

VILLAGE OF LINCOLNSHIRE REQUEST FOR QUALIFICATIONS

RFQ# 19-01

RIVERWOODS ROAD BIKEPATH AND WESTMINSTER WAYSIDEWALK CONSTRUCTION ENGINEERING SERVICES

PROJECT DESCRIPTION

The Village of Lincolnshire hereby solicits qualified and interested firms to submit statements of qualifications for the purpose of contracting with a qualified engineering firm to provide phase 3 construction engineering services for the Village of Lincolnshire for the Riverwoods Road Bikepath and Westminster Way Sidewalk Construction project. It is the intent to solicit interest from those firms that are prequalified by the Illinois Department of Transportation to perform this type of work.

OVERVIEW OF THE VILLAGE OF LINCOLNSHIRE

The Village of Lincolnshire is located in Lake County approximately 34 miles from downtown Chicago, Illinois. The Village covers an area of approximately 4.59 square miles. The 2010 Census reported the Village's population as 7,275.

GENERAL REQUIREMENTS

Qualifications must be received no later than 3:00 PM on January 31, 2019. Qualifications will be opened and evaluated in private and information will be kept confidential until an award is made. Four (4) hard copies must be submitted to:

Village of Lincolnshire
Attn: Wally Dittrich – Assistant Public Works Director/Village Engineer
One Olde Half Day Road,
Lincolnshire, IL 60069-3035

Phone: (847) 913-2387
Email: wdittrich@lincolnshireil.gov

SCHEDULE OF EVENTS*

January 16, 2019	RFQ Available
January 23, 2019	Questions due via e-mail to Wally Dittrich at wdittrich@lincolnshireil.gov by 4:00 PM
January 24, 2019	Question answers to be posted to Village website
January 31, 2019	RFQ Due to the Village by 3:00 PM
February 1, 2019 – Feb 5, 2019	Staff review of qualifications
February 5, 2019 – March 4, 2019	Notification/negotiations with preferred consultant
June 14, 2019	Anticipated NTP (IDOT Project Letting)

* *schedule subject to change*

EVALUATION

Evaluation of qualifications will be done by Village staff. Qualifications will be evaluated following Village of Lincolnshire Qualifications-Based Selection (QBS) Written Policy and Procedure in accordance with IDOT BLRS Manual Section 5-5.06(e) as the project is using Illinois Transportation Enhancement Program (ITEP) funding. The following criteria and weighting are to be utilized in the evaluation of qualifications for development of the short list of consultants to be considered for potential negotiations. Consultants are required to address each evaluation criteria below and to be specific in presenting their qualifications.

Technical Approach (20%)
Firm Experience (30%)
Staff Capabilities (Prime/Sub) (30%)
Work Load Capacity (10%)
Past Performance (10%)

SUBMITTAL REQUIREMENTS

- Name, address and brief description of the consulting firm
- Resumes of key personnel to be assigned to this project
- A one-page narrative as to the firm's interest, particular abilities and qualifications related to this project
- The consultant, in responding to the RFQ, shall demonstrate a clear vision of the desired project outcome, as well as the methodologies and philosophies necessary to achieve the desired outcome. "Boiler-plate" type submittals typically do not rank high. Submittals that demonstrate creative, unique, and cost effective philosophies and experience typically rank higher than "boiler-plate" approaches
- Description of 3 – 5 similar projects in the last 5 years that the firm has completed
- Examples of knowledge, expertise and/or experience with other related work

DETAILED SCOPE OF WORK

The Riverwoods Road Bike Path and Westminster Way Sidewalk Construction project is currently being designed and is scheduled to be on the June 14, 2019 IDOT Letting. Illinois Transportation Enhancement Program (ITEP) Funds are being utilized for both the Phase III Construction Engineering and Construction funding. The Riverwoods Road Bike Path is a new 8' wide hot mix asphalt bike path that will extend approximately 1,500' on the west side of Riverwoods Road from Whytegate Park to Daniel Wright Junior High. Tree removal as well as a permit from the Lake County Division of Transportation will be required. The Westminster Way sidewalk portion of the project is a 300' long 7' wide concrete sidewalk extension which will be constructed along the back of the Westminster Way curb on the east side of the roadway from 10 Westminster Way south to the existing Tri-State Business Park trail. A 2' tall cast in place concrete retaining wall with a formliner finish will be constructed at the base of the sidewalk. The entire project is estimated to take 25 working days to complete.

A complete set of design plans will be provided to the successful consultant.

The following list of tasks is intended to be indicative of the types of activities contemplated under this contract. The actual scope of work will be negotiated.

The construction engineering activities may include but not be limited to the following activities:

1. Provide construction observation and management services;
2. Provide material testing services as required for the work.
3. Attend all IDOT required meetings for the use of ITEP funding
4. Prepare final record drawings and documentation
5. Coordinate with the Lake County DOT and ensure compliance with all permit requirements.
6. Assist the Village of Lincolnshire with status updates to the Village Board and residents as required.
7. Attend meetings with village staff, residents, and/or the Village Board as necessary.



Sources: Esri, HERE, DeLorme, Intermap, incrementP Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeBCO, IGN, Kollster, NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, Mapbox, Mapbox, © OpenStreetMap contributors, and the GIS User Community

Data by: gisworks | File: G:\4904\4904_004\Lincolnshire\ITEP Stage III Concept Plan\GIS\Maping\4_904_004_Project 2 - Westminister Way.mxd



1 inch = 200
Feet

Exhibit 3

Project 2 - Westminster Way Pedestrian Crossing & Sidewalk Connection

Sidewalk Crossing at CDW and Eastside Westminster Way
Sidewalk Connection from Homewood Suites to CDW Pond Sidewalk
ITEP Stage III Concept Plan - Village of Lincolnshire, Illinois