



MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, January 26, 2015

Present:

Mayor Blomberg

Trustee Feldman

Trustee McDonough

Trustee McAllister

~~Village Treasurer Curtis~~

Village Manager Burke

Finance Director Peterson

Community & Economic Development

Director McNellis

Trustee Brandt

Trustee Grujanac

Trustee Servi

Village Clerk Mastandrea

Village Attorney Simon

Chief of Police Kinsey

Public Works Director Woodbury

ROLL CALL

Mayor Blomberg called the meeting to order at 7:12 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of the January 12, 2015 Committee of the Whole Meeting Minutes.

The minutes of the January 12, 2015 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Preliminary Evaluation of a Special Use to permit an Assembly Use operation within an existing cinema complex (Regal Lincolnshire Stadium 21 and IMAX Cinemas) for religious uses (Willow Creek Community Church, Inc.)

Community & Economic Development Director McNellis provided a summary of the request for preliminary evaluation of an application for a Special Use to permit an assembly use operation within Regal Cinema. Community & Economic Development Director McNellis noted this use would be temporary until Willow Creek Church finds a permanent location. Community & Economic Development Director McNellis noted the process for the Special Use would be to recommend it to the Zoning Board for a Public Hearing and the Zoning Board recommendation would

come back to the Village Board for final consideration. Items for discussion by the Zoning Board would be an expiration date for the proposed temporary Special Use, confirmation from Regal Cinemas that their current and past Sunday show time schedule could accommodate the use and not affect ticket sales, and how temporary signage would comply with the Village code.

Attorney Lawrence Friedman, representing Willow Creek Church noted Willow Creek Church is actively seeking a permanent church location in Lincolnshire and is in the process of negotiating a lease for 625 Barclay Boulevard. Mr. Friedman provided a summary of the request for the proposed Special Use to permit Willow Creek Church the temporary use of Regal Cinemas for two services on Sunday morning until a permanent church location is secured.

Trustee McDonough asked if this would replace the South Barrington location. Mr. Friedman noted this could not replace the South Barrington location and meet the facility size needed to serve the population attending services at the South Barrington location.

A brief discussion regarding Regal Cinemas use on early Sunday mornings followed.

Trustee Brandt asked about the liquor license recently brought before the Village Board for Regal Cinemas. Chief of Police Kinsey noted a license class was created based upon Regal Cinemas request but no applications have been made at this time. Trustee Brandt asked if Willow Creek was aware the liquor license class was recently created and Regal Cinemas could possibly apply for this license. Village Attorney Simon noted this is a full liquor license class and not limited to only beer and wine.

Mr. Matt Wright, Senior Pastor for Willow Creek Church noted the Church would have the ability to partition the lobby and steer individuals attending service away from concessions and stated the liquor license would not be a concern for the church.

Village Attorney Simon asked about Christmas Services noting this would be a big day for both the cinema and the church. Mr. Wright noted Willow Creek services for Christmas are held on Christmas Eve, and noted it is his hope Willow Creek would have a permanent location by then.

Trustee McDonough asked if one year would be sufficient for the temporary location. Mr. Friedman stated Willow Creek may need more than one year but would be willing to accept this time frame with the understanding that the church may request an extension if needed.

There was a consensus of the Board to refer this item to the Zoning Board.

3.2 Finance and Administration

3.3 Public Works

3.31 Consideration and Discussion of an Ordinance Amending Chapter 15 of Title 1 Comprehensive Fee Schedule of the Lincolnshire Village Code to Update Water Meter Fees (Village of Lincolnshire)

Director of Public Works Woodbury provided a summary for the proposed Ordinance amending the Fee Schedule to increase Water Meter Fees which are fees passed on from the vendor.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.32 Consideration and Discussion of Awarding a Contract to City Construction Company, Inc. for the Village of Lincolnshire 2015 Water Main Replacement Project at a Cost of \$999,502.50. (Westwood Lane, Middlebury Lane and Bedford Court - Village of Lincolnshire)

Director of Public Works Woodbury provided a summary of staff's request to award a contract to City Construction Company, Inc. for the 2015 water main replacement project.

