was considered when North Park was being developed. At that time the feeling was that the need for the Village was athletic fields. When Spring Lake was being renovated this use was considered, with Landon Field ball diamond being fenced in for a dog park, but it was not pursued.

Chairman Borgerding said the idea was discussed about six or seven years ago. The consensus was that people have large lots and dogs can run there. Ms. Dupont commented that the fact that Lincolnshire doesn't have sidewalks can make it difficult to walk dogs. It would be nice to be able to walk through a park with a dog. Park Board Member Lin said she had brought up the idea with Director of Public Works Brad Woodbury about this use at Rivershire Park since that is how the park is being used now. Brad said it was the cost of insurance that would be prohibitive. Supt. Pippen said that if a park were to be designated, Rivershire would make the most sense since there isn't grass to mow there.

If the Park Board wanted to ask for one of those stands with a dispenser of pick-up bags that would go to the Village Board at budget discussions. Also, the Village Code states that dogs are not allowed in parks and that would have to be changed. Ms. Lin said it might be tricky negotiating how the school uses the property if dogs are off-leash. Dogs are not allowed at Ryerson Forest Preserve.

Mr. Campbell asked if most park districts ban dogs from parks and Supt. Pippen said yes, unless there in a designated area set aside for them. Playgrounds and athletic fields are not appropriate for off leash dogs. In addition, there are people who don't clean up after their pet. Supt. Pippen will provide information on the Village Code sections prior to the next meeting for further discussion if desired. At the park board tours next year areas can be evaluated for this possible use.

Ms. Siegel said another item to be considered for 2015 is a Lacrosse net, possibly for Old Mill Park.

**9.0 ADJOURNMENT**

A motion was made by Mr.Heiser, seconded by Ms. Siegel to adjourn the meeting. The

motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:40 p.m.

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DRAFT

**REQUEST FOR BOARD ACTION**  
**Park Board Meeting**  
**January 21.2015**

**Subject:** Consideration and Discussion of the Need for a Change to the Tennis Court Rules in all Village Parks (Village of Lincolnshire)

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**Action Requested:** Recommendation to the Village Board

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**Originated By/Contact:** Scott Pippen, Operations Superintendent

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**Referred To:** Park Board

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**Summary / Background:** Staff received a concern from Linda Secord, 181 Pembroke Drive, regarding individuals providing private tennis lessons on Village tennis courts for profit. Currently Village code and the tennis court rules as posted expressly prohibit this activity. Mrs. Secord is concerned that the Village is not enforcing these rules.

The Police Department cannot issue citations for this activity without proof there is a violation. They have responded numerous times for this issue. The officer will question the suspects who deny any lessons for profit and claim to be related (Nephew, Cousin, etc.) which is allowed by the current rules. Since the police cannot prove otherwise, they cannot cite the individuals.

Staff contacted Lake Forest, Lake Bluff, Highland Park, Northbrook, Wilmette, Winnetka, and Glenview to gain insight on how other area communities are dealing with this issue. All of them have ordinances in place prohibiting this activity. All use the same "rack-up" system to insure court turnover on open play courts that the Village does. All of these municipalities do not allow any lessons to be given on their courts regardless of the relationship between the instructor and the student unless the lessons are offered as a recreation program by the agency. When they receive a complaint regarding this activity, they send police or staff to investigate. Most present the offenders with a copy of the ordinance and then remove them from the facility. They all stated that it is apparent lessons are occurring due to a large number of balls being used and after observing for a few minutes, it becomes obvious instruction is occurring. None have ever received complaints about a father or mother hitting a few balls around with their child. A couple of these agencies bring in repeat offenders and offer them a lesson permit fee averaging \$250.00 and require them to present proof of insurance and liability waivers. The instructors are then allowed to reserve court time to give their lessons. All of the Agencies contacted said that this is a challenging issue with no easy solution.

Mrs. Secord will be in attendance at Wednesday night's meeting to present her concerns. A representative from the Police Department will also attend to answer any questions the Park Board might have regarding enforcement issues.

**Service Delivery Impact:** Allowing this activity to continue prevents the courts use as intended for recreational play. Staff has received reports of these individuals refusing to give up the courts because they have several lessons in a row, and the instructors get quite aggressive with residents who request they vacate the court at the rack-up time. This prevents residents from using a public amenity.

**Recommendation:** This topic has been before the Park and Village Board's before, the most recent in 2006-2007 (see attachments). Rule # 10 posted at each tennis court reads, "The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching a family member (Proof of identification may be required)." Staff recommends the Park Board consider the removal of "with the exception of a Lincolnshire resident teaching a family member (Proof of identification may be required)", and replacing it with, "unless permitted by the Village" in case the Village would like to offer a future tennis program. Another consideration would be to limit the number of balls used on each court to prevent the use of large baskets of balls which are typical in an instructional setting.

**Reports and Documents Attached:**

- 2007 Tennis Court Rules Approved by the Village Board
- Village Code Sections Regarding Using Park Facilities for Profit
- (4) Memos from 2006-07 Regarding Tennis Lessons on Village Courts
- December 2006 and February 2007 Park Board Meeting Minutes
- February 26, 2007 Village Board Committee of the Whole Meeting Minutes
- Email Response from Wilmette Describing Response Procedure with Attached Ordinance
- Email Response from Northbrook with Attached Current and Proposed Ordinance

<b>Meeting History</b>	
<b>Park Board Meeting:</b>	<b>January 21, 2015</b>
<b>Initial Referral to Village Board (COW)</b>	<b>January 28, 2015</b>
<b>Regular Village Board Meeting</b>	<b>February 9, 2015</b>

Village of  
**Lincolnshire**

*Memorandum*

To: The Park Board

February 28, 2007

From: Lydia Scott, Asst. to Director of Public Works

Subject: Village Board Action on Tennis Court Rules

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The Village Board made a few additional changes to the tennis court rules. A copy of the rules, as amended, are included below:

Sign #1 Whytegate Park and Balzer Park

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the one hour period prior to the desired time.
4. You must be present while your racket is holding court.
5. You may not rack up on a second court while you are playing.
6. You must have 2 people minimum to hold a court.
7. Even # courts must be *vacated* every hour on the hour. Odd # courts must be *vacated* every hour on the half hour.
8. Absolutely No bicycles, skateboards, or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
9. Practice sessions shall not interfere with adjoining courts.
10. The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching a family member (Proof of identification may be required).
11. No individual, organization, or entity of any kind shall use the Village's park and/or park facilities in the course of any for-profit activity.

**8-1-5: PROHIBITED ACTS AND CONDITIONS:** The provisions of this Section shall apply in all Village parks.

G. It shall be unlawful for any person to burn wood found in any of the parks. Anyone found in violation of this prohibition shall be fined at cost as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of this Code. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.

H. No individual, organization, or entity of any kind shall use the Village's park, park facilities, Natural Areas, Nature Preserves, and/or other property in the course of, as part of, ancillary to, or in support of any for profit activity, commerce, service, business, or enterprise, regardless of whether a profit actually materializes.

I. No park, Natural Areas, Nature Preserve or other property of the Village shall be used for assembling people, for loading and/or unloading buses, vans or other vehicles of any type or description, or for any other purpose in the course of or ancillary to or in support of any activity, commerce, service, business, or enterprise organized or intended to be for profit, including private camps, entertainment, and sporting organizations, regardless of whether a profit actually materializes, except as a concessionaire under license issued by, or contract with, the Village or any other provider of materials or services under a contract with, or license or permit issued by the Village.

J. No individual, organization, or entity of any kind seeking to earn or produce a profit, including private camps and entertainment and/or sporting organizations, shall provide or purport to provide a person or persons, regardless of age, with the Village's parks, park grounds, fields, courts, facilities, buildings or other amenities, including parking areas, for such person or persons to use, when a price or fee is charged, or as part of a product, service or course of conduct for which a charge, fee or price is asked and/or received in commerce, or to provide camp, entertainment and/or sporting activities, except concessionaires providing items of food and/or drink under a concession license or contract with the Village or any other provider of materials or services under a contract with, or license or permit issued by the Village.

K. Each person using the Village's parks, park facilities, Natural Areas, Nature Preserves, and other property in violation of this Ordinance or park rules as posed in the parks, shall constitute the commission of an offense and each day on which it occurs shall additionally be considered a separate offense. A penalty for each such offense shall be imposed upon each individual, organization, or entity of any kind who commits, knowingly allows, or knowingly benefits in the course of its business or commerce from said violation or violations of this Ordinance. If more than one individual, organization, or entity, such as a bus company or driver, act in concert by contract or otherwise to commit an offense under this Ordinance, a penalty may be imposed on each offender separately without regard to any penalty imposed on the other or others under the terms of this section.

L. It shall be unlawful for any person to bring a pet or animal, including dogs, into any of the village parks, park facilities, Natural Areas, or Nature Preserves. The penalty to be assessed at a cost as established in the Comprehensive Fee Schedule set forth in Chapter 15 of Title 1 of

this Code. The provisions of this section shall not apply to officers, agents and employees of the Village in the course of Village Business.

M. Any individual, organization or entity shall be required to comply with park, Natural Areas or Nature Preserve rules and regulations and all applicable Village ordinance as stated in this section and as posted in any Village park.

Any person violating any provision of this Chapter, or rules or regulations as posted in any Village Park, Nature Preserve or Natural Areas shall be fined in accordance with the applicable section of the Village Code or Illinois Compiled Statutes, for each violation. This penalty shall not be exclusive, but rather, the Village reserves the right to any and all other remedies as may be available under law or equity. (Ord. 82-704-11)(Ord Amd. 99-1649-33, eff. 6/14/99)(Ord. Amd. 99-1665-49, eff. 7/12/99) (Ord. Amd. 03-1832-09, eff. 3/10/03)(Ord. Amd. 04-1897-13), eff. 5/10/04)(Ord. Amd. 09-3078-01, eff. 1/12/09)

8-1-5: RULES:

A. It shall be unlawful for any person to violate park rules as posted in the parks.(Amd. Ord. 07-2982-10, eff. 4/23/07)

Village of  
**Lincolnshire**

*Memorandum*

To: The Park Board January 5, 2007  
From: Lydia Scott, Asst. to Director of Public Works  
Subject: Tennis Court Restrictions

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As requested at the December Park Board meeting, staff has contacted the Village Attorney and requested his input regarding the Park Board recommendation that teaching of tennis lessons on Village courts be restricted to residents teaching immediate family members. The attorney has stated the Village can restrict the teaching of lessons to residents only but he has some concerns about limiting it to immediately family members. He had not reviewed the Village Code but feels sure that the Code's definition of Afamily@ is probably inadequate.

He suggested the following language:

*All lessons are prohibited provided a Village resident, participating in a tennis activity with a relative, shall not be considered a lesson.*

Staff believes this wording is confusing. The Village Attorney believes this wording is clearer to those who are not residents.

The wording the Park Board recommended is as follows:

*The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching an immediate family member.*

Regardless of the wording selected for the code change relative to tennis court usage, it would be suggested that the Village Attorney revise the definition for Aimmmediate family@ as this wording is also used on the Spring Lake Beach Tag application.

Attached for your review is proposed wording for the new park signs at the tennis courts.  
Note: Changes are shown in bold and wording is shown for both proposals.

Sign #1 - Whytegate Park and Balzer Park

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the hour of desired time.
4. You must be present while your racket is holding court.
5. You may not rack up on a second court while you are playing.
6. You must have 2 people minimum to hold a court.
7. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
8. If no adults claim a court during preferential times, juniors may use the court & finish their full time.

9. Even # courts must be *vacated* every hour on the hour. Odd # courts must be *vacated* every hour on the half hour.
10. Absolutely No bicycles, skateboards, or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
11. Practice sessions shall not interfere with adjoining courts.
12. ***The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching an immediate family member (Proof of identification may be required).***
13. ***No individual, organization, or entity of any kind shall use the Village's park and/or park facilities in the course of any for-profit activity.***

Sign #2 - North Park (Remove ANo bicycles, skateboards, or@ from #10)

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the hour of desired time.
4. You must be present while your racket is holding court.
5. You may not rack up on a second court while you are playing.
6. You must have 2 people minimum to hold a court.
7. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
8. If no adults claim a court during preferential times, juniors may use the court & finish their full time.
9. Even # courts must be *vacated* every hour on the hour. Odd # courts must be *vacated* every hour on the half hour.
10. Absolutely no vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
11. Practice sessions shall not interfere with adjoining courts.
12. ***The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching an immediate family member (Proof of identification may be required).***
13. ***No individual, organization, or entity of any kind shall use the Village's park and/or park facilities in the course of any for-profit activity.***

Sign #3 - Spring Lake Park (Delete #s 5 and 12 and renumber)

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the hour of desired time.
4. You must be present while your racket is holding ***the*** court.
5. You must have 2 people minimum to hold ***the*** court.
6. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
7. If no adults claim ***the*** court during preferential times, juniors may use the court & finish their full time.
8. ***The court must be vacated every hour on the hour.***
9. Absolutely No bicycles, skateboards, or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
10. ***The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching an immediate family member (Proof of identification may be required).***
11. ***No individual, organization, or entity of any kind shall use the Village's park and/or park facilities in the course of any for-profit activity.***

Village of  
**Lincolnshire**

*Memorandum*

**To: The Park Board**

**October 31, 2006**

**From: Lydia Scott, Asst. to Director of Public Works**

**Subject: Resident Comment Regarding Tennis Courts**

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Greg Harvey, a resident, has been upset about a man teaching tennis lessons on Village courts. He has contacted Trustee Brandt a number of times and several of those emails are attached for your reference.

(Also attached are emails from the Chief of Police who has been trying to resolve this issue.)

Last year the Park Board discussed this issue at length and recommended that rack up rules be placed at the parks B if they were not already there. For your ready reference staff has provided the narrative from the signs for your review:

Sign #1 -

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the hour of desired time.
4. You must be present while your racket is holding court.
5. You may not rack up on a second court while you are playing.
6. You must have 2 people minimum to hold a court.
7. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
8. If no adults claim a court during preferential times, juniors may use the court & finish their full time.
9. Even # courts must be finished every hour on the hour. Odd # courts must be finished every hour on the half hour.
10. Absolutely No bicycles, skateboards, or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
11. Private lessons are prohibited without the consent of the Village of Lincolnshire.
12. Practice sessions shall not interfere with adjoining courts.

Sign #2 - (Remove No bicycles, skateboards, or from #10)

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the hour of desired time.
4. You must be present while your racket is holding court.
5. You may not rack up on a second court while you are playing.
6. You must have 2 people minimum to hold a court.

7. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
8. If no adults claim a court during preferential times, juniors may use the court & finish their full time.
9. Even # courts must be finished every hour on the hour. Odd # courts must be finished every hour on the half hour.
10. Absolutely no vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
11. Private lessons are prohibited without the consent of the Village of Lincolnshire.
12. Practice sessions shall not interfere with adjoining courts.

Sign #3 - (Delete #s 5, 9, and 12 and renumber)

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. You may only rack up during the hour of desired time.
4. You must be present while your racket is holding court.
5. You must have 2 people minimum to hold a court.
6. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
7. If no adults claim a court during preferential times, juniors may use the court & finish their full time.
8. Absolutely No bicycles, skateboards, or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
9. Private lessons are prohibited without the consent of the Village of Lincolnshire.

Staff has placed these signs at each of the tennis courts.

The statement at the end of the rack up rules that states APrivate lessons are prohibited without the consent of the Village of Lincolnshire@ is not correct. There is nothing in the Village code which restricts someone from teaching lessons on the courts B as long as they do not charge a fee. Staff would recommend that this statement be removed from the sign because we do not believe the Village wants to be involved each and everytime someone wishes to teach a lesson on the courts, i.e. a parent teaching a child, etc. The rack up rules should limit the amount of play time per person and if enforced should eliminate the problem.

Mr. Harvey continues to complain about this gentleman teaching lessons at the courts B even if there is a court open. The Village code strictly prohibits the use of Village parks for any commercial venture. The gentleman teaching says that he does not charge but Mr. Harvey claims he does.

Staff conducted an informal survey of the communities who participate in SRACLC (I asked at a board meeting what the other communities do). I was told that they do nothing more than rack up rules. As long as someone follows the rules they do not care if they are teaching lessons or not. Trustee Brandt requested that I obtain the rules from the City of Highland Park and I have attached them for your reference. They strictly prohibit the teaching of any lessons on their courts.

Staff is recommending that the existing rack up rules be enforced. If someone is hogging the courts they should be removed. If someone wishes to teach a lesson, and is not getting paid for it, they should be allowed to use the courts B as long as they abide by the rack up rules. If anyone is not abiding by the rack up rules and is unwilling to leave the court then the police should be called, but as long as there is an open court why would we care who is using the court?

## Use of Village Tennis Courts for Tennis Lessons

Recently a number of residents have complained about use of the Village tennis courts by individuals teaching tennis lessons. The Village Code states:

*No individual, organization or entity of any kind shall use the Village=s park, park facilities and/or other property in the course of, as part of, ancillary to, or in support of any for-profit activity, commerce, service, business or enterprise, regardless of whether a profit actually materializes. . . . This Ordinance shall not prohibit activities by any organization or entity that is qualified as a not-for-profit organization or entity, but said activities must be with the prior permission of, scheduled with, and in compliance with any rules adopted by the Village.*

Rack Up Rules are posted at each of the tennis courts. These rules are as follows:

- § Only Lincolnshire Residents or their guests may rack up.
- § You must rack up in person, you may not rack up for anyone else.
- § You may only rack up during the hour of desired time.
- § You must be present while your racket is holding court.
- § You may not rack up on a second court while you are playing.
- § You must have 2 people minimum to hold a court.
- § Adults 18 and older have preference over junior players after 5 pm Mon. - Fri. and all day Sat. and Sun.
- § If no adults claim a court during preferential times, juniors may use the court and finish their full time.
- § Even # courts must be finished every hour on the hour. Odd # courts must be finished every hour on the half hour.
- § Absolutely no bicycles, skateboards or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
- § Private lessons are prohibited without the consent of the Village of Lincolnshire.
- § Practice sessions shall not interfere with adjoining courts.

Any individual or organization who is found in violation of these rules or the ordinance listed above will be required to pay a penalty of \$500 for each and every offense.

If you find someone who is not abiding by the Rack Up Rules or who is using a court for tennis lessons for which the instructor may be receiving a profit please contact the Village police department at 847-883-9900.

V:/pw/lp/parks/tennis issues 2006

Village of  
**Lincolnshire**

*Memorandum*

To: The Park Board

January 8, 2007

From: Lydia Scott, Asst. to Director of Public Works

Subject: Tennis Court Issues

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I have attached a copy of the sign-in sheet from the December Park Board meeting. While it appears there were a significant number of residents in attendance, please note that the top eight names are Lincolnshire residents and the bottom six names are not Lincolnshire residents. Some of these individuals are tennis people from the Lincolnshire Club and one is from the College Park Athletic Club. Mr. Grant Golden, 425 Village Green was in attendance but did not sign in. In addition, two residents submitted emails requesting Park Board assistance with this issue. I have also attached a copy of the petition submitted by Mr. Harvey.

Park Board members Godshalk and Campbell have suggested that a sub-committee be formed to review tennis in the Village. This might include exploring current use, facility conditions, surfaces, needs for additional courts, locations for any additional courts, court orientation, etc. It was suggested that two Park Board members and a few residents form the sub-committee. (It was also suggested that Ted Heiser and Lee Campbell be possible participants because of their tennis experience.) If the Park Board wishes to make this recommendation, final approval would be required from the Mayor and Board of Trustees.

Park Board members Lee and Godshalk have also suggested that the names and email addresses of the Park Board members be publicized in the annual report, newsletter or Recreational Directory to allow residents to contact the Park Board directly with problems. It would probably be a good idea to include the Park Board member assignments. Perhaps this could also be accomplished with a special insert in the Village Newsletter advertising the Park Board tour this summer. Residents could be encouraged to attend a Park Board meeting prior to the tour, outlining their concerns so the Park Board could review those concerns on the tour. (Of course, residents are always welcome to come along on the tour also.)

Finally, the Park Board and residents had requested that staff contact School District 125 to ask why their courts are locked. The courts at the high school campus are open from 6:00 a.m. to 10:00 p.m. daily except in the winter. They have called to say they are reviewing their policy for the courts at the Nike site and will get back to me as soon as they can. They apparently have significant issues with vandalism at that site because of lack of supervision. I called their office again today just to be sure they had not come to a decision and they have not. I will advise the Park Board and the residents who attended the meeting as soon as District 125 has determined use.

The above issues will be discussed at the January Park Board meeting.

# APPROVED

Minutes of the regular Park Board Meeting held December 18, 2006, 7:30 p.m., at the Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069

Present: Mary Batsford  
Ken Borgerding, Alternate  
Lee Campbell  
Jamie Godshalk  
Ted Heiser  
Pat Sanders  
Ken VanOverberghe  
Laura Kloske, Trustee Liaison  
Randall Melvin, Chief of Police  
Stephanie Gould, Recreation Supervisor  
Scott Phippen Streets and Parks Superintendent  
Lydia Scott, Assistant to Director of Public Works

Absent: Ron Previn  
Chris Gantz, Recreation Supervisor

## 1.0 Call to Order

Mr. VanOverberghe, acting as chairman for the Park Board Meeting, called the meeting to order.

## 2.0 Roll was called and it was determined a quorum was present.

3.0 A motion was made by Mr. Godshalk, seconded by Ms. Sanders, to approve the minutes from the Park Board Meeting of November 6, 2006. The motion was approved by unanimous voice vote.

## 4.0 Resident Comments

4.1 The following individuals were in attendance at the Park Board meeting to discuss use of the Village tennis courts by tennis professionals.

Suzanne Altinkaya, 309 Surrey Lane  
Steve Acampora, 225 Surrey Lane  
Greg and Andrea Harvey, 217 Surrey Lane  
Brian and Linda Secord, 181 Pembroke  
Bob Zanchelli, 306 Whytegate Ct.  
Rachel Perlman, 35 Coldstream Circle

Grant Golden, 425 Village Green  
Jeff VanDixhorn, 2135 Kenton Lane, Green Oaks  
Steve and Lois Wild, 355 Ashland Lane, Lake Forest  
Paul MacDonald, 319 Dalton, Mundelein  
Matt Gordon, 460 Lexington Lane (unknown community)  
Jeff Harvey, 96 Elm Road, Lincolnshire Club

Written comments were received by Andy Rice, 250 Dover Circle and Russ Flaum, Farrington.

Acting Chairman Van Overberghe opened the discussion to residents comments:

Greg Harvey, resident and COO of the Lincolnshire Club, stated that he had moved into the Village in June and had observed a number of professional tennis players teaching lessons on Village courts. He circulated a petition to residents stating:

*We support the efforts to resolve the issue of teaching tennis by tennis pros on our local tennis courts. A solution to eliminate teaching or permit the use of teaching with a license fee is a need and should be addressed immediately. We ask that the Village install a solution and enforce accordingly.*

Nineteen residents signed the petition.

Rachel Perlman, attorney and resident, stated that the Village should restrict use for profit entities and stated there was considerable liability to the Village if an accident were to occur.

Steve Wild, CEO of the Lincolnshire Club, stated he was attending to provide solutions to the problem. He suggested that no lessons be taught unless through a permit. This would generate revenues for the court repair and maintenance. He also stated a six ball maximum could be instituted, permit times be limited, Whytegate Courts should not be permitted and maximum of one hour time limit.

Suzanne Altinkaya, resident representing her husband, reported an altercation between some non residents when they were monopolizing the courts and her husband asked them to leave. When he called the police the police stated they could not do anything about it and he was frustrated.

Grant Golden, 425 Village Green stated that he was a past president of the Wilmette Park Board. His experience was that pros took over the courts and Wilmette eventually eliminated tennis lessons from their courts. He also stated that the Village was over populated for the number of courts provided. He requested that court users be required to vacate the court on the hour so that it was clear to individuals waiting for courts that a court was open. If no one takes the court ten minutes after being vacated they would be able to resume play.

Linda Secord, resident, complained that the sport court surface at North Park was not up to par for the more accomplished player. She stated that she believes it is morally wrong to teach on public courts. She teaches at the Lincolnshire Club. She stated that Mr. Muresan prevents others from playing when he is teaching a lesson.

John Chickos, stated that when he, Mr. Flaum, and Ms. Altinkaya (all residents) came to a Park Board meeting the Park Board did not show up. He thought the rack up signs were good but they are not prohibiting lessons.

Bob Zanchelli, resident, stated that he has been turned back from the courts because they were all full. Steve Montgomery has been teaching and has clients who meet him at the courts from other towns. Non residents should not be allowed to play.

Mr. Harvey stated that on Sept. 8, 12, 13, Oct. 7 and 27 professionals were on the courts teaching 6-8 hours at a time. He knows these individuals get paid for teaching. He was told to call the police but the police can't prove that these individuals are getting paid so they cannot enforce the regulation.

Nick Muresan, resident, stated he has three children who are excellent players. He needs to work with them three to four hours per day. In addition to working with his own children he teaches friends of this children for not pay. He stated he does teach in Northbrook and other communities. He stated that with the exception of Whytegate Park all of the other Village courts are terrible.

Park Board member Godshalk asked whether Mr. Muresan is following the rack up rules and plays for only one hour. He asked if he understood the rules and that he was not allowed to take any fees when using the Village courts Mr. Muresan stated he did leave the courts, did not take any fees and he understood the rules.

Acting Chairman VanOverberghe stated that he believed there were two issues:

1. Residents who wanted to play but could not get on a court.
2. People who drive by and complain even if they are not going to play.

Mr. VanOverberghe stated that he believes that these residents do not want pros on the courts.

Mr. Harvey stated that was not the case. He stated the North Park sports court is not good for more professional play and that Lincolnshire had a high concentration of professional players. He asked why Stevenson would not open their courts for public use. He requested that the Village contact the high school and ask them why they do not allow public use of their courts. He also requested that a priority time be set for permitting and that reserved courts be for

residents only.

Staff stated that non residents cannot be restricted from using the courts.

Police Chief, Randy Melvin stated that the police like the permit proposal. Perhaps lessons could be limited to residents only. He would not recommend using a ball limit and that the Village Code would have to be revised to make enforcement possible.

Staff will contact the Village Attorney to see if lessons can be limited to residents only.

Mr. Muresan stated that one of the major problems was the lack of good courts. He stated there were only two good courts in the Village. Stevenson's courts in Vernon Hills were in good condition but not open to the public.

The Park Board recommended that lessons be restricted to residents teaching their immediate family; the park signs be changed to state the courts must be "vacated" at the end of the hour or half hour and that staff send a letter to Stevenson High School asking why their courts are not open to the public. Staff is to come back to the Park Board with the recommended wording that no lessons are allowed unless it is a resident teaching an immediate family member and proposed wording for the rack up rules.

A motion was made by Mr. Godshalk, seconded by Ms. Batsford to approve this recommendation. The motion was passed by unanimous voice vote.

A motion was made by Ms. Batsford, seconded by Ms. Sanders to adjourn the meeting. The motion was accepted by unanimous voice vote.

# APPROVED

Minutes of the regular Park Board Meeting held February 19, 2007, 7:30 p.m., at the Village Hall, One Olde Half Day Road, Lincolnshire, IL 60069

Present: Mary Batsford  
Ken Borgerding, Alternate  
Lee Campbell  
Ted Heiser  
Ronald Previn  
Pat Sanders  
Ken VanOverberghe  
Laura Kloske, Trustee Liaison  
Stephanie Gould, Recreation Supervisor  
Troy Taylor, North Park Supervisor  
Lydia Scott, Assistant to Director of Public Works

Absent: Jamie Godshalk

## 1.0 Call to Order

Mr. Heiser, acting as chairman for the Park Board Meeting, called the meeting to order.

2.0 Roll was called and it was determined a quorum was present.

3.0 A motion was made by Ms. Batsford, seconded by Mr. VanOverberghe, to approve the minutes from the Park Board Meeting of December 18, 2006 with the following changes:

Page 2, final paragraph, last sentence: *If no one takes the court ten minutes after **being vacated** they would be able to resume play.*

Page 4, fifth paragraph, last sentence: ***Staff is to come back to the Park Board with a recommended wording stating that no lessons are allowed unless it is a resident teaching an immediate family member and proposed wording for the rack up rules.***

The motion was approved by unanimous voice vote.

## 4.0 Resident Comments

4.1 The Rivershire Homeowner's association complained that the lights at Rivershire Nature Center are shining into their windows in the evening. The Park Board consensus was that Scott Pippen's email addressed the situation and no further action would be taken. Following is Scott Pippen's email:

>>> Scott Pippen 2/19/2007 9:38 AM >>>

Dear Linda,

Thank you for bringing the residents of Rivershire's concerns regarding the security lighting at the Rivershire Nature Center. I have spoken with the original electrical contractor that installed the lighting, and I have also forwarded the concern to the Park Board for discussion at their next meeting.

The electrical contractor informs me that there is nothing that can be done regarding the existing lights as they are already angled down as much as possible, and the fixtures are not able to use lower wattage bulbs. All of those changes were made when the Village first received concerns from your residents nine years ago when the lights were installed. In addition, the lights are in compliance with the Village Code in regards to stray lighting at the property line.

I have spoken to the Police Department regarding the lighting necessity for the site and their position is that the lights need to remain due to security concerns for not only the Nature Center building, but also the Village's main sanitary sewer lift station, which is immediately adjacent to the Nature Center.

I would anticipate that the Village and Park Boards are not going to be inclined to fund the cost of replacing the lights with pole mounted lights facing in an easterly direction since the existing lights are in compliance with Village code, and everything that can be done to minimize the impact on the Rivershire residents has already been tried. However, should the Board not be willing to fund this change and the Rivershire residents are willing to pay the cost of a new lighting configuration, that is an option that could be explored.

I will let you know the outcome of the Park Board discussion on this matter and where it will go from there. If you have any questions regarding this information, please do not hesitate to contact me.

Sincerely,  
The Village of Lincolnshire

Scott Pippen, Superintendent of Streets And Parks  
Village of Lincolnshire  
One Olde Half Day Road  
Lincolnshire, IL 60069  
Tx: (847) 883-8600 x.2102  
Fax: (847) 913-0869  
E-mail: [spippe@village.lincolnshire.il.us](mailto:spippe@village.lincolnshire.il.us)

>>> "Linda Apps" <[linda@managementservicesinc.com](mailto:linda@managementservicesinc.com)> 2/16/2007 11:43 AM >>>

Hi Scott. Just to follow up our conversation of Thursday, 2/15, you will be forwarding the proposed solutions to the glaring lights at the above mentioned address. As you stated you will be meeting with the electrician today and then the park board next week. If an immediate vote is not passed at the park board meeting can you offer a temporary fix until the vote is approved? Thanks for your prompt response, our board meeting with the association is Monday 2/19.

Linda Apps  
Executive Assistant  
Management Services, Inc.  
Lincolnshire, IL 60069  
847-634-4772 phone  
847-634-6551 fax

4.2 Richard Reich requested a full refund for the Camp Lincolnshire program because his child had been accepted into a program in Deerfield. Mr. Reich told staff there may be a chance he would want to withdraw from the program and staff advised Mr. Reich that there was

a specific refund policy and no full refund would be provided. Mr. Reich, read the refund policy prior to signing his registration. The Park Board supported the refund policy and stated that Mr. Reich is not entitled to a full refund and is required to comply with the existing refund policy.

## 5.0 Old Business

- 5.1 The Park Board reviewed the proposed wording for the tennis courts and made a change to rule #3. They requested that it state:

Sign #1 - Whytegate Park and Balzer Park

1. Only Lincolnshire Residents or their guests may rack up.
2. You must rack up in person, you may not rack up for anyone else.
3. ~~You may only rack up during the hour of desire time.~~ **You may only rack up during the one hour period prior to the desired time.**
4. You must be present while your racket is holding court.
5. You may not rack up on a second court while you are playing.
6. You must have 2 people minimum to hold a court.
7. Adults 18 and older have preference over junior players after 5PM Mon-Fri & all day Sat & Sun.
8. If no adults claim a court during preferential times, juniors may use the court & finish their full time.
9. Even # courts must be *vacated* every hour on the hour. Odd # courts must be *vacated* every hour on the half hour.
10. Absolutely No bicycles, skateboards, or vehicular traffic is allowed on the courts. Any violation will be considered an act of vandalism and subject to penalties under the law.
11. Practice sessions shall not interfere with adjoining courts.
12. **The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching an immediate family member (Proof of identification may be required).**
13. **No individual, organization, or entity of any kind shall use the Village's park and/or park facilities in the course of any for-profit activity.**

It was the consensus of the Park Board to recommend these changes to the Mayor and Board of Trustees.

## 6.0 New Business

- 6.1 Village Board Request Regarding Possible Expansion of the North Park Concession Building

Staff reviewed the memo from Public Works Director Tripicchio. Board member VanOverberghe stated that this issue has been discussed before. What is needed is a shelter for the children participating in village sponsored programs in the Park. The facility should not be a four season facility but should have adequate protection from the elements for the children participating in the program. Staff should be careful not to have more children in a program than

can adequately fit into the shelter. The shelter will not be adequate to protect all of the children and parents that are in the park for the Spring Lake Sports League activities. Staff was requested to measure out the maximum size of a shelter, mark the locations and get a price estimate to construct a shelter. The Park Board should be contacted when the dimensions are marked so they can visit the park and review the proposed size. It was a consensus of the Park Board that this was the direction to go.

## 6.2 Kiddos Concessions Proposal

Lloyd Kolesky, Kiddos Concessions, was present at the meeting and requested that the Park Board allow them to offer cookouts and party catering. The Park Board expressed concern that people would think the concessions catering was being offered by the Village. Staff made it clear that Mr. Kolesky's contract was limited to prepared foods. The Village Attorney would have to review the existing contract and make changes to adequately protect the Village from any liability. In addition, Mr. Kolesky would be required to get the necessary permits from the Health Department and the concession building itself would need to be inspected to see if it qualified for these additional services. A notice would be placed in the Village Newsletter announcing the expanded service and reiterating that this was a separate contracted service and the Village was not advocating use of the concessionaire for catering services.

Individuals wishing to use the catering service will still be required to obtain a picnic permit from the Village.

The Park Board recommended this proposal to the Mayor and Board of Trustees.

## 6.3 Review of Recreational Surveys Conducted in 2006

Staff presented the recreational surveys and expressed concern that so few had been returned. In addition, staff discussed the outcome of the Sports Camp surveys and the changes that have been implemented for the coming year.

## 6.4 Discussion of Park Board Tours and Park Board Meeting for Resident Input

Staff reminded the Board that with the new fiscal year all budget discussions have been moved up. The Park Board recommended holding two park tours the first two Saturday mornings in May. Tours would start at 8:00 a.m. Residents are to be invited, via the Newsletter to the April Park Board meeting to present any requests they have for changes, additions or repairs to any of the Village Parks.

Staff was requested to obtain emails for the Park Board members so residents can contact the Park Board members directly with park issues. If staff is not able to obtain emails then the Park Board members will provide email addresses which will be included in the recreational directory along with the individual Park Board member's park assignments.

## 7.0 Park Board Member Reports

No reports were received.

## 8.0 Adjourn

A motion was made by Ms. Batsford, seconded by Mr. Vanoverberghe to adjourn the meeting.

The motion was carried by unanimous voice vote.

**MINUTES  
COMMITTEE OF THE WHOLE MEETING  
February 26, 2007**

Present:

Trustee Brandt	Trustee Kloske	Trustee McDonough
Trustee Saltiel	Trustee Servi	Trustee Walrath
Mayor Blomberg	Village Clerk Mastandrea	Village Manager Irvin
Dep. Village Clerk Marshall	Director of PW Tripicchio	Dir. of Com. Development McNellis
Chief of Police Melvin	Village Engineer Hughes	Dir. of Fin. Systems Roelker
Village Attorney Simon		

Location: Village Hall, Public Meeting Room, One Olde Half Day Road, Lincolnshire, Illinois 60069.

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:36 p.m. and Village Clerk Mastandrea called the Roll.

**APPROVAL OF MINUTES**

**2.1 Acceptance of the minutes of the Committee of the Whole Meeting of February 12, 2007**

The minutes of the Committee of the Whole Meeting of February 12, 2007 were accepted as submitted.

**ITEMS OF GENERAL BUSINESS**

Planning, Zoning and Land Use

**3.11 Consideration and discussion of a request for referral regarding the rezoning and subdivision approval of the nine-lot Manors of Brampton Woods - Unit II subdivision, encompassing approximately 17.27 acres, located between Elm Road and Brampton Lane (Arthur J. Greene Construction)**

Director of Community Development McNellis updated the Mayor and Board of Trustees per his memo dated February 22, 2007 (attached). He said it requires a rezoning to R2A. He said the plat is in substantial accordance with the original plat. Trustee Saltiel said he would abstain from this discussion and voting as he represents one of the current owners of one of the lots there. He said he has instructed staff previously not to provide him with

any memos, he has not received any from them and he will be abstaining from any discussion and voting on this matter. Trustee Brandt said that in a previous discussion the Board did not want the roadway to run all the way through to Elm. Director of Community Development McNellis said the plan has a cul-de-sac off Elm Road, and it was determined that this is the best way out as it will not interfere with Brampton Lane. He said that a rezoning process, including a Public Hearing, is necessary. This plan was agreed to in 1999, and the Village doesn't have any options as it substantially conforms with the original plan. Village Attorney Simon said the law traditionally forbids contract zoning with the exception of an annexation agreement. The annexation agreement was adopted in conformance with the rules that existed at that time and it is enforceable. The plan calls for three homes on Brampton Lane and nine off of Elm Road. There was a consensus to refer this matter to the Zoning Board.

**3.12 Consideration and discussion of a recommendation from the Zoning Board regarding a proposed text amendment to Section 6-3-7, Yards, of the Village of Lincolnshire's General Zoning Regulations, to consider the continued applicability of the conditions related to maintaining an average setback for residential buildings (Village of Lincolnshire)**

Director of Community Development McNellis updated the Board on this matter and advised that the Zoning Board revisited a stipulation in the Zoning Code that says, if 50% or more of the homes on a block maintain greater than a 30 foot front yard setback, then the average of those homes' setbacks will be employed for any additions or any teardown rebuilds to a lot. He said that this holds some homeowners hostage to what their neighbors do. The Zoning Board felt it is a moving target that changes every time someone does something new. It felt the requirement was unnecessarily restrictive, and the Board considered whether it should be removed altogether. However, after some discussion, it believed some lesser restriction was necessary that would deny the ability of a large home to push up to the front yard setback line, but at the same time permit some freedom to construct less "bulky" parts of a home in the area between the average setback and the front yard setback. The Zoning Board recommended a Code amendment which says, if you are on a block where 75% or more of the homes have greater than the required front yard setback, there shall continue to be an average front yard setback established with some exceptions: 1) Garages are excluded and can extend to the Code required front yard setback; 2) One-story additions with a height no greater than two-thirds of the maximum permitted height in the zoning district in which these lots are excluded; and 3) Any new construction may maintain the established building line on the lot. Trustee Brandt said that she knows Mr. and Mrs. Edelson's addition has been held up as they are caught in the middle until the Board decides what to do regarding this matter. There was a lengthy discussion regarding this matter with the Board discussing various solutions. Staff also commented that the location of average setbacks in the Code is not correct and staff will want to move it to a better location in the Code.

Mrs. Gerry Edelson, 17 Sherwood Drive, updated the Board and said she and her husband are building an addition on their home, and were unaware regarding the “average set back”. They do not agree with the average setback as you have to rely on what your neighbors do to determine what you can do. A variation for the Edelson’s addition was discussed.

The Board asked staff to take the alternatives that were listed in Village Planner Barksdale-Noble’s memo to Zoning Board Chairperson Itkin, take one street in the Village and apply each of the four alternatives to that street and bring this information back to the Board. Trustee Brandt asked for the information to be received by the Board sooner than the Thursday before the next meeting. This matter will be discussed further on March 12, 2007.

### Public Works

#### **3.31 Consideration and discussion regarding revisions to the Flood Response Manual (Village of Lincolnshire)**

Village Engineer Hughes updated the Board on this matter. She said the document has been prepared based on lessons learned during the flood of May 2004, and she incorporated many items learned during the Village’s participation in the CRS program plus time spent on the CRS Task Force, as well as procedures she has learned from various county and federal agencies. There was a consensus to place this item on the Consent Agenda of the next Regular Village Board Meeting for approval.

#### **3.32 Consideration and discussion of a request for a Water Agreement and a Pre-Annexation Agreement for the property located at 23175 Indian Creek Road (Mr. Victor Wikell)**

Village Engineer Hughes updated the Board on her memo dated February 22, 2007 to the Mayor and Board of Trustees. Mr. Wikell wants to connect to the Village’s potable water system. His main concern is that he has a large brick retaining wall, and he is requesting a pre-annexation agreement so he can keep the wall for a certain amount of time. After a brief discussion the Board agreed to permitting a pre-annexation agreement, and an amortization schedule of ten years for the fence, once the property is annexed which is not anticipated in the near future. Mr. Wikell is aware that the partially completed gazebo will have to be brought into compliance with the requirements of the Code. This item will come back to the Board.

### Parks & Recreation

#### **3.51 Consideration and discussion of a Park Board recommendation regarding changes to tennis court regulations (Village of Lincolnshire)**

Director of Public Works Tripicchio said the Park Board recommends adding a line to the tennis court regulations that reads: "The teaching of tennis lessons is prohibited with the exception of a Lincolnshire resident teaching an immediate family member. (Proof of identification may be required.)" Trustee Saltiel did not like giving an adult 18 years and older preference over junior players and felt the rules were skewed toward adults. After a brief discussion the Board agreed to delete Rule #7 and #8, and removed "immediate" from Rule #12. There was a consensus to place this item on the Consent Agenda of the next Regular Village Board Meeting for approval.

**3.52 Consideration and discussion of a Park Board recommendation regarding changes in Kiddos Concessions' contract (Village of Lincolnshire)**

Director of Public Works Tripicchio updated the Board on this matter. He said Kiddos wants the opportunity to provide cook-out and catering to individual groups using North Park. The vendor would like to provide burgers, hot dogs and chicken sandwiches. At this time he cannot. The Board agreed to have the Village Attorney review Kiddos' contract and this matter will come back to the Board at a later date.

**3.53 Consideration and discussion of the lowest responsible bid from Fuerte Systems, Plainfield, IL, in an amount not to exceed \$29,436.44 for the Memorial Park paver path installation (Village of Lincolnshire)**

Director of Public Works Tripicchio updated the Board on this matter and asked the Board to accept the lowest responsible bid from Fuerte Systems in the amount of \$29,436.44. He described the gazebo, which is a steel superstructure with stone columns, and the steel on the upper part will be encased in wood. He described the paver path, and the location of the gazebo. Trustee Saltiel was not happy with the location of the gazebo and thought Chief of Police Melvin should look at it to make sure a problem will not be created as it is set back out of view. Director of Public Works Tripicchio said perhaps it could be moved a little north and west of where it is. There was a consensus to place this item on the Consent Agenda of the next Regular Village Board Meeting for approval.

**UNFINISHED BUSINESS**

**4.1 50<sup>th</sup> Anniversary Celebration**

Village Engineer Hughes updated the Board regarding commemorative license plates. Trustee Brandt had concerns that Vernon Hills only sold 50 license plates, and after a brief discussion, the Board decided not to move ahead with this project.

Director of Public Works Tripicchio updated the Board on shirts embroidered with "Lincolnshire". He contacted a company from which the Village could buy the shirts, have them embroidered, and the company would ship the shirt to the purchaser. Staff was directed to move ahead with this project.

Office and Communications Manager Marshall showed the Board the suggested logo with the "L" in a darker brown. The Board liked it and directed staff to move ahead.

## **NEW BUSINESS**

### **5.1 Proposed Shir Hadash Synagogue**

Director of Community Development McNellis updated the Board. He advised that staff has some concerns as stated in his memo dated February 22, 2007 to the Mayor and Board of Trustees (attached). Trustee Brandt said she was contacted by three families on Northampton who are directly impacted by this proposal. The residents feel that it does not meet the Comprehensive Plan, and the Village should only allow a residential use on this property. The Board agreed that it does not want to vary from the Comprehensive Plan, and the site does not lend itself to this use.

## **ADJOURNMENT**

Trustee Brandt moved and Trustee Servi seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 9:32 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk

## Kimberly Jurco

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**From:** Kathy Bingham <kathybingham@wilpark.org>  
**Sent:** Thursday, January 15, 2015 10:49 AM  
**To:** Scott Pippen  
**Subject:** RE: Private Lessons on Public Courts  
**Attachments:** SKMBT\_C36015011417000.pdf

Attached is the ordinance. As I mentioned on the phone, we have this happen all the time. We have staff generally handle the problem. Since we use the outdoor courts for lessons, often it's our staff who find them. It is usually obvious to the staff when we see this. Often one of our own members come to the courts with an outside instructor and try to have a lesson. We stop them when we see this happening.

On the outdoor courts, we have now posted signage saying there are no lessons allowed, unless it is by Park District staff. If patrons call to complain, one of our tennis staff will go out to the court to handle it. Even if there is no \$ exchanged, it is still not allowed.

For outdoor court reservations, Residents may reserve outdoor courts by calling in up to 24 hours in advance. Same day reservations are not allowed since they post the reservation schedule at 6:30am for all courts in all parks. Lessons and classes are also posted. They can reserve up to 1.5 hours. There is no fee. For spots that are open, people can play at that time. Then they can rack up to hold the spot.

I know, sounds complicated and it is a bit labor intensive but with our community, it was the best solution. People like knowing they have a reserved spot. Players also call and ask where there are spots open so they know where they can go when they do not have a reservation. We have outdoor courts at 6 locations.

These issues periodically come to the board but usually at the committee level. The facilities committee would hear the complaints but usually turn to staff to find a solution. To be honest we have not had an issue with the outdoor courts in a long time.

Best of luck to you.

Kathy

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From: Scott Pippen [mailto:spippen@lincolnshireil.gov]  
Sent: Thursday, January 15, 2015 7:18 AM  
To: Kathy Bingham  
Subject: Private Lessons on Public Courts

Kathy,

Thank you for returning my call. If you could please send me a copy of your ordinance, that would be helpful. Also, I have a couple of other questions:

When the District receives a complaint about someone giving lessons on Park District property, how is that handled?

Are your open tennis courts reserved using the “rack-up” method?

Has this issue come up before your Park Board and if so, what was their direction to staff?

Thank you again for your response!

Sincerely,

**Scott Phippen** | Operations Superintendent



Direct: 847-913-2382 | Email: [spippen@lincolnshireil.gov](mailto:spippen@lincolnshireil.gov)

Website: <http://www.lincolnshireil.gov>

Section 2.09 Classes, Lessons and Camps. No Person shall bring or cause to be brought onto District Property any class, play group, day camp, individual or group lesson or similar activity of any kind conducted for a fee or other consideration unless that Person has a contract with the District to provide such a program or service. Nothing contained in this Section 2.09 shall be construed to prohibit any class, play group, or day camp from visiting District Property, provided that the class, play group or day camp is regularly conducted at some location other than on District Property, and further provided that it maintains any ratio of adult supervisors to children required at the District Facility that the class, play group or day camp uses.

Section 2.10. Commercial Sale, Exhibition, or Distribution of Goods or Services.

(a) No peddler, vendor or any other Person involved in an endeavor for profit shall engage in the commercial sale, rental, exhibition, or distribution of goods or services, including without limitation the giving of instruction or lessons for a fee, upon District Property unless he has received a Permit, license or contract therefor from the District.

(b) No Person engaged in the sale or distribution of goods or services under this section shall obstruct or impede pedestrians or Vehicles, harass park visitors with physical contact or persistent demands, misrepresent the affiliations of those engaged in such activities, misrepresent whether the goods or services are available without cost or donation, or interfere, interrupt, or engage in conduct incompatible with the purpose of any program, activity, function, and/or special event conducted, sponsored, licensed or otherwise permitted by the District.

Section 2.11. Controlled Substances and Cannabis.

(a) No Person under the influence of any Controlled Substance or Cannabis shall enter into, be, or remain on District Property.

(b) No Person shall bring into, possess, take, use, sell, or transfer any Controlled Substance or Cannabis on District Property.

Section 2.12. Cooperation with Authorities.

(a) No Person shall physically hinder, threaten, resist, intimidate, bribe, disobey, or otherwise intentionally interfere with any member of the District Police Force or any District employee or agent in the performance of his duties.

(b) No Person shall falsely represent that he is, or otherwise pretend to be, a District officer or employee, a member of the District Police Force, or an agent or other representative of the District.

(c) No Person shall knowingly display a false, expired or revoked permit, pass or membership card, or give a false report or false information (including, without limitation, information requested in a Permit application) for the purpose of misleading a District employee or agent, or a member of the District Police Force in the conduct of his official duties.

Section 2.13. Disorderly Conduct.

(1) A Person commits the offense of disorderly conduct when he knowingly:

(a) Does any act in such unreasonable manner as to alarm or disturb another and to

## Kimberly Jurco

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**From:** Elsa Fischer <EFischer@nbparks.org>  
**Sent:** Thursday, January 15, 2015 10:22 AM  
**To:** Scott Phippen  
**Subject:** RE: Northbrook's Ordinance Prohibiting Private Lessons  
**Attachments:** Current Ordinance.pdf; Proposed Ordinance.pdf

Good morning Scott,

Happy to help. I am sending you 2 documents: our current ordinance and our proposed ordinance. We are just about to review the revised ordinance manual with the Board. I don't expect there will be many changes but just know that the proposed ordinance has not yet been approved. The proposed ordinance delves into this issue much more indepth. Let me know if you have any questions.

Elsa

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From: Scott Phippen [mailto:spippen@lincolnshireil.gov]  
Sent: Thursday, January 15, 2015 7:26 AM  
To: Elsa Fischer  
Subject: Northbrook's Ordinance Prohibiting Private Lessons

Elsa,

Thank you so much for taking the time to speak with me yesterday. Would it be possible for you to email me a copy of your ordinance prohibiting the use of Park District facilities for private lessons? Thank you!

Sincerely,

**Scott Phippen** | Operations Superintendent



Direct: 847-913-2382 | Email: [spippen@lincolnshireil.gov](mailto:spippen@lincolnshireil.gov)

Website: <http://www.lincolnshireil.gov>

Section 2.18:        **PRIVATE ENTREPRENEURS:** No person shall be allowed to conduct any activities or sale of materials in the park system for private gains unless he or she first receives written permission from the Executive Director.

Section 2.19:        **PUBLIC ASSEMBLIES:** No person or organization shall call or hold a public assembly, exhibition or entertainment of any description within the park system without first obtaining a special permit from the Executive Director.

Section 2.20:        **REFUSE:** No person shall deposit or leave any garbage, debris, refuse or other material of any kind on the park system grounds or waters, nor discharge any injurious or vile substance of any kind upon the property of the District. Paper, glass, cans, garbage and other refuse of every kind, resulting from picnics or other proper use of the park system, shall be deposited only in receptacles provided for the purpose, and no person shall litter, suffer or cause the park system to be littered in any way.

Section 2.21:        **RESTRICTED AREAS:** No person shall enter upon any portion of the park system where entry is prohibited by the District by sign or other suitable notice. No person shall enter or attempt to enter any building area or facility in the park system which is closed to the public, or is under construction in an unfinished state, or scheduled for a specific group or activity unless invited to same; nor shall any person not invited or not having paid an admission fee, when such is charged, enter an area, building or place when it has been rented or otherwise reserved.

Section 2.22:        **SOLICITING:** No person shall solicit or beg for any purpose within the park system. No person shall take up any collection or solicit or receive contributions of money or anything else of value in the park system without first obtaining a permit from the Executive Director.

Section 2.23:        **TRAFFIC:**  
    (a) Speed Limit: No person shall operate any bicycle, motor vehicle or other conveyance on any roadway, sidewalk, driveway or parking lot in the Park System faster than 15 miles per hour (or 20 miles per hour on the private road currently known as Anets Drive), or in any manner endangering persons or property. (Ordinance 01-0-9)

### **Sec. 2.10 Use of Park District Fields**

No league, team, club association, affiliated group or other organized enterprises shall use, play on, conduct activities on or otherwise engage in any athletic activity or sport on any field owned or controlled by the District, without first having obtained a valid Permit from the District. Additionally, no individual may conduct any training on any field owned or controlled by the District without first having obtained a valid Permit from the District. Permits shall be issued and permission granted only upon the payment of such fees as may be established from time to time by the District. All terms for the issuance of the Permit must be strictly adhered to and the violation thereof or of any other applicable law, ordinance, rule or regulation of the District, shall be grounds for revocation of the Permit. Failure to obtain a Permit as provided hereunder shall result in a fine of \$250 for each offense plus damages.

### **Sec. 2.11 Charitable, Religious, Political, Non-Profit and Fundraising Activities**

For purposes of this section, charitable, religious, political, non-profit and fundraising activities shall include, without limitation, soliciting contributions, the sale or distribution of merchandise, soliciting votes or circulating petitions for or against any candidate for election to public office or with respect to any referendum or other public question.

- a) Soliciting contributions for charitable, religious, political, or non-profit organizations is permitted on District Property provided that a Permit therefore has first been obtained from the District in accordance with Chapter 6 of this Ordinance.
- b) The sale or distribution of merchandise by charitable, religious, political, or non-profit organizations is permitted on District Property provided that a Permit therefore has first been obtained from the District in accordance with Chapter 6 of this Ordinance.
- c) Soliciting votes and circulating petitions for or against candidate for election to public office or with respect to any referendum or other public question is permitted on District Property in areas open to the general public without a permit, subject to the limitations set forth in paragraphs (e) and (f) of this Section 2.11.
- d) No Person shall engage in any activity described in subsections (a) through (d) of this Section 2.11 in any room of a District building or on District athletic fields or other facilities in or on which any program, activity, class, function or special event conducted, sponsored by the District is in progress.
- e) No Person engaged in the activities described in subsections (a) through (c) of this section shall obstruct or impede pedestrians or vehicles, harass park visitors with physical contact or persistent demands, misrepresent the affiliations of those engaged in such activities, misrepresent what the solicited funds will be used for or whether the merchandise is available without cost or donation, or interfere, interrupt, or engage in conduct incompatible with the purpose of, any

program, activity, function, and/or special event conducted or sponsored by the District.

**Sec. 2.12 Commercial Sale, Exhibition, or Distribution of Goods or Services**

a) No peddler, vendor or any other Person involved in an endeavor for profit shall engage in the commercial sale, rental, exhibition, or distribution of goods or services, including without limitation the giving of instruction or lessons for a fee, upon District Property unless he has received a Permit, license or contract therefore from the District.

b) No Person engaged in the sale or distribution of goods or services under this section shall obstruct or impede pedestrians or vehicles, harass park visitors with physical contact or persistent demands, misrepresent the affiliations of those engaged in such activities, misrepresent what the solicited funds will be used for or whether the merchandise is available without cost or donation, or interfere, interrupt, or engage in conduct incompatible with the purpose of, any program, activity, function, and/or special event conducted or sponsored by the District.

c) In addition to the above requirements, any Person engaged in the operation of a mobile food vehicle vendor shall comply with all applicable federal, state, and local laws, ordinances, rules and regulations, including all applicable Village of Northbrook ordinances, rules and regulations regarding said operations on District Property.

**Sec. 2.13 Fairs and Special Events: Sale and Distribution of Merchandise; Soliciting Contributions**

No Person shall sell and/or distribute merchandise or printed or written materials or solicit contributions, votes or signatures during fairs or special events conducted or sponsored by the District except at a fixed location designated by the District and unless a Permit therefore has first been obtained from the District in accordance with Chapter 6 of this Ordinance. The District shall allocate space at the fixed location to applicants on a first-come, first-served basis until no more space remains available.

**Sec. 2.14 Selling or Distributing or Written Material**

(a) The distribution of printed or written material available without cost or donation is permitted on District Property.

(b) The sale or distribution for donation of printed or written material is permitted on District Property provided that a Permit therefore has first been obtained from the District in accordance with Chapter 6 of this Ordinance.

(c) Any Person engaged in the sale or distribution of printed or written materials under this Section 2.14 shall not obstruct or impede pedestrians or vehicles, harass park visitors with physical contact or persistent demands, misrepresent the affiliations of those engaged in such activities, misrepresent whether the materials are available without cost or donation, or interfere, interrupt, or engage in conduct incompatible with the purpose of, any program, activity, function, and/or special event conducted or sponsored by the District.



**REQUEST FOR BOARD ACTION**  
**January 21, 2015 Park Board**

**Subject:** 2015 Meetings Calendar (Village of Lincolnshire)

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**Action Requested:** Consideration and Discussion of the 2015 Meetings Calendar

**Originated**

**By/Contact:** Scott Pippen, Operations Superintendent

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**Referred To:** Park Board

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**Summary / Background:**

The Village Board approved the meeting calendar schedule for 2015. All meetings are at 7:00 PM at the Village Hall on the 3rd Monday night of the month unless otherwise stated.

- January 21, 2015\* 7:00pm
- February 18, 2015\*\* 7:00pm
- March 16, 2015 7:00pm
- April 20, 2015 7:00pm
- May 18, 2015 (Consider for Park Board tour I) 5:30pm
- June 15, 2015 (Consider for Park Board tour II) 5:30pm
- July 20, 2015 7:00pm
- August 17, 2015 7:00pm
- September 21, 2015 7:00pm
- October 19, 2015 7:00pm
- November 16, 2015 7:00pm
- December 21, 2015 7:00pm

\*Changed to Wednesday due to Martin Luther King Day

\*\*Changed to Wednesday due to President's Day

**Budget Impact:** Not Applicable

**Service Delivery**

Staff suggests that the Park tours be held at the May 19<sup>th</sup> and June 16<sup>th</sup> Park Board meetings with a start time of 5:30pm.

**Recommendation:**

Consideration and discussion of proposed meeting calendar.

**Reports and Documents Attached:** Not Applicable

<b>Meeting History</b>	
<b>Park Board</b>	<b>January 21, 2015</b>

**REQUEST FOR BOARD ACTION  
Park Board  
January 21, 2015**

**Subject:** Consideration and Discussion of a Lincolnshire Sports Association (LSA) Request to Donate Home Run Fencing and Field Maintenance Costs in Lieu of Fees from LSA Affiliate, Slammers Baseball and Softball Training Academy (Lincolnshire Sports Association)

**Action Requested:** Recommendation to Village Board

**Originated By/Contact:** Lincolnshire Sports Association

**Referred To:** Park Board

**Summary / Background:** LSA is requesting that the Village allow the Slammers to purchase home run fencing for Field #5 at a cost of approximately \$1,000.00, and contribute money towards contractual assistance for Spring baseball field preparation in lieu of paying their traditional usage fee of \$2,500.00. The home run fencing is the same style that was purchased last year and installed on Fields #1-#4. This fencing will be donated to the Village and the Village will own and maintain the fence.

Slammers would also like to contribute the rest of their fee to something that will benefit the fields at North Park. One item to consider would be a donation to help offset the cost of contractual assistance in preparing the ball fields for the 2015 season. This work could include edging, minor re-grading, and topdressing on fields #1-#4, and a complete overhaul of field #5. The fencing and field overhaul will allow LSA to utilize field #5 for the summer baseball tournament.

Mr. Fell will be in attendance at the meeting to provide further details and answer any questions the Board might have.

**Budget Impact:** Accepting the donation of the home run fence in lieu of the Slammer's usage fees will have a minimal impact on the projected revenues for North Park. There will be some savings in maintenance time as this fence is much easier to maintain once it is installed, and allows for easier mowing around this fence. There is \$10,000.00 budgeted in 2015 for contractual service-athletic field maintenance. The Slammers donation would offset a portion of this expense.

**Service Delivery Impact:** There has not been a fence on field #5 and the spring tune-up is in the 2015 budget, so there would be little to no impact to service.

**Recommendation:** Staff recommends approval of the LSA request.

**Reports and Documents Attached:** None

Meeting History	
Park Board	January 21, 2015
Village Board (COW):	February 9, 2015
Regular Village Board Meeting:	February 23, 2015

## MEMORANDUM

**To:** Park Board

**Date:** February 12, 2014

**From:** Scott Pippen, Superintendent of Administration, Fleet Services, and Facilities

**Subject:** Agenda Item 6.4: 2014 Parks Capital Project Update

The following table is an update on the status of all capital projects relating to the Village's Parks in 2014.

PARK	PROJECT	AMOUNT	START	COMPLETION	CONTACT	STATUS
Balzer	Drinking Fountain Replacement	\$3,000	May	June	Woodbury	Purchased – Will Be Installed Spring 2015
Balzer	Park/Path Pruning/Tree Removal	\$15,500	March	April	Pippen	Completed
Balzer	Drainage Improvement	\$3,000	July	July	Woodbury	Deferred Until 2016
Balzer	Path Resurface	\$10,000	June	June	Woodbury	Completed
Balzer	Bike Rack Installation	\$1,500	May	June	Woodbury	Purchased – Will Be Installed Spring 2015
Balzer	Basketball Hoop Installation	\$3,000	August	August	Woodbury	Completed
Balzer	Playground Replacement	\$90,500	May	June	Woodbury	Completed
North	Ice Skating Rink	\$9,000	October	December	Pippen Woodbury	Completed
North	Athletic Field Lighting Repairs	\$10,000	November	December	Pippen T.Taylor	Completed
Whytegate	Bollard Lighting Replacement	\$25,000	August	September	Woodbury	Substantially Completed – New Bollards to be Installed in Early 2015
North	AED Replacements	\$3,600	April	May	Woodbury	Completed
Spring Lake	AED Replacements	\$3,600	April	May	Woodbury	Completed

## MEMORANDUM

**To:** Park Board

**Date:** January 15, 2015

**From:** Scott Pippen, Superintendent of Administration, Fleet Services, and Facilities

**Subject:** Agenda Item 6.4: 2015 Parks Capital Project Schedule

The following table is a tentative schedule for the implementation and completion of all capital projects relating to the Village's Parks in 2014.

PARK	PROJECT	AMOUNT	START	COMPLETION	CONTACT
Downtown	Pocket Park Construction and Engineering	\$206,000	August	October	Horne
East West Bike Path	Extension – Stevenson to Route 45	\$30,000	June	August	Horne
Memorial	Drainage Improvements	\$12,000	May	May	Woodbury
North	Baseball Backstop Canopy Netting	\$80,000	March	March	Pippen
North	Electrical Upgrades	\$10,000	November	December	Pippen Taylor
North	Drainage Improvements-72" Culvert Repair	\$15,000	July	August	Woodbury
Spring Lake	Water Feature Replacement	\$15,000	June	June	Woodbury
Spring Lake	Lannon Stone Repair	\$20,000	May	June	Woodbury
Spring Lake	Pavilion Door Replacements	\$12,000	May	May	Pippen
Rivershire	Nature Center Repairs	\$25,000	March	March	Pippen
Whytegate	Tennis Court and Fencing Repairs	\$25,000	September	September	Woodbury

## Kimberly Jurco

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**From:** Kelly Dupont <kddupont@msn.com>  
**Sent:** Wednesday, December 03, 2014 11:04 PM  
**To:** Bradford Woodbury; Scott Pippen  
**Subject:** RE: Park board

Hi Brad & Scott,

I wanted to let you know that my husband has accepted a job in New York and we will be relocating to the East coast. Doug will begin commuting in January and the plan is for the kids to finish the school year and move at some point in the summer. We have yet to decide what state we are going to live in.

It saddens me that we will be leaving Lincolnshire and I will have to step away from my community involvement. I have truly enjoyed being involved in the community in various capacities and will miss working with you both. Since Doug will not be home during the week I am afraid that it will be very difficult for me to attend park board meetings in 2015. Please let me know how you would like me to proceed. It would not be appropriate for me to remain on the board if I am unable to attend meetings and make a contribution. I am happy a solid board is in place and that Lee Fell is an alternate and could easily step into my slot.

I am still in denial that I have to leave Lincolnshire! My plan is to be around through the 4th of July at the very least.

I'll be at the tree lighting Sunday and will definitely see you around town.

Thoughtfully,  
Kelly