Trustee Feldman asked if this was part of the new technology discussed previously for identifying all infrastructure needs when a project such as this is planned. Director of Public Works Woodbury noted staff is working internally for storm sewer replacement and relining of sanitary to address the issues that may be identified in the area of the proposed water main project.

Trustee Servi asked if staff was familiar with the vendor. Director of Public Works Woodbury noted the vendor has worked with other surrounding municipalities and comes highly recommended by the Village's consulting engineer. Village Manager Burke noted Lincolnshire has never contracted with the vendor and staff

followed up with the consulting engineer regarding confirmation references of their work in other communities.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.33 Consideration and Discussion of Awarding a Professional Service Contract to Baxter & Woodman Consulting Engineers for Construction Observation Services Related to the Fox Trail and Westwood Lane Watermain Replacement Project at a cost not to Exceed \$74,230.00 (Village of Lincolnshire)

Director of Public Works Woodbury provided a summary of staff's request to award a contract to Baxter & Woodman Consulting Engineers for construction observation services related to the Fox Trail and Westwood Lane watermain replacement project.

Mayor Blomberg asked if Baxter & Woodman would be on site daily. Director of Public Works Woodbury confirmed Baxter & Woodman and staff would be on site daily.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.34 Consideration and Discussion of a Park Board Recommendation to Approve the Lincolnshire Sports Association's Request to Donate Home Run Fencing and Field Maintenance Costs in Lieu of Fees from LSA Affiliate, Slammers Baseball and Softball Training Academy (Lincolnshire Sports Association)

Director of Public Works Woodbury provided a summary of the Park Board recommendation to approve the Lincolnshire Sports Association's request to donate home run fencing and field maintenance costs in lieu of fees from LSA affiliate, Slammers Baseball and Softball Training Academy.

Trustee McDonough asked if this would benefit anyone who used the field. Director of Public Works Woodbury confirmed the home run fencing and the improved field condition would be available to anyone using the field.

Trustee McAllister asked if the offset of the fencing for fees would be a yearly request. Director of Public Works Woodbury stated

this would be to the discretion of LSA and noted staff works closely with LSA to manage the fields. Trustee Brandt provided information regarding the relationship between Slammers and LSA.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

- 3.4 Public Safety
- 3.5 Public Safety
- 3.6 Parks and Recreation
- 3.7 Judiciary and Personnel

4.0 **UNFINISHED BUSINESS**

Trustee Brandt noted she recently had a meeting at Stevenson High School with Engineering Supervisor Horne, Vernon Township, Village of Vernon Hills and Mark Michelini regarding the bid for the proposed pathway along Port Clinton. Trustee Brandt stated Lincolnshire's portion would be \$21,400. Engineering Supervisor Horne will be presenting this to the Board for consideration. The amount came in lower than anticipated and construction could begin as early as May. Trustee Brandt suggested extending the path and asked if the Board had interest to do this.

Trustee Brandt noted Thursday, January 29, 2015 at 7:00 p.m. will be the first 4th of July planning meeting which will take place in the Community Room at the Village Hall. All are invited to come participate.

5.0 **NEW BUSINESS**

Trustee McDonough provided an update on the SWALCO electronic recycling program. Due to current changes, SWALCO will need to pay \$200,000 to continue the electronic recycling service and could possibly run out of funds prior to the end of the year. Trustee McDonough noted the drop-off center for Lincolnshire is at the Highland Park location just off of Route 22 east of Route 41. Village Manager Burke noted the concerns regarding changes to electronic recycling will not affect residents regular waste pick-up.

Trustee McDonough also noted the Village recently learned its waste is currently being taken by Waste Management to a facility in Cook County. As a result of a recent ordinance passed by Cook County, there will be extra fees charged by Waste Management for our residents to cover the cost for taking waste to Cook County. Trustee McDonough noted through this process, staff learned that Waste Management is not following the Village's contracting and taking waste to a SWALCO partner facility. Representatives are working toward gathering more information and Village Manager Burke noted there will be further investigation regarding the Village contract with Waste Management and

the Village's waste being taken to a non-SWALCO designated facility. Staff is in the process of scheduling a meeting with Waste Management to discuss the contract and program further.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Servi moved and Trustee Grujanac seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 7:47 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